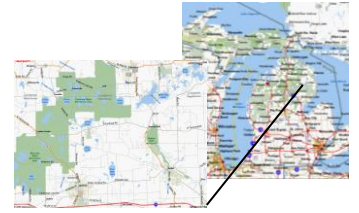


Diane Ratkovich
Supervisor
Michelle Stamboulellis
Clerk
Maris Metz
Treasurer,
Jeffrey McDole
Karen Nolte,
Laura Sanders,
Karen Sikkenga,
Trustees

DEXTER TOWNSHIP

6880 DEXTER-PINCKNEY RD.
DEXTER, MI 48130
(734) 426-3767



www.dextertownship.org

**WORKSHOP MEETING OF THE DEXTER TOWNSHIP BOARD
TUESDAY FEBRUARY 8, 2022 6:00PM**

Location: Dexter Township Hall, 6880 Dexter-Pinckney Rd., Dexter, MI

CALL to ORDER: Supervisor Ratkovich called the meeting to order at 6:03 PM.

PLEDGE of ALLEGIANCE: Recited by all.

ROLL CALL: Present – Ratkovich, Stamboulellis, Metz, Sanders, Nolte, McDole, and Sikkenga. Absent – None. Also present: Colleen Coogan, Woodhill Consulting; Janis Miller, Recording Secretary.

SUPERVISOR’S REMARK/CONFLICT OF INTERERST:

Livestream is not recording video although audio is being recorded and will be available on the website.

No conflicts of interest.

ZOOM PRESENTATION BY DENNIS LIIMATTA/SUPERINTENDANT GRAND BLANC TOWNSHIP:

Mr. Liimatta summarized his background to start the conversation. He stated that for continuity a Township Manager runs the day-to-day activities and is responsible to the entire Board. The entire Board determine the amount and type of work assigned to a Township Manager. A Township Manager/Superintendent is a fulltime position and cannot assume the statutory duties of a Supervisor, Clerk, or Treasurer, unless it is a Charter Township where Supervisor statutory duties can be assigned to the Township Manager/Superintendent (reference the Charter Township Act). In a General Law Township, you can only have a Township Manager, not a Superintendent. A Council Manager form of government sees to it that the Township Board policies and direction are carried out. Deputy positions for Township Clerk and Treasurer are statutory positions, which serve the elected Treasurer or Clerk, and do not come under the supervision of the Board. The elected Treasurer or Clerk may assign some of their Deputy workload to the Township Manager. To find good, qualified, people for a possible Township Manager position could take 6-10 months, and it is recommended to work with a recruiter that can help define characteristics, qualifications and duty assignments for the municipality. A Township Manager does not have to live in the township. A Township Superintendent is required, by law, to live in the township. The Board visions from Strategic Planning can be managed by a Council Manager form of government. A Township Manager protects the community by updated knowledge on the laws and is ultimately accountable to the residents and Board. Final question was looking for statistics on when to hire a Township Manager/Superintendent and what percentage of the budget should fund this position. Mr. Liimatta said that info was not readily available.

1st CALL TO THE PUBLIC:

Opened: 6:46 PM

John Scharf, 5327 Webster Church Road, Webster Township Treasurer also serves on the Dexter Area Fire Board

He came to listen to the interview of a Township Manager and thanked the Dexter Township Board for hosting it.

Closed: 6:48 PM

APPROVAL of the AGENDA:

Motion by Sikkenga to approve the agenda as presented. Motion second by Sanders. All ayes. Motion carried.

REVIEW AND DISCUSSION OF SUPERVISOR PROPOSED BUDGET:

Colleen Coogan, Woodhill Consulting, presented a revised Budget and answered questions of the Board members. It became evident that there is a gap in communication of responsibilities and reporting structure (who supervises office staff). It was suggested that an organizational chart be prepared and the Supervisor consider appointing a Deputy Supervisor. Other Budget concerns: place holder for Township Manager; one full-time Office Manager; unfunded liability/retirement; OSLP Consultant fees; office renovation dollars; roads; and more money for Clean-up Day. The second Public Hearing on the Budget is set for March 15, 2022, 6:00 PM.

2nd CALL TO THE PUBLIC: 8:07 PM No public comments.

OTHER ISSUES, COMMENTS and CONCERNS of BOARD MEMBERS & STAFF:

Sikkenga: As this was a dramatic shift from last year’s budget, she wanted to thank Supervisor Ratkovich and Consultant Coogan for all the work involved in putting the Budget forward.

Nolte: People attach before discussion and she appreciated the discussion tonight

Sanders: She stated she appreciated this meeting as she likes everyone’s participation and hear everyone’s opinion, which leads to working collaboratively and resolving problems.

Colleen Coogan: She thanked Diane Ratkovich for presenting the hard discussion items, and was open to constructive remarks.

FUTURE AGENDA ITEMS:

Second Public Hearing for the 2022-2023 Budget, March 15, 2022, 6:00 PM.

ADJOURNMENT:

Motion by Sanders to adjourn the meeting. Motion second by Nolte. All ayes. Motion carried.

The meeting was **adjourned** at 8:09 PM.

Respectfully Submitted,

Michelle Stamboulellis, Clerk

Dexter Township

I, THE UNDERSIGNED, MICHELLE STAMBOULELLIS, THE DULY QUALIFIED CLERK FOR THE TOWNSHIP OF DEXTER, WASHTENAW COUNTY, MICHIGAN, DO HEREBY CERTIFY THAT THE FORGOING IS A TRUE AND COMPLETE COPY OF CERTAIN PROCEEDINGS TAKEN BY THE DEXTER TOWNSHIP BOARD OF TRUSTEES AT A REGULAR BOARD MEETING HELD ON THE 8TH DAY OF FEBRUARY AND THAT THE FORGOING MINUTES ARE THE APPROVED MINUTES FOR THE MEETING HELD ON THE 15, DAY OF MARCH 2022.

MICHELLE STAMBOULELLIS, CLERK, DEXTER TOWNSHIP