

DEXTER TOWNSHIP

6880 DEXTER-PINCKNEY ROAD
DEXTER, MI 48130

TELEPHONE: 734-426-3767

FAX: 734-426-3833

WWW.DEXTERTOWNSHIP.ORG

DIANE RATKOVICH
SUPERVISOR

MICHELLE
STAMBOULELLIS
CLERK

MARIS METZ
TREASURER

JEFF MCDOLE
LAURA SANDERS
KAREN SIKKENG
KAREN NOLTE
TRUSTEES

Board of Trustees – Meeting Agenda

21 December 2021 – 7:00 PM

AMENDED

1. Call to Order
2. Pledge of Allegiance
3. Roll Call/Supervisor's Remarks / Conflict of Interest Check
4. 1st Call for Public Comment: *(Please state your name and address and limit comments to 3 minutes. The Board may entertain public comments on agenda items as they come up for discussion.)*
5. Approval of the Agenda
6. Approval of the Minutes
 - A. Special Meeting of the Township Board – November 9, 2021
 - B. Regular Meeting of the Township Board – November 16, 2021
7. Reports (Oral presentation)
8. Unfinished Business
9. New Business
 - A. Presentations/Resolutions
 - 1) Trumpet Swan Control Program – Ratkovich
 - 2) Resolution to Appoint Building Official to the Chelsea Area Construction Agency – Introduction by Jim Drolett
 - B. Guidelines for Open Meetings Act Communications –Roberts/ Ratkovich
 - C. Resolutions
 - 1) Resolution to Establish a Standard for Petitions for Lake Improvement Projects - Ratkovich
 - 2) Resolution to Dedicate a Portion of the Township's American Rescue Plan Act Grant Revenue to Capital Improvements in the Multi-Lakes Water and Sewer Authority - Ratkovich
 - 3) Resolution to Adopt Poverty Exemption Income Guidelines and Asset Test for the 2022 Tax Year – Ratkovich
 - 4) Resolution to Approve the 3Q Budget Amendments - Ratkovich
 - D. Open Space and Land Preservation Committee
 - 1) Approval to Approve the OSLP Consultant to Apply to the State of Michigan Agricultural Preservation Fund – Stamboulellis/Sanders
 - 2) Approve the Conservation Easement Monitoring Policy as Recommended by the OSLP – Stamboulellis/Sanders
 - E. Approval of New Board and Committee Assignments – Ratkovich
 - F. Acceptance of the Resignation of Jay Holland from the Zoning Board of Appeals
 - G. Second Reading and Vote for Ordinance No. 43 Medical Marihuana Caregivers Draft Ordinances – Ratkovich/Rohr
 - H. Recommendation to Change the Time of the Regular Meeting of the Dexter Township Board of Trustees – Ratkovich
 - I. Recommendation that Mark Roberts Meet with Township Staff and Township Board Members for Planning and Education – Ratkovich
10. Authorization of Payments
 - A. General, Fire, Police, Fire Sub-Station, Multi-Lakes Enterprise & Agency Fund Payments – Michelle Stamboulellis – *Second run to be distributed at Board meeting*

11. 2nd Call for Public Comment
12. Other Issues, Comments and Concerns of Board Members & Staff
13. Future Agenda Items
 - A. Lake Speed Limit
 - B. International Safety Code
14. Adjournment
15. The next regularly scheduled monthly meeting of the Dexter Township Board is:

Tuesday, January 18, 2022

Attachments – Township: *NOTE:* Listed items are attached to the packets for Board members and posted on the Township website. Others can obtain copies of the reports by making a request to Township staff.

1. ***Supervisor's Report– Revenue & Expenditures Report***
 2. Clerk's Report
 3. ***Treasurer's Report***
 4. Trustees' Report
 5. *Assessor's Report – (No Report)*
 6. ***Director of Planning & Zoning Report / Zoning Board of Appeals Report***
 7. ***Planning Commission Report***
 8. *Personnel Policy Committee Report – (No report)*
 9. Open Space and Land Preservation Report
 10. Dexter Township Senior Center Report
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Attachments – Other: *Listed items are attached to the packets for Board members, and posted on the Township website. Others can obtain copies of the reports by making a request to Township staff, or to originating entity.*

11. Chelsea Area Construction Agency (Draft Minutes)
12. Chelsea Area Fire Authority Report
13. Chelsea Area Planning/Dexter Area Regional Team Report
14. ***Chelsea District Library (Agenda & Minutes)***
15. ***Dexter Area Fire Department***
16. Dexter District Library (Minutes)
17. ***Huron River Watershed Council***
18. Multi-Lakes Sewer Authority Report
19. Portage-Base Sewer Authority (Agenda)
20. Washtenaw Area Transportation Study (WATS) Report
21. ***Washtenaw Area Value Express (WAVE) Report (Draft Minutes and FY Budget)***
22. Washtenaw Broadband Initiative (Agenda)
23. Washtenaw County Road Commission (Agenda & Report)
24. Washtenaw County Sheriff Traffic Counts
25. ***Western Washtenaw Recycling Authority (Minutes)***

The Dexter Township Board will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting upon seven days' notice to the Dexter Township Board.

Individuals with disabilities requiring auxiliary aids or services should contact the Dexter Township Board by writing or calling the Office Manager at the address and phone number printed at the top of this agenda.

Diane Ratkovich
Supervisor
Michelle Stambourellis
Clerk
Maris Metz
Treasurer,
Jeffrey McDole
Karen Nolte,
Laura Sanders,
Karen Sikkenga,
Trustees

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www.dextertownship.org

SPECIAL MEETING OF THE DEXTER TOWNSHIP BOARD TUESDAY NOVEMBER 9, 2021 7:00 PM

Location: In accordance with the provision of the amended Open Meetings Act, the meeting was a "virtual" meeting held over Zoom videoconferencing and was properly noticed and open to the public via computer or phone.

CALL to ORDER: Supervisor Ratkovich called the meeting to order at 7:00 PM.

PLEDGE of ALLEGIANCE: Recited by all.

ROLL CALL/CONFLICT of INTEREST: Present – Ratkovich, Stambourellis, Metz, Sanders, Nolte, McDole, and Sikkenga. Absent – None.

Also present: Colleen Coogan & Ryan Clark, Woodhill Consultants; and Janis Miller, Recording Secretary.

No one had a conflict of interest.

1st CALL TO THE PUBLIC: Opened 7:02 PM No public present. Closed 7:02 PM

APPROVAL of the AGENDA: With no additions or corrections the Board approved the agenda by voice vote.

WORKSHOP MEETING: Presentation/discussion led by Colleen Coogan from Woodhill Consultants to lead us through Step 2: Priorities/Timelines and Costs of Strategic Planning.

Discussion: Translating goals to action. Planning a long term/short term budget. Putting together a 10-year Capital Plan, which is separate from Operating funds. Turning the Strategic Plan into an Implementation Plan. Township Strategic Goals: Good Government, Environmental Stewardship, Communication, and Community Enrichment. Setting a time line for each goal to result in cash flow. ARP funds distribution. Look at the Action Items and then commit dollar amounts for each. Priorities include: Roads, Broadband, Land Preservation, Sewers, and Trash/Recycling. Use of Community Initiative Budgeted Funds and where to find local matching funds.

Conclusion: Colleen will provide a matrix for the next Board of Trustees workshop in December.

2nd CALL TO THE PUBLIC:

Opened 7:26 PM

Chief Smith, DAFD

He stated that since the Boards of both Webster Township and Dexter Township meet the same night's he has alternated between attending the two. Chief Smith also stated the Strategic Plan impacts the Dexter Area Fire Department with; 1) good government planning including adoption of the proposed Fire Code, and 2) communication including more cell towers to support first responders.

Closed 7:30 PM

OTHER ISSUES, COMMENTS and CONCERNS of BOARD MEMBERS & STAFF:

None.

ADJOURNMENT: Motion by Nolte, second by Metz, to adjourn the meeting. All ayes, motion carried. The meeting was **adjourned** at 7:31 PM.

Respectfully Submitted,

Michelle Stamboulellis, Clerk

Dexter Township

I, THE UNDERSIGNED, MICHELLE STAMBOULELLIS, THE DULY QUALIFIED CLERK FOR THE TOWNSHIP OF DEXTER, WASHTENAW COUNTY, MICHIGAN, DO HEREBY CERTIFY THAT THE FORGOING IS A TRUE AND COMPLETE COPY OF CERTAIN PROCEEDINGS TAKEN BY THE DEXTER TOWNSHIP BOARD OF TRUSTEES AT A REGULAR BOARD MEETING HELD ON THE 9TH DAY OF NOVEMBER 2021 AND THAT THE FORGOING MINUTES ARE THE DRAFT MINUTES FOR THE MEETING HELD ON THE 16TH DAY OF NOVEMBER, 2021.

MICHELLE STAMBOULELLIS, CLERK, DEXTER TOWNSHIP

Diane Ratkovich
Supervisor
Michelle Stamboullis
Clerk
Maris Metz
Treasurer,
Jeffrey McDole
Karen Nolte,
Laura Sanders,
Karen Sikkenga,
Trustees

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MEETING OF THE DEXTER TOWNSHIP BOARD TUESDAY NOVEMBER 16, 2021 7:00 PM

Location: In accordance with the provision of the amended Open Meetings Act, the meeting was a "virtual" meeting held over Zoom videoconferencing and was properly noticed and open to the public via computer or phone.

CALL to ORDER: Supervisor Ratkovich called the meeting to order at 7:02 PM.

PLEDGE of ALLEGIANCE: Recited by all.

ROLL CALL: Present – Ratkovich, Stamboullis, Metz, Sanders, Nolte, McDole, and Sikkenga.

Absent – None.

Also present: Mark Roberts, Attorney; David Rohr, Director of Zoning and Planning,
and Janis Miller, Recording Secretary.

SUPERVISOR'S REMARK/CONFLICT OF INTEREST:

Trustee Sanders stated her property is adjacent to the Hillside Acres/Doletzky development and as there is no financial gain on her part, she said she could make a fair decision.

1st CALL TO THE PUBLIC:

Opened 7:04 PM

No one in attendance offered comments.

Supervisor Ratkovich read comments submitted by resident Kurt Kowalski, 14318 Edgewater Drive

He was concerned about lake levels on several occasions this year due to heavy rains and the resulting in flooding and erosion of the shore line due to high-speed boats. He was requesting consideration of a temporary no wake designation/speed limit on Half Moon Lake during periods of high-water levels, to limit the impact of high waves on property, infrastructure, wetlands, and other sensitive habitats. He cited laws already on the books with House Bills 5401, 5402, and 5463.

APPROVAL of the AGENDA:

Motion by Sikkenga to strike New Business 9 i. Development Agreement for Hillside Acres/Doletzky Development from the agenda, as the tonight's agenda is full and the public needs more time for consideration, and move it to select a night for a Special Meeting once all the documentation (background materials) is together in one package. Motion second by Metz.

Discussion: Trustee Sanders noted that the Special Meeting needed to be noticed in the Sun Times News. Attorney Roberts concurred that a Special Meeting had to be noticed and clarified that regularly scheduled meetings, like the monthly Board meeting, was noticed when the calendar was set in January 2021.

Roll Call Vote: Yea – Nolte, McDole, Metz, Stamboulellis, Sanders, Sikkenga, Ratkovich;
Nays – None; Absent – None. **Motion carried 7-0.**

Discussion: Trustee Nolte asked to add Reports 7f. Multi Lakes update by Attorney Roberts, and Trustee McDole asked to add New Business 9j. Board Communication Practices.

Motion by Nolte to approve the amended agenda with the addition of Reports 7f. and New Business 9j. Board Communication Practices. Motion second by McDole.

Roll Call Vote: Yea – Sikkenga, Sanders, Stamboulellis, Metz, McDole, Nolte, Ratkovich;
Nays – None; Absent – None. **Motion carried 7-0.**

APPROVAL of the MINUTES:

Motion by Nolte to approve the minutes of October 10, 2021 and October 11, 2021 Strategic Planning Workshop as presented, and approve the minutes of October 19, 2021 as amended (adding Attorney Roberts as present at the meeting). Motion second by Sanders.
All ayes. Motion carried.

REPORTS (oral presentations):

- a. Single Trash Hauler – Theo Eggermont, Washtenaw County Public Works Director
Solid waste planning and operates under P185. His job encompasses WWRA but he has no authority over WWRA. Currently Dexter Township is an open market or subscription where each resident picks their own solid waste hauler. There is also a franchise or preferred hauler (a contract with one hauler for the entire township) which is what the township is considering. Advantages of a single hauler: 1) less impact on the local roads; 2) standardized services; 3) same collection day for selected areas; 4) increase services by serving more customers; 5) reduce the cost of pickups overall; 6) by planning ahead (collection routes) reduction in greenhouse gas; 7) more control with the selected hauler. There is a need for public outreach when considering a single trash hauler. A committee needs to be formed to work out the logistics. A Request for Proposal (RFP) needs to be sent to all local haulers with the Township's desired level of service spelled out. There must be a Single Trash Hauler Code Ordinance in effect before the RFP's can be addressed. Theo's office can provide input as well as lend technical and financial support to the Single Trash Hauler Committed.
- b. Clean-Up Day
October 30th was a successful Township Clean-Up Day with 24 volunteers and a good flow of approximately 210 to 235 cars. Collected: 11,700 lbs. electronics, ¾ trailer (31 bags) Styrofoam, 2/3 a dumpster scrap metal, 29 large bins shredded paper, and donations totaling \$1,055.
- c. Strategic Plan 2021 – Supervisor Ratkovich
Two Strategic Planning sessions, October 11th and 12th. Strategic Planning resulted in a vision statement and a mission statement. The agreed upon goals were divided among the Trustees to lead the projects. Some of the biggest priorities are: a) broadband to every household, b) land preservation, c) better roads, and d) trash and recycling.

- d. American Rescue Plan Update
Dexter Township will receive \$685,998.00, with \$540,699.00 unencumbered for use in bettering the community. Trustee Nolte encouraged the public to spread the word as the Board would like [township residents] input on how they would like the money spent.
- e. *Welcome to Dexter Township* brochure – Supervisor Ratkovich
Office Manager Laura Gibson worked with Supervisor Ratkovich to produce an outstanding informative brochure. Comments: Make it less wordy. Include the agreed upon vision statement and mission statement in brochure. Remove the staff roster. Lack of communication with the Trustees, by the Executive Committee (Supervisor, Clerk, Treasurer), for including information in the brochure that the entire Board is not aware of.
- f. Multi Lakes Water and Sewer Authority update – Attorney Roberts & Trustee Nolte
Attorney Roberts researched the dispute and met with the auditor. Initial discussion with the Multi Lakes attorney resulted in a potential agreement. Attorneys and the Multi Lakes auditor will follow-up after the holidays.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

- a. Draft Marihuana Resolution – READ ONLY – DPZ Rohr & Attorney Roberts
The Planning Commission minutes and Resolution were included in the Board packet for discussion purposes. No action required tonight although adoption of the Resolution should be scheduled for the December Board meeting.
- b. Draft Marihuana Ordinance – READ ONLY – DPZ Rohr & Attorney Roberts
Board discussion: minimum acreage (5 acres); setbacks (100 feet); number of people that can grow marihuana on the 5 acres (one); this ordinance does not address growing for a business (State regulates); number of plants a licensed caregiver can grow per patient (12); must grow in a locked facility; no option to rent land to grow medical marihuana; Dexter Township requires the medical marihuana grower to own the land and obtain a Home Occupation permit.
The Planning Commission conducted detailed discussions, in a public hearing, and made minor changes to the current Marihuana Ordinance. The Board can consider additional amendments tonight, but if they are detailed or multiple amendments, then the amendments should possibly be reviewed by the Planning Commission. Tonight, will be considered a first reading, including amendments, with a second reading and adoption at the December Board meeting.
- c. Draft Medical Marihuana Caregivers Zoning Ordinance Amendment – READ ONLY – DPZ Rohr & Attorney Roberts
Motion by Nolte to accept the first reading of the Medical Marihuana Caregivers Ordinance Amendment as stated in the board packet. Motion second by Sikkenga.

Roll Call Vote: Yea – Nolte, McDole, Metz, Stamboulellis, Sanders, Sikkenga, Ratkovich;
Nays – None; Absent – None. **Motion carried 7-0.**

d. Year 2022 Holiday Schedule

Motion by Sikkenga to approve the 2022 Holiday Schedule. Motion second by Sanders. All ayes. Motion carries.

e. Appointment of David Rohr as the alternate representing Dexter Township on the (CACA) Chelsea Area Construction Agency Board.

Discussion: Appointment of alternate needed by December. Position should be advertised on the website, on the Township Facebook page, and in the newspaper. Current CACA representative, Jim Drolett, will be out of town January through March so the alternate needs to attend those meetings as the township representative.

Motion by McDole to seek qualified applicants to serve in the positions of alternate, and primary, [representing Dexter Township] for the Chelsea Area Construction Agency. Motion second by Sikkenga.

Roll Call Vote: Yea – McDole, Metz, Stamboulellis, Sanders, Sikkenga, Nolte, Ratkovich; Nays – None; Absent – None. **Motion carried 7-0.**

f. Approval of Winter 2021 Tax Bill Postage Deposit – Treasurer Metz

Motion by Nolte to approve. Motion second by McDole.

