

Diane Ratkovich  
*Supervisor*  
Michelle Stamboulellis  
*Clerk*  
Maris Metz  
*Treasurer*  
James Drolett,  
Karen Nolte,  
Laura Sanders,  
Karen Sikkenga,  
*Trustees*

# DEXTER TOWNSHIP

6880 DEXTER-PINCKNEY RD.  
DEXTER, MI 48130  
(734) 426-3767



[www.dextertownship.org](http://www.dextertownship.org)

## REGULAR MEETING OF THE DEXTER TOWNSHIP BOARD TUESDAY, AUGUST 17, 2021 7:00 PM

Location: 6880 Dexter Pinckney Road. Dexter TWP, Michigan. 48130

**CALL to ORDER:** Supervisor Ratkovich called the meeting to order at 7:00 PM.

**PLEDGE of ALLEGIANCE:** Recited by all.

**ROLL CALL:** Present – Ratkovich, Stamboulellis, Metz, Sanders, Nolte, Drolett, and Sikkenga.

Absent – None.

Also present: David Rohr, Director of Zoning and Planning, and Janis Miller,  
Recording Secretary.

### **SUPERVISOR'S REMARK/CONFLICT OF INTEREST:**

The new website went live on August 15<sup>th</sup>. Diane will miss the September Board meeting. RFP for Master Plan Review consultant, one candidate interviewed. One more interview next week. GFL trash haulers has withdrawn from pickup in parts of Livingston County and parts of Dexter Township. GFL will have a roll off dumpster in the township parking lot for those whose trash has been neglected by GFL.

The Portage, Base, and White Lakes Association invited Supervisor Ratkovich on a dam visit, for an historical and educational tour of how the dam works on the Huron River.

No conflicts of interest.

Sikkenga asked for a change in the agenda before the 1st Call to the Public. She asked to switch the 1<sup>st</sup> Call to the Public with the Approval of the Agenda as at the previous meeting there was a discussion of striking the "Comment on items that are not on the agenda" note, so the public can comment on any agenda item.

### **APPROVAL of the AGENDA:**

Discussion: In Public Comment agenda item, removal of the "Comment on items that are not on the agenda" instead **to allow people to speak to anything that is on the agenda**. Also, removal of the "The Board will entertain public comments on agenda items as they come up for discussion". Engaging the public more than less by allowing public comments throughout the agenda. Attorney Roberts stated that once the public comment time is over, it's not typical to engage the public in the discussion as that is the Board time to talk. Public is here to witness the meeting, not participate in the discussion or debate of agenda items.

Motion by Sikkenga to approve the agenda, switching items 4 & 5 [for this meeting] and changing Item 4: Call for Public Comment striking the comment in parentheses "Comment on items that are not on the agenda" and changing the "will" to "may" in "The Board may entertain public comments on agenda items as they come up for discussion". Motion second by Nolte. Addendum to motion is to add Agenda Item 9. e. Discussion of Lakes Projects re: Washtenaw County Water Resources Commissioner, 9. f. Resolution to Rescind Resolution #21-600a, and 9.

g. Resolution to Rescind Frank Johnson as member of Open Space and Land Preservation Committee and appoint Mark Teicher to the committee. **Motion carried by voice vote.**

**1<sup>st</sup> CALL TO THE PUBLIC:**

Deb Ceo, 13702 Aberdeen

She asked what Resolution #21-600a is.

Supervisor Ratkovich stated it was a resolution to set salaries, hourly wages, millage reimbursement, and other compensation for Township employees who are paid by salary, at an hourly rate and/or per-diem rate.

**APPROVAL of the MINUTES:**

Vote summary on F. and H. should be 6-1 each, not 6-0.

Motion by Sikkenga to approve the minutes of the July 20, 2021 Board meeting as amended.

Motion second by Stamboulellis. **Motion carried by voice vote.**

**REPORTS (oral presentations):** None.

**UNFINISHED BUSINESS:** None.

**NEW BUSINESS:**

- a) Approval of New Investment Procedures and Investment Policy – Maris Metz  
Updating procedures to adapt to Michigan Law and also adding another layer of accountability, either the Supervisor or Clerk. Looking at different ways of investing the township money by consolidating accounts and by doing a cash flow analysis.  
Discussion of short-term investments and long-term investments. Review of this policy has not been completed by Mark Roberts, Township Attorney.

Motion by Sikkenga to approve the New Investment Procedures and table the Investment Policy until next month, after the Township Attorney has reviewed the Investment Policy.  
Motion second by Sanders.

Roll Call Vote: Yea – Sikkenga, Sanders, Stamboulellis, Metz, Nolte, Drolett, Ratkovich;  
Nays – None; Absent – None. **Motion carried 7-0.**

- b) Dexter Township Clean-Up Day(s) – Michelle Stamboulellis and Karen Nolte  
Premise is to do Clean-Up Day twice a year. Cost could be up to \$7,500 dollars with part of it reimbursed by the County Department of Public Works. All types of recyclables will be collected and tires will be collected free through a state grant to Washtenaw County. A paper shredder [truck] will be available for public disposal of documents. Possibility of collecting a \$5.00 donation per vehicle. The Community Initiative Fund in the Township Budget will cover the costs.

