

Karen Sikkenga
Supervisor
Michelle Stamboulellis
Clerk
Maris Metz
Treasurer,
Gretchen Driskell
Karen Nolte,
Laura Sanders,
Lonnie Scott
Trustees

DEXTER TOWNSHIP

6880 DEXTER-PINCKNEY RD.
DEXTER, MI 48130
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www.dextertownship.org

REGULAR MEETING OF THE DEXTER TOWNSHIP BOARD
TUESDAY DECEMBER 19, 2023 6:00PM

Location: Dexter Township Hall, 6880 Dexter-Pinckney Rd., Dexter, MI

CALL to ORDER: Supervisor Sikkenga called the meeting to order at 6:02 PM.

ROLL CALL: Present – Stamboulellis, Metz, Sanders, Nolte, Driskell, Scott, and Sikkenga.
Absent – None. Also present: Sarah Gabis, Attorney; and Janis Miller, Recording Secretary.

CONFLICT OF INTERERST: No Board members have a conflict of interest.

APPROVAL of AGENDA:

Trustee Scott added to #9) Board and Committee Reports, d) Cell tower update.
Motion by Treasurer Metz to approve the amended agenda. Motion seconded by Trustee Sanders. All ayes. Motion carried.

CALL for PUBLIC: Opened 6:05 PM. No public comments.

CONSENT AGENDA:

- a) Approval of Minutes: Regular meeting November 21, 2023, Special Meeting November 28, 2023, and Special Meeting December 1, 2023.
 - b) Authorize the Supervisor to sign an open-ended contract with Salisbury Landscaping Group for snow removal.
 - c) Approval of Committee Appointments
 - d) Approval of FY25 Meeting Schedule
 - e) Approval of Resolution to approve 2024 Property Tax Poverty Exemption
 - f) Approval of CY 2024 Holiday Schedule
 - g) Change to language of Investment Policy
 - h) Approval of transactions; acknowledgement of Receipt of General Ledger Reports
- Motion by Trustee Driskell to approve the Consent Agenda. Motion seconded by Trustee Scott. All ayes. Motion carried.

ACTION ITEMS:

- a) Compensation for elected officials – Alissa Reyes, Compensation Committee Chair; Jim Michaud, Compensation Committee Member
- The committee met three times. It was comprised of residents who were experts with the skills for analyzing compensation. The committee will meet every two odd numbered years and determine the Executive salaries instead of the Board of Trustees. They used data from fourteen of the sixteen townships in Washtenaw County. The MTA data they looked at was from 142 respondents of the 1,400 townships in Michigan. The Compensation Committee recommended salaries for the Supervisor, Clerk, and Treasurer of \$45,000.00 per year. If the Board of Trustees doesn't act on the recommendation, it will automatically go into effect on January 1, 2024.

b) Approval of Single Hauler Ordinance to allow the Township to move forward on assessing single hauler options – Karen Nolte, Trustee

Discussion: Approval of the ordinance **does not establish** the single hauler service. Yard waste is a big question. Hauler must show best practices on trash, recycling, and yard waste removal. Motion by Trustee Driskell to approve a single hauler ordinance and move forward on single hauler.

Supervisor Sikkenga restates the motion: To approve a single hauler ordinance, removing all references to draft [in the document], and allow the township to move forward assessing the options for single hauler [trash]. Motion seconded by Treasurer Metz. All ayes. Motion carried.

c) Approval of FY24 budget amendment to fund primary elections – Michelle Stambouellis, Clerk

Motion by Treasurer Metz to approve the 2024 budget amendment for elections. Motion seconded by Trustee Sanders.

Roll Call Vote: Ayes – Nolte, Scott, Metz, Stambouellis, Driskell, Sanders, and Sikkenga; Nays – None; Absent – None. Motion carried 7-0.

NOTE: The election Commission (Supervisor, Treasurer, Clerk) will meet early in January 2024.

d) MetroPass Program – Trustee Nolte and Supervisor Sikkenga

Discussion: MetroPass issued one per homeowner in Dexter Township. The response has been overwhelming and verification is a cumbersome process. Request for passes must be through “Info at Dexter Township.com” for verification and return confirmation of pass issuance.

