

# DEXTER TOWNSHIP

6880 DEXTER-PINCKNEY ROAD DEXTER, MI 48130

TELEPHONE: 734-426-3767 FAX: 734-426-3833 WWW.DEXTERTOWNSHIP.ORG DIANE RATKOVICH
SUPERVISOR
MICHELLE
STAMBOULELLIS
CLERK
MARIS METZ
TREASURER
JEFF MCDOLE
LAURA SANDERS
KAREN SIKKENGA
KAREN NOLTE
TRUSTEES

Board of Trustees Workshop Meeting DAFD Budget & IFC & Budget Meeting Agenda Tuesday, March 8, 2022 6:00 PM

- 1. Call to Order
- 2. Pledge of Allegiance
- 3. Roll Call/Supervisor's Remarks / Conflict of Interest Check
- 4. Approval of the Agenda
- 5. 1<sup>st</sup> Call for Public Comment: (*Please state your name and address and limit comments to 3 minutes. The Board may entertain public comments on agenda items as they come up for discussion.*)
- 6. Presentation and discussion of the Dexter Area Fire Department Budget -Chief Smith
- 7. Presentation and discussion of International Fire Code- Chief Smith
- 8. Review and Discussion of Supervisor Proposed Budget
- 9. 2nd Call for Public Comments
- 10. Other Issues, Comments and Concerns of Board Members & Staff
- 11. Future Agenda Items: Budget Approval
- 12. Adjournment

#### PUBLIC HEARING FOR THE BUDGET PRECEEDS THE BOARD OF TRUSTEE MEETING AT 6PM

The next regularly scheduled monthly meeting of the Dexter Township Board is:

Tuesday, March 15, 2022
Directly following the Public Hearing for the Budget starting at 6 pm
Dexter Township Hall
6880 Dexter Pinckney Road
734-426-3767

The Dexter Township Board will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting upon seven days' notice to the Dexter Township Board.

Individuals with disabilities requiring auxiliary aids or services should contact the Dexter Township Board by writing or calling the Office Manager at the address and phone number printed at the top of this agenda.



# DEXTER AREA FIRE DEPARTMENT

Spending Plan - Fiscal Year 2022

Approved: November 18, 2021

# Dexter Area Fire Department - Budget Objectives for 2022

#### 1. Budget Structure

- 1.1 Maintain a budget consistent with the Michigan Uniform Chart of Accounts.
- 1.2 Ensure adequate fund balance for the beginning of the next fiscal year.
- 1.3 Maintain Apparatus Loan payment of \$136,415.
- 1.4 Reinstate Apparatus Capital Improvement contribution of \$25,000 for one year.
- 1.5 Reinstate Equipment Capital Improvement contribution of \$5000 for one year.

#### 2. Wages

- 2.1 Increase wage structure as established in CBA to include a 3% raise.
- 2.2 Maintain adequate revenue to fund projected overtime for call response, training, and meetings.

#### 3. Benefits

- 3.1 Maintain current benefits for represented employees at the established level by the Collective Bargaining Agreements.
- 3.2 Maintain the pension contribution for employees and DAFD to facilitate funding of liabilities.
- 3.3 Increase holiday pay to 120 hours per year in accorcance with CBA provisions.
- 3.4 Maintain current health, dental, and life insurance benefits.
- 3.5 Maintain an employee health program that provides for annual medical exams that meet or exceed OSHA requirements for all personnel.
- 3.6 Maintain MERS Catch Up funding at \$15,000
- 3.7 Maintain OPEB funding at \$25,000

#### 4. Staffing

- 4.1 Includes funding of 3 positions that were added last year.
- 4.2 Maintain a 56-hour work week schedule for members assigned to emergency services and a 40-hour flex schedule for members assigned to administrative schedules.
- 4.3 Maintain the process of using Paid On Call to fill Platoon shifts under certain conditions.
- 4.4 Maintain a part time Administrative Assistance position that works up to 30 hours per week.
- 4.5 Adds funding for restructure of the organization to include 3 Captians, 3 Lieutenants, and 6 Firefighter Ranks.

#### 5. Operations

5.1 Maintain current level of services provided by the Fire Department.

## **Dexter Area Fire Department - Budget Objectives for 2022**

- 5.2 Address the need for rising maintenance required of older equipment that is in need of repair or replacement.
- 5.3 Maintain contingency funding lines that are indicative of previous years spending levels in areas that cannot be accurately programed for.
- 5.4 Maintain distribution plan for excess annual funds to future equipment and apparatus needs through dedicated Capital Improvement accounts.
- 5.5 Maintain a reserve line to address the purchase of critical equipment by the end of the 2022 budget cycle if grant funding cannot be obtained and/or ensures that matching funding will be available for any grant approvals.
- Maintain adequate funding for training plans and identifies costs associated with all levels of the organization to maintain professional skills and abilities per Federal mandates, State mandates, and other generally recognized industrial standards.
- 5.7 Includes full year funding of the Webster Township Fire Station.

All of these objectives are aimed at maintaining and/or developing programs designed to accomplish our department mission.

## Dexter Area Fire Department - Budget Concerns or Limitations for 2022

#### 1. Wages and Benefits

- The proposed training budget only includes an estimated 72 hours of scheduled hours of training per year. The generally recognized training hours for fire fighters is 288 per year (This does not include EMS training).
- 1.2 Insurance rate increases and cap numbers were not available at the time of the Spending Plan development.
- 1.3 Nation wide response to Covid-19 is still and evolving issue and could drive unforeseen operational cost.

#### 2. Apparatus and Equipment

- 2.1 The department is still in need of an Aerial Apparatus and has little means to obtain one.
- 2.2 Implementing procedural and engineered work arounds when equipment is broken or out of service can create additional liabilities to the organization and increase the training needed to accommodate the changes.
- 2.3 A detailed Capital Improvement or Sustainment Plan has not been implemented to adequately determine the future needs of the department and establish minimal funding required for capital reserves.
- 2.4 Tanker 5-1 is nearing it's end of life despite major repairs in 2020 and 2021.

#### 3. Facilities

- 3.1 The Department and the City are both in need of additional space. The Department is currently using space that is not allocated to them. Rental space may be necessary, but is not included in the budget.
- A new fire station in the City does not appear to be possible for years to come. Adequate living space is needed which could include a double wide type facility constructed next to the current station.

#### 4. Staffing

- 4.1 Adding additional Paid On Call personnel is a lengthy process and may be under estimated.
- While the department has maintained a consistent Paid on Call staff, national trends indicate that the ability of fire departments to recruit and retain "volunteers" will diminish.

#### 5. Operations

- 5.1 Fuel costs are continually changing. Despite the recent drop in costs, the budget line item will remain the same.
- 5.2 Exceedingly high inflation could have a severe impact on the Spending Plan throughout the year.

### Dexter Area Fire Department - Budget Overview

<b>PROJECTED</b>	REVENUES

Total Revenues Projected	\$2,690,693
SPENDING PLAN PROJECTION	NS
Total Personal Services Budget (700)	\$1,839,560
Total Supplies Budget (726)	\$135,210
Total Other Services and Charges Budget (800)	\$470,988
Total Capital Outlays Budget (970)	\$78,520
Total Debt Service and Reserves Allocation (990)	\$166,415
+	
Total Dexter Area Fire Department Budget	\$2,690,693

#### SPENDING PLAN BALANCES

- The current spending plan leaves all existing fund balances in place for pre-paid expenses and initial operations for the following fiscal year.
- It is the DAFD goal to operate the department in a very effective and efficient manner and strive to seek cost savings where possible. If at the end of the spending cycle a positive balance is achieved, the remaining balance will be transferred to as follows:
  - A. Fund Balance not to exceed \$200,000
  - B. 70% to Capital Reserves Apparatus
  - C. 30% to Capital Reserves Equipment
- If non projected events occur throughout the year that cause spending to exceed revenues, the Fire Board will reallocate funds as necessary to create a balance between Operational and Maintenance costs and budget allocation.

P	ast FY Increase	es	]
FY 2016	\$1,855,478	24.02%	_
FY 2017	\$1,929,201	3.92%	
FY 2018	\$2,118,299	9.86%	(2 Year CBA Increase 5.5%)
FY 2019	\$2,168,843	2.39%	(CBA Increase was 2% for wages)
FY 2020	\$2,236,963	3.18%	(Wage increase of 1.5% and Purchase of 2 Engines)
FY 2021	\$2,417,299	8.06%	(CBA 3% Increase, Added 1.5 FTE Positions)
FY 2022	\$2,690,693	11.31%	(CBA 3% Increase, Added 1.5 FTE Positions, Webster Station Costs, Inflation Issues.)

To:

Dexter Township Board

From: Colleen M. Coogan, CPA, CPFO

Date:

March 1, 2022

Re:

Dexter Area Fire Department Budget 2022

December 1999, Dexter Township entered into an interlocal agreement with Webster Township, Lima Township and the Village of Dexter to establish a Dexter Area Fire Department.