Roll Call Vote: Yea – Metz, Stamboulellis, Sanders, Sikkenga, Nolte, McDole, Ratkovich; Nays – None; Absent – None. **Motion carried 7-0.**

g. Approval of the [insert] Notice for the 2021 Tax Bills – Supervisor Ratkovich

Motion by Sikkenga to approve the inclusion of the flier in the tax bills, with amendments. Motion second by Metz.

Roll Call Vote: Yea – Nolte, Stamboulellis, Sanders, Sikkenga, McDole, Metz, Ratkovich; Nays – None; Absent – None. **Motion carried 7-0.**

h. Resolutions:

i. Proposals for Plastics and Styrofoam Recycling – Clerk Stamboulellis

Pilot program started last spring by Stamboulellis family. The weekly collection of Styrofoam, at the Dexter Township parking lot, has been very successful and has been collecting 3,000lbs +/- of film plastic from the community monthly and 900lbs +/- Styrofoam. Dart Industries picks up the collected Styrofoam every six weeks. Theo Eggermont, Washtenaw County Public Works Director said they would purchase the two large blue collection boxes for the film plastic. The larger Styrofoam collection boxes would be purchased by the Township with \$15,000 from the Community Initiative Fund. The Stamboulellis family would be reimbursed for their out-of-pocket expenses (plastic bags for collecting the materials) and mileage (to deliver the collectables) other than those costs a volunteer service for the community. Possibly moving to once a month collection with volunteers. WWRA does not have the staff or facility to collect Styrofoam and film plastic costs the WWRA (Western Washtenaw

Recycling Authority) \$80,000 +/- per year in machine damage to machines.

Discussion: Trustee Karen Nolte and Trustee Karen Sikkenga stated the recycling is Not a township project, was outside of core functions, is too dependent on volunteers and Stamboulellis family. These items should be tied to trash collection. It is good stewardship and an environmental program. Outsource, or implement, the program in a different way until Dexter Township can formalize a plan that meets the Township Board concerns. Convene a committee (McDole volunteered) to work with Michelle and bring a more formal proposal to the December meeting.

ii. Resolution to approve funding for NW Passage Trail – Trustee Sikkenga

Seeking \$15,000 (1/3 the cost) to give to the Huron Waterloo Pathways Initiative, to engage a consultant, to determine trail route connecting Hudson Mills/Dexter Township Hall to Stinchfield Road. The resulting study materials will be used to seek grants to develop the trail.

Motion by Nolte to make a financial contribution of up to \$15,00, but not to exceed that, to authorize the study for the Northwest Passage Trail. Motion second by Sanders. (Nolte later restated the motion to approve Resolution #21-629)

Roll Call Vote: Yea – Sanders, Stamboulellis, Metz, McDole, Nolte, Sikkenga, Ratkovich; Nays – None; Absent – None. **Motion carried 7-0.**

iii. Resolution to approve Open Space/Land Preservation Consultant contract – Sanders

Discussion: The consultant will look for other matching funds and grants. OSLP Chair Laura Sanders will review and sign the consultant statements for transparency.

Motion by Sanders to approve Resolution 21-630, a resolution to hire a consultant to work directly with the Open Space and Land Preservation Committee, and to identify Treemore Ecology and Land Services as that consultant, and to give the Supervisor the authority to sign the contract. Motion second by Stamboulellis.

Roll Call Vote: Yea – Sikkenga, Sanders, Stamboulellis, Metz, McDole, Nolte, Ratkovich;

Nays – None; Absent – None. **Motion carried 7-0.**

~~i. Consideration of the Development Plan for Hillside Acres/Doletzky Development~~

j. Board Communication practices – McDole

Discussion: Decision matrix of communication practices; when communication is made, Township resources, staffing or otherwise, when the Board is advised, or not. Strategic Goal of Good Government. Confusion by Board members that the Deputy Clerk is an appointment by the Township Clerk and does not need competitive bidding, interviews, or Board hiring, although the Dexter Township Clerk did seek bidding for the position and had two candidates, the Deputy Clerk that was hired for the position resigned six weeks from her hiring date 11/09/2021. Attorney Roberts quoted MCL 41.69 which stated that it is statute that the Township Clerk shall appoint a Deputy Clerk and is not a Board hire

Motion by McDole to review the communication practices, by the township to the Board, be performed by the township Supervisor and findings brought back to this Board by the next regular Board meeting, regarding the matrix of what decisions and what communication gets made to us. Motion second by Sikkenga.

Roll Call Vote: Yea – Metz, McDole, Nolte, Sikkenga, Sanders, Stamboulellis, Ratkovich;
Nays – None; Absent – None. **Motion carried 7-0.**

AUTHORIZATION of PAYMENTS – Treasurer Metz

Motion by Treasurer Metz to authorize payment from the General Disbursement Account Fund of \$153,588.19 (which includes General Fund, Fire Fund, Police Fund, and Agency fund payments) and payroll in the amount of \$29,803.18 for a grand total of \$183,391.37.

Discussion of payment to All Shred as Karen Nolte paid them directly, for which she will seek reimbursement and the Township should not cut a check to All Shred.

Friendly amendment by McDole to approve the payments pending the cancellation of the \$750.00 to All Shred and change the vendor to Karen Nolte as a reimbursement. Motion with amendment second by Nolte.

Roll Call Vote: Yea – Sikkenga, Sanders, Stamboulellis, Metz, McDole, Nolte, Ratkovich;
Nays – None; Absent – None. **Motion carried 7-0.**

2nd CALL TO THE PUBLIC:

Opened 9:39 PM

Charles Couasnon, 9395 Chestnut Circle

As a resident of 30-years he selected this community for all its assets. The Northwest Passage Trail is really important and he noted that HWPI will expand the parking on Stinchfield Road. He also commented on the importance of Land Preservation. Commended the Board on its decision to support both initiatives.

Barry Lonik, Treemore Ecology and Land Services, Inc.

He commented on the Township Website and the Clean-up Day.

Closed 9:45 PM

OTHER ISSUES, COMMENTS and CONCERNS of BOARD MEMBERS & STAFF:

None.

FUTURE AGENDA ITEMS:

- a. Resolution to Establish a Standard for Petitions for Lake Improvement Projects
- b. [Reconsider] Trumpet Swan Control Program
- c. Funding for Woodhill Consultants
- d. Special Meeting for Hillside Acres/Doletzky development
- e. Communications Policy

ADJOURNMENT:

Motion by Nolte, supported by Metz to adjourn. All ayes, motion carried.
The meeting was adjourned at 9:47 PM.

Respectfully Submitted,

Michelle Stamboulellis, Clerk
Dexter Township

I, THE UNDERSIGNED, MICHELLE STAMBOULELLIS, THE DULY QUALIFIED CLERK FOR THE TOWNSHIP OF DEXTER, WASHTENAW COUNTY, MICHIGAN, DO HEREBY CERTIFY THAT THE FORGOING IS A TRUE AND COMPLETE COPY OF CERTAIN PROCEEDINGS TAKEN BY THE DEXTER TOWNSHIP BOARD OF TRUSTEES AT A REGULAR BOARD MEETING HELD ON THE 19TH DAY OF OCTOBER 2021 AND THAT THE FORGOING MINUTES ARE THE DRAFT MINUTES FOR THE MEETING HELD ON THE 19TH DAY OF OCTOBER, 2021.

MICHELLE STAMBOULELLIS, CLERK, DEXTER TOWNSHIP



DEXTER TOWNSHIP

AGENDA ITEM SUMMARY

MEETING OF: Township Board of Trustees Meeting – December 21, 2021

Agenda Item Title:

Trumpet Swan Control Program

Recommended by:

Diane Ratkovich

Explanation of Agenda Item:

This is a request for township approval to formally extend Resolution #17-476; the Michigan Department of Natural Resources a Mute Swan Management and Control Program for the next five years – 2021 – 2026 with Resolution #21-629

Fiscal or Resource Considerations:

Yes _____ No X

Does this agenda item require the expenditure of funds?

Yes _____ No X

If yes, are funds budgeted?

Yes _____ No X

Is a budget amendment required?

Yes _____ No X

Attachments:

Resolution #21-629

Staff Comments:

Motion/Action/Recommendation:

Motion to approve Resolution #21-629, a resolution regarding the Michigan Department of Natural Resources Mute Swan Management and Control Program in Dexter Township.

Dexter Township Resolution #21-629

A resolution regarding Michigan Department of Natural Resources, Mute Swan Management and Control Program Policy and Procedures for mute swan nest and egg destruction and/or mute swan removal

WHEREAS, the Township Board of Dexter has received complaints of overabundant mute swans inhabiting the grounds of and waters of the Huron River within the Township; and

WHEREAS, the Township Board has determined that the DNR Wildlife Division Mute Swan Management and Control Program Policy and Procedures for mute swan nest and egg destruction and/or mute swan removal are effective activities for the control of site specific problems for our residents; and

WHEREAS, the residents clearly understand that any birds removed during this program may be killed; and

WHEREAS, the residents, lake associations, businesses, subdivisions, condo associations etc., must apply for a DNR Permit for these activities, and must ensure that all lakefront residents, tenants, employees of this site, have been informed that this program is taking place at their lake/site, and understand if their site is located within more than one government unit, they are responsible to receive resolutions from each township/city/village, and are responsible for adhering to the requirements under their permit;

NOW, THEREFORE LET IS BE RESOLVED that the Dexter Township Board, by a vote of the majority at a regularly scheduled and duly noticed meeting held this 21st day of December, 2021, hereby formally requests the assistance of the Michigan DNR on behalf of the requests made in Dexter Township by the PBWOA and as long as they abide by the DNR permit requirements, in the implementation of the DNR Wildlife Division Mute Swan Management and Control Program Policy and Procedures for mute swan nest and egg destruction and/or mute swan removal, for a 5-year period from 2021 through 2026 and additionally, to advise the Department that there shall be no cost to the Township of Dexter for these programs.

Resolution offered by Board Member _____

Resolution seconded by Board Member _____

Roll call vote:

Yays:

Nays:

Abstain:

Absent:

Tally:

The Supervisor declared the resolution adopted

CERTIFICATE

The undersigned, being the duly elected and acting Clerk of the Township of Dexter hereby certifies that the foregoing resolution was duly adopted at a regular meeting of the Dexter Township Board at which a quorum was present on the 21st day of December, 2021, and that the members voted thereon as hereinbefore set forth.

Michelle Stamboulellis, Clerk



DEXTER TOWNSHIP

AGENDA ITEM SUMMARY

MEETING OF: Township Board of Trustees Meeting – December 21, 2021

Agenda Item Title:

Resolution to Appoint Building Official to the Chelsea Area Construction Agency.

Recommended by:

Diane Ratkovich

Explanation of Agenda Item:

CACA recently appointed Mark Forester as the Building Official and Part 91 Soil Erosion and Sedimentation Control Official upon the retirement of the former official, Bruce Connell – Introduction by Jim Drolett

Fiscal or Resource Considerations:

Yes _____ No x

Does this agenda item require the expenditure of funds?

Yes _____ No x

If yes, are funds budgeted?

Yes _____ No x

Is a budget amendment required?

Yes _____ No x

Attachments:

Resolution #21-630

Staff Comments:

Motion/Action/Recommendation:

Motion to adopt Resolution #21-630 to appoint Mark Forester as the Building Official and Part 91 Soil Erosion and Sedimentation Control Official for the Chelsea Area Construction Agency.

Dexter Township Resolution #21-630

Resolution to Appoint the Building Official and Part 91 Soil Erosion and Sedimentation Control Official

To approve the Appointment of the Building Official for the Chelsea Area Construction Agency (CACA) who shall in the performance of their duties; Enforce the Building Codes as established by the State of Michigan and adopted by this Municipality, Enforce the provisions of Part 91 Soil Erosion and Sedimentation Control (SESC) of the Natural Resources and Environmental Protection Act (NREPA), as amended, and other local Building Ordinances of the Municipality.

WHEREAS, the Township of Dexter, along with other municipalities, established the Chelsea Area Construction Agency in the year 2000, pursuant to the Urban Cooperation Act of 1967, for the purpose of administering and enforcing construction codes and other ordinances adopted by each of the municipalities, and to hire a Building Official to accomplish those duties; and

WHEREAS, each participating Municipality adopted the State of Michigan Building Codes and Part 91 (SESC) of the (NREPA) by reference; and

WHEREAS, each Municipality has appointed the Building Official as a Code Enforcement Official for that Municipality; and

WHEREAS, the position of Building Official and Soil Erosion Official, Bruce Connell, has recently retired and the Chelsea Area Construction Agency is in need of an interim official; and

WHEREAS, the Chelsea Area Construction Agency has appointed Matt Forester as the new Building Official; and

WHEREAS, Mr. Forester is currently licensed by the State of Michigan as a Building Official, Building Inspector, Plan Reviewer and also certified as a Part 91 (SESC) Official by the DEQ.

THEREFORE, BE IT RESOLVED, at the request of the Chelsea Area Construction Agency Board for each Municipality adopt this resolution, the Dexter Township Board appoints Mr. Matt Forester as the Building Official and Part 91 (SESC) Official for our Municipality; and

Further, authorize him by this resolution to enforce and administer the Building Codes, Part 91 (SESC) of the (NREPA) and other local Building Ordinances as adopted by our Municipality.

Resolution offered by Board Member

Resolution seconded by Board Member

Roll call vote:

Yeas –

Nays –

Abstain –

Absent –

Tally

The Supervisor declared the resolution adopted

CERTIFICATE

The undersigned, being the duly elected and acting Clerk of the Township of Dexter hereby certifies that the foregoing resolution was duly adopted at a regular meeting of the Dexter Township Board at which a quorum was present on the 21st day of December 2021, and that the members voted thereon as hereinbefore set forth.

Michelle Stamboulellis, Clerk

Matthew Forster
1206 Breezy Ln
Jackson, MI 49201
(734) 891-6696

Chelsea Area Construction Agency
12172 Jackson Rd.
Chelsea, MI 48130

This letter is to express my interest in the Building Inspector official position that is available with the Chelsea Area Construction Agency. The opportunity presented in this position is very appealing to me and I believe that my experience and education will make me a competitive candidate for this position.

In addition to my over 20 years as a registered code official, I possess many key strengths for this position including, but not limited to the following.

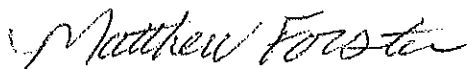
- Licensed residential building contractor
- Knowledge of fire sprinkler and fire alarm systems
- Well versed in building components and building systems
- Excellent computer skills
- Provide exceptional contributions to customer service
- Strong communication skills
- Hold multiple licenses and certifications in building construction and code enforcement
- Experience in building and zoning code enforcement
- Eager to obtain further education and additional certifications

You will find me to be well-spoken, energetic, confident, and personable, the type of person on whom you can rely. Please see my résumé for additional information on my experience.

I hope that you will find my experience and interests intriguing enough to warrant a face to face meeting, as I am confident that I can provide value to your organization.

Thank you for your time and consideration. I look forward to speaking to you about this employment opportunity.

Respectfully yours,



Matthew Forster

Building Official

Summary

Highly motivated code official with over 19 years experience in both commercial and residential building code administration and plan reviewer combined with over 30 years experience in the construction industry. Well disciplined with the ability to manage multiple assignments efficiently. I am seeking an opportunity as a Code Official where my knowledge and experience will have a valuable impact.

Experience

Signature Craft Designs LLC, Belleville MI 2018 to present
Residential and commercial builder

City of Ann Arbor, Ann Arbor MI 2012 to 2018
Building Inspector / Plan Reviewer

Charter Township of Van Buren, Belleville, MI 2001 to 2012
Building Official / Building Inspector / Plan Reviewer

Charter Township of Van Buren, Belleville, MI 1999 to 2001
Water and Sewer Department Foreman

Charter Township of Van Buren, Belleville, MI 1995 to 1999
Water/Sewer Laborer

Charter Township of Van Buren, Belleville, MI 1996 to 2000
Firefighter / Medical First Responder

Skills

- Extended knowledge of building systems
- Well versed in construction codes and standards
- Team Building and Motivation skills
- Knowledge of word processing, spread sheet and permit tracking software

Licenses

Residential Plan Reviewer, International Code Council 2017

Residential Building Inspector, International Code Council, 2006

Commercial Building Inspector, International Code Council 2008

Registered Building Official, State of Michigan, 2003

Registered Code Official and Inspector, State of Michigan, 2001. Categories of Building Inspector and Plan Reviewer

Residential Bullder, State of Michigan, 1997

Offices Held

Board of directors, Huron Valley Association of Code Officials, past president

Professional references

Paul Fetherston
SAFEbuilt
(734) 323-7645
pfetherston@safebuilt.com

Marvin Shagena
City of Port Huron
(810) 385-5125
shagenam@porthuron.org

Derik Kaiser
City of Ann Arbor
(734) 620-1936
dkaiser@a2gov.org

Andy Bachman
O'Neal Construction
(734) 637-3475
abachman@onealconstruction.org

Bob Helber
Continental reality
(734) 649-9549
r2helber@contcap.com



DEXTER TOWNSHIP

AGENDA ITEM SUMMARY

MEETING OF: Township Board of Trustees Meeting – December 21, 2021

Agenda Item Title:

Guidelines for the Open Meetings Act Communications

Recommended by:

Diane Ratkovich/Mark Roberts

Explanation of Agenda Item:

Discussion of the Open Meetings Act

Fiscal or Resource Considerations:

Yes _____ No X

Does this agenda item require the expenditure of funds?

Yes _____ No X

If yes, are funds budgeted?

Yes _____ No _____

Is a budget amendment required?