Motion by Nolte to approve the first Clean-Up Day on October 30, 2021, with expenses not to exceed \$7,500, and authorizing Supervisor Ratkovich to sign the contract with Allshred Services. Motion second by Stamboulellis.

Roll Call Vote: Yea – Drolett, Nolte, Metz, Stamboulellis, Sanders, Sikkenga, Ratkovich;

Nays – None; Absent – None. **Motion carried 7-0.**

c) Update on Trails and Roads – Karen Sikkenga

Discussion: Getting a financial plan in place to upgrade the local roads to good condition within a timeframe. Focus should be on local connector roads. Local roads are used by the people who live on the road and their guests. Another category is local connector roads which everyone uses to get from one place to another, with most Township roads falling under this category. Possibility of forming a Townships Consortium, to all work together on the local roads, and together present new and innovative approaches to the County Road Commission. Trail update: new trail is labeled Northwest Passage which will connect Hudson Mills to the northwest corner of Dexter Township. This trail will go down Stinchfield Woods Road, through Pinckney Recreation and then up through Hell, Michigan.

d) Social Media – Michelle Stamboulellis

Discussion: How to communicate with the residents. Township Facebook page is not the official site/page of the township. Facebook page should have comments turned off in order to just let residents know what is going. If they want to comment they should send their comments and questions to Dexter Township info.org, email, or attend a meeting. There is a need for a vehicle to talk to the residents. Linking new social media to the new Township website. Guidance needed on what topics to post and parameters for posting.

e) Discussion of Lakes Projects re: Washtenaw County Water Resources Commissioner

Discussion: Theo Eggermont, Washtenaw County Public Works Director, wanted Dexter Township to be aware there are three lake projects that are coming up in 2022. They will be doing a Special Assessment District on each lake so residents that have deeded access to the lake pay for treatment of invasive weeds.

f) Resolution to Rescind Resolution #21-600a

Discussion: Executive team is looking at staff and salary changes. Michigan Townships Association (MTA) stated it is required the Board of Trustees approve salaries for elected officials but it is not required, or standard, that the whole Board set staff salaries. Currently the township is working with the Woodhill Group to professionalize township business practices, especially around finances and administration.

8:35 pm Jim Drolett submits his resignation from the Dexter Township Board of Trustees.

Motion by Sikkenga to approve Resolution #21-625 [number will be added later] rescinding Resolution #21-600a and adding; be it further resolved that the Township will retain the Woodhill Group through a budget calendar year. Motion second by Nolte.

Roll Call Vote: Yea – Sikkenga, Sanders, Stamboulellis, Metz, Nolte, Ratkovich; Nays – None;

Absent – Drolett. **Motion carried 6-0.**

- g) Resolution to Rescind Frank Johnson as member of Open Space and Land Preservation Committee and appoint Mark Teicher to the committee.

Discussion: Frank Johnson is interested and still wants to be involved but he is not available for meetings on a regular basis. Mark Teicher is an activist, has lived in the township many years, he is an attorney, has served on the Watershed Council, and he is President of the Portage and Base Lakes Association.

Motion by Sanders to withdraw Frank Johnson as a committee member and appoint Mark Teichert to the Open Space and Land Preservation Committee. Motion second by Stamboulellis.

Roll Call Vote: Yea – Nolte, Metz, Stamboulellis, Sanders, Sikkenga, Ratkovich; Nays – None;

Absent – Drolett. **Motion carried 6-0.**

**AUTHORIZATION of PAYMENTS/TRANSFER of FUNDS** – Treasurer Metz

Motion by Metz to transfer funds and authorize payment in the amounts of: August gross payroll \$32,121.48, General Fund \$57,909.12, Fire Fund \$74,022.43, Police Fund \$40,764.99, and Agency Fund \$5,059.00. Grand total is \$209,877.02. Motion second by Nolte.

Roll Call Vote: Yea – Sikkenga, Sanders, Stamboulellis, Nolte, Metz, Ratkovich; Nays – None; Absent – Drolett. **Motion carried 6-0.**

**UNFINISHED BUSINESS:** None.

**2nd CALL TO THE PUBLIC:** None.

**FUTURE AGENDA ITEMS:** None.

Motion by Nolte to adjourn. Motion second by Metz. Motion carried by voice vote. The meeting was **adjourned** at 8:51pm.

Respectfully Submitted,

  
Michelle Stamboulellis, Clerk  
Dexter Township

---

I, THE UNDERSIGNED, MICHELLE STAMBOULELLIS, THE DULY QUALIFIED CLERK FOR THE TOWNSHIP OF DEXTER, WASHTENAW COUNTY, MICHIGAN, DO HEREBY CERTIFY THAT THE FORGOING IS A TRUE AND COMPLETE COPY OF CERTAIN PROCEEDINGS TAKEN BY THE DEXTER TOWNSHIP BOARD OF TRUSTEES AT A REGULAR BOARD MEETING HELD ON THE 17TH DAY OF AUGUST 2021 AND THAT THE FORGOING MINUTES ARE THE APPROVED MINUTES FOR THE MEETING HELD ON THE 17TH DAY OF AUGUST, 2021.

MICHELLE STAMBOULELLIS, CLERK, DEXTER TOWNSHIP