This interlocal agreement directs each year's budget to be allocated based on the the number fire runs incurred by each municipality over the immediately preceding Jan-Dec time period. Both the operating and capital budgets are allocated in the same manner. Using a single year run percentage to allocate capital costs is not reasonable. Capital cost allocations should use a more consistent method of allocation - e.g. a weighted average using one of more the of the following figures assessed value, taxable value, number of residents, coverage area.

The Jan to Dec 2022 Fire Department budget exceeds the annual millage collection for the Township by \$32K. The budget has increased by 21.1% or \$187,415 annually for payments to the Fire Department. There are a projected \$1.6 million in reserves that can be used to offset this increase temporarily. The millage expires in 2023.

The board should be aware that the interlocal does not address long term capital needs. The fire chief has a 25 year long term capital needs plan requiring an additional \$560K annually from all the local units. Since a capital component is not included as part of the interlocal budgeting plan - Dexter should add this to their internal long term budgeting plan. However, will the volatility of the cost allocation changes this is difficult to do. The Chief has a modest sum set aside for capital due to grants received during a year that offset budgeted costs or other costs that have come in under budget.

	12/3	12/31/2021		12/31/2020			
					% Wout	Count/Dollar	Percentage
RUNS	Run count	% Wout Shared		Run count	Shared	Change	Change
Dexter City	282	27.70%		264	26.22%	18	1.48%
Dexter Township	412	40.47%		375	37.24%	37	3.23%
Webster Township	324	31.83%		368	36.54%	-44	-4.72%
Shared Events	323			287			
Total	1341			1294			
Total W/Out Shared	1018			1007			
BUDGET		2,690,693					
Other Revenue		(32,814)					
Net Budget		2,657,879					
Dexter Percentage		40.47%					
Dexter Allocation		1,075,684			888,269	187,415	21.10%
Budget Increase Due to Run Percentage Ir						85,908	9.67%
Budget Increase Due to Staff Increase to a	idd a full year of	3.0 FTE Full-Time	<b>Firefig</b>	hters		101,507	11.43%



#### **LEGISLATION**

Jurisdictions wishing to adopt the 2021 International Fire Code as an enforceable set of regulations for the safeguarding of life and property from fire and explosion hazards arising from the storage, handling and use of hazardous substances, materials and devices, and from conditions hazardous to life or property in the occupancy of buildings and premises should ensure that certain factual information is included in the adopting legislation at the time adoption is being considered by the appropriate governmental body. The following sample adoption legislation addresses several key elements, including the information required for insertion into the code text.

## SAMPLE LEGISLATION FOR ADOPTION OF THE INTERNATIONAL FIRE CODE ORDINANCE NO.

An *Ordinance* of the *Township of Dexter*, *Michigan* adopting the 2021 edition of the International Fire Code, regulating, and governing the safeguarding of life and property from fire and explosion hazards arising from the storage, handling and use of hazardous substances, materials, and devices, and from conditions hazardous to life or property in the occupancy of buildings and premises in the *Township of Dexter*, *Michigan*.

The Dexter Township Board of Trustees of the Township of Dexter, Michigan does ordain as follows:

Section 1. That a certain document, three (3) copies of which are on file in the office of the [TITLE OF JURIS-DICTION'S KEEPER OF RECORDS] of *Township of Dexter, Michigan*, being marked and designated as the *International Fire Code*, 2021 edition, including Appendix Chapters *A through N*, as published by the International Code Council, be and is hereby adopted as the Fire Code of the *Township of Dexter* in the State of Michigan regulating and governing the safeguarding of life and property from fire and explosion hazards arising from the storage, handling and use of hazardous substances, materials and devices, and from conditions hazardous to life or property in the occupancy of buildings and premises as herein provided; providing for the issuance of permits and collection of fees therefor; and each and all of the regulations, provisions, penalties, conditions and terms of said Fire Code on file in the office of the [NAME OF JURISDICTION] are hereby referred to, adopted, and made a part hereof, as if fully set out in this legislation, with the additions, insertions, deletions and changes, if any, prescribed in Section 2 of this ordinance.

Section 2. That the following sections are hereby revised:

Section 101.1. Insert: TOWNSHIP OF DEXTER, MI

Section 103.1. Insert: Dexter Area Fire Department

Section 112.4. Insert: one hundred dollars (\$100); five hundred dollars (\$500)

Section 1103.5.3. Deleted.

Section 3. That the geographic limits referred to in certain sections of the 2021 *International Fire Code* are hereby established as follows:

Section 5704.2.9.6.1 (geographic limits in which the storage of Class I and Class II liquids in above-ground tanks outside of buildings is prohibited): *Prohibited in all areas except those zoned industrial.* 

Section 5706.2.4.4 (geographic limits in which the storage of Class I and Class II liquids in above-ground tanks is prohibited): *Prohibited in all areas except those zoned industrial*.

'Section 5806.2 (geographic limits in which the storage of flammable cryogenic fluids in stationary containers is prohibited): *Prohibited in all areas except those zoned industrial.* 

Section 6104.2 (geographic limits in which the storage of liquefied petroleum gas is restricted for the protection of heavily populated or congested areas): *Prohibited in all areas except those zoned industrial*.

Section 4. That [ORDINANCE/STATUTE/REGULATION] No. \_\_\_\_\_ of [NAME OF JURISDICTION] entitled [FILL IN HERE THE COMPLETE TITLE OF THE LEGISLATION OR LAWS IN EFFECT AT THE PRESENT TIME SO THAT THEY WILL BE REPEALED BY SPECIFIC REFERENCE] and all other ordinances or parts of laws in conflict herewith are hereby repealed.

Section 5. That if any section, subsection, sentence, clause, or phrase of this legislation is, for any reason, held to be unconstitutional, such decision shall not affect the validity of the remaining portions of this ordinance. The *Township of Dexter*, *Michigan* hereby declares that it would have passed this law, and each section, subsection, clause, or phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses and phrases be declared unconstitutional.

Section 6. That nothing in this legislation or in the Fire Code hereby adopted shall be construed to affect any suit or proceeding impending in any court, or any rights acquired, or liability incurred, or any cause or causes of action acquired or existing, under any act or ordinance hereby repealed as cited in Section 4 of this law; nor shall any just or legal right or remedy of any character be lost, impaired or affected by this legislation.

Section 7. That the *Township of Dexter Michigan Clerk* is hereby ordered and directed to cause this legislation to be published.

Section 8. That this law and the rules, regulations, provisions, requirements, orders, and matters established and adopted hereby shall take effect and be in full force and effect 30 days from and after the date of its final passage and adoption.

#### LEGISLATION

Jurisdictions wishing to adopt the 2021 International Fire Code as an enforceable set of regulations for the safeguarding of life and property from fire and explosion hazards arising from the storage, handling and use of hazardous substances, materials and devices, and from conditions hazardous to life or property in the occupancy of buildings and premises should ensure that certain factual information is included in the adopting legislation at the time adoption is being considered by the appropriate governmental body. The following sample adoption legislation addresses several key elements, including the information required for insertion into the code text.

# SAMPLE LEGISLATION FOR ADOPTION OF THE INTERNATIONAL FIRE CODE ORDINANCE NO.\_\_\_\_\_

An Ordinance of the Township of Dexter, Michigan adopting the 2021 edition of the International Fire Code, regulating, and governing the safeguarding of life and property from fire and explosion hazards arising from the storage, handling and use of hazardous substances, materials, and devices, and from conditions hazardous to life or property in the occupancy of buildings and premises in the Township of Dexter, Michigan.

The Dexter Township Board of Trustees of the Township of Dexter, Michigan does ordain as follows:

Section 1. That a certain document, three (3) copies of which are on file in the office of the [TITLE OF JURIS-DICTION'S KEEPER OF RECORDS] of Township of Dexter, Michigan, being marked and designated as the International Fire Code, 2021 edition, including Appendix Chapters A through N, as published by the International Code Council, be and is hereby adopted as the Fire Code of the Township of Dexter in the State of Michigan regulating and governing the safeguarding of life and property from fire and explosion hazards arising from the storage, handling and use of hazardous substances, materials and devices, and from conditions hazardous to life or property in the occupancy of buildings and premises as herein provided; providing for the issuance of permits and collection of fees therefor; and each and all of the regulations, provisions, penalties, conditions and terms of said Fire Code on file in the office of the INAME OF JURISDICTION] are hereby referred to, adopted, and made a part hereof, as if fully set out in this legislation, with the additions, insertions, deletions and changes, if any, prescribed in Section 2 of this ordinance.

Section 2. That the following sections are hereby revised:

Section 101.1. Insert: TOWNSHIP OF DEXTER, MI

Section 103.1. Insert: Dexter Area Fire Department

Section 112.4. Insert: misdemeanor; five hundred dollars (\$500); 30 days WHAT IS THIS MONEY FOR AND WHERE DOES IT COME FROM? Thank you for bringing this one up. I actually hud to change it a little bit. I added the term misdemeanor. This section refers to penalties for violations of the code or more often, not following it after it is identified.

Section 1103.5.3. Deleted.

