

Diane Ratkovich
Supervisor
Michelle Stamboullis
Clerk
Maris Metz
Treasurer,
Jeffrey McDole
Karen Nolte,
Laura Sanders,
Karen Sikkenga,
Trustees

DEXTER TOWNSHIP

6880 DEXTER-PINCKNEY RD.
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REGULAR MEETING OF THE DEXTER TOWNSHIP BOARD TUESDAY FEBRUARY 15, 2022 6:00PM

Location: Dexter Township Hall, 6880 Dexter-Pinckney Rd., Dexter, MI

CALL to ORDER: Supervisor Ratkovich called the meeting to order at 6:00 PM.

PLEDGE of ALLEGIANCE: Recited by all.

ROLL CALL: Present – Ratkovich, Stamboullis, Metz, Sanders, Nolte, McDole, and Sikkenga. Absent – None. Also present: Attorney Mark Roberts; David Rohr, Director of Planning and Zoning, and Janis Miller, Recording Secretary.

SUPERVISOR'S REMARK/CONFLICT OF INTEREST:

Attorney Roberts stated he would only be in the Township office at about 3:00 PM on the days of the Board of Trustee Regular Meetings to answer questions of Board members and staff. Attorney Roberts is otherwise available by email. Supervisor Ratkovich found no conflicts of interest by the Board.

No conflicts of interest.

1st CALL TO THE PUBLIC:

Opened 6:04 PM

Theo Eggermont, Washtenaw County Director of Public Works

He offered his support for the resolution to renew the Lower Huron River Chain of Lakes Improvement Project (since 2008) and the resolution to renew the North Lake Improvement Project (since 2017). These are Special Assessment Districts that provide for aquatic treatment, control of invasive weeds, and testing of algae blooms. He said this was the first step to get it finalized by July. After Township approval the resolutions will go to the Board of Public Works for review, then to the Board of Commissioners and two Public Hearings.

APPROVAL of the AGENDA:

Discussion: Top of page remove "First Public Hearing for the 2022/2023 Budget" as it was not noticed. Remove iii. and iv. from #8. New Business A. Strike #7. #12 Future Agenda Items, change A. to First Public Hearing for the Budget; add B. Chief Smith presents the DAFD Budget; and add C. International Fire Code.

Motion by Nolte to approve the agenda as amended. Motion second by Metz. All ayes. Motion carried.

APPROVAL of the MINUTES:

- a) January 18, 2022 Regular Meeting
Motion by Metz to approve the January 18th minutes as amended. Motion second by Sikkenga. All ayes. Motion carried.
- b) January 19, 2022 Special Meeting

Motion by Metz to approve the January 19th minutes as amended. Motion second by Sikkenga. All ayes. Motion carried.

NEW BUSINESS:

A. Resolutions:

#22-638 – Initiate Resolution to Renew the Lower Huron River Chain of Lakes Improvement Project

Motion stated by Supervisor Ratkovich: a motion to approve Resolution #22-638 to initiate a resolution to renew the Lower Huron River Chain of Lakes Improvement Project.

Nolte so moved on motion. Motion second by Metz.

Discussion: This project has been ongoing since 2017. Sikkenga read an email into the record, from Mark Teicher, Chair of the PBWOA Lakes Association, stating the Association, and its members, strongly supports this Special Assessment District for their lakes.

Roll Call Vote: Yea – Nolte, Sanders, Metz, Ratkovich, Stamboulellis, McDole, Sikkenga; Nays – None; Absent – None. Motion carried 7-0.

#22-639 – Initiate Resolution to Renew the North Lake Improvement Project.

Motion by Nolte to pass Resolution #22-639, to initiate Resolution to Renew the North Lake Improvement Project. Motion second by Sanders.

Discussion: The project has been ongoing for about 20 years.

Roll Call Vote: Yea – Nolte, Sanders, Metz, Ratkovich, Stamboulellis, McDole, Sikkenga; Nays – None; Absent – None. Motion carried 7-0.

B. Letter of Support and Commitment – Single Hauler Solid Waste Providers

This letter is a request for the County (Theo's office) to do the research, at no charge to the Township, for what it would mean to have a single hauler in Dexter Township doing the trash collection. Single hauler contracts realize additional benefits including reduced impact on roads, reduced greenhouse gas emissions, with cost savings and/or increased service levels for most residents. Approval of this letter is to get the research started by the county.

Motion by Sikkenga to approve the letter supporting commitment for single hauler/solid waste providers. Motion second by Sanders.

Discussion: Is there a grant to support his activity? Theo Eggermont stated the grant was not approved, there may be other alternatives to funding, and it was worthwhile to have the letter to apply for other grants. Letters and emails received from the public in support of single hauler solid waste. Clarification, the Township can pursue single hauler trash independently whether a grant is received.

Addendum to the motion: authorize the Supervisor to sign the letter.

Roll Call Vote: Yea – Nolte, Sanders, Metz, Ratkovich, Stamboulellis, McDole, Sikkenga; Nays – None; Absent – None. Motion carried 7-0.