Yes _____ No X

Attachments:

Open Meetings Act

Staff Comments:

Motion/Action/Recommendation:

Discussion only.

Open Meetings Act

Basic Intent of the Open Meetings Act

The basic intent of the Open Meetings Act (OMA) is to strengthen the right of all Michigan citizens to understand government function by requiring public bodies to conduct nearly all business at open meetings. To that end, the OMA requires that:

- All meetings of a public body shall be open to the public.
- All decisions of a public body shall be made at a meeting open to the public.
- All deliberations of a public body constituting a quorum of its members shall take place at a meeting of a public body, except for closed session.

THE OPEN MEETINGS ACT

MCL §15.261, et seq.

The Open Meetings Act is found at MCL §15.261, *et seq.* A copy of the entire statute is attached for you to retain and use as a future reference.

Section 3 found at MCL §15.263 sets forth that:

- (1) **All meetings of a public body must be open to the public and must be held in a place available to the general public.**
- (2) All decisions of a public body must be made at a meeting open to the public.
- (3) All deliberations of a public body constituting a quorum of its members shall take place at a meeting open to the public except as provided in this section and sections 7 and 8.

What is a Meeting?

Meeting is defined in Section 2 of the OMA, MCL §15.262, as follows:

- (b) “Meeting” means the convening of a public body at which a quorum is present for the purpose of deliberating toward or rendering a decision on a public policy, or any meeting of the board of a nonprofit corporation formed by a city under section 4o of the home rule city act, 1909 PA 279, MCL 117.4o.

A close reading of the above language reveals that a meeting has the following three (3) components:

1. the convening of a public body;
2. where a quorum is present; and
3. for the purpose of deliberating toward or rendering a decision on a public policy.

While the above three (3) components may appear to be simple, there has been extensive litigation and numerous Attorney General Opinions analyzing situations to determine whether the actions of a public body constituted a meeting.

A **meeting** of a board or commission has occurred if:

1. Participants are members of a public body.
2. The number of participants represents a quorum.
3. The participants deliberate toward or render a decision.
4. The subject of discussion requires a vote by the public body and that vote results in the public body effectuating/formulating public policy.

What is a "Public Body"?

The OMA defines "Public Body" as follows:

(a) "Public body" means any state or local legislative or governing body, including a board, commission, committee, subcommittee, authority, or council, that is empowered by state constitution, statute, charter, ordinance, resolution, or rule to exercise governmental or proprietary authority or perform a governmental or proprietary function; a lessee of such a body performing an essential public purpose and function pursuant to the lease agreement; or the board of a nonprofit corporation formed by a city under section 4o of the home rule city act, 1909 PA 279, MCL 117.4o.

THAT MEANS YOU!

The definition of "Public Body" applies to the following Township boards and commissions:

- The Township Board is a public body empowered by the Township Act, MCL §41.70.
- The Zoning Board of Appeals is a public body empowered by the Zoning Enabling Act, MCL §125.3101, *et seq.*
- The Planning Commission is a public body empowered by the Planning Enabling Act, MCL §125.3801, *et seq.*
- Other commissions empowered by Ordinance are public bodies.

The definition of public body is not limited to an entire board or commission. A committee or subcommittee of a board or commission may also be considered a public body if that committee or subcommittee is empowered to exercise governmental or proprietary authority or *perform* a governmental or proprietary function. If a committee or subcommittee is merely advisory and its authority is limited to providing a recommendation to the full body, it is not considered a public body. An important distinction applies however if the committee has the power to determine *if* a matter is submitted to the full public body for consideration. In that instance, the committee or subcommittee is considered a public body and must comply with the mandates of the Open Meetings Act. Importantly, a single member rendering a policy decision is not subject to the Act. *OAG No. 6935 of 1977-1978; OAG No. 5183 of 1977.*

Quorum

When it violates the Open Meetings Act . . .

The concept of a quorum appears simple on its face:

- Four (4) members of the Township Board represents a quorum, MCL §41.70.
- Three (3) members of the Zoning Board of Appeals represents a quorum pursuant to MCL §125.3601 and Section 7.16.2D.
- Four (4) members of the Planning Commission represents a quorum pursuant to MCL §125.3815.

If a meeting is convened and there is a quorum of the board or commission in attendance, then the meeting must be open to the public. However, despite the language in Section 3 that states that a meeting means the convening of a public body at which a quorum is present, there are cases where the courts have held that deliberations between members of a public body which included less than a quorum did in fact violate the Open Meetings Act.

❖ Constructive Quorums

Where the Board of Regents had divided itself into sub-quorum groups to deliberate on a matter of public policy, the court held it was a constructive quorum, and found that the Board of Regents deliberately divided itself into sub-quorum groups to deliberate on public policy in direct circumvention of the Open Meeting Act's objective of promoting openness and accountability in government. *Booth Newspapers, Inc. v Univ. of Michigan Bd. of Regents*, 192 Mich App 574; 481 NW2d 778 (1992).

Similarly, in *Booth Newspapers, Inc. v Wyoming City Council*, 168 Mich App 459; 425 NW2d 695 (1988), the City Council held two (2) closed luncheon meetings over a two-day period where less than a quorum was at each meeting. The court held that even though a quorum did not attend either meeting, where the total number of attendees at both meetings constituted a quorum, it was a constructive quorum and a violation of the Open Meetings Act.

❖ Private sub-quorum discussions = Quorum

In *Hoff v Spoelstra*, 2008 WL 2668298 (unpublished), the Court held that private informal sub-quorum discussions on whether to terminate an employee were conducted with the specific intent to circumvent the Open Meetings Act despite the actual vote being rendered at a properly noticed public meeting.

❖ Round-the-Horn Discussions = Quorum

Similarly, in *Booth Newspapers, Inc. v University of Michigan Bd. of Regents*, the Court found a violation of the Open Meetings Act when one Board Regent engaged in informal "round-the-horn" decisions and conferences with Board members to reduce the list of potential candidates for President. Therefore, it was in effect deliberating with a quorum of the Board toward rendering a decision.

... and when it doesn't

There are circumstances where a quorum may be *present* and there is no violation of the Open Meetings Act. Section 3(10) excludes social or chance gatherings or conferences. Specifically, this subsection states:

(10) This act does not apply to a meeting which is a social or chance gathering or conference not designed to avoid this act.

➤ **Conference/Workshop/Seminar/Training**

A quorum of a public body may attend a professional conference, workshop, seminar, or training session which is designed to focus upon issues of general concern or is intended to provide general training or background information provided that the session is not to address issues particular to that public body and the members in attendance do not engage in discussion or deliberation of issues particular to the public body. *OAG No. 6074 of 1982.*

➤ **Group Presentation**

*****As long as you do not discuss the matter with the presenter*****

Further, a quorum of a public body may, at the initiative of a private group, meet with and listen to presentations by that group, provided that the members of the public body do not engage in any discussions or deliberations during the course of that meeting. This exception allowing exemption from the Act for social or chance gatherings or conferences allows members of a public body, though constituting a quorum, to listen to concerns of members of the public or persons with special knowledge in the presence of other interested persons. However, it does not permit inter-communication between the members of the public body regarding matters particular to that body. *OAG No. 6074 of 1982.*

➤ **Addressing a Civic Organization**

*****As long as you do not discuss/deliberate with organization*****

Where members of a public body are invited to address a civic organization on general topics and a quorum of the public body is present, the event is not a meeting “for the purpose of deliberating toward or rendering a decision,” thus, it is not a meeting within the definition of the Open Meetings Act and is specifically exempt from its provisions. *OAG No. 5183 of 1977.* However, if the members in attendance engage in discussions or deliberations of issues particular to the public body, it becomes a meeting subject to the Act.

➤ **Chance Gatherings**

Similarly, when members of a public body constituting a quorum are unaware that they are being brought together by another, socially or otherwise, this is a “chance gathering” that is exempt from the provisions of the Open Meetings Act by Section 3(10); provided that the session is not to address issues particular to that public body and the members in attendance do not engage in discussions or deliberations of issues particular to the public body. *OAG No. 6074 of 1982.*

What is a “Decision”?

A decision is defined as a determination, action, vote, or disposition upon a motion, proposal, recommendation, resolution, order, ordinance, bill, or measure on which a vote by members of a public body is required and by which a public body effectuates or formulates public policy.

When making a decision effectuating public policy, a public body must make the decision at a meeting open to the public unless there is an applicable exception. MCL §15.263(1) and (2); *Schmiedicke v Clare School Bd*, 228 Mich App 259, 261; 577 NW2d 706 (1998). In addition, MCL §15.263(3) requires that all

deliberations of a public body constituting a quorum of its members must take place in an open meeting, unless an exception applies.

What is Deliberating Toward or Rendering a Decision on Public Policy?

The OMA has been construed very broadly by the courts and applies to the many different types of decisions of a public body and the deliberations engaged in prior to making a decision.

Not Just When You Vote

Clearly, a decision is more than the vote taken at a public meeting. It includes determinations or other dispositions that effectuate business of the public body. For instance, in *Booth Newspapers, Inc. v University of Michigan Bd. of Regents*, 444 Mich. 211; 507 NW2d 422 (1993), the Court held that the action of the Board of Regents to informally reduce the list of viable candidates for university president was subject to the Open Meetings Act. Despite the contention that the Board did not take action by means of a vote, the process of eliminating candidates was a decision even before the final vote was taken.

The OMA does not provide a definition of the term deliberation. Thus, a review of relevant case law is required. In the Michigan Court of Appeals case, *Rylant v Cleveland Township*, 239 Mich App 430; 608 NW2d 101 (2000), the Court provides the following analysis:

The Legislature failed to define the term “deliberating” in the context of the OMA. Black's Law Dictionary (7th ed.), defines this word as “the act of *carefully considering* issues and options before making a decision or taking some action; esp., the process by which a jury reaches a verdict; as by analyzing, *discussing*, and weighing the evidence” (emphasis added). The word “discussion” is defined as the act of *exchanging views* on something; a *debate*. *Id.* (emphasis added). Although Black's Law Dictionary does not define “debate,” the *Random House Webster's Unabridged Dictionary* (2d ed.) (1998), defines the word as “a discussion, as of a public question in an assembly, involving opposing viewpoints.”

Some examples of deliberations include:

- Site Visit;
- Work Session;
- Interview of potential commission member;
- Informal or private gatherings designed to receive input from officers or employees of a public body on matters of public policy.

The Devil in the Details

Poling the Board/Commission prior to deliberation and vote

In *St. Aubin v. Ishpeming City Council*, 197 Mich App 100; 494 NW2d 803 (1988), before a council meeting during which the plaintiff was terminated, the mayor polled the individual members to determine their opinion. The Court held that this conduct, an informal one-on-one canvas by one member of a public body to find out where the votes would be on a particular issue, is not a violation of the Open Meetings Act. The Court distinguished *St. Aubin* from the *University of Michigan Board of*

Regents case on the ground that in the *University of Michigan* case, the informal discussions were designed to ***deliberate toward a determination***; whereas the facts in *St. Aubin* evidenced no such intent.

Innocent conversation

There have been instances where inter-communications that *do not discuss matters particular to the public body* have been upheld. Where a quorum of the Board had remained after a meeting and had innocent conversation, they were not deliberating toward a public policy; therefore, there was no violation of the Open Meetings Act. Further, the Court also considered whether it was a violation of the Open Meetings Act to have a post meeting discussion between a quorum of the Board regarding an invitation for another to speak at a future Board meeting where the invitation was already issued. The Court held it was not a violation. *Solom v Dickinson County Library Bd.*, 2002 WL 1308337.

!!DANGER!!

Attending other Board/Commission Meetings

It is also important to use caution when attending committee meetings and meetings of other public bodies. In *Rylant v Leelanau County*, 2002 WL 1424801 (unpublished), a member of the Board of Commissioners attended and spoke during the public portion as a private citizen before a Task Force created to study relocation of the jail/courthouse facility. Two (2) Commissioners from the Board served on the Task Force. With the third member of the Board in attendance at the meeting, there was a quorum of the Board of Commissioners. A lawsuit was brought alleging that because a quorum of the Board was in attendance at the Task Force meeting, the meeting resulted in a meeting of the Board of Commissioners and a public notice was required. However, the Court disagreed and held that there was no violation because the third member attended as a *private citizen*; and although he spoke to the Task Force, the members of the Board did not engage in deliberations with the member *attending and addressing the Task Force as a private citizen*, therefore it was not a meeting of the Board of Commissioners.

A similar result was reached in *Rylant v Cleveland Township, supra*. In that case, the Township Supervisor attended and addressed the Planning Commission during the public portion regarding a zoning issue. A quorum of the Township Board was in the audience at the Planning Commission meeting. The Court of Appeals held that despite Board members being present, there was no violation of the OMA because the Board members did not exchange any affirmative or opposing views, debate, or discussion. Therefore, despite a quorum being present, it was not a "meeting" of the Township Board.

In contrast, the Court found a violation of the Open Meetings Act when in *Nichols v Meridan Charter Township*, 239 Mich App 525; 609 NW2d 574 (2000), a member of the Township Board that was not a member of any Committee attended various Committee meetings and *participated in the discussions* with members of the Committees. The members of the Committees were also members of the Township Board and the attendance by the non-committee member of the Township Board resulted in a quorum of Board members at the committee meeting. Therefore, engaging in discussions with the Committee members constituted deliberations of the Township Board and was a violation of the Open Meetings Act.

Open Meetings Act

Basic Intent of the Open Meetings Act

The basic intent of the Open Meetings Act (OMA) is to strengthen the right of all Michigan citizens to understand government function by requiring public bodies to conduct nearly all business at open meetings. To that end, the OMA requires that:

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Regents case on the ground that in the *University of Michigan* case, the informal discussions were designed to ***deliberate toward a determination***; whereas the facts in *St. Aubin* evidenced no such intent.

Innocent conversation

There have been instances where inter-communications that *do not discuss matters particular to the public body* have been upheld. Where a quorum of the Board had remained after a meeting and had innocent conversation, they were not deliberating toward a public policy; therefore, there was no violation of the Open Meetings Act. Further, the Court also considered whether it was a violation of the Open Meetings Act to have a post meeting discussion between a quorum of the Board regarding an invitation for another to speak at a future Board meeting where the invitation was already issued. The Court held it was not a violation. *Solom v Dickinson County Library Bd.*, 2002 WL 1308337.

!!DANGER!!

Attending other Board/Commission Meetings

It is also important to use caution when attending committee meetings and meetings of other public bodies. In *Rylant v Leelanau County*, 2002 WL 1424801 (unpublished), a member of the Board of Commissioners attended and spoke during the public portion as a private citizen before a Task Force created to study relocation of the jail/courthouse facility. Two (2) Commissioners from the Board served on the Task Force. With the third member of the Board in attendance at the meeting, there was a quorum of the Board of Commissioners. A lawsuit was brought alleging that because a quorum of the Board was in attendance at the Task Force meeting, the meeting resulted in a meeting of the Board of Commissioners and a public notice was required. However, the Court disagreed and held that there was no violation because the third member attended as a *private citizen*; and although he spoke *to* the Task Force, the members of the Board did not engage in deliberations with the member *attending and addressing the Task Force as a private citizen*, therefore it was not a meeting of the Board of Commissioners.

A similar result was reached in *Rylant v Cleveland Township, supra*. In that case, the Township Supervisor attended and addressed the Planning Commission during the public portion regarding a zoning issue. A quorum of the Township Board was in the audience at the Planning Commission meeting. The Court of Appeals held that despite Board members being present, there was no violation of the OMA because the Board members did not exchange any affirmative or opposing views, debate, or discussion. Therefore, despite a quorum being present, it was not a “meeting” of the Township Board.

In contrast, the Court found a violation of the Open Meetings Act when in *Nichols v Meridan Charter Township*, 239 Mich App 525; 609 NW2d 574 (2000), a member of the Township Board that was not a member of any Committee attended various Committee meetings and *participated in the discussions* with members of the Committees. The members of the Committees were also members of the Township Board and the attendance by the non-committee member of the Township Board resulted in a quorum of Board members at the committee meeting. Therefore, engaging in discussions with the Committee members constituted deliberations of the Township Board and was a violation of the Open Meetings Act.

One final case is worthy of noting. In *Solom v Dickinson County Library Bd., supra.*, private telephone interviews conducted by the Board Personnel Committee were taped. The tapes of these interviews were then given to all Board members. However, the interviews were never played at an open session. The Court found that the action amounted to a closed meeting in violation of the Open Meetings Act. Therefore, sharing the interviews conducted by Board members with a quorum was in effect deliberations of a public body that did not occur at a properly noticed public meeting.

Use of Electronic Messaging "SEND ALL" or "REPLY ALL"

The use of electronic messages by e-mail, text messaging, and interactive internet sites is more and more common. Care must be taken when using these forms of communication, especially when using the group message functions. The danger is that electronic exchange of views may be found to be a closed meeting similar to the holding in *Solom v Dickinson County Library Bd., supra.* Clearly, exchanging views is deliberating and sending the message to all the members of the Commission is a quorum. The issue would turn on whether it is the deliberation *toward a decision* on a public policy. If the topic is a matter particular to the public body, it may be found to be a violation of the OMA.

Township Communications

The Supervisor, as the Township executive, will generally speak for the Township.

The Supervisor is generally responsible for assembling the agenda for Township Board meetings.

Communications from the public to the Township should generally be directed to the Township Clerk, the Clerk should distribute the communications the appropriate personnel.

The Township ~~Clerk~~^{Supervisor} is responsible for assembling and distributing the Township Board packets for the monthly meeting.