Section 3. That the geographic limits referred to in certain sections of the 2021 *International Fire Code* are hereby established as follows:

Section 5704.2.9.6.1 (geographic limits in which the storage of Class I and Class II liquids in above-ground tanks outside of buildings is prohibited): Prohibited in all areas except those zoned industrial.

Section 5706.2.4.4 (geographic limits in which the storage of Class I and Class II liquids in above-ground tanks is prohibited): Prohibited in all areas except those zoned industrial.

Section 5806.2 (geographic limits in which the storage of flammable cryogenic fluids in stationary containers is prohibited): Prohibited in all areas except those zoned industrial.

Section 6104.2 (geographic limits in which the storage of liquefied petroleum gas is restricted for the protection of heavily populated or congested areas): Prohibited in all areas except those zoned industrial.

? MANY FARMERS HAVE GASOLINE TANKS ON THEIR PROPERTY FOR EQUIPMENT, I ASSUME THIS IS NOT WHAT LIQUIFIED PETROLEUM GAS IS? AM I CORRECT? GASOLINE IS NOT LPG, THEY WOULD NOT BE AFFECTED.

Section 4. That [ORDINANCE/STATUTE/REGULATION] No. of [NAME OF JURISDICTION] entitled [FILL IN HERE THE COMPLETE TITLE OF THE LEGISLATION OR LAWS IN EFFECT AT THE PRESENT TIME SO THAT THEY WILL BE REPEALED BY SPECIFIC REFERENCE] and all other ordinances or parts of laws in conflict herewith are hereby repealed. I do not think that we are repealing anything ???? I don't believe so either, but it is common language just in ease. Your attorney should be able to make a recommendation.

Section 5. That if any section, subsection, sentence, clause, or phrase of this legislation is, for any reason, held to be unconstitutional, such decision shall not affect the validity of the remaining portions of this ordinance. The *Township of Dexter*, *Michigan* hereby declares that it would have passed this law, and each section, subsection, clause, or phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses and phrases be declared unconstitutional.

Section 6. That nothing in this legislation or in the Fire Code hereby adopted shall be construed to affect any suit or proceeding impending in any court, or any rights acquired, or liability incurred, or any cause or causes of action acquired or existing, under any act or ordinance hereby repealed as cited in Section 4 of this law; nor shall any just or legal right or remedy of any character be lost, impaired or affected by this legislation.

Section 7. That the *Township of Dexter Michigan Clerk* is hereby ordered and directed to cause this legislation to be published.

Section 8. That this law and the rules, regulations, provisions, requirements, orders, and matters established and adopted hereby shall take effect and be in full force and effect 30 days from and after the date of its final passage and adoption.

This Page Intentionally Left Blank

# DEXTER TOWNSHIP APRIL 1, 2022 TO MARCH 31, 2024

# **OPERATING AND CAPITAL BUDGET**

## PROPOSED TO BOARD

FOR PUBLIC HEARINGS IN FEBRUARY 2022 & MARCH 2022

#### **BUDGET FAQS**

#### **DEFINITIONS**

- Budget a plan that appropriates money for certain activities
- <u>Appropriations</u> earmark dollars for certain potential uses. Appropriations are not necessarily an authority to spend. At the time of purchase of the goods or services the governing body revisits the decisions
- Balanced Budget Expenses must be less than current revenues <u>plus</u> existing reserves
   <u>Intergeneration Equity</u> tax dollars collected today are to be spent on services for the taxpayer who paid
   those dollars. They are not to be saved to benefit future taxpayers
- <u>Operating Budget</u> dollars used for normal, recurring or one time services that support ongoing operations
- **Capital Budget** dollars used on assets that last for multiple years
- <u>Fund Balance</u> taxpayer dollars collected from prior years that were not spent
   <u>Zero Based Budgeting</u> all expenses must be justified and approved for each new period. Does not build
   upon prior budget but evaluates each service to determine actual need and actual cost.
- <u>ARPA</u> American Rescue Plan Act. Funds received from the Federal Government to assist local governments in providing services.

#### TAXPAYER SERVICE INITIATIVES

- Recycling Service improvements funded
- Two clean-up days funded
- Single hauler Trash service to be researched
- Road Repairs Identified, Funded and Coordination with County implemented
- Audio Visual equipment improvements identified and funded for better recording of board meetings
- Open Space Land Preservation
- Broadband access improvements funded
- Critical Sewer Infrastructure Capital Repairs and Maintenance Funded

#### **BUDGET PROCESS IMPROVEMENTS**

- Taxpayer services prioritized during strategic planning discussions
   Minimum Fund Balance Policy adopted by this board. Anything in excess of the minimum requirements
- available to spend on services to benefit existing taxpayers
- 5 Year Capital plan adopted by this board.
- Zero-based budgeting implemented.
   Improved Readability and Transparency for financial reports by implementing upgraded accounting and

financial reporting actions

2/10/2022 2/24

BUDGET INITIATIVES			BUDGET IMPACT					
TAXPAYER SERVICES AND OPERATIONAL AND CAPITAL INITIATIVES	ТҮРЕ	BUDGET	FY2022	FY2023	FY2024	FY2025	FY2026	FY2027
Recycling Signage & Operations	Non-Recurring	Operations		10,000				
Road Improvements	Non-Recurring	Capital	270,000	600,000	600,000	600,000	600,000	330,000
Road Committee	Recurring	Operations		3,500	3,500	3,500	3,500	3,500
Hire Open Space Consultant	Recurring	Operations	15,000	15,000	7,500	7,500	7,500	7,500
Private Land Owner Land Management Programs	Non-Recurring	Operations		10,000				
Open Space Land Preservation Initial Funding	Non-Recurring	Capital		300,000				
Master Plan - include Single Hauler Trash in Questionnaire	Non-Recurring	Operations	60,000	-				
Single Hauler Trash RFP	Non-Recurring	Operations		3,000				
Provide Life and disability benefits for staff to cover serious illness or inj	u Recurring	Operations		21,600	21,600	21,600	21,600	21,600
Engineering study to expand customer base for sewer services	Non-Recurring	Capital		20,000				
Multi Lakes Capital Improvements	Non-Recurring	Capital	154,000	-				
Technological Upgrades - Purchase BS&A Financial Suite Payroll and	_	•						
Planning Modules	Non-Recurring	Capital		17,000				
Architectural Review of Township Hall	Non-Recurring	Capital		25,000				
Comprehensive Training Schedule for Staff Education	Recurring	Operations		14,650	25,000	20,000	20,000	20,000
Broadband	Non-Recurring	Capital		300,000				
Dexter Township Brand	Non-Recurring	Operations			20,000			
Contingency Reserve for Future Wage Discussion	Non-Recurring	operations		15,000				
Contingency heactive for fixture 110go bisoussies.	Total		229,000	741,250	74,100	49,100	49,100	49,100
	N		484,000	1,285,000	620,000	600,000	600,000	330,000
	Non-Recurring		15,000	69,750	57,600	52,600	52,600	52,600
	Recurring							382,600
	Total		499,000	1,354,750	677,600	652,600	652,600	_

Establish MultiYear Capital Budget
Establish Minimum Fund Balance Policy
New Dept 267 'Legal and Professional'
Combine Dept 413 'Ordinance Admin'Dept 413 into Dept 400 'Planning and Zoning Administration'
Combine Dept 426 'Emergency Preparedness' into Dept 265 'Buildings & Grounds'
Corrected Use 'Capital Outlay' - Dept 901
Split Dues and Professional Development into 2 different account numbers 861.000 & 863.000
Recording Secrectary charged in full to Clerk Dept

RECORDKEEPING & PROCESS CHANGES

# **GENERAL FUND**

**FUND 101** 

2/10/2022 4/24

#### **Fund 101- GENERAL FUND**

The General Fund of the Township finances the main operating activities of the Township.

Property taxes and shared revenue from the state sales tax collections comprise 89% of the revenues for the township's general fund.

Fiscal Year 2023 includes a planned use of reserves for non recurring capital expenditures that will benefit taxapayers for many years. The capital appropriations are the year one of the capital improvement plan.

