

Karen Sikkenga
Supervisor
Michelle Stamboulellis
Clerk
Maris Metz
Treasurer,
Gretchen Driskell
Karen Nolte,
Laura Sanders,
Lonnie Scott
Trustees

DEXTER TOWNSHIP

6880 DEXTER-PINCKNEY RD.
DEXTER, MI 48130
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www.dextertownship.org

REGULAR MEETING OF THE DEXTER TOWNSHIP BOARD
TUESDAY AUGUST 15, 2023 6:00PM

Location: Dexter Township Hall, 6880 Dexter-Pinckney Rd., Dexter, MI

CALL to ORDER: Supervisor Sikkenga called the meeting to order at 6:00 PM.

ROLL CALL/CONFLICT OF INTEREST CHECK:

Present – Trustee Driskell, Trustee Sanders, Clerk Stamboulellis, Treasurer Metz, Trustee Scott, Trustee Nolte, and Supervisor Sikkenga. Absent – None. Also present: Sinéad Redmond, Attorney and; and Janis Miller, Recording Secretary.

CALL for PUBLIC COMMENT on AGENDA ITEMS:

Opened 6:02 PM

Barry Lonik, 11300 Island Lake Road

He said he received the draft Master Plan by email and stated it was a solid document. His comment regarded two changes he would like to see made to the document.

APPROVAL of AGENDA:

Supervisor Sikkenga added to the Action Items: e) Motion to approve a letter of support on behalf of 5 Healthy Towns Foundation for a grant application.

Motion by Trustee Nolte to approve the agenda as amended. Motion seconded by Trustee Scott. All ayes. Motion carried.

CONSENT AGENDA: (“Motion to approve consent agenda”)

a) Approval of Committee Appointments through October 31, 2024 (end of Trustee term of office) [November 20, 2024 actual end of terms]

none this month

b) Approval to amend the resolution number giving the Board of Trustees authority for final Master Plan approval from Resolution #23-670 to Resolution #23-671.

c) Approval of Outdoor Warning Siren Lease between the State of Michigan and Dexter Township,

allowing the Supervisor to sign the lease on behalf of Dexter Township.

d) Approval of agreement between Dexter Township and Western Washtenaw Area Value Express, allowing the Supervisor to sign the agreement on behalf of Dexter Township.

e) Approval to change the regular meeting time of the Local Roads Committee from 6pm on the second Tuesday to 9am on the second Wednesday.

f) Approval of transactions; acknowledgement of Receipt of General Ledger Reports.

Motion by Treasurer Metz to approve the Consent Agenda as presented. Motion seconded by Trustee Sanders. All ayes. Motion carried.

PRESENTATIONS:

a) Overview of Township Tax Collection Process: Maris Metz, Treasurer, and Matt Dedes, Deputy

Treasurer (documentation to be provided during meeting).

Deputy Treasurer Matt Dedes reviewed a sample tax statement noting that the Summer Tax

Bill and Winter Tax Bill were different. He explained specific items, acronyms and handed out a

pie chart showing distribution of the levied taxes. Both Treasurer Metz and Deputy Treasurer

Dedes answered questions from the Board.

b) Overview of Assessment Function: Chris Renius, Assessor

Assessor Renius included his power-point *Assessment Administration Overview* in the Board packet. He explained a property's market value, true cash value, assessed value and state equalized value in determining the taxable value.

c) Compensation Policy upcoming changes: Supervisor Sikkenga, and Pat Casady, HR Consultant

HR Consultant Casady discussed proposed changes to the existing 2007 (last revision 2016) Dexter Township Compensation Policy. Supervisor Sikkenga stated that an "arms-length" committee would review the policy and bring revisions back to the Board of Trustees in October

or November. Consultant Casady and Supervisor Sikkenga then answered question from the Board.

ACTION ITEMS:

a) Approval of Minutes: July 18, 2023 Regular Meeting of the Board of Trustees and June 14, 2023

Special Meeting of the Board of Trustees.

Motion by Treasurer Metz to approve the minutes of July 18, 2023 Regular Meeting as presented. Motion seconded by Trustee Nolte. All ayes. Motion carried.