Communications between Township Board members outside of a public meeting should be conducted with the Open Meetings Act limitations and the Freedom of Information Act in mind.

The use of electronic messages by personal e-mail, text messaging, and interactive internet sites should be avoided. All communications related to Township business are subject to the Freedom of Information Act. This could result in a court order requiring production of personal email records, text messaging records, or Facebook, etc. records, to determine whether any Township business is being done via personal communication platforms to avoid public review.

Only an email address used strictly for Township business should be used. When using such an email address, however, care must still be taken, especially when using the group message functions. Exchanging views is deliberating and sending the message to all the members of the Commission is a quorum. If the email contains a deliberation *toward a decision* on a public policy and it is sent to four or more members, it may be found to be a violation of the OMA. Whether or not it was intended to avoid the OMA may affect the penalty, but the OMA can be violated unintentionally exposing the Township to sanction.

Requests for matters to be added to a Township Board agenda should be directed to the Supervisor, who should consider the length of an agenda and prioritize the subjects to be included. The Clerk should also require any supporting documentation to be submitted sufficiently ahead of the meeting to allow time for the meeting packets to be prepared and distributed in advance of the meeting so all have the opportunity to review the materials.



DEXTER TOWNSHIP

AGENDA ITEM SUMMARY

MEETING OF: Township Board of Trustees Meeting – December 21, 2021

Agenda Item Title:

Resolution #21-633 to Establish a Standard for Petitions for Lake Improvement Projects

Recommended by:

Diane Ratkovich

Explanation of Agenda Item:

A resolution to establish a standard for petitions for lake improvement projects.

Fiscal or Resource Considerations:

Does this agenda item require the expenditure of funds?

If yes, are funds budgeted?

Is a budget amendment required?

Yes _____ No x

Yes _____ No x

Yes _____ No _____

Yes _____ No x

Attachments:

Resolution #21-633

Staff Comments:

Motion/Action/Recommendation:

Motion to adopt Resolution #21-633 to establish a standard for petitions for lake improvement projects and determine the percentage of support required (has been 2/3 of lake frontage and lake access households in the past).

Dexter Township Resolution # 21-633

A resolution to establish a standard for petitions for lake improvement projects

WHEREAS, the Township of Dexter has inland lakes that are part of lake improvement project special assessment districts operated by Washtenaw County Public Works; and

WHEREAS, the Board of Public Works requires a resolution of support from all municipalities in which special assessment districts are proposed, to initiate a lake improvement project; and

WHEREAS, the Board of Public Works operates under Michigan Public Act 185 and the Act does not require any petition to proceed, however the Dexter Township Board of Trustees can require petitions if they so choose; and

WHEREAS, the Dexter Township Board of Trustees can provide clarity to residents looking to start a lake improvement project and to Public Works by declaring when petitions are required by the Dexter Board of Trustees in order to pass a resolution of support.

NOW, THEREFOR BE IT RESOLVED, the Dexter Board of Trustees will require a petition with X percent support of the proposed special assessment district to pass a resolution of support for NEW lake improvement projects and will NOT require petitions for projects in which a lake improvement project has already been in existence unless the Dexter Board of Trustees has concerns about the project and has conveyed them to the Washtenaw County Director of Public Works.

CERTIFICATE

The undersigned being the duly elected and acting Clerk of the Township of Dexter certifies that the foregoing resolution was duly adopted at a regular meeting of the Dexter Township Board at which a quorum was present on the 16th day of November 2021, and that the members voted thereon as hereinbefore set forth.

Michelle Stamboulellis
Clerk

Date



DEXTER TOWNSHIP

AGENDA ITEM SUMMARY

MEETING OF: Township Board of Trustees Meeting – December 21, 2021

Agenda Item Title:

Resolution to Dedicate a Portion of the Township's American Rescue Plan Act Grant Revenue to Capital Improvements in the Multi-Lakes Water and Sewer Authority

Recommended by:

Diane Ratkovich

Explanation of Agenda Item:

Distribution of ARPA funds allocated towards improvements in the MLSA

Fiscal or Resource Considerations:

Yes X No

Does this agenda item require the expenditure of funds?

Yes X No

If yes, are funds budgeted?

Yes No X

Is a budget amendment required?

Yes No X

Attachments:

Resolution #21-631

Staff Comments:

Motion/Action/Recommendation:

Approval to adopt the Resolution #21-631 to dedicate a portion of the township's ARPA grant revenue to capital Improvements in the Multi-Lakes Water and Sewer Authority

Dexter Township Resolution # 21-631

A resolution to dedicate a portion of the Townships American Rescue Plan Act grant revenue to Capital Improvements in the Multi Lake Water and Sewer Authority.

Whereas, the Township did receive a \$685,998 award from the Federal Government under the American Rescue Plan Act, and;

Whereas, the Grant Funds have allowable uses as outlined by the Federal Government, and;

Whereas, sewer infrastructure is an allowable use of the funds;

Now therefore be it resolved, the Dexter Township Board, by a vote of the majority at a regularly scheduled and duly noticed meeting held this 21st day of December 2021, allocates the following ARPA funds to the Multi Lake Water and Sewer Authority (MLWSA) for the following projects:

1. \$45,000 for the Copper Meadows Pump Station Rehabilitation
2. \$25,000 for a new Silver Lake Pump installation
3. \$84,000 for 60% of the following Waste Water Treatment Plant capital improvements:
 - a. Influent Building Overhaul (\$65K total budget)
 - b. Decant Pumps (\$26K total budget)
 - c. Oxidation Ditch Mixer (\$8K total budget)
 - d. Sludge Transfer Pump Replacement (40K total budget)

Be it further resolved that such allocation of the Township's resources is dependent upon MLWSA meeting the timelines and conditions of the grant requirements.

Resolution offered by Board Member

Resolution supported by Board Member

Roll call vote:

Yeas:

Nays:

Abstain:

Absent:

Tally Y =; N =; Abstain =; Absent =

The Supervisor declared the resolution

CERTIFICATE

The undersigned, being the duly appointed and acting Clerk of the Township of Dexter hereby certifies that the foregoing resolution was duly adopted at a regular meeting of the Dexter Township Board at which a quorum was present on the 21st day of December, 2021, and that the members voted thereon as hereinbefore set forth.

Michelle Stamboulellis, Clerk



DEXTER TOWNSHIP

AGENDA ITEM SUMMARY

MEETING OF: Township Board of Trustees Meeting – December 21, 2021

Agenda Item Title:

Resolution to Adopt Poverty Exemption Income Guidelines and Asset Test for the 2022 Tax Year.

Recommended by:

Diane Ratkovich

Explanation of Agenda Item:

Adoption of guidelines for poverty exemptions per Section 7u of the General Property Tax Act, Public Act 206 of 1893 (MCL 211.7u).

Fiscal or Resource Considerations:

Yes _____ No X

Does this agenda item require the expenditure of funds?

Yes _____ No X

If yes, are funds budgeted?

Yes _____ No _____

Is a budget amendment required?

Yes _____ No X

Attachments:

Resolution #21-632

Staff Comments:

Motion/Action/Recommendation:

Motion to approve Resolution #21-632 to adopt poverty exemption income guidelines and asset test for the 2022 tax year as presented.

Dexter Township Resolution #21-632

A resolution to adopt poverty exemption income guidelines and asset test for the 2022 tax year.

WHEREAS, the adoption of guidelines for poverty exemptions is within the purview of the township board; and

WHEREAS, the homestead of persons who, in the judgment of the Board of Review, by reason of poverty, are unable to contribute to the public charges is eligible for exemption in whole or part from taxation under the General Property Tax Act; and

WHEREAS, the township board is required by Section 7u of the General Property Tax Act, Public Act 206 of 1893 (MCL 211.7u), to adopt guidelines for poverty exemptions;

NOW, THEREFORE, BE IT HEREBY RESOLVED, pursuant to MCL 211.7u, that Dexter Township, Washtenaw County, adopts the following guidelines for the Board of Review to implement.

The guidelines shall include, but not be limited to, the specific income and asset levels of the claimant and all persons residing in the household, including any property tax credit returns, filed in the immediately preceding year.

To be eligible, a person shall do all the following on an annual basis:

1. File an exemption application, prior to the March, July or December Board of Review hearings, with the Board of Review, accompanied by federal and state income tax returns for all persons residing in the homestead from the immediately preceding year.
2. Produce a valid drivers' license or other form of identification if requested.
3. Produce a deed, land contract, or other evidence of ownership for the principal residence for which an exemption is sought, if requested.
4. Not exceed maximum income levels as shown in Exhibit A. As required by statute, the maximum income levels are above the federal poverty income guidelines as defined and determined annually by the United States Office of Management and Budget.
 - a. Meet an asset level test where the applicant's assets, not including the primary residence, cannot exceed the most recent median HUD Family income for a family of four (4) for Washtenaw County, Michigan **(\$106,600 for the 2021 tax year)**.

Applications may be reviewed by the Board of Review without the applicant being present. However, the Board may request that any or all applicants be physically present to respond, under oath, to any questions the Board may have.

In granting hardship exemptions, the Board of Review realizes this to represent a shift of that portion of the tax burden to the other taxpayers of the community and state.

The exemption shall only apply to the applicant's principal residence and the applicant must own and reside in the principal residence property.

The Board of Review may grant relief within the following guidelines:

If a person meets all eligibility requirements in statute, the Board of Review must grant a full exemption equal to a 100% reduction in taxable value OR a partial exemption equal to a 25% or 50% reduction in taxable value OR any other percentage reduction in taxable value approved by the STC.

For applicants at or below the 2022 Federal Poverty Guidelines, 100% relieve shall be granted.

For applicants between 100% and 125% of the 2022 Federal Poverty Guidelines, 50% relief shall be granted.

For applicants between 125% and 150% of the 2022 Federal Poverty Guidelines, 25% relief shall be granted.

For applicants above 150% of the 2022 Federal Poverty Guidelines, 0% relief shall be granted.

BE IT ALSO RESOLVED that the Board of Review shall follow the above stated policy and federal guidelines in granting or denying an exemption.

Exhibit A

Size of Family or Household	2022 Federal Guidelines 100% Relief	2022 Dexter Township Guidelines 50% Relief Greater than 100% but equal to or less than 125% of Federal Guidelines	202 Dexter Township Guidelines 25% Relief Greater than 125% but equal to or less than 150% of Federal Guidelines
1	\$12,880	\$16,100	\$19,320
2	\$17,420	\$21,775	\$26,130
3	\$21,960	\$27,450	\$32,940
4	\$26,500	\$33,125	\$39,750
5	\$31,040	\$38,800	\$46,560
6	\$35,580	\$44,475	\$53,370
7	\$40,120	\$50,150	\$60,180
8	\$44,660	\$55,825	\$66,990
Additional Person	\$4,540	\$5,675	\$6,810

Resolution offered by Board Member

Resolution seconded by Board Member

Roll call vote:

Yeas –

Nays –0

Abstain – None

Absent – 0

Tally Y = 7; N = 0; Abstain = 0; Absent = 0

The Supervisor declared the resolution adopted

CERTIFICATE

The undersigned, being the duly elected and acting Clerk of the Township of Dexter hereby certifies that the foregoing resolution was duly adopted at a regular meeting of the Dexter Township Board at which a quorum was present on the _____, and that the members voted thereon as hereinbefore set forth.



DEXTER TOWNSHIP

AGENDA ITEM SUMMARY

MEETING OF: Township Board of Trustees Meeting – December 21, 2021

Agenda Item Title:

Resolution to Approve the Budget Amendments for the 3Q of 2021

Recommended by:

Diane Ratkovich

Explanation of Agenda Item:

Review and approval for the 3Q budget amendments as shown.

Fiscal or Resource Considerations:

Yes _____ No X

Does this agenda item require the expenditure of funds?

Yes _____ No X

If yes, are funds budgeted?

Yes _____ No X

Is a budget amendment required?

Yes _____ No X

Attachments:

Resolution #21-634

Staff Comments:

Motion/Action/Recommendation:

Motion to adopt Resolution #21-634 to approve the third quarter budget amendments for 2021

Dexter Township Resolution # 21-634

A resolution to approve the attached budget amendments for the third quarter of 2021

Whereas, Dexter Township is committed to fiscal transparency;

Whereas, Dexter Township is fiscally responsible;

Be it further resolved, That the Budget Resolution attached be approved to reflect the current level and categories of spending for April 1, 2021 through Nov. 30, 2021.

Resolution proposed by:

Roll call vote:

Yeas:

Nays:

Abstain:

Absent:

Tally Y = __; N = __; Abstain = __; Absent = __

The Supervisor declared the resolution adopted.

CERTIFICATE

The undersigned, being the duly appointed and acting Clerk of the Township of Dexter hereby certifies that the foregoing resolution was duly adopted at a regular meeting of the Dexter Township Board at which a quorum was present on the 21st day of December, 2021, and that the members voted thereon as hereinbefore set forth.

Michelle Stamboulellis, Clerk

To: Dexter Township Board of Trustees
 From: Supervisor Diane Ratkovich
 Date: December 16, 2021

NOTE: These proposed budget amendments have been included in the Nov 2021 Financial Report for Interpretive Purposes

Third Quarter 2022 Budget Amendment Requests

Fund	Account #	Description			
GENERAL FUND #101					
<u>Budget Amendment Effect on Fund Balance</u>					
			Amended <u>2022 Budget</u>	Proposed <u>2022 Budget</u>	<u>Change</u>
	Beginning Fund Balance		\$ 3,861,328	\$ 3,861,328	\$ -
	Revenues		\$ 1,430,307	\$ 1,236,307	\$ (194,000)
	Expenditures		\$ 1,408,724	\$ 1,355,860	\$ (52,864)
	Ending Fund Balance		\$ 3,882,911	\$ 3,741,775	\$ (141,136)
<u>Detail Budget Amendments</u>					
				Increase	Decrease
1)	<u>Eliminate Revenue"Use of Fund Balance"</u>				
	101-000-699.001	Txfr In from Fund Balance			\$300,000
2)	<u>Increase Tax Revenue Estimate</u>				
	101-000-401.001	Current Year Tax Revenue		\$50,000	
	101-000-447.001	Property Tax Administration Fee		\$56,000	
3)	<u>Adjust Expenditure Estimates</u>				
	<u>Supervisor</u>				
	101-171-706.002	Deputy Wages			\$23,064
	<u>Assessing</u>				
	101-209-706.011	Assistant Wages			\$10,000
	<u>Election</u>				
	101-216-multiple	Election Expenses			\$28,500
	<u>Information Technology</u>				
	101-228-801.002	Contracted Services		\$15,000	
	<u>Board of Review</u>				
	101-247-multiple	Board of Review			\$2,500
	<u>Treasurer</u>				
	101-253-981.002	Info System Software			\$10,000
	<u>Building & Grounds</u>				
	101-265-956.000	Maintenance			\$10,000
	<u>General Govt</u>				
	101-294-707.000	Per Diem			\$5,000
	101-294-725.000	FICA			\$3,000
	101-294-725.002	MERS Match		\$16,400	
	101-294-800.000	Legal		\$15,000	
	101-294-801.002	Contracted Services			\$10,000
	101-294-801.012	C/S Accounting & Finance		\$15,000	
	<u>Zoning Board of Appeals</u>				
	101-412-multiple	ZBA			\$10,000
	<u>Emergency Preparedness</u>				
	101-426-multiple	Emergency Preparedness			\$9,700
	<u>Community Service Support</u>				
	101-774-971.000	Community Initiative		\$7,500	
4)	<u>Allocate Community Initiative Appropriation to Roads Open Space</u>				
	101-901-971.000	Capital Outlay: Community Initiative			\$300,000
	101-446-801.002	Roads: Contracted Services		\$270,000	
	101-965-999.285	Transfer to Open Space Fund		\$30,000	

Third Quarter 2022 Budget Amendment Requests

Fund	Account #	Description			
<u>FIRE FUND #206</u>					
<u>Budget Amendment Effect on Fund Balance</u>					
			Amended <u>2022 Budget</u>	Proposed <u>2022 Budget</u>	<u>Change</u>
Beginning Fund Balance			\$ 1,459,205	\$ 1,459,205	\$ -
Revenues			\$ 914,004	\$ 1,079,004	\$ 165,000
Expenditures			\$ 896,924	\$ 896,924	\$ -
Ending Fund Balance			\$ 1,476,285	\$ 1,641,285	\$ 165,000
<u>Detail Budget Amendments</u>				Increase	Decrease
1)	<u>Increase Tax Revenue Estimate</u>				
	206-000-401.001	Current Year Tax Revenue		\$165,000	
<u>POLICE FUND #207</u>					
<u>Budget Amendment Effect on Fund Balance</u>					
			Amended <u>2022 Budget</u>	Proposed <u>2022 Budget</u>	<u>Change</u>
Beginning Fund Balance			\$ 1,127,401	\$ 1,127,401	\$ -
Revenues			\$ 538,380	\$ 635,380	\$ 97,000
Expenditures			\$ 529,000	\$ 529,000	\$ -
Ending Fund Balance			\$ 1,136,781	\$ 1,233,781	\$ 97,000
<u>Detail Budget Amendments</u>				Increase	Decrease
1)	<u>Increase Tax Revenue Estimate</u>				
	207-301-401.001	Current Year Tax Revenue		\$97,000	
<u>AMERICAN RESCUE PLAN ACT #285</u>					
<u>Budget Amendment Effect on Fund Balance</u>					
			Amended <u>2022 Budget</u>	Proposed <u>2022 Budget</u>	<u>Change</u>
Beginning Fund Balance			\$ -	\$ -	\$ -
Revenues			\$ -	\$ 342,999	\$ 342,999
Expenditures			\$ -	\$ 161,500	\$ 161,500
Ending Fund Balance			\$ -	\$ 181,499	\$ 181,499
<u>Detail Budget Amendments</u>				Increase	Decrease
1)	<u>Establish Fund for ARPA Grant Revenue</u>				
	285-000-528.000	Other Grants		\$ 342,999	
	285-191-801.012	C/S Accounting & Finance		\$ 7,500	
	285-965-999.999	Transfer to MLWSA		\$ 154,000	
<u>OPEN SPACE LAND PRESERVATION FUND #245</u>					
<u>Budget Amendment Effect on Fund Balance</u>					
			Amended <u>2022 Budget</u>	Proposed <u>2022 Budget</u>	<u>Change</u>
Beginning Fund Balance			\$ -	\$ -	\$ -
Revenues			\$ -	\$ 30,000	\$ 30,000
Expenditures			\$ -	\$ 30,000	\$ 30,000
Ending Fund Balance			\$ -	\$ -	\$ -
<u>Detail Budget Amendments</u>				Increase	Decrease
1)	<u>Establish Fund for Open Space Land Preservation Initiatives</u>				
	245-000-699.101	Transfer In From General Fund		\$ 30,000	
	245-294-801.002	Contracted Services		\$ 30,000	



DEXTER TOWNSHIP

AGENDA ITEM SUMMARY

MEETING OF: Township Board of Trustees Meeting – December 21, 2021

Agenda Item Title:

Approval of Recommendation by the Open Space and Land Preservation Committee

Recommended by:

Laura Sanders and Michelle Stamboulellis

Explanation of Agenda Item: The Board needs to vote to approve this item:

Motion by Teicher, seconded by Stamboulellis to recommend to the [Dexter Township] Board of Trustees, to direct our [Open Space and Land Preservation] Consultant, Barry Lonik to apply to the State of Michigan's Agricultural Preservation Fund for matching grant funds for the Monier property.