2/10/2022 5/24

#### Fund 101- GENERAL FUND WAGE DETAIL

	Dept	Annual Salary	Hourly Wage	Wkly Hours	Annual Hours	Total Wages	Taxes and Benefits	Total Wages, Taxes and Benefits
Trustee	101	\$6,180.00		110420		\$24,720.00	\$1,891.08	\$26,611.08
Trastee	101	φ0,100.00				Ψ21,120,00	4.3,	. ,
Supervisor	171	\$37,140.00				\$37,140.00	\$5,441.21	\$42,581.21
		645 140 00				\$37,140.00	\$5,116.21	\$42,256.21
Clerk	215	\$37,140.00	\$25.00	20	1,040	\$26,000.00	\$4,264.00	\$30,264.00
Deputy Clerk			•				\$755.82	\$10,635.82
Recording Secretary			\$20.00	10	494	\$9,880.00	\$133.62	\$10,033.02
Election Management	216		\$25.00	6	312	\$7,800.00	\$596.70	\$8,396.70
Election Chair			\$15.00		124	\$1,860.00	\$142.29	\$2,002.29
Election Worker			\$12.00		1080	\$12,960.00	\$991.44	\$13,951.44
Treasurer	253	\$37,140.00				\$37,140.00	\$5,116.21	\$42,256.21
Deputy Treasurer			\$25.00	24	1,248	\$31,200.00	\$4,661.80	\$35,861.80
Support Staff - Part Time	294		\$25.00	20	1,040	\$26,000.00	\$8,589.00	\$34,589.00
Support Staff - Full Time	294	\$60,000.00				\$60,000.00	\$33,590.00	\$93,590.00
								A0= 41m 41
DZP Salary	400	\$76,442.04				\$76,442.04	\$21,205.50	\$97,647.54
Ord Officer	400		\$25.00	24	1,248	\$31,200.00	\$4,986.80	\$36,186.80
PER Diem								
PC Chair	400		\$100.00		18	\$1,800.00	\$137.70	\$1,937.70
PC Member	400		\$75.00		18	\$8,100.00	\$619.65	\$8,719.65
ZBA Chair	412		\$100.00		8	\$800.00	\$61.20	\$861.20
ZBA Member	412		\$75.00		8	\$2,400.00	\$183.60	\$2,583.60
Board of Review	247		\$100.00		6	\$1,800.00	\$137.70	\$1,937.70
Land Pres. Chair	F245		\$100.00		12	\$1,200.00	\$91.80	\$1,291.80
Land Pres. Member	F245		\$75.00		12	\$5,400.00	\$413.10	\$5,813.10
Dexter Area Fire Dept.	F206		\$75.00		12	\$1,800.00	\$137.70	\$1,937.70
Western Wash. Rec. Auth.	294		\$75.00		12	\$900.00	\$68.85	\$968.85
Wash. County Broadband	294		\$75.00		12	\$900.00	\$68.85	\$968.85
Township Broadband	294		\$75.00		12	\$3,600.00	\$275.40	\$3,875.40
Chelsea Area Cons. Agency	294		\$75.00		12	\$900.00	\$68.85	\$968.85
					_	\$449,082.04	\$99,612.46	\$548,694.50

6/24

CURRENT PROPERTY TAXES   336,070   339,885   340,377   340,000   351,558   PP PROPERTY TAX ADM/COLLECTIONS   649   3,196   3,897   4,150   PROPERTY TAX ADM/NEE*   174,511   221,316   222,440   222,000   229,781   LICKINSES & PERMITS   3,270   10,000   9,100   9,300   10,000   PLANNING REVENUES   1,775   3,000   2,360   3,000   3,000   2,360   3,000   3,000   2,360   3,000   3,000   2,360   3,000   3,000   2,360   3,000   3,000   2,360   3,000   3,000   2,360   3,000   3,000   2,360   3,000   3,000   2,360   3,000   3,000   2,360   3,000   3,000   2,360   3,000   3,000   2,360   3,000   3,000   2,360   3,000   3,000   2,360   2,360   3,000   3,000   2,360   2,360   3,000   3,000   2,360   2,360   3,000   3,000   2,360   2,360   2,360   3,000   3,000   2,360   2,3	DESCRIPTION	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 12/31/21	2021-22 PROJECTED ACTIVITY	2022-23 PROPOSED BUDGET
PROPERTY TAX ADJ/COLLECTIONS	ESTIMATED REVENUES					
PROPERTY TAX ADMIN FEE	CURRENT PROPERTY TAXES	336,070	339,885	340,327	340,000	351,558
LICENSES & PERMITS	PY PROPERTY TAX ADJ/COLLECTIONS	649	9,196	3,897	4,150	
PLANNING REVENUES   1,775   3,000   2,360   3,000   3,000   3,000   2,360   3,000	PROPERTY TAX ADMIN FEE	174,511	221,316	222,440	222,000	229,781
Table   Tabl	LICENSES & PERMITS	<del>9</del> ,270	10,000	9,100	9,300	
LAND DIVISION REVENUES   2,053   5.00   1,900   1,900   5.00     PLANNING DEPOSITS   6,000   250   1,000   250   1,000   1,0	PLANNING REVENUES	1,775	3,000	2,360		3,000
PLANNING DEPOSITS   6,000	ZBA REVENUES	4,050	3,000	1,400	1,600	3,000
Name	LAND DIVISION REVENUES	2,053	500	1,900	1,900	500
PRIVATE ROAD DEPOSITS   100	PLANNING DEPOSITS		6,000			
STATE SHARED REVENUE	LAND DIVISION DEPOSITS		100	250		
CHARGES FOR SERVICES         8,733         9,000         8,728         9,000         9,000           PRIVATE ROAD APPL         1,300         1,300         1,300         1,300         5,000           FINES AND FORFEITS         3,477         5,000         4,404         4,500         5,000           MISTEREST INCOME         15,740         10,000         1,216         1,500         5,000           6900 DEXTER PINCKNEY HOUSE         15,450         13,500         11,600         16,000         15,000           FIRE SUB STATION         4,216         2,000         1,418         1,500         2,000           FIRE SUB STATION         4,216         2,000         1,745			100			100
CHARGES FOR SERVICES   8,733   9,000   8,728   9,000   9,000   PRIVATE ROAD APPL   1,300   1	STATE SHARED REVENUE	534,828	529,910	514,694	600,000	600,000
PRIVATE ROAD APPL   1,300   1,300   1,300   1,100		8,733	9,000	8,728	9,000	9,000
FINES AND FORFEITS		•		1,300	1,300	
INTEREST INCOME   15,740   10,000   1,216   1,500   5,000   6900 DEXTER PINCKNEY HOUSE   15,450   13,500   11,600   16,000   15		3,477	5,000	4,404	4,500	5,000
15,450   13,500   11,600   16,000   15,000   1		•	•		1,500	5,000
FIRE SUB STATION					16,000	15,000
REFUNDS & REIMBURSE         17,275         12,000         1,745           PLANNING REIMBURSEMENTS         525         525           MISC         9,338         500         2,427         2,400         500           CABLE TV FRANCHISE         55,543         52,000         26,662         55,000         55,000           AT&IT/MICH BELL FRANCHISE         771         800         13,390         13,500         15,000           RECYCLE/CLEANUP DAY REVENUE         1,055         1,100         1,000           DONATION FROM PRIVATE PARTY         315         1,236,307         9,627         9,600         10,000           TOTAL ESTIMATED REVENUES         1,205,548         1,236,307         1,179,940         1,297,350         1,315,439           APPROPRIATIONS           Dept 101 - TRUSTEE         5         24,720         25,462         18,025         25,462         24,720           SALARY & WAGES         24,720         25,462         18,025         25,462         24,720           TRAYEL & TRANSPORTATION         63         500         41         500         3,000           PROF DEVELOPMENT         718         1,000         110         1,000         1,000           MISC         1	== * * * * * * * * * * * * * * * * * *				1,500	2,000
PLANNING REIMBURSEMENTS   525						
MISC 9,338 500 2,427 2,400 500 CABLE TV FRANCHISE 55,543 52,000 26,662 55,000 55,000 AT&T/MICH BELL FRANCHISE 771 800 13,390 13,500 15,000 RECYCLE/CLEANUP DAY REVENUE 1,055 1,100 1,000 DONATION FROM PRIVATE PARTY 315 TELECOM ACT 10,959 8,500 9,627 9,600 10,000 TOTAL ESTIMATED REVENUES 1,205,548 1,236,307 1,179,940 1,297,350 1,315,439  APPROPRIATIONS  Dept 101 - TRUSTEE  SALARY & WAGES 24,720 25,462 18,025 25,462 24,720 FICA/MED MATCH 718 1,000 110 1,000 3,000 PROF DEVELOPMENT 718 1,000 110 1,000 5,200 MISC 100 100 100  Dept 171 - SUPERVISOR  SALARY & WAGES 37,142 38,256 27,857 37,140 37,140 LIFE AND DISABILITY 2,000 FICA/MED MATCH 2,000 SUPPLIES 500 395 500 500 FICA/MED MATCH 5,000 500 FICA/MED MATCH 5,000 500 500			,	,		
CABLE TV FRANCHISE 55,543 52,000 26,662 55,000 55,000 AT&T/MICH BELL FRANCHISE 771 800 13,390 13,500 15,000 RECYCLE/CLEANUP DAY REVENUE 1,055 1,100 1,000 DONATION FROM PRIVATE PARTY 315 TELECOM ACT 10,959 8,500 9,627 9,600 10,000 TOTAL ESTIMATED REVENUES 1,205,548 1,236,307 1,179,940 1,297,350 1,315,439 APPROPRIATIONS Dept 101 - TRUSTEE SALARY & WAGES 24,720 25,462 18,025 25,462 24,720 FICA/MED MATCH 718 1,000 110 1,000 3,000 PROF DEVELOPMENT 718 1,000 110 1,000 5,200 MISC 100 100 100 100 100 100 100 100 100 10			500	2,427	2,400	500
AT&T/MICH BEIL FRANCHISE   771   800   13,390   13,500   15,000					•	55,000
RECYCLE/CLEANUP DAY REVENUE   1,005   1,100   1,000						
DONATION FROM PRIVATE PARTY   315   1,0959   8,500   9,627   9,600   10,000		,,,	333	•		
TELECOM ACT   10,959   8,500   9,627   9,600   10,000     TOTAL ESTIMATED REVENUES   1,205,548   1,236,307   1,179,940   1,297,350   1,315,439     APPROPRIATIONS	•	315		2,022	.,	•
TOTAL ESTIMATED REVENUES   1,205,548   1,236,307   1,179,940   1,297,350   1,315,439			8 500	9.627	9.600	10,000
Dept 101 - TRUSTEE         24,720         25,462         18,025         25,462         24,720           FICA/MED MATCH         1,900         1,900         1,900         1,900         3,000           TRAVEL & TRANSPORTATION         63         500         41         500         3,000           PROF DEVELOPMENT         718         1,000         110         1,000         5,200           MISC         100         100         100         100         100           Dept 171 - SUPERVISOR         25,501         27,062         18,176         27,062         34,920           Dept 171 - SUPERVISOR         SALARY & WAGES         37,142         38,256         27,857         37,140         37,140           LIFE AND DISABILITY         2,400           FICA/MED MATCH         500         395         500         500           SUPPLIES         500         395         500         500           TRAVEL & TRANSPORTATION         500         500         500         750						
SALARY & WAGES         24,720         25,462         18,025         25,462         24,720           FICA/MED MATCH         1,900         1         500         3,000           TRAVEL & TRANSPORTATION         63         500         41         500         3,000           PROF DEVELOPMENT         718         1,000         110         1,000         5,200           MISC         100         100         100         100         100           Dept 171 - SUPERVISOR           SALARY & WAGES         37,142         38,256         27,857         37,140         37,140           LIFE AND DISABILITY         2,400           FICA/MED MATCH         2,900         395         500         500           SUPPLIES         500         395         500         500           TRAVEL & TRANSPORTATION         500         500         500         750	APPROPRIATIONS					
FICA/MED MATCH TRAVEL & TRANSPORTATION 63 500 41 500 3,000 PROF DEVELOPMENT 718 1,000 110 1,000 5,200 MISC 100 100 100  Dept 171 - SUPERVISOR SALARY & WAGES 37,142 38,256 27,857 37,140 37,140 LIFE AND DISABILITY FICA/MED MATCH SUPPLIES 500 395 500 500 TRAVEL & TRANSPORTATION 500 500 750	Dept 101 - TRUSTEE					
TRAVEL & TRANSPORTATION         63         500         41         500         3,000           PROF DEVELOPMENT         718         1,000         110         1,000         5,200           MISC         100         100         100         100           Dept 171 - SUPERVISOR           SALARY & WAGES         37,142         38,256         27,857         37,140         37,140           LIFE AND DISABILITY         2,400         2,900         500         500         500           SUPPLIES         500         395         500         500           TRAVEL & TRANSPORTATION         500         500         750	SALARY & WAGES	24,720	25,462	18,025	25,462	
PROF DEVELOPMENT         718         1,000         110         1,000         5,200           MISC         100         100         100         100           Dept 171 - SUPERVISOR           SALARY & WAGES         37,142         38,256         27,857         37,140         37,140           LIFE AND DISABILITY         2,400         2,900         2,900           FICA/MED MATCH         500         395         500         500           TRAVEL & TRANSPORTATION         500         750         100         100	FICA/MED MATCH					
MISC 100 100 100  25,501 27,062 18,176 27,062 34,920  Dept 171 - SUPERVISOR  SALARY & WAGES 37,142 38,256 27,857 37,140 37,140  LIFE AND DISABILITY 2,400  FICA/MED MATCH 2,900  SUPPLIES 500 395 500 500  TRAVEL & TRANSPORTATION 500 100	TRAVEL & TRANSPORTATION	63	500	41		
Dept 171 - SUPERVISOR   SALARY & WAGES   37,142   38,256   27,857   37,140   37,140   LIFE AND DISABILITY   2,400   FICA/MED MATCH   2,900   SUPPLIES   500   395   500   500   TRAVEL & TRANSPORTATION   500   1,20	PROF DEVELOPMENT	718	1,000	110		
Dept 171 - SUPERVISOR           SALARY & WAGES         37,142         38,256         27,857         37,140         37,140           LIFE AND DISABILITY         2,400           FICA/MED MATCH         2,900           SUPPLIES         500         395         500         500           TRAVEL & TRANSPORTATION         500         750         1300         750	MISC		100		.,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	
SALARY & WAGES         37,142         38,256         27,857         37,140         37,140           LIFE AND DISABILITY         2,400         2,400           FICA/MED MATCH         2,900         2,900           SUPPLIES         500         395         500         500           TRAVEL & TRANSPORTATION         500         500         750		25,501	27,062	18,176	27,062	34,920
SALARY & WAGES         37,142         38,256         27,857         37,140         37,140           LIFE AND DISABILITY         2,400         2,400           FICA/MED MATCH         2,900         2,900           SUPPLIES         500         395         500         500           TRAVEL & TRANSPORTATION         500         750         1300         750	Dept 171 - SUPERVISOR					
LIFE AND DISABILITY       2,400         FICA/MED MATCH       2,900         SUPPLIES       500       395       500       500         TRAVEL & TRANSPORTATION       500       500       750	•	37,142	38,256	27,857	37,140	37,140
FICA/MED MATCH         2,900           SUPPLIES         500         395         500         500           TRAVEL & TRANSPORTATION         500         750         1300         1300         1300		,	•			2,400
SUPPLIES         500         395         500         500           TRAVEL & TRANSPORTATION         500         500         750						2,900
TRAVEL & TRANSPORTATION         500         500         750			500	395	500	500
1200					500	750
	PROF DEVELOPMENT	204	500	147	500	1,300