Motion by Trustee Driskell to confirm a budget amendment of \$100K to support the Metro Park Pass Program and to clarify that vacant property owners are/are not eligible for a Metro Park Pass. Motion seconded by Treasurer Metz. All ayes. Motion carried.

DISCUSSION ITEMS:

a) Dexter Township FY23 Audit – Rana Emmons, PLSZ LLC

Rana summarized the Dexter Township Audit that was filed in September and answered questions from the Board of Trustees. She stated the General Ledger was accurate and the books were in order. Rana commented that it was a “group effort” with a special “thank you” to the Clerk and her office. A copy can be found on our Dexter Township Website.

b) Dexter Township FY25 Budget Book – Karen Sikkenga, Supervisor

Supervisor Sikkenga supplied each Board member with a comprehensive, organized, book of the budget. Supervisor Sikkenga highlighted several features of the budget. She answered questions from the Board of Trustees.

Motion by Trustee Sanders to hold a special public meeting for the purpose of a Budget Workshop. Motion seconded by Trustee Driskell. All ayes. Motion carried. (Treasurer Metz absent for vote).

c) Public Engagement for Public Safety Millages – Gretchen Driskell

Concern on how to let the residents know that the two millages on the February 27th ballot are for renewal, not new millages. Possibility of a Citizens Committee for educating the public as the Board members cannot advocate nor can any meetings in support of the

millages be on the township property. Suggestion of adding an information only coffee hour discussion on the safety millages. Suggestion of mailing a postcard to the residents explaining the two safety millages.

Q & A STAFF REPORTS:

- a) Supervisor Report – Supervisor Sikkenga
- b) Clerk Report – Clerk Stamboulellis
- c) Treasurer Report – Treasurer Metz
- d) Planning Commission – Megan Masson-Minock, Planning Director

BOARD & COMMITTEE REPORTS:

- a) Huron River Watershed Council – Sue Bade, Dexter Township Representative
- b) Broadband – Trustee Nolte
- c) Zoning and Planning for solar Energy Systems – Gretchen Driskell, Trustee
Added by Trustee Scott:
- d) Update on cell tower

DATA & PERFORMANCE METRICS:

- a) Check Run – Clerk Stamboulellis
- b) Revenue/Expense Report – Supervisor Sikkenga

CALL FOR PUBLIC COMMENT ON NON-AGENDA ITEMS: Opened 8:09 PM. No public comments.

OTHER ISSUES, COMMENTS and CONCERNS of BOARD MEMBERS & STAFF:

Treasurer Metz – Thanked Supervisor Sikkenga for the organized Budget Book.

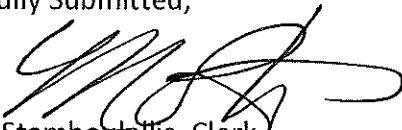
Trustee Driskell – Commented on the Holiday Party (Great Party!).

Trustee Sanders – The FOSP Board met last week so there is no report as Barry makes the report and Mark Teicher edits the report.

ADJOURNMENT:

Motion by Treasurer Metz to adjourn. Motion seconded by Trustee Nolte. All ayes. Motion carried. The meeting was **adjourned** at 8:11 PM.

Respectfully Submitted,



Michelle Stamboulellis, Clerk
Dexter Township

I, THE UNDERSIGNED, MICHELLE STAMBOULELLIS, THE DULY QUALIFIED CLERK FOR THE TOWNSHIP OF DEXTER, WASHTENAW COUNTY, MICHIGAN, DO HEREBY CERTIFY THAT THE FORGOING IS A TRUE AND COMPLETE COPY OF CERTAIN PROCEEDINGS TAKEN BY THE DEXTER TOWNSHIP BOARD OF TRUSTEES AT A REGULAR SCHEDULED MEETING HELD ON THE 19TH DAY OF DECEMBER AND THAT THE FORGOING MINUTES ARE THE APPROVED MINUTES FOR THE MEETING HELD ON THE 19TH, DAY OF DECEMBER 2023.

MICHELLE STAMBOULELLIS, CLERK, DEXTER TOWNSHIP

