

Diane Ratkovich
Supervisor
Michelle Stamboullis
Clerk
Maris Metz
Treasurer,
Jeffrey McDole
Karen Nolte,
Laura Sanders,
Karen Sikkenga,
Trustees

DEXTER TOWNSHIP

6880 DEXTER-PINCKNEY RD.
DEXTER, MI 48130
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www.dextertownship.org

MEETING OF THE DEXTER TOWNSHIP BOARD TUESDAY OCTOBER 19, 2021 7:00 PM

Location: In accordance with the provision of the amended Open Meetings Act, the meeting was a "virtual" meeting held over Zoom videoconferencing and was properly noticed and open to the public via computer or phone.

CALL to ORDER: Supervisor Ratkovich called the meeting to order at 7:10 PM.

PLEDGE of ALLEGIANCE: Recited by all.

ROLL CALL: Present – Ratkovich, Stamboullis, Metz, Sanders, Nolte, McDole, and Sikkenga. Also present: David Rohr, Director of Zoning and Planning, Janis Miller, Recording Secretary and Attorney Mark Roberts.

SUPERVISOR'S REMARK/CONFLICT OF INTEREST: Supervisor Ratkovich stated that the Board had completed a fantastic Strategic Plan Workshop. No conflicts of interest.

1st CALL TO THE PUBLIC: Opened 7:11 PM No public comments. Closed 7:11 PM

APPROVAL of the AGENDA:

Motion by Nolte, second by Sanders, to approve the agenda as amended. All ayes. Motion carried.

APPROVAL of the MINUTES:

Motion by Sanders, second by Metz, to approve the minutes of September 21, 2021, as presented. All ayes. Motion carried.

REPORTS (oral presentations):

a. Approval of Audit #F24765321 – Rana Emmons

End of Fiscal Year was March 31, 2021. The Township received the "Highest Level of Audit Opinion". Property Tax Revenue up, State Shared Revenue unchanged, Interest Earnings down, and Expenditures up. Audit accepted.

b. Local Connector Road Costs and Priorities – Sikkenga

Trustee Sikkenga summarized the information she included in the Board packets. Discussion of Special Assessment Districts and costing methodology. No decision required tonight, just informational.

UNFINISHED BUSINESS:

a. Discussion of Jim Drolett's position on the Chelsea Area Construction Agency (CACA) Board.

Jim Drolett sent in the Board requested documents and stated he would be willing to continue serving on the CACA Board. Discussion on a alternate and searching for a replacement for Drolett.

NEW BUSINESS:

a. Local Connector Road Costs and Priorities – Sikkenga

Moved to Reports (b) above.

b. FOIA – Freedom of Information Act – Nolte

TABLED

c. Monthly Workshop Board Meeting – Nolte

As understood from the Strategic Planning Workshop, the Board of Trustees needs time to discuss & question issues at length before addressing them in a timely manner at a Board meeting.

Motion by Nolte, second by Jeffrey, to hold Board of Trustee Workshops the second Tuesday of the month, at 6:00 pm, and reevaluate the need for workshops after four months.

Roll Call Vote: Yea – Stamboulellis, Metz, Sanders, Sikkenga, McDole, Nolte, Ratkovich;
Nays – None; Absent – None. **Motion carried 7-0.**

d. Develop Process to Close Township Hall Due to Covid Outbreak – Ratkovich

Discussion: When to close the office and when to open the office. Mask wearing when business is conducted at the front counter. Re: Zoom meetings option expires at the end of 2021. Creating a policy and a checklist for closing the office to the public.

Motion by McDole, second by Sikkenga, to appoint the Township Executive Team [Supervisor Ratkovich, Clerk Stamboulellis, and Treasurer Metz] as a committee to develop a Closing Policy and bring it before the Board of Trustees for review and adoption.

Roll Call Vote: Yea – Stamboulellis, Metz, Sanders, Sikkenga, Nolte, McDole, Ratkovich;
Nays – None; Absent – None. **Motion carried 7-0.**

Motion by Nolte, second by Stamboulellis, to open the Township Hall to the Public and conduct all meetings in person through the end of 2021.