Fiscal or Resource Considerations:

Yes X No

Does this agenda item require the expenditure of funds?

Yes X No

If yes, are funds budgeted?

Yes X No

Is a budget amendment required?

Yes No X

Attachments:

Staff Comments:

Motion/Action/Recommendation:

Motion to approve the OSLP recommendation as presented.



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF AGRICULTURE
AND RURAL DEVELOPMENT

GARY MCDOWELL
DIRECTOR

October 15, 2021

Dear Farmland Preservation Representative:

The Michigan Department of Agriculture and Rural Development along with the Agricultural Preservation Fund Board are pleased to announce the FY 2022 grant funding cycle for the Michigan Agricultural Preservation Fund. This application cycle is only open to those local farmland preservation programs that have been qualified by the Michigan Department of Agriculture and Rural Development (MDARD). There are 24 local programs qualified to apply for grants this cycle.

Approximately \$2 million grant dollars are available to be awarded to assist local farmland preservation programs in purchasing development rights to preserve locally important farmland.

A program can submit multiple farms to be preserved, however, only one may be granted per program based on the number of programs submitting applications.

Again this year, up to \$250,000 will be set aside for a new program to be awarded funds to close on a property/farm. A new program is defined as a program with three or less agricultural easements that were completed through the Local Grants Program and/or the Federal Agricultural Conservation Easement Program (ACEP-ALE).

Applications are to be submitted via email to MDARD-PDR@Michigan.gov no later than the cycle closing date of 4:00 p.m. (EST) on Monday, December 27, 2021. All complete applications received by the deadline will be reviewed and scored by the Michigan Agricultural Preservation Fund Board. Announcements for awarded grants are expected to take place by March of 2022.

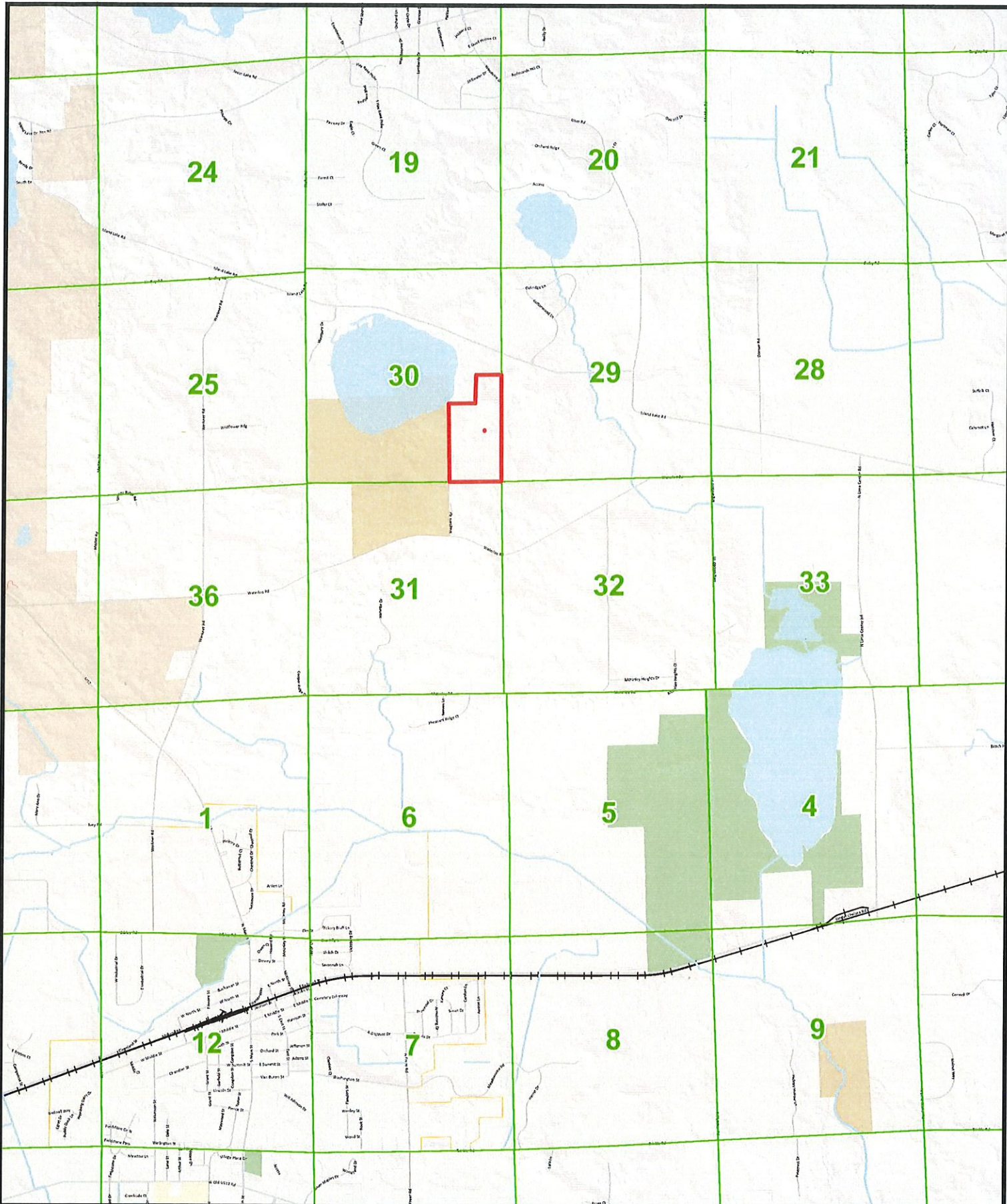
The grant application, Policies and Procedures (use this as your guide with the application), and the list of qualified local farmland preservation programs can be found online at www.Michigan.gov/Farmland under the Agricultural Preservation Fund.

Please contact Elizabeth Brost (MDARD) if you have any questions regarding the application, submission process, or the Policies and Procedures.

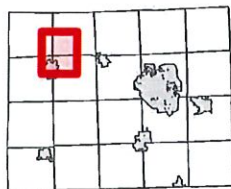
Sincerely,

Elizabeth A. Brost

Elizabeth A. Brost
Conservation Easement Coordinator
Farmland Preservation Program
517-243-7949



Monier location

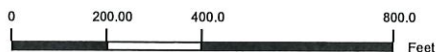
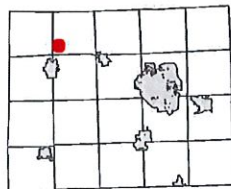


2/25/2021



NOTE: Parcels may not be to scale.

The information contained in this cadastral map is used to locate, identify and inventory parcels of land in Washtenaw County for appraisal and taxing purposes only and is not to be construed as a "survey description". The information is provided with the understanding that the conclusions drawn from such information are solely the responsibility of the user. Any assumption of legal status of this data is hereby disclaimed.



1: 4,800

2/25/2021



NOTE: Parcels may not be to scale.

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DEXTER TOWNSHIP

AGENDA ITEM SUMMARY

MEETING OF: Township Board of Trustees Meeting – December 21, 2021

Agenda Item Title:

Recommendation of the Open Space and Land Preservation Committee to Approve the Conservation Easement Monitoring Policy

Recommended by:

Laura Sanders and Michelle Stamboulellis

Explanation of Agenda Item:

“Motion recommended by the OSLP Committee to the Board of Trustees for Authorization/Approval of the final draft Conservation Easement Monitoring Policy. This policy is required for Dexter Township to be eligible for State funds/grants.”

Fiscal or Resource Considerations:

Yes _____ No X

Does this agenda item require the expenditure of funds?

Yes _____ No X

If yes, are funds budgeted?

Yes _____ No X

Is a budget amendment required?

Yes _____ No X

Attachments:

The suggested policy is attached.

Staff Comments:

The Conservation Easement Monitoring Policy must be adopted by the Township Board in order to qualify for the Michigan State Agriculture Preservation Program. Barry Lonik will submit the policy to secure Dexter Township's eligibility for this program.

Motion/Action/Recommendation:

Motion to approve the OSLP recommendation as presented.

DEXTER TOWNSHIP

POLICY ON CONSERVATION EASEMENT MONITORING

It is the policy of Dexter Township to monitor conservation easements granted through its farmland protection program on an annual basis at minimum. The monitoring visit shall be conducted by a qualified staff person or consultant or may be contracted to a local land conservancy. Reporting shall occur on a form produced by the Township.

At least two weeks prior to the desired time for the visit, the monitor shall send a letter by first class U.S. mail to the current landowner(s) identifying the need for the visit and stating that a follow-up phone call will be placed to see if the owner would like to set up a mutually acceptable time for the visit. The monitor shall then call the owner one week after the letter has been sent and endeavor to establish such a time. If there is no interest or response, the monitor shall then notify the owner of the date and time of the visit in another phone call or message.

Prior to leaving for the visit, the monitor shall review the conservation easement, baseline documentation and property file to become familiar with the property and any issues that may have occurred in the past. The monitor shall take the following items on the visit: compass, working copy of the easement and documentation, flagging tape and a camera. The monitor shall use the baseline to determine if any changes have occurred since the recording or last visit. Any changes to the property, authorized or not, must be recorded by photographs, sketch and written statements.

Upon completion, the monitoring form shall be filled out with two copies made and mailed to the landowner with a cover letter requesting that both be signed along with an addressed return envelope postage paid. The original shall be kept with the property file in case the copies are lost. In addition, any funding partner (for example, the U.S. Department of Agriculture, the Michigan Department of Agriculture or the City of Ann Arbor Greenbelt Program) that requires the monitoring form to be submitted shall receive a copy.

Any violations, problems or issues encountered on the property shall be relayed immediately to the Township Supervisor for appropriate action to be taken, followed by the Land Preservation Commission. Enforcement of easement terms is the responsibility of the Township Board of Trustees working with its legal counsel and other consultants. Procedures outlined in the "Township Remedies" section of the conservation easement shall be followed to prevent or correct any actual or threatened violations of its terms.



DEXTER TOWNSHIP

AGENDA ITEM SUMMARY

MEETING OF: Township Board of Trustees Meeting – December 21, 2021

Agenda Item Title:

Board appointments

Recommended by:

Diane Ratkovich

Explanation of Agenda Item:

Approval for the following board/committee assignments as follows:

- *Planning Commission – Marty Straub and Bob Nester*
- *ZBA – Mart Straub (seeking one additional ZBA member after the resignation of Jay Holland)*
- *CACA – David Rohr, Alternate*
- *Portage Base Lake – Thomas Ehman and David Moody*

Fiscal or Resource Considerations:

Yes _____ No X

Does this agenda item require the expenditure of funds?

Yes _____ No X

If yes, are funds budgeted?

Yes X No _____

Is a budget amendment required?

Yes _____ No X

Attachments:

Board/Committee Appointments List dated 4/20/21

Staff Comments:

Motion/Action/Recommendation:

Approval of the Board and Committee assignments as presented.

T:\Supervisor\Appointments\Appointments List (2) 2021 04 20.xlsx

NOTE 1: Appointed positions that will be expiring are shown in yellow highlight.

NOTE 2: Positions that are held by elected officials are shown in red bold font.

NOTE 3: Positions that are currently vacant are shown in green highlight.

First Name	Last Name	Date Appointed	Date Expiration	Comments	Notes
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Planning Commission - Three-Year Terms (Supervisor appointment, Twp Board confirmation)

Karen	Sikkenga	12/15/2020	12/31/2023	TB Rep-1	
Christina	Maier	1/19/2021	12/31/2023	regular-2	
Kimberly	Marinelli	1/19/2021	12/31/2023	regular-3	
Bob	Nester	12/18/2018	12/31/2021	regular-4	
Martin	Straub	2/19/2019	12/31/2021	regular-5	
Tom	Lewis	11/19/2019	12/31/2022	regular-6	
Chandra	Hurd	11/19/2019	12/31/2022	regular-7	

Zoning Board of Appeals - Three Year Terms (Twp Board appointment)

Martin	Straub	3/27/2019	12/31/2021	PC Rep -1	
Peter	Maier	1/19/2021	12/31/2023	regular - 2	
Brook	Smith	1/19/2021	12/31/2023	regular - 3	
Jay	Holland	12/18/2018	12/31/2021	regular - 4	
Beth	Filip	11/19/2019	12/31/2022	regular - 5	
Darnell	Don	11/19/2019	12/31/2022	alternate - 1	
Vacant			12/31/2022	alternate - 2	

Board of Review - Two-Year Terms (Twp Board appointment)

Ryan	Doletzky	1/19/2021	12/31/2022	regular - 1	
Dave	Diesing	1/19/2021	12/31/2022	regular - 2	
Paul	LaRoe	1/19/2021	12/31/2022	regular - 3	
Vacant		1/19/2021	12/31/2022	Alternate	

Multi-Lake Sewer Authority - Four-Year Terms (Twp Board appointment)

Karen	Nolte	12/15/2020	12/31/2023	1	
Andy	Reiser	9/17/2019	12/31/2023	2	
Tom	Lewis	9/17/2019	12/31/2023	3	
Jack	West	9/17/2019	12/31/2023	4	
Linda	Singer	9/17/2019	12/31/2023	alternate	
Vacant			12/31/2023	alternate	
Vacant			12/31/2023	alternate	

Portage-Base Lakes Sewer Board - Four-Year Terms (Twp Board appointment)

Thomas	Ehman	12/19/2017	12/31/2021	1	
David	Moody	12/19/2017	12/31/2021	2	
Vacant			12/31/2021	alternate	
Vacant			12/31/2021	alternate	

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First Name	Last Name	Date Appointed	Date Expiration	Comments	Notes
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Dexter Township OSLP Committee

Laura	Sanders	5/31/2021	5/31/2022	TB Rep	
Michelle	Stamboullis	5/31/2021	5/31/2022	TB Rep	
Dianne	Monier	5/31/2021	5/31/2022		
Kathy	Bradbury	5/31/2021	5/31/2022		
Ginny	Leikam	5/31/2021	5/31/2022		
Dale	Lesser	5/31/2021	5/31/2022		
Mark	Teicher	5/31/2021	5/31/2022		

Western Washtenaw Recycle Authority - Two-Year Term (Twp Board Appointment)

Michelle	Stamboullis	12/15/2020	12/31/2022	1	
Vacant				alternate	

Dexter Area Fire Board - Six-Year Terms (Twp Board Appointment)

Diane	Ratkovich	3/16/2021	3/16/2027	1	
Mark	Ford	4/20/2021	4/15/2023	2	

Chelsea Library Board - Four-Year Term (Twp Board Appointment)

Charlie	Taylor	12/18/2018	12/31/2022	1	
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Dexter Library Board - Four-Year Term (Twp Board Appointment)

Jim	LaVoie	9/18/2018	9/30/2022	1	
Rosemary	Quigley	9/18/2018	9/30/2022	2	

Soil Erosion and Sedimentation Infraction/Citation Agent (by Twp Board resolution)

Bruce	Connell	11/19/2019	open ended		
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Chelsea Area Construction Agency - "At pleasure of municipality" (Twp Brd Appointment)

Jim	Drolet	12/17/2013	open ended	regular	
Vacant			11/20/2024	alternate	

Washtenaw Area Transportation Study Policy Committee - No specific term (Twp Board Appointment)

Twp Board Rep			open ended	regular	
Twp Board Rep			open ended	alternate	

Huron River Watershed Council - Three-Year Term (Twp Board Appointment)

Bade	Suzanne	1/19/2021	12/31/2023	1	
Mark	Teicher	1/19/2021	12/31/2023	alternate	

Southeast Michigan Council of Governments - No specific term (Twp Board Appointment)

Twp Board Rep			open ended	regular	
Vacant				alternate	

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First Name	Last Name	Date Appointed	Date Expiration	Comments	Notes
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Washtenaw Urban County - Three-year term (Supervisor & Supervisor's Designee)

Twp Supervisor			11/20/2024	Twp Supervisor	Term of Elected Office.
Vacant			11/20/2024	designee	

Personnel Policy Committee - No specific term (Twp Board Appointment)

Diane	Ratkovich	12/15/2020	11/20/2024	TB rep	
Michelle	Stamboulellis	12/15/2020	11/20/2024	TB rep	
Maris	Metz	12/15/2020	11/20/2024	TB rep	

Capital Improvement Plan Committee - No specific term

Twp Board Rep			11/20/2024	TB rep	
Tom	Lewis		open ended	PC Member	

Regional Fire Committee - No specific term

Supervisor					Not Active
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Western Washtenaw Area Value Express - No specific term

Maris Metz			open ended	regular	
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Broadband Research Committee

Nolte	Karen	12/15/2020	open ended		
Tracey	Zaleski	1/19/2021	open ended		
Jim	Michaud	1/19/2021	open ended		
Justin	Heinze	1/19/2021	open ended		

Fence Viewer

Jim	Drolett	12/19/2017	11/20/2020	regular	
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Washtenaw County Broadband Taskforce - No specific term

Nolte	Karen	12/15/2020	open ended		
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Chelsea Area Planning Team / Dexter Area Regional Team - No specific term

Vacant			open ended	regular	
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DEXTER TOWNSHIP

AGENDA ITEM SUMMARY

MEETING OF: Township Board of Trustees Meeting – December 21, 2021

Agenda Item Title:

Accepting the Resignation of Jay Holland from the Zoning Board of Appeals

Recommended by:

Diane Ratkovich

Explanation of Agenda Item:

Jay Holland has resigned from the Zoning Board of Appeals. The Township Board thanks Jay for his service to the community.

