

Diane Ratkovich
Supervisor
Michelle Stambouellis
Clerk
Maris Metz
Treasurer,
Jeffrey McDole
Karen Nolte,
Laura Sanders,
Karen Sikkenga,
Trustees

DEXTER TOWNSHIP

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DEXTER, MI 48130
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www.dextertownship.org

MEETING OF THE DEXTER TOWNSHIP BOARD
TUESDAY JANUARY 18, 2022 6:00PM



Location: Dexter Township Hall, 6880 Dexter-Pinckney Rd., Dexter, MI

CALL to ORDER: Supervisor Ratkovich called the meeting to order at 6:01 PM.

PLEDGE of ALLEGIANCE: Recited by all.

ROLL CALL: Present – Ratkovich, Stambouellis, Metz, Sanders, Nolte, McDole, and Sikkenga. Absent – None. Also present: Colleen Coogan, Woodhill Consulting; Attorney Mark Roberts; David Rohr, Director of Zoning and Planning, and Janis Miller, Recording Secretary.

SUPERVISOR’S REMARK/CONFLICT OF INTEREST: No conflicts of interest.

1st CALL TO THE PUBLIC:

Opened 6:01 PM

Rick Monier, 13511 Island Lake Road

He asked to possibly cancel the contract with the Washtenaw County Sheriff’s Department and allow the State Police to do that duty. He stated Dexter Township does not have a high crime rate, which doesn’t justify paying this much money [money to the County Sheriff].

APPROVAL of the AGENDA:

Supervisor changes to agenda: New Business 8. B (I) OSLP Resolution #22-635, change the millage start date from 2023 to 2022. Reports 7. Add b) [Attorney] Mark Roberts making a presentation on Multi-Lakes Sewer Authority. New Business 8. B(II) table the Fire Fund Spending until next month [use Resolution #22-636 for Multi Lakes disputed funds]. New Business 8. F. change the Special Meeting to informational meeting with Township Managers.

Motion by Nolte to approve the agenda as amended. Motion second by Metz. All ayes. Motion approved.

APPROVAL of the MINUTES:

- a) December 21, 2021 Regular Meeting
- b) January 11, 2022 Work Session

Discussion: December 21st; page 5 B. Guidelines for Open Meetings Communication: delete “(less than a quorum)” and delete “which would open the email’s to FOIA’s”. January 11th; Draft Budget Discussion: change Supervisors salary from \$38,256.00 to \$37,140.00, and change “hire” a Township Manager to “consider hiring” a Township Manager and state the position would report to the Board and not to the Supervisor.

Motion by Sanders to approve the minutes for December 21, 2021 as amended and January 11, 2022 as amended. Motion second by Metz. All ayes. Motion carried.

REPORTS (oral presentations):

a) Treasurer's Update

Discussion: Metz, McDole, and Sanders voted against the Medical Marihuana Ordinance in December and formed a committee to look at amendments. They will present their proposed amendments, for discussion, to the Board at the February Board Meeting. Attorney Roberts stated that the amendments, as part of the Zoning Ordinance, had to go to the Planning Commission for a Public Hearing before any formal action by the Board.

b) Multi-Lakes Resolution – Attorney Roberts

Discussion: Attorney Roberts spoke with the Multi Lakes Auditor for information on source of the money in the account. Attorney Roberts has entered into discussion with the Multi-Lakes Attorney to resolve the differences between the Township and Multi Lakes. Resolution #22-636 is a good faith disbursement, without a formal agreement, of approximately 50% what is owed. This will not jeopardize the Township claim or Township security interest in the money, which is the primary interest of the Township.

Motion by Nolte to accept a resolution to pay 50% of the disputed funds, in the possession of Dexter Township, to Multi Lakes Water and Sewer Authority - #22 636.
Motion second by Sikkenga.

Roll Call Vote: Yea – Sikkenga, Sanders, Nolte, McDole, Metz, Stamboulellis, Ratkovich;
Nays – None; Absent – None. Motion carried 7-0.

