

Diane Ratkovich  
Supervisor  
Michelle Stamboulellis  
Clerk  
Maris Metz  
Treasurer  
James Drolett,  
Karen Nolte,  
Laura Sanders,  
Karen Sikkenga,  
Trustees

# DEXTER TOWNSHIP

6880 DEXTER-PINCKNEY RD.  
DEXTER, MI 48130  
(734) 426-3767



[www.dextertownship.org](http://www.dextertownship.org)

## REGULAR MEETING OF THE DEXTER TOWNSHIP BOARD TUESDAY, MAY 18, 2021 7:00 PM

*Location: In accordance with the provision of the amended Open Meetings Act, the meeting was a "virtual" meeting held over Zoom videoconferencing and was properly noticed and open to the public via computer or phone.*

**CALL to ORDER:** Supervisor Ratkovich called the meeting to order at 7:00 PM.

**PLEDGE of ALLEGIANCE:** Omitted due to teleconferencing.

**ROLL CALL:** Present – Metz, Sanders, Sikkenga, Stamboulellis, Nolte, Drolett, and Ratkovich.

Absent – None.

Also present: David Rohr, Director of Zoning and Planning, and Janis Miller, Recording Secretary.

**SUPERVISOR'S REMARK/CONFLICT OF INTERERST:** No conflicts of interest. Supervisor Ratkovich remarks: She thanked Harley Rider for his dedication to Dexter Township and his assistance with the budget that was approved last month. In the office there is a Certificate of Appreciation for Michelle Delancey for everyone to sign. She asked any residents who would like to contribute township representative photos to the new Dexter Township website to contact her.

**1<sup>st</sup> CALL TO THE PUBLIC:**

Opened 7:05 PM. No public comments. Closed 7:06 PM.

**APPROVAL of the AGENDA:**

Motion by Drolett to approve the agenda as amended. Motion second by Sanders.

**Motion carried.**

**APPROVAL of the MINUTES:**

Motion by Drolett to approve the agenda as presented. Motion second by Metz.

**Motion carried.**

**REPORTS (oral presentations):**

Evan Pratt, Washtenaw County Drain Commissioner: Commented on the Washtenaw County facility at 705 N. Zeeb Road where the first three Saturdays each month residents and recycle hazardous materials. He noted that if county drains are on private property there is no funding for servicing those drains and it becomes the responsibility of the Home Owners Association (HOA).

Theo Eggermont, Washtenaw County Public Works Director: Reported on Special Assessments, Recycling Assessments of the five townships plus the city of Chelsea, and Lake Assessments.

Scott Miller, Deputy to the Washtenaw County Drain Commissioner: Reported on the thirteen county drains in Dexter Township, and the three lakes that have court mandated water levels.

**NEW BUSINESS:**

**A.** Resolution to remove current Law Firm, Keusch, Flintoft & Fink, LLC from service to Dexter

Township as of May 31, 2021.

Motion by Nolte to approve Resolution #21-608, to remove the law firm of Keusch, Flintoft, &

Fink, PLLC from service as the legal counsel for Dexter Township effective May 31, 2021. Motion

second by Sikkenga.

Roll Call Vote: Yea – Sikkenga, Nolte, Metz, Stambouellis, Drolett, Sanders, Ratkovich;  
Nays – None; Absent – None. **Motion carried 7-0.**

**B.** Introduction to Secrest Wardle: Municipal Attorney Mark Roberts introduced himself and the services Secrest Wardle offers the township.

**C.** Resolution to engage Secrest Wardle Legal Counsel with Mark Roberts as our primary contact.

Motion by Nolte to approve Resolution #21-609, to engage Secrest Wardle as legal counsel for Dexter Township and to authorize the Supervisor to sign the Letter of Engagement, effective May 19, 2021. Motion second by Sanders.

