

Diane Ratkovich  
Supervisor  
Michelle Stamboulellis  
Clerk  
Maris Metz  
Treasurer  
James Drolett,  
Karen Nolte,  
Laura Sanders,  
Karen Sikkenga,  
Trustees

# DEXTER TOWNSHIP

6880 DEXTER-PINCKNEY RD.  
DEXTER, MI 48130  
(734) 426-3767



[www.dextertownship.org](http://www.dextertownship.org)

## REGULAR MEETING OF THE DEXTER TOWNSHIP BOARD TUESDAY, JULY 20, 2021 7:00 PM

**Location:** *In accordance with the provision of the amended Open Meetings Act, the meeting was a "virtual" meeting held over Zoom videoconferencing and was properly noticed and open to the public via computer or phone.*

**CALL to ORDER:** Supervisor Ratkovich called the meeting to order at 7:00 PM.

**PLEDGE of ALLEGIANCE:** Recited by all.

**ROLL CALL:** Present – Ratkovich, Stamboulellis, Metz, Sanders, Nolte, Drolett, and Sikkenga.

Absent – None.

Also present: David Rohr, Director of Zoning and Planning, and Janis Miller, Recording Secretary.

### **SUPERVISOR'S REMARK/CONFLICT OF INTEREST:**

Supervisor Ratkovich cited the notice of resignation from Janet Logghe, Deputy Clerk.

The new Dexter Township website will go live on August 15<sup>th</sup>.

The compensation study should be drawing to a close by the end of August.

She thanked Office Manager Kim Jordan for all the work in advertising, screening, and interviewing for a Co-Office Manager.

Supervisor Ratkovich introduced Colleen Coogan from Woodhill Consulting Group, and Mark Roberts, new township legal counsel with Secrest Wardle.

Conflict of Interest: Clerk Stamboulellis stated she will recuse herself from discussion and voting on item D. renewing the contract with Stamboulellis Landscaping for lawn and grounds maintenance for Dexter Township.

### **1<sup>st</sup> CALL TO THE PUBLIC:**

Public Comment Opened 7:04PM

Kim Marinelli, 5775 Libby Ct., Dexter

Her concern was the 2015 Development Agreement between the builder of Hartman Farms and the Dexter Township Board of Trustees. She indicated there appeared no enforcement of the document and was concerned that a builder could build without valid permits or follow-up testing of each individual well. She and her neighbors are dealing with high levels of arsenic in their wells, crumbling roads, crossover traffic from Copper Meadows, and no sidewalks.

Stuart Baskin, 5826 Sterling Trail, Dexter

His concern was the lack of direction/action with the Hartman Farms Home Owners Association in regards to the flooding of the development roads, quality of their well water, and where the Association fees were spent.

Public Comment Closed 7:11PM

**APPROVAL of the AGENDA:**

Motion by Drolett to approve the agenda as amended. Motion second by Sanders.

**Motion carried.****APPROVAL of the MINUTES:**

Motion by Drolett to approve the minutes of June 15, 2021, as presented. Motion second by Stamboulellis. **Motion carried.**

**REPORTS (oral presentations):** None.**UNFINISHED BUSINESS:** None.**NEW BUSINESS:**

A. Updating compliance and accepting funds to accept ARA funds.

1. Resolution to Adopt a Grant Accounting and Administrative Policy

Discussion: Clarification on who the Grant Administrator is and who audits the grant. Barry Lonik was hired several months ago to write the grant application for open space land preservation.

Motion by Sikkenga to adopt Resolution #21-619, a Resolution adopting a Grant Accounting and Administration Policy.

Roll Call Vote: Yea – Drolett, Nolte, Metz, Stamboulellis, Sanders, Sikkenga,

Ratkovich;

Nays – None; Absent – None. **Motion carried 7-0.**

2. Resolution to Adopt a Conflict-of-Interest Policy

Discussion: Mark Roberts, legal counsel stated this was critical in order to get Federal Funds. Colleen Coogan, consultant, said everyone volunteering or working for the township is subject to a conflict of interest.

Motion by Drolett to adopt Resolution #21-620, a Resolution adopting a Conflict-of-Interest Policy, with the condition this is subject to review and rewrite by township legal counsel. Motion second by Sikkenga.

