

Diane Ratkovich
Supervisor
Michelle Stamboulellis
Clerk
Maris Metz
Treasurer,
Lonnie Scott
Karen Nolte,
Laura Sanders,
Karen Sikkenga,
Trustees

DEXTER TOWNSHIP

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SPECIAL BUDGET WORKSHOP MEETING OF THE DEXTER TOWNSHIP BOARD

TUESDAY JANUARY 31, 2023 6:00PM

Location: Dexter Township 6880 Dexter Pinckney Road. Dexter TWP, MI. 48130.

CALL to ORDER: Supervisor Ratkovich called the meeting to order at 6:02 PM.

PLEDGE of ALLEGIANCE: Supervisor Ratkovich said they'd pass on the pledge of allegiance.

ROLL CALL: Present – Ratkovich, Stamboulellis, Metz, Sanders, Nolte, Scott, and Sikkenga.
Absent – None.

Also present: David Rohr, Director of Planning and Zoning, and Janis Miller, Recording Secretary.

SUPERVISOR'S REMARK/CONFLICT OF INTERERST: No Supervisor's remarks. No Board members have a conflict of interest.

1st CALL TO THE PUBLIC: Opened 6:03. No public comments.

APPROVAL of the AGENDA:

Motion by Nolte to approve the agenda of 1/31/223 as written. Motion seconded by Metz.
Discussion: Attorney Dieck was going to look into a time constraint on our approval of the SAD (Special Assessment District). If there was a time constraint, we were going to turn this into not a Working Session but into a session where we could make a decision. Did anyone close the loop and confirm with [Attorney] Alex there was no hurry on this? Supervisor Ratkovich stated there was no hurry and it would be on the February agenda.
Agenda approval: All ayes. Motion carried.

OLD BUSINESS:

- a. Update of Election Expenditures – clerk Michelle Stamboulellis
Trustee Nolte was working with Clerk Stamboulellis to get the spreadsheet to balance but they did not complete the work before the meeting. They will complete the process tomorrow and email it to everyone. Discussion on work related files in a shared drive. Concern of Trustee Scott is that the files should be completed work product, not work in progress as we should not have a document where we are all commenting, or offering suggestions, not in public view [the Open Meetings Act].

NEW BUSINESS:

- a. Continue discussion of FY 2023/2024 Budget – Supervisor Diane Ratkovich
Treasurer Metz update: the current property taxes are in a separate GL number than what is showing up on the revenue and expenditure report. The explanation is that consultant Colleen was working on a new Chart of Accounts and had started changing the numbers over. Treasurer Metz contacted Kim Hanes, previously interviewed by the Executive Team, to see if she knew how to move forward. The Board discussed the value of having

Kim come in and work with the Clerk and Treasurer. Heather[consultant] is working on cleanup of the current Chart of Accounts. Treasurer Metz suggested employing Kim for a full day of work, not to exceed that [eight hours], and maybe not spend that amount.

Motion by Nolte to authorize the Executive Team, to authorize expenditure up to \$3,000 to employ Kim Hanes to work on the General Ledger. Motion seconded by Metz.

Discussion: Trustee Scott would like to see scopes of work as the township has already engaged other consultants without resolutions. Heather is cleaning up all the inactive accounts before we can initiate a new Chart of Accounts. Treasurer Metz said that BS&A updates the Chart of Accounts. She also reiterated that we are not missing money, it's a matter of moving it to the right account in the General Ledger. Clerk Stamboulellis would like a log of what each consultant is doing each day. Trustee Nolte would like to see a multi-monthly report to see what the trends are. We need a record of where the ARPA money is assigned and used. Next year's Budget should follow the previous year's actuals. The suggestion was to have Heather come speak to the Board

Roll Call Vote: Yea – Sikkenga, Sanders, Stamboulellis, Metz, Scott, Nolte, and Ratkovich;

Nays – None; Absent – None. Motion carried 7-0.

7:51 PM Recess

7:56 PM Back on the Record

2nd CALL TO THE PUBLIC: Opened 8:09. No public comments.

OTHER ISSUES, COMMENTS and CONCERNS of BOARD MEMBERS & STAFF:

None.

FUTURE AGENDA ITEMS: None.

ADJOURNMENT:

Motion by Metz to adjourn. Seconded by Nolte. All ayes. Motion carried.

The meeting was **adjourned** at 8:10 PM.

Respectfully Submitted,



Michelle Stamboulellis, Clerk

Dexter Township

I, THE UNDERSIGNED, MICHELLE STAMBOULELLIS, THE DULY QUALIFIED CLERK FOR THE TOWNSHIP OF DEXTER, WASHTENAW COUNTY, MICHIGAN, DO HEREBY CERTIFY THAT THE FORGOING IS A TRUE AND COMPLETE COPY OF CERTAIN PROCEEDINGS TAKEN BY THE DEXTER TOWNSHIP BOARD OF TRUSTEES AT A SPECIAL BUDGET WORKSHOP BOARD MEETING HELD ON THE 31ST DAY OF JANUARY AND THAT THE FORGOING MINUTES ARE THE APPROVED MINUTES FOR THE MEETING HELD ON THE 31ST DAY OF JANUARY 2023.

MICHELLE STAMBOULELLIS, CLERK, DEXTER TOWNSHIP