Fiscal or Resource Considerations:

Yes _____ No X

Does this agenda item require the expenditure of funds?

Yes _____ No X

If yes, are funds budgeted?

Yes _____ No X

Is a budget amendment required?

Yes _____ No X

Attachments:

none

Staff Comments:

Motion/Action/Recommendation:

The Dexter Township Board of Trustees thanks Jay Holland for his service on the ZBA and to the community.



DEXTER TOWNSHIP

AGENDA ITEM SUMMARY

MEETING OF: Township Board of Trustees Meeting – December 21, 2021

Agenda Item Title:

Second reading and Vote for Ordinance No. 43 Medical Marihuana Caregivers Draft Ordinances

Recommended by:

Diane Ratkovich/David Rohr

Explanation of Agenda Item:

Discussion of the draft ordinance for Medical Marihuana Caregivers Draft Ordinances

Fiscal or Resource Considerations:

Yes _____ No X

Does this agenda item require the expenditure of funds?

Yes _____ No X

If yes, are funds budgeted?

Yes _____ No _____

Is a budget amendment required?

Yes _____ No X

Attachments:

Ordinance No. 43

Staff Comments:

Motion/Action/Recommendation:

Motion to approve the adoption of the Medical Marihuana Caregivers Ordinances as presented.

TOWNSHIP OF DEXTER

ORDINANCE NO. No. 43

An Ordinance to amend the Dexter Township Zoning Ordinance, Ordinance No. 43, Article 2, Definitions, Section 2.1, Article 17, Specific Use Standards, Section 17.02(F), Home Occupations.

THE TOWNSHIP OF DEXTER ORDAINS:

Section 1 of Ordinance

The Dexter Township Zoning Ordinance, Ordinance No. 43, Article 2, Definitions, Section 2.1 is hereby amended to add the following definitions:

Sec. 2.1. DEFINITIONS

The following words, terms and phrases, when used in this subsection, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Enclosed Locked Facility means a closet, room, or other comparable stationary and fully enclosed area equipped with secure locks or other functioning security devices that permit access only by a Registered Primary Caregiver or Registered Qualifying Patient and as further defined by the (MMMA) Michigan Medical Marijuana Act.

Marihuana plants grown outdoors, are considered to be in an Enclosed Locked Facility if they are not visible to the unaided eye from an adjacent property when viewed by an individual at ground level or from a permanent structure, and are grown within a stationary structure that is enclosed on all sides, except for the base, by chain-link fencing, wooden slats, or a similar material that prevents access by the general public and that it is anchored, attached, or affixed to the ground; located on land that is owned, leased, or rented by a person through the Department of Licensing and Regulatory Affairs (LARA) process, as a Registered Primary Caregiver; and equipped with functioning locks or other security devices that restrict access only to the Registered Primary Caregiver who owns, leases, or rents the property on which the structure is located. Enclosed Locked Facility includes a motor vehicle if both of the following conditions are met:

- a. The vehicle is being used temporarily to transport living marihuana plants from one location to another with the intent to permanently retain those plants at the second location.
- b. An individual is not inside the vehicle unless he or she is either the Registered Qualifying Patient to whom the living marihuana plants belong, or the individual designated through the Department of Licensing and Regulatory Affairs (LARA) process as the Registered Primary Caregiver for the Registered Qualifying Patient.

Home Occupation means an accessory use that is customarily incidental and secondary to the use of a dwelling, and that is conducted entirely within a dwelling and that is a legal occupation, profession, or business activity conducted by an occupant residing on the premises full time and, except for Registered Primary Medical Marihuana Caregiver Operations as regulated by this zoning ordinance, where all business activity relies solely on electronic or off-premise transactions and communication is conducted over the internet, telephone, and/or electronic mail, utilizing equipment customarily found in a home and is generally not distinguishable from the outside. Medical, hospital or veterinary services, kennel, grooming or pet boarding services, personal service establishments, or repair facilities shall not be deemed a permissible home occupation.

Marihuana means that term as defined in Section 7106 of the Public Health Code, 1978 PA 368, MCL 333.7106. Marijuana, with the alternate spelling with the letter “j” has the same meaning as “Marihuana.”

Medical Use means the acquisition, possession, cultivation, manufacture, use, internal possession, delivery, transfer, or transportation of marihuana, or paraphernalia relating to the administration of marihuana to treat or alleviate a Registered Qualifying Patient's debilitating medical condition, or symptoms associated with the debilitating medical condition, as further defined under the Michigan Medical Marihuana Act (MMMA).

MMMA or *Act* means to the Michigan Medical Marihuana Act, MCL 333.26421, *et seq.*, currently, or as amended.

MRTMA means to the Michigan Regulation and Taxation of Marihuana Act Initiated Law 1 of 2018, MCL 333.27952, *et seq.*, currently, or as amended.

Registered Primary Caregiver means a person meeting the definition of caregiver under the Michigan Medical Marihuana Act and who has been issued and possesses a registry identification card and possesses the documentation that constitutes a valid registry under the Michigan Medical Marihuana Act.

Registered Qualifying Patient means a person meeting the definition under state law and who has been issued and possesses a registry identification card which is valid under the Michigan Medical Marihuana Act, as amended.

Transfer means to convey, sell, give, deliver, or allow the possession by another person or entity.

Visiting Qualifying Patient means a patient who is not a resident of this state or who has been a resident of this state for less than 30 days.

Other provisions and terms. The other provisions and terms of the

Michigan Medical Marihuana Act and Michigan Regulation and Taxation of Marihuana Act (MRTMA) for purposes of deferential context are incorporated by reference as though more fully restated herein.

Section 2 of Ordinance

The Dexter Township Zoning Ordinance, Ordinance No. 43, Article 17, Specific Use Standards, Section 17.02(F), Home Occupations is hereby amended by designating the existing General Regulations as subsection 1, and by adding a subsection 2 to read as follows:

Sec. 17.02(F) Home Occupations: shall meet the additional standards outlined below, in order to allow flexibility for the use of residential property by residents while protecting the essential residential character of residential districts and uses, in terms of use and appearance.

1. **General Regulations**

{unchanged}

2. **Medical Marihuana Registered Primary Caregiver Home Occupations**

It is the intent of this subsection to regulate Medical Marihuana Registered Primary Caregivers as Home Occupations. This subsection is not intended to allow commercial marihuana grow operations within the Township, as prohibited by Ordinance 40. In addition to the general regulations above, Medical Marihuana Registered Primary Caregiver Home Occupations are subject to the following:

A. **General Regulations:**

- i. No more than five (5) Registered Qualifying Patients are permitted for each Caregiver Home Occupation.
- ii. A maximum of one (1) home occupation permit will be issued per residence.
- iii. The medical use of marihuana shall comply at all times with the MMMA and the MMMA General Rules, as amended.
- iv. A Registered Primary Caregiver shall not possess marihuana or otherwise engage in the medical use of marihuana in a school bus, on the grounds of any preschool or primary or secondary school, or in a correctional facility.
- v. Not more than two (2) Registered Primary Caregivers, who shall also be full-time residents of the dwelling, shall be permitted to operate at any one property.

- vi. The medical use of marihuana shall be conducted entirely within a dwelling. The medical use of marihuana is prohibited within an accessory building or garage, except that a Registered Primary Caregiver may keep and cultivate in an Enclosed Locked Facility, as that phrase is defined by the MMMA, up to 12 marihuana plants for each Registered Qualifying Patient with whom the Registered Primary Caregiver is connected through the registration process established by the Department of Licensing and Regulatory Affairs (LARA), and up to 12 additional marihuana plants for personal use if the Registered Primary Caregiver is also a Registered Qualifying Patient under the MMMA.
- vii. A sign identifying the home occupation by word, image or otherwise, or indicating that the medical use of marihuana is taking place on the premises shall not be permitted; nor shall any vehicle having such a sign be parked anywhere on the premises.
- viii. Except for lighting, heating, watering, drying, or other equipment, or fertilizers, herbicides or other chemicals directly related to the medical use of marihuana, no other materials or equipment not generally associated with normal ownership, use, and maintenance of a dwelling shall be permitted.
- ix. Distribution of marihuana or use of items in the administration of marihuana shall not occur at or on the premises of the Registered Primary Caregiver. A Registered Qualifying Patient shall not visit, come to, or be present at the residence of the Registered Primary Caregiver to purchase, smoke, consume, obtain, or receive possession of any marihuana.
- x. No on-site consumption or smoking of marihuana shall be permitted within the dwelling or on the property of a Registered Primary Caregiver except for lawful marihuana consumption by the Registered Primary Caregiver.
- xi. All necessary building, electrical, plumbing, and mechanical permits shall be obtained for any portion of a building or structure in which equipment and devices that support the cultivation, growing or harvesting of marihuana are located or used.
- xii. If marihuana is grown or located in a room with windows, all interior lighting shall be shielded to prevent ambient light from creating a distraction for adjacent properties.
- xiii. The Registered Primary Caregiver is responsible for providing the security necessary to assure that the growing marihuana and usable

product are accessible for use only by the Primary Registered Caregiver for transfer to only Registered Qualifying Patients who are registered to the Registered Primary Caregiver and must fully comply with the provisions of the MMMA.

- xiv. Medical marihuana-related merchandise or products shall not be sold or distributed from the property of the Registered Primary Caregiver apart from the permitted quantity of medical marihuana.
- xv. To ensure compliance with all applicable requirements and laws, the portion of a building or other structure, such as a cultivation room, where energy use and heating requirements exceed typical residential limits and chemical storage occurs, is subject to inspection and approval by the zoning administrator or other authorized official.
- xvi. The Registered Primary Caregiver is responsible for utilizing an Enclosed Locked Facility upon the above-identified zoned parcels in compliance with the MMMA for cultivating, growing, manufacturing, processing, and storing marihuana for medical use only.
- xvii. The property, dwelling, and all Enclosed Locked Facilities shall be available for inspection upon request by the zoning administrator, building official, or law enforcement official.
- xviii. All business operations of a Registered Primary Caregiver must occur indoors. Such operations may not provide drive-thru service.
- xix. Registered Primary Caregiver operations may not emit noxious odors or fumes.
- xx. The Medical Marihuana Registered Primary Caregiver home occupation may not be located in multi-family residential districts or attached residential dwelling units.
- xxi. It is unlawful to establish or operate a for-profit or nonprofit marihuana dispensary, collective, or cooperative within the Township even if such use is intended for the medical use of marihuana.

B. Location:

- i. Each parcel upon which Enclosed Locked Facilities with marihuana for medical use are present must be a minimum of 500 feet (500') from any parcel upon which any of the following is located:

- a. A school, school facility, or childcare facility subject to Federal "Drug-Free School Zone" requirements.
 - b. A place of worship. Measurement of the buffer shall be from property line to property.
 - c. Another Registered Primary Caregiver.
 - ii. Each parcel upon which Enclosed Locked Facilities with marihuana for medical use are present must contain a minimum of 5 acres.
 - iii. Each residence which contains Enclosed Locked Facilities with marihuana for medical use must be a minimum of 100 feet from any property line.
- C. Registration Required. The operations of a Registered Primary Caregiver as a home occupation shall be permitted only with the prior issuance of a Township registration certificate.
- i. Application:
 - a. A complete and accurate application shall be submitted on a form provided by the Township and an application fee in an amount determined by resolution of the Township Board shall be paid.
 - b. The registration application shall include the name and address of the applicant; the address of the property; proof, such as a driver's license, voter registration card or similar record showing that the dwelling is the applicant's full-time residence; a current state registration card issued to the Registered Primary Caregiver; a full description of the nature and types of equipment which will be used in marihuana cultivation and processing; and a description of the location at which the use will take place. The zoning administrator may require additional information necessary to demonstrate compliance with all requirements. The zoning administrator shall review the application to determine compliance with this Ordinance, the MMMA, and the MMMA General Rules. A registration shall be granted if the application demonstrates compliance with this Ordinance, the MMMA, and the MMMA General Rules.

- c. To ensure compliance with applicable codes, within 30 days of a completed application, the applicant shall schedule an inspection with the Chelsea Area Construction Agency. The intent of the inspection is to ensure that the structure is in compliance with the Building Code and/or the International Property Maintenance Code and that the area used for marihuana has adequate electrical and mechanical safeguards.
 - d. Within 15 business days from the date of the inspection, the owner/applicant/contractor shall obtain all necessary permits.
 - e. Prior to the operation of a Registered Primary Caregiver as a home occupation, a zoning permit shall be provided by Dexter Township and a certificate of completion shall be provided by the Chelsea Area Construction Agency.
- ii. The use shall be maintained in compliance with the requirements of this Ordinance, the MMMA, and the MMMA General Rules. Any departure shall be grounds to revoke the registration and take other lawful action. If a registration is revoked, the applicant shall not engage in any activity subject to the permit unless and until a new permit is granted.
 - iii. Information treated as confidential under the MMMA, including the Registered Primary Caregiver registry identification card and any information about Registered Qualifying Patients associated with the Registered Primary Caregiver which is received by the Township shall be maintained separately from public information submitted in support of the application. It shall not be distributed or otherwise made available to the public and shall not be subject to disclosure under the Freedom of Information Act.
 - iv. The use of the dwelling or other permitted facility of a Registered Qualifying Patient to cultivate medical marihuana in accordance with the MMMA solely for personal use does not require a permit under this subsection; however, all applicable state and Township ordinance requirements must be met.
 - v. The provisions of this subsection do not apply to the personal use and/or internal possession of marihuana by a Registered Qualifying Patient in accordance with the MMMA for which a permit is not required.

- vi. Noncompliance with the above criteria or requirements imposed by the Zoning Board of Appeals shall constitute an ordinance violation and the home occupation shall be suspended and shall be subject to enforcement pursuant to Section 31.10.

D. Marihuana Establishments Prohibited

- i. Any type of “marihuana establishment,” as that term is defined and used in Michigan Initiated Law 1 of 2018, commonly known as the Michigan Regulation and Taxation of Marihuana Act (MRTMA), is strictly prohibited in the Township pursuant to Ord. 40 and may not be established or operated in any zoning district, by any means, including by way of a variance.
- ii. “Marihuana facilities” as described in the Medical Marihuana Facilities Licensing Act (MMFLA), Act 281 of 2016, are strictly prohibited in the Township and may not be established, licensed, or operated in any zoning district, by any means, including by way of a variance.
- iii. Nothing in this Section 17.02(F)(2) shall limit any privileges, rights, immunities, or defenses of a person as provided in the Michigan Medical Marihuana Act or the Michigan Initiated Law 1 of 2008, MCL 333.26421, *et seq.*

Section 3 of Ordinance

If any section, subsection, clause, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent portion of this Ordinance, and such holding shall not affect the validity of the remaining portions of this Ordinance.

Section 4 of Ordinance

All ordinances or parts of ordinances in conflict with this Ordinance are hereby repealed.

Section 5 of Ordinance

Within fifteen (15) days after adoption, a notice of ordinance adoption shall be published in a newspaper of general circulation in the Township including the effective date of the amendment and the place where and time when a copy of the amendment may be purchased or inspected.

Section 6 of Ordinance

Pursuant to the Michigan Zoning Enabling Act, MCL 125.3401(6), this Ordinance shall take effect upon the expiration of seven (7) days after publication.

CERTIFICATION

STATE OF MICHIGAN)
) SS.
COUNTY OF WASHTENAW)

I, Michelle Stamboulellis, the duly elected Clerk for the Township of Dexter, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and complete copy of amended Ordinance 43, adopted by the Township Board for the Township of Dexter at a meeting held on the ___ day of _____, 2021; the original of which is on file in the Office of the Township Clerk.