NEW BUSINESS:

A. Consumers Energy Franchise – Ordinance #44

Discussion: First reading tonight of Ordinance #44 – Consumers Energy Company Gas Franchise. Stephanie Blatt, Consumers Energy Rep., presented information and answered questions. In Dexter Township DTE supplies electricity and Consumers Energy supplies gas.

B. Resolutions

I. Resolution #22-635 – Millage Proposal for the Open Space and Land Preservation Committee

Discussion: Sanders handed out a narrative to explain how the Open Space and Land Preservation Committee came up with the proposed millage of .5 mills. Ballot wording needs to be into the certified Clerk, local County Clerk, 12 Tuesdays before the election, which is August 16th at 4PM. We would like to get ours in by June. The proposed .5 mills is a conservative figure as anything lower would not give the committee enough to work with. Proposed language of “up to .5 mills” to allow the option for adjustment (reduce stockpiling of monies) in the ten years.

Motion by McDole to adopt Resolution #22-635, a resolution to adopt the proposed millage of .5 mills for Ten (10) years to be placed on the November 8, 2022 ballot. Motion second by Stamboulellis.

Roll Call Vote: Yea – Metz, Nolte, Sikkenga, Sanders, Stamboulellis, McDole,

Ratkovich; Nays – None; Absent – None. Motion carried 7-0.

- II. Final FY 2022 Spending Plan Allocations – Fire Fund
Tabled until February Board Meeting.

- III. Resolution #22-637 – Approval of Fund Balance Policy
Consultant Coogan explained the three-fold purpose of the fund balances across the three main tax revenue funds.
Discussion: As a contract, what is the Police Fund Emergency Fund use for? Possibly for overtime as Twp. not paying police overtime out of general funds. The Emergency Reserve is the most flexible of the three purposes and can be adjusted. Policy is reviewed about every five years. Attorney Roberts stated this is a policy, it is a recommendation of GASB (Governmental Accounting Standards Board). and can be adjusted in the future.

Motion by McDole to adjust the Police Fund Emergency Reserve from \$200,000 to \$100,000. Supported by Sikkenga. No vote taken.

Motion by Nolte to adopt Resolution #22-637, with the amendment of reducing the Police Fund Emergency Reserve from \$200,000 to \$100,000. Motion second by McDole.

Roll Call Vote: Yea – Sanders, Sikkenga, Stamboulellis, Metz, McDole, Nolte, Ratkovich; Nays – None; Absent – None. Motion carried 7-0.

C. Capital Expenditure Plan (CIP)

- I. Project Description
- II. Discussion: Consultant Coogan noted this was for discussion only, to give the Board an opportunity to weigh in on this again as this document was presented at the Budget Workshop. This will be brought as part of the Budget Adoption. The topics addressed right away, for this first launch in the long-term, were the topics that were part of the initiatives from the Strategic Plan. Other pieces (Fire Department) will be added later as information comes to light. Consultant Coogan explained purposeful use of reserves (spending more than we have), as using reserves for Capital Expenditures not using reserves for Operations. She describes purposeful use of reserves as the best method of financing capital, and the least expensive method of financing capital.
- III. Funding Sources
Discussion: The second document is a summary of funding sources for the Capital [Expenditures]. If the roads go through, in the five-year plan, the Twp. Will need to find some additional funding for that.
- IV. Road Initiatives
Discussion: Two additional pages summarize the local road projects and the estimated project expense of each. Will the roads funding require a millage? The Township has the ability to levy a Special Assessment for road projects. A committee will be in place once the **year one** funding is in place.

Motion by McDole to support the [road repair] schedule as provided to us.
Motion second by Nolte. All ayes. Motion carried.

D. Supervisors Draft Budget Proposal

Discussion: Third column shows projected activity, which looks at year to date activity and projects what the year could close out at. The Budget looks at the projected activity, last year's actuals, and looks for anomalies. It is based on actual figures for two years.

E. Set Date in February for Public Hearing for the Budget

Motion by Nolte to schedule February 15th, 6:00 PM, to do the open hearing for the Budget Review. Motion second by Sikkenga. All ayes. Motion carried.