Roll Call Vote: Yea – Sikkenga, Sanders, Stamboulellis, Metz, Nolte, Drolett,

Ratkovich;

Nays – None; Absent – None. **Motion carried 7-0.**

3. Resolution to Accept the American Rescue Plan Act of 2021 Funding

Discussion: Consultant Colleen Coogan stated this document gives authority to accept the grant funds. The funds are not attached to any one project. The township has four years to determine what projects to fund.

Motion by Nolte to pass Resolution #21-621, accepting the American Rescue Plan Act (ARPA) of 2021 Funding. Motion second by Metz.

Roll Call Vote: Yea – Sikkenga, Sanders, Stamboulellis, Metz, Nolte, Drolett,

Ratkovich;

Nays – None; Absent – None. **Motion carried 7-0.**

- B. Resolution to purchase Cashreceipts.net and Delinquent Personal Property Software from BS&A.

Discussion: This software is an added component to assist the Township Treasurer track monies accepted at the front counter, and track, accrued year to year, delinquent personal property tax.

Motion by Drolett to adopt Resolution #21-622, a Resolution to approve the purchase of BS&A software of Cashrecepting.net and Delinquent Personal Property.net. Motion second by Nolte.

Roll Call Vote: Yea – Drolett, Nolte, Metz, Stamboulellis, Sanders, Sikkenga, Ratkovich;  
Nays – None; Absent – None. **Motion carried 7-0.**

- C. Open meeting with Chief Smith at Dexter Townhall on Monday, August 16, 2021 at 3:00 PM to learn about the International Fire Code. Open meeting, public invited.

Dexter Area Fire Chief Robert Smith gave an overview of the presentation for August 16<sup>th</sup>.

- D. Board approval to renew lawn and grounds maintenance contract with Stamboulellis Landscaping LLC.

Motion by Drolett to approve the contract with Stamboulellis Landscaping LLC to continue the 2020 contract into 2021, for general maintenance of the grounds at Dexter Township, with the contract up for bids in 2022. Motion second by Nolte.

**Motion carried 6-0.** **Motion carried 6-1.** (Stamboulellis abstained)

- E. Resolution to approve Laura Gibson as part-time Office Manager (24 hours per week) at \$20.00 per hour.

Motion by Sikkenga to approve Resolution #21-623, to approve Laura Gibson as a part-time Office Manager, 24 hours a week, at \$20.00 an hour. Motion second by Stamboulellis.

Roll Call Vote: Yea – Sikkenga, Sanders, Stamboulellis, Metz, Nolte, Drolett, Ratkovich;  
Nays – None; Absent – None. **Motion carried 7-0.**

- F. Amendment to the June 15, 2021 Resolution [motion] to add Dianne Monier to the Open Space and Land Preservation Committee appointments.

Discussion: Conflict of Interest by Dianne as she owns land under consideration for Township purchase of Development Rights. Mark Roberts, legal counsel, stated if the OSLP Committee was a fact finding and educational committee, there is no conflict of interest. If the committee makes recommendations or binding decisions, to the Board of Trustees, Dianne has a pecuniary (financial) interest. OSLP Chairperson Laura Sanders noted Dianne is a valuable committee member and would recuse herself on any discussion/decisions regarding her property.

Motion by Sikkenga to amend the prior resolution [motion] to add Dianne Monier to the Open Space and Land Preservation Committee. Discussion: a person who could possibly influence committee members. Motion fails due to lack of a second.

Motion by Sanders to request that Dianne Monier be appointed to the committee [Open Space and Land Preservation Committee] with the understanding that if there should

become any kind of conflict, that she would recuse herself; and also, with the understanding that it is not a decision-making body. Motion second by Sikkenga.

Roll Call Vote: Yea – Sikkenga, Sanders, Stamboulellis, Metz, Nolte, Ratkovich;  
Nays – Drolett; Absent – None. ~~Motion carried 6-0.~~ **Motion carried 6-1.**

Public Comment:

Stuart Baskin, 5826 Sterling Trail, Dexter

Questions why the committee would put itself in a position where there could be a possible conflict of interest.