DESCRIPTION	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 12/31/21	2021-22 PROJECTED ACTIVITY	2022-23 PROPOSED BUDGET
NUCC		500		500	500
MISC	37,346	40,256	28,399	39,140	45,490
Dept 209 - ASSESSOR					
ASSISTANT WAGES	1,181	91	46	91	200
SUPPLIES	133	200	(0.40)	200	200
POSTAGE	1,481	2,500	216	2,500	2,500
CONTRACTED SERVICE WAGES	63,860	65,620	43,747	65,620	66,000
CONTRACTED SERVICES	3,412	3,700	235	3,700	
TRAVEL & TRANSPORTATION	225	800		800	
PROF DEVELOPMENT	326	1,300		1,300	
INFO SYSTEM HDW-ASSESSING	780 71,173	74,211	44,244	74,211	68,700
Dept 215 - CLERK					
SALARY & WAGES	37,142	38,256	28,007	37,140	37,140
DEPUTY WAGES	23,242	35,980	23,287	30,000	26,000
RECORDING SECRETARY	1,260	2,900	3,717	6,000	10,000
LIFE AND DISABILITY					4,200
FICA/MED MATCH					6,000
SUPPLIES	300	900	265	900	900
POSTAGE	331	500	115	500	500
TRAVEL & TRANSPORTATION	(365)	1,500		500	1,650
PROF DEVELOPMENT	475	1,800		1,800	4,050
DUES				200	200
MISC		500		500	500
	62,385	82,336	55,391	77,540	91,140
Dept 216 - ELECTION					12,000
ELECTION WORKER WAGES	12,381	500		4 000	12,000
ELECTION MANAGEMENT	10,775	2,000		1,000	7,500
CLERICAL WAGES	1,582				2,000
FICA/MED MATCH	4.050	2 200		2,200	5,000
SUPPLIES	4,958	2,200		2,200	5,000
POSTAGE	3,937 810	2,000 200			1,000
TRAVEL & TRANSPORTATION	910	500			500
PROF DEVELOPMENT	1,156	1,000			1,500
PRINTING/PUBLISHING	350	1,000			2,500
MISC EQUIPMENT	2,845	13,960	12,992	13,960	10,000
EQUIPIVIENT	38,794	22,360	12,992	17,160	44,500
Dept 228 - INFORMATION TECHNOLOGY					
CONTRACTED SERVICES	17,129	27,080	13,357	20,000	20,000
MISC	558	1,500		500	
INFO SYSTEM HDW			55		
INFO SYST SFTWR	482	500	225	500	1,500