I affix my official signature/seal this _____ day of _____, 2021.

By: _____
Michelle Stamboulellis, Clerk

INTRODUCED:
ADOPTED:
PUBLISHED:
EFFECTIVE:

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DEXTER TOWNSHIP PLANNING COMMISSION

Resolution for a Zoning Ordinance Amendment for Medical Marihuana Caregivers in Dexter Township

A resolution for a FAVORABLE to the Dexter Township Board of Trustees for a Zoning Ordinance Amendment. Medical Marihuana Caregivers.

- 10) WHEREAS, the Dexter Township Board of Trustees at their July 20, 2021 meeting, did establish by resolutions a six-month moratorium on Medical Marihuana establishments, businesses, and facilities; and
- 20) WHEREAS, The Dexter Township Planning Commission, at their September 28, 2021 regular meeting, did receive a draft Medical Marihuana Caregivers ordinance amendment provided by the Township attorney; and
- 30) WHEREAS, The Dexter Township Planning Commission, at their September 28, 2021 regular meeting, did discuss a Draft Medical Marihuana Ordinance amendment; and
- 40) WHEREAS, The Dexter Township Planning Commission set a public hearing for October 26, 2021, in order to make a formal recommendation on the Draft Medical Marihuana Caregivers Ordinance amendment to the Dexter Township Board of Trustees; and
- 50) WHEREAS, the Planning Commission, at its October 26, 2021 meeting, held a duly-noticed public hearing on the draft Medical Marihuana Caregivers Zoning Ordinance amendment; and
- 60) NOW, THEREFORE, BE IT RESOLVED, the Dexter Township Planning Commission, by a majority vote at a regularly-scheduled and duly-noticed meeting, held this 26th day of October 2021, grants FAVORABLE RECOMMENDATION of the Medical Marihuana Caregivers Zoning Ordinance amendment; and
- 70) BE IT FURTHER RESOLVED, the Planning Commission directs the Director of Planning and Zoning to forward this Resolution/Findings-of-Facts, Planning Commission minutes with a summary of comments received at the public hearing, and its FAVORABLE RECOMMENDATION to the Dexter Township Board of Trustees within sixty (60) days.

DEXTER TOWNSHIP PLANNING COMMISSION

Resolution for a Zoning Ordinance Amendment for Medical Marihuana Caregivers in Dexter Township

Resolution offered by Planning Commissioner Sikkenga.

Resolution supported by Planning Commissioner Lewis.

YES = Maier, Hurd, Sikkenga, Lewis, Nester, Straub

NO = None

ABSENT = Marinelli

ABSTAIN = None

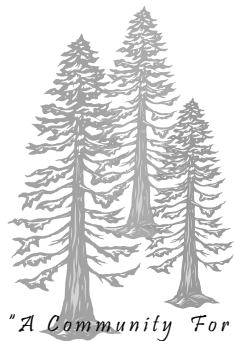
The Chair declared the resolution ADOPTED.

Date: October 26, 2021

Marty Straub, Chair

Date

Tom Lewis, Secretary Date



DEXTER TOWNSHIP

PLANNING & ZONING

6880 DEXTER-PINCKNEY ROAD
DEXTER, MI 48130

TELEPHONE: 734-426-3767

FAX: 734-426-3833

DPZ@DEXTERTOWNSHIP.ORG

WWW.DEXTERTOWNSHIP.ORG

DATE: November 16, 2021
TO: Board of Trustees
CC: File
FROM: David Rohr, Director of Planning & Zoning
RE: Medical Marihuana Caregivers Draft Zoning Ordinance Amendment

MEMORANDUM

The Dexter Township Planning Commission held two public meeting to discuss a Zoning Ordinance amendment for Medical Marihuana Caregivers to operate in Dexter Township.

At their September 28, 2021 regular meeting, the Planning Commission received a draft Medical Marihuana Caregivers ordinance amendment provided by the Township attorney. The Planning Commission discussed the draft zoning ordinance amendment and scheduled a public hearing for October 26, 2021.

At a duly noticed public hearing on October 26, 2021, the Planning Commission voted to recommend the draft zoning ordinance amendment to the Dexter Township Board of Trustees.

Attached please find the draft zoning ordinance amendment, Planning Commission minutes, and Planning Commission resolution.

Please contact this office with any additional questions.

David Rohr
Director of Planning & Zoning
Dexter Township



DEXTER TOWNSHIP

AGENDA ITEM SUMMARY

MEETING OF: Township Board of Trustees Meeting – December 21, 2021

Agenda Item Title:

Recommendation to Change the Time of the Regular Meeting of the Dexter Township Board of Trustees to 6:00 pm.

Recommended by:

Diane Ratkovich

Explanation of Agenda Item:

Discussion of the Supervisor's recommendation to move the regular meetings of the Dexter Township Board of Trustees to 6:00 p.m.

Fiscal or Resource Considerations:

Yes _____ No X

Does this agenda item require the expenditure of funds?

Yes _____ No X

If yes, are funds budgeted?

Yes _____ No _____

Is a budget amendment required?

Yes _____ No X

Attachments:

None

Staff Comments:

Motion/Action/Recommendation:

Motion to approve the recommendation to move the start time of the regular meeting of the Dexter Township Board of Trustees from 7:00 p.m. to 6:00 p.m.



DEXTER TOWNSHIP

AGENDA ITEM SUMMARY

MEETING OF: Township Board of Trustees Meeting – December 21, 2021

Agenda Item Title:

Recommendation that the Township Attorney, Mark Roberts to Meet with Township Staff or Township Board Members for Planning and Education Concerns.

Recommended by:

Diane Ratkovich

Explanation of Agenda Item:

Discussion of the recommendation that Mark Roberts come to the Township Hall on the 3rd Tuesday of the month prior to the Township Board meeting at about 4:00 pm to meet individually with staff or board members to discuss legal, planning, or education concerns.

Fiscal or Resource Considerations:

Yes _____ No X

Does this agenda item require the expenditure of funds?

Yes x No _____

If yes, are funds budgeted?

Yes _____ No _____

Is a budget amendment required?

Yes _____ No X

Attachments:

None

Staff Comments:

Motion/Action/Recommendation:

Motion to approve the recommendation that Mark Roberts come to Township Hall on the 3rd Tuesday of the month prior to the Township Board meeting at about 4:00 pm to meet individually with staff or board members to discuss legal, planning, or education concerns.

Agenda Item 10A. Authorization of Payments – Cash Disbursement Report

CHECK DISBURSEMENT REPORT FOR DEXTER TOWNSHIP
CHECK NUMBER 24936 - 24972
Banks: PMTS

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
12/21/2021	PMTS	24936	ABSOPURE WATER COMPANY	SUPPLIES/ ? (5) GALLONS WATER @ \$X.XX	727.001	265	109.50
				SERVICE CHARGE	727.001	265	6.00
				CHECK PMTS 24936 TOTAL FOR FUND 101:			115.50
12/21/2021	PMTS	24937	AT&T	PHONE PLANS/SERV.	728.000	294	511.20
				PHONE PLANS/SERV.	728.000	294	518.42
				CHECK PMTS 24937 TOTAL FOR FUND 101:			1,029.62
12/21/2021	PMTS	24938	BECKETT & RAEDER	PLANNING CONSULTANT	801.005	400	727.50
12/21/2021	PMTS	24939	BRENTWOOD ELECTRIC	MAINTENANCE	956.000	270	2,830.00
12/21/2021	PMTS	24940	CHARTER COMMUNICATIONS	XX-XXXX MTHLY SERVICES TV/INTERNET	801.002	228	174.13
12/21/2021	PMTS	24941	CHRISTOPHER RENIUS	CONT ASSESSOR WAGES/RE-ASSESS MO/YR	801.001	209	5,468.33
12/21/2021	PMTS	24942	CITY OF CHELSEA	CHEL LANDFILL CONT	806.003	526	7,533.10
12/21/2021	PMTS	24943	CONSUMERS ENERGY	UTILITIES	920.000	265	147.11
				(11/16 21) - (12/15 21) BILLING PER	920.000	265	321.41
				CHECK PMTS 24943 TOTAL FOR FUND 101:			468.52
12/21/2021	PMTS	24944#	DECKER AGENCY	6900 HOUSE INS 11/01/2021	805.000	266	334.00
				FIRE SS INS 11/01/2021	805.000	270	3,190.00
				TOWNSHIP HALL 11/1/2021	805.000	294	13,019.00
				WARNING SIRENS INS 11/01/2021	805.000	426	1,089.00
				CHECK PMTS 24944 TOTAL FOR FUND 101:			17,632.00
12/21/2021	PMTS	24946	DIANE RATKOVICH	CONTRACTED SERVICES	801.002	228	14.99
				CONTRACTED SERVICES	801.002	228	14.99
				CHECK PMTS 24946 TOTAL FOR FUND 101:			29.98
12/21/2021	PMTS	24947	DTE ENERGY	ELECTRIC SERVICES (XXXXXXX)-(XXXXXXX)	920.000	265	443.64
12/21/2021	PMTS	24948	FRONTLINE PLUS FIRE & RESCUE	CAP IMPR FACILITY	974.000	426	5,425.00
12/21/2021	PMTS	24949	FULTANK LLC	JANITORIAL	956.002	265	500.00
12/21/2021	PMTS	24950	HACKNEY ACE HARDWARE	PAINT TRAY	955.001	265	1.79
				CNCRETESELFLEVEL (X3)	955.001	265	29.97
				CHECK PMTS 24950 TOTAL FOR FUND 101:			31.76

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
12/21/2021	PMTS	24952	JP COOKE CO	SUPPLIES	727.001	253	25.16
				SUPPLIES	727.001	253	55.10
				CHECK PMTS 24952 TOTAL FOR FUND 101:			80.26
12/21/2021	PMTS	24953	KAREN NOLTE	COMMUNITY CLEAN UP PROGRAMS	956.010	774	1,120.68
12/21/2021	PMTS	24954	KIM JORDAN	COMMUNITY CLEAN UP PROGRAMS	956.010	774	80.38
12/21/2021	PMTS	24955	MAY'S HOME CARE	MAINTENANCE SIGN BOARD	956.000	265	2,199.73
12/21/2021	PMTS	24956	MICHAEL ZSENYUK	NOVEMBER EXPENSE REPORT	860.000	413	196.65
12/21/2021	PMTS	24957#	MICHELLE STAMBOULELLIS	OSLP POSTCARDS PRINTING	900.000	294	356.56
				TRANSFER TO OPEN SPACE	999.285	965	510.80
				CHECK PMTS 24957 TOTAL FOR FUND 101:			867.36
12/21/2021	PMTS	24958	MICHIGAN TOWNSHIPS ASSOCIATION	DUES & PROF DEVPT	861.000	101	110.00
12/21/2021	PMTS	24959*#	ORCHARD, HILTZ & MCLIMENT, INC.	PROJECT 0027211020	801.004	400	210.00
				PROJECT 0027-21-1020	801.004	400	490.00
				PROJECT 0027211020	801.004	400	329.50
				CHECK PMTS 24959 TOTAL FOR FUND 101:			1,029.50
12/21/2021	PMTS	24960	PITNEY BOWES CREDIT CORPORATION	CONTRACTED SERVICES	801.002	294	334.61
				CONTRACTED SERVICES	801.002	294	272.13
				CHECK PMTS 24960 TOTAL FOR FUND 101:			606.74
12/21/2021	PMTS	24961	PRINT-TECH, INC.	DEXTER TWSP FLYER	727.001	253	464.63
				FOLDING2021 TAX BILLS	801.002	253	63.30
				MAILING2021 TAX BILLS	801.002	253	237.06
				PRINTING/PUBLISHING	900.000	253	355.28
				CHECK PMTS 24961 TOTAL FOR FUND 101:			1,120.27
12/21/2021	PMTS	24962	SALISBURY LAND SERVICE LLC	SALT TWP 11/27, 11/28, 11/30, 12/7	956.000	265	480.00
				SALT RECYCLE 11/27, 11/28, 11/30, 12/	956.000	265	200.00
				SALT FIRE 11/27, 11/28, 11/30, 12/7	956.000	265	320.00
				SALT RENTAL 11/28, 12/7	956.000	265	100.00
				SIDEWALK TWP 11/28, 11/30	956.000	265	90.00
				PLOW TWP PARKING 11/28, 11/30	956.000	265	290.00
				PLOW RECYCLE 11/28, 11/30	956.000	265	100.00

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CHECK DISBURSEMENT REPORT FOR DEXTER TOWNSHIP
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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
				PLOW FIRE 11/28, 11/30	956.000	265	240.00
				CHECK PMTS 24962 TOTAL FOR FUND 101:			<u>1,820.00</u>
12/21/2021	PMTS	24963#	SECREST, WARDLE, LYNCH, HAMPTON,	ATTORNEY	800.000	294	998.72
				ATTORNEY	800.000	400	499.36
				ATTORNEY	800.000	412	1,997.44
				ATTORNEY	800.000	413	1,498.08
				CHECK PMTS 24963 TOTAL FOR FUND 101:			<u>4,993.60</u>
12/21/2021	PMTS	24964#	STAMBOULELLIS LANDSCAPING	(MONTH YR) LAWN CARE TWP HALL	956.000	265	418.75
				(MONTH YR) LAWN CARE 6900 HOUSE	956.000	266	45.00
				(MONTH YR) LAWN CARE FIRE SS	956.000	270	485.00
				(MONTH YR) LAWN CARE CEMETARY	956.000	276	162.50
				CHECK PMTS 24964 TOTAL FOR FUND 101:			<u>1,111.25</u>
12/21/2021	PMTS	24965	STAPLES BUSINESS ADVANTAGE	SUPPLIES	727.001	171	394.77
12/21/2021	PMTS	24966	TELCENTRIS, INC.	VOIP MTHLY CHARGES 10/20/21-11/20/21	728.000	294	86.45
12/21/2021	PMTS	24967	THE SUN TIMES NEWS	PRINTING/PUBLISHING	900.000	294	842.50
12/21/2021	PMTS	24968	THE WOODHILL GROUP, LLC	C/S ACCOUNTING & FINANCE	801.012	294	3,768.75
				C/S ACCOUNTING & FINANCE	801.012	294	5,512.50
				CHECK PMTS 24968 TOTAL FOR FUND 101:			<u>9,281.25</u>
12/21/2021	PMTS	24969	VALLEY CITY ELECTRONIC RECYCLING	COMMUNITY INITIATIVE	971.000	901	4,123.75
12/21/2021	PMTS	24971*#	WASHTENAW COUNTY TREASURER OFFIC	PY PROPERTY TAX ADJ/COLLECTIONS	402.001	000	11.57
				Total for fund 101 GENERAL FUND			72,485.79

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 206 FIRE FUND							
12/21/2021	PMTS	24945	DEXTER AREA FIRE DEPARTMENT	DEXTER FIRE SERVICES FOR (MONTH YEAR)	818.001	206	74,022.43
12/21/2021	PMTS	24951	INTERNATIONAL CODE COUNCIL	21 IFC SOFT/ TABS COMBO	955.001	206	239.00
Total for fund 206 FIRE FUND							74,261.43

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 207 POLICE FUND							
12/21/2021	PMTS	24970	WASHTENAW COUNTY TREASURER OFFIC	CONTRACTED SERVICES	801.002	301	3,312.00
12/21/2021	PMTS	24971*#	WASHTENAW COUNTY TREASURER OFFIC	MONTH YEAR LE 3 DEPUTIES.	801.002	301	40,764.99
12/21/2021	PMTS	24972	WASHTENAW COUNTY TREASURER OFFIC	MONTH YEAR LE 3 DEPUTIES.	801.002	301	40,764.99
Total for fund 207 POLICE FUND							84,841.98

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 701 GENERAL AGENCY FUND							
12/21/2021	PMTS	24959*#	ORCHARD, HILTZ & MCLIMENT, INC.	DEPOSITS REFUNDABLE - PLANNING	251.004	000	452.50
				DEPOSITS REFUNDABLE - PLANNING	251.004	000	182.25
				DEPOSITS REFUNDABLE - PLANNING	251.004	000	1,022.50
				DEPOSITS REFUNDABLE - PLANNING	251.004	000	814.50
				DEPOSITS REFUNDABLE - PLANNING	251.004	000	710.00
				CHECK PMTS 24959 TOTAL FOR FUND 701:			3,181.75
				Total for fund 701 GENERAL AGENCY FUND			3,181.75
			TOTAL - ALL FUNDS				234,770.95