Roll Call Vote: Yea – Sanders, Metz, Nolte, Stambouellis, Sikkenga, Drolett, Ratkovich;  
Nays – None; Absent – None. **Motion carried 7-0.**

**D.** Approval of North Lake Fireworks Display

Motion by Drolett to approve the North Lake Fireworks display on July 3, 2021 with a rain date

of July 4, 2021. Motion second by Sikkenga.

Roll Call Vote: Yea – Sanders, Sikkenga, Stambouellis, Metz, Nolte, Drolett, Ratkovich;  
Nays – None; Absent – None. **Motion carried 7-0.**

**D. (1)** Approval of 10485 Mountain View Drive Fireworks Display – June 19, 2021 Wedding

Motion by Drolett to approve the June 19<sup>th</sup> fireworks for Mountain View Drive, contingent on all of the requirements being met for the township. Motion second by Metz.

Roll Call Vote: Yea – Drolett, Sanders, Metz, Sikkenga, Stambouellis, Nolte, Ratkovich;  
Nays – None; Absent – None. **Motion carried 7-0.**

**E.** Approval of Dexter Township Development Agreement with LAG Development (LaFontaine

Auto Group).

Motion by Drolett to approve Resolution #21-610 to approve the Development Agreement with the LaFontaine Group, with the condition of striking Open Space Community and inserting that the development has received Planning Commission Final Site Plan approval on the bottom of page two. Motion second by Sikkenga.

Roll Call Vote: Yea – Nolte, Sikkenga, Drolett, Sanders, Metz, Stamboulellis, Ratkovich;  
Nays – None; Absent – None. **Motion carried 7-0.**

#### F. Funding Support Requests

##### 1. Chelsea Senior Center

Motion by Drolett to approve Resolution #21-611 for funding in the amount of \$3,000 to the Chelsea Senior Center for fiscal year April 1, 2021 to March 31, 2022. Motion second by Nolte.

Roll Call Vote: Yea – Stamboulellis, Metz, Nolte, Sikkenga, Drolett, Sanders, Ratkovich;  
Nays – None; Absent – None. **Motion carried 7-0.**

##### 2. Dexter Senior Center

Motion by Sikkenga to approve Resolution #21-612 for funding in the amount of \$3,000 to the Dexter Senior Center. Motion second by Drolett.

Roll Call Vote: Yea – Stamboulellis, Metz, Nolte, Sikkenga, Drolett, Sanders, Ratkovich;  
Nays – None; Absent – None. **Motion carried 7-0.**

##### 3. Western Washtenaw Area Value Express (WAVE)

Motion by Drolett to approve Resolution #21-613 for funding in the amount of \$11,800 for Washtenaw Area Value Transportation (WAVE). Motion second by Metz.

Roll Call Vote: Yea – Nolte, Stamboulellis, Metz, Sikkenga, Sanders, Drolett, Ratkovich;  
Nays – None; Absent – None. **Motion carried 7-0.**

#### F. (1) Update on the Open Space & Land Preservation Committee – Trustee Sanders

The committee is looking for letters of interest from Dexter Township residents. A Public Notice

has been posted, and is also available on the township website. The first scheduled meeting is Thursday, June 17<sup>th</sup>, about 8 PM, to be rescheduled pending number of applicants.

#### G. Consultants

##### 1. Resolution to engage Woodhill Consulting Group

Motion by Sikkenga to approve Resolution #21-614 to engage Woodhill Group Consulting Services, starting May 18, 2021 and not to exceed \$7,000, and authorize the Supervisor to sign the contract up to that value. Motion second by Sanders.

Roll Call Vote: Yea – Metz, Stamboulellis, Nolte, Sikkenga, Sanders, Ratkovich;  
Nays – Drolett; Absent – None. **Motion carried 6-1.**

## 2. Resolution to engage ASE (American Society of Employment)

Motion by Nolte to approve Resolution #21-615 to join the ASE (American Society of Employment) and engage their consulting services starting May 18, 2021, not to exceed \$3,000 for membership and consulting, and authorize the Supervisor to sign the contract up to that value. Motion second by Sikkenga.