Clarification by Attorney Roberts that this is a Public Hearing, and must be noticed and on the agenda.

F. Set Date for Special Meeting to meet & hear from other Township Managers

Discussion: Conduction a workshop with invited Township speakers invited to share what a Township Manager does in the Township. Attorney Roberts noted this could not be conducted by Zoom as it is a public meeting and the speaker should be in the room live. Attorney Roberts stated that on the February 8th Budget Workshop agenda it should include an entry for discussion with the [Township] Manager, which can be cancelled if necessary.

Supervisor Ratkovich stated the motion: A motion to approve the February's Budget Workshop and include a Township Manager.

Nolte motioned that. Motion second by Stamboulellis. All ayes. Motion carried.

AUTHORIZATION of PAYMENTS – Treasurer Metz

Motion by Metz for the authorization of payments in the amounts of: General Fund \$65,199.28, Fire Fund \$74,022.43, Police Fund \$40,764.99, general Agency Fund \$720.36, and January 2022 Gross Payroll \$32,044.25, for a grand total of \$212,751.31. Motion second by McDole.

Roll Call Vote: Yea – Stamboulellis, Metz, McDole, Nolte, Sikkenga, Sanders, Ratkovich; Nays – None; Absent – None. Motion carried 7-0.

2nd CALL TO THE PUBLIC: None.

OTHER ISSUES, COMMENTS and CONCERNS of BOARD MEMBERS & STAFF:

Sikkenga – Conflict of Interest Policy distributed to the Planning Commission? Clerk Stamboulellis confirmed it was sent to the Planning Commission.

Nolte – Addressed misinformation that is on social media, not accurate as reflected by what is in the [BOT] minutes. She is getting emails stating they [Board] have done things that they [Board] have not done.

Stamboulellis – Her family started a pilot project, not a program. She reached out to WWRA to take it on.

Ratkovich – The collection program needed to be upgraded, made more sustainable, and become a Dexter Township Program. There is a liability on collecting materials in the parking lot without it being under the umbrella of the Township.

Sanders – Noted that divisiveness is dangerous. We came up with a beautiful Vision & Mission for our Township and when we speak, either publicly or over social media, we should have each other's back. When feeling pushed to push something through, we should slow down. We have to take time to become truly collaborative.

FUTURE AGENDA ITEMS:

- A) (DAFD) Dexter Area Fire Department Budget – Fire Chief Smith
- B) International Fire Code
- C) Medical Marihuana Ordinance amendments (Committee Metz, Sanders & McDole)
- D) Second read & adoption of Ordinance #44 – Consumers Energy Company Gas Franchise.

ADJOURNMENT:

Motion by Nolte to adjourn the meeting. Motion second by Metz. All ayes. Motion carried. The meeting was **adjourned** at 8:27 PM.

Next Meetings:

Tuesday, February 8, 2022, 6:00 PM – Board of Trustees Special Meeting - Budget Workshop and include a Township Manager/Superintendent to speak

Tuesday, February 15, 2022, 6:00 PM – Public Hearing for the Budget followed by the Board of Trustees Regular Meeting

Respectfully Submitted



Michelle Stamboulellis, Clerk

Dexter Township

I, THE UNDERSIGNED, MICHELLE STAMBOULELLIS, THE DULY QUALIFIED CLERK FOR THE TOWNSHIP OF DEXTER, WASHTENAW COUNTY, MICHIGAN, DO HEREBY CERTIFY THAT THE FORGOING IS A TRUE AND COMPLETE COPY OF CERTAIN PROCEEDINGS TAKEN BY THE DEXTER TOWNSHIP BOARD OF TRUSTEES AT A REGULAR BOARD MEETING HELD ON THE 18TH DAY OF JANUARY AND THAT THE FORGOING MINUTES ARE THE APPROVED MINUTES FOR THE MEETING HELD ON THE 15, DAY OF FEBRUARY 2022.

MICHELLE STAMBOULELLIS, CLERK, DEXTER TOWNSHIP