

DEXTER TOWNSHIP

6880 DEXTER-PINCKNEY ROAD
DEXTER, MI 48130

TELEPHONE: 734-426-3767

FAX: 734-426-3833

WWW.DEXTERTOWNSHIP.ORG

KAREN SIKKENG
SUPERVISOR

MICHELLE
STAMBOULELLIS
CLERK

MARIS METZ
TREASURER

LONNIE SCOTT
LAURA SANDERS
KAREN NOLTE
TRUSTEES

Board of Trustees – Meeting Agenda

June 20, 2023

6:00 PM

- 1) Call to Order
- 2) Roll Call/Conflict of Interest Check
- 3) Call for Public Comment on Agenda Items
(Please state your name and address; limit comments to 3 minutes)
- 4) Consent Calendar (“Motion to approve consent calendar”)
 - a) Approval of Agenda
 - b) Approval of Two Fireworks Permits: North Lake and Portage Lake
 - c) Approval of Committee Appointments through October 31, 2024 (end of Trustee term of office)
 - i) Karen Sikkenga to the Dexter Area Fire Board
 - ii) Karen Sikkenga to the Washtenaw Area Transit Study (WATS)
 - iii) Lonnie Scott to the SE Michigan Council of Governments;
 - iv) Michelle Stamboullelis to Western Washtenaw Area Recycling Authority
 - d) Approval of transactions; acknowledgement of Receipt of General Ledger Reports
- 5) Action Items
 - a) Approval of Minutes: May 16, 2023; May 24, 2023
 - b) Farmland and Open Space Committee
 - i) Motion to approve the by-laws of the Farmland and Open Space Board
 - ii) Motion to approve property appraisal
 - c) Appointment of Trustee (Resolution #670)
 - d) Community Engagement
 - i) Motion to approve Community Engagement calendar for June 2023 to November 2024
 - e) Motion to approve health care insurance subsidies for two newly hired positions
 - f) Motion to approve RFP for planning services
 - g) Motion to approve budget amendment for Master Plan services, correcting a budget error

- 6) Q&A: Reports
 - a) Supervisor Report – Supervisor Sikkenga
 - b) Clerk Report – Clerk Stamboulellis; no report this month
 - c) Treasurer Report – Treasurer Metz; no narrative this month; financial report below
 - d) Dexter Township Board and Committee Reports
 - i) Planning Commission – Treasurer Metz; report submitted by DPZ David Rohr
 - ii) Zoning Board of Approval – No report this month
 - iii) Land Preservation Board – Trustee Sanders; no report this month
 - iv) Local Roads Committee – Supervisor Sikkenga
 - e) Committee Reports with Dexter Township Membership
 - i) Dexter Area Fire Department Board – Mark Ford, community representative
 - ii) Multilakes Water & Sewer Authority – Trustee Nolte
- 7) Call for Public Comment on Non-Agenda Items
- 8) Other Issues, Comments and Concerns of Board Members & Staff
- 9) Adjournment

Attachments (for a deeper dive into agenda items):

Strategic Plan

Revenue/expense report

Check disbursal report

Planning & zoning permit charts

Clerk voter registration reports – no report this month

Fireworks complete permit

The Dexter Township Board will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting upon seven days' notice to the Board of Trustees (info@dextertownship.org).

Individuals with disabilities requiring auxiliary aids or services should contact the Dexter Township Board by writing or calling the Office Manager at the address and phone number printed at the top of this agenda.



DEXTER TOWNSHIP

AGENDA ITEM REQUEST

MEETING OF: Township Board of Trustees June 18, 2023

Title: Fireworks Displays

Date (please submit agenda item requests 10 days prior to meeting date): June 6, 2023

Consent Calendar Item Overview

Approval of annual fireworks display applications for two sites: Portage Lake and North Lake, both scheduled for July 1, 2023 (Rain date 7/2/2023). Both permits have met the requirements of the State of Michigan firework permit process, which include a letter of approval for the display from the Washtenaw County Sheriff's Department, and a letter of acknowledgement and approval from the Dexter Area Fire Department. Dexter Township does not have any local ordinances pertaining to fireworks permits, so we follow the process laid out by the State of Michigan.

No admission fees are charged for the event. The full applications are included as an appendix to this board package. The location map follows this summary.

Does this item have fiscal impact?

Yes ___ No X

If yes, what is the net cost?

\$

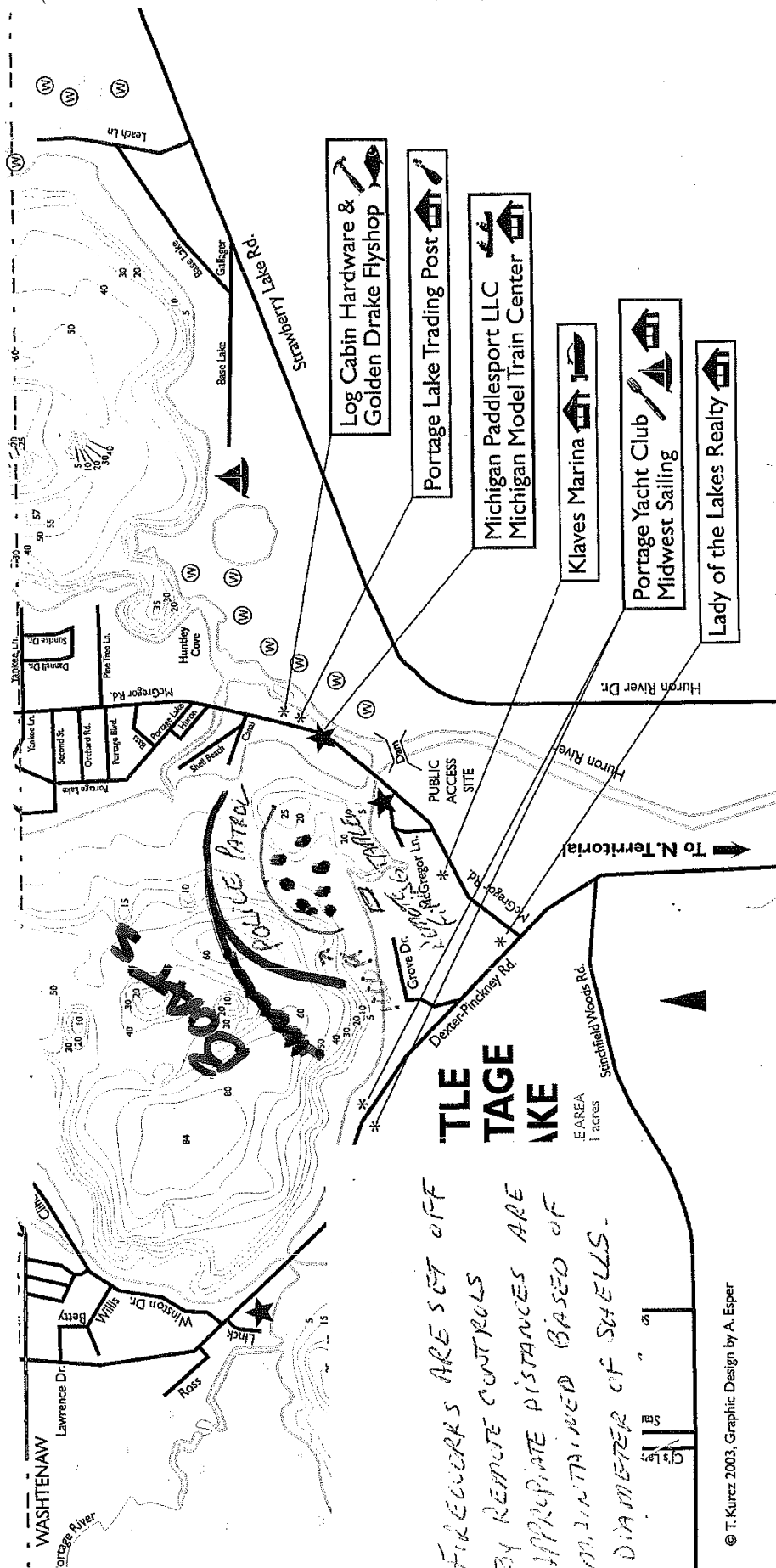
Is the item included in the Township's approved annual budget?

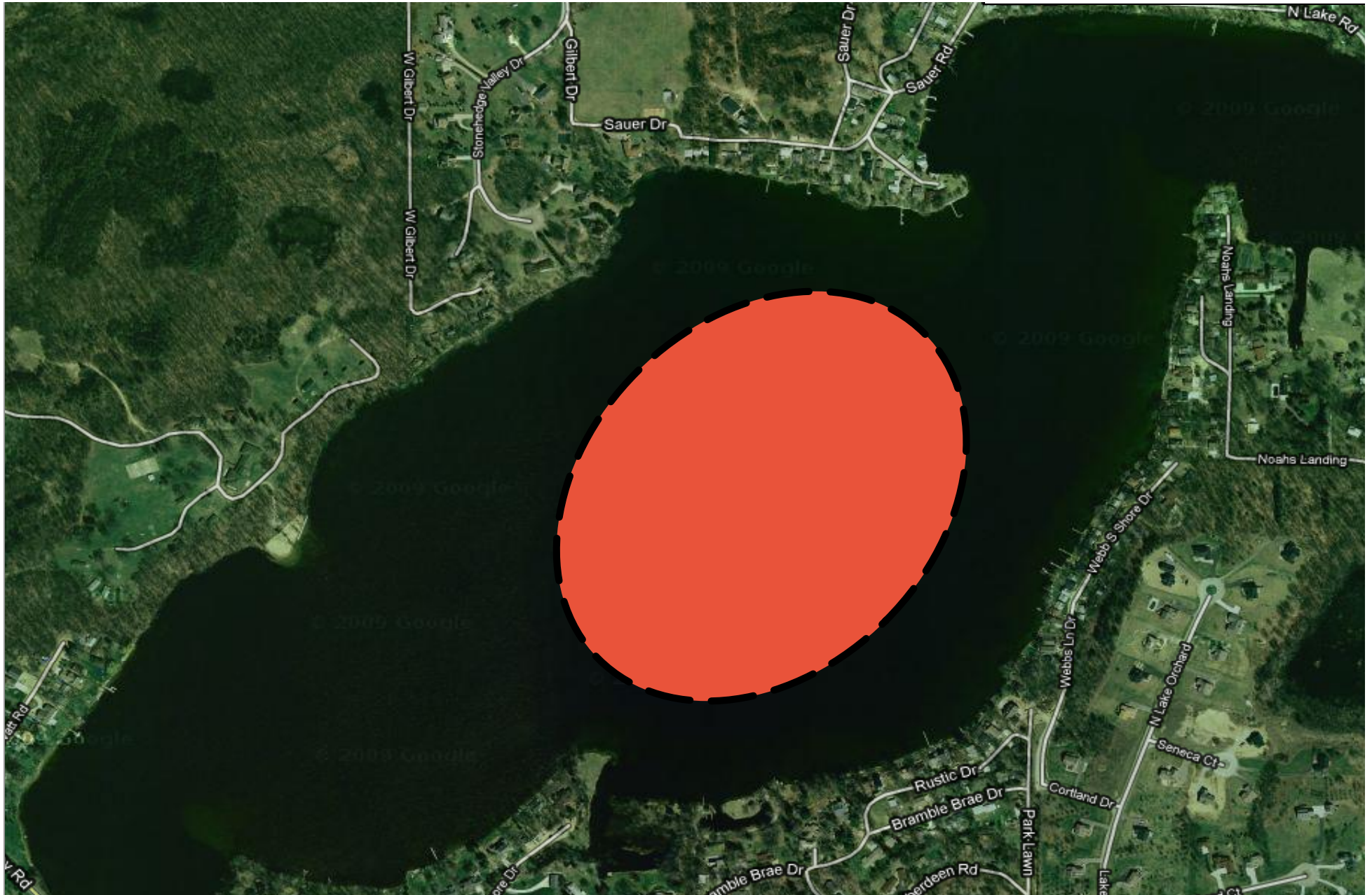
Yes ___ No X

Staff/Supervisor Comments

This is an annual fireworks permit. This permitting process is not part of the regular zoning permitting process. The Board has traditionally approved such displays because of State permitting requirements and the involvement of area police and fire services.

Submitted by: David Rohr, Director of Zoning & Planning





North Lake Fireworks - Area of firing

Actual locations within the area depends on wind speed and direction.



DEXTER TOWNSHIP

AGENDA ITEM REQUEST

MEETING OF: Township Board of Trustees June 20, 2023

Title: Committee Approvals

Date (please submit agenda item requests 10 days prior to meeting date): June 12, 2023

Consent Calendar Item Overview

Committee Appointment Comments:

Dexter Area Fire Department: The two other jurisdictions participating in DAFD have only elected officials - usually executives - serving on the board. With union negotiations underway and possible renegotiation of the three-party agreement upcoming, Dexter Township should have the same level of representation. Recommend appointing the supervisor now and an additional trustee in future.

WATS: Karen Sikkenga previously served on WATS; most townships appoint the supervisor.

SEMCOG: Meets 3-4 times a year in Detroit; Dexter Township still has no representative. Trustee Scott has agreed to be our representative.

Western Washtenaw Recycling Authority: Clerk Stamboullelis has met the Board of Trustees' criteria for reappointment to WWRA (see below).

Other: We still have some vacant committee positions, most notably, WAVE. We are entitled to two representatives on WWRA. Recommend advertising these vacancies through In the Loop.

Note: this is a consent calendar item that does not require a separate motion.

Submitted by: Karen Sikkenga



DEXTER TOWNSHIP

AGENDA ITEM REQUEST

MEETING OF: Township Board of Trustees June 20, 2023

Title: Financial Transactions

Date (please submit agenda item requests 10 days prior to meeting date): June 12, 2023

Consent Calendar Item Overview:

Since the prior board meeting, excluding routine payments (payroll, police, fire), we have had two transactions above \$5,000, both of which were budgeted: \$21K to maintain our emergency response system; ~\$7.5K for our Michigan Township Association annual membership; and ~\$8K for Beckett & Raeder. The first two transactions were discussed and approved as part of our annual budget process. For a discussion of the Beckett & Raeder Transaction, see Action Item F.

Note: this is proposed as a consent calendar item that does not require a separate motion.

Notes on future proposed changes in our practices: The annual budget process is an allowable mechanism by which most financial transactions, including invoice payments, are approved. Monthly approval of routine transactions is not required. Dexter Township has been approving all financial transactions, even small, routine transactions that were already approved as part of the budget process. Going forward, these routine transactions will be paid automatically without waiting for Board of Trustee approval.

A best practice would be to set a threshold dollar amount above which transactions much be individually approved. At the August, 2023 Board of Trustees meeting, I will be proposing a policy to create this threshold. My current thinking is that the threshold will be \$25,000 for budgeted transactions, and \$5,000 for non-budgeted transactions.

Submitted by: Karen Sikkenga



DEXTER TOWNSHIP

AGENDA ITEM REQUEST

MEETING OF: Township Board of Trustees June 20, 2023

Title: Approval of Minutes

Date (please submit agenda item requests 10 days prior to meeting date): June 12, 2023

Motion to approval the minutes of the May 16, 2023 regular meeting of the Dexter Township Board of Trustees

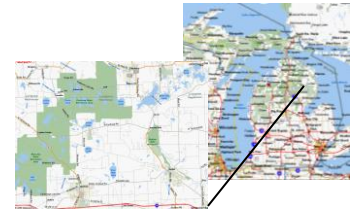
Motion to approve the minutes of the May 24, 2023 special meeting of the Dexter Township Board of Trustees

Submitted by: Michelle Stambouellis, Clerk

Diane Ratkovich
Supervisor
Michelle Stamboulellis
Clerk
Maris Metz
Treasurer,
Lonnie Scott
Karen Nolte,
Laura Sanders,
Karen Sikkenga,
Trustees

DEXTER TOWNSHIP

6880 DEXTER-PINCKNEY RD.
DEXTER, MI 48130
(734) 426-3767



www.dextertownship.org

**REGULAR MEETING OF THE DEXTER TOWNSHIP BOARD
TUESDAY MAY 16, 2023 6:00PM**

Location: Dexter Township Hall, 6880 Dexter-Pinckney Rd., Dexter, MI

CALL to ORDER: Clerk Stamboulellis called the meeting to order at 6:02 PM.

PLEDGE of ALLEGIANCE: Recited by all.

ROLL CALL: Present – Stamboulellis, Metz, Sanders, Nolte, Scott, and Sikkenga. Absent – None. Also present: Alexandra Dieck, Attorney; David Rohr, Director of Planning and Zoning, and Janis Miller, Recording Secretary.

SUPERVISOR’S REMARK/CONFLICT OF INTEREST:

Acting Chair Clerk Stamboulellis read a statement regarding her belief that there was a conflict of interest on behalf of Trustee Sikkenga voting on any candidates for the Supervisor position as she was a candidate for that position and it would be a financial incentive to vote for herself as well as a conflict of interest in the Dexter Township Personal Policy. A precedent has been set as both the Treasurer and Clerk recused themselves from voting on wages for their respective Deputies. Trustee Sikkenga challenged the conflict of interest and confirmed it with Attorney Dieck. Attorney Dieck stated that we do have a statute in regards to appointment of a supervisor, there is no defined conflict of interest, and Sikkenga can vote.

No other conflicts of interest.

1st CALL TO THE PUBLIC: Opened 5:12 PM. No public comments.

APPROVAL of the AGENDA:

Trustee Scott added to 9. New Business: *B. A Resolution Opposing Michigan House Bills 4526, 4527, and 4528.*

Motion by Metz to approve the agenda as amended. Motion seconded by Scott. All ayes. Motion carried.

APPROVAL of the MINUTES:

Agenda Item #6 should read April 18, 2023 *Regular Meeting*. Community Collaboration: A. should have the Q & A from the Board added. Budget Considerations: C. delete dollar figures and state “shared detail of the forestry funds as a “not to exceed” amount”. Old Business: the resignation effective date should be May 12, 2023.

Motion by Metz to approve the Regular Meeting minutes of April 18th, ^{as} amended. Motion second by Scott. All ayes. Motion carried.

Acting Chair Stamboulellis states the motion to approve the Board of Trustees Special Meeting minutes of May 7th, ^{as} presented. Trustee Nolte so moved. Motion second by Metz. All ayes. Motion carried.

ORAL REPORTS:

- A. Planning & Zoning Update – Director of Planning & Zoning David Rohr
DPZ Rohr stated that the Planning Commission has the draft Master Plan for several weeks now. They have returned comments to DPZ Rohr which he has consolidated into one document to be discussed at next week's Planning Commission meeting. The consultant will be at that meeting to answer questions and work through any issues and concerns of the PC members. Single Hauler trash update, exchanged emails with Theo Eggermont, Washtenaw County Director of Public, who is in the process of setting up a meeting between Dexter Township and a few other townships who are interested in exploring single hauler in more detail. As soon as a date is set, he will let the Board know as they would like to have a Board member at the meeting.

OLD BUSINESS:

Acting Chair Clerk Stamboulellis thanked each candidate for their interest and applying for the appointment for the Dexter Township Supervisor position. She also stated that it is encouraging to see so many that have shown interest in serving our community at higher level and it was a pleasure meeting each of you and learning about your reasons for running for local office.

- A. Discussion to appoint Regina Hamlet as Supervisor
Acting Chair Stamboulellis called for a motion to appoint Regina Hamlet for Supervisor of Dexter Township. Due to the lack of a motion, the candidate is no longer eligible for the Supervisor position.
- B. Discussion to appoint Jeffrey Marine as Supervisor
Acting Chair Stamboulellis called for a motion to appoint Jeffrey Marine for Supervisor of Dexter Township. Due to the lack of a motion, the candidate is no longer eligible for the Supervisor position.
- C. Discussion to appoint Janis Miller as Supervisor
Treasurer Mets moved to appoint Janis Miller for the Supervisor position. Clerk Stamboulellis supported and seconded Janis Miller for Supervisor to open up for discussion. Treasurer Metz noted this was a difficult decision and shared her thoughts in supporting Janis by reading a letter she wrote. Clerk Stamboulellis also read a letter she had composed. Additionally, there was a letter from the staff in support of Janis Miller for Supervisor. Trustee Scott stated it was an incredible position for the Board to have four qualified candidates, of which two would make a great Supervisor. He said the tie breaker for him was that the township voters have elected the person, therefore he will be voting to appoint Trustee Sikkenga. Trustee Sanders also thanked everybody who applied and noted it was a strange process to sit through. She said the Janis Miller is absolutely qualified to hold down the fort here and would offer a lot of stability, and a lot of continuity being a very long time Dexter resident with a knowledge of a lot of tradition in Dexter Township, and she greatly appreciates that. The reason she gives for bending toward Trustee Sikkenga is because she has so much budget experience. She also has experience managing an office, and I'm interested in the grant writing experience she has. Trustee Sikkenga can move us in an innovative direction which will help us take some interesting risks for the Township. Trustee Nolte said thank you for applying. Clerk Stamboulellis said Janis was fantastic and qualified, she's served her residents as a life-long Dexter Township resident. She's been at the Dexter Township Hall for the past sixteen years advocating, serving, as well as learning. Janis has been involved in the

budgeting process while serving as the Recording Secretary for the BOT, she has also served as the Recording Secretary for the Planning Commission, Zoning Board of Appeals, Dexter Area Fire Department Board, and Land Preservation Committee as well as served under four Supervisors during her sixteen years while working for Dexter Township. Clerk Stamboulellis stated Janis Miller has true leadership skills and has earned this appointment. Treasurer Metz stated that budgetary experience is super important and Karen does bring that to the table with her finance background but how I looked at it is that Janis could be a real leader, keeping Karen in her position [as Trustee] and Karen can still offer her expertise to the Board of Trustees, through grant writing and through budget work.

Roll Call Vote: Ayes – Stamboulellis, Metz: Nays – Sikkenga, Nolte, Scott, Sanders. Motion fails 2-4.

D. Discussion to appoint Karen Sikkenga as Supervisor

Acting Chair Stamboulellis asked if anyone would like to make a motion to appoint Karen Sikkenga as Supervisor of Dexter Township. Trustee Scott so moved. Trustee Sanders seconded the motion. Trustee Sanders made her point by stating she thinks Trustee Sikkenga has the Budget experience, and has had it, but it has been hard for her to help with the Budget. In a supervisory position that allows her to get in there and help, and Trustee Sanders is excited to see how she could make progress in the official position of overseeing the Budget. Trustee Sikkenga noted that one thing that wasn't talked about on Sunday, was she thinks there is a little bit of a schism between the Trustee and Executive Team and one of the things she would look forward to in the Supervisor role is healing that. She does feel she has experience working with Boards and working with, in situations that are complex and somewhat, where tension has been high, morale is low, and she has been able to increase morale, lower the tensions, and improve communications across different stakeholders. One of her concerns about Janis is that we would be continuing this pattern that we've had of the office being very separate from the Trustees and I do believe that having someone who is elected is preferable to having someone who was not elected, but she also believes she also has the trust of the Trustees and she believes she can have the trust of then Executive Team and staff. Her work style is very collaborative and very open to feedback, she has really good follow through, is a very kind person and she thinks everyone will actually enjoy working with her as the level of contention will go down almost immediately. Janis is not part of the Trustee group and she is part of the Trustee group so she can build that bridge. Trustee Nolte agreed one hundred percent. She firmly believes an elected person should fill the position and her Masters is in what we do. Karen has exhibited her leadership skills through this Board. Not only with Budget experience, which is key to our success, she would like to stay with the new view as all of us were elected new and we came in trying to change things, upgrade things, and move that along and with Karen's experience [we] can continue these new views, and continue the changes we're creating in this Township. Clerk Stamboulellis said that Trustee Sikkenga was probably one of the kindest people on this Board, and feeling confident in her office [Clerk's] she would like to not reverse that. It has been difficult at Board meetings with finger pointing at one person, and she appreciated Karen's skills, but would have appreciated those skills previously, so she's hoping to work together in the future.

Trustee Scott calls the question: [this means move to a vote]

Roll Call Vote: Ayes – Sikkenga, Nolte, Sanders, Scott; Nays – Mets, Stamboulellis.
Motion passes 4-2.

NEW BUSINESS:

- A. Farmland and Open Space Update – Barry Lonik
Consultant Lonik summarized the progress report he had submitted in the Board packet and then answered questions from Board members. Barry noted two items that needed Township Board action. These will be on the June Board agenda with more information being supplied for the budget expenditure request.

Item added to agenda at request of Trustee Scott:

- B. A Resolution Opposing Michigan House Bills 4526, 4527, and 4528.
Motion by Scott to approve the Resolution Opposing Michigan House Bills 4526, 4527, and 4528. Motion second by Metz. All ayes. Motion carried.

AUTHORIZATION of PAYMENTS – Treasurer Metz

Motion by Metz for the authorization of payments in the amounts of: General Fund \$27,387.35, Police Fund \$43,209.76, Fire Fund \$98,502.54, Open Space and Land Initiative Fund \$1,439.77, ARPA \$5,000.00, Payroll \$34,639.19, and General Agency \$100.00; for a grand total of \$210,631.61 that includes gross payroll. Motion second by Scott. All ayes. Motion carried.
[This should have been a roll call vote as it involved financials].

2nd CALL TO THE PUBLIC:

Opened 7:26 PM

Jim Drolett, 9933 Algonquin

He congratulated Karen on her appointment as Supervisor. Jim's concern was the new traffic light at Dexter Pinckney and N. Territorial. He said it would be easy to run a line from the Township generator to the pole to keep the traffic light on during power outages. Jim also had a concern regarding dark intersections and offered to put together a list of the those that could use an overhead light. He also addressed the \$600,000 expense to gravel [limestone] two roads and said that the reason the previous board didn't do it was that within a few years the gravel would be off to the side of the road. He would like to see this Board spend some money on paved roads. Trustee Sikkenga invited Jim to serve on the local roads committee.

Regina Hamlett, 10722 Stinchfield Woods Rd

She thanked the Board for letting the public apply for the position. From a public perspective she questioned Karen speaking up to defend herself from the Board table and Janis not getting the opportunity to defend herself from the podium. She found it odd that Karen got to vote and agreed with the fact that getting up from the table and letting the other five Board members vote would have been a better perception for the public on the position Karen got that came with a substantial salary.

Losi, Beerbaum, 9897 Fleming Rd.

She agreed with Ms. Hamlet on her last two comments. She complimented Lonnie [Trustee Scott] for bringing those Bills [Michigan House Bills 4526, 4527, & 4528] to our attention, and writing a Resolution as this came up at the Dexter Forum with concerns from several Townships.

Jeff Marine, 11495 Castleton Ct.

He thanked the Board for the opportunity to come up [speak at the podium] and congratulated Trustee Sikkenga on her victory. He said he was incredibly disappointed he didn't get a nomination and thought the process was strange. He thought it was great that they put an elected official in that spot [Supervisor] but the township now has a Trustee position to fill and based on that logic they cannot fill the position without having an election. Based on the discussion he heard, he was surprised that they didn't have a special election to fill the Supervisor position and it would have been the most reasonable process to go through to address the concerns you all have. Acting Chair Stamboulellis answered that the same process will be used to solicit applicants from the community to fill the Trustee position.

Closed 7:33 PM

OTHER ISSUES, COMMENTS and CONCERNS of BOARD MEMBERS & STAFF:

Treasurer Metz brought to everyone's attention the Direct TV franchise contract. As this was a 10-year-old contract she was asking if it should be negotiated. Attorney Dieck said that there was no option for open negotiation, but like any legal contract the Township can propose new terms. It is not known what other service providers there are.

Trustee Scott asked that the swearing in of the new Supervisor take place as soon as possible. Clerk Stamboulellis said the notice of the position would go online Wednesday, May 24th, and in the Sun Time Newspaper on May 25th. Discussion of dates and times of interviews with a decision to conduct the interviews

FUTURE AGENDA ITEMS:

- i) Approval to sign new IT Right contract
- ii) Dexter Historical Society Payment
- iii) Direct TV franchise contract
- iv) Single Hauler update
- v) Fire Board Representative

ADJOURNMENT:

Motion by Metz to adjourn the meeting. Motion seconded by Nolte. All ayes. Motion carried. The meeting was **adjourned** at 7:50 PM.

Respectfully Submitted,

Michelle Stamboulellis, Clerk
Dexter Township

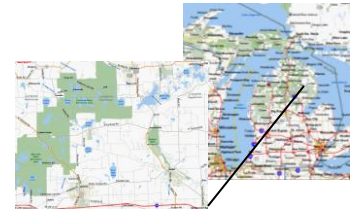
I, THE UNDERSIGNED, MICHELLE STAMBOULELLIS, THE DULY QUALIFIED CLERK FOR THE TOWNSHIP OF DEXTER, WASHTENAW COUNTY, MICHIGAN, DO HEREBY CERTIFY THAT THE FORGOING IS A TRUE AND COMPLETE COPY OF CERTAIN PROCEEDINGS TAKEN BY THE DEXTER TOWNSHIP BOARD OF TRUSTEES AT A REGULAR SCHEDULED MEETING HELD ON THE 16TH DAY OF MAY AND THAT THE FORGOING MINUTES ARE THE DRAFT MINUTES FOR THE MEETING HELD ON THE 16TH, DAY OF MAY 2023.

MICHELLE STAMBOULELLIS, CLERK, DEXTER TOWNSHIP

Karen Sikkenga
Supervisor
Michelle Stamboulellis
Clerk
Maris Metz
Treasurer,
Lonnie Scott
Karen Nolte,
Laura Sanders,
Trustees

DEXTER TOWNSHIP

6880 DEXTER-PINCKNEY RD.
DEXTER, MI 48130
(734) 426-3767



www.dextertownship.org

SPECIAL MEETING OF THE DEXTER TOWNSHIP BOARD
WEDNESDAY MAY 24, 2023 6:15PM

Location: Dexter Township Hall, 6880 Dexter-Pinckney Rd., Dexter, MI

CALL to ORDER: Supervisor Sikkenga called the meeting to order at 6:15 PM.

ROLL CALL: Present – Sikkenga, Stamboulellis, Metz, and Nolte. Absent – Trustee Scott (excused), Trustee Sanders.

SUPERVISOR'S REMARK/CONFLICT OF INTEREST: None

1st CALL TO THE PUBLIC: Opened 6:17 PM. No public comments.

APPROVAL of the AGENDA:

Motion by Nolte to approve the agenda. Motion seconded by Metz. All ayes. Motion carried (4,0)

Trustee Sanders Arrived to Meeting 6:20PM

ACTION ITEMS:

Dexter Township Board of Trustees recommend to fully allocate ARPA funds to line items that will be fully expended before the end of the Federal Fiscal Year (September 31, 2023) to protect these funds in the event that unexpended (not just unallocated) funds are targeted for claw-back.

Trustee Nolte stated the motion: To approve the FY 2023 Budget Amendment to Reallocate American Rescue Plan Funds Resolution #23-669 - to fully allocate ARPA funds to line items that will be fully expended before the end of the federal fiscal year 2023. Second by Trustee Sanders.

Roll Call Vote: Yea – Sikkenga, Stamboulellis, Metz, Sanders, Nolte.

Nays – None. Absent – Scott. Motion Carried (6,0).

2nd CALL TO THE PUBLIC:

Opened 6:30 PM

Theresa Reynhout – Lima Township Clerk

Thanked the Board for the Citizen Planner Update. Asked questions about the steps Dexter Township took to protect their ARPA funds so she could present similar information to her Board at Lima Township.

Closed 6:35 PM

OTHER ISSUES, COMMENTS and CONCERNS of BOARD MEMBERS & STAFF:

None

ADJOURNMENT:

Motion by Nolte to adjourn the meeting. Motion seconded by Metz. All ayes. Motion carried. The meeting was **adjourned** at 6:38 PM.

Respectfully Submitted,

Michelle Stamboulellis, Clerk
Dexter Township

I, THE UNDERSIGNED, MICHELLE STAMBOULELLIS, THE DULY QUALIFIED CLERK FOR THE TOWNSHIP OF DEXTER, WASHTENAW COUNTY, MICHIGAN, DO HEREBY CERTIFY THAT THE FORGOING IS A TRUE AND COMPLETE COPY OF CERTAIN PROCEEDINGS TAKEN BY THE DEXTER TOWNSHIP BOARD OF TRUSTEES AT A SPECIAL MEETING HELD ON THE 24TH DAY OF MAY AND THAT THE FORGOING MINUTES ARE THE DRAFT MINUTES FOR THE SPECIAL MEETING HELD ON THE 24TH, DAY OF MAY 2023.

MICHELLE STAMBOULELLIS, CLERK, DEXTER TOWNSHIP



DEXTER TOWNSHIP

AGENDA ITEM REQUEST

MEETING OF: Township Board of Trustees June 20, 2023

Title: Farmland and Open Space Preservation Board Bylaws

Date (please submit agenda item requests 10 days prior to meeting date): June 9, 2023

Purpose (Choose ONE):

- 1) This is a discussion item requiring no action by the board: ____
- 2) This is an action item requiring a:
Resolution ____;
Motion X____;
Ordinance ____

Narrative (to be completed by requestor):

Overview

Ordinance 37 provides in Section 6 for the creation of a seven-member Farmland and Open Space Preservation Board (FOSPB) by the Board of Trustees to "...determine the selection of eligible lands on which development rights are offered for acquisition by their owners." There is some basic information in the section, but additional structure was desired. The FOSPB reviewed a set of bylaws similar to those in nearby townships and recommended adoption of the attached.