DESCRIPTION	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 12/31/21	2021-22 PROJECTED ACTIVITY	2022-23 PROPOSED BUDGET
OFFICE 365 EMAIL AND CALENDAR SUBSCRIPTION - upg			12 627	21,000	21,500
	18,169	29,080	13,637	21,000	21,300
Dept 247 - BOARD OF REVIEW					
CLERICAL WAGES	655	1,000	461	1,000	
PER DIEM	1,920	1,700	175	1,700	1,800
FICA/MED MATCH					150
SUPPLIES	115	350		350	150
TRAVEL & TRANSPORTATION		100		100	
PROF DEVELOPMENT	483				1,850
PRINTING/PUBLISHING	300				
MISC		300		300	
	3,473	3,450	636	3,450	3,950
Dept 253 - TREASURER					
SALARY & WAGES	37,142	38,256	27,857	37,140	37,140
DEPUTY WAGES	26,805	26,033	16,012	25,000	31,200
LIFE AND DISABILITY	,		>> 0 miles (1000)	1200 Annual (190)	4,200
FICA/MED MATCH					5,300
SUPPLIES	719	1,000	2,133	3,000	2,500
POSTAGE	3,092	3,750	2,492	3,750	3,750
CONTRACTED SERVICES	4,264	4,500	2,301	500	4,500
TRAVEL & TRANSPORTATION	311	500	V.E= <b>4</b> . E245×230	500	1,200
PROF DEVELOPMENT	985	1,000	75	500	3,060
DUES		-,		200	200
PRINTING/PUBLISHING			355	3,000	
BANK CHARGE-FOR TAXES	1,181	2,500	1,948	2,500	2,500
INFO SYSTEM HDW	1,568	2,500	864	900	
INFO SYST SFTWR	32	5,000	3,655	3,700	1,000
INTO SISI SI IWIN	76,099	82,539	57,692	80,690	96,550
Dept 265 - BUILDING & GROUNDS					
SUPPLIES	480	700	462	700	700
UTILITIES	6,659	9,000	4,605	9,000	7,500
MISC	655	1,000	32	1,000	1,000
MAINTENANCE	25,178	11,000	9,251	11,000	12,000
CAPITAL IMPROVEMENT	338	500	311	500	<i>*</i>
	7,445	8,900	5,323	8,900	8,900
JANATORIAL	40,755	31,100	19,984	31,100	30,100
Doub 200 - 0000 DEVTED DINOVALLY HOUSE					
Dept 266 - 6900 DEXTER-PINCKNEY HOUSE	334	1,000	334	500	1,000
INSURANCE	334	300	334	500	1,000
UTILITIES	E E07	5,507	1,050	5,800	6,000
MISCELLANEOUS EXPENDITURE-TAX	5,507		1,030	3,000	2,000
MISC	2.012	2,000 4,700	897	4,700	4,000
MAINTENANCE	2,013	4,700		11,000	13,000
	7,854	13,507	2,281	11,000	13,000

DESCRIPTION	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 12/31/21	2021-22 PROJECTED ACTIVITY	2022-23 PROPOSED BUDGET
Dept 267 - LEGAL AND PROFESSIONAL					20,000
ATTORNEY					16,000
AUDITOR					36,000
CONTRACTED SERVICES					25,000
ARCHITECTURAL REVIEW OF TWP HALL LAND MANAGEMENT - PRIVATE LAND OWNER					10,000
SINGLE TRASH HAULER RFP					1,000
ENGINEERING					30,000
EXPAND CUSTOMER BASE FOR SEWER SERVICES					
ACCOUNTING & FINANCE					12,000
LEGAL PROFESSIONAL COST ALLOCATION					(13,600)
ALLOCATE HALF COST BASED ON TOTAL REVENUES.					
F206 18% OF LEGAL/ACCTG/AUDIT					(8,600)
F207 15.5% OF LEGAL/ACCTG/AUDIT					(5,000)
					100,400
Dept 270 - FIRE SUB-STATION PROPERTY					
INSURANCE	3,000	3,300	3,190		
MISC	43	55,000	11,830		
MAINTENANCE	9,055	15,000	7,810		Properly charged to
	12,098	73,300	22,830		the Fire Millage
Dept 276 - CEMETERY		1 000		1 000	500
MISC	44	1,000	4.000	1,000	
MAINTENANCE	1,138	4,800	1,900	3,000	5,000
9	1,182	5,800	1,900	4,000	5,500
Dept 294 - GENERAL GOVERNMENT					
SALARY & WAGES - FT					60,000
CLERICAL WAGES	535	3,200	217		55.00.* Carrier
OFFICE MANAGER WAGES	46,612	67,517	38,811	64,000	26,000
ASSISTANT WAGES	240	0,,02,	,	***********	100000 P 0000000000
PER DIEM	2,800	9,700	4,650	7,000	6,300
LIFE AND DISABILITY	2,000	3,700	1,050	.,,	4,800
FICA/MED MATCH	15,813	27,100	18,004	25,000	6,700
RETIREMENT PLAN	25,385	28,000	20,484	27,400	30,400
	4,263	6,500	1,941	3,000	7,000
SUPPLIES	4,263	800	208	800	800
POSTAGE			3,492	4,800	4,800
TELEPHONE	3,720	4,800	16,698	35,000	4,600
ATTORNEY	8,596	27,000	10,030	20,000	
AUDITOR	15,500	20,000	0.004		8,000
CONTRACTED SERVICES	11,633	14,450	8,981	14,450	6,000
ACCOUNTING & FINANCE		15,000	18,006	23,000	10,000
INSURANCE		19,500	13,885	16,000	18,000
TRAVEL & TRANSPORTATION	10	300	74	300	
PROF DEVELOPMENT	10,029	11,700		2	

DESCRIPTION	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 12/31/21	2021-22 PROJECTED ACTIVITY	2022-23 PROPOSED BUDGET
				44 700	44 700
DUES			8,205	11,700	11,700
PRINTING/PUBLISHING	4,887	4,500	4,374	6,000	4,500
MISC	3,702	7,500	3,706	4,000	5,000
BANK CHARGE	1,832	2,600	140	500	45.000
CONTINGENCY					15,000
INFO SYST SFTWR			3,135	3,200	5,000
BS&A PAYROLL MODULE					244.000
	155,977	270,167	165,011	266,150	214,000
Dept 400 - PLANNING & ZONING ADMINI	STRATION				
SALARY & WAGES - FT					76,500
CLERICAL WAGES	2,472	5,000	706	1,000	
OFFICER WAGES	2,172	5,000			31,200
PER DIEM	8,025	9,900	3,550	5,500	9,900
HEALTH INSURANCE	0,023	3,300	2,773	7,000	8,400
LIFE AND DISABILITY			2,773	,,000	6,000
					9,000
FICA/MED MATCH				300	3,100
RETIREMENT PLAN		100		100	1,000
SUPPLIES	454	100	Ε.Α.	200	300
POSTAGE	154	200	54		300
ATTORNEY	663	3,000	3,835	19,000	
PLANNER	19,325	21,970	12,216	21,970	
ENGINEERING	1,448	6,000	1,995	6,000	2 200
PLANNING CONSULTANT	5,538	20,000	728	60,000	3,000
TRASH HAULER QUESTION W MASTER PLAN PROC	ESS			F00	500
TRAVEL & TRANSPORTATION		500	206	500	
PROF DEVELOPMENT	730	2,000	286	2,000	4,520
DUES				300	300
PRINTING/PUBLISHING	700	1,200	373	1,200	1,200
MISC		1,000	743	1,000	1,000
INFO SYST SFTWR					12,000
BS&A BUILDING MODULE	20.055	70,870	27,259	126,070	167,920
	39,055	70,870	27,239	120,070	107,520
Dept 412 - ZONING BOARD OF APPEALS					
CLERICAL WAGES	1,341	1,000	738	1,000	
PER DIEM	2,725	2,800	1,910	2,800	3,200
FICA/MED MATCH					250
SUPPLIES	579	700		700	700
POSTAGE	104	500	95	500	100
ATTORNEY	3,187	3,000	3,511	3,000	
PLANNING CONSULTANT	11,595	7,683	4,279	7,683	
TRAVEL & TRANSPORTATION	22,000	150	cat 🗸 massani S	150	
PROF DEVELOPMENT	152	200	36	200	
PRINTING/PUBLISHING	1,000	2,500	873	1,000	
I MINTHACAL OPPIDITING	20,683	18,533	11,442	17,033	4,250
	20,003	10,555	11,772	17,000	1,230