Motion by Trustee Nolte to approve the minutes of June 14, 2023 Special Meeting as presented. Motion seconded by Clerk Stamboulellis. All ayes. Motion carried.

b) Resolution to approve 2024 millage rate.

Motion by Treasurer Metz to approve Resolution #23-672 to set the 2024 Dexter Township millage rate. Motion seconded by Trustee Driskell.

Roll Call Vote: Yea – Trustee Driskell, Trustee Sanders, Clerk Stamboulellis, Treasurer Metz,

Trustee Scott, Trustee Nolte, and Supervisor Sikkenga; Nays – None; Absent – None.

Motion carried 7-0.

c) Motion to approve a budget amendment to increase attorney's fees under Planning & Zoning administration.

[Narrative overview included in the Board packet]

Motion by Treasurer Metz to approve a budget amendment to increase attorney's fees for Planning and Zoning from \$10,000 to \$20,000, which corrects an \$8K budget error and adds \$2K

to the base budget. Motion seconded by Trustee Driskell. All ayes. Motion carried.

d) Motion to approve a budget amendment correcting the American Rescue Plan level of funding.

[Narrative overview included in the Board packet.]

Motion stated by Supervisor Sikkenga: To approve a budget amendment to correct errors in the American Rescue Plan budget allocation. Treasurer Metz so moved. Motion seconded by Clerk Stamboulellis. All ayes. Motion carried.

- e) Motion to approve a letter of support on behalf of 5 Healthy Towns Foundation for a grant application.

Motion by Treasurer Metz to approve the letter of support on behalf of 5 Healthy Towns.

Motion seconded by Trustee Scott. All ayes. Motion carried.

Q & A REPORTS:

- a) Supervisor Report with Revenue/Expense Report – Supervisor Sikkenga
- b) Clerk Report – Clerk Stamboulellis
- c) Treasurer Report – Treasurer Metz
- d) Dexter Township Board and Committee Reports
 - i) Local Roads Committee – Supervisor Sikkenga
 - ii) No other reports this month
- e) Committee Reports with Dexter Township Membership: Huron River Watershed Council
- f) Other Reports
 - i) Sheriff's Department
 - ii) Huron River Watershed Council

CALL FOR PUBLIC COMMENT ON NON-AGENDA ITEMS: No public comments.

OTHER ISSUES, COMMENTS and CONCERNS of BOARD MEMBERS & STAFF:

Trustee Scott – He reminded everyone of the upcoming Community Engagement Night this Saturday, August 19th.

Trustee Nolte – She asked Trustee Scott to send her the menu for “in the loop” online newsletter. She also stated that the wells that were tested for PFAS came back negative.

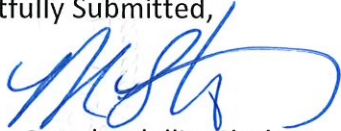
Trustee Driskell – Mentioned the Big 400, which is Chelsea Chambers Initiative to encourage recreation in Western Washtenaw County. She also mentioned there might be grants available to identify local recreation sites.

ADJOURNMENT:

Motion by Trustee Nolte to adjourn. Motion seconded by Treasurer Metz. All ayes.

The meeting was **adjourned** at 8:21 PM.

Respectfully Submitted,



Michelle Stamboulellis, Clerk

Dexter Township

I, THE UNDERSIGNED, MICHELLE STAMBOULELLIS, THE DULY QUALIFIED CLERK FOR THE TOWNSHIP OF DEXTER, WASHTENAW COUNTY, MICHIGAN, DO HEREBY CERTIFY THAT THE FORGOING IS A TRUE AND COMPLETE COPY OF CERTAIN PROCEEDINGS TAKEN BY THE DEXTER TOWNSHIP BOARD OF TRUSTEES AT A REGULAR SCHEDULED MEETING HELD ON THE 15TH DAY OF AUGUST AND THAT THE FORGOING MINUTES ARE THE APPROVED MINUTES FOR THE MEETING HELD ON THE 15TH, DAY OF AUGUST 2023.

MICHELLE STAMBOULELLIS, CLERK, DEXTER TOWNSHIP