For action items:

Impact: A set of bylaws directing actions of the FOSPB will be adopted providing greater structure to its operations.

How is this action relevant to the township's strategic plan, master plan, or other approved plan?

Accomplishes our goal of good government by codifying by-laws

What is the operational and fiscal impact of this item? None

Does this item have fiscal impact?

Yes ____ **No** X__

If yes, what is the net cost?

\$

Is the item included in the Township's approved annual budget?

Yes ____ **No**
X__

Staff/Supervisor Comments

<u>Submitted by:</u> Barry Lonik on behalf of the FOSPB
<u>Suggested Language for Board Action:</u> Motion to approve the by-laws of the Farmland and Open Space Board.

**DEXTER TOWNSHIP FARMLAND AND OPEN
SPACE PRESERVATION BOARD**

BYLAWS

**As Approved by the Dexter Township Farmland and Open Space Preservation
Board, _____, 2023**

**As Approved by the Dexter Township Board of Trustees, _____,
2023**

SECTION I NAME

The official title of this board shall be the Dexter Township Farmland and Open Space Preservation Board (“FOSPB” or the “Preservation Board”).

SECTION II INCORPORATION OF ORDINANCE NO. 37

The procedures and requirements of Ordinance No. 37, as adopted by the Dexter Township Board of Trustees on _____, 2023, are incorporated by reference into these Bylaws as adopted by the Farmland and Open Space Preservation Board.

SECTION III MEMBERSHIP

1. Members. The FOSPB shall consist of seven members (including one member of the Township Board), all of whom shall be residents of the Township and appointed by the Township Board.

2. Term. Each Preservation Board member shall hold office for a term of two years, except that the initial term of three members shall be two years and the initial term of two members shall be one year. The Township Board member shall be appointed to a one-year term.

3. Attendance. If any member of the Preservation Board misses three (3) consecutive meetings without informing the Chair in advance of the meeting, the Chair shall advise the Township Supervisor and the Board of Trustees of the absences.

SECTION IV OFFICERS

1. Term. The Preservation Board shall elect a chair, vice chair and secretary from its members. Officers will be elected by a majority of the FOSPB members present at a regular or special meeting at which a quorum is present. Officers shall be elected for a term of one year, and each officer shall serve until re-elected or until a successor has been elected.

2. Chair. The Chair shall be the chief executive officer of the Preservation Board, be responsible for setting meeting agendas and preside at all meetings of the FOSPB. The

Chair shall also be responsible for preparation of all correspondence, notices and minutes pertaining to meetings and official acts of the Preservation Board and for delivery of minutes and notices to the Township clerk for posting and filing.

3. Vice Chair. If the Chair is unable to attend a meeting of the FOSPB, the Vice Chair shall be responsible for all duties of the Chair in the Chair's absence.

3. Recording Secretary. A Recording Secretary may be appointed by the Board of Trustees. If a Recording Secretary is appointed, s/he shall attend all meetings of the FOSPB to take minutes of the meetings but shall not have a vote. Prior to the next regular Preservation Board meeting, the Recording Secretary shall produce sets of minutes for the open and closed sessions, if applicable. Minutes shall be provided to Preservation Board members at least three days in advance of the next regularly scheduled meeting. The Recording Secretary shall correct any errors in the minutes as approved by the Preservation Board, distribute corrected minutes and shall provide the approved minutes to the Chair.

4. Legal Advisor. The Township's legal counsel shall be authorized by the Township Board of Trustees.

SECTION V MEETINGS

1. Schedule and Notice. The Preservation Board shall meet at a minimum on a quarterly basis at a date, place and time to be determined by the Preservation Board. The Chair or Vice Chair shall notify members at least 48 hours in advance of a regular or special meeting.

2. Rules of Order. The Preservation Board shall use Roberts Rules of Order as a reference for rules of procedure.

3. Open Meetings. All meetings of the FOSPB shall take place at the Township Hall or another public place within the Township, and shall be open to the public and conducted in accordance with the Open Meetings Act of the State of Michigan, MCLA 15.261 et seq., except as provided in Section 7 below.

4. Posting. There shall be posted within 10 days after the first meeting of the Preservation Board in each calendar or fiscal year a public notice stating the dates, times and places of its regular meetings. Whenever the Preservation Board changes its regular schedule of meetings, the Chair or Vice Chair of the Preservation Board shall immediately notify the Township Supervisor and Clerk who shall post a notice of the change within three (3) days following the meeting in which the change was made.

5. Special meetings. Special meetings may be held as required for the proper conduct of the business of the Preservation Board at the call of the Chair or any four (4) members. Members shall be notified at least 48 hours in advance. A public notice stating the date,

time and place of the meeting shall be provided to the Township Clerk for posting in the location where the Township posts notices at least 18 hours before the special meeting.

6. Selection of Eligible Lands. In addition to compliance with the notice requirements above, selection of eligible lands shall only be made at a meeting of the Preservation Board at which a quorum is present, convened on not less than 10 days notice to all members of the FOSPB. Such notice may be made by U.S. mail, fax or email.

7. Closed Sessions. The Preservation Board may meet in a session closed to the public upon the roll call vote of 2/3 of the members of the FOSPB. The vote shall be recorded in the minutes of the meeting at which the decision to hold the closed session was made.

a. Purposes. The Preservation Board shall hold closed sessions only for the following purposes:

(i) To consider the purchase or lease of real property prior to the time that an option to lease or purchase such real property is secured.

(ii) To consider material exempt from discussion or disclosure by state or federal law.

b. Minutes. At each closed session, the Recording Secretary shall keep a separate record or minutes that shall not be disclosed to the public except upon court order. The Township Clerk may destroy said minutes after one year and one day have passed following the date at which the Preservation Board approved the minutes of the regular meeting at which the closed session was approved.

c. Decisions. No decisions of the Preservation Board shall take place in a closed meeting.

SECTION VI QUORUM; VOTING

Four (4) members of the Preservation Board shall constitute a quorum to take action on any business matter at any meeting. Except as otherwise required by law, action may be taken at any regular or special meeting at which a quorum is present by vote of a majority of members of the FOSPB in attendance at such meeting. Decisions of the Preservation Board shall be made by majority vote.

SECTION VII DISCLOSURE

No Preservation Board member shall vote on a selection of individual parcels in which they have an ownership interest or on individual parcels adjacent to property in which they have an ownership interest.

SECTION VIII COMMITTEES

The Preservation Board may establish committees whose members shall be members of the FOSPB and other consultants or members approved by the Township Board. Committee members shall be initially selected by the Chair, subject to ratification by the Preservation Board.

SECTION IX INDEMNIFICATION

Preservation Board members shall be indemnified by Dexter Township against any liability, cost or expense, including attorney fees and amounts paid in settlement of any claim, arising out of any act or omission to act, except in the case of willful misconduct.

SECTION X ADOPTION; AMENDMENT

Amendments to these Bylaws shall be by a majority vote of the members of the Preservation Board. Proposed amendments to these Bylaws shall be introduced at a meeting of the FOSPB and voted upon at a subsequent meeting. Notice of the proposed change shall be published and distributed to members, said notice to include the language of the proposed change. These Bylaws and any amendments thereto shall be subject to approval by the Dexter Township Board of Trustees.



DEXTER TOWNSHIP

AGENDA ITEM REQUEST

MEETING OF: Township Board of Trustees June 20, 2023

Title: FOSPB recommendation for appraisal

Date (please submit agenda item requests 10 days prior to meeting date):

Purpose (Choose ONE):

- 1) This is a discussion item requiring no action by the board: ____
- 2) This is an action item requiring a:
Resolution ____;
Motion X ____;
Ordinance ____

Narrative (to be completed by requestor):

Overview

The Dexter Township Farmland and Open Space Preservation Board (FOSPB) at its May, 2023 meeting recommended an expenditure of \$2,850 to commission a development rights appraisal from People's Company for application number 2023-1. The property features an excellent quality woods that is part of a 170 acre natural feature complex that also includes high quality wetlands.

Properties are appraised using the rubric approved by the Board of Trustees as part of the Farmland and Open Space Ordinance Number 37. This property was not among the highest scoring properties, and as such, it represents a departure from this policy decision by the Board of Trustees. It is recommended by FOSPB for consideration because the property may be conserved at low cost and then it could serve as a keystone for conservation of the contiguous natural feature complex. The appraisal will determine whether in fact property development rights may be purchased at low cost.

For action items:

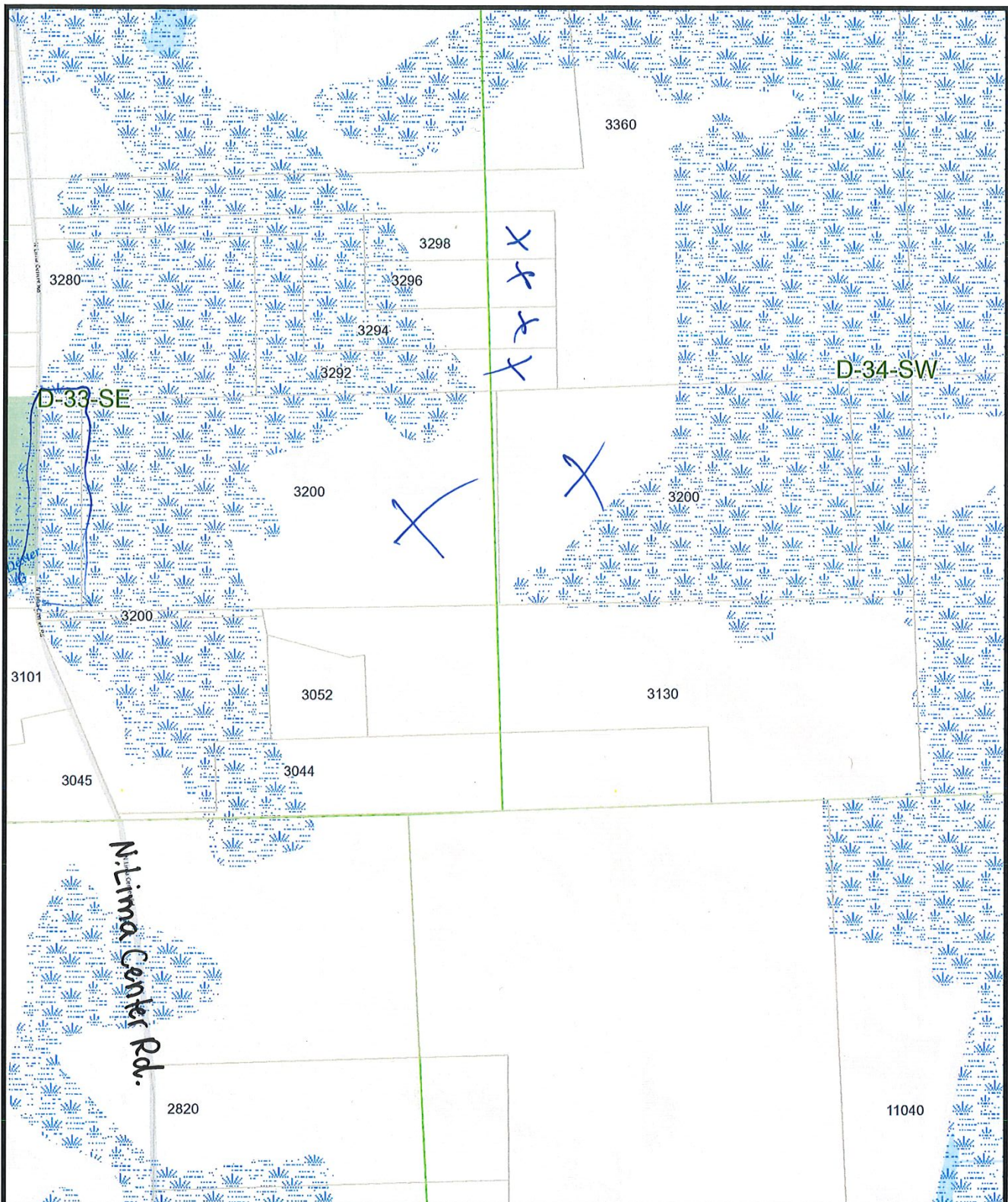
Impact: The value of development rights on this property will be known so that an offer to purchase a conservation easement to permanently protect it can be made.

How is this action relevant to the township's strategic plan, master plan, or other approved plan?

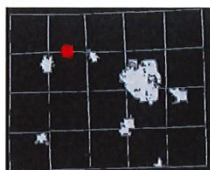
This is consistent with our strategic plan, which calls for preservation of land and waterways.

What is the operational and fiscal impact of this item? Minimal; any costs will be paid from dedicated open space funds.

Does this item have fiscal impact?	Yes X	No __
If yes, what is the net cost?	\$	2,850
Is the item included in the Township's approved annual budget?	Yes __	No _X_
<u>Staff/Supervisor Comments:</u> Policy question from Supervisor Sikkenga: should the rubric be modified to result in higher scores for keystone properties or properties that can be conserved at low cost?		
<u>Submitted by:</u> Barry Lonik		
<u>To Be Completed by Clerk's Office:</u> For action items, suggested language for board motion (if applicable): Motion to approve an expenditure of \$2,850 to commission a development rights appraisal for FOSB application number 2023-1.		



© 2013 Washtenaw County



0 200.0 400.0 800.0 Feet

1: 4,800

5/31/2023

THIS MAP REPRESENTS PARCELS AT THE TIME OF PRINTING. THE OFFICIAL PARCEL TAX MAPS ARE MAINTAINED SOLELY BY THE WASHTENAW COUNTY EQUALIZATION DEPARTMENT AND CAN BE OBTAINED BY CONTACTING THAT OFFICE AT 734-222-6662.



NOTE: Parcels may not be to scale.

The information contained in this cadastral map is used to locate, identify and inventory parcels of land in Washtenaw County for appraisal and taxing purposes only and is not to be construed as a "survey description". The information is provided with the understanding that the conclusions drawn from such information are solely the responsibility of the user. Any assumption of legal status of this data is hereby disclaimed.



May 8, 2023

Dexter Township
Ms. Diane Ratkovich
6880 Dexter-Pinckney Rd.
Dexter MI 48130
734-426-3767
supervisor@dextertownship.org

Re: Friedlander Property – Appraisal Report
D -04-33-400-021, D -04-33-400-013, D -04-34-300-003 and D -04-34-300-009; 40.37 +/- acres including a 4 +/- acre building envelope for the existing improvements.

Ms. Ratkovich,

Please review and acknowledge the following agreement to provide an Appraisal Report for the real property known as Parcel ID#: D -04-33-400-021, D -04-33-400-013, D -04-34-300-003 and D -04-34-300-009, located in Dexter Township, Dexter, MI (herein referred to as the “subject property”).

Scope of Work: Upon your acceptance, Peoples Company (PC) will appraise the “before” and “after” market value of the above-referenced property in an “as is” basis. PC will perform a complete appraisal to be reported in an Appraisal Report in compliance with the Uniform Standards of Professional Appraisal Practice (USPAP) and ACEP Appraisal Standards.

Client/Intended User: The client for this assignment is Dexter Township. Intended users include the client, Washtenaw County, USDA-NRCS, and the State of Michigan.

Intended Use: The intended use of the appraisal report is to provide an opinion of the market value of the subject property “before” the encumbrance of a conservation easement and an opinion of market value “after” the encumbrance of a conservation easement; as defined, of the subject property’s fee simple estate as of the date of inspection.

Time frame: Work upon the assignment is to begin immediately upon acceptance, with results due no later than forty (40) days from date of receipt of the signed engagement letter by the client and payment (if applicable).

Appraisal fee: The fee for this assignment will be \$2,850 (Two Thousand Eight Hundred Fifty Dollars). This fee includes a PDF and one hard copy of the report (if requested). The full fee is due 30 days after submission of the report.

Contact: A contact name and phone number is required for inspection purposes:

Contact Name

Contact Phone

Terms and conditions are valid for seven (7) days from the date of the engagement letter. We look forward to providing you with excellent service and reliable valuations. Please contact us with any questions you may have regarding the above terms.

Accepted:

Authorized Signature

Date

Peoples Company

5/8/2023

Date

6446 Morris Street
Marlette, MI 48453

PeoplesCompany.com
989.635.0086



Conditions of Engagement

- 1) The Client should consider the appraisal as only one factor together with its independent investment considerations and underwriting criteria in its overall investment decision. Unless Peoples Company consents in writing, the appraisal cannot be used by any party or for any purpose other than the Client for the purpose specified in this engagement letter.
- 2) Federal banking regulations require banks and savings and loan associations to employ appraisers where a FIRREA compliant appraisal must be used in connection with mortgage loans or other transactions involving federally regulated lending institutions, including mortgage bankers/brokers. Because of that requirement, this appraisal, if ordered independent of a financial institution or agent, may not be accepted by a federally regulated financial institution. This appraisal will be prepared in accordance with the Uniform Standards of Professional Appraisal Practice of The Appraisal Foundation, the Standards of Professional Practice and the Code of Ethics of the Appraisal Institute.
- 3) The appraisal report will be subject to our standard Assumptions and Limiting Conditions, which will be incorporated into the appraisal. All users of the appraisal report are specifically cautioned to understand any Extraordinary Assumptions and Hypothetical Conditions which may be employed by the appraiser and incorporated into the appraisal.
- 4) If the appraisal is referred to or included in any offering material or prospectus, the appraisal shall be deemed referred to or included for informational purposes only and Peoples Company, its employees and the appraiser have no liability to such recipients. PC disclaims any and all liability to any party other than the party which retained PC to prepare the appraisal.
- 5) In the event the Client provides a copy of this appraisal to, or permits reliance thereon by, any person or entity not authorized by Peoples Company in writing to use or rely thereon, Client hereby agrees to indemnify and hold PC, its affiliates and the respective shareholders, directors, officers and employees, harmless from and against all damages, expenses, claims and costs, including attorney's fees, incurred in investigating and defending any claim arising from or in any way connected to the use of, or reliance upon, the appraisal by any such unauthorized person or entity.
- 6) The fee for the appraisal report will be due upon completion. Payment of the fee is not contingent on the appraised value, outcome of the appraisal report, a loan closing, or any other prearranged condition. Additional fees will be charged on an hourly basis for any work, which exceeds the scope of this proposal, including performing additional valuation scenarios, additional research and conference calls or meetings with any party, which exceed the time allotted by Peoples Company for an assignment of this nature. If we are requested to stop working on this assignment, for any reason, prior to our completion of the appraisal, PC will be entitled to bill the Client for the time expended to date at PC's hourly rate of \$250 for Mark A. Williams and/or any designated certified general appraiser; \$200 for licensed appraisers and \$100 for Support Staff.
- 7) Client will have up to twenty-one (21) days from receipt of the appraisal report to communicate its review to Peoples Company. PC will respond to Client's review of PC's appraisal report within five (5) business days of Client's communication to PC. Peoples Company reserves the right to bill Client for responding to Client's review beyond this time period.
- 8) If PC or any of its affiliates or any of their respective employees receives a subpoena or other judicial command to produce documents or to provide testimony involving this assignment in connection with a lawsuit or proceeding, PC will use reasonable efforts to notify the Client of our receipt of same. However, if PC or any of its affiliates are not a party to these proceedings, Client agrees to compensate PC or its affiliate for the professional time and reimburse PC or its affiliate for the actual expense that it incurs in responding to any such subpoena or judicial command, including attorneys' fees, if any, as they are incurred. PC or its affiliate will be compensated at the then prevailing hourly rates of the personnel responding to the subpoena or command for testimony.
- 9) By signing this agreement Client expressly agrees that its sole and exclusive remedy for any and all losses or damages relating to this agreement or the appraisal shall be limited to the amount of the appraisal fee paid by the Client. In the event that the Client, or any other party entitled to do so, makes a claim against Peoples Company or any of its affiliates or any of their respective officers or employees in connection with or in any way relating to this engagement or the appraisal, the maximum damages recoverable from PC or any of its affiliates or their respective officers or employees shall be the amount of the monies actually collected by PC or any of its affiliates for this assignment and under no circumstances shall any claim for consequential damages be made.
- 10) It is acknowledged that any opinions and conclusions expressed by the professionals of Peoples Company or its affiliates during this assignment are representations made as employees and not as individuals. PC's or its affiliate's responsibility is limited to the Client and use of our product by third parties shall be solely at the risk of the Client and/or third parties.
- 11) The fees and expenses shall be due PC as agreed in this letter. If it becomes necessary to place collection of the fees and expenses due PC in the hands of a collection agent and/or an attorney (whether or not a legal action is filed) client agrees to pay all fees and expenses including attorney's fees incurred by PC in connection with the collection or attempted collection thereof.



DEXTER TOWNSHIP

AGENDA ITEM REQUEST

MEETING OF: Township Board of Trustees June 20, 2023

Title: Appointment of Trustee

Date (please submit agenda item requests 10 days prior to meeting date):

Purpose (Choose ONE):

- 1) This is a discussion item requiring no action by the board: ____
- 2) This is an action item requiring a:
Resolution X;
Motion ____;
Ordinance ____

Narrative (to be completed by requestor):

Overview

The Board of Trustees held a special meeting on June 14, 2023 at 6 pm to interview four candidates for Trustee. Using a criteria rubric to frame the most qualified candidate can be a useful technique to make a policy-driven decision. Here is a suggested rubric and scoring technique:

Criteria	Lois Beerbaum	Gretchen Driskell	Regina Hamlet	Jeffrey Marine
Example scoring criteria: 1st name closest to the letter A	3	1	4	2
Prior experience serving on boards				
Experience with local government				
Service record with Dexter Township				
Special skills/fills a gap on our board				
Availability for other boards/intention to run again				
Other				
Other				
Other				
Other				
TOTAL SCORE (LOWEST SCORE=HIGHEST RANK)				

For action items:

Impact: *This action will fill a vacant position on the Board of Trustees.*

How is this action relevant to the township's strategic plan, master plan, or other approved plan?

We must fill the vacant position within 45 days or the State of Michigan will execute a special election to fill the role.

What is the operational and fiscal impact of this item? *Filling the vacant positions meets our statutory requirements and makes it easier to achieve quorum.*

Does this item have fiscal impact?

Yes ☐

No ☒

If yes, what is the net cost?

\$

Is the item included in the Township's approved annual budget?

Yes ☐

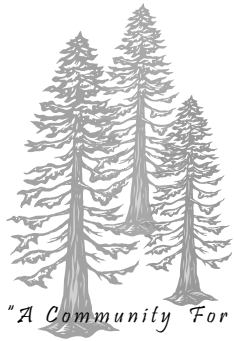
No ☒

Staff/Supervisor Comments

Submitted by: Karen Sikkenga

To Be Completed by Clerk's Office:

For action items, suggested language for board motion (applicable): Resolution to approve Resolution #670 appointing ____ to the Dexter Township Board of Trustees.



DEXTER TOWNSHIP

6880 DEXTER-PINCKNEY ROAD
DEXTER, MI 48130

TELEPHONE: 734-426-3767

FAX: 734-426-3833

WWW.DEXTERTOWNSHIP.ORG

KAREN SIKKENG
SUPERVISOR

MICHELLE
STAMBOULELLIS
CLERK

MARIS METZ
TREASURER

LONNIE SCOTT
LAURA SANDERS
KAREN NOLTE
TRUSTEES

DEXTER TOWNSHIP COMMUNITY ENGAGEMENT CALENDAR JULY 2023-NOVEMBER 2024

2023

August 19: Community Movie Night and Master Plan Charette at {**either
Dexter Township Town Hall or Fire Station #2**} (Lonnie lead)

Purpose: community building; obtain feedback on proposed master plan

September TBD: Master Plan activity at Dexter Town Hall (David Rohr lead)

Purpose: Obtain community feedback on proposed master plan

October 14, 9-noon: Annual Clean-Up Day (Karen Nolte lead)

Purpose: Community building, environmental stewardship

December 15, 4 pm: Open House and Appreciation Event (Karen S lead)

Purpose: Community building and volunteer, staff, and board/committee member appreciation

2024

January 9, 5 pm: Coffee with the Trustees (Lonnie lead)

Purpose: Hear and respond to community questions and concerns

April 21, 4 pm: Coffee with the Trustees at Dexter Town Hall (Lonnie lead)

May 27: Memorial Day Parade, Dexter (Lonnie S. lead)

Purpose: Join with the community in remembrance

June 16, 7 pm: : Coffee with the Trustees at Dexter Town Hall (Lonnie S lead)

Purpose: Hear and respond to community questions and concerns

August 24, 6 pm: Community Movie Night at Dexter Town Hall (Lonnie lead)

Purpose: community building

October 26, 9-noon: Annual Clean-Up Day (Karen Nolte lead)

Purpose: Community building, environmental stewardship

The Dexter Township Board will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting upon seven days' notice to the Dexter Township Board.

Individuals with disabilities requiring auxiliary aids or services should contact the Dexter Township Board by writing or calling the Office Manager at the address and phone number printed at the top of this agenda.



DEXTER TOWNSHIP

AGENDA ITEM REQUEST

MEETING OF: Township Board of Trustees

Title:

Date (please submit agenda item requests 10 days prior to meeting date):

Purpose (Choose ONE):

- 1) This is a discussion item requiring no action by the board: ____
- 2) This is an action item requiring a:
Resolution ____;
Motion ____;
Ordinance ____
- 3) Help! I don't know the answer ____

Overview:

Action Items Narrative: (to be completed for Action Items only)

Outcome: What will be different as a result of this action by the board?

Relevance: How is this action relevant to the township's strategic plan, master plan, or other approved plan?

Impact: What is the operational and fiscal impact of this item?

Does this item have fiscal impact?

Yes ____

No ____

If yes, what is the net cost?

\$

Is the item included in the Township's approved annual budget?

Yes ____

No ____

Staff/Supervisor Comments

Submitted by:

To Be Completed by Clerk's Office:

For action items, suggested language for board motion (applicable):



DEXTER TOWNSHIP

AGENDA ITEM REQUEST

MEETING OF: Township Board of Trustees June 20, 2023

Title: Approve employee benefits for new hires

Date (please submit agenda item requests 10 days prior to meeting date): June 12, 2023

Purpose (Choose ONE):

- 1) This is a discussion item requiring no action by the board: ____
- 2) This is an action item requiring a:
Resolution ____;
Motion X ;
Ordinance ____

Narrative (to be completed by requestor):

Overview

Two vacancies have been filled since the last Board of Trustees meeting: the Office Manager position and the Zoning Officer. The hourly pay offered to the new positions is in compliance with the Annual Compensation Ordinance approved by the Board of Trustees as part of our annual budget process. The compensation ordinance is silent on the topic of employee benefits.

I have offered health care and retirement benefits to the two new employees, contingent upon Board of Trustees approval. These offers were based on preliminary research to prepare the compensation policy (see below), as follows:

- Health Insurance subsidy: 85% of monthly premium for the employee, to cover an HMO purchased through the health Insurance Marketplace; 50% of dependents; not to exceed 15% of salary
- Retirement contribution 4% of annual salary

Provision of these benefits will not require a budget amendment because overall reduction in hours (from 48 hours to 40 hours for the Deputy Treasurer/Zoning Officer, and from 40 hours to 32 hours for the Office Manager) offset the cost of benefits.

I believe that providing health insurance and retirement benefits is a basic ethical responsibility of employers. I also hope that

Notes on future action items: I plan to bring forward a compensation policy at the August 2023 Board of Trustees meeting that lays out a consistent plan for annual and market-based pay increases, and for benefits levels. This policy will be informed by benchmark data from other townships and local employers. This will contribute to our goal of conducting government operations in a clear, transparent, and fiscally responsible manner.

Does this item have fiscal impact? If yes, what is the net cost? Is the item included in the Township's approved annual budget? Yes, but budgeted dollars for health insurance are less than the proposed compensation, offset by reductions in wage resulting from 80% appointments	Yes X	No __
	Up to \$	15,000
	Yes X	No __

Staff/Supervisor Comments:

Submitted by: Karen Sikkenga

To Be Completed by Clerk's Office:

For action items, suggested language for board motion (if applicable):
 Motion to approve employee benefits for 80% employees of 4% retirement contribution and 85% of monthly health insurance premium cost for employee, plus 50% for dependents, not to exceed 15% of annual salary.



DEXTER TOWNSHIP

AGENDA ITEM REQUEST

MEETING OF: Township Board of Trustees June 20, 2023

Title: Approve issuance of RFP for planning services

Date (please submit agenda item requests 10 days prior to meeting date): June 12, 2023

Purpose (Choose ONE):

- 1) This is a discussion item requiring no action by the board: ____
- 2) This is an action item requiring a:
Resolution ____;
Motion __X__;
Ordinance ____

Narrative (to be completed by requestor):

Overview

Director of Planning & Zoning David Rohr will be leaving his position with Dexter Township effective June 30, 2023. The Township currently contracts with OHM for engineering services. OHM, a large engineering firm, has a planning division, and has provided minimal planning services to Dexter Township in the past when the Director of Planning & Zoning position was vacant. Our new Zoning Officer, Matt Dedes, has worked with David to learn the approval process for minor zoning permits. In the short term, we will use a combination of OHM planning services for complex permits and using Matt's additional hours to approve minor permits.

Longer term, many small townships use contracted planning firms to serve the planning role. Given that our remaining term of office is only 17 months, and that staff positions often turn over after an election, I recommend going with a contracted planner for our remaining term. David has helped me prepare a request for proposal, which will be published as well as sent to targeted firms. The firms I have identified are: Beckett & Raeder (our current Master Plan contractor), McKenna (Dexter Township's former planning firm), Carlisle Wortman (provides contracted planner services to many local townships), and OHM. Additional recommendations welcome.

Instead of specifying a scope of work (such as # of hours per week on site), our RFP will describe Dexter Township's volume of business and characteristics, and ask the respondents to recommend an appropriate level of work based on their understanding of our parameters.

Impact: It is likely that the contracted planner will not be available for as many hours on site. We will need to advertise drop-in hours for permit and planning questions. On the other hand, planning

services will continue regardless of an individual's time off work or staff turnover. We will have access to expert training and supervision.

Relevance to Strategic Plan: Contributes to our goal of conducting government operations in a clear, transparent, and fiscally responsible manner.

Operational/Fiscal Impact: The fiscal impact of the plan is not known at this time. Planning firms will charge more per hour than an in-house employee, but the number of hours may be less. It is possible, but not certain, that a planning firm may be able to suggest ways to capture more revenue to offset their work pertaining to specific projects.

Does this item have fiscal impact?

Yes X

No __

If yes, what is the net cost?

\$

unknown

Is the item included in the Township's approved annual budget? Yes, but budgeted dollars for health insurance are less than the proposed compensation, offset by reductions in wage resulting from 80% appointments

Yes X

No __

Staff/Supervisor Comments:

Submitted by: Karen Sikkenga

To Be Completed by Clerk's Office:

For action items, suggested language for board motion (if applicable):

Motion to approve issuance of an RFP for planning services.



DEXTER TOWNSHIP

AGENDA ITEM REQUEST

MEETING OF: Township Board of Trustees June 20, 2023

Title: Approve \$30,000 for master planning services, correcting a budget error

Date (please submit agenda item requests 10 days prior to meeting date): June 12, 2023

Purpose (Choose ONE):

- 1) This is a discussion item requiring no action by the board: ____
- 2) This is an action item requiring a:
Resolution ____;
Motion X____;
Ordinance ____

Narrative (to be completed by requestor):

Overview

The Board of Trustees approved \$60,000 for Master Plan contractual services in FY22, with funds planned to be fully expended over three fiscal years. However, a budget line for this was only included in the FY22 budget, when a budget line of \$20K was approved. In FY23, \$36K was budgeted for contractual services under Legal and Professional Services and, although the budget book states that these funds were to be used for an architectural review of the township hall and other purposes, this line was used to pay the Master Plan consultant in FY23. In FY24 (the current year), no funds were allocated for contractual services to support the Master Plan consultant.

The value of the Beckett & Raeder contract is \$59,915, and to date, \$30,440 has been paid, leaving a balance of \$29,465. Therefore, I am requesting the following motion: "Motion to approve a General Fund budget amendment authorizing \$30,000 for Contractual Services under Department 267, Legal & Professional Services."

Operational/Fiscal Impact: The fiscal impact was previously approved by the BOT.

Does this item have fiscal impact?

Yes X **No** ____

If yes, what is the net cost?

\$ 30,000

Is the item included in the Township's approved annual budget? Yes, but budgeted dollars for health insurance are less than the proposed compensation, offset by reductions in wage resulting from 80% appointments

Yes X **No** ____

Staff/Supervisor Comments:

Submitted by: Karen Sikkenga

To Be Completed by Clerk's Office:

For action items, suggested language for board motion (if applicable):

Motion to approve a budget amendment of \$30,000 under Legal & Professional Services to support the previously approved cost of the Master Plan consultant..

Dexter Township Supervisor Report

June 20, 2023

STAFF CHANGES

We welcome our new Office Manager, Samantha Edwards. Samantha joined us effective June 5. Sam's responsibilities are the same as the prior Office Manager; this does not represent a restructure.

Matt Dedes, our Deputy Treasurer, will increase his appointment from part-time to full-time and assume most of the responsibilities of the Zoning Enforcement Officer. Both will work a routine schedule Monday-Thursday 8:30-4:30, with an option to work up to eight additional hours as needed.