'*'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND

'#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

REVENUES/EXPENDITURES FOR PERIOD ENDING 11/30/21

REVENUE AND EXPENDITURE REPORT FOR DEXTER TOWNSHIP

PERIOD ENDING 11/30/2021

% Fiscal Year Completed: 66.85

GL NUMBER	DESCRIPTION	END BALANCE 03/31/2021		2021-22 AMENDED BUDGET	YTD BALANCE 11/30/2021		AVAILABLE BALANCE		% BDGT USED
		NORMAL	(ABNORMAL)		NORMAL	(ABNORMAL)	NORMAL	(ABNORMAL)	
Fund 101 - GENERAL FUND									
Expenditures									
Total Dept 276 - CEMETERY		1,181.38		5,800.00		1,737.50		4,062.50	29.96
Dept 294 - GENERAL GOVERNMENT									
101-294-706.005	CLERICAL WAGES	535.37		3,200.00		216.98		2,983.02	6.78
101-294-706.010	OFFICE MANAGER WAGES	46,612.33		67,517.00		33,320.79		34,196.21	49.35
101-294-706.011	ASSISTANT WAGES	240.00		0.00		0.00		0.00	0.00
101-294-707.000	PER DIEM	2,800.00		9,700.00		3,950.00		5,750.00	40.72
101-294-725.000	FICA/MED MATCH	15,812.66		27,100.00		15,753.31		11,346.69	58.13
101-294-725.002	MERS MATCH	25,384.89		28,000.00		17,599.49		10,400.51	62.86
101-294-727.001	SUPPLIES	4,262.66		6,500.00		1,940.78		4,559.22	29.86
101-294-727.002	POSTAGE	419.53		800.00		208.43		591.57	26.05
101-294-728.000	TELEPHONE	3,719.87		4,800.00		2,375.45		2,424.55	49.49
101-294-800.000	ATTORNEY	8,596.00		27,000.00		15,699.72		11,300.28	58.15
101-294-800.001	AUDITOR	15,500.00		20,000.00		0.00		20,000.00	0.00
101-294-801.002	CONTRACTED SERVICES	11,633.20		14,450.00		7,591.38		6,858.62	52.54
101-294-801.012	C/S ACCOUNTING & FINANCE	0.00		15,000.00		8,725.00		6,275.00	58.17
101-294-805.000	INSURANCE-WORKMAN'S COMP	0.00		3,000.00		0.00		3,000.00	0.00
101-294-860.000	TRAVEL & TRANSPORTATION	9.78		300.00		73.92		226.08	24.64
101-294-861.000	DUES & PROF DEVPT	10,028.55		11,700.00		8,205.15		3,494.85	70.13
101-294-900.000	PRINTING/PUBLISHING	4,887.15		4,500.00		3,175.00		1,325.00	70.56
101-294-955.001	MISC	3,701.55		7,500.00		3,705.68		3,794.32	49.41
101-294-955.003	BANK CHARGE	1,831.89		2,600.00		139.90		2,460.10	5.38
101-294-981.002	INFO SYST SFTWR	0.00		0.00		3,135.00		(3,135.00)	100.00
Total Dept 294 - GENERAL GOVERNMENT		155,975.43		253,667.00		125,815.98		127,851.02	49.60
Dept 400 - PLANNING COMMISSION									
101-400-706.005	CLERICAL WAGES	2,471.58		5,000.00		705.96		4,294.04	14.12
101-400-707.000	PER DIEM	8,025.30		9,900.00		3,550.00		6,350.00	35.86
101-400-715.000	HEALTH INSURANCE	0.00		0.00		2,772.60		(2,772.60)	100.00
101-400-727.001	SUPPLIES	0.00		100.00		0.00		100.00	0.00
101-400-727.002	POSTAGE	153.58		200.00		53.98		146.02	26.99
101-400-800.000	ATTORNEY	663.00		3,000.00		3,336.00		(336.00)	111.20
101-400-801.003	PLANNER	19,325.40		21,970.00		10,464.21		11,505.79	47.63
101-400-801.004	ENG & CONSULT	1,448.25		6,000.00		1,995.00		4,005.00	33.25
101-400-801.004-KEMPF40000	ENG & CONSULT	0.00		0.00		350.00		(350.00)	100.00
101-400-801.005	PLANNING CONSULTANT	5,537.50		20,000.00		1,767.54		18,232.46	8.84
101-400-860.000	TRAVEL & TRANSPORTATION	0.00		500.00		0.00		500.00	0.00
101-400-861.000	DUES & PROF DEVPT	730.00		2,000.00		286.00		1,714.00	14.30
101-400-900.000	PRINTING/PUBLISHING	700.00		1,200.00		372.50		827.50	31.04
101-400-955.001	MISC	0.00		1,000.00		742.52		257.48	74.25
Total Dept 400 - PLANNING COMMISSION		39,054.61		70,870.00		26,396.31		44,473.69	37.25
Dept 412 - ZONING BOARD OF APPEALS									
101-412-706.005	CLERICAL WAGES	1,340.58		1,000.00		737.64		262.36	73.76
101-412-707.000	PER DIEM	2,725.00		2,800.00		1,910.00		890.00	68.21
101-412-727.001	SUPPLIES	579.36		700.00		0.00		700.00	0.00
101-412-727.002	POSTAGE	104.32		500.00		95.13		404.87	19.03
101-412-800.000	ATTORNEY	3,187.00		3,000.00		1,513.50		1,486.50	50.45
101-412-801.005	PLANNING CONSULTANT	11,595.24		7,683.00		4,288.46		3,394.54	55.82
101-412-860.000	TRAVEL & TRANSPORTATION	0.00		150.00		0.00		150.00	0.00
101-412-861.000	DUES & PROF DEVPT	152.31		200.00		36.00		164.00	18.00
101-412-900.000	PRINTING/PUBLISHING	1,000.00		2,500.00		872.50		1,627.50	34.90

REVENUE AND EXPENDITURE REPORT FOR DEXTER TOWNSHIP
PERIOD ENDING 11/30/2021
% Fiscal Year Completed: 66.85

GL NUMBER	DESCRIPTION	END BALANCE		2021-22 AMENDED BUDGET	YTD BALANCE		AVAILABLE		% BDGT USED
		03/31/2021 NORMAL (ABNORMAL)			11/30/2021 NORMAL (ABNORMAL)	BALANCE NORMAL (ABNORMAL)			
Fund 101 - GENERAL FUND									
Expenditures									
Dept 209 - ASSESSOR									
101-209-706.011	ASSISTANT WAGES	1,181.03		91.00	46.06		44.94		50.62
101-209-727.001	SUPPLIES	132.96		200.00	0.00		200.00		0.00
101-209-727.002	POSTAGE	1,480.70		2,500.00	216.36		2,283.64		8.65
101-209-801.001	CONTRACTED SERVICE WAGES	63,859.92		65,620.00	38,278.31		27,341.69		58.33
101-209-801.002	CONTRACTED SERVICES	3,412.34		3,700.00	235.00		3,465.00		6.35
101-209-860.000	TRAVEL & TRANSPORTATION	0.00		800.00	0.00		800.00		0.00
101-209-861.000	DUES & PROF DEVPT	326.25		1,300.00	0.00		1,300.00		0.00
101-209-981.001	INFO SYSTEM HDW-ASSESSING	780.00		0.00	0.00		0.00		0.00
Total Dept 209 - ASSESSOR		71,173.20		74,211.00	38,775.73		35,435.27		52.25
Dept 215 - CLERK									
101-215-706.001	SALARY & WAGES	37,142.00		38,256.00	24,911.36		13,344.64		65.12
101-215-706.002	DEPUTY WAGES	23,242.35		35,980.00	20,572.95		15,407.05		57.18
101-215-706.005	CLERICAL WAGES	1,259.89		2,900.00	2,978.61		(78.61)		102.71
101-215-727.001	SUPPLIES	299.78		900.00	265.18		634.82		29.46
101-215-727.002	POSTAGE	331.28		500.00	114.75		385.25		22.95
101-215-860.000	TRAVEL & TRANSPORTATION	(365.30)		1,500.00	0.00		1,500.00		0.00
101-215-861.000	DUES & PROF DEVPT	474.64		1,800.00	0.00		1,800.00		0.00
101-215-955.001	MISC	0.00		500.00	0.00		500.00		0.00
Total Dept 215 - CLERK		62,384.64		82,336.00	48,842.85		33,493.15		59.32
Dept 216 - ELECTION									
101-216-706.002	ELECTION WORKER WAGES	12,380.94		500.00	0.00		500.00		0.00
101-216-706.004	ELECTION MANAGEMENT	10,775.10		2,000.00	0.00		2,000.00		0.00
101-216-706.005	CLERICAL WAGES	1,581.63		0.00	0.00		0.00		0.00
101-216-727.001	SUPPLIES	4,958.14		2,200.00	0.00		2,200.00		0.00
101-216-727.002	POSTAGE	3,936.97		2,000.00	0.00		2,000.00		0.00
101-216-860.000	TRAVEL & TRANSPORTATION	809.91		200.00	0.00		200.00		0.00
101-216-861.000	DUES & PROF DEVPT	0.00		500.00	0.00		500.00		0.00
101-216-900.000	PRINTING/PUBLISHING	1,156.11		1,000.00	0.00		1,000.00		0.00
101-216-955.001	MISC	350.00		0.00	0.00		0.00		0.00
101-216-986.000	EQUIPMENT	2,845.00		13,960.00	12,991.80		968.20		93.06
Total Dept 216 - ELECTION		38,793.80		22,360.00	12,991.80		9,368.20		58.10
Dept 228 - INFORMATION TECHNOLOGY									
101-228-801.002	CONTRACTED SERVICES	17,129.38		27,080.00	13,152.95		13,927.05		48.57
101-228-955.001	MISC	557.99		1,500.00	0.00		1,500.00		0.00
101-228-981.001	INFO SYSTEM HDW	0.00		0.00	55.49		(55.49)		100.00
101-228-981.002	INFO SYST SFTWR	481.78		500.00	225.00		275.00		45.00
Total Dept 228 - INFORMATION TECHNOLOGY		18,169.15		29,080.00	13,433.44		15,646.56		46.19
Dept 247 - BOARD OF REVIEW									
101-247-706.005	CLERICAL WAGES	655.14		1,000.00	460.60		539.40		46.06
101-247-707.000	PER DIEM	1,920.00		1,700.00	175.00		1,525.00		10.29
101-247-727.001	SUPPLIES	114.78		350.00	0.00		350.00		0.00
101-247-860.000	TRAVEL & TRANSPORTATION	0.00		100.00	0.00		100.00		0.00
101-247-861.000	DUES & PROF DEVPT	482.50		0.00	0.00		0.00		0.00

PERIOD ENDING 11/30/2021

% Fiscal Year Completed: 66.85

GL NUMBER	DESCRIPTION	END BALANCE 03/31/2021		2021-22 AMENDED BUDGET	YTD BALANCE 11/30/2021		AVAILABLE BALANCE		% BDGT USED
		NORMAL	(ABNORMAL)		NORMAL	(ABNORMAL)	NORMAL	(ABNORMAL)	
Fund 101 - GENERAL FUND									
Expenditures									
Total Dept 412 - ZONING BOARD OF APPEALS		20,683.81		18,533.00	9,453.23		9,079.77		51.01
Dept 413 - ORDINANCE ADMIN									
101-413-706.003	DIRECTOR OF PLANNING & ZONING	46,380.96		52,739.00	37,550.14		15,188.86		71.20
101-413-706.005	CLERICAL WAGES	144.00		1,000.00	0.00		1,000.00		0.00
101-413-706.008	OFFICER WAGES	17,486.93		28,000.00	15,880.76		12,119.24		56.72
101-413-725.002	RETIREMENT	0.00		0.00	509.62		(509.62)		100.00
101-413-727.001	SUPPLIES	0.00		300.00	0.00		300.00		0.00
101-413-727.002	POSTAGE	126.61		500.00	55.34		444.66		11.07
101-413-800.000	ATTORNEY	3,110.50		5,000.00	4,406.00		594.00		88.12
101-413-801.004	ENG & CONSULT	0.00		6,000.00	0.00		6,000.00		0.00
101-413-860.000	TRAVEL & TRANSPORTATION	1,064.95		2,000.00	664.80		1,335.20		33.24
101-413-861.000	DUES & PROF DEVPT	227.69		1,000.00	0.00		1,000.00		0.00
101-413-900.000	PRINTING/PUBLISHING	0.00		100.00	0.00		100.00		0.00
Total Dept 413 - ORDINANCE ADMIN		68,541.64		96,639.00	59,066.66		37,572.34		61.12
Dept 426 - EMERGENCY PREPAREDNESS									
101-426-805.000	INSURANCE	1,068.00		0.00	0.00		0.00		0.00
101-426-956.000	MAINTENANCE	7,916.60		0.00	0.00		0.00		0.00
Total Dept 426 - EMERGENCY PREPAREDNESS		8,984.60		0.00	0.00		0.00		0.00
Dept 445 - DRAINS - PUBLIC BENEFIT									
101-445-955.005	AT LARGE DRAINS	2,158.72		3,000.00	0.00		3,000.00		0.00
Total Dept 445 - DRAINS - PUBLIC BENEFIT		2,158.72		3,000.00	0.00		3,000.00		0.00
Dept 446 - ROAD COMMISSION									
101-446-801.002	CONTRACTED SERVICES	59,569.95		343,000.00	44,056.50		298,943.50		12.84
Total Dept 446 - ROAD COMMISSION		59,569.95		343,000.00	44,056.50		298,943.50		12.84
Dept 447 - PRIVATE ROADS									
101-447-800.000	ATTORNEY	0.00		500.00	0.00		500.00		0.00
101-447-801.004	ENG & CONSULT	0.00		500.00	0.00		500.00		0.00
Total Dept 447 - PRIVATE ROADS		0.00		1,000.00	0.00		1,000.00		0.00
Dept 526 - LANDFILL									
101-526-806.003	CHEL LANDFILL CONT	5,702.91		7,200.00	5,070.69		2,129.31		70.43
Total Dept 526 - LANDFILL		5,702.91		7,200.00	5,070.69		2,129.31		70.43
Dept 774 - COMMUNITY SERVICE SUPPORT									
101-774-801.006	DEXTER SENIOR CITIZENS, INC	3,000.00		3,000.00	3,000.00		0.00		100.00
101-774-801.009	CHELSEA SENIOR CITIZENS	3,000.00		3,000.00	3,000.00		0.00		100.00
101-774-801.010	CS DEXTER HISTORICAL	250.00		250.00	250.00		0.00		100.00

REVENUE AND EXPENDITURE REPORT FOR DEXTER TOWNSHIP
 PERIOD ENDING 11/30/2021
 % Fiscal Year Completed: 66.85

GL NUMBER	DESCRIPTION	END BALANCE 03/31/2021		2021-22 AMENDED BUDGET	YTD BALANCE 11/30/2021		AVAILABLE BALANCE		% BDGT USED
		NORMAL	(ABNORMAL)		NORMAL	(ABNORMAL)	NORMAL	(ABNORMAL)	
Fund 206 - FIRE FUND									
Revenues									
Dept 000									
Unclassified									
206-000-401.001	CURRENT PROPERTY TAXES	1,026,504.34		1,050,404.00	1,050,000.00		404.00		99.96
206-000-402.001	PY PROPERTY TAX ADJ/COLLECTIONS	19.95		24,600.00	0.84		24,599.16		0.00
206-000-665.000	INTEREST INCOME	6,412.55		4,000.00	771.11		3,228.89		19.28
206-000-675.002	DONATION FROM PRIVATE PARTY	965.00		0.00	0.00		0.00		0.00
Unclassified		1,033,901.84		1,079,004.00	1,050,771.95		28,232.05		97.38
Total Dept 000		1,033,901.84		1,079,004.00	1,050,771.95		28,232.05		97.38
TOTAL REVENUES		1,033,901.84		1,079,004.00	1,050,771.95		28,232.05		97.38
Expenditures									
Dept 206 - FIRE									
206-206-707.000	PER DIEM	0.00		0.00	75.00		(75.00)		100.00
206-206-801.002	CONTRACTED SERVICES	0.00		0.00	13,789.58		(13,789.58)		100.00
206-206-818.001	DEXTER	838,781.58		894,924.00	592,179.44		302,744.56		66.17
206-206-955.001	MISC	27.82		2,000.00	6.63		1,993.37		0.33
Total Dept 206 - FIRE		838,809.40		896,924.00	606,050.65		290,873.35		67.57
TOTAL EXPENDITURES		838,809.40		896,924.00	606,050.65		290,873.35		67.57
Fund 206 - FIRE FUND:									
TOTAL REVENUES		1,033,901.84		1,079,004.00	1,050,771.95		28,232.05		97.38
TOTAL EXPENDITURES		838,809.40		896,924.00	606,050.65		290,873.35		67.57
NET OF REVENUES & EXPENDITURES		195,092.44		182,080.00	444,721.30		(262,641.30)		244.25
BEG. FUND BALANCE		1,264,113.15		1,459,205.59	1,459,205.59				
END FUND BALANCE		1,459,205.59		1,641,285.59	1,903,926.89				

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 DB: Dexter

REVENUE AND EXPENDITURE REPORT FOR DEXTER TOWNSHIP
 PERIOD ENDING 11/30/2021
 % Fiscal Year Completed: 66.85

Page: 9/13

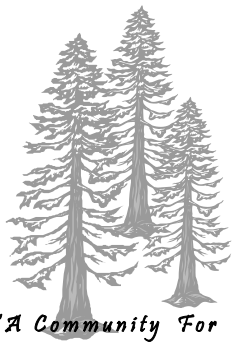
GL NUMBER	DESCRIPTION	END BALANCE	2021-22	YTD BALANCE	AVAILABLE	% BDGT USED
		03/31/2021	AMENDED BUDGET	11/30/2021	BALANCE	
		NORMAL (ABNORMAL)		NORMAL (ABNORMAL)	NORMAL (ABNORMAL)	
Fund 245 - OPEN SPACE LAND INITIATIVE						
Revenues						
Dept 000						
Unclassified						
245-000-699.101	TRANSFER IN FROM 101	0.00	30,000.00	0.00	30,000.00	0.00
Unclassified		0.00	30,000.00	0.00	30,000.00	0.00
Total Dept 000		0.00	30,000.00	0.00	30,000.00	0.00
TOTAL REVENUES		0.00	30,000.00	0.00	30,000.00	0.00
Expenditures						
Dept 294 - GENERAL GOVERNMENT						
245-294-801