Roll Call Vote: Yea – Nolte, Stamboulellis, Metz, Sanders, Sikkenga
Nays – McDole, Ratkovich; Absent – None. **Motion carried 5-2.**

e. Discussion Regarding the Sale of the House at 6900 Dexter Pinckney Road – Ratkovich

Discussion on the value of the house, and having a renter; value of the land; lost opportunity if property was sold; use of space for community events, farmers market, trail expansion, or future unstated opportunity.

f. Discussion Regarding the Sale of the 25 Acres off Dexter Townhall Road – Ratkovich

Discussion of why the property was purchased by the Township (to prevent development if combined with adjacent parcels); limited access [landlocked] to the property; Development Rights or Conservation Easement; the property cannot be gifted or donated and if sold it has to be at market value and the township would only recoup the \$7,000.00 it paid with any profit going to the County.

g. Discussion of Dexter Area Fire Department – Ratkovich

1. Chief Smith Retirement in 2022

Chief Robert Smith is retiring in July 2022.

2. Charging for Services

The DAFD Board is working on a format of charging for services.

3. International Fire Code

Chief Smith would like the Dexter Township Board of Trustees to adopt the International Fire Code, which is mostly for Commercial properties, as it includes code enforcement.

h. Letter of support for Huron River Watershed Council

Trustee Sikkenga explained the Council's need for a support letter in their request for a grant from EGLE (Michigan Department of Environment, Great Lakes & Energy). Motion by Sikkenga, support by Nolte, to prepare a grant support letter to the Huron River Watershed Council, from the Dexter Township Board of Trustees.

Roll Call Vote: Yea – McDole, Stamboulellis, Nolte, Metz, Sanders, Sikkenga, Ratkovich;
Nays – None; Absent – None. **Motion carried 7-0.**

AUTHORIZATION of PAYMENTS: – Treasurer Metz

Motion by Treasurer Metz to authorize payment from the General Fund of \$237,314.79 (which includes Gross Payroll, General Fund, Fire Fund, Police Fund, and Agency fund payments). Motion second by Stamboulellis.

Roll Call Vote: Yea – McDole, Stamboulellis, Sikkenga, Nolte, Metz, Sanders, Ratkovich;
Nays – None; Absent – None. **Motion carried 7-0.**

2nd CALL TO THE PUBLIC:

Opened 9:25 PM

Julie Knight, owner of the Doletzky property Guenther is developing

She stated that she is in favor of opening the Township Hall to the public. She asked the status of the Doletzky Development Agreement that has seen no action since mid-July.

Closed 9:27 PM

ADJOURNMENT:

Motion by Ratkovich, second by Nolte, to adjourn the meeting at 9:30 PM.

Roll Call Vote: Yea – McDole, Nolte, Stamboulellis, Metz, Sikkenga, Sanders, Ratkovich;
Nays – None; Absent – None. **Motion carried 7-0.**

Respectfully Submitted,

Michelle Stamboulellis, Clerk

Dexter Township

I, THE UNDERSIGNED, MICHELLE STAMBOULELLIS, THE DULY QUALIFIED CLERK FOR THE TOWNSHIP OF DEXTER, WASHTENAW COUNTY, MICHIGAN, DO HEREBY CERTIFY THAT THE FORGOING IS A TRUE AND COMPLETE COPY OF CERTAIN PROCEEDINGS TAKEN BY THE DEXTER TOWNSHIP BOARD OF TRUSTEES AT A REGULAR BOARD MEETING HELD ON THE 19TH DAY OF OCTOBER 2021 AND THAT THE FORGOING MINUTES ARE THE APPROVED MINUTES FOR THE MEETING HELD ON THE 19TH DAY OF OCTOBER, 2021.

MICHELLE STAMBOULELLIS, CLERK, DEXTER TOWNSHIP