Matt has been filling in for our prior Zoning Officer; his background in real estate combined with his training as an assessor prepare him for the role. This restructure allows for greater efficiency as the deputy treasurer and zoning officer roles are each cyclical with different busy seasons. Matt will be able to flex his effort depending on the season and demands of the jobs. This will also allow Matt to be evaluated by a direct supervisor with no conflict of interest, allowing a direct supervisor to advise the board on annual pay raises. Our Director of Planning & Zoning is departing effective June 30 (see Action Item E). Matt will also be available to provide customer service for people with planning questions as we undertake to replace the planning function.

STRATEGIC PLAN

The Board of Trustees will hold a special meeting on July 11 to review the Strategic Plan, which was approved in 2021. (See Appendices for the approved plan.) Immediately following this report is an assessment of our progress on strategic planning goals, provided by Trustee Nolte.

BUDGET STATUS

Summary of FY23 (ended on March 31, 2023):

- Dexter Township ended FY 2022 with \$4.2M in General Fund balances, of which just under \$2M is set aside for emergency and operating reserves, and \$2.3M is available for one-time strategic purposes. General Fund balances have increased every year for the past four years.
- With respect to revenues, all major sources have increased over the past several years, with our revenues often exceeding budget. Property tax revenues are higher because of new development, and because property taxes on individual parcels typically increase when properties change hands. Sales tax revenues received from the State of Michigan is a major source of revenue for the Township; this revenue has grown faster than inflation some years. Township Interest revenues has grown because the Township is investing its fund balances in higher yield investments. In FY23, we also sold a rental house, which yielded almost \$300K.
- With respect to expenses, last year, we made capital investments to improve our local roads, and to improve the MultiLakes Water and Sewer District's infrastructure. We also invested in technology and security improvements for elections, and we invested in updating our master plan (a project which is still underway). In most budget line items, our actual expenses were equal to or less than the amount budgeted. Any expenditures above budget were offset by savings in other lines.

Discussion of General Fund Balances: The Board of Trustees has the authority to deploy General Fund balances that exceed the minimum fund balance requirement for strategic, one-time purposes. As of year-end FY23, the amount available was \$2,287,819.¹

As a reminder of our fund balance policy, we made a fund balance policy decision as part of our FY23 budget process. We decided to maintain balances equal to:

- 75% of the following year planned operating expenditures to cover expenditures before the next tax levy;
- 60% of operating expenditures for an operating reserve; and
- \$500K in emergency reserve for the General Fund and Fire Fund; \$200K for this purpose in the Police Fund

I hypothesize that there is a structural operating surplus because our General Fund balances have consistently increased year over year, but this needs to be confirmed with a more detailed analysis. A more detailed analysis might reveal that each of the past five years was anomalous (with unusually high revenues or low expenses), so an analysis needs to occur before we can plan to increase our operating expenses. The following table shows the increases in General Fund balances over the past five years.

Change in General Fund Balances	2018	2019	2020	2021	2022
Ending Fund Balances	\$ 3,291,812	\$ 2,910,134	\$ 2,481,652	\$ 3,861,464	\$ 4,231,705
<i>Note: FY2018 included a \$425K advance to other fund, resulting in a decrease in fund balances from 2018-2019</i>					

BUDGET AND FINANCE PROCESSES

With respect to financial transactions and oversight, our process is as follows:

- Supervisor (Karen Sikkenga): confirms authorization of expenses including identifying the authorized budget line; monitors budget variance; reports budget status to Board of Trustees
- Deputy Clerk (Nick Stamboulellis): pays invoices, including recording payments in the General Ledger
- Deputy Treasurer (Matt Dedes): receives, records and deposits payments
- Office Manager (Sam Edwards): issues cash receipts; receives, records, and files invoices
- Accountant (Kim Haines): performs monthly financial reconciliation; provides annual audit support; provides training and technical support
- Treasurer: manages investments; executes property tax bills (with assistance)
- Clerk (Michelle Stamboulellis) executes payroll

¹ To calculate the amount available for strategic purposes, I applied this policy to the Estimated Operating Expenditures we approved in our FY24 appropriation ordinance, along with the ending fund balance noted in our annual audit.

Note that this is not a comprehensive description of job responsibilities; this describes only the roles relative to financial processing.

COMPENSATION POLICY

I will be proposing a compensation policy at our August meeting. The policy will include these elements:

- Annual cost of living pay increases for satisfactory performers, equal to the consumer price index (as identified by the assessor) or 5%, whichever is lower, mirroring annual increases in property tax revenues per Headlee
- Option for the Board to approve COLA greater than 5%, up to the full value of CPI, subject to availability of funds
- Satisfactory performance determination to be made via an annual performance review
- Provision for market adjustments based on data from recognized reliable sources, likely the Bureau of Labor Statistics and the MTA benchmark study
- Provision for performance-based bonuses, in recognition of special added duties or excellent performance
- Provision for reclassification and concomitant pay adjustments
- Benefits package to include paid time off, subsidies for health insurance payments, and paid time off for employees with 50% appointments or higher with support on a pro rata basis; benefits proposal will be based on benchmark data
- Compensation policy will include a fiscal impact analysis.

ROADS UPDATE

The WCRC provided these updates:

- Infrastructure repairs three bridges will bring the traffic down to one lane for 1-2 weeks: Dexter-Pinckney Road, North Territorial, and McGregor for concrete repair and epoxy deck seal.
- Three neighborhoods have expressed interest in Special Assessment Districts to repair subdivision roads; many Dexter Township subdivisions are 20-30 years old, the typical lifespan for paved subdivision roads: Island Hills Estate (Section 36), Wandering Hills, and Huron Creek Farms/Meadow Creek (Section 23).
- Cut-back of the hill on North Territorial approaching the intersection of Dexter Townhall Road: bid opening is occurring now, with construction scheduled for next year. Multi Lakes Sewer Authority will need to relocate a sanitary force main this summer. There will be a significant number of trees cut down this fall. Construction will require closure of the intersection, and there is no nearby primary road detour. Detour signage will be placed in the cities of Dexter and Chelsea to allow drivers to select a different route in advance. The WCRC will provide higher levels of maintenance for Quigley and Brand Roads, which are expected to experience higher traffic due to the construction.

- WCRC has replaced traffic control signs throughout the township with new, more legible signs, especially on Dexter Town Hall Road, and also on Fleming and other key spots. Some road surfaces, including Fleming, have had a grippy surface application to enhance safety.
- The traffic light at Dexter Town Hall Road and North T has been upgraded. The new light has a battery backup that will function during power outages.
- The WCRC is using Dexter Township's communications about local roads as a model to share with other townships in the area (see below for the Road-Wise newsletter copy).

SAFETY MATTERS

Street Lights: The Township has the authority to have DTE install street lights at the intersection of a local road and primary road. I signed an agreement with the DTE neighborhood lighting program to install a street light at the intersection of Dexter Pinckney Road at Horseshoe Bend, date of installation TBD. The cost for these lights is minimal when an electric pole is in place: an increase in the township's electric bill. There is no capital cost unless the intersection is not electrified. The township only has the authority to request street lights at local road intersections, not at primary road intersections.

Members of the public are encouraged to contact us at info@ to request street lights.

Waterways: A no-wake a speed limit notice buoy will be installed at Little Portage Lake by the Sheriff's Department this summer. Speed limit buoys must be permitted by the DNR and purchased by the Township. The Sheriff's Department is available to install the buoys and is responsible for enforcing speed limits on our waterways.

UPCOMING BOARD OF TRUSTEES MEETINGS

July 11: Strategic Plan Update: We've accomplished much, and there's more to do. What do we want to accomplish over the next 18 months? What should be added to – or removed from – our strategic plan? How do we want to use our budget to accomplish our goals?

July 18: Focus on planning and land use. Supervisor will be absent, so there will be minimal action items. Presentations from our master planning consultant, Beckett & Raeder, and from our Farmland and Open Space board chair.

August 15: Focus on budget and financial planning. Action items will include annual millage approval, compensation policy, budget amendments/clean-up, strategic supplemental appropriations, and upcoming fire/police millage renewal.

BOARD OF TRUSTEES AGENDA/PACKET CALENDAR

I am asking board members to submit any agenda item requests no later than 13 days prior to the board meeting, to ensure that meeting packets are available to the board by the Wednesday prior, as follows:

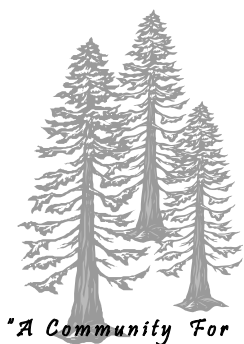
13 days prior (Wednesday): deadline for submitting agenda items to Supervisor

11 days prior (Friday): Supervisor to provide complete packet to Clerk

8 days prior (Monday): Clerk to prepare resolutions

7 days prior (Tuesday): Clerk to finalize check disbursal and provide check disbursal report and revenue/expenditure report

6 days prior (Wednesday): Office manager to produce and distribute board packets



DEXTER TOWNSHIP

PLANNING & ZONING

6880 DEXTER-PINCKNEY ROAD

DEXTER, MI 48130

TELEPHONE: 734-426-3767

DPZ@DEXTERTOWNSHIP.ORG

WWW.DEXTERTOWNSHIP.ORG

Planning & Zoning Report for May Activities – 2023

PLANNING AND ZONING DEPARTMENT UPDATE

BS&A Software Update:

The Planning department will begin the process of implementing BS&A Field Inspection. This software will allow permit inspections to be done with an electronic field tablet. Field inspectors will have access to all digital property files in the field making our inspection process more efficient. Staff should begin training on the software in the month of May.

Master plan update:

Dexter Township is in the middle of the Master Planning Process. *“A Master Plan is a document and policy guide designed to help communities create a vision of what they want to look like in the future. Master Plans help guide communities in their decisions on land use development and preservation.”*

(<https://www.planningmi.org/introduction-mp>)

The Township Planning Commission met in May to set a formal work plan for reviewing the Draft Master Plan. The Planning Commission will meet again in June to make a recommendation to the Board of Trustees. After that, the Township will hold multiple public meeting for the public to comment on the Master Plan draft between July and September.

The Master Plan process was led by the master plan citizen steering committee, which met 12 times to review the draft. A public survey was also open to the public for 80 days. The draft document has undergone significant updates, including graphics, maps and census data. The draft plan may still undergo some changes before the Planning Commission makes their recommendation to the Board. The Planning Commission will make their recommendation at the June 27th meeting.

Single Hauler Update:

The project aims to bring together partners in and around Washtenaw County to develop a model program to support township communities exploring waste, recycling, and yard waste program improvements, specifically aiming to move away from subscription-based hauling services.

All materials and deliverables generated during the project will become property of Washtenaw County with the intent to have them be available for townships seeking assistance in the future, most likely through the Michigan Townships Association. The County is in the process of setting up a meeting for the interested Townships.



Residential Development Update:

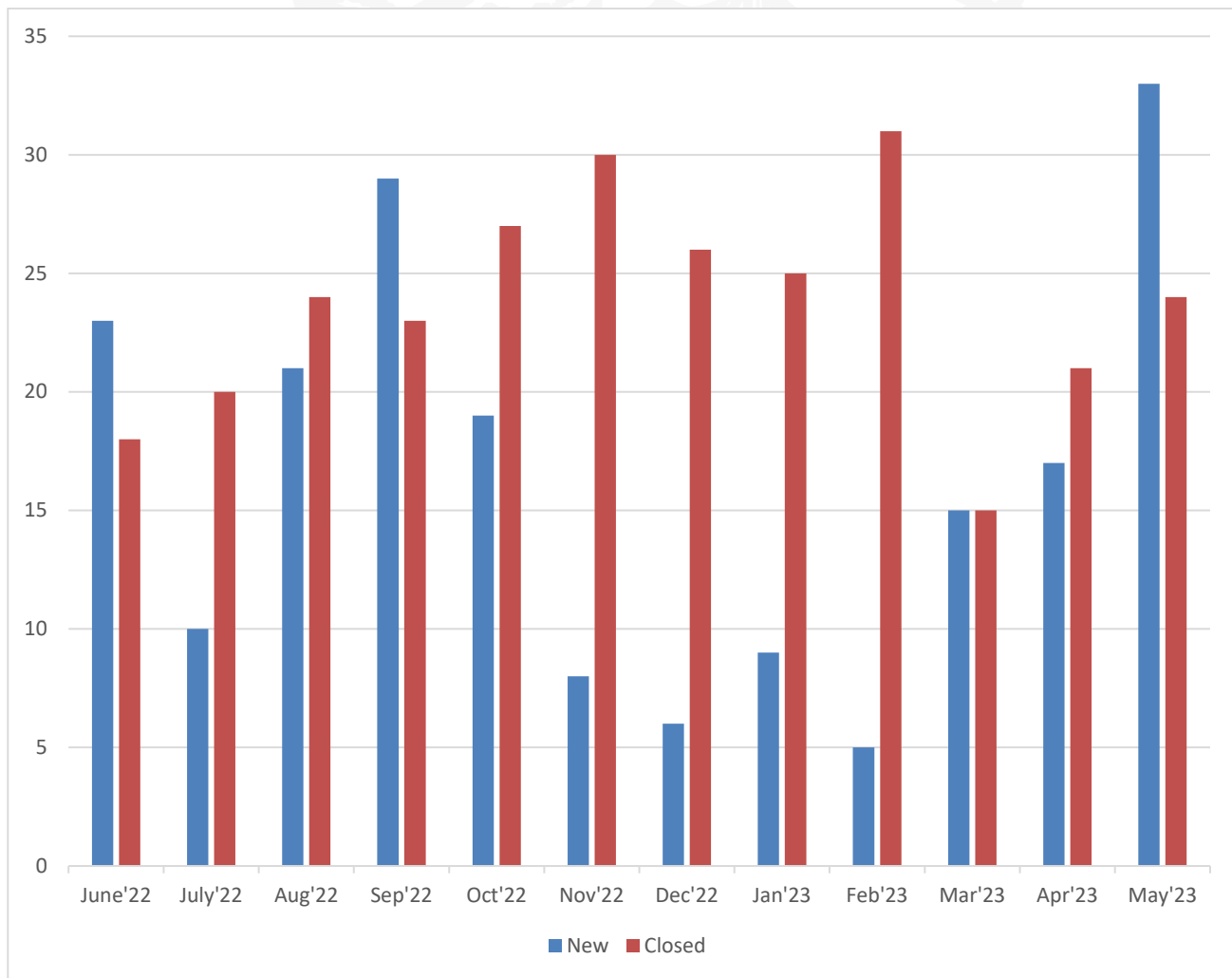
The Hillside Acres development on N. Territorial and Dexter Townhall will begin site work in June 2023. This is a 48-unit site condo development being developed under the Open Space Community Zoning District. Look for further updates as the project progresses.

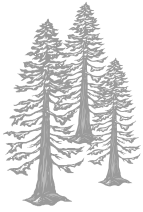
ZONING PERMITS

There were 33 new zoning permits issued this month (*May*)

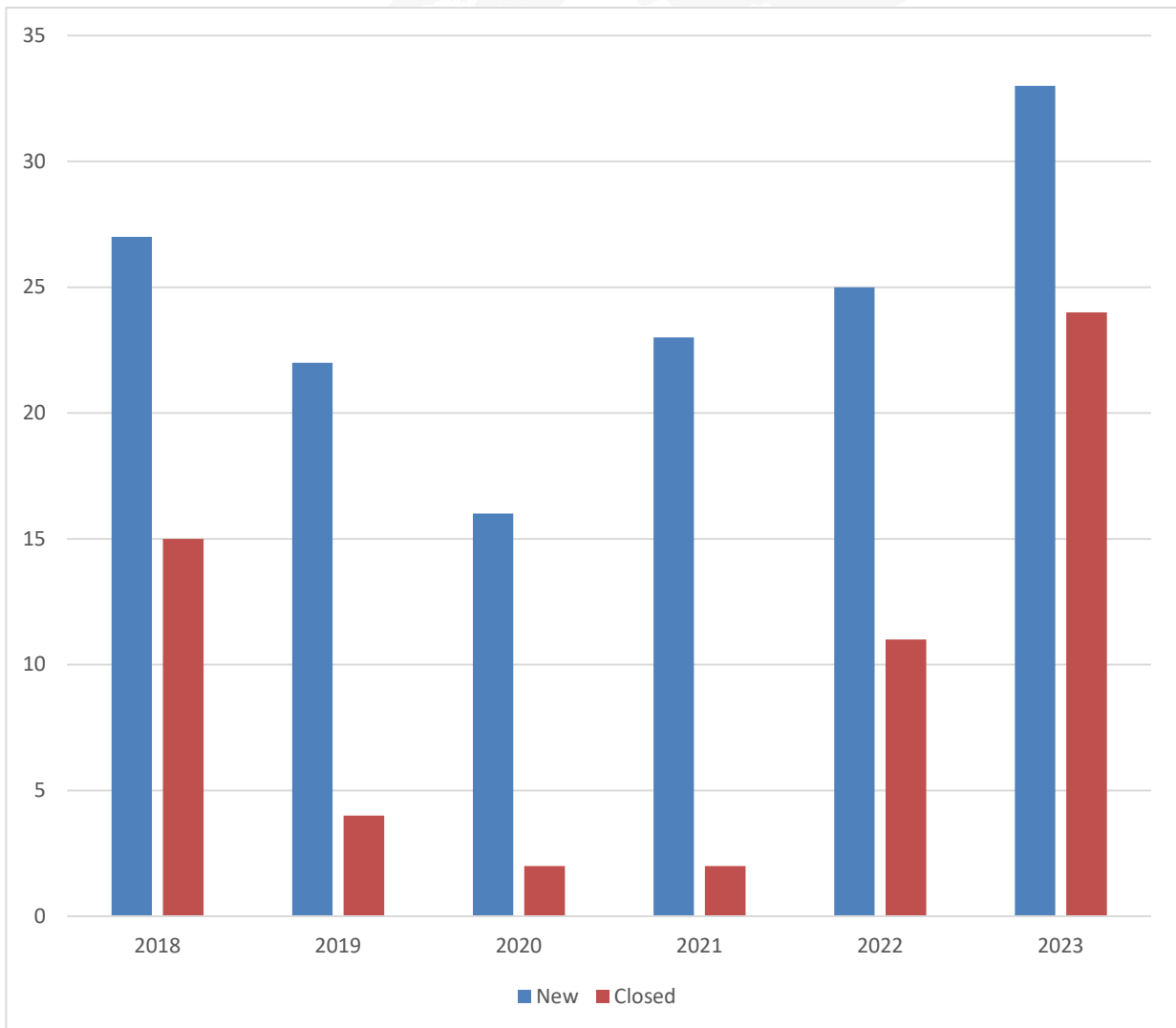
There were 24 zoning permits closed this month (*May*)

Zoning Permits Issued & Closed- 12-month period.



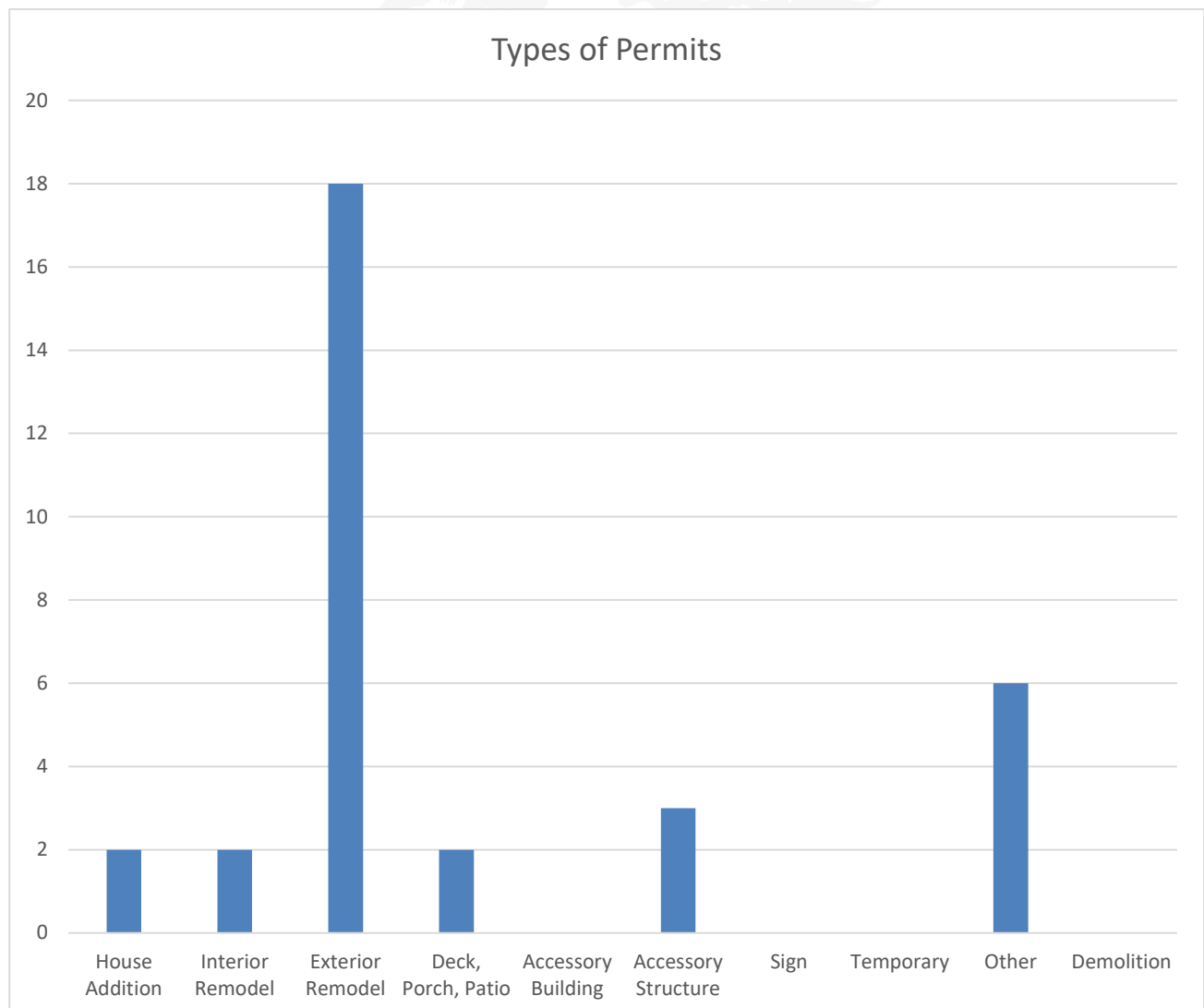


Zoning Permits Issued & Closed- Year-to-Year by Month. *(All numbers are for May.)*





Types of Zoning Permits Issued- *(All zoning permits are for May.)*





CODE ENFORCEMENT

There were three new complaint/violations this month (May)

There was one complaint/violations closed this month (May)

The number of new ordinance complaints/violations does not include the number of courtesy letters or letters of inquiry sent by the Ordinance Officer.

List of Closed Complaints/Violations- (All new complaints/violations, May.)

Violation Number	Address	Description	Status
Zoning Violations			
23-CE-0004	D-04-12-200-007	Other	Closed
23-CE-0005	9377 Dexter Pinckney	Permit required	Open
23-CE-0006	4747 Cottonwood Ln.	Business in recreation district	Open
Blight Violations			

PLANNING COMMISSION

May 23, Meeting: The May Planning Commission meeting.

Petition	Project	Request/Description	Result
Draft Master Plan		Review of draft master plan	Ongoing.

Upcoming Planning Commission meetings:

- June 27, 2023 – PC approval to distribute Master Plan draft.



ZONING BOARD OF APPEALS

May4, ZBA Meeting:

Petition	Project	Request/Description	Result
23-ZBA-003	Renovation of SFH	Two Variance requests	Approved

Upcoming ZBA meetings:



Road-Wise



Hello! This is the first newsletter from the Dexter Township Local Road Committee, formed in 2022. Road funding in Michigan is a somewhat complex issue, and our road maintenance program is further complicated by the many types of roads in the township – paved and gravel; public and private; primary and local. This newsletter offers basic information on road funding and maintenance. (There will be more information on roads, traffic, and transportation in the updated Township Master Plan!)

Overview of Funding and Repair

Townships are the primary funder for local road repair, with a small match from the Washtenaw County Road Commission (WCRC). The Dexter Township Board of Trustees, like many townships, has made a policy decision to provide township funding to repair local connector roads, but not local neighborhood roads. This is because connector roads are used by everyone, while neighborhood roads (similar to private roads) are used only by residents and their visitors. (To understand the difference, see below.)

Based on public input about what is important to residents, the Township Board used three criteria to prioritize and make a schedule for local connector road repair:

- (1) Condition of the road as measured by frequency of repair and years since last major repair;
- (2) Number of daily users based on WCRC traffic counts; and
- (3) Accident rate.

Approved Four-Year Project Schedule

Working with the WCRC and using the criteria noted above, in 2022 the Board of Trustees approved a road repair target schedule, subject to availability of funds. Work was completed in 2022 on McKinley, Huron River Drive, Riker, Fleming, and Wylie.

Work Approved for 2023

- Waterloo
- Stinchfield Woods west
- Toma
- Brand

NOTE: Projected work generally includes tree cutting and trimming; drainage improvements; and adding gravel and/or limestone. The actual project work will be established during final planning by the WCRC.



Later Planned Work – Subject to Availability of Funds and Future Approval of the Board

2024

- Colby
- Madden
- Stinchfield Woods east
- North Lake

2025

- Donner
- Quigley
- Dancer

What If My Road Isn't on the List?

If your road isn't on the list, it is not a local connector road. It may be a:

- *Primary Road* – which is the financial and operational responsibility of the WCRC
- *A Local Neighborhood Road* – which is the financial responsibility of the parcel owners on the road and the operational responsibility of the WCRC
- *A Private Road* – which is the financial and operational responsibility of the parcel owners

What is a Local Connector Road vs. a Local Neighborhood Road?

Local roads can be put into two big categories:

- Connector roads: local roads that connect two other roads and serve as part of the countywide transportation system; and
- Neighborhood roads, that serve to provide access to property owners (whether residential or commercial)

Our internal Dexter Township policy provides that local connector roads are eligible for township funds, but local neighborhood roads are not.

What If My Road Is a Local Neighborhood Road and Requires Repairs?

Neighborhood roads must be funded through a Special Assessment District. You can work with the WCRC to create a Special Assessment District, where the owners of two-thirds of the parcels must agree to tax themselves to pay for road repair over an agreed-upon period of time. For more information, check out this WCRC web site - <https://www.wcroads.org/residents/special-assessment-districts/> - or email info@dextertownship.org.

What If My Road is a Private Road?

If your road is private, you and your neighbors must get together to decide how to fund and execute the repairs on your own.

What If My Road Is a Primary Road? What If My Road is a Connector Road?

If your road is a primary road, you can report problems to the WCRC at this web site: <https://www.wcroads.org/residents/report-an-issue/>.

In fact, you can report other road concerns, such as local connector roads, at this website: potholes, water on the road, sign requirements, dust control requests, fallen trees, and anything else pertaining to any category of road.



You can also call the general WCRC phone number at (734) 761-1500, or email wcrc@wcroads.org.

How Can I Tell Which Category My Road Falls Into?

The WCRC publishes a booklet for Dexter Township every year: <https://www.wcroads.org/wp-content/uploads/2023/02/Dexter-Township.2023-Local-Road-Funding-Packet.pdf>. The booklet contains a map of the township with primary and local roads.

What Should I Expect If My Road Is Being Repaired?

The WCRC handles all road repairs and publishes only a week-by-week schedule, stating that weather variability prevents them from establishing a reliable schedule. You can view the weekly schedule here: <https://www.wcroads.org/weekly-road-work-schedule/>

PLEASE NOTE: You should know that road repair may raise the road higher than your driveway and your mailbox. If this happens, parcel owners are responsible for raising the mailbox to the required level, and smoothing the connection from your driveway to the road...even if your driveway is paved.



Thanks for reading! The Local Roads Committee always welcomes public input; the regular meeting time is 6 p.m. on the second Tuesday of the month. The Township website updates our schedule regularly.

Dexter Area Fire Department Update

June 20, 2023

To the Board of Trustees:

Dexter Area Fire Department Update:

- We authorized the purchase of an ambulance (full board approved last year, no additional funds were required)
- We authorized the hiring of an Administrator on a part time basis (no additional funds required)
- The Chief has a draft plan to obtain additional apparatus over time, but none of that happens without DAFD Board approval
- The Chief recommended that we hire 6 additional firefighters, the board authorized the Chief to hire 3 additional firefighters (with a maximum impact of 15 man months in 2023)
- The expense of equipment and training for new hires is not insignificant
- DAFD employees are currently payed below market rate determined by a comparison of other departments within the County. The wages of the Local 4090 members will go up based on our current negotiation status.
- The DAFD board has approved the adoption of a second health plan, however, Department health care cost will “only” increase at the rate that the “hard cap” established by the State increases.

Let me know if you have questions.

Mark Ford
DAFD Board Member



MLWSA

MULTI LAKE WATER & SEWER AUTHORITY
12088 North Territorial Road
Dexter, MI 48130

Voice: 734.426.9797
Fax: 734.426.6769
Email: multilake@gmail.com

June, 2023

MLWSA Report for Dexter Township Board of Trustees

- Multi Lake Sewer and Water Authority (MLWSA) continues to work within a balanced budget and address concerns impacting service and safety of our residents.
 - Deploying ARPA fund projects – Dexter Township has three major projects utilizing ARPA funds under MLWSA guidance:
 - ✓ Replacing/repairing the pump on Halfmoon Lake – completed
 - ✓ Replacing the pump at Silver Lake – in quoting phase
 - ✓ Replacing/repairing pump at Copper Meadows – also in the quoting/planning phase
 - Staffing concerns: MLWSA is facing difficulties in hiring staff, as are many in the country. We have expanded the budget to include a new staff member (in addition to replacing lost staff), on-call duties and answering emergency calls is a paramount concern to MLWSA.
 - MLWSA is also exploring benefit packages for staff – currently evaluating the healthcare plan offered to staff.
 - Quarterly rate increase – due to the expanding inflation rate, MLWSA has implemented an approximate 4% increase to all customers, notably lower than the 6.1% national inflation rate. Beginning April 2023, quarterly rates will be \$220, breaking down funds by category = debt \$33.25, capital expense \$14.00, and the largest portion to operating/maintenance (OM) \$172.75
 - MLWSA is reviewing their commercial account policy to determine if business usage is compensated at an equal level to residential use.
 - Conversations with other local municipalities continue to provide services and share resources.
 - PFAS – a large national topic has entered conversations within MLWSA, with EGLE, State and DHHS all taking part. Future information will be shared on this topic, about actions to identify, measure and install an action plan, if needed for our residents. Please review the information below to help understand PFAS and what you can do to assist.
 - ✓ EGLE Drinking Water Laboratory in Lansing, Michigan offers an 18-analyte test kit. Kit can be ordered by calling 517-335-8184. EGLE cannot make recommendations on your testing, please contact the County Health Dept for recommendations on testing based on your location and environment ask to speak with the Registered Sanitation person. Depending on the requested tests – fees can run from \$16 to \$290. If you want a complete fee schedule, please send an email request to info@dextertownship.org

- **WHAT ARE PFAS?**

PFAS (Per- and polyfluoroalkyl) are a diverse group of thousands of chemicals used in hundreds of types of products. PFAS in the environment can enter the food supply through plants and animals grown, raised, or processed in contaminated areas.

- **HEALTH IMPACTS:**

- Negative reproductive effects
- Developmental delays in children
- Increased risk of some cancers
- Reduced ability of the body's immune system to fight infections
- Reduced vaccine response
- Interference with the body's natural hormones
- Increased cholesterol levels and/or risk of obesity

- **TIPS TO PROTECT YOUR HEALTH:**

- Avoid takeout food packaging (e.g., microwave popcorn bags; fast-food wrappers; boxes)
- Avoid stain-resistance treatments
- Select furniture and carpets that aren't marketed as "stain-resistant"
- Avoid clothing that were treated for water or stain resistance
- Avoid use of non-stick cookware
- Avoid PFAS-containing health and beauty products such as dental floss, cosmetics, sunscreen, shampoo, etc.

- **WHAT IS MULTI LAKE WATER AND SEWER AUTHORITY (MLWSA) DOING ABOUT IT?**

- To ensure the health and safety of our residents, MLWSA is asking the State of Michigan to fund any required testing of drinking water wells and/or wastewater for PFAS or to go after the source.

- **FINANCIAL BURDEN ON THE RESIDENTS**

- Testing for PFAS is expensive and treatment of residential and commercial wastewater for PFAS is extremely costly. If the state doesn't fund this testing it could incur a raise in the customer's O&M quarterly sewer charges.

- **HOW CAN YOU HELP?**

- Reduce the use of PFAS-containing products
- Talk to your legislative representatives and urge them to support PFAS reductions at the source.



PFAS information coordinated by MLWSA – Thank you

ATTACHMENTS:

Strategic Plan

Strategic Planning (2021) Review & Update *As of June 2023*

Color Keys:

Yellow highlight – discussion topic

Blue highlight – in process

Red highlight – completed

Vision Statement

Vision of the Community

In 2031, our township is an engaged community that preserves the natural beauty and ecology of sustainable farms, waterways, open space, and residential areas. We enjoy clean and plentiful water resources, quality roads, communications, and infrastructure that better our daily lives.

Mission Statement

Dexter Township is a policy-driven, collaborative organization that maximizes its efficiency, equity, and effectiveness to achieve the community's vision.

Organizational Values *(are these still in the proper sequence of priority?)*

Environmentally Conscious

Engaged

Fiscally Responsible

Communicative

Transparent

Deliberative

Tag Line: *(short discussion on keeping or developing a new tag line)*

- A Community for all seasons

SWOTS highlights: *(Quick review -- after two years – are these still current & accurate?)*

STRENGTHS

- Open Space/Lakes/Nature
- Financially Stable
- Entrepreneurial

OPPORTUNITIES

- Preservation
- Advance Planning for Land Use
- Fix Infrastructure
- Value-Added Ag Center

WEAKNESSES

- Internal/External Communication
- Community Participation
- Government/Organizational Legal Restraints

THREATS

- Divisiveness
- Pollution/Environment/Water
- Loss of What Makes It Special
- Misinformation/Social Media

Good Government- Conduct government operations in a clear and transparent nature

Goal #1- Create written policies and procedures for day-to-day operations of the township government.

Objective #1- Obtain policies and procedures from three other townships

- Identify criteria to review other townships like Dexter Twp.
 - Population, Land Mass, Financial, Rural vs Commercial

Objective #2- Determine what policies the township needs

- Review of existing policy manual to identify gaps

Objective #3- Create policies and procedures relevant to township –

List below taken from previous BOT minutes

- Township bylaws
- Human Resource Guidelines
 - Pay scale by category/range
 - Hiring policy – Board members and staff
 - Nepotism policy
 - Staff social media posting
 - Benefit review
- Social Media
- Zoom policy
- Internal office recycling / resource reduction
- Spending policy / depart. approval within budget
- Conflict of Interest policy
- Yearly review of fee collection & review to department costs
- International Fire Code
- Welcome to Dexter Township, package for new residents, implement
- Executive team brief email update to Trustees
- DAPD Bylaws
- Communication policy
- Public Safety & natural disaster plan of action – inform community

Objective #4- Pass policies and procedures – Board

- Draft policies & procedures must be presented to Board for discussion

Objective #5- Obtain and implement a management information system –

- Zoom
- Presentations at meeting – use of TV screens
- Recording BOT mtg
- Systems backups / storage
- Security
- Electronic documents

Goal #2- Be fiscally responsible

Objective #1- Annual and accurate budgets created

- Identify long vs short term goals
- Create a calendar for budget process
- Create submission policy to request future budget expenditures
- Create a review process for Board members comments
- Submit final budget report at end of each budget year

Objective #2- Determine appropriate reserves — Board

Objective #3- Appropriate deployment of resources on an annual basis – Board

- Add to budget process?

Objective #4- Analyze existing fees and fee structures to determine appropriate amounts

- This has an earmark under the open issues of policies and procedures

Objective #5- Explore alternative funding opportunities

Objective # 6- Make a plan for strategic deployment of our real estate (rental house & unimproved land) –

- House sold in 2022 – issue closed, funds rolled into GF
- Open land remains open

Goal #3- Encourage and facilitate improved broadband and cellular access

Objective #1- Work with County BBTF to deploy broadband with 100% coverage within the township — Karen N

While Washtenaw County has dedicated ARPA funds to complete this project for Dexter Twp. and has awarded contracts to Charter and Mercury Broadband – work has not begun do to obtaining permits. At this point we are reviewing what funds Dexter Twp may needed, if any.

Objective #2- Work with cellular providers to establish a new cell tower in the township

- Determine location
- Speak with providers
- Funding
- Seek approval
- Implementation

Goal #4- Assess and make recommendations on single-hauler trash

Objective #1- Explore the process of establishing a single-hauler trash pickup for the township –

~~Objective #2- Use master planning process to engage community on opinion of single-hauler – completed in Master Plan Survey~~

Objective #3- Determine if single-hauler trash provider is appropriate - underway working with Washtenaw County

Goal #5- Improve recycling operations

Objective #1- Institute an education program for residents

- Do we wish to proceed with this topic?
 - Education to residents/commercial
 - Commercial guidelines -

Objective #2- Improve recycling infrastructure at the township hall (signage, bins)

- Move orange bin – reduce trash in woods
- New fence in area
 - Painting mural on fence
 - Improving message to residents

Objective #3- Improve recycling operations at township hall

- ~~▪ Styrofoam collection moved to another site~~
- ~~▪ Film project – now handled by team of volunteers~~
- Internal office procedures?

Goal #6- Improve local collector road quality

~~Objective #1- Establish an overall 10-year budget and road plan –~~

~~Objective #2- Establish a committee as owner representative for project quality control~~

Objective #3- Work with WCRC and other townships to increase product value from WCRC including environmental protection, improved routine maintenance, and more innovative repair and maintenance practices –

Goal #7- Provide effective quality control with affiliate organizations

Objective #1- Collect and organize agreements with Public Safety, CACA, MLSWA, WAVE, WWRA

Objective #2- Recommend accountability framework –

Goal #8- Provide ongoing training and education to township board and committees.

Objective #1- Contact MTA for ongoing training best practices –

Objective #2- Create a yearly training schedule for board and committees

Environmental Stewardship- Be good stewards of the environment through township government operations and programs

Goal #1- Establish and provide education of appropriate management of natural areas

Objective #1- Work with a consultant to determine where and what township properties can have improved natural areas management –

Objective #2- Explore possible funding programs for private landowners for natural land management –

Goal #2- Encourage preservation of land and waterways -

~~Objective #1- Hire a consultant to identify priority lands (and ownership)~~

~~Objective #2- Educate large landowners on land preservation options.~~

~~Objective #3- Hire a consultant to create education piece for general public to explain benefits of land preservation.~~

~~Objective #4- Hire a consultant to explore costs/benefits a new millage and seed fund—~~

Goal #3- Protect and improve water quality

Objective #1- Establish a baseline water quality of township's largest lakes

- Identify water (lakes/rivers) areas
- Funding
- Create baseline minimums

Objective #2- Explore expansion of Multi-Lakes services to existing township residents

~~Objective #3- Explore participation of City of Ann Arbor water system — (not an option)~~

Goal #4- Reduce environmental impact of township operations - Duplicate under Good Government – Goal #5

Objective #1- Propose ideas for opportunities to reuse, reduce, and recycling in township operations

Objective #2- Review and approve recommendations –

Communication- Improve communication within the Township organization and with residents and stakeholders

Goal #1- Create and manage external communication to residents and stakeholders

Objective #1- Establish a communications team with clear policies, procedures, and objectives – see Good Government section – Goal #1, Objective #3

Objective #2- Determine appropriate channels for communication
— see Good Government section – Goal #1, Objective #3

Objective #3- Create an annual and quarterly content calendar for planning –
▪ Community Enrichment – see below under community engagement, Goal #5

~~Objective #4- Create and distribute an annual report—see under budget~~

Goal #2- Create and manage internal communications to boards, committees, and staff

Objective #1- Assess current tools and techniques for internal communication –

Objective #2- Make recommendations on changes/improvements of tools and techniques for internal communication

Community Enrichment- Provide amenities and programs to increase the quality of life of residents (are these projects still under consideration and budgets?)

Goal #1- Encourage public art

Goal #2- Facilitate quality parks, recreational opportunities, and trails within the township –

Goal #3- Facilitate the creation of an Ag Center as a community hub for social and agricultural benefit

Goal #4- Fund a youth mental health program for residents

Goal #5- Encourage greater community engagement through the usage of township facilities

- Community Engagement Calendar
- HOA meetings – identify and invite
- Chat hours – scheduling, manning, purpose identified (topic)
- Movie Nights
- Food Trucks
- Clean Up Events
- Recycling – volunteer coordinator
- Gun buy-back event
- Unused medication collection
- Cemetery Project

Goal #6- Create a Dexter Township brand

- Apparel
- Newsletter
- “in the loop”
- Slogan
- Signage
- Parade(s)
- Public Events



STRATEGIC PLAN 2021



INTRODUCTION

The Board of Trustees for Dexter Township contracted with Place + Main Advisors, LLC to perform strategic planning services for the community. As part of these services, Place + Main Advisors conducted a two-day strategic planning session which included a Strengths, Weaknesses, Opportunities, and Threats (SWOT) analysis by the board, development of Vision and Mission Statements, and development of goals for the Township. This document is the result of these activities.

TOWNSHIP BOARD

Diane Ratkovich, Supervisor

Michelle Stamboulellis, Clerk
Karen Nolte, Trustee

Maris Metz, Treasurer
Laura Sanders, Trustee

Jeffrey McDole, Trustee
Karen Sikkenga, Trustee



VISION, MISSION, + VALUES STATEMENTS

Vision and Mission Statements provide direction for the Township going forward. The Vision defines the end goal for the community, while the Mission defines the Township's role in making the vision come to fruition.

VISION

In 2031, our township is an engaged community that preserves the natural beauty and ecology of sustainable farms, waterways, open space, and residential areas. We enjoy clean and plentiful water resources, quality roads, communications, and infrastructure that better our daily lives.

MISSION

Dexter Township is a policy-driven, collaborative organization that maximizes its efficiency, equity, and effectiveness to achieve the community's vision.

VALUES (Listed Alphabetically)



Communicative



Environmentally Conscious



Deliberative



Fiscally Responsible



Engaged



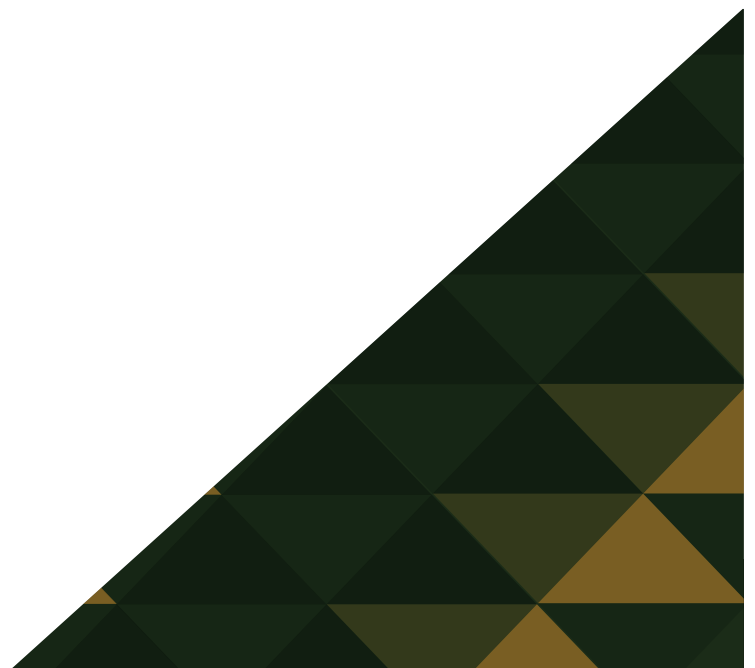
Transparent

Public Strengths, Weaknesses, Opportunities, and Threats (SWOT) Analysis

On Sunday, October 10, 2021, the township conducted a SWOT Analysis as part of the strategic planning session at the Portage Yacht Club. The SWOT and strategic planning were facilitated by Place + Main Advisors' Joe Borgstrom.

Each topic was given between five to seven minutes for the attendees to call out things they felt belonged in the respective categories. When input session was complete, attendees were asked to rank their top three in each category. The rankings were color coded and weighted based on importance. (Example- the most important strength was awarded a blue sticker and was worth three points. The second most important strength was given a yellow sticker and awarded two points, and the third was awarded a green sticker and awarded one point.) The point values were then tallied. The results follow on subsequent pages.

Following the SWOT, the Board developed Vision and Mission statements. In addition, the board worked to create a list of values to communicate guides principles they wish the Township to operate under. These were then followed by an extensive goal setting exercise to determine what the Board wants to accomplish in the next 3-5 years.



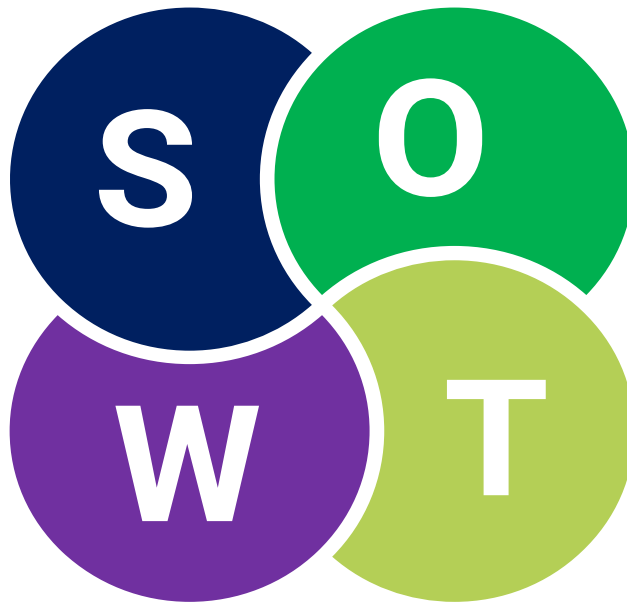
TOP SWOT RESPONSES

STRENGTHS

- Open Space/Lakes/Nature
- Financially Stable
- Entrepreneurial

OPPORTUNITIES

- Preservation
- Advance Planning for Land Use
- Fix Infrastructure
- Value-Added Ag Center



WEAKNESSES

- Internal/External Communication
- Community Participation
- Government/Organizational Legal Restraints

THREATS

- Divisiveness
- Pollution/Environment/Water
- Loss of What Makes It Special
- Misinformation/Social Media

STRATEGIC GOALS

Strategic Goals are the overarching goals that guide the specific objectives the Township will pursue. These goals may change over time, but define what the township's purpose will be for the next five to ten years. The Township Board concentrated on four major themes, or pillars, for the goals of the Township. These are:

Good Government

Conduct government operations in a clear and transparent nature

Environmental Stewardship

Be good stewards of the environment through township government policies, operations, and programs

Communication

Improve communication within the Township organization and with residents and stakeholders

Community Enrichment

Provide amenities and programs to increase the quality of life of residents

STRATEGIC GOALS: GOOD GOVERNMENT

The goals of the Good Government pillar are geared toward the overarching goal of “Conduct government operations in a clear and transparent nature.”

01

Create written policies and procedures for day-to-day operations of the township government

05

Improve recycling operations

02

Be fiscally responsible

06

Improve local collector road quality

03

Encourage and facilitate improved broadband and cellular access

07

Provide effective quality control with affiliate organizations

04

Assess and make recommendations on single-hauler trash pickup

08

Provide ongoing training and education to township board and committees



STRATEGIC GOALS: ENVIRONMENTAL STEWARDSHIP

The goals of the Environmental Stewardship pillar are geared toward the overarching goal of “Be good stewards of the environment through township government policies, operations, and programs.”

01

Establish and provide education of appropriate management of natural areas

02

Encourage preservation of land and waterways

03

Protect and improve water quality

04

Reduce environmental impact of township operations



STRATEGIC GOALS: COMMUNICATION

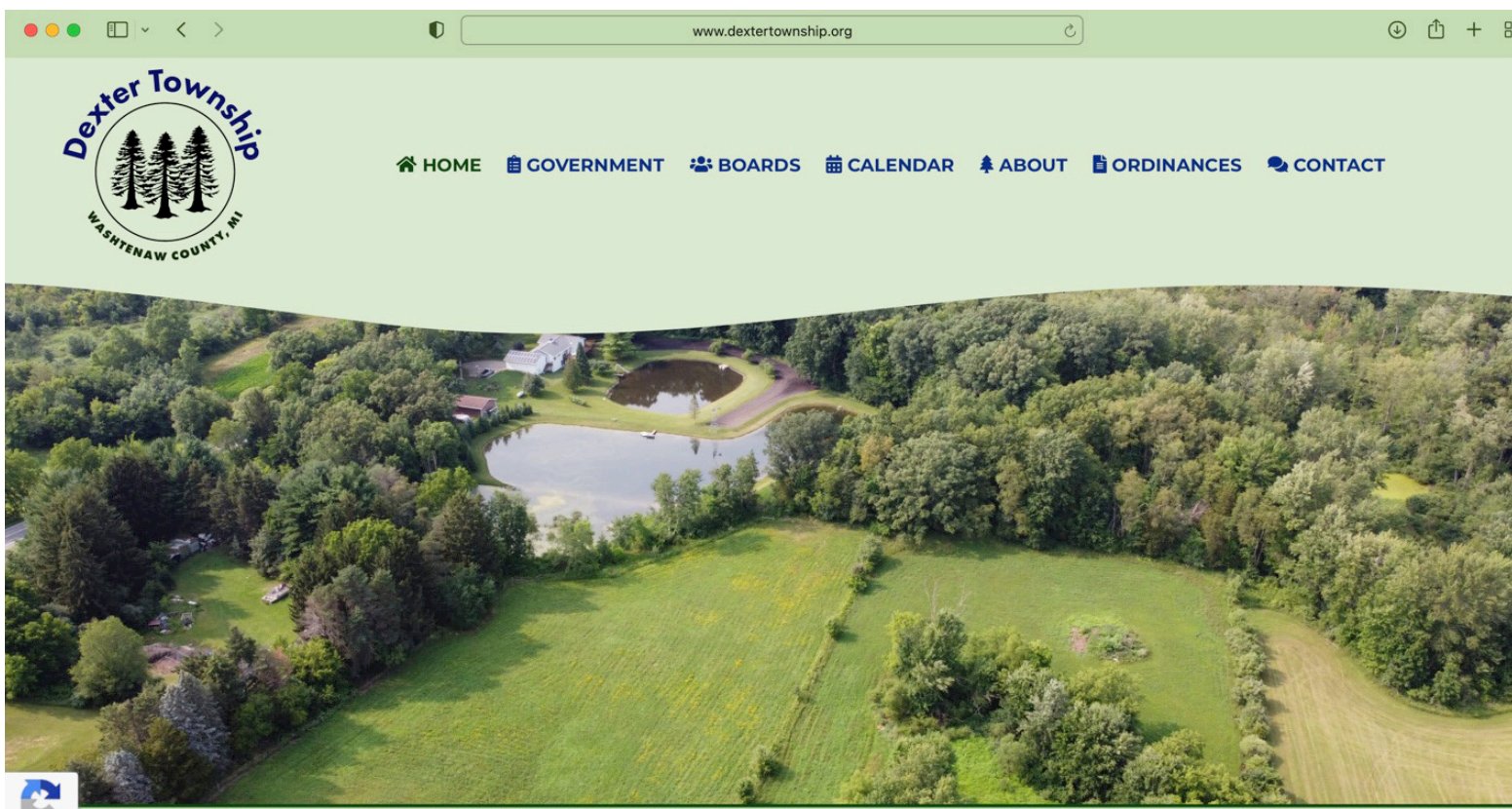
The goals of the Communication pillar are geared toward the overarching goal of “Improve communication within the Township organization and with residents and stakeholders.”

01

Create and manage external communication to residents and stakeholders

02

Create and manage internal communications to boards, committees, and staff



STRATEGIC GOALS: COMMUNITY ENRICHMENT

The goals of the Community Enrichment pillar are geared toward the overarching goal of “Provide amenities and programs to increase the quality of life of residents.”

01*Encourage public art***04***Fund a youth mental health program for residents***02***Facilitate quality parks, recreational opportunities, and trails within the township***05***Encourage greater community engagement through the usage of township facilities***03***Facilitate the creation of an Ag Center as a community hub for social and agricultural benefit*

THIS PAGE
INTENTIONALLY
BLANK

DEXTER TOWNSHIP STRATEGIC PLAN 2021

COPYRIGHT DEXTER TOWNSHIP, 2021



Financial Reports

REVENUE AND EXPENDITURE REPORT FOR DEXTER TOWNSHIP
PERIOD ENDING 05/31/2023

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 05/31/2023 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2023 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDT USED
Fund 101 - GENERAL FUND						
Revenues						
Dept 000						
101-000-401.001	CURRENT PROPERTY TAXES	380,050.00	0.00	0.00	380,050.00	0.00
101-000-407.003	STATE OF MICHIGAN PILT	110,000.00	0.00	0.00	110,000.00	0.00
101-000-447.001	PROPERTY TAX ADMIN FEE	200,000.00	0.00	0.00	200,000.00	0.00
101-000-451.000	LICENSES & PERMITS	10,000.00	2,785.00	1,915.00	7,215.00	27.85
101-000-451.001	PLANNING REVENUES	3,000.00	0.00	0.00	3,000.00	0.00
101-000-451.002	ZBA REVENUES	3,000.00	0.00	0.00	3,000.00	0.00
101-000-451.003	LAND DIVISION REVENUES	2,500.00	0.00	0.00	2,500.00	0.00
101-000-539.000	STATE SHARED REVENUE	731,000.00	107,137.00	0.00	623,863.00	14.66
101-000-635.000	FINES AND FORFEITS	5,000.00	660.00	254.10	4,340.00	13.20
101-000-665.000	INTEREST INCOME	0.00	94.33	50.37	(94.33)	100.00
101-000-665.001	MICLASS INTEREST REVENUE	30,000.00	0.00	0.00	30,000.00	0.00
101-000-667.002	FIRE SUB STATION	4,000.00	772.50	386.25	3,227.50	19.31
101-000-672.000	REFUNDS & REIMBURSE	1,800.00	0.00	0.00	1,800.00	0.00
101-000-673.000	MISC	0.00	17,734.85	320.82	(17,734.85)	100.00
101-000-674.000	CABLE TV FRANCHISE	56,000.00	13,646.26	13,563.95	42,353.74	24.37
101-000-675.000	RECYCLE/CLEANUP DAY REVENUE	1,000.00	0.00	0.00	1,000.00	0.00
101-000-676.000	TELECOM ACT	10,000.00	115.82	115.82	9,884.18	1.16
101-000-699.001	TXFR IN FROM FUND BALANCE	313,899.00	0.00	0.00	313,899.00	0.00
Total Dept 000		1,861,249.00	142,945.76	16,606.31	1,718,303.24	7.68
TOTAL REVENUES						
		1,861,249.00	142,945.76	16,606.31	1,718,303.24	7.68
Expenditures						
Dept 101 - TRUSTEE						
101-101-706.001	SALARY & WAGES	25,657.00	4,276.16	2,138.08	21,380.84	16.67
101-101-860.000	TRAVEL & TRANSPORTATION	3,000.00	0.00	0.00	3,000.00	0.00
101-101-861.000	PROF DEVELOPMENT	4,000.00	0.00	0.00	4,000.00	0.00
101-101-955.001	MISC	100.00	0.00	0.00	100.00	0.00
Total Dept 101 - TRUSTEE		32,757.00	4,276.16	2,138.08	28,480.84	13.05
Dept 171 - SUPERVISOR						
101-171-706.001	SALARY & WAGES	41,000.00	6,758.18	3,379.09	34,241.82	16.48
101-171-727.001	SUPPLIES	500.00	0.00	0.00	500.00	0.00
101-171-860.000	TRAVEL & TRANSPORTATION	500.00	0.00	0.00	500.00	0.00
101-171-861.000	PROF DEVELOPMENT	1,000.00	150.00	0.00	850.00	15.00
101-171-955.001	MISC	500.00	31.98	15.99	468.02	6.40
Total Dept 171 - SUPERVISOR		43,500.00	6,940.16	3,395.08	36,559.84	15.95
Dept 172 - TOWNSHIP SUPERINTENDENT/MANAGER						
101-172-706.001	SALARY & WAGES	62,000.00	10,333.34	5,166.67	51,666.66	16.67
101-172-715.000	HEALTH INSURANCE	2,400.00	400.00	200.00	2,000.00	16.67
101-172-725.002	RETIREMENT PLAN	5,000.00	0.00	0.00	5,000.00	0.00
101-172-727.001	SUPPLIES	1,000.00	0.00	0.00	1,000.00	0.00
101-172-860.000	TRAVEL & TRANSPORTATION	750.00	0.00	0.00	750.00	0.00
101-172-861.000	PROF DEVELOPMENT	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 172 - TOWNSHIP SUPERINTENDENT/MANAGER		72,150.00	10,733.34	5,366.67	61,416.66	14.88

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 05/31/2023 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2023 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 101 - GENERAL FUND						
Expenditures						
Dept 209 - ASSESSOR						
101-209-727.001	SUPPLIES	1,000.00	415.48	0.00	584.52	41.55
101-209-727.002	POSTAGE	3,000.00	0.00	0.00	3,000.00	0.00
101-209-801.001	CONTRACTED SERVICE WAGES	68,000.00	16,698.31	11,229.98	51,301.69	24.56
101-209-900.000	PRINTING/PUBLISHING	300.00	0.00	0.00	300.00	0.00
Total Dept 209 - ASSESSOR						
		72,300.00	17,113.79	11,229.98	55,186.21	23.67
Dept 215 - CLERK						
SALARY & WAGES						
101-215-706.001	DEPUTY WAGES	40,000.00	6,758.18	3,379.09	33,241.82	16.90
101-215-706.002	RECORDING SECRETARY	31,200.00	7,720.00	1,200.00	23,480.00	24.74
101-215-706.005	SUPPLIES	12,000.00	1,616.51	483.63	10,383.49	13.47
101-215-727.001	POSTAGE	500.00	0.00	0.00	500.00	0.00
101-215-727.002	TRAVEL & TRANSPORTATION	500.00	0.00	0.00	500.00	0.00
101-215-860.000	PROF DEVELOPMENT	2,250.00	0.00	0.00	2,250.00	0.00
101-215-861.000	PRINTING/PUBLISHING	3,000.00	0.00	0.00	3,000.00	0.00
101-215-900.000	MTSC	500.00	0.00	0.00	500.00	0.00
101-215-955.001		500.00	0.00	0.00	500.00	0.00
Total Dept 215 - CLERK						
		90,450.00	16,094.69	5,062.72	74,355.31	17.79
Dept 216 - ELECTION						
SUPPLIES						
101-216-727.001	POSTAGE	500.00	0.00	0.00	500.00	0.00
101-216-727.002	TRAVEL & TRANSPORTATION	500.00	0.00	0.00	500.00	0.00
101-216-860.000	PROF DEVELOPMENT	1,000.00	0.00	0.00	1,000.00	0.00
101-216-861.000	PRINTING/PUBLISHING	2,000.00	0.00	0.00	2,000.00	0.00
101-216-900.000		2,000.00	0.00	0.00	2,000.00	0.00
Total Dept 216 - ELECTION						
		6,000.00	0.00	0.00	6,000.00	0.00
Dept 228 - INFORMATION TECHNOLOGY						
CONTRACTED SERVICES						
101-228-801.002	INFO SYSTEM HDW	14,000.00	500.00	0.00	13,500.00	3.57
101-228-981.001	INFO SYST SFTWR	1,500.00	0.00	0.00	1,500.00	0.00
101-228-981.002		2,000.00	0.00	0.00	2,000.00	0.00
Total Dept 228 - INFORMATION TECHNOLOGY						
		17,500.00	500.00	0.00	17,000.00	2.86
Dept 247 - BOARD OF REVIEW						
PER DIEM						
101-247-707.000	SUPPLIES	1,800.00	0.00	0.00	1,800.00	0.00
101-247-727.001	PROF DEVELOPMENT	200.00	80.42	0.00	119.58	40.21
101-247-861.000	PRINTING/PUBLISHING	1,000.00	0.00	0.00	1,000.00	0.00
101-247-900.000		500.00	0.00	0.00	500.00	0.00
Total Dept 247 - BOARD OF REVIEW						
		3,500.00	80.42	0.00	3,419.58	2.30
Dept 253 - TREASURER						
SALARY & WAGES						
101-253-706.001	DEPUTY WAGES	40,000.00	6,758.18	3,379.09	33,241.82	16.90
101-253-706.002	SUPPLIES	38,400.00	4,879.98	2,420.78	33,520.02	12.71
101-253-727.001	POSTAGE	2,500.00	0.00	0.00	2,500.00	0.00
101-253-727.002	TRAVEL & TRANSPORTATION	4,300.00	0.00	0.00	4,300.00	0.00
101-253-801.002	CONTRACTED SERVICES	3,000.00	445.26	445.26	2,554.74	14.84

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGD USED
		AMENDED BUDGET	05/31/2023 NORMAL (ABNORMAL)	MONTH 05/31/2023 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
101-253-860.000	TRAVEL & TRANSPORTATION	1,500.00	0.00	0.00	1,500.00	0.00
101-253-861.000	PROF DEVELOPMENT	2,000.00	0.00	0.00	2,000.00	0.00
101-253-863.000	DUES	200.00	0.00	0.00	200.00	0.00
101-253-955.003	BANK CHARGE-FOR TAXES	3,000.00	556.32	296.68	2,443.68	18.54
101-253-981.002	INFO SYST SFTWR	1,200.00	0.00	0.00	1,200.00	0.00
<hr/>						
Total Dept 253 - TREASURER		96,100.00	12,639.74	6,541.81	83,460.26	13.15
<hr/>						
Dept 265 - BUILDING & GROUNDS						
101-265-727.001	SUPPLIES	800.00	0.00	0.00	800.00	0.00
101-265-805.000	INSURANCE-TWP HALL	2,500.00	0.00	0.00	2,500.00	0.00
101-265-920.000	UTILITIES	9,000.00	985.77	437.83	8,014.23	10.95
101-265-955.001	MISC	2,000.00	0.00	0.00	2,000.00	0.00
101-265-936.000	MAINTENANCE	40,000.00	362.50	250.00	39,637.50	0.91
101-265-956.002	JANATORIAL	9,000.00	1,125.00	500.00	7,875.00	12.50
<hr/>						
Total Dept 265 - BUILDING & GROUNDS		63,300.00	2,473.27	1,187.83	60,826.73	3.91
<hr/>						
Dept 267 - LEGAL AND PROFESSIONAL						
101-267-800.000	ATTORNEY	60,000.00	0.00	0.00	60,000.00	0.00
101-267-800.001	AUDITOR	16,000.00	0.00	0.00	16,000.00	0.00
101-267-801.002	CONTRACTED SERVICES	0.00	7,954.95	7,954.95	(7,954.95)	100.00
101-267-801.012	ACCOUNTING & FINANCE	30,000.00	0.00	0.00	30,000.00	0.00
<hr/>						
Total Dept 267 - LEGAL AND PROFESSIONAL		106,000.00	7,954.95	7,954.95	98,045.05	7.50
<hr/>						
Dept 270 - FIRE SUB-STATION PROPERTY						
101-270-805.000	INSURANCE	4,000.00	0.00	0.00	4,000.00	0.00
101-270-955.001	MISC	27,000.00	0.00	0.00	27,000.00	0.00
<hr/>						
Total Dept 270 - FIRE SUB-STATION PROPERTY		31,000.00	0.00	0.00	31,000.00	0.00
<hr/>						
Dept 276 - CEMETERY						
101-276-955.001	MISC	500.00	0.00	0.00	500.00	0.00
101-276-956.000	MAINTENANCE	11,000.00	0.00	0.00	11,000.00	0.00
<hr/>						
Total Dept 276 - CEMETERY		11,500.00	0.00	0.00	11,500.00	0.00
<hr/>						
Dept 294 - GENERAL GOVERNMENT						
101-294-706.011	ASSISTANT WAGES	20,000.00	0.00	0.00	20,000.00	0.00
101-294-707.000	PER DIEM	4,000.00	525.00	225.00	3,475.00	13.13
101-294-725.000	FICA/MED MATCH	34,582.00	5,421.14	2,505.34	29,160.86	15.68
101-294-725.002	RETIREMENT PLAN	24,000.00	3,802.00	1,901.00	20,198.00	15.84
101-294-727.001	SUPPLIES	8,000.00	756.64	608.67	7,243.36	9.46
101-294-727.002	POSTAGE	3,000.00	150.00	0.00	2,850.00	5.00
101-294-728.000	TELEPHONE	12,000.00	1,679.69	840.11	10,320.31	14.00
101-294-801.002	CONTRACTED SERVICES	20,000.00	4,725.78	3,298.04	15,274.22	23.63
101-294-805.000	INSURANCE	18,000.00	0.00	0.00	18,000.00	0.00
101-294-863.000	DUES	11,000.00	7,537.54	7,537.54	3,462.46	68.52
101-294-900.000	PRINTING/PUBLISHING	15,000.00	612.50	422.50	14,387.50	4.08
101-294-955.001	MISC	5,000.00	53.05	53.05	4,946.95	1.06

User: CLERK

DB: Dexter

PERIOD ENDING 05/31/2023

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 05/31/2023 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2023 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BODT USED
Fund 101 - GENERAL FUND						
Expenditures						
Total Dept 294 - GENERAL GOVERNMENT		174,582.00	25,263.34	17,391.25	149,318.66	14.47
Dept 400 - PLANNING & ZONING ADMINISTRATION						
101-400-706.003	SALARY & WAGES - FT	82,520.00	14,578.54	7,289.27	67,941.46	17.67
101-400-706.005	RECORDING SECRETARY	3,000.00	861.26	523.38	2,138.74	28.71
101-400-706.008	OFFICER WAGES	34,000.00	3,083.81	1,481.09	30,916.19	9.07
101-400-707.000	PER DIEM	10,000.00	550.00	550.00	9,450.00	5.50
101-400-715.000	HEALTH INSURANCE	11,000.00	775.34	0.00	10,224.66	7.05
101-400-725.002	RETIREMENT PLAN	7,500.00	1,004.48	506.24	6,495.52	13.39
101-400-727.001	SUPPLIES	500.00	0.00	0.00	500.00	0.00
101-400-727.002	POSTAGE	300.00	0.00	0.00	300.00	0.00
101-400-800.000	ATTORNEY	10,000.00	0.00	0.00	10,000.00	0.00
101-400-801.005	PLANNING CONSULTANT	1,500.00	0.00	0.00	1,500.00	0.00
101-400-860.000	TRAVEL & TRANSPORTATION	1,500.00	404.15	313.10	1,095.85	26.94
101-400-861.000	PROF DEVELOPMENT	2,000.00	250.00	250.00	1,750.00	12.50
101-400-900.000	PRINTING/PUBLISHING	750.00	350.00	350.00	400.00	46.67
101-400-900.000-HERITAG400	PRINTING/PUBLISHING	3,000.00	0.00	0.00	3,000.00	0.00
101-400-955.001	MISC	2,000.00	0.00	0.00	2,000.00	0.00
101-400-981.002	INFO SYST SFTWR	1,500.00	1,130.00	1,130.00	370.00	75.33
Total Dept 400 - PLANNING & ZONING ADMINISTRATION		171,070.00	22,987.58	12,143.08	148,082.42	13.44
Dept 412 - ZONING BOARD OF APPEALS						
101-412-707.000	PER DIEM	3,000.00	725.00	400.00	2,275.00	24.17
101-412-727.001	SUPPLIES	500.00	0.00	0.00	500.00	0.00
101-412-727.002	POSTAGE	200.00	0.00	0.00	200.00	0.00
Total Dept 412 - ZONING BOARD OF APPEALS		3,700.00	725.00	400.00	2,975.00	19.59
Dept 426 - EMERGENCY PREPAREDNESS						
101-426-727.003	EQUIP MAINT CONTR	25,000.00	20,775.00	20,775.00	4,225.00	83.10
101-426-805.000	INSURANCE	1,600.00	0.00	0.00	1,600.00	0.00
101-426-955.001	MISC	200.00	0.00	0.00	200.00	0.00
Total Dept 426 - EMERGENCY PREPAREDNESS		26,800.00	20,775.00	20,775.00	6,025.00	77.52
Dept 445 - DRAINS - PUBLIC BENEFIT						
101-445-955.005	AT LARGE DRAINS	8,000.00	0.00	0.00	8,000.00	0.00
Total Dept 445 - DRAINS - PUBLIC BENEFIT		8,000.00	0.00	0.00	8,000.00	0.00
Dept 526 - LANDFILL						
101-526-806.003	CHEL LANDFILL CONT	13,000.00	0.00	0.00	13,000.00	0.00
Total Dept 526 - LANDFILL		13,000.00	0.00	0.00	13,000.00	0.00
Dept 774 - COMMUNITY SERVICE SUPPORT						
101-774-801.006	DEXTER SENIOR CITIZENS, INC	4,000.00	4,000.00	4,000.00	0.00	100.00
101-774-801.007	CHELSEA SENIOR CITIZENS	4,000.00	4,000.00	4,000.00	0.00	100.00

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 05/31/2023 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2023 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 101 - GENERAL FUND						
Expenditures						
101-774-801.010	CS DEXTER HISTORICAL	500.00	500.00	500.00	0.00	100.00
101-774-801.011	WASHTENAW AREA VALUE TRANSIT	14,800.00	0.00	0.00	14,800.00	0.00
101-774-936.010	COMMUNITY CLEAN UP PROGRAMS	20,000.00	0.00	0.00	20,000.00	0.00
Total Dept 774 - COMMUNITY SERVICE SUPPORT						
		43,300.00	8,500.00	8,500.00	34,800.00	19.63
Dept 901 - CAPITAL IMPROVEMENTS/INFRASTRUCTURE						
101-901-971.000 BUILDING IMPROVEMENTS						
		50,000.00	0.00	0.00	50,000.00	0.00
101-901-975.000 ROAD IMPROVEMENTS						
		725,000.00	0.00	0.00	725,000.00	0.00
Total Dept 901 - CAPITAL IMPROVEMENTS/INFRASTRUCTURE						
		775,000.00	0.00	0.00	775,000.00	0.00
TOTAL EXPENDITURES						
		1,861,509.00	157,057.44	102,086.45	1,704,451.56	8.44
Fund 101 - GENERAL FUND:						
TOTAL REVENUES						
		1,861,249.00	142,945.76	16,606.31	1,718,303.24	7.68
TOTAL EXPENDITURES						
		1,861,509.00	157,057.44	102,086.45	1,704,451.56	8.44
NET OF REVENUES & EXPENDITURES						
		(260.00)	(14,111.68)	(85,480.14)	13,851.68	5,427.57
BEG. FUND BALANCE						
		4,188,066.41	4,188,066.41		72,106.45	
NET OF REVENUES/EXPENDITURES - 2022-23						
		4,187,806.41	4,246,061.18		72,106.45	
END FUND BALANCE						

REVENUE AND EXPENDITURE REPORT FOR DEXTER TOWNSHIP
 PERIOD ENDING 05/31/2023

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 05/31/2023 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2023 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 206 - FIRE FUND						
Revenues						
Dept 000						
206-000-401.001	CURRENT PROPERTY TAXES	1,160,895.00	0.00	0.00	1,160,895.00	0.00
206-000-665.001	MICLASS INTEREST REVENUE	15,000.00	0.00	0.00	15,000.00	0.00
206-000-699.000	TRANSFER IN	191,935.00	0.00	0.00	191,935.00	0.00
Total Dept 000		1,367,830.00	0.00	0.00	1,367,830.00	0.00
TOTAL REVENUES						
		1,367,830.00	0.00	0.00	1,367,830.00	0.00
Expenditures						
Dept 206 - FIRE						
206-206-707.000	PER DIEM	1,800.00	0.00	0.00	1,800.00	0.00
206-206-801.002	CONTRACTED SERVICES	1,365,380.00	194,229.82	97,114.91	1,171,150.18	14.23
206-206-955.001	MISC	500.00	403.73	403.73	96.27	80.75
Total Dept 206 - FIRE		1,367,680.00	194,633.55	97,518.64	1,173,046.45	14.23
TOTAL EXPENDITURES						
		1,367,680.00	194,633.55	97,518.64	1,173,046.45	14.23
Fund 206 - FIRE FUND:						
TOTAL REVENUES						
		1,367,830.00	0.00	0.00	1,367,830.00	0.00
TOTAL EXPENDITURES						
		1,367,680.00	194,633.55	97,518.64	1,173,046.45	14.23
NET OF REVENUES & EXPENDITURES						
		150.00	(194,633.55)	(97,518.64)	194,783.55	129,755.
BEG. FUND BALANCE						
		1,538,106.71	1,538,106.71		(56,561.94)	
NET OF REVENUES/EXPENDITURES - 2022-23						
		1,538,256.71	1,286,911.22			
END FUND BALANCE						

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 05/31/2023 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2023 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 207 - POLICE FUND						
Revenues						
Dept 301 - POLICE						
207-301-401.001	CURRENT PROPERTY TAXES	685,552.00	0.00	0.00	685,552.00	0.00
Total Dept 301 - POLICE		685,552.00	0.00	0.00	685,552.00	0.00
TOTAL REVENUES		685,552.00	0.00	0.00	685,552.00	0.00
Expenditures						
Dept 301 - POLICE						
207-301-801.002	CONTRACTED SERVICES	685,000.00	87,554.19	43,209.76	597,445.81	12.78
207-301-801.002-POLICE OPC	CONTRACTED SERVICES	0.00	1,221.00	1,221.00	(1,221.00)	100.00
207-301-955.001	MISC	0.00	3.60	3.60	(3.60)	100.00
Total Dept 301 - POLICE		685,000.00	88,778.79	44,434.36	596,221.21	12.96
TOTAL EXPENDITURES		685,000.00	88,778.79	44,434.36	596,221.21	12.96
Fund 207 - POLICE FUND:						
TOTAL REVENUES		685,552.00	0.00	0.00	685,552.00	0.00
TOTAL EXPENDITURES		685,000.00	88,778.79	44,434.36	596,221.21	12.96
NET OF REVENUES & EXPENDITURES		552.00	(88,778.79)	(44,434.36)	89,330.79	16,083.1
BEG. FUND BALANCE		1,257,749.36	1,257,749.36			
NET OF REVENUES/EXPENDITURES - 2022-23			113,886.97		113,886.97	
END FUND BALANCE		1,258,301.36	1,282,857.54			

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 05/31/2023 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2023 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDT USED
Fund 245 - OPEN SPACE LAND INITIATIVE						
Revenues						
Dept 000						
245-000-401.001	PY PROPERTY TAX ADJ/COLLECTIONS	224,922.00	0.00	0.00	224,922.00	0.00
245-000-699.101	TRANSFER IN	283,232.00	0.00	0.00	283,232.00	0.00
Total Dept 000		508,154.00	0.00	0.00	508,154.00	0.00
TOTAL REVENUES		508,154.00	0.00	0.00	508,154.00	0.00
Expenditures						
Dept 294 - GENERAL GOVERNMENT						
245-294-706.005	RECORDING SECRETARY	1,400.00	265.00	159.00	1,135.00	18.93
245-294-707.000	PER DIEM	6,600.00	775.00	375.00	5,825.00	11.74
245-294-727.002	POSTAGE	2,000.00	0.00	0.00	2,000.00	0.00
245-294-801.002	CONTRACTED SERVICES	61,500.00	3,077.75	1,439.77	58,422.25	5.00
245-294-955.001	MISC	0.00	1.29	1.29	(1.29)	100.00
Total Dept 294 - GENERAL GOVERNMENT		71,500.00	4,119.04	1,975.06	67,380.96	5.76
Dept 901 - CAPITAL IMPROVEMENTS/INFRASTRUCTURE						
245-901-976.000	OPEN SPACE PURCHASES	300,000.00	0.00	0.00	300,000.00	0.00
Total Dept 901 - CAPITAL IMPROVEMENTS/INFRASTRUCTURE		300,000.00	0.00	0.00	300,000.00	0.00
TOTAL EXPENDITURES		371,500.00	4,119.04	1,975.06	367,380.96	1.11
Fund 245 - OPEN SPACE LAND INITIATIVE:						
TOTAL REVENUES		508,154.00	0.00	0.00	508,154.00	0.00
TOTAL EXPENDITURES		371,500.00	4,119.04	1,975.06	367,380.96	1.11
NET OF REVENUES & EXPENDITURES		136,654.00	(4,119.04)	(1,975.06)	140,773.04	3.01
BEG. FUND BALANCE		27,922.77	27,922.77			
NET OF REVENUES/EXPENDITURES - 2022-23		205,455.01	205,455.01		205,455.01	
END FUND BALANCE		164,576.77	229,258.74			

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 05/31/2023 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2023 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDT USD
Fund 285 - GRANT - AMERICAN RESCUE PLAN ACT						
Expenditures						
Dept 901 - CAPITAL IMPROVEMENTS/INFRASTRUCTURE						
285-901-801.006	DEXTER SENIOR CITIZENS, INC	0.00	5,000.00	5,000.00	(5,000.00)	100.00
285-901-975.000	ROAD IMPROVEMENTS	622,385.00	0.00	0.00	622,385.00	0.00
285-901-986.000	EQUIPMENT	60,903.00	0.00	0.00	60,903.00	0.00
Total Dept 901 - CAPITAL IMPROVEMENTS/INFRASTRUCTURE		683,288.00	5,000.00	5,000.00	678,288.00	0.73
TOTAL EXPENDITURES		683,288.00	5,000.00	5,000.00	678,288.00	0.73
Fund 285 - GRANT - AMERICAN RESCUE PLAN ACT:						
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		683,288.00	5,000.00	5,000.00	678,288.00	0.73
NET OF REVENUES & EXPENDITURES		(683,288.00)	(5,000.00)	(5,000.00)	(678,288.00)	0.73
BEG. FUND BALANCE						
END FUND BALANCE		(683,288.00)	(5,000.00)			
TOTAL REVENUES - ALL FUNDS						
TOTAL EXPENDITURES - ALL FUNDS		4,422,785.00	142,945.76	16,606.31	4,279,839.24	3.23
NET OF REVENUES & EXPENDITURES		4,968,977.00	449,588.82	251,014.51	4,519,388.18	9.05
BEG. FUND BALANCE - ALL FUNDS		(546,192.00)	(306,643.06)	(234,408.20)	(239,548.94)	56.14
END FUND BALANCE - ALL FUNDS		7,011,845.25	7,011,845.25			
		6,465,653.25	7,040,088.68			

CHECK DISBURSEMENT REPORT FOR DEXTER TOWNSHIP
CHECK DATE FROM 05/29/2023 - 06/14/2023

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND								
05/30/2023	PMTS	25669	111420	A VC3 COMPANY	CONTRACTED SERVICES	801.002	294	448.58
05/30/2023	PMTS	25670	7344263833-05	AT&T	PHONE PLANS/SERV.	728.000	294	310.50
05/30/2023	PMTS	25671	203054716810	CONSUMERS ENERGY	(04/19/23) - (05/17/23) BILLING P	920.000	265	89.92
05/30/2023	PMTS	25672	JUNE 1 2023	UNIVERSITY OF MICHIGAN PAYRO	HEALTH INSURANCE	715.000	400	775.34
05/30/2023	PMTS	25673	IN- US11198978	NETFORTIS	TELEPHONE	728.000	294	529.61
06/05/2023	PMTS	25674	1649000921	STAPLES BUSINESS ADVANTAGE	SUPPLIES	727.001	294	305.74
06/05/2023	PMTS	25675*#	20231339	WASHTENAW COUNTY	04/23 CHARGEBACK	955.001	294	3.41
			20231366		03/23 PRE INVOICE LEDGER	955.001	294	49.64
				CHECK PMTS 25675 TOTAL FOR F				53.05
06/05/2023	PMTS	25676	13958	FRONTLINE PLUS FIRE & RESCUE	EQUIP MAINT CONTR	727.003	426	20,775.00
06/13/2023	PMTS	25677	06/13/2023	BASIC COBRA	HEALTH INSURANCE	715.000	172	514.04
06/14/2023	PMTS	25678	05/31/2023	ABSOPURE WATER COMPANY	SUPPLIES/ ? (5) GALLONS WATER @ \$6	727.001	265	34.75
			05/31/2023		SERVICE CHARGE	727.001	265	6.95
				CHECK PMTS 25678 TOTAL FOR F				41.70
06/14/2023	PMTS	25679	2023282	BECKETT & RAEDER	CONTRACTED SERVICES	801.002	267	7,954.95
06/14/2023	PMTS	25680	MAY 2023	CHRISTOPHER R RENIUS	CONTRACTED SERVICE WAGES	801.001	209	5,614.99
06/14/2023	PMTS	25682	MAY 18 2023	DEXTER AREA HISTORICAL SOCIE	COMMUNITY SERVICE DEXTER HISTORICA	801.010	774	500.00
06/14/2023	PMTS	25684#	JUNE 2023	FLAGSTAR BANK	MISC	955.001	171	15.99
			JUNE 2023		SUPPLIES	727.001	294	103.86
				CHECK PMTS 25684 TOTAL FOR F				119.85
06/14/2023	PMTS	25685	31472	FULTANK LLC	JANITORIAL	956.002	265	500.00
06/14/2023	PMTS	25686	JUNE 2023	MICHAEL ZSENYUK	TRAVEL & TRANSPORTATION	860.000	400	193.88
06/14/2023	PMTS	25687	07/01/2023	MICHIGAN TOWNSHIPS ASSOCIATI	DUES	863.000	294	7,537.54
06/14/2023	PMTS	25688	3317493123	PITNEY BOWES CREDIT CORPORAT	CONTRACTED SERVICES	801.002	294	272.13
06/14/2023	PMTS	25689#	1799-M	THE SUN TIMES MEDIA GROUP LL	PRINTING/PUBLISHING	900.000	294	200.00
			18051-R		PRINTING/PUBLISHING	900.000	294	25.00
			1862-M		PRINTING/PUBLISHING	900.000	400	85.00

06/14/2023 09:57 AM

User: CLERK

DB: Dexter

CHECK DISBURSEMENT REPORT FOR DEXTER TOWNSHIP
CHECK DATE FROM 05/29/2023 - 06/14/2023

Page 3/6

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 206 FIRE FUND								
06/05/2023	PMTS	25675*#	20231339	WASHTENAW COUNTY	04/23 CHARGEBACK FIRE	955.001	206	6.10
06/14/2023	PMTS	25681	JUNE 2023	DEXTER AREA FIRE DEPARTMENT	CONTRACTED SERVICES	801.002	206	97,114.91
Total for fund 206 FIRE FUND								97,121.01

06/14/2023 09:57 AM
User: CLERK
DB: Dexter

CHECK DISBURSEMENT REPORT FOR DEXTER TOWNSHIP
CHECK DATE FROM 05/29/2023 - 06/14/2023

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 207 POLICE FUND								
06/05/2023	PMTS	25675*#	20231339	WASHTENAW COUNTY	04/23 CHARGEBACK POLICE	955.001	301	3.60
06/14/2023	PMTS	25691	MUNIS #12355	WASHTENAW COUNTY TREASURER	CONTRACTED SERVICES	801.002	301	42,617.76
			MUNIS #12253		CONTRACTED SERVICES	801.002	301	1,221.00
				CHECK PMTS 25691 TOTAL FOR F				43,838.76
				Total for fund 207 POLICE FUND				43,842.36

06/14/2023 09:57 AM

User: CLERK

DB: Dexter

CHECK DISBURSEMENT REPORT FOR DEXTER TOWNSHIP

CHECK DATE FROM 05/29/2023 - 06/14/2023

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 245 OPEN SPACE LAND INITIATIVE								
06/05/2023	PMTS	25675*#	20231339	WASHTENAW COUNTY	04/23 CHARGEBACK LAND	955.001	294	1.29
06/14/2023	PMTS	25690	MAY 2023 -01	TREEMORE ECOLOGY AND LAND SE	CONTRACTED SERVICES	801.002	294	3,202.45
Total for fund 245 OPEN SPACE LAND INITIATIVE								3,203.74

06/14/2023 09:57 AM
User: CLERK
DB: Dexter

CHECK DISBURSEMENT REPORT FOR DEXTER TOWNSHIP
CHECK DATE FROM 05/29/2023 - 06/14/2023

Page 6/6

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 701 GENERAL AGENCY FUND								
06/14/2023	PMTS	25683	JUNE 13 2023	DEXTER TOWNSHIP TAX COLLECTI	DUE TO GENERAL FUND	214.101	000	13,186.07
			JUNE 13 2023		DUE TO GENERAL FUND	214.101	000	6,084.08
			JUNE 13 2023		DUE TO FIRE FUND	214.206	000	40,276.61
			JUNE 13 2023		DUE TO POLICE FUND	214.207	000	23,784.43
			JUNE 13 2023		DUE TO OSLP FUND	214.245	000	8,553.25
			JUNE 13 2023		DUE TO MULATI-LAKE O/M	230.101	000	4,552.55
			JUNE 13 2023		DUE TO PORTAGE LAKE O/M	230.201	000	5,190.00
CHECK PMTS 25683 TOTAL FOR F								101,626.99
TOTAL - ALL FUNDS								
Total for fund 701 GENERAL AGENCY FUND								101,626.99
								292,715.92

'*' - INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND
'#' - INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

06/13/2023 09:18 PM

INVOICE JOURNAL PROOF REPORT FOR DEXTER TOWNSHIP

Page: 1/1

User: CLERK

BANK CODE: PMTS PAY BY: EFT TRANSFER POST DATES 06/21/2023 - 06/21/2023 CHECK RUN DATES 06/21/2023 - 06/21/2023

DB: Dexter

PROOF ONLY - JOURNAL ENTRIES NOT CREATED

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
06/21/2023	AP	PAYCHEX PAYROL			
		TRUSTEE SALARY	101-101-706.001	1,603.56	
		SUPERVISOR SALARY	101-171-706.001	4,223.84	
		CLERK SALARY	101-215-706.001	3,379.09	
		CLERK DEPUTY WAGES	101-215-706.002	1,200.00	
		TREASURER SALARY	101-253-706.001	3,379.09	
		DEPUTY TREASURER WAGES	101-253-706.002	2,897.25	
		SALARY & WAGES - OFFICE MANAGER	101-172-706.001	5,023.12	
		HEALTH INSURANCE	101-172-715.000	200.00	
		MERS PAYABLE (ENTER AS NEGATIVE)	101-000-228.003		1,222.88
		SALARY & WAGES - FT - DPZ	101-400-706.003		
		OFFICER WAGES	101-400-706.008	7,289.27	
		PER DIEM - OPEN SPACE & LAND PRES COMM	101-294-707.000	3,141.05	
		PER DIEM - PLANNING COMMISSION	101-400-707.000	400.00	
		BOT CLERICAL WAGES - RECORDING SECRETARY	101-215-706.005	475.00	
		PC CLERICAL WAGES - RECORDING SECRETARY	101-400-706.005	450.50	
		OSLP CLERICAL WAGES -RECORDING SECRETARY	245-294-706.005	198.75	
		PER DIEM - DAFD	206-206-707.000	192.13	
		FICA/MED MATCH	101-294-725.000	75.00	
		Vnd: PAYCHEX2 Invoice: 06 2023	101-000-202.000	2,610.78	
		Vnd: PAYCHEX2 Invoice: 06 2023	245-000-202.000	35,248.42	
		Vnd: PAYCHEX2 Invoice: 06 2023	206-000-202.000	192.13	
				75.00	
		Expected Check Run: 06/21/2023			
				36,738.43	36,738.43
06/21/2023	AP	PAYCHEX, INC.			
		CONTRACTED SERV./ PROCESSING			
		Vnd: PAYCHEX Invoice: 2023061301		572.66	572.66
		Expected Check Run: 06/21/2023			
				572.66	572.66
				37,311.09	37,311.09
		Cash/Payable Account Totals:			
		ACCOUNTS PAYABLE	101-000-202.000		35,821.08
		ACCOUNTS PAYABLE	206-000-202.000		75.00
		ACCOUNTS PAYABLE	245-000-202.000		192.13
		TOTAL INCREASE IN PAYABLE:			36,088.21

Dexter Township Board

Treasurer's Report

As of June 1, 2023

Fund Report Summary

Summer 2023 Tax Bills to be mailed out the first week of July.

Respectfully Submitted,

Maris Metz
Treasurer

06/05/2023 12:08 PM
 User: TREASURER
 DB: Dexter

CASH SUMMARY BY ACCOUNT FOR DEXTER TOWNSHIP
 FROM 05/01/2023 TO 05/31/2023
 FUND: ALL FUNDS
 CASH AND INVESTMENT ACCOUNTS

Page: 1/1

Fund Account	Description	Beginning Balance 05/01/2023	Total Debits	Total Credits	Ending Balance 05/31/2023
Fund 101	GENERAL FUND				
001.102	DEPOSITORY ACCOUNT	3,717,125.65	160,161.01	100,000.00	3,777,286.66
001.202	DISBURSEMENT ACCOUNT	(403,918.78)	100,000.00	173,146.37	(477,065.15)
003.050	MICLASS	1,018,963.63	0.00	0.00	1,018,963.63
	GENERAL FUND	4,332,170.50	260,161.01	273,146.37	4,319,185.14
Fund 206	FIRE FUND				
001.102	DEPOSITORY ACCOUNT	880,484.08	0.00	98,502.54	781,981.54
003.050	MICLASS	504,935.78	0.00	0.00	504,935.78
	FIRE FUND	1,385,419.86	0.00	98,502.54	1,286,917.32
Fund 207	POLICE FUND				
001.102	DEPOSITORY ACCOUNT	822,356.12	0.00	43,209.76	779,146.36
003.050	MICLASS	504,935.78	0.00	0.00	504,935.78
	POLICE FUND	1,327,291.90	0.00	43,209.76	1,284,082.14
Fund 245	OPEN SPACE LAND INITIATIVE				
001.102	DEPOSITORY ACCOUNT	96,104.19	0.00	1,439.77	94,664.42
001.202	DISBURSEMENT ACCOUNT	3,098.30	0.00	0.00	3,098.30
003.050	MICLASS	135,129.61	0.00	0.00	135,129.61
	OPEN SPACE LAND INITIATIVE	234,332.10	0.00	1,439.77	232,892.33
Fund 285	GRANT - AMERICAN RESCUE PLAN ACT				
001.102	DEPOSITORY ACCOUNT	(4,082.50)	0.00	0.00	(4,082.50)
001.202	DISBURSEMENT ACCOUNT	649,870.81	0.00	5,000.00	644,870.81
	GRANT - AMERICAN RESCUE PLAN ACT	645,788.31	0.00	5,000.00	640,788.31
Fund 701	GENERAL AGENCY FUND				
001.102	DEPOSITORY ACCOUNT	97,442.22	189.00	453.00	97,178.22
Fund 703	TAX COLLECTION FUND				
001.100	PNC BANK	3,612.13	0.00	0.00	3,612.13
	TOTAL - ALL FUNDS	8,026,057.02	260,350.01	421,751.44	7,864,655.59



Summary Statement

May 31, 2023

Page 1 of 6

Investor ID: MI-01-0693

0000508-0005690 PDF 537144

Dexter Township
6880 Dexter-Pinckney Rd.
Dexter, MI 48130

Michigan CLASS

Michigan CLASS

Average Monthly Yield: 5.1571%

		Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
MI-01-0693-0001	Police Fund	511,544.79	0.00	0.00	2,245.31	10,234.02	512,733.86	513,790.10
MI-01-0693-0002	Fire Fund	511,544.79	0.00	0.00	2,245.31	10,234.02	512,733.86	513,790.10
MI-01-0693-0003	General	1,032,300.71	0.00	0.00	4,531.01	20,652.35	1,034,700.23	1,036,831.72
MI-01-0693-0004	OSLP	136,898.28	0.00	0.00	600.87	2,522.11	137,216.49	137,499.15
TOTAL		2,192,288.57	0.00	0.00	9,622.50	43,642.50	2,197,384.44	2,201,911.07

Tel: (855) 382-0496

<https://www.michiganclass.org/>



Account Statement

May 31, 2023

Page 2 of 6

Account Number: MI-01-0693-0001

Police Fund

Account Summary

Average Monthly Yield: 5.1571%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
Michigan CLASS	511,544.79	0.00	0.00	2,245.31	10,234.02	512,733.86	513,790.10

Transaction Activity

Transaction Date	Transaction Description	Contributions	Withdrawals	Balance	Transaction Number
05/01/2023	Beginning Balance			511,544.79	
05/31/2023	Income Dividend Reinvestment	2,245.31			
05/31/2023	Ending Balance			513,790.10	



Account Statement

May 31, 2023

Page 3 of 6

Account Number: MI-01-0693-0002

Fire Fund

Account Summary

Average Monthly Yield: 5.1571%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
Michigan CLASS	511,544.79	0.00	0.00	2,245.31	10,234.02	512,733.86	513,790.10

Transaction Activity

Transaction Date	Transaction Description	Contributions	Withdrawals	Balance	Transaction Number
05/01/2023	Beginning Balance			511,544.79	
05/31/2023	Income Dividend Reinvestment	2,245.31			
05/31/2023	Ending Balance			513,790.10	



Account Statement

May 31, 2023

Page 4 of 6

Account Number: MI-01-0693-0003

General

Account Summary

Average Monthly Yield: 5.1571%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
Michigan CLASS	1,032,300.71	0.00	0.00	4,531.01	20,652.35	1,034,700.23	1,036,831.72

Transaction Activity

Transaction Date	Transaction Description	Contributions	Withdrawals	Balance	Transaction Number
05/01/2023	Beginning Balance			1,032,300.71	
05/31/2023	Income Dividend Reinvestment	4,531.01			
05/31/2023	Ending Balance			1,036,831.72	



Account Statement

May 31, 2023

Page 5 of 6

Account Number: MI-01-0693-0004

OSLP

Account Summary

Average Monthly Yield: 5.1571%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
Michigan CLASS	136,898.28	0.00	0.00	600.87	2,522.11	137,216.49	137,499.15

Transaction Activity

Transaction Date	Transaction Description	Contributions	Withdrawals	Balance	Transaction Number
05/01/2023	Beginning Balance			136,898.28	
05/31/2023	Income Dividend Reinvestment	600.87			
05/31/2023	Ending Balance			137,499.15	

Tel: (855) 382-0496

<https://www.michiganclass.org/>



Daily Rates

May 31, 2023

Page 6 of 6

Michigan CLASS

Michigan CLASS

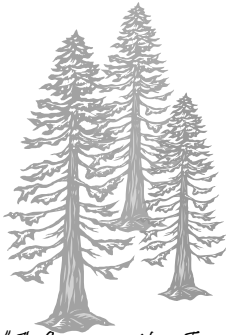
Date	Dividend Rate	Daily Yield
05/01/2023	0.000138362	5.0502%
05/02/2023	0.000138217	5.0450%
05/03/2023	0.000138244	5.0459%
05/04/2023	0.000138259	5.0463%
05/05/2023	0.000421806	5.1320%
05/06/2023	0.000000000	5.1320%
05/07/2023	0.000000000	5.1320%
05/08/2023	0.000141463	5.1634%
05/09/2023	0.000141668	5.1709%
05/10/2023	0.000141916	5.1799%
05/11/2023	0.000141875	5.1785%
05/12/2023	0.000425658	5.1759%
05/13/2023	0.000000000	5.1789%
05/14/2023	0.000000000	5.1789%
05/15/2023	0.000141781	5.1750%
05/16/2023	0.000142082	5.1860%
05/17/2023	0.000142011	5.1834%
05/18/2023	0.000141803	5.1758%
05/19/2023	0.000425457	5.1764%
05/20/2023	0.000000000	5.1764%
05/21/2023	0.000000000	5.1764%
05/22/2023	0.000141782	5.1726%
05/23/2023	0.000141589	5.1680%
05/24/2023	0.000141767	5.1745%
05/25/2023	0.000141948	5.1808%
05/26/2023	0.000568100	5.1809%
05/27/2023	0.000000000	5.1839%
05/28/2023	0.000000000	5.1839%
05/29/2023	0.000000000	5.1839%
05/30/2023	0.000142255	5.1923%
05/31/2023	0.000142226	5.1912%

Performance results are shown net of all fees and expenses and reflect the reinvestment of dividends and other earnings. Many factors affect performance including changes in market conditions and interest rates and in response to other economic, political, or financial developments. Investment involves risk including the possible loss of principal. No assurance can be given that the performance objectives of a given strategy will be achieved. **Past performance is no guarantee of future results. Any financial and/or investment decision may incur losses.**

Tel: (855) 382-0496

<https://www.michiganclass.org/>

Fireworks Permits



DEXTER TOWNSHIP

6880 DEXTER-PINCKNEY ROAD
DEXTER, MI 48130

TELEPHONE: 734-426-3767

FAX: 734-426-3833

WWW.DEXTERTOWNSHIP.ORG

Required Paper Work for Fireworks (Display)

- X Operator's License/Permit (FELC)**
- X Completed fireworks application form**
- X Number/Types of Fireworks proposed (if not on application form)**
- X Pyrotechnic operator experience credentials**
- X General plan concerning how display will be conducted including map showing location**
- X Notice of Clearance (FELC)**
- X Responsible Person Letter of Clearance (FELC)**
- X Approved Department of Natural Resources (DNR) Marine/Special Event Permit**
- X Certificate of Insurance showing Dexter Township as additional insured for an amount not less than \$1,000,000.00**
- X Letter of acknowledgement and approval for the display from supporting Fire Department**
- X Letter of approval for the display from the Washtenaw County Sheriff Department. This letter should include an acknowledgement of the date and rain date as well as statements indicating the Marine Safety Division and Road Patrol officers will be able to provide adequate safety measures on the water and on the roads.**

Federal Explosives Licensing Center (FELC)
U.S. Department of Justice
Bureau of Alcohol, Tobacco, Firearms and Explosives
1-877-283-3352
www.atf.gov

Michigan Department of Natural Resources (DNR)
Law Enforcement Division
1-517-373-2329
www.michigan.gov



Michigan Department of Natural Resources - Law Enforcement Division
MARINE SPECIAL EVENT APPLICATION AND PERMIT

Issued under authority of Part 901, Marine, Part 811 ORV and Part 821 Snowmobile, of the Natural Resource and Environmental Protection Act, Act 451, P. A. of 1994, as amended. Failure to comply with the provisions of this Act is a misdemeanor and may result in fines and/or imprisonment.

DNR USE ONLY
Permit Number
M-23-17

APPLICANT: This completed and signed application must be received by the appropriate DNR office at least 30 days prior to the event, or the permit may not be authorized. Locations and addresses on next page.

Name of Applicant David Steinbach		Sponsoring Organization/Individual/Group North Lake Community Service Org.		Name of Person in Charge of Event David Steinbach	
Street Address 13851 Sauer Dr.		Street Address 13851 Sauer Dr.		Street Address 13851 Sauer Dr.	
City, State, ZIP Gregory, MI, 48137		City, State, ZIP Gregory, MI, 48137		City, State, ZIP GREGORY, MI, 48137	
Email Address steinbac@umich.edu		Email Address steinbac@umich.edu		Email Address steinbac@umich.edu	
Business Telephone	Home Telephone (734)475-0119	Business Telephone		Business Telephone (734)474-3241	Home Telephone (734)475-0119
Event Date(s) (mm/dd/yyyy) If seasonal, attach proposed schedule 7/1/2023 (Backup date in the case of rain on the 4th: 7/2/2023)				Where will "Person in Charge" be during the event? On the Control Boat	
Event Starting and Finishing Times Start: 9:00 PM Finish: 11:00 PM				How can "Person in Charge" be contacted during the event? Cell phone: (734)474-3241	
Type of Event (Check appropriate boxes) <input checked="" type="checkbox"/> Marine - Pursuant to Section 80164 of Act 451, P.A. of 1994, as amended. <input type="checkbox"/> Canoe Race <input type="checkbox"/> Parade <input type="checkbox"/> Hydroplane Race <input type="checkbox"/> Offshore Race <input type="checkbox"/> Sailboat Race <input type="checkbox"/> Motorboat Race <input type="checkbox"/> Water Skiing <input checked="" type="checkbox"/> Fireworks* <input type="checkbox"/> Swimming <input type="checkbox"/> Raft Race <input type="checkbox"/> Sailboard <input type="checkbox"/> Other (Specify) _____ *Applicant must include copy of Fireworks Display Permit issued by local unit of government. <input type="checkbox"/> Off-Road Vehicle (ORV) - Pursuant to Section 81122 of Act 451, P.A. of 1994, as amended. <input type="checkbox"/> Bike <input type="checkbox"/> ORV <input type="checkbox"/> Other (specify) _____ <input type="checkbox"/> Snowmobile - Pursuant to Section 82119 of Act 451, P.A. of 1994, as amended.					
Location of Event - Body of Water (A map or diagram must be submitted with your application.) North Lake <input checked="" type="checkbox"/> Inland Water <input type="checkbox"/> Great Lakes/Navigable Waters				Township Dexter	County Washtenaw
Estimated Number of Vehicles	Number of spectators (if applicable)	Number of Event Participants	Sponsor of Patrol Vessels		
Do conditions require special law enforcement patrols? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		Types of Medical Support Units (if any) None		Number of Medical Support Units	

APPLICANT: Read all pages and attachments before certification and signature.

CERTIFICATION

I hereby certify that I have read, understand, and agree to abide by the conditions contained on page 2, governing this permit in the conduct of the operations under this permit, and that the information provided is true and accurate to the best of my knowledge.

David Steinbach
Applicant Signature

March 14, 2023
Date

APPLICANT: Submit completed application along with a map or diagram of the location of the event to the appropriate District office at least 30 days prior to the event or permit may not be authorized. District office locations on next page.

FOR DNR USE ONLY

Investigation Findings & Recommendations State any problems this event may cause, special equipment the event may require, special enforcement effort that may be required, special use permits, and where they may be obtained.

Email correspondence with applicant. Annual event, no issues. Recommend approval contingent upon Township approval.

CO Mike Drexler
Investigating Officer (please print)

60
Badge Number

CO Mike Drexler
Signature

03/28/2023
Date of Investigation (mm/dd/yyyy)

AUTHORIZATION

☒ **EVENT IS AUTHORIZED** for the date(s) and time(s) specified as long as conditions are complied with prior to and/or during stated event(s). Failure to meet all specified conditions automatically invalidates this permit and may subject permittee to prosecution.

Number of Law Enforcement Patrol Vehicles Authorized _____

Type _____

Special Conditions - See Page 2: 1 ☐ 2 ☐ 3 ☐ 4 ☒ 5 ☒ 6 ☒ 7 ☐ 8 ☒ 9 ☒ 10 ☐ 11 ☐ 12 ☒ 13 ☐

14 ☒ 15 ☒ 16 ☒ Other: _____

☐ **EVENT IS NOT AUTHORIZED**

F/Lt. Todd Szyska
District Law/Permit Supervisor (Please print)

T. Szyska
Signature

4-10-23
Date

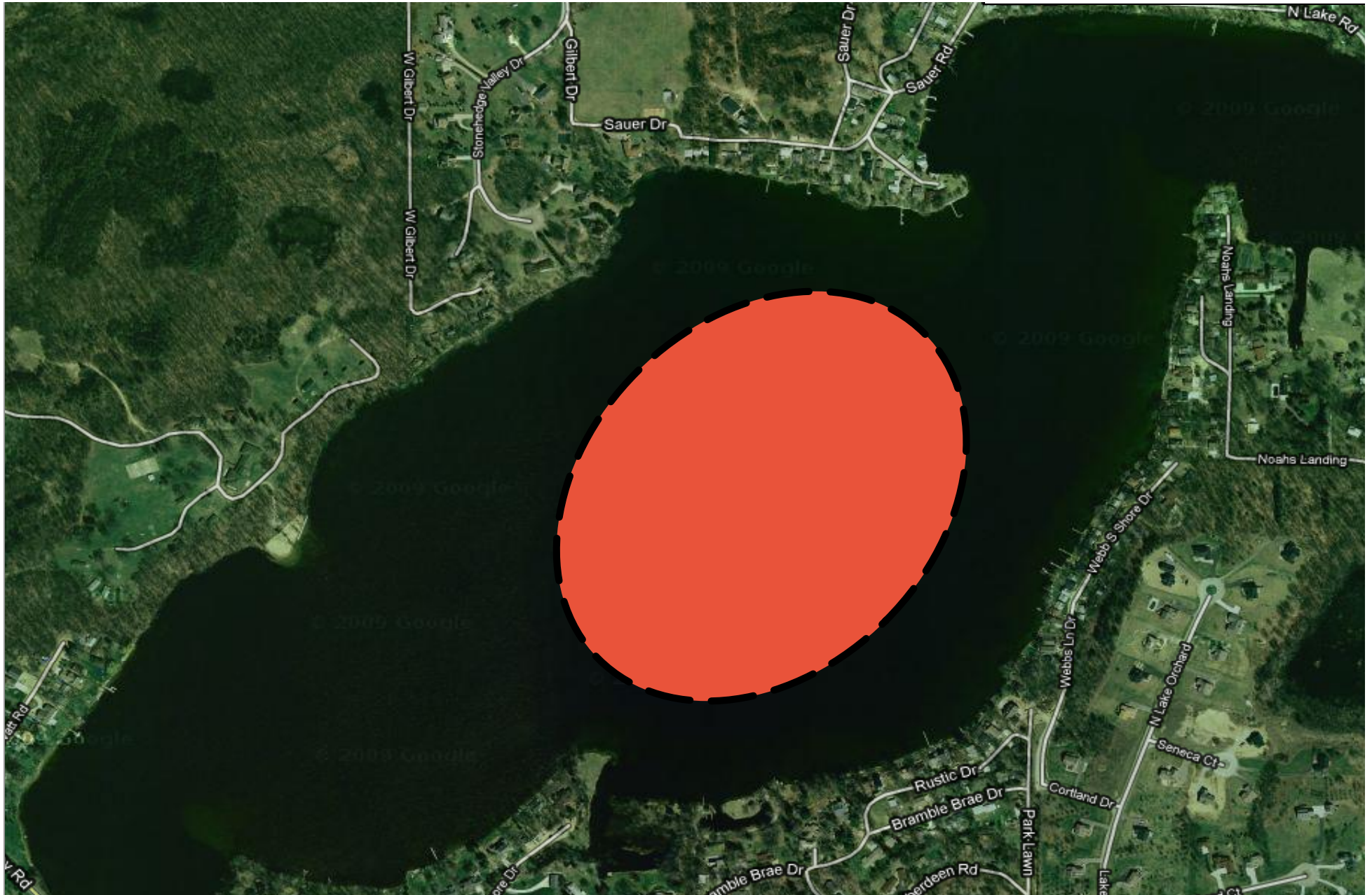
ADDITIONAL CONDITIONS AND REQUIREMENTS

This permit is subject to the following conditions and requirements as indicated by the numbers checked in the "authorization" section.

1. Post a bond of sufficient amount to cover anticipated clean-up costs, in addition to other such penalties as may be stipulated by Part 89, Littering, of Act 451, P. A. 1994, as amended.
2. Permittee must have proof of current American Power Boat Association membership in possession when testing watercraft.
3. All participants must have American Power Boat Association approved personal flotation device or Coast Guard approved personal flotation device.
4. Markers (buoys, trail markers, etc.) for intended event(s) must be placed on the day of event(s) and removed as soon after the completion of the scheduled event(s) as is practicable, except in cases where the State or Coast Guard buoy permit has been issued authorizing permanent establishments of buoys.
5. Any litter resulting from this event shall be cleaned up immediately after the event by the Permittee.
6. All craft participating in the event must have identification attached and the sponsor shall be responsible to have all craft removed from the area after the event.
7. All fishing laws, rules and Director's Orders of the Michigan Department of Natural Resources, when applicable with this sanction, must be complied with.
8. Sponsor of the event(s) shall publish in the local paper a Notice To Boaters that a hazardous condition will exist in the area during the fireworks display or other authorized event.
9. If another organization requests the use of these waters on one or more of the sanctioned dates, this authorization will be subject to review and possible cancellation for that date or dates.
10. No registration or license is required for ORVs and snowmobiles participating in a special event under authority of this permit.
11. This event and vessels participating in this event SHALL NOT impede commercial shipping and must yield the right-of-way to any commercial ship.
12. This permit does not authorize any special privileges regarding use of state-owned public access sites. Special Use Permits for public access sites must be obtained from the Michigan DNR, Parks and Recreation Division at 517-373-9900. Hours of operation and site rules will not be altered.
13. This sanction is valid only if a resolution is obtained to waive the Special Watercraft ordinance on said body of water, and resolution must accompany this permit at time of application.
14. **LIABILITY** - Grantee hereby releases, waives, discharges and covenants not to sue the State of Michigan, its departments, officers, employees and agents, from any and all liability to Grantee, its officers, employees and agents, for all losses, injury, death or damage, and any claims or demands thereto, on account of injury to person or property, or resulting in death of Grantee, its officers, employees or agents, in reference to the activities authorized by this permit.
15. **INDEMNIFICATION** - Grantee hereby covenants and agrees to indemnify and save harmless, the State of Michigan, its departments, officers, employees and agents, from any and all claims and demands, for all loss, injury, death or damage, that any person or entity may have or make, in any manner, arising out of any occurrence related to (1) issuance of this permit; (2) the activities authorized by this permit; and (3) the use or occupancy of the premises which are the subject of this permit by the Grantee, its employees, contractors, or its authorized representatives.
16. **PENALTY** - The Michigan Department of Natural Resources reserves the right to cancel this permit at any time if conditions and requirements are not adhered to.

Michigan Department of Natural Resources Law Enforcement Division District Offices, and the Counties under District jurisdiction

COUNTIES		DISTRICTS	COUNTIES		DISTRICTS
Baraga Dickinson Gogebic Houghton Iron	Keweenaw Marquette Menominee Ontonagon	DISTRICT 1 LAW ENFORCEMENT MARQUETTE CUSTOMER SERVICE CENTER MICHIGAN DEPARTMENT OF NATURAL RESOURCES 1990 US-41 SOUTH MARQUETTE MI 49855 TELEPHONE (906) 228-6561	Bay Grafton Huron Isabella Midland	Montcalm Saginaw Sanilac Tuscola	DISTRICT 6 LAW ENFORCEMENT BAY CITY CUSTOMER SERVICE CENTER MICHIGAN DEPARTMENT OF NATURAL RESOURCES 3580 STATE PARK DRIVE BAY CITY MI 48706 TELEPHONE (989) 684-9141
Alger Chippewa Delta	Luce Mackinac Schoolcraft	DISTRICT 2 LAW ENFORCEMENT NEWBERRY CUSTOMER SERVICE CENTER MICHIGAN DEPARTMENT OF NATURAL RESOURCES 5100 STATE HWY M-123 NEWBERRY MI 49868 TELEPHONE (906) 293-5131	Allegan Barry Berrien Cass Ionia Kalamazoo	Kent Muskegon Ottawa St. Joseph Van Buren	DISTRICT 7 LAW ENFORCEMENT PLAINWELL CUSTOMER SERVICE CENTER MICHIGAN DEPARTMENT OF NATURAL RESOURCES 621 NORTH 10th STREET PLAINWELL MI 49080 TELEPHONE (269) 685-6851
Alpena Antrim Charlevoix Cheboygan	Emmet Montmorency Otsego Presque Isle	DISTRICT 3 LAW ENFORCEMENT GAYLORD CUSTOMER SERVICE CENTER MICHIGAN DEPARTMENT OF NATURAL RESOURCES 1732 WEST M-32 GAYLORD MI 49735 TELEPHONE (989) 732-3541	Branch Calhoun Clinton Eaton Hillsdale Ingham	Lenawee Livingston Jackson Shiawassee Washtenaw	DISTRICT 8 LAW ENFORCEMENT LANSING CUSTOMER SERVICE CENTER MICHIGAN DEPARTMENT OF NATURAL RESOURCES 4166 LEGACY PARKWAY LANSING MI 48911 TELEPHONE (517) 284-4720
Benzie Grand Traverse Lake Leelanau Manistee	Mason Mecosta Newaygo Oceana Oshtemo Wexford	DISTRICT 4 LAW ENFORCEMENT CADILLAC CUSTOMER SERVICE CENTER MICHIGAN DEPARTMENT OF NATURAL RESOURCES 8015 MACKINAW TRAIL CADILLAC MI 49601 TELEPHONE (231) 775-9727	Genesee Lapeer Macomb Monroe	Oakland St. Clair Wayne	DISTRICT 9 LAW ENFORCEMENT METRO DETROIT CUSTOMER SERVICE CENTER MICHIGAN DEPARTMENT OF NATURAL RESOURCES 1801 ATWATER DETROIT MI 48207 TELEPHONE (313) 396-6890
Alcona Arenac Clare Crawford Gladwin Iosco	Kalkaska Missaukee Ogemaw Oscoda Roscommon	DISTRICT 5 LAW ENFORCEMENT ROSCOMMON CUSTOMER SERVICE CENTER MICHIGAN DEPARTMENT OF NATURAL RESOURCES 8717 NORTH ROSCOMMON ROAD ROSCOMMON MI 48853 TELEPHONE (989) 275-5151	MICHIGAN DNR WEBSITE: www.michigan.gov/dnr		



North Lake Fireworks - Area of firing

Actual locations within the area depends on wind speed and direction.



WASHTENAW COUNTY OFFICE OF THE SHERIFF



JERRY L. CLAYTON
SHERIFF

2201 Hogback Road ♦ Ann Arbor, Michigan 48105-9732 ♦ OFFICE (734) 971-8400 ♦ FAX (734) 973-4624 ♦ EMAIL sheriffinfo@ewashtenaw.org

MARK A. PTASZEK
UNDERSHERIFF

March 16, 2023

David Steinbach
13851 Sauer Dr
Gregory, MI 48137

Subject: North Lake Fireworks

Mr. Steinbach,

The Washtenaw County Sheriff's Office is aware of your event on July 1st, 2023. Based on the information provided, we foresee no concerns with this event.

Please feel free to contact the Sheriff's Office should you have any questions or concerns.

Respectfully,

Sgt Nick Krings

Sergeant Nick Krings
Washtenaw County Sheriff's Office
Police Services Division

Cc:
Lt Alan Hunt, WCSO
Diane Ratkovich, Dexter Twp Supervisor



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

5/19/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER The Partners Group Ltd 1111 Lake Washington Blvd N. Suite 400 Renton WA 98056		CONTACT NAME: Janet Nau PHONE (A/C, No, Ext): (877) 455-5640 FAX (A/C, No): (425) 455-6727 E-MAIL ADDRESS: jnau@tpgrp.com	
INSURED Ace Pyro, LLC 13001 E. Austin Rd Manchester MI 48158		INSURER(S) AFFORDING COVERAGE INSURER A: James River Insurance Co INSURER B: Everest Denali Insurance Company INSURER C: AXIS Surplus Lines Insurance Company INSURER D: Arch Specialty Insurance Company INSURER E: INSURER F:	
		NAIC # 12203 16044 26620 21199	

COVERAGES**CERTIFICATE NUMBER: 22-23****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR	X		001367790	11/1/2022	11/1/2023	EACH OCCURRENCE \$ 1,000,000
	DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000						
	MED EXP (Any one person) \$ 5,000						
	PERSONAL & ADV INJURY \$ 1,000,000						
GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:							GENERAL AGGREGATE \$ 5,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
B	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS			SI8CA00266221	11/1/2022	11/1/2023	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000
	BODILY INJURY (Per person) \$						
	BODILY INJURY (Per accident) \$						
	PROPERTY DAMAGE (Per accident) \$						
C	<input type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE			P00100083992002	11/1/2022	11/1/2023	EACH OCCURRENCE \$ 4,000,000
	AGGREGATE \$ 4,000,000						
	DED <input type="checkbox"/> RETENTION \$						
D	<input checked="" type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/> N/A					PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/>
	E.L. EACH ACCIDENT \$						
	E.L. DISEASE - EA EMPLOYEE \$						
	E.L. DISEASE - POLICY LIMIT \$						
A	Excess Liab. - Per Occurrence			UXP104824701	11/1/2022	11/1/2023	Each Occ/Aggregate \$5,000,000
	Protection & Indem. ~Liab Only			001367790	11/1/2022	11/1/2023	Limit ~ \$1,000,000 \$5,000 Ded

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

The following are included as Additional Insured on General Liability as their interest may appear as respects operations performed by or on behalf of the Named Insured, as required by written contract: Dexter Township

Event Location: North Lake, Dexter Township, MI

Event Date: 7/2/2022 RD: 7/3/2022

CERTIFICATE HOLDER**CANCELLATION**

David Steinbach 13851 Sauer Dr. Gregory, MI 48137	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE Scott Handler/CCRUE

© 1988-2014 ACORD CORPORATION. All rights reserved.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED—AUTOMATIC STATUS WHEN REQUIRED BY WRITTEN CONTRACT OR WRITTEN AGREEMENT

This endorsement modifies insurance provided by the Coverage Part(s) checked below:

- ☐ All Coverage Parts or
☒ Only the following checked Coverage Part(s)

- ☒ COVERAGE PART A - COMMERCIAL GENERAL LIABILITY
N/A COVERAGE PART B - CONTRACTOR'S POLLUTION LIABILITY
N/A COVERAGE PART B - CONTRACTOR'S POLLUTION LIABILITY – LIMITED
N/A COVERAGE PART C - PROFESSIONAL LIABILITY
N/A COVERAGE PART D - SITE ENVIRONMENTAL LIABILITY
N/A COVERAGE PART E - PRODUCTS POLLUTION LIABILITY
☐ COVERAGE PART F - PRODUCTS/COMPLETED OPERATIONS LIABILITY
N/A COVERAGE PART G - OTHER

Solely with respect to coverage afforded by the Coverage Part(s) checked above:

SECTION II – Who Is An Insured is amended to include as an additional insured any person or organization you are required to include as an additional insured on this Policy by written contract or written agreement in effect during this “policy period” and executed prior to the “occurrence” of any “bodily injury” or, “property damage” but only with respect to liability for “bodily injury” or “property damage” caused, in whole or in part, by:

1. Your acts or omissions, or
2. The acts or omissions of those acting on your behalf.

Liability for the above acts or omissions includes the liability you are required to assume in a written contract or written agreement with an additional insured that is specifically related to “your work”, provided that assumption of the additional insured’s liability is permitted by law.

The insurance provided to the additional insured(s) under this endorsement is limited as follows:

1. In the event that the Limits of Insurance provided by this Policy exceed the Limits of Insurance required by the written contract or written agreement, the insurance provided by this endorsement shall be limited to the Limits of Insurance required by the written contract or written agreement. This endorsement shall not increase the Limits of Insurance stated in the Declarations.
2. Any coverage provided by this endorsement to an additional insured(s) shall be excess over any other valid and collectible insurance available to the additional insured whether primary, excess, contingent or on any other basis unless a written contract or written agreement specifically requires that this insurance apply on a primary and noncontributory basis.
3. With respect to the insurance afforded to the additional insured(s), the following additional exclusions apply:

This insurance does not apply to “bodily injury” or “property damage” occurring after:

- a. All work, including materials, parts or equipment furnished in connection with such work, (other than service, maintenance or repairs) on the project to be performed by

or on behalf of the additional insured(s) at the location of the covered operations, has been completed; or

- b. That portion of “your work” out of which the “bodily injury” or “property damage” arises has been put to its intended use by any person or organization other than another contractor or subcontractor engaged in performing operations for a principal as a part of the same project;

provided that item 3.a. and 3.b. above shall not apply if such coverage is required by written contract or written agreement in effect during this “policy period” and executed prior to the “occurrence” of any “bodily injury” or “property damage”.

ALL OTHER TERMS AND CONDITIONS OF THE POLICY REMAIN UNCHANGED.

Includes copyrighted material of Insurance Services Office, Inc., with its permission.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

5/19/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER The Partners Group Ltd 1111 Lake Washington Blvd N. Suite 400 Renton WA 98056		CONTACT NAME: Janet Nau PHONE (A/C, No, Ext): (877) 455-5640 FAX (A/C, No): (425) 455-6727 E-MAIL ADDRESS: jnau@tpgrp.com	
INSURED Ace Pyro, LLC 13001 E. Austin Rd Manchester MI 48158		INSURER(S) AFFORDING COVERAGE INSURER A: James River Insurance Co INSURER B: Everest Denali Insurance Company INSURER C: AXIS Surplus Lines Insurance Company INSURER D: Arch Specialty Insurance Company INSURER E: INSURER F:	
		NAIC # 12203 16044 26620 21199	

COVERAGES**CERTIFICATE NUMBER: 22-23****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR	X		001367790	11/1/2022	11/1/2023	EACH OCCURRENCE \$ 1,000,000
	DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000						
	MED EXP (Any one person) \$ 5,000						
	PERSONAL & ADV INJURY \$ 1,000,000						
GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:							GENERAL AGGREGATE \$ 5,000,000
							PRODUCTS - COMP/OP AGG \$ 2,000,000
B	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS			SI8CA00266221	11/1/2022	11/1/2023	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000
	<input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS						BODILY INJURY (Per person) \$
							BODILY INJURY (Per accident) \$
							PROPERTY DAMAGE (Per accident) \$
C	UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE			P00100083992002	11/1/2022	11/1/2023	EACH OCCURRENCE \$ 4,000,000
	DED <input type="checkbox"/> RETENTION \$						AGGREGATE \$ 4,000,000
D	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/> N/A					PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/>
							E.L. EACH ACCIDENT \$
							E.L. DISEASE - EA EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$
A	Excess Liab. - Per Occurrence			UXP104824701	11/1/2022	11/1/2023	Each Occ/Aggregate \$5,000,000
	Protection & Indem. ~Liab Only			001367790	11/1/2022	11/1/2023	Limit ~ \$1,000,000 \$5,000 Ded


DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

The following are included as Additional Insured on General Liability as their interest may appear as respects operations performed by or on behalf of the Named Insured, as required by written contract: Dexter Township

Event Location: North Lake, Dexter Township, MI

Event Date: 7/2/2022 RD: 7/3/2022

CERTIFICATE HOLDER**CANCELLATION**

David Steinbach 13851 Sauer Dr. Gregory, MI 48137	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE Scott Handler/CCRUE 

© 1988-2014 ACORD CORPORATION. All rights reserved.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED—AUTOMATIC STATUS WHEN REQUIRED BY WRITTEN CONTRACT OR WRITTEN AGREEMENT

This endorsement modifies insurance provided by the Coverage Part(s) checked below:

- ☐ All Coverage Parts or
☒ Only the following checked Coverage Part(s)

- ☒ COVERAGE PART A - COMMERCIAL GENERAL LIABILITY
N/A COVERAGE PART B - CONTRACTOR'S POLLUTION LIABILITY
N/A COVERAGE PART B - CONTRACTOR'S POLLUTION LIABILITY – LIMITED
N/A COVERAGE PART C - PROFESSIONAL LIABILITY
N/A COVERAGE PART D - SITE ENVIRONMENTAL LIABILITY
N/A COVERAGE PART E - PRODUCTS POLLUTION LIABILITY
☐ COVERAGE PART F - PRODUCTS/COMPLETED OPERATIONS LIABILITY
N/A COVERAGE PART G - OTHER

Solely with respect to coverage afforded by the Coverage Part(s) checked above:

SECTION II – Who Is An Insured is amended to include as an additional insured any person or organization you are required to include as an additional insured on this Policy by written contract or written agreement in effect during this “policy period” and executed prior to the “occurrence” of any “bodily injury” or, “property damage” but only with respect to liability for “bodily injury” or “property damage” caused, in whole or in part, by:

1. Your acts or omissions, or
2. The acts or omissions of those acting on your behalf.

Liability for the above acts or omissions includes the liability you are required to assume in a written contract or written agreement with an additional insured that is specifically related to “your work”, provided that assumption of the additional insured’s liability is permitted by law.

The insurance provided to the additional insured(s) under this endorsement is limited as follows:

1. In the event that the Limits of Insurance provided by this Policy exceed the Limits of Insurance required by the written contract or written agreement, the insurance provided by this endorsement shall be limited to the Limits of Insurance required by the written contract or written agreement. This endorsement shall not increase the Limits of Insurance stated in the Declarations.
2. Any coverage provided by this endorsement to an additional insured(s) shall be excess over any other valid and collectible insurance available to the additional insured whether primary, excess, contingent or on any other basis unless a written contract or written agreement specifically requires that this insurance apply on a primary and noncontributory basis.
3. With respect to the insurance afforded to the additional insured(s), the following additional exclusions apply:

This insurance does not apply to “bodily injury” or “property damage” occurring after:

- a. All work, including materials, parts or equipment furnished in connection with such work, (other than service, maintenance or repairs) on the project to be performed by

or on behalf of the additional insured(s) at the location of the covered operations, has been completed; or

- b. That portion of “your work” out of which the “bodily injury” or “property damage” arises has been put to its intended use by any person or organization other than another contractor or subcontractor engaged in performing operations for a principal as a part of the same project;

provided that item 3.a. and 3.b. above shall not apply if such coverage is required by written contract or written agreement in effect during this “policy period” and executed prior to the “occurrence” of any “bodily injury” or “property damage”.

ALL OTHER TERMS AND CONDITIONS OF THE POLICY REMAIN UNCHANGED.

Includes copyrighted material of Insurance Services Office, Inc., with its permission.



Order #061557

Page 1 of 2

Email Invoice: As Current (Ordered)

Remit Payments To:

ACE Pyro
P.O. Box 2
Manchester, MI 48158

4-MI-161-20-3D-12625

Bill To:

David Blake Steinbach
13851 Sauer Dr.
Gregory, MI 48137

4-MI-161-54-5F-00741

Pick up at ACE Pyro:

David Blake Steinbach

Qty	Part Number	Manufacturer	Description	Pkg	List Price	Your Price	Line Total
Professional Fireworks							
1	CP037-100	Crown Pyro	100 Shots Brocade King w/Blue Stars (28 Sec.)	1/1	\$148.85	\$111.64	\$111.64 T
1	CP202-100F	Crown Pyro	100 Shots Fan Green Glittering w/Golden Glittering w/Blue Comet, Three Layer Effects (20 secs.)	1/1	\$205.33	\$154.00	\$154.00 T
1	CP099-100	Crown Pyro	100 Shots Gold Wave to Red Horse Tail w/Blue Tail (24 Sec.)	1/1	\$159.51	\$119.63	\$119.63 T
1	CP132-100	Crown Pyro	100 Shots Green Tail to Titanium Salute and Brocade Crown Bouquet (35 Sec.)	1/1	\$148.85	\$111.64	\$111.64 T
1	CP030-100	Crown Pyro	100 Shots Silver Blink/Green Blink/Blue/Chrys Willow (40 Sec.)	1/1	\$160.99	\$120.74	\$120.74 T
1	LDC146-100	Lidu	100'S Crackling W/Coconut Tree Pistil	1/1	\$149.86	\$112.40	\$112.40 T
1	LDA153	Lidu	10x10's Fan R/W/B/Thunder R/W/B/Thunder R/W Crossette (30 sec.)	1/1	\$215.65	\$161.74	\$161.74 T
1	CP195-150F	Crown Pyro	150 Shots Fanned Crakling Willow, Red Dahlia, White Dahlia, Blue Dahlia (70secs.)	1/1	\$313.30	\$234.98	\$234.98 T
1	CP196-150F	Crown Pyro	150 Shots Fanned White Blink Bouquets & Colorful Falling Leaves & White Blink & Magic Balls (90secs.)	1/1	\$313.30	\$234.98	\$234.98 T
1	LDC322-150	Lidu	150's New Color Tail to Happy Stars & Crackling Flower Tail to Variegated Peony	1/1	\$247.46	\$185.60	\$185.60 T
1	CP090-200F	Crown Pyro	200 Shots Fan Silver Blink Wave/Chrys Willow/Crackling w/Palm (43 Sec.)	1/1	\$352.97	\$264.73	\$264.73 T
1	LDC655	Lidu	280's Vertical Three Pace Whistle & Golden Crackle Chrys	1/1	\$167.69	\$125.77	\$125.77 T
1	LDA340	Lidu	300's "Z" Rainbow (Red, Green, Blue, Purple, Yellow)	1/1	\$225.04	\$168.78	\$168.78 T
1	CP021-49	Crown Pyro	49 Shots Chrys Willow & Green Blink (25 Sec.)	2/1	\$157.30	\$117.98	\$117.98 T
1	CP025-49	Crown Pyro	49 Shots Gold Blink Tail to Gold Blink Willow w/Blue Stars (24 Sec.)	2/1	\$158.77	\$119.08	\$119.08 T
1	CP052-50F	Crown Pyro	50 Shots Fan Red Blink Bouquet/Ti-Chrys/Crackling Willow (33 Sec.)	2/1	\$216.03	\$162.02	\$162.02 T
1	CP121-90F	Crown Pyro	90 Shots "W" Shape Green Tail to Color Peony w/Crackling (25 Sec.)	1/1	\$188.03	\$141.02	\$141.02 T
1	LDC245-52	Lidu	52's Poison Spider	1/1	\$294.80	\$221.10	\$221.10 T
1	LDD253	Lidu	2.5" 36's Pink & Grass Green Chrys./Blue & Red Half Color Peony/Sea Blue & Orange	1/1	\$209.98	\$157.48	\$157.48 T
1	LDD250-3	Lidu	2.5" 36's Quick Brocade Crown (25 sec.)	1/1	\$209.98	\$157.48	\$157.48 T
1	3CP106	Crown Pyro	3" Titanium Salute	72/1	\$374.68	\$281.01	\$281.01 T
1	5LD9051A-A	Lidu	5" Assorted Shells-A w/Tail	18/1	\$364.16	\$273.12	\$273.12 T
1	5LD9051A-B	Lidu	5" Assorted Shells-B w/Tail	18/1	\$364.16	\$273.12	\$273.12 T
1	5LD9051A-C	Lidu	5" Assorted Shells-C w/Tail	18/1	\$364.16	\$273.12	\$273.12 T
1	5CP100A-C	Crown Pyro	5" Assorted Shells-C w/Tail	18/1	\$401.00	\$300.75	\$300.75 T
1	5LD9052-W	Lidu	5" Big Willow Assortment (3 Effects)	18/1	\$355.93	\$266.95	\$266.95 T
1	5CP162	Crown Pyro	5" Gold to Red Eight Pointed Chrysanthemum	18/1	\$287.07	\$215.30	\$215.30 T
1	5LD6000	Lidu	5" Spider Assortment (3 Effects)	18/1	\$376.85	\$282.64	\$282.64 T
1	6LD9061A-A	Lidu	6" Assorted Shells-A w/Tail	9/1	\$331.02	\$248.26	\$248.26 T
1	6CP100A-A	Crown Pyro	6" Assorted Shells-A w/Tail (Color Changing)	9/1	\$307.59	\$230.69	\$230.69 T
1	6LD9061A-B	Lidu	6" Assorted Shells-B w/Tail	9/1	\$309.92	\$232.44	\$232.44 T
1	6CP100A-B	Crown Pyro	6" Assorted Shells-B w/Tail (Strobe)	9/1	\$345.37	\$259.03	\$259.03 T
1	6LD9061A-C	Lidu	6" Assorted Shells-C w/Tail	9/1	\$322.07	\$241.55	\$241.55 T
1	6CP100A-C	Crown Pyro	6" Assorted Shells-C w/Tail (Willow)	9/1	\$307.59	\$230.69	\$230.69 T
1	6LD9061A-D	Lidu	6" Assorted Shells-D w/Tail	9/1	\$331.02	\$248.26	\$248.26 T
2	6CP100A-D	Crown Pyro	6" Assorted Shells-D w/Tail (Fancy)	9/1	\$371.55	\$278.66	\$557.32 T
1	6LD9061A-E	Lidu	6" Assorted Shells-E (Pattern Assortment)	9/1	\$302.87	\$227.15	\$227.15 T



Order #061557

Page 2 of 2

Email Invoice: As Current (Ordered)

Qty	Part Number	Manufacturer	Description	Pkg	List Price	Your Price	Line Total
1	6CP164-p	Crown Pyro	6" Blue Peony w/Silver Spinning Ring (Single Item)	1/1	\$23.29	\$17.47	\$17.47 T
1	3CPC202	Crown Pyro	3" Chained Assorted Color Chrys. w/Tail	6/12	\$428.30	\$321.22	\$321.22 T
1	3CPDC210	Crown Pyro	3" Chained Brocade Crown (2 sec. delay chains)	6/12	\$456.54	\$342.40	\$342.40 T
1	3CPDC213	Crown Pyro	3" Chained Time Rain Willow (2 sec. delay chains)	6/12	\$320.36	\$240.27	\$240.27 T



Professional Fireworks	Consumer Fireworks	Articles Pyrotechnic	Total Savings
25% (\$2915.18)	0%(\$0.00)	0%(\$0.00)	\$2915.18

List Price Subtotal	11660.74
Volume Discount Savings	-\$2915.18
Subtotal	\$8745.56
Applicable Sales Tax	\$524.73

Total \$9270.29

Adjustments \$0.00

Less Payments Received -\$5270.29

Balance Due \$4000.00

Our 3% cash discount will be removed for Credit or PayPal payments. **Balance Due \$4123.71**

Customer Notes	Order Notes
	QB inv 7343 -KC
	--
	UPDATE: QB inv 7561 created to start off FY2023 -JE

Federal Explosives License/Permit
(18 U.S.C. Chapter 40)

In accordance with the provisions of Title XI, Organized Crime Control Act of 1970, and the regulations issued thereunder (27 CFR Part 555), you may engage in the activity specified in this license or permit within the limitations of Chapter 40, Title 18, United States Code and the regulations issued thereunder, until the expiration date shown. **THIS LICENSE IS NOT TRANSFERABLE UNDER 27 CFR 555.53.** See "WARNINGS" and "NOTICES" on reverse.

Direct ATF Correspondence To	ATF - Chief, FELC 244 Needy Road Martinsburg, WV 25405-9431	License/Permit Number	4-MI-161-54-5F-00741
Chief, Federal Explosives Licensing Center (FELC)	<i>Mama Howard</i>	Expiration Date	June 1, 2025
Name NORTH LAKE AREA COMMUNITY SERVICE ORG			

Premises Address (Changes? Notify the FELC at least 10 days before the move.)

**13851 SAUER DR
GREGORY, MI 48137-9682**

Type of License or Permit

54-USER OF EXPLOSIVES

Purchasing Certification Statement

The licensee or permittee named above shall use a copy of this license or permit to assist a transferor of explosives to verify the identity and the licensed status of the licensee or permittee as provided by 27 CFR Part 555. The signature on each copy must be an original signature. A faxed, scanned or e-mailed copy of the license or permit with a signature intended to be an original signature is acceptable. The signature must be that of the Federal Explosives Licensee (FEL) or a responsible person of the FEL. I certify that this is a true copy of a license or permit issued to the licensee or permittee named above to engage in the business or operations specified above under "Type of License or Permit."

Mailing Address (Changes? Notify the FELC of any changes.)

**STEINBACH, DAVID B
NORTH LAKE AREA COMMUNITY SERVICE ORG
13851 SAUER DR
GREGORY, MI 48137-**

Licensee/Permittee Responsible Person Signature

Position/Title

Printed Name

Date

Previous Edition is Obsolete STEINBACH, DAVID B 13851 SAUER DR 48137-9682 4-MI-161-54-5F-00741 June 1, 2025 54-USER OF EXPLOSIVES

ATF Form 5400.14/5400.15 Part I
Revised September 2011

Federal Explosives License (FEL) Customer Service Information

Federal Explosives Licensing Center (FELC)
244 Needy Road
Martinsburg, WV 25405-9431

Toll-free Telephone Number: (877) 283-3352
Fax Number: (304) 616-4401
E-mail: FELC@atf.gov

ATF Homepage: www.atf.gov

Change of Address (27 CFR 555.54(a)(1)). Licensees or permittees may during the term of their current license or permit remove their business or operations to a new location at which they intend regularly to carry on such business or operations. The licensee or permittee is required to give notification of the new location of the business or operations not less than 10 days prior to such removal with the Chief, Federal Explosives Licensing Center. The license or permit will be valid for the remainder of the term of the original license or permit. **(The Chief, FELC, shall, if the licensee or permittee is not qualified, refer the request for amended license or permit to the Director of Industry Operations for denial in accordance with § 555.54.)**

Right of Succession (27 CFR 555.59). (a) Certain persons other than the licensee or permittee may secure the right to carry on the same explosive materials business or operations at the same address shown on, and for the remainder of the term of, a current license or permit. Such persons are: (1) The surviving spouse or child, or executor, administrator, or other legal representative of a deceased licensee or permittee; and (2) A receiver or trustee in bankruptcy, or an assignee for benefit of creditors. (b) In order to secure the right provided by this section, the person or persons continuing the business or operations shall furnish the license or permit for that business or operations for endorsement of such succession to the Chief, FELC, within 30 days from the date on which the successor begins to carry on the business or operations.

(Continued on reverse side)

Cut Here ✂

Federal Explosives License/Permit (FEL) Information Card

License/Permit Name: **STEINBACH, DAVID B**
Business Name: **NORTH LAKE AREA COMMUNITY SERVICE ORG**
License/Permit Number: **4-MI-161-54-5F-00741**
License/Permit Type: **54-USER OF EXPLOSIVES**
Expiration: **June 1, 2025**
Please Note: Not Valid for the Sale or Other Disposition of Explosives.

WARNINGS

1. As provided in Title XI of the Organized Crime Control Act of 1970 (U.S.C. § 842(i)), it is unlawful for any person who (1) is under indictment for, or has been convicted in any court of, a crime punishable by imprisonment for a term exceeding 1 year, (2) is a fugitive from justice, (3) is an unlawful user of, or addicted to any controlled substance (as defined in section 102 of the Controlled Substances Act (21 U.S.C. 802)), (4) has been adjudicated as a mental defective or has been committed to a mental institution, to ship, transport, or receive any explosive materials in interstate or foreign commerce, (5) is an alien, other than an alien who is lawfully admitted for permanent residence (as that term is defined in section 101(a)(20) of the Immigration and Naturalization Act), or meets any other exception under section 842(i)(5), (6) has been discharged from the armed forces under dishonorable conditions, or (7) having been a citizen of the United States, has renounced the citizenship of that person.
2. **Federal Regulation 27 CFR 555.53 - Licensees and permits issued under this part are not transferable to another person. In the event of the lease, sale, or other transfer of the business or operations covered by the license or permit, the successor must obtain the license or permit required by this part before commencing business or operations.**
3. **Alteration or Changes to the License or Permit. Alterations or changes in the original license or permit or in duplications thereof violates 18 U.S.C. 1001, an offense punishable by imprisonment for not more than 5 years and/or a fine of not more than \$250,000.**

NOTICES

1. Any change in trade name or control of this business or operations MUST be reported within 30 days of the change to the Chief, Federal Explosives Licensing Center (FELC), 244 Needy Road, Martinsburg, WV 25405-9431. (27 CFR 555.56-555.57). A licensee or permittee who reports a Change of Control must, upon expiration of the license or permit, file an ATF Form 5400.13/5400.16.
2. Under § 555.46, Renewal of License/Permit, if a licensee or permittee intends to continue the business or operations described on a license or permit issued under this part during any portion of the ensuing year, the licensee or permittee shall, unless otherwise notified in writing by the Chief, FELC, execute and file with ATF prior to the expiration of the license or permit an application for a license or permit renewal, ATF Form 5400.14/5400.15 Part III, in accordance with the instructions on the form, and the required fee. In the event the licensee or permittee does not timely file an ATF Form 5400.14/5400.15 Part III, the licensee or permittee must file an ATF Form 5400.13/5400.16 as required by § 555.45, and obtain the required license or permit before continuing business or operations. A renewal application will automatically be mailed by ATF to the "mailing address" on the license or permit approximately 60 days prior to the expiration date of the license or permit. If the application is not received 30 days prior to the expiration date, the licensee or permittee should contact the FELC.
Note: The user-limited permits are not renewable.
3. This license or permit is conditional upon compliance by you with the Clean Water Act (33 U.S.C. § 1341(a)).
4. **THIS LICENSE OR PERMIT MUST BE POSTED AND KEPT AVAILABLE FOR INSPECTION (27 CFR 555.101).**

ATF Form 5400.14/5400.15 Part I
Revised October 2011

Federal Explosives License (FEL) Customer Service Information

(Continued from front)

Discontinuance of Business (27 CFR 555.61)(27 CFR 555.128). Where an explosives materials business or operations is succeeded by a new licensee or permittee, the records prescribed by this subpart shall appropriately reflect such facts and shall be delivered to the successor, or may be, within 30 days following business discontinuance, delivered to the ATF Out-of-Business Records Center, 244 Needy Road, Martinsburg, WV 25405, or to any ATF office in the division in which the business was located. Where discontinuance of the business is absolute, the records shall be delivered within 30 days following the business discontinuance to the ATF Out-of-Business Records Center, 244 Needy Road, Martinsburg, WV 25405, or to any ATF office in the division in which the business was located.

Explosive materials must be stored in conformance with requirements set forth in 27 CFR, Part 55. It is unlawful for any person to store any explosive materials in a manner not in conformity with these regulations.

**TO REPORT LOST OR STOLEN EXPLOSIVES, YOU MUST IMMEDIATELY NOTIFY ATF:
CALL TOLL FREE - (888) ATF-BOMB**

✂ Cut Here

Federal Explosives Licensing Center (FELC) Toll-free number: (877) 283-3352
244 Needy Road Fax number: (304) 616-4401
Martinsburg, WV 25405-9431 E-mail: FELC@atf.gov

ATF Hotline Numbers

Arson Hotline: 1-888-ATF-FIRE (1-888-283-3473)
Bomb Hotline: 1-888-ATF-BOMB (1-888-283-2662)
Report Illegal Firearms Activity: 1-800-ATF-GUNS (1-800-283-4867)
Firearms Theft Hotline: 1-888-930-9275
Report Stolen, Hijacked or Seized Cigarettes: 1-800-659-6242
Other Criminal Activity: 1-888-ATF-TIPS (1-888-283-8477)



NOTICE OF CLEARANCE

for individuals transporting, shipping, receiving, or possessing explosive materials.

ISSUED TO: STEINBACH, DAVID B

Federal Explosives license/permit no.: 4-MI-161-54-5F-00741

NOTICE DATE: 04/04/2022

Expiration Date: **June 1, 2025**

Explosives License/Permit Type: 54-USER OF EXPLOSIVES

EXPIRATION DATE: This Notice expires when superseded by a newer Notice which will list all current responsible persons and employee possessors, or when the license or permit expires - whichever comes first.

- 1 WARNING.** Only those individuals listed below as **RESPONSIBLE PERSONS** and **EMPLOYEE POSSESSORS** with a background clearance status of "CLEARED" or "PENDING" are authorized to transport, ship, receive, or possess explosive materials in the course of employment with you.
- 2 "DENIED" STATUS.** If an employee possessor has a background clearance status of "DENIED", you **MUST** take immediate steps to remove the employee from a position requiring the transporting, shipping, receiving, or possessing of explosive materials. Also, if the employee has been listed as a person authorized to accept delivery of explosive materials, you **MUST** remove the employee from such list and immediately, and in no event later than the second business day after such change, notify distributors of such change, as stated in 27 CFR 555.33(a).
- 3 CHANGE IN RESPONSIBLE PERSONS.** You **MUST** report any change in responsible persons to the Chief, Federal Explosives Licensing Center, within 30 days of the change and new responsible persons **MUST** include "appropriate identifying information" as defined in 27 CFR 555.11. Fingerprints and photos are **NOT** required, however they will be required upon renewal of the license or permit.
- 4 CHANGE OF EMPLOYEES.** You **MUST** report any change of employee/possessors to the Chief, FELC, within 30 days. Reports relating to newly hired employees must be submitted on ATF Form 5400.28 for **EACH** employee.

Premises Address: 13851 SAUER DR
GREGORY, MI 481379682

Mailing Address:

STEINBACH, DAVID B
NORTH LAKE AREA COMMUNITY SERVICE ORG
13851 SAUER DR
GREGORY, MI 48137

This 'Notice of Clearance' is provided to you as required by 18 U.S.C. 843(h) and **MUST** be retained as part of your permanent records and be made available for examination or inspection by ATF officers as required by 27 CFR 555.121. If you receive a Notice subsequent to this Notice, this Notice will no longer be valid.

In accordance with 27 CFR 555.33, Background Checks and Clearances, and 27 CFR 555.57, Change of Control, Change in Responsible Persons, and Change of Employees, ATF's Federal Explosives Licensing Center (FELC) has conducted background checks on the individual(s) you identified as a responsible person(s) and an employee/possessor(s) on your application, or reported after the issuance of your license/permit.

The following is a SUMMARY of the results of the background checks conducted on the individuals you reported as responsible persons and employee/possessors. ATF will be notifying ALL individuals listed on this document of their respective status by separate letter mailed to their residence address.

PLEASE BE ADVISED THAT IT IS UNLAWFUL FOR ANY PERSON REFLECTING A STATUS OF "DENIED" TO TRANSPORT, SHIP, RECEIVE, OR POSSESS EXPLOSIVE MATERIALS.

Please carefully review this Notice to ensure that all the information is accurate. If this Notice is incorrect, please return the Notice to the Chief, FELC, with a statement showing the nature of the error(s). The Chief, FELC, shall correct the error, and return a corrected Notice.

Number of RESPONSIBLE PERSON(S) : 1
Number of EMPLOYEE POSSESSOR(S): 0

continued

LAST NAME, First Name, Middle Name Clearance Status

LAST NAME, First Name, Middle Name Clearance Status

RESPONSIBLE PERSONS:

1

0001 STEINBACH, DAVID BLAKE

Cleared

EMPLOYEE POSSESSORS:

0



U.S. Department of Justice
Bureau of Alcohol, Tobacco, Firearms and Explosives
Federal Explosives Licensing Center
244 Needy Road
Martinsburg, West Virginia 25405

901090: MH/FLS
5400
File Number: 4MI00741

04/04/2022

SUBJECT: RESPONSIBLE PERSON LETTER OF CLEARANCE for:

DAVID BLAKE STEINBACH

RESPONSIBLE PERSON
(734)475-0119

13851 SAUER DR.,
GREGORY, MI 48137

and is ONLY valid under the following Federal explosives license/permit:

4-MI-161-54-5F-00741

STEINBACH, DAVID B
NORTH LAKE AREA COMMUNITY SERVICE ORG
13851 SAUER DR
GREGORY, MI 48137-9682

Dear DAVID STEINBACH:

You have been approved as a responsible person under the above-listed Federal explosive license or permit. You may lawfully direct the management or policies of the business or operations as they pertain to explosives. You may also lawfully transport, ship, receive or possess explosive materials incident to your duties as a responsible person. **This clearance is only valid under the license or permit referenced above.**

Sincerely,

Marna Howard
Chief, Federal Explosives Licensing Center (FELC)

FELC Customer Service. If you believe that information on your "Letter of Clearance" is incorrect, please return a COPY of the letter to the Chief, Federal Explosives Licensing Center (FELC), with a statement showing the nature of the error. The Chief, FELC, shall correct the error, and return an amended letter to you.

Mail: ATF
Chief, FELC
Attn.: LOC Correction
244 Needy Road
Martinsburg, West Virginia 25405

Fax: 1-304-616-4401
Chief, FELC
Attn.: LOC Correction

Call toll-free: 1-877-283-3352

WWW.ATF.GOV

4MI00741-R-04/04/2022-STEINBACH DAVID BLAKE-RESPONSIBLE PERSON

DAVID BLAKE STEINBACH

Responsible Person Letter of Clearance for:

Application for Fireworks Other Than Consumer or Low Impact
Michigan Department of Licensing and Regulatory Affairs
Bureau of Fire Services
P.O. Box 30700
Lansing, MI 48909
(517) 241-8847

*Blank applications for
displays in Dexter
Township must be
obtained at the Township
Offices*

Authority:	2011 PA 256	The Department of Labor and Economic Growth will not discriminate against any individual or group because of race, sex, national origin, color, marital status, disability, or political beliefs. If you need assistance with reading, writing, hearing, etc. under the Americans with Disabilities Act, you may make your needs known to this agency.	
Compliance:	Voluntary		
Penalty:	Permit will not be issued.		

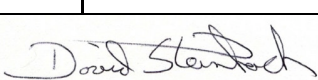
<input type="checkbox"/> Agricultural or wildlife fireworks		<input type="checkbox"/> Articles Pyrotechnic	<input type="checkbox"/> Display Fireworks
<input type="checkbox"/> Special effects manufactured for outdoor pest control or agricultural purposes		<input type="checkbox"/> Public Display	<input type="checkbox"/> Private Display

NAME OF APPLICANT		ADDRESS	AGE (18 or Over)
IF A CORPORATION, NAME OF PRESIDENT		ADDRESS	
IF A NON-RESIDENT APPLICANT, NAME OF MICHIGAN ATTORNEY OR RESIDENT AGENT		ADDRESS	TELEPHONE NUMBER
NAME OF PYROTECHNIC OPERATOR		ADDRESS	AGE (18 or Over)
NO. YEARS EXPERIENCE	NO. DISPLAYS	WHERE	
NAME OF ASSISTANT		ADDRESS	AGE
NAME OF OTHER ASSISTANT		ADDRESS	AGE
EXACT LOCATION OF PROPOSED DISPLAY			
DATE OF PROPOSED DISPLAY		TIME OF PROPOSED DISPLAY	
MANNER AND PLACE OF STORAGE, SUBJECT TO APPROVAL OF LOCAL FIRE AUTHORITIES, IN ACCORDANCE WITH NFPA 1123, 1124 & 1126 AND OTHER STATE OR FEDERAL REGULATIONS. PROVIDE PROOF OF PROPER LICENSING OR PERMITTING BY STATE OR FEDERAL GOVERNMENT			
AMOUNT OF BOND OR INSURANCE (To be set by local government)		NAME OF BONDING CORPORATION OR INSURANCE COMPANY	
ADDRESS OF BONDING CORPORATION OR INSURANCE COMPANY			
NUMBER OF FIREWORKS	KINDS OF FIREWORKS TO BE DISPLAYED		
SIGNATURE OF APPLICANT			

2023

Application for Fireworks Other Than Consumer or Low Impact
Michigan Department of Licensing and Regulatory Affairs
Bureau of Fire Services
P.O. Box 30700
Lansing, MI 48909
(517) 241-8847

*Blank applications for
displays in Dexter
Township must be
obtained at the Township
Offices*

Authority: Compliance: Penalty:	2011 PA 256 Voluntary Permit will not be issued.	The Department of Labor and Economic Growth will not discriminate against any individual or group because of race, sex, national origin, color, marital status, disability, or political beliefs. If you need assistance with reading, writing, hearing, etc. under the Americans with Disabilities Act, you may make your needs known to this agency.	
<input type="checkbox"/> Agricultural or wildlife fireworks <input type="checkbox"/> Special effects manufactured for outdoor pest control or agricultural purposes		<input type="checkbox"/> Articles Pyrotechnic <input checked="" type="checkbox"/> Public Display <input type="checkbox"/> Display Fireworks <input type="checkbox"/> Private Display	
NAME OF APPLICANT David B. Steinbach		ADDRESS 13851 Sauer Dr., Gregory, MI 48137	AGE (18 or Over) 63
IF A CORPORATION, NAME OF PRESIDENT North Lake Area Community Service Organization		ADDRESS 13851 Sauer Dr., Gregory, MI 48137	
IF A NON-RESIDENT APPLICANT, NAME OF MICHIGAN ATTORNEY OR RESIDENT AGENT		ADDRESS	TELEPHONE NUMBER
NAME OF PYROTECHNIC OPERATOR David B. Steinbach		ADDRESS 13851 Sauer Dr., Gregory, MI 48137	AGE (18 or Over) 63
NO. YEARS EXPERIENCE 22	NO. DISPLAYS 22	WHERE North Lake, Dexter Township, MI	
NAME OF ASSISTANT		ADDRESS	AGE
NAME OF OTHER ASSISTANT		ADDRESS	AGE
EXACT LOCATION OF PROPOSED DISPLAY North Lake, Dexter Township, Washtenaw County (See attached map)			
DATE OF PROPOSED DISPLAY July 1, 2023 (Rain Date: 7/2/23)		TIME OF PROPOSED DISPLAY Dusk (approximately 10:00 p.m.)	
MANNER AND PLACE OF STORAGE, SUBJECT TO APPROVAL OF LOCAL FIRE AUTHORITIES, IN ACCORDANCE WITH NFPA 1123, 1124 & 1126 AND OTHER STATE OR FEDERAL REGULATION. PROVIDE PROOF OF PROPER LICENSING OR PERMITTING BY STATE OR FEDERAL GOVERNMENT.			
Product delivered within 24 hours of display. No storage required.			
AMOUNT OF BOND OR INSURANCE (To be set by local government) \$1,000,000		NAME OF BONDING CORPORATION OR INSURANCE COMPANY The Partners Group Ltd	
ADDRESS OF BONDING CORPORATION OR INSURANCE COMPANY 2 Address			
NUMBER OF FIREWORKS	KINDS OF FIREWORKS TO BE DISPLAYED		
	(See Attached List)		
SIGNATURE OF APPLICANT 			

Application for Fireworks Other Than Consumer or Low Impact
Michigan Department of Licensing and Regulatory Affairs
Bureau of Fire Services
P.O. Box 30700
Lansing, MI 48909
(517) 241-8847

*Blank applications for
displays in Dexter
Township must be
obtained at the Township
Offices*

Authority: Compliance: Penalty:	2011 PA 256 Voluntary Permit will not be issued.	The Department of Labor and Economic Growth will not discriminate against any individual or group because of race, sex, national origin, color, marital status, disability, or political beliefs. If you need assistance with reading, writing, hearing, etc. under the Americans with Disabilities Act, you may make your needs known to this agency.	
<div><div><input type="checkbox"/> Agricultural or wildlife fireworks <input type="checkbox"/> Special effects manufacuterd for outdoor pest control or agricultural purposes</div><div><input type="checkbox"/> Articles Pyrotechnic <input checked="" type="checkbox"/> Public Display</div><div><input type="checkbox"/> Display Fireworks <input type="checkbox"/> Private Display</div></div>			
NAME OF APPLICANT Portage Lake Area Community Service Organization		ADDRESS 8789 McGregor Road, Pinckney, MI 48169	AGE (18 or Over)
IF A CORPORATION, NAME OF PRESIDENT Tom Ehman		ADDRESS 8940 Dexter-Pinckney Rd, Pinckney, MI 48169	
IF A NON-RESIDENT APPLICANT, NAME OF MICHIGAN ATTORNEY OR RESIDENT AGENT		ADDRESS	TELEPHONE NUMBER
NAME OF PYROTECHNIC OPERATOR Ken Graham, American Display		ADDRESS 22110 L Drive S, Homer, MI	AGE (18 or Over) 67
NO. YEARS EXPERIENCE 30 +	NO. DISPLAYS 350 +	WHERE Various Michigan Locations	
NAME OF ASSISTANT Gary Locher		ADDRESS 2877 Hillcrest, Pinckney, MI 48169	AGE 67
NAME OF OTHER ASSISTANT		ADDRESS	AGE
EXACT LOCATION OF PROPOSED DISPLAY South Sand Bar - Portage Lake (see attached)			
DATE OF PROPOSED DISPLAY July 5, 2014 (Rain Date: 7/6/14)		TIME OF PROPOSED DISPLAY 10:00 - 10:45 p.m.	
MANNER AND PLACE OF STORAGE, SUBJECT TO APPROVAL OF LOCAL FIRE AUTHORITIES, IN ACCORDANCE WITH NFPA 1123, 1124 & 1126 AND OTHER STATE OR FEDERAL REGULATIONS. PROVIDE PROOF OF PROPER LICENSING OR PERMITTING BY STATE OR FEDERAL GOVERNMENT			
American Display bunker until time of use (within 24 hours of display). No on-site storage required.			
AMOUNT OF BOND OR INSURANCE (To be set by local government) \$1,000,000		NAME OF BONDING CORPORATION OR INSURANCE COMPANY Combined Specialties International, Inc.	
ADDRESS OF BONDING CORPORATION OR INSURANCE COMPANY 205 San Marin Drive, Suite 5, Novato, CA 94945			
NUMBER OF FIREWORKS	KINDS OF FIREWORKS TO BE DISPLAYED		
1200	2.5" to 12" 1.3G Display Shells		
35	1.3G Finale Cakes		
SIGNATURE OF APPLICANT			

Application for Fireworks Other Than Consumer or Low Impact
Michigan Department of Licensing and Regulatory Affairs
Bureau of Fire Services
P.O. Box 30700
Lansing, MI 48909
(517) 241-8847

*Blank applications for
displays in Dexter
Township must be
obtained at the Township
Offices*

Authority:	2011 PA 256	The Department of Labor and Economic Growth will not discriminate against any individual or group because of race, sex, national origin, color, marital status, disability, or political beliefs. If you need assistance with reading, writing, hearing, etc. under the Americans with Disabilities Act, you may make your needs known to this agency.	
Compliance:	Voluntary		
Penalty:	Permit will not be issued.		

<input type="checkbox"/> Agricultural or wildlife fireworks			<input type="checkbox"/> Articles Pyrotechnic	<input type="checkbox"/> Display Fireworks
<input type="checkbox"/> Special effects manufacuterd for outdoor pest control or agricultural purposes			<input checked="" type="checkbox"/> Public Display	<input type="checkbox"/> Private Display

NAME OF APPLICANT Gary Locher		ADDRESS 2877 Hillcrest, Pinckney, MI 48169	AGE (18 or Over) 66
IF A CORPORATION, NAME OF PRESIDENT		ADDRESS	
IF A NON-RESIDENT APPLICANT, NAME OF MICHIGAN ATTORNEY OR RESIDENT AGENT		ADDRESS	TELEPHONE NUMBER
NAME OF PYROTECHNIC OPERATOR Ken Graham, American Display		ADDRESS 22110 L Drive S, Homer, MI	AGE (18 or Over) 66
NO. YEARS EXPERIENCE 30 +	NO. DISPLAYS 350 +	WHERE Various Michigan Locations	
NAME OF ASSISTANT Gary Locher		ADDRESS 2877 Hillcrest, Pinckney, MI 48169	AGE 66
NAME OF OTHER ASSISTANT		ADDRESS	AGE
EXACT LOCATION OF PROPOSED DISPLAY South Sand Bar - Portage Lake (see attached)			
DATE OF PROPOSED DISPLAY July 6, 2013		TIME OF PROPOSED DISPLAY 10:10 - 10:30 p.m.	
MANNER AND PLACE OF STORAGE, SUBJECT TO APPROVAL OF LOCAL FIRE AUTHORITIES, IN ACCORDANCE WITH NFPA 1123, 1124 & 1126 AND OTHER STATE OR FEDERAL REGULATIONS. PROVIDE PROOF OF PROPER LICENSING OR PERMITTING BY STATE OR FEDERAL GOVERNMENT			
American Display bunker until time of use (within 24 hours of display). No on-site storage required.			
AMOUNT OF BOND OR INSURANCE (To be set by local government) \$1,000,000		NAME OF BONDING CORPORATION OR INSURANCE COMPANY Combined Specialties International, Inc.	
ADDRESS OF BONDING CORPORATION OR INSURANCE COMPANY 205 San Marin Drive, Suite 5, Novato, CA 94945			
NUMBER OF FIREWORKS	KINDS OF FIREWORKS TO BE DISPLAYED		
80	2.5" to 12" 1.3G Display Shells		
4	1.3G Finale Cakes		
SIGNATURE OF APPLICANT			

Application for Fireworks Other Than Consumer or Low Impact
Michigan Department of Licensing and Regulatory Affairs
Bureau of Fire Services
P.O. Box 30700
Lansing, MI 48909
(517) 241-8847

*Blank applications for
displays in Dexter
Township must be
obtained at the Township
Offices*

Authority:	2011 PA 256	The Department of Labor and Economic Growth will not discriminate against any individual or group because of race, sex, national origin, color, marital status, disability, or political beliefs. If you need assistance with reading, writing, hearing, etc. under the Americans with Disabilities Act, you may make your needs known to this agency.
Compliance:	Voluntary	
Penalty:	Permit will not be issued.	

<input type="checkbox"/> Agricultural or wildlife fireworks	<input type="checkbox"/> Articles Pyrotechnic	<input type="checkbox"/> Display Fireworks
<input type="checkbox"/> Special effects manufactured for outdoor pest control or agricultural purposes	<input type="checkbox"/> Public Display	<input type="checkbox"/> Private Display

NAME OF APPLICANT		ADDRESS	AGE (18 or Over)
IF A CORPORATION, NAME OF PRESIDENT		ADDRESS	
IF A NON-RESIDENT APPLICANT, NAME OF MICHIGAN ATTORNEY OR RESIDENT AGENT		ADDRESS	TELEPHONE NUMBER
NAME OF PYROTECHNIC OPERATOR		ADDRESS	AGE (18 or Over)
NO. YEARS EXPERIENCE	NO. DISPLAYS	WHERE	
NAME OF ASSISTANT		ADDRESS	AGE
NAME OF OTHER ASSISTANT		ADDRESS	AGE
EXACT LOCATION OF PROPOSED DISPLAY			
DATE OF PROPOSED DISPLAY		TIME OF PROPOSED DISPLAY	
MANNER AND PLACE OF STORAGE, SUBJECT TO APPROVAL OF LOCAL FIRE AUTHORITIES, IN ACCORDANCE WITH NFPA 1123, 1124 & 1126 AND OTHER STATE OR FEDERAL REGULATIONS. PROVIDE PROOF OF PROPER LICENSING OR PERMITTING BY STATE OR FEDERAL GOVERNMENT			
AMOUNT OF BOND OR INSURANCE (To be set by local government)		NAME OF BONDING CORPORATION OR INSURANCE COMPANY	
ADDRESS OF BONDING CORPORATION OR INSURANCE COMPANY			
NUMBER OF FIREWORKS	KINDS OF FIREWORKS TO BE DISPLAYED		
SIGNATURE OF APPLICANT			

2013

Application for Fireworks Other Than Consumer or Low Impact
Michigan Department of Licensing and Regulatory Affairs
Bureau of Fire Services
P.O. Box 30700
Lansing, MI 48909
(517) 241-8847

*Blank applications for
displays in Dexter
Township must be
obtained at the Township
Offices*

Authority:	2011 PA 256	The Department of Labor and Economic Growth will not discriminate against any individual or group because of race, sex, national origin, color, marital status, disability, or political beliefs. If you need assistance with reading, writing, hearing, etc. under the Americans with Disabilities Act, you may make your needs known to this agency.	
Compliance:	Voluntary		
Penalty:	Permit will not be issued.		

<input type="checkbox"/> Agricultural or wildlife fireworks <input type="checkbox"/> Special effects manufactured for outdoor pest control or agricultural purposes	<input type="checkbox"/> Articles Pyrotechnic <input checked="" type="checkbox"/> Public Display	<input type="checkbox"/> Display Fireworks <input type="checkbox"/> Private Display
--	---	--

NAME OF APPLICANT David B. Steinbach	ADDRESS 13851 Sauer Dr., Gregory, MI 48137	AGE (18 or Over) 54
IF A CORPORATION, NAME OF PRESIDENT North Lake Area Community Service Organization	ADDRESS 13851 Sauer Dr., Gregory, MI 48137	
IF A NON-RESIDENT APPLICANT, NAME OF MICHIGAN ATTORNEY OR RESIDENT AGENT	ADDRESS	TELEPHONE NUMBER
NAME OF PYROTECHNIC OPERATOR David B. Steinbach	ADDRESS 13851 Sauer Dr., Gregory, MI 48137	AGE (18 or Over) 54
NO. YEARS EXPERIENCE	NO. DISPLAYS	WHERE
NAME OF ASSISTANT	ADDRESS	AGE
NAME OF OTHER ASSISTANT	ADDRESS	AGE
EXACT LOCATION OF PROPOSED DISPLAY North Lake, Dexter Township, Washtenaw County (See attached map)		
DATE OF PROPOSED DISPLAY July 6, 2013 (Rain Date: 7/7/13)	TIME OF PROPOSED DISPLAY Dusk (approximately 10:00 p.m.)	
MANNER AND PLACE OF STORAGE, SUBJECT TO APPROVAL OF LOCAL FIRE AUTHORITIES, IN ACCORDANCE WITH NFPA 1123, 1124 & 1126 AND OTHER STATE OR FEDERAL REGULATIONS. PROVIDE PROOF OF PROPER LICENSING OR PERMITTING BY STATE OR FEDERAL GOVERNMENT.		
Product delivered within 24 hours of display. No storage required.		
AMOUNT OF BOND OR INSURANCE (To be set by local government) \$1,000,000	NAME OF BONDING CORPORATION OR INSURANCE COMPANY Combined Specialties, Inc.	
ADDRESS OF BONDING CORPORATION OR INSURANCE COMPANY 205 San Marin Drive, Suite 5, Novato, CA 94945		
NUMBER OF FIREWORKS	KINDS OF FIREWORKS TO BE DISPLAYED	
	(See Attached List)	
SIGNATURE OF APPLICANT		

Application for Fireworks Other Than Consumer or Low Impact
Michigan Department of Licensing and Regulatory Affairs
Bureau of Fire Services
P.O. Box 30700
Lansing, MI 48909
(517) 241-8847

*Blank applications for
displays in Dexter
Township must be
obtained at the Township
Offices*

Authority:	2011 PA 256	The Department of Labor and Economic Growth will not discriminate against any individual or group because of race, sex, national origin, color, marital status, disability, or political beliefs. If you need assistance with reading, writing, hearing, etc. under the Americans with Disabilities Act, you may make your needs known to this agency.	
Compliance:	Voluntary		
Penalty:	Permit will not be issued.		
<div><div><input type="checkbox"/> Agricultural or wildlife fireworks</div><div><input type="checkbox"/> Special effects manufacuterd for outdoor pest control or agricultural purposes</div></div> <div><div><input type="checkbox"/> Articles Pyrotechnic</div><div><input checked="" type="checkbox"/> Public Display</div></div> <div><div><input type="checkbox"/> Display Fireworks</div><div><input type="checkbox"/> Private Display</div></div>			
NAME OF APPLICANT Portage Lake Area Community Service Organization		ADDRESS 8789 McGregor Road, Pinckney, MI 48169	AGE (18 or Over)
IF A CORPORATION, NAME OF PRESIDENT Tom Ehman		ADDRESS 8940 Dexter-Pinckney Rd, Pinckney, MI 48169	
IF A NON-RESIDENT APPLICANT, NAME OF MICHIGAN ATTORNEY OR RESIDENT AGENT		ADDRESS	TELEPHONE NUMBER
NAME OF PYROTECHNIC OPERATOR Ken Graham, American Display		ADDRESS 22110 L Drive S, Homer, MI	AGE (18 or Over) 66
NO. YEARS EXPERIENCE 30 +	NO. DISPLAYS 350 +	WHERE Various Michigan Locations	
NAME OF ASSISTANT Gary Locher		ADDRESS 2877 Hillcrest, Pinckney, MI 48169	AGE 66
NAME OF OTHER ASSISTANT		ADDRESS	AGE
EXACT LOCATION OF PROPOSED DISPLAY South Sand Bar - Portage Lake (see attached)			
DATE OF PROPOSED DISPLAY July 6, 2013 (Rain Date: 7/7/13)		TIME OF PROPOSED DISPLAY 10:00 - 10:45 p.m.	
MANNER AND PLACE OF STORAGE, SUBJECT TO APPROVAL OF LOCAL FIRE AUTHORITIES, IN ACCORDANCE WITH NFPA 1123, 1124 & 1126 AND OTHER STATE OR FEDERAL REGULATION. PROVIDE PROOF OF PROPER LICENSING OR PERMITTING BY STATE OR FEDERAL GOVERNMENT			
American Display bunker until time of use (within 24 hours of display). No on-site storage required.			
AMOUNT OF BOND OR INSURANCE (To be set by local government) \$1,000,000		NAME OF BONDING CORPORATION OR INSURANCE COMPANY Combined Specialties International, Inc.	
ADDRESS OF BONDING CORPORATION OR INSURANCE COMPANY 205 San Marin Drive, Suite 5, Novato, CA 94945			
NUMBER OF FIREWORKS	KINDS OF FIREWORKS TO BE DISPLAYED		
1200	2.5" to 12" 1.3G Display Shells		
35	1.3G Finale Cakes		
SIGNATURE OF APPLICANT			

Application for Fireworks Other Than Consumer or Low Impact
Michigan Department of Licensing and Regulatory Affairs
Bureau of Fire Services
P.O. Box 30700
Lansing, MI 48909
(517) 241-8847

*Blank applications for
displays in Dexter
Township must be
obtained at the Township
Offices*

Authority:	2011 PA 256	The Department of Labor and Economic Growth will not discriminate against any individual or group because of race, sex, national origin, color, marital status, disability, or political beliefs. If you need assistance with reading, writing, hearing, etc. under the Americans with Disabilities Act, you may make your needs known to this agency.
Compliance:	Voluntary	
Penalty:	Permit will not be issued.	

<input type="checkbox"/> Agricultural or wildlife fireworks	<input type="checkbox"/> Articles Pyrotechnic	<input type="checkbox"/> Display Fireworks
<input type="checkbox"/> Special effects manufacuterd for outdoor pest control or agricultural purposes	<input checked="" type="checkbox"/> Public Display	<input type="checkbox"/> Private Display

NAME OF APPLICANT Gary Locher	ADDRESS 2877 Hillcrest, Pinckney, MI 48169	AGE (18 or Over) 66
IF A CORPORATION, NAME OF PRESIDENT	ADDRESS	
IF A NON-RESIDENT APPLICANT, NAME OF MICHIGAN ATTORNEY OR RESIDENT AGENT	ADDRESS	TELEPHONE NUMBER
NAME OF PYROTECHNIC OPERATOR Ken Graham, American Display	ADDRESS 22110 L Drive S, Homer, MI	AGE (18 or Over) 66
NO. YEARS EXPERIENCE 30 +	NO. DISPLAYS 350 +	WHERE Various Michigan Locations
NAME OF ASSISTANT Gary Locher	ADDRESS 2877 Hillcrest, Pinckney, MI 48169	AGE 66
NAME OF OTHER ASSISTANT	ADDRESS	AGE
EXACT LOCATION OF PROPOSED DISPLAY South Sand Bar - Portage Lake (see attached)		
DATE OF PROPOSED DISPLAY July 6, 2013	TIME OF PROPOSED DISPLAY 10:10 - 10:30 p.m.	
MANNER AND PLACE OF STORAGE, SUBJECT TO APPROVAL OF LOCAL FIRE AUTHORITIES, IN ACCORDANCE WITH NFPA 1123, 1124 & 1126 AND OTHER STATE OR FEDERAL REGULATION. PROVIDE PROOF OF PROPER LICENSING OR PERMITTING BY STATE OR FEDERAL GOVERNMENT		
American Display bunker until time of use (within 24 hours of display). No on-site storage required.		
AMOUNT OF BOND OR INSURANCE (To be set by local government) \$1,000,000	NAME OF BONDING CORPORATION OR INSURANCE COMPANY Combined Specialties International, Inc.	
ADDRESS OF BONDING CORPORATION OR INSURANCE COMPANY 205 San Marin Drive, Suite 5, Novato, CA 94945		
NUMBER OF FIREWORKS	KINDS OF FIREWORKS TO BE DISPLAYED	
80	2.5" to 12" 1.3G Display Shells	
4	1.3G Finale Cakes	
SIGNATURE OF APPLICANT		



Dexter Area Fire Department

8140 MAIN STREET • DEXTER, MICHIGAN • 48130-1044
TELEPHONE: (734) 426-4500

FIRE CHIEF
DOUGLAS ARMSTRONG

March 13, 2023

Diane Ratkovich
Supervisor
Dexter Township
6880 Dexter Pinckney Rd.
Dexter, MI 48130

Subject: North Lake Fireworks

Ms. Ratkovich:

Dexter Area Fire Department (DAFD) is aware of the fireworks displays July 1st (rain date July 2nd).

Like other fireworks displays within Dexter Township and in our protecting area and having no Fire Protection Ordinance for your Township the role of DAFD is supportive in nature, unless there is an actual event.

DAFD can assure you and the Board we will work with the providers of these fireworks display to ensure they provide safe operations not only for the workers but the public at large. DAFD will increase staffing for these events within our response area as well as we have requested Huron Valley Ambulance provide an additional ambulance for the affected area.

DAFD supports approval of these firework displays.

Regards:

Donald Dettling
Captain/Fire Inspector

Cc/

Doug Armstrong Fire Chief
David Steinbach North Lake Fireworks

SMOKE DETECTORS SAVE LIVES



Dexter Area Fire Department

8140 MAIN STREET • DEXTER, MICHIGAN • 48130-1044
TELEPHONE: (734) 426-4500

FIRE CHIEF
DOUGLAS ARMSTRONG

March 13, 2023

Diane Ratkovich
Supervisor
Dexter Township
6880 Dexter Pinckney Rd.
Dexter, MI 48130

Subject: North Lake Fireworks

Ms. Ratkovich:

Dexter Area Fire Department (DAFD) is aware of the fireworks displays July 1st (rain date July 2nd).

Like other fireworks displays within Dexter Township and in our protecting area and having no Fire Protection Ordinance for your Township the role of DAFD is supportive in nature, unless there is an actual event.

DAFD can assure you and the Board we will work with the providers of these fireworks display to ensure they provide safe operations not only for the workers but the public at large. DAFD will increase staffing for these events within our response area as well as we have requested Huron Valley Ambulance provide an additional ambulance for the affected area.

DAFD supports approval of these firework displays.

Regards:

Donald Dettling
Captain/Fire Inspector

Cc/

Doug Armstrong Fire Chief
David Steinbach North Lake Fireworks

SMOKE DETECTORS SAVE LIVES



WASHTENAW COUNTY OFFICE OF THE SHERIFF



JERRY L. CLAYTON
SHERIFF

2201 Hogback Road ♦ Ann Arbor, Michigan 48105-9732 ♦ OFFICE (734) 971-8400 ♦ FAX (734) 973-4624 ♦ EMAIL sheriffinfo@ewashtenaw.org

MARK A. PTASZEK
UNDERSHERIFF

March 16, 2023

David Steinbach
13851 Sauer Dr
Gregory, MI 48137

Subject: North Lake Fireworks

Mr. Steinbach,

The Washtenaw County Sheriff's Office is aware of your event on July 1st, 2023. Based on the information provided, we foresee no concerns with this event.

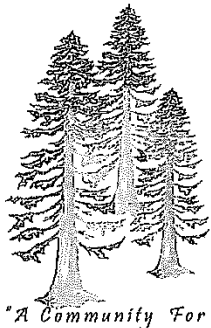
Please feel free to contact the Sheriff's Office should you have any questions or concerns.

Respectfully,

Sgt Nick Krings

Sergeant Nick Krings
Washtenaw County Sheriff's Office
Police Services Division

Cc:
Lt Alan Hunt, WCSO
Diane Ratkovich, Dexter Twp Supervisor



DEXTER TOWNSHIP

6880 DEXTER-PINCKNEY ROAD
DEXTER, MI 48130

TELEPHONE: 734-426-3767

FAX: 734-426-3833

WWW.DEXTERTOWNSHIP.ORG

Required Paper Work for Fireworks (Display)

- ☒ **Operator's License/Permit (FELC) & Pyrotechnic Operator Experience**
- ☒ **Completed fireworks application form #416. After Township Board approval the Supervisor to sign and date**
Number & Types of Fireworks proposed form #417 or an attached list
General plan concerning how display will be conducted including map showing location
- ☒ **Responsible Person Letter of Clearance (FELC)**
- ☒ **Approved Department of Natural Resources (DNR) Marine/Special Event Permit**
- ☒ **Certificate of Insurance showing Dexter Township as additional insured for an amount not less than \$1,000,000.00**
- ☒ **Letter of acknowledgement and approval for the display from supporting Fire Department**
- ☒ **Letter of approval for the display from the Washtenaw County Sheriff Department. This letter should include an acknowledgement of the date and rain date as well as statements indicting the Marine Safety Division and Road Patrol officers will be able to provide adequate safety measures on the water and on the roads.**

2022 Application for Fireworks Other Than Consumer or Low Impact

FOR USE BY LEGISLATIVE BODY
OF CITY, VILLAGE OR TOWNSHIP
BOARD ONLY

DATE PERMIT(S) EXPIRE:

Authority: 2011 PA 256

The LEGISLATIVE BODY OF CITY, VILLAGE OR TOWNSHIP BOARD will not discriminate against any individual or group because of race, sex, religion, age, national origin, color, marital status, disability, or political beliefs. If you need assistance with reading, writing, hearing, etc., under the Americans with Disabilities Act, you may make your needs known to this Legislative Body of City, Village or Township Board.

TYPE OF PERMIT(S) (Select all applicable boxes)

☐ Agricultural or Wildlife Fireworks

☐ Articles Pyrotechnic

☐ Display Fireworks

☒ Public Display

☐ Private Display

☐ Special Effects Manufactured for Outdoor Pest Control or Agricultural Purposes

NAME OF APPLICANT

PLACSO

ADDRESS OF APPLICANT

8930 DEXTER PINCKNEY RD PINCKNEY

AGE OF APPLICANT 18 YEARS OR OLDER
☐ YES ☐ NO

NAME OF PERSON OR RESIDENT AGENT REPRESENTING CORPORATION, LLC, DBA OR OTHER

GARY LOCHER

ADDRESS PERSON OR RESIDENT AGENT REPRESENTING CORPORATION, LLC, DBA OR OTHER

11777 FOREST DR PINCKNEY, MI 734-649-1515

IF A NON-RESIDENT APPLICANT (LIST NAME OF MICHIGAN ATTORNEY OR MICHIGAN RESIDENT AGENT)

ADDRESS (MICHIGAN ATTORNEY OR MICHIGAN RESIDENT AGENT)

TELEPHONE NUMBER

NAME OF PYROTECHNIC OPERATOR

GARY LOCHER

ADDRESS OF PYROTECHNIC OPERATOR

11777 FOREST DR PINCKNEY

AGE OF PYROTECHNIC OPERATOR 18 YEARS OR OLDER
☒ YES ☐ NO

NO. YEARS EXPERIENCE

33

NO. DISPLAYS

WHERE

VARIOUS MICHIGAN AREAS

NAME OF ASSISTANT

ADDRESS OF ASSISTANT

AGE OF ASSISTANT 18 YEARS OR OLDER
☐ YES ☐ NO

NAME OF OTHER ASSISTANT

ADDRESS OF OTHER ASSISTANT

AGE OF OTHER ASSISTANT 18 YEARS OR OLDER
☐ YES ☐ NO

EXACT LOCATION OF PROPOSED DISPLAY

PORTAGE LAKE SOUTH SAND BAR

DATE OF PROPOSED DISPLAY

7/1/23 RAIN DATE 7/2/23

TIME OF PROPOSED DISPLAY

10 PM - 10:35 PM

MANNER AND PLACE OF STORAGE, SUBJECT TO APPROVAL OF LOCAL FIRE AUTHORITIES, IN ACCORDANCE WITH NFPA 1123, 1124 & 1126 AND OTHER STATE OR FEDERAL REGULATIONS. PROVIDE PROOF OF PROPER LICENSING OR PERMITTING BY STATE OR FEDERAL GOVERNMENT

STORAGE MAGAZINE UNTIL TIME OF USE

AMOUNT OF BOND OR INSURANCE (TO BE SET BY LOCAL GOVERNMENT)

2,000,000

NAME OF BONDING CORPORATION OR INSURANCE COMPANY

SCOTTSDALE INS CO.

ADDRESS OF BONDING CORPORATION OR INSURANCE COMPANY

509 W. KOENIG ST. GRAND ISLAND NE 68801

NUMBER OF FIREWORKS

1000

KIND OF FIREWORKS TO BE DISPLAYED (Please provide additional pages as needed)

1.3G DISPLAY SHELLS

40

1.3G DISPLAY CAKES

14

1.4G " "

SIGNATURE OF APPLICANT

Gary Locher

DATE

6/5/23



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

5/23/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Ryder Rosacker McCue & Huston (MGD by Hull & Company) 509 W Koenig St Grand Island NE 68801	CONTACT NAME: Kristy Wolfe PHONE (A/C, No, Ext): 308-382-2330 FAX (A/C, No): 308-382-7109 E-MAIL ADDRESS: kwolfe@ryderinsurance.com
INSURED Gary W Locher 11777 Forest Dr Pinckney, MI 48169	INSURER(S) AFFORDING COVERAGE INSURER A: SCOTTSDALE INS CO INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:

COVERAGES**CERTIFICATE NUMBER:** 1329400688**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC		CPS4042677	4/12/2023	4/12/2024	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB EXCESS LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below Y/N <input type="checkbox"/> N/A					WC STATU-TORY LIMITS <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Regarding the General Liability coverage, Waiver of Subrogation applies to the entities listed below per attached form CG 24 04 when required by written agreement.

Coverage provided per attached form GLS-325s

Additional Insured: PLASCO; Portage Lake Area Community Service Organization with all elected and appointed officials board and other authorities; Dexter Township; Wonderland Marine West; K & M Holding/ Nauti MI; Portage Yacht Club/Midwest Sailing; Jane Wexler

Date of Display: 7/1/23

Rain Date: 7/2/23

CERTIFICATE HOLDER**CANCELLATION**

PLASCO 8955 Dexter Pinckney Rd Pinckney MI 48169	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
--	---

© 1988-2010 ACORD CORPORATION. All rights reserved.



Michigan Department of Natural Resources - Law Enforcement Division

MARINE SPECIAL EVENT APPLICATION AND PERMIT

Issued under authority of Part 801, Marine, Part 811 ORV and Part 821 Snowmobile, of the Natural Resource and Environmental Protection Act, Act 451, P. A. of 1994, as amended. Failure to comply with the provisions of this Act is a misdemeanor and may result in fines and/or imprisonment.

DNR USE ONLY

Permit Number

M-23-44

APPLICANT: This completed and signed application must be received by the appropriate DNR office at least 30 days prior to the event, or the permit may not be authorized. Locations and addresses on next page.

Name of Applicant GARY LOCHER		Sponsoring Organization/Individual/Group PLASCO		Name of Person in Charge of Event	
Street Address 11777 FOREST DR.		Street Address 8930 DEXTER PINCKNEY RD.		Street Address	
City, State, ZIP PINCKNEY, MI 48169		City, State, ZIP PINCKNEY, MI 48169		City, State, ZIP	
Email Address GARYR.LINDE@YAHOO.COM		Email Address		Email Address	
Business Telephone 734-649-1515		Home Telephone		Business Telephone	
Event Date(s) (mm/dd/yyyy) If seasonal, attach proposed schedule 7/1/23 RAIN DATE 7/2/23		Where will "Person in Charge" be during the event? ON SHORE			
Event Starting and Finishing Times 10:10 - 10:45 PM		How can "Person in Charge" be contacted during the event? 734-649-1515			
Type of Event (Check appropriate boxes)					
<input type="checkbox"/> Marine - Pursuant to Section 80164 of Act 451, P.A. of 1994, as amended.					
<input type="checkbox"/> Canoe Race <input type="checkbox"/> Parade <input type="checkbox"/> Hydroplane Race <input type="checkbox"/> Offshore Race <input type="checkbox"/> Sailboat Race <input type="checkbox"/> Motorboat Race <input type="checkbox"/> Water Skiing					
<input checked="" type="checkbox"/> Fireworks* <input type="checkbox"/> Swimming <input type="checkbox"/> Raft Race <input type="checkbox"/> Sailboard <input type="checkbox"/> Other (Specify)					
*Applicant must include copy of Fireworks Display Permit issued by local unit of government.					
<input type="checkbox"/> Off-Road Vehicle (ORV) - Pursuant to Section 81122 of Act 451, P.A. of 1994, as amended.					
<input type="checkbox"/> Bike <input type="checkbox"/> ORV <input type="checkbox"/> Other (specify)					
<input type="checkbox"/> Snowmobile - Pursuant to Section 82119 of Act 451, P.A. of 1994, as amended.					
Location of Event - Body of Water (A map or diagram must be submitted with your application.) PORTAGE LAKE <input checked="" type="checkbox"/> Inland Water <input type="checkbox"/> Great Lakes/Navigable Waters				Township DEXTER	County WASHTENAW
Estimated Number of Vehicles		Number of spectators (if applicable)		Number of Event Participants	
				5	
Do conditions require special law enforcement patrols? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Types of Medical Support Units (if any) WASHTENAW CTY SHERIFF WILL BE HERE			Number of Medical Support Units

APPLICANT: Read all pages and attachments before certification and signature.

CERTIFICATION

I hereby certify that I have read, understand, and agree to abide by the conditions contained on page 2, governing this permit in the conduct of the operations under this permit, and that the information provided is true and accurate to the best of my knowledge.

Applicant Signature *Gary Locher* Date 3/30/23

APPLICANT: Submit completed application along with a map or diagram of the location of the event to the appropriate District office at least 30 days prior to the event or permit may not be authorized. District office locations on next page.

FOR DNR USE ONLY

Investigation Findings & Recommendations	State any problems this event may cause, special equipment the event may require, special enforcement effort that may be required, special use permits, and where they may be obtained.		
Long standing event that has occurred without issue on the Portage Lake Chain for decades. Local PD (water and ground), medical, and fire on site.			
Recommend Approval (COTINGENT) - On receipt of enter fireworks packet from Permittee following approval by Dexter Township (Local UofG)			
CO B. R. Hartleben	#212	Brandon R. Hartleben	05/24/2023
Investigating Officer (please print)	Badge Number	Signature	Date of Investigation (mm/dd/yyyy)

AUTHORIZATION

☒ EVENT IS AUTHORIZED for the date(s) and time(s) specified as long as conditions are complied with prior to and/or during stated event(s). Failure to meet all specified conditions automatically invalidates this permit and may subject permittee to prosecution.

Number of Law Enforcement Patrol Vehicles Authorized _____ Type _____

Special Conditions - See Page 2: 1 ☐ 2 ☐ 3 ☐ 4 ☒ 5 ☒ 6 ☒ 7 ☐ 8 ☒ 9 ☒ 10 ☐ 11 ☐ 12 ☒ 13 ☐

14 ☒ 15 ☒ 16 ☒ Other: _____

☐ EVENT IS NOT AUTHORIZED F/Lt. Todd Szyska
District Law/Permit Supervisor (Please print) Signature *Todd Szyska* Date 5-25-23



WASHTENAW COUNTY OFFICE OF THE SHERIFF



JERRY L. CLAYTON
SHERIFF

2201 Hogback Road ♦ Ann Arbor, Michigan 48105-9732 ♦ OFFICE (734) 971-8400 ♦ FAX (734) 973-4624 ♦ EMAIL sheriffinfo@ewashtenaw.org

MARK A. PTASZEK
UNDERSHERIFF

To: Dexter Township Supervisor

From: Jesse Smith, Senior Marine Deputy

Thru: Alan Hunt, Police Services Lieutenant

Date: May 14th, 2023

RE: Gary Locher-Fireworks Display Organizer

The Washtenaw County Sheriff's Office Marine Safety Division would like to acknowledge that that we are aware of the fireworks display that is intended to be held over Portage Lake in Dexter Township on July 1st, 2023(rain date of July 2nd)

We have worked with Gary Locher for many years in the past. The previous fireworks details have been without incident, which we are hopeful this event will be as well.

If you are in need of any further information please contact me at (734) 660-8432

Sincerely,

Deputy Jesse Smith
Senior Marine Deputy
Washtenaw County Sheriff's Office

*Public Safety – Quality Service – Strong Communities
Serving Washtenaw County since 1823*



Dexter Area Fire Department

8140 MAIN STREET • DEXTER, MICHIGAN • 48130-1044
TELEPHONE: (734) 426-4500

FIRE CHIEF
DOUGLAS ARMSTRONG

May 4, 2023

Diane Ratkovich
Supervisor
Dexter Township
6880 Dexter Pinckney Rd.
Dexter, MI 48130

Subject: Portage Lake Fireworks

Ms. Ratkovich:

Dexter Area Fire Department (DAFD) is aware of the fireworks displays July 1st (rain date July 2nd).

In the absence of a Fire Protection Ordinance in Dexter Township, the role of DAFD will be supportive in nature unless there is an actual event.

DAFD will work with the fireworks providers to ensure they provide safe operations for the workers and the public at large. DAFD will increase staffing during these events within our response area.

DAFD has no concerns related to the approval of this fireworks display. Please feel free to contact us with any questions.

Sincerely,

Douglas Armstrong
Fire Chief

Cc/

Gary Locher Portage Lake Fireworks

SMOKE DETECTORS SAVE LIVES

Federal Explosives License/Permit
(18 U.S.C. Chapter 40)

U.S. GOVERNMENT PRINTING OFFICE: 2011-10-10

In accordance with the provisions of Title XI, Organized Crime Control Act of 1970, and the regulations issued thereunder (27 CFR Part 555), you may engage in the activity specified in this license or permit within the limitations of Chapter 40, Title 18, United States Code and the regulations issued thereunder, until the expiration date shown. **THIS LICENSE IS NOT TRANSFERABLE UNDER 27 CFR 555.53.** See "WARNINGS" and "NOTICES" on reverse.

Direct ATF Correspondence To	ATF - Chief, FELC 244 Needy Road Martinsburg, WV 25405-9431	License/Permit Number	4-MI-093-54-5H-00769
Chief, Federal Explosives Licensing Center (FELC)	<i>Mama Howard</i>	Expiration Date	August 1, 2025
Name LOCHER, GARY W			

Premises Address (Changes? Notify the FELC at least 10 days before the move.)

**2877 HILLCREST
PINCKNEY, MI 48169-**

Type of License or Permit

54-USER OF EXPLOSIVES

Purchasing Certification Statement

The licensee or permittee named above shall use a copy of this license or permit to assist a transferor of explosives to verify the identity and the licensed status of the licensee or permittee as provided by 27 CFR Part 555. The signature on each copy must be an original signature. A faxed, scanned or e-mailed copy of the license or permit with a signature intended to be an original signature is acceptable. The signature must be that of the Federal Explosives Licensee (FEL) or a responsible person of the FEL. I certify that this is a true copy of a license or permit issued to the licensee or permittee named above to engage in the business or operations specified above under "Type of License or Permit."

Mailing Address (Changes? Notify the FELC of any changes.)

**LOCHER, GARY W
2877 HILLCREST
PINCKNEY, MI 48169-**

<i>Gary Locher</i>	<i>OWNER</i>
Licensee/Permittee Responsible Person Signature	Position/Title
<i>GARY LOCHER</i>	<i>6/5/23</i>
Printed Name	Date

Previous Edition is Obsolete LOCHER, GARY W-2877 HILLCREST-48169-4-MI-093-54-5H-00769-August 1, 2025-54-USER OF EXPLOSIVES

ATF Form 5400.14/5400.15 Part 1
Revised September 2011

Federal Explosives License (FEL) Customer Service Information

Federal Explosives Licensing Center (FELC)
244 Needy Road
Martinsburg, WV 25405-9431

Toll-free Telephone Number: (877) 283-3352
Fax Number: (304) 616-4401
E-mail: FELC@atf.gov

ATF Homepage: www.atf.gov

Change of Address (27 CFR 555.54(a)(1)). Licensees or permittees may during the term of their current license or permit remove their business or operations to a new location at which they intend regularly to carry on such business or operations. The licensee or permittee is required to give notification of the new location of the business or operations not less than 10 days prior to such removal with the Chief, Federal Explosives Licensing Center. The license or permit will be valid for the remainder of the term of the original license or permit. **(The Chief, FELC, shall, if the licensee or permittee is not qualified, refer the request for amended license or permit to the Director of Industry Operations for denial in accordance with § 555.54.)**

Right of Succession (27 CFR 555.59). (a) Certain persons other than the licensee or permittee may secure the right to carry on the same explosive materials business or operations at the same address shown on, and for the remainder of the term of, a current license or permit. Such persons are: (1) The surviving spouse or child, or executor, administrator, or other legal representative of a deceased licensee or permittee; and (2) A receiver or trustee in bankruptcy, or an assignee for benefit of creditors. (b) In order to secure the right provided by this section, the person or persons continuing the business or operations shall furnish the license or permit for that business or operations for endorsement of such succession to the Chief, FELC, within 30 days from the date on which the successor begins to carry on the business or operations.

(Continued on reverse side)

Cut Here ✂

Federal Explosives License/Permit (FEL) Information Card	
License/Permit Name: LOCHER, GARY W	
Business Name:	
License/Permit Number: 4-MI-093-54-5H-00769	
License/Permit Type: 54-USER OF EXPLOSIVES	
Expiration:	August 1, 2025
Please Note: Not Valid for the Sale or Other Disposition of Explosives.	



U.S. Department of Justice
Bureau of Alcohol, Tobacco, Firearms and Explosives
Federal Explosives Licensing Center
244 Needy Road
Martinsburg, West Virginia 25405

901090: MH/FLS
5400
File Number: 4MI00769

06/06/2022

SUBJECT: **RESPONSIBLE PERSON LETTER OF CLEARANCE** for:

GARY WAYNE LOCHER

OWNER
(734)878-8972

2877 HILLCREST ,
PINCKNEY, MI 48169

and is ONLY valid under the following Federal explosives license/permit:

4-MI-093-54-5H-00769

LOCHER, GARY W
2877 HILLCREST
PINCKNEY, MI 48169

Dear GARY LOCHER:

You have been approved as a responsible person under the above-listed Federal explosive license or permit. You may lawfully direct the management or policies of the business or operations as they pertain to explosives. You may also lawfully transport, ship, receive or possess explosive materials incident to your duties as a responsible person. **This clearance is only valid under the license or permit referenced above.**

Sincerely,

Marna Howard
Chief, Federal Explosives Licensing Center (FELC)

FELC Customer Service. If you believe that information on your "Letter of Clearance" is incorrect, please return a COPY of the letter to the Chief, Federal Explosives Licensing Center (FELC), with a statement showing the nature of the error. The Chief, FELC, shall correct the error, and return an amended letter to you.

Mail: ATF
Chief, FELC
Attn.: LOC Correction
244 Needy Road
Martinsburg, West Virginia 25405

Fax: 1-304-616-4401
Chief, FELC
Attn.: LOC Correction

Call toll-free: 1-877-283-3352

MI00769-R-05/06/2022-LOCHER-GARY-WAYNE-OWNER

WWW.ATF.GOV

GARY WAYNE LOCHER

Responsible Person Letter of Clearance for:



U.S. Department of Justice
Bureau of Alcohol, Tobacco, Firearms and Explosives
Federal Explosives Licensing Center (FELC)
www.atf.gov

Federal Explosives Licensing Center
244 Needy Road 06/06/2022
Martinsburg, West Virginia 25405
telephone: (877)283-3352 fax: (304)616-4401

NOTICE OF CLEARANCE

for individuals transporting, shipping, receiving, or possessing explosive materials.

ISSUED TO: LOCHER, GARY W

Federal Explosives license/permit no.: 4-MI-093-54-5H-00769

NOTICE DATE: 06/06/2022

Expiration Date: August 1, 2025

Explosives License/Permit Type: 54-USER OF EXPLOSIVES

EXPIRATION DATE: This Notice expires when superseded by a newer Notice which will list all current responsible persons and employee possessors, or when the license or permit expires - whichever comes first.

- 1 **WARNING.** Only those individuals listed below as RESPONSIBLE PERSONS and EMPLOYEE POSSESSORS with a background clearance status of "CLEARED" or "PENDING" are authorized to transport, ship, receive, or possess explosive materials in the course of employment with you.
- 2 **"DENIED" STATUS.** If an employee possessor has a background clearance status of "DENIED", you MUST take immediate steps to remove the employee from a position requiring the transporting, shipping, receiving, or possessing of explosive materials. Also, if the employee has been listed as a person authorized to accept delivery of explosive materials, you MUST remove the employee from such list and immediately, and in no event later than the second business day after such change, notify distributors of such change, as stated in 27 CFR 555.33(a).
- 3 **CHANGE IN RESPONSIBLE PERSONS.** You MUST report any change in responsible persons to the Chief, Federal Explosives Licensing Center, within 30 days of the change and new responsible persons MUST include "appropriate identifying information" as defined in 27 CFR 555.11. Fingerprints and photos are NOT required, however they will be required upon renewal of the license or permit.
- 4 **CHANGE OF EMPLOYEES.** You MUST report any change of employee/possessors to the Chief, FELC, within 30 days. Reports relating to newly hired employees must be submitted on ATF Form 5400.28 for EACH employee.

Premises Address: 2877 HILLCREST
PINCKNEY, MI 48169

Mailing Address:

LOCHER, GARY W
2877 HILLCREST
PINCKNEY, MI 48169

This 'Notice of Clearance' is provided to you as required by 18 U.S.C. 843(h) and MUST be retained as part of your permanent records and be made available for examination or inspection by ATF officers as required by 27 CFR 555.121. If you receive a Notice subsequent to this Notice, this Notice will no longer be valid.

In accordance with 27 CFR 555.33, Background Checks and Clearances, and 27 CFR 555.57, Change of Control, Change in Responsible Persons, and Change of Employees, ATF's Federal Explosives Licensing Center (FELC) has conducted background checks on the individual(s) you identified as a responsible person(s) and an employee/possessor(s) on your application, or reported after the issuance of your license/permit.

The following is a SUMMARY of the results of the background checks conducted on the individuals you reported as responsible persons and employee/possessors. ATF will be notifying ALL individuals listed on this document of their respective status by separate letter mailed to their residence address.

PLEASE BE ADVISED THAT IT IS UNLAWFUL FOR ANY PERSON REFLECTING A STATUS OF "DENIED" TO TRANSPORT, SHIP, RECEIVE, OR POSSESS EXPLOSIVE MATERIALS.

Please carefully review this Notice to ensure that all the information is accurate. If this Notice is incorrect, please return the Notice to the Chief, FELC, with a statement showing the nature of the error(s). The Chief, FELC, shall correct the error, and return a corrected Notice.

Number of RESPONSIBLE PERSON(S) : 1
Number of EMPLOYEE POSSESSOR(S): 0

continued

LAST NAME, First Name, Middle Name Clearance Status

LAST NAME, First Name, Middle Name Clearance Status

RESPONSIBLE PERSONS: 1

0001 LOCHER, GARY WAYNE Cleared

EMPLOYEE POSSESSORS: 0