C. Discussion of Staff Evaluations – Self/Supervisor and Final

Discussion: A process to evaluate staff on an annual basis: Secretaries, Deputies, Director of Planning and Zoning, and Recording Secretary. Three evaluation forms: a self-evaluation, their

direct supervisor's evaluation and then meet together to come up with a final draft evaluation. The evaluations offer a logical rating system, and opportunity for narrative with final evaluation a discussion. These evaluations are part of personnel files and are not subject to FOIA's. Compensation will be set by the Board. Suggestion that the evaluations not be a one size fits all but each evaluation questions be specific to the job. Concern that "kudo's" might be forgotten out in a yearly evaluation. Use evaluations for staff development opportunities, encourage extra efforts, and recognize "above and beyond" with bonus'. The Board will look at a Compensation Policy next month.

D. Discussion and approval of 2022 Clean-Up Days

The budget allows for two days, one in the spring and one in the fall. Quite a few surrounding communities have one in the spring, coinciding with Earth Day, so it is recommended that the Dexter Township one day spring event be for bulk items only. Helping neighbors get their bulk items to the bulk recycling location. The fall clean-up can be for full recycling: shredding, electronics, tires, and plastic/Styrofoam. There isn't any community in the area scheduling a fall clean-up after August.

Motion by Nolte to schedule a bulk clean-up day for May 14th, 2022, and a major recycling clean-up day on October 29th, 2022, with details of all the events forthcoming. Motion second by Stamboulellis.

Roll Call Vote: Yea – Nolte, Sanders, Metz, Ratkovich, Stamboulellis, McDole, Sikkenga; Nays – None; Absent – None. Motion carried 7-0.

AUTHORIZATION of PAYMENTS – Treasurer Metz

Motion by Metz for the authorization of payments in the amounts of: General Fund \$87,567.28, general Agency Fund \$3,274.50, Fire Fund \$15,692.88, Police Fund \$41,376.51, Multi-Lakes Enterprise Fund \$269,198.59, and Gross Payroll \$32,581.92; for a grand total of \$449,691.58. Motion second by Sikkenga.

Discussion: Concern about making payments without a budget report. For clarity, the Clerk will email the actual budget report. The Board would like to see a report that compares the approved budget with actual to date expenditures. Clerk did inform the Board of Trustees she was supplying the Revenue and Expenditure Reports as directed by our Dexter Township Consultant Colleen Coogan from the Woodhill Group.

Roll Call Vote: Yea – Nolte, Sanders, Metz, Ratkovich, Stamboulellis, McDole, Sikkenga; Nays – None; Absent – None. Motion carried 7-0.

2nd CALL TO THE PUBLIC: Opened 7:08 PM. No public comments.

OTHER ISSUES, COMMENTS and CONCERNS of BOARD MEMBERS & STAFF:

Sanders: Shared her concern about the hiring of Consultant Barry Lonik for the Open Space and Land Preservation Committee. On February 3rd the OSLP Committee voted to issue an RFP for the position as that had not been done previously. Attorney Roberts stated the Board had already hired Barry Lonik for **Professional Consulting Services**, with a contract, and the bidding process was not necessary. He also stated that Barry Lonik is employed by the Township and as

a consultant his contract should have a termination procedure. He's not clear why the Committee felt empowered to request proposals for a Township hire. Of concern was to have an open public process by posting the position of the Township Website for one week. Attorney Roberts said that posting the position was not necessary as the bidding process is not mandated for hiring of consultants.

Sanders: Her second concern was whether a moratorium could be placed on development in Dexter Township until the Master Plan review was completed and adopted. Attorney Roberts stated that a moratorium could not be done as construction/development is regulated by the Zoning Ordinance. DPZ Rohr added that the Master Plan was reviewed min 2016 and last updated in 2019. DPZ Rohr also stated the Zoning Ordinance was completed in October 2020 and it limits what can be done but it cannot prevent development.

Discussion regarding the March 15th Final Budget Hearing and hearing from Fire Chief Smith discuss the DAFD Budget without time to adjust the Township Budget, if needed.

Motion by Sikkenga to hold a Special Meeting on March 8, 2022, to entertain Chief Smith and his proposed DAFD Budget. Motion second by Metz.

Roll Call Vote: Yea – Nolte, Sanders, Metz, Ratkovich, Stamboulellis, McDole, Sikkenga; Nays – None; Absent – None. Motion carried 7-0.

FUTURE AGENDA ITEMS:

- A. First Public Hearing for the Budget – March 15, 2022, 6:00 PM
- B. Chief Smith presents the Dexter Area Fire Budget
- C. International Fire Code

ADJOURNMENT:

Motion by Nolte to adjourn the meeting. Motion second by Metz. All ayes. Motion carried. The meeting was **adjourned** at 7:46 PM.

Respectfully Submitted,



Michelle Stamboulellis, Clerk

Dexter Township

I, THE UNDERSIGNED, MICHELLE STAMBOULELLIS, THE DULY QUALIFIED CLERK FOR THE TOWNSHIP OF DEXTER, WASHTENAW COUNTY, MICHIGAN, DO HEREBY CERTIFY THAT THE FORGOING IS A TRUE AND COMPLETE COPY OF CERTAIN PROCEEDINGS TAKEN BY THE DEXTER TOWNSHIP BOARD OF TRUSTEES AT A REGULAR BOARD MEETING HELD ON THE 15TH DAY OF FEBRUARY 2022 AND THAT THE FORGOING MINUTES ARE THE APPROVED MINUTES FOR THE MEETING HELD ON THE 15, DAY OF MARCH 2022.

MICHELLE STAMBOULELLIS, CLERK, DEXTER TOWNSHIP