

Karen Sikkenga
Supervisor
Michelle Stamboulellis
Clerk
Maris Metz
Treasurer,
Gretchen Driskell
Lonnie Scott
Karen Nolte,
Laura Sanders,
Trustees

DEXTER TOWNSHIP

6880 DEXTER-PINCKNEY RD.
DEXTER, MI 48130
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www.dextertownship.org

**SPECIAL MEETING OF THE DEXTER TOWNSHIP BOARD
TUESDAY JANUARY 8, 2024 6:00PM**

Location: Dexter Township Hall, 6880 Dexter-Pinckney Rd., Dexter, MI

CALL to ORDER: Supervisor Sikkenga called the meeting to order at 6:01 PM.

PLEDGE of ALLEGIANCE: Recited by all.

ROLL CALL: Present – Sikkenga, Metz, Stamboulellis, Driskell, Sanders, Nolte, and Scott.
Absent – None. Also present: Janis Miller, Recording Secretary. No conflicts of interest.

APPROVAL of the AGENDA:

Motion by Trustee Driskell to approve the agenda as presented. Motion seconded by Treasurer Metz. All ayes. Motion carried.

CALL for PUBLIC COMMENT ON AGENDA ITEMS:

Opened 6:03 PM. No public comments.

BUDGET DISCUSSION:

- a) Operating Budget Requests
Discussion: Trustee Nolte would like to see a waterways committee launched next month. Benefits Policy. Deputy Supervisor – not statutory; support/supplement the Supervisor; someone to step in when the Supervisor is not available; assisting with project management. Operating Budget to be approved at the January Board of Trustees meeting.
- b) Capital Budget Requests
Discussion: Capital Reserve Study; Police Fund balance; installing a fire hydrant at Fire Station #2; place holder for cell tower(s); repurposing the existing burglar alarm system into a fire alarm; need for documents to be on the website; a balance sheet written in laymen's terms so residents know where their tax dollars go. Capital Budget to be approved at the March Board of Trustees meeting.
- c) Capital Reserve Policy
No changes to Police or Fire Fund Policies. Will ask for a change in the Reserve Policy.
- d) Compensation Ranges
Used data from the Bureau of Labor Statistics looking at positions that are comparable. The Board needs to review job descriptions for all staff, looking at individual qualifications for placement. Changed job title of Office Manager to Administrative Manager. One pay range for all Deputies.

CALL for PUBLIC COMMENT ON NON-AGENDA ITEMS:

Opened 7:02 PM. No public comments.

OTHER ISSUES, COMMENTS and CONCERNS of BOARD MEMBERS & STAFF:

Supervisor Sikkenga thanked Administrative Assistant Sam Edwards and Recording Secretary Janis Miller for their assistance.

ADJOURNMENT:

With the agenda completed and no other pending business, Supervisor Sikkenga called for adjournment at 7:05 PM.

Respectfully Submitted,



Michelle Stamboulellis, Clerk
Dexter Township

I, THE UNDERSIGNED, MICHELLE STAMBOULELLIS, THE DULY QUALIFIED CLERK FOR THE TOWNSHIP OF DEXTER, WASHTENAW COUNTY, MICHIGAN, DO HEREBY CERTIFY THAT THE FORGOING IS A TRUE AND COMPLETE COPY OF CERTAIN PROCEEDINGS TAKEN BY THE DEXTER TOWNSHIP BOARD OF TRUSTEES AT A SPECIAL MEETING HELD ON THE 8TH DAY OF JANUARY AND THAT THE FORGOING MINUTES ARE THE APPROVED MINUTES FOR THE SPECIAL MEETING HELD ON THE 8TH, DAY OF JANUARY 2024.

MICHELLE STAMBOULELLIS, CLERK, DEXTER TOWNSHIP