Roll Call Vote: Yea – Sanders, Sikkenga, Stamboulellis, Nolte, Metz, Ratkovich;  
Nays – Drolett; Absent – None. **Motion carried 6-1.**

## H. Discussion on Vacant Position

Discussed hiring an Administrative Assistant, number of hours and pay scale, to replace Michelle Delancey.

## I. Discussion on renewal of [house] lease for 6900 Dexter Pinckney Rd.– expires June 30, 2021

Motion by Drolett to extend the lease for another year at \$1,550 a month. Motion second by Nolte.

Roll Call Vote: Yea – Drolett, Sikkenga, Stamboulellis, Nolte, Metz, Sanders, Ratkovich;  
Nays – None; Absent – None. **Motion carried 7-0.**

## **AUTHORIZATION of PAYMENTS/TRANSFER of FUNDS** – Treasurer Metz

Motion by Metz to authorize payment in the amounts of: May gross payroll \$29,560.60, \$53,197.88 for General Fund, \$74,022.43 for Fire Fund, \$40,764.99 for Police Fund, and \$530,829.77 for Agency fund. Grand total including payroll is \$698,815.07. Motion second by Stamboulellis.

Roll Call Vote: Yea – Stamboulellis, Nolte, Metz, Sanders, Drolett, Sikkenga, Ratkovich;  
Nays – None; Absent – None. **Motion carried 7-0.**

## **2nd CALL TO THE PUBLIC:**

Opened 8:42 PM. No public comments. Closed 8:42 PM.

## **OTHER ISSUES, COMMENTS and CONCERNS of BOARD MEMBERS & STAFF:**

**Drolett:** Asked about the Multi Lakes Sewer and Water Authority Lawsuit. Trustee Nolte, representative to MLSWA, said it was a letter of demand that was authorized by the MLSWA board.

**Supervisor Ratkovich:** Noted the Dexter Area Fire Department Board will be meeting, in person, at the Dexter Township Hall for their June meeting.

**Tom Lewis:** When asked about Putnam Township Board meetings, he said they have been meeting in person, in the last 30 days, as Livingston County does not have an Emergency Proclamation Order in place.

**Sikkenga:** Asked about updating the Trustees on the process for selecting the Master Plan Consulting firm.

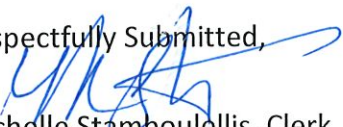
**DPZ Rohr:** The committee is in place (Diane Ratkovich, Jim Drolett, Karen Sikkenga, Marty Straub, and DPZ Rohr) and a draft RFP will be forwarded to the committee this week for review. Sending to consulting firms in early June and expecting 4-6 weeks for replies. The goal is to have the Master Plan in the hands of a consultant in early August.

**FUTURE AGENDA ITEMS**

- A. Meeting with DAFD Fire Chief Smith regarding the International Fire code
- B. Cyber Security

Motion by Drolett to adjourn the meeting. Motion second by Nolte. **Motion carried.**  
The meeting was **adjourned** at 8:58 PM.

Respectfully Submitted,

  
Michelle Stambouellis, Clerk  
Dexter Township

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I, THE UNDERSIGNED, MICHELLE STAMBOULELLIS, THE DULY QUALIFIED CLERK FOR THE TOWNSHIP OF DEXTER, WASHTENAW COUNTY, MICHIGAN, DO HEREBY CERTIFY THAT THE FORGOING IS A TRUE AND COMPLETE COPY OF CERTAIN PROCEEDINGS TAKEN BY THE DEXTER TOWNSHIP BOARD OF TRUSTEES AT A REGULAR BOARD MEETING HELD ON THE 18TH DAY OF MAY 2021 AND THAT THE FORGOING MINUTES ARE THE APPROVED MINUTES FOR THE MEETING HELD ON THE 18TH DAY OF MAY, 2021.

MICHELLE STAMBOULELLIS, CLERK, DEXTER TOWNSHIP