Kim Marinelli, 5775 Libby Ct., Dexter

It will absolutely benefit the farmers, that's why you're there. We need to listen to the farmers, as well as all the township residents.

G. Open Space and Land Preservation Committee Report – Trustee Laura Sanders.

Laura Sanders reported on the first OSLP meeting and summarized the presentations, by Ginny Leikam and Barry Lonik, on the agenda for the OSLP Committee meeting July, 22<sup>nd</sup>. She also shared that the committee would like to have a community event, or activity, that would highlight the work of the committee and involve the community.

H. Resolution to Establish a Moratorium on Medical Marijuana Enterprises, Businesses and Facilities.

Discussion: Legal counsel Mark Roberts said this was not a decision on whether to permit or not permit marijuana, or where to allow it. The moratorium puts a hold on permits until the township has the opportunity to study the appropriate zoning. The township has already opted out of the recreational use production of marijuana. The Medical Marijuana Act is still in place, with a number of permitted uses, and allowed whether the township wants it or not. The proposed moratorium would expire on December 31, 2021. The Planning Commission would study caregiver medical marijuana and make a recommendation to the Township Board on Zoning.

Motion by Sanders to accept Resolution #21-624, a Resolution to Establish a Moratorium on Medical marijuana Enterprises, Businesses and Facilities. Motion second by Nolte.

Roll Call Vote: Yea – Nolte, Metz, Stamboulellis, Sanders, Sikkenga, Ratkovich;  
Nays – Drolett; Absent – None. ~~Motion carried 6-0.~~ **Motion carried 6-1.**

I. Discussion on Annual Clean-Up Family Fun Day – Clerk Stamboulellis & Trustee Nolte

Discussion: Karen Nolte brought forth the suggestion of having two events each year; one in April, to coincide with Earth Day, and one in October. Road clean-up would be done with volunteers. Public comment: Stuart Baskin asked about insurance for those working on the roads. To make it a Family Fun Day she suggested activities for the children, maybe a commercial shredder, and voter registration among other things.

- J. Discussion about recycle project and getting an additional recycle bin – Clerk Stamboulellis

Michelle Stamboulellis reviewed the pilot project her family has started collecting film plastics/plastic bags and Styrofoam. She is working with Trex Recycling on the film/plastic bags and will be contacting Dart Industries for the Styrofoam.

**AUTHORIZATION of PAYMENTS/TRANSFER of FUNDS** – Treasurer Metz

Motion by Metz to authorize payment in the amounts of: July gross payroll \$30,665.82, General Fund \$91,538.06, Fire Fund \$74,022.43, Police Fund \$4,764.99, and Agency Fund \$64,437.22. Grand total is \$270,762.70. Motion second by Sikkenga.

**Motion carried 7-0.**

**2nd CALL TO THE PUBLIC:**

Kim Marinelli said she had trouble viewing meetings online and the township website lacked a link to Livestream.

Mark Roberts, legal counsel, noted that most municipalities use Livestream.

**OTHER ISSUES, COMMENTS and CONCERNS of BOARD MEMBERS & STAFF:**

None.

**FUTURE AGENDA ITEMS**

The next scheduled Dexter Township Board meeting is August 17, 2021, 7:00 PM.

**ADJOURNMENT**

Motion by Nolte to adjourn the meeting. Motion second by Metz. **Motion carried.**

The meeting was **adjourned** at 9:13 PM.

Respectfully Submitted,

Michelle Stamboulellis, Clerk

Dexter Township

---

I, THE UNDERSIGNED, MICHELLE STAMBOULELLIS, THE DULY QUALIFIED CLERK FOR THE TOWNSHIP OF DEXTER, WASHTENAW COUNTY, MICHIGAN, DO HEREBY CERTIFY THAT THE FORGOING IS A TRUE AND COMPLETE COPY OF CERTAIN PROCEEDINGS TAKEN BY THE DEXTER TOWNSHIP BOARD OF TRUSTEES AT A REGULAR BOARD MEETING HELD ON THE 15TH DAY OF JULY 2021 AND THAT THE FORGOING MINUTES ARE THE APPROVED MINUTES FOR THE MEETING HELD ON THE 20TH DAY OF JULY, 2021.

MICHELLE STAMBOULELLIS, CLERK, DEXTER TOWNSHIP