DESCRIPTION	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 12/31/21	2021-22 PROJECTED ACTIVITY	2022-23 PROPOSED BUDGET
Dept 413 - ORDINANCE ADMIN	40.004	F2 722	42.004	F2 720	
SALARY & WAGES - FT	46,381	52,739	43,881	52,739	
CLERICAL WAGES	144	1,000	10.100	1,000	
OFFICER WAGES	17,487	28,000	18,106	28,000	Combined into
RETIREMENT PLAN		200	510	300	Planning and Zoning
SUPPLIES	427	300	55	500	Department for
POSTAGE	127	500			greater Transparency
ATTORNEY	3,111	5,000	5,904	12,000 6,000	and Readability on Employee Total Costs
ENGINEERING	4.005	6,000	0.61		Employee Total Costs
TRAVEL & TRANSPORTATION	1,065	2,000	861	1,000	
PROF DEVELOPMENT	228	1,000			
PRINTING/PUBLISHING .	68,543	100 96,639	69,317	101,539	
	00,543	30,003	00,02,		
Dept 426 - EMERGENCY PREPAREDNESS					
INSURANCE	1,068				
MAINTENANCE	7,917			F F00	
CAP IMPR FACILITY			5,425	5,500	Expense added to
	8,985		5,425	5,500	Building Maintenance
Dept 445 - DRAINS - PUBLIC BENEFIT					
AT LARGE DRAINS	2,159	3,000		3,000	3,000
	2,159	3,000		3,000	3,000
Dept 446 - ROADS					
PER DIEM					3,200
FICA/MED MATCH					300
CONTRACTED SERVICES	59,570	73,000	44,057	343,000	60,000
	59,570	73,000	44,057	343,000	63,500
Dept 447 - PRIVATE ROADS					
ATTORNEY		500		500	
ENGINEERING		500		500	
ENGINCERING .		1,000		1,000	
		-,			
Dept 526 - LANDFILL				\$200.00000 May	12 (Bacco) (2007) (Area)
CHEL LANDFILL CONT	5,703	7,200	12,604	7,200	13,000
	5,703	7,200	12,604	7,200	13,000
Dept 774 - COMMUNITY SERVICE SUPPORT					
DEXTER SENIOR CITIZENS, INC	3,000	3,000	3,000	3,000	3,000
CHELSEA SENIOR CITIZENS	3,000	3,000	3,000	3,000	3,000
CS DEXTER HISTORICAL	250	250	250	250	250
WASHTENAW AREA VALUE TRANSIT	11,800	16,700	11,800	16,700	16,700
COMMUNITY CLEAN UP PROGRAMS			3,513	2,500	10,000
BUILDING IMPROVEMENTS		7,500	4,124	7,500	7,500
	18,050	30,450	25,687	32,950	40,450

#### Fund 101- GENERAL FUND

DESCRIPTION	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 12/31/21	2021-22 PROJECTED ACTIVITY	2022-23 PROPOSED BUDGET
Dept 851 - INSURANCE	12.420				Expense added to
INSURANCE .	12,438				General Govt and Building Maintenance
	12,438				Bullating Watthenance
Dept 901 - CAPITAL INPROVEMENTS/INFRAST	RUCTURE				
ROAD IMPROVEMENTS		270,000			600,000
5 YEAR ROAD PLAN					
BROADBAND INFRASTRUCTURE					78,002
GFUND + ARPA = \$300K RESERVE FOR BROADBAND					22.000
INFO COMMUNICATION SYSTEMS					20,000
TOWNSHIP MEETING ROOM AV SYSTEM					698,002
		270,000			698,002
Dept 965 - OTHER FINANCING USES					
TRANSFER TO OPEN SPACE		30,000	511	30,000	
		30,000	511	30,000	
	785,992	1,355,860	639,475	1,319,795	1,759,872
NET REVENUES/APPROPRIATIONS	419,556	(119,553)	540,465	(22,445)	(444,433)
BEGINNING FUND BALANCE	500000000000000000000000000000000000000	3,861,328		3,861,328	
ENDING FUND BALANCE	3,861,322	3,741,775	4,401,793	3,838,883	3,394,450

13/24

**FIRE FUND** 

**FUND 206** 

2/10/2022 14/24

#### Fund 206 - FIRE FUND

DESCRIPTION	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 12/31/21	2021-22 PROJECTED ACTIVITY	2022-23 PROPOSED BUDGET
ESTIMATED REVENUES					
CURRENT PROPERTY TAXES	1,026,504	1,050,404	1,050,000	1,050,000	1,084,650
PY PROPERTY TAX ADJ/COLLECTIONS	20	24,600	1		
INTEREST INCOME	6,413	4,000	771	1,000	4,000
DONATION FROM PRIVATE PARTY	965				
TOTAL ESTIMATED REVENUES	1,033,902	1,079,004	1,050,772	1,051,000	1,088,650
APPROPRIATIONS					
PER DIEM			75		1,800
FICA/MED MATCH					150
CONTRACTED SERVICES			13,790	13,790	
DEXTER	838,782	894,924	666,202	890,000	950,000
MISC	.28	2,000	246		2,000
	838,810	896,924	680,313	903,790	953,950
Dept 267 - LEGAL AND PROFESSIONAL					0.600
LEGAL PROFESSIONAL COST ALLOCATION	*******				8,600 8,600
Dept 270 - FIRE SUB-STATION PROPERTY					
INSURANCE				3,300	5,000
MISC				11,900	5,000
MAINTENANCE					25,000
		,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,		15,200	35,000
	838,810	896,924	680,313	918,990	997,550
NET REVENUES/APPROPRIATIONS	195,092	182,080	370,459	132,010	91,100
BEGINNING FUND BALANCE	1,264,113	1,459,206	1,459,206	1,459,206	1,591,216
ENDING FUND BALANCE	1,459,205	1,641,286	1,829,665	1,591,216	1,682,316

2/10/2022 15/24

# **POLICE FUND**

**FUND 207** 

2/10/2022 16/24

#### Fund 207 - POLICE FUND

DESCRIPTION	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 12/31/21	2021-22 PROJECTED ACTIVITY	2022-23 PROPOSED BUDGET
		~~~~~~~		+ W - W - W - W - W - W - W - W - W - W	
ESTIMATED REVENUES					
INTEREST INCOME			124	125	
DONATION FROM PRIVATE PARTY	570				
CURRENT PROPERTY TAXES	606,201	619,880	620,000	620,000	640,460
PY PROPERTY TAX ADJ/COLLECTIONS	11	14,500	1		
INTEREST INCOME	3,619	1,000	449	1,000	1,000
TOTAL ESTIMATED REVENUES	610,401	635,380	620,574	621,125	641,460
APPROPRIATIONS  Dept 267 - LEGAL AND PROFESSIONAL  LEGAL PROFESSIONAL COST ALLOCATION					5,000 5,000
Dept 301 - POLICE					
CONTRACTED SERVICES	463,410	522,500	410,962	503,312	520,000
MISC	3,881	6,500	4		6,500
	467,291	529,000	410,966	503,312	526,500
TOTAL APPROPRIATIONS	467,291	529,000	410,966	503,312	531,500
NET REVENUES/APPROPRIATIONS	143,110	106,380	209,608	117,813	109,960
BEGINNING FUND BALANCE	,	1,127,401	•	1,127,401	1,245,214
ENDING FUND BALANCE	1,127,402	1,233,781	1,337,009	1,245,214	1,355,174

17/24

# **OPEN SPACE LAND INITIATIVE FUND**

**FUND 245** 

2/10/2022 18/24

#### Fund 245- OPEN SPACE LAND INITIATIVE FUND

The Township Board put together a dedicated group of volunteers to explore the idea of protecting Dexter Township's open spaces and waterways and natural features

This new fund will assist in supporting the success of these endeavors.

Since all initiatives in this area will support future generations the board determined dedicating a portion of the Federal money received from the American Rescue Plan Act toward open space land inititiatives was fiscally prudent.

The board has also approved, at the recommendation of the committee, that a question to the taxpayers be put on the ballot to determine the support for any additional open space funding.

2/10/2022 19/24

#### Fund 245 - OPEN SPACE LAND INITIATIVE

DESCRIPTION	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 12/31/21	2021-22 PROJECTED ACTIVITY	2022-23 PROPOSED BUDGET
22301111311					
ESTIMATED REVENUES					
TRANSFER IN		30,000		30,000	300,000
TOTAL ESTIMATED REVENUES		30,000		30,000	300,000
TOTAL ESTIMATED REVENUES		55,555		= 200.0	
ADDROUDIATIONS					
APPROPRIATIONS					
Dept 294 - GENERAL GOVERNMENT					6,600
PER DIEM					550
FICA/MED MATCH		30,000		15,000	15,000
CONTRACTED SERVICES		30,000		15,000	22,150
		30,000		15,000	22,233
	TO LICTURE				
Dept 901 - CAPITAL INPROVEMENTS/INFRAST	RUCTURE				300,000
OPEN SPACE PURCHASES					300,000
					300,000
		20.000		15,000	322,150
TOTAL APPROPRIATIONS		30,000		13,000	322,130
				15,000	(22,150)
NET REVENUES/APPROPRIATIONS				13,000	15,000
BEGINNING FUND BALANCE				15,000	(7,150)
ENDING FUND BALANCE				13,000	(7,130)

20/24

# GRANTS FUND AMERICAN RESCUE PLAN ACT

**FUND 285** 

2/10/2022 21/24

#### Fund 285- GRANT - AMERICAN RESCUE PLAN ACT

The American Rescue Plan Act is a Federal program launched by the Biden Administration in response to lost revenue due to the COVID 19 pandemic.

Dexter Township will receive 'Revenue Replacement' funds in the amount of \$685,998 over the next two years. Since these funds are financed by debt at the federal level that will be paid by future generations, the Dexter Township Board determined these funds should be spent on projects that will benefit future generations.

The Board has initially dedicated the ARPA federal grant money as follows:

	ARPA
AVAILABLE FUNDS FOR NON RECURRING	685,998
NON-RECURRING EXPENDITURES	
Open Space Land Preservation	300,000
Broadband Access	221,998
WWTP Capital Improvements	84,000
Copper Meadows Pump	45,000
Silver Lake Pump	25,000
Legal & Professional	10,000
EGG CATTO COSTONAL	685,998

## Fund 285 - GRANT - AMERICAN RESCUE PLAN ACT

DESCRIPTION	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 12/31/21	2021-22 PROJECTED ACTIVITY	2022-23 PROPOSED BUDGET
ESTIMATED REVENUES					
OTHER FEDERAL GRANTS		342,999	342,999		
TOTAL ESTIMATED REVENUES		342,999	342,999	342,999	342,999
APPROPRIATIONS Dept 191 - FINANCE AND ACCOUNTING				4 000	F 017
ACCOUNTING & FINANCE		7,500 7,500	4,083 4,083	4,083 4,083	5,917 5,917
SEWER EXPENSES BROADBAND INFRASTRUCTURE		154,000	,	154,000	221,998
BROADBAND IN RASTROCTORE		154,000		154,000	221,998
TRANSFER OUT					300,000 300,000
TOTAL APPROPRIATIONS	3. <b></b>	161,500	4,083	158,083	527,915
REVENUES-APPROPRIATIONS BEGINNING FUND BALANCE		181,499	338,916	184,916	( <mark>184,916)</mark> 184,916
ENDING FUND BALANCE		181,499	338,916	184,916	0

# DEXTER CHARTER TOWNSHIP CAPITAL EXPENDITURE PLAN

Reinfiliation/Replacement   Cheeral Government	TYPE	DESCRIPTION	FUNDS	2022 BUDGET	2023 BUDGET	2024 FORECAST	2025 FORECAST	2026 FORECAST	2027 FORECAST	TOTAL
GEN         270,000         600,000         600,000         600,000           GEN         25,000         130,000         600,000         600,000           GEN         300,000         78,002         730,000         600,000         600,000           ARPA         78,002         730,000         600,000         600,000         600,000           GEN         20,000         730,000         -         -         -         -           ARPA         45,000         -         -         -         -         -           ARPA         45,000         20,000         -         -         -         -           ARPA         25,000         -         -         -         -         -           ARPA         25,000         -         -         -         -         -           ARPA         25,000         -         -         -         -         -           424,000         1,265,000         -         -         -         -         -		nment	Assessment of the contract of							T
GEN         270,000         600,000         600,000         600,000           GEN         25,000         130,000         600,000         600,000           ARPA         300,000         730,000         730,000         600,000           ARPA         221,998         78,002         600,000         600,000           GEN         270,000         730,000         600,000         600,000           ARPA         84,000         20,000         -         -         -           ARPA         45,000         -         -         -         -           ARPA         25,000         -         -         -         -           ARPA         25,000         -         -         -         -           ARPA         25,000         -         -         -         -         -           4RPA         45,000         -         -         -         -         -         -           ARPA         25,000         -         -         -         -         -         -         -	Rehabilitation	/Replacement	ANA							
GEN     25,000     130,000       GEN     300,000       ARPA     300,000       ARPA     78,002       GEN     78,000       ARPA     78,000       GEN     20,000       GEN     20,000       ARPA     84,000       ARPA     84,000       ARPA     25,000       ARPA     25,000       ARPA     25,000       424,000     1,265,000       730,000     -	Roads	MARKET TO THE TOTAL TO THE TOTAL TOT	GEN	270,000	600,000	900,009				3,000,000
GEN     20,000       ARPA     300,000       ARPA     221,998       GEN     78,002       ARPA     78,002       GEN     270,000       1,245,000     730,000       GEN     20,000       ARPA     84,000       ARPA     84,000       ARPA     84,000       ARPA     25,000       ARPA     154,000       20,000     -       -     -       -     -       -     -       -     -       -     -       -     -       -     -       -     -       -     -       -     -       -     -       -     -       -     -       -     -       -     -       -     -       -     -       -     -       -     -       -     -       -     -       -     -       -     -       -     -       -     -       -     -       -     -       -     -       -     -	Building L	Jpgrade/Remodel	GEN		25,000	130,000				155,000
ARPA ARPA ARPA GEN  GEN  GEN  GEN  GEN  GEN  GEN  GEN	Township	AV System	GEN	***************************************	20,000					20,000
ARPA ARPA ARPA ARPA GEN  GEN  CAN GEN  GEN  GEN  GEN  GEN  GEN  ARPA ARPA ARPA ARPA ARPA ARPA ARPA AR	New and Exp	ansion								
ARPA 221,998 GEN 78,002 GEN 270,000 1,245,000 730,000 600,000 600,000  GEN 20,000 ARPA 84,000 ARPA 45,000 ARPA 45,000 ARPA 155,000 ARPA 155,000 ARPA 155,000 ARPA 65,000 ARPA 65,000 ARPA 65,000 ARPA 730,000 ARPA 730,000 ARPA 66,000 ARPA 66,000 ARPA 66,000 ARPA 730,000 ARPA 730,000 ARPA 66,000 ARPA 66,000 ARPA 730,000 ARPA 66,000 ARPA 66,000 ARPA 730,000 ARPA 66,000	Open Spac	e Land Preservation	ARPA		300,000					300,000
GEN       78,002       730,000       730,000       600,000       600,000       600,000         ARPA       20,000       -       -       -       -         ARPA       84,000       -       -       -       -         ARPA       45,000       -       -       -       -         424,000       20,000       -       -       -       -         424,000       1,565,000       -       -       -       -       -	Broadband	Access	ARPA		221,998					221,998
ZT0,000         1,245,000         730,000         600,000         600,000           GEN         -         -         -         -         -           ARPA         84,000         84,000         -         -         -         -           ARPA         84,000         -         -         -         -         -         -           ARPA         84,000         -         -         -         -         -         -         -         -         -         -         -         -         -         -         -         -         -         -         -         -         -         -         -         -         -         -         -         -         -         -         -         -         -         -         -         -         -         -         -         -         -         -         -         -         -         -         -         -         -         -         -         -         -         -         -         -         -         -         -         -         -         -         -         -         -         -         -         -         -         -         -         - </td <td>Broadband</td> <td>Access</td> <td>GEN</td> <td></td> <td>78,002</td> <td></td> <td></td> <td></td> <td></td> <td>78,002</td>	Broadband	Access	GEN		78,002					78,002
Expenditures	Total General	Govt Capital Expenditures		270,000	1,245,000	730,000				3,775,000
Expenditures	Fire Departme	ent							· · ·	*
Expenditures	Rehabilitation	/Replacement								-
Expenditures	New and Exp	ansion								
Expansion         20,000           Ision of Multi Lake Services         GEN         20,000           placement         ARPA         84,000           Improvements         ARPA         45,000           wws Pump         ARPA         45,000           mp         ARPA         25,000           mp         154,000         20,000           al Expenditures         154,000         20,000           Apital Expenditures         424,000         1,265,000         730,000         600,000	Total Fire Cap	oital Expenditures		11	1	L		•		•
Expansion         Expansion           Ision of Multi Lake Services         GEN         20,000           placement         ARPA         84,000           nws Pump         ARPA         45,000           my         ARPA         25,000           mp         ARPA         25,000           al Expenditures         154,000         20,000           Apital Expenditures         424,000         1,265,000         600,000         600,000		A control of the cont								
ces         GEN         20,000           ARPA         84,000         84,000           ARPA         45,000            ARPA         25,000            424,000         1,265,000         730,000         600,000	Sewer and Wa	ıter					- WALESTON			i delita di constanti di consta
ces         GEN         20,000           ARPA         84,000         84,000           ARPA         45,000            ARPA         25,000            154,000         1,265,000            424,000         1,265,000         730,000         600,000	New Equipm	ent & Expansion	****			Para Antonia				Live Marine and
ARPA     84,000       ARPA     45,000       ARPA     25,000       154,000     20,000       -     -       424,000     1,265,000     730,000     600,000	Explore E.	xpansion of Multi Lake Services	GEN	The state of the s	20,000		LAWARATORY	***************************************		20,000
ARPA     84,000       ARPA     45,000       ARPA     25,000       I54,000     20,000       -     -       -     -       424,000     1,265,000     730,000     600,000	Rehabilitation	n/Replacement								
ARPA 45,000  ARPA 25,000  154,000 20,000	WWTP C	apital Improvements	ARPA	84,000						84,000
ARPA 25,000 154,000 20,000	Copper M	eadows Pump	ARPA	45,000						45,000
154,000 20,000	Silver Lak	e Pump	ARPA	25,000			10.00			25,000
154,000 20,000				The state of the s			i i i i i i i i i i i i i i i i i i i		- Antonior	
$424,000 \qquad 1,265,000 \qquad 730,000 \qquad 600,000 \qquad 600,000$	Total S&W C	apital Expenditures		154,000	20,000	ı	•		į.	174,000
424,000 1,265,000 730,000 600,000 600,000										
	Total Townsh	ip Capital Expenditures		424,000	1,265,000	730,00			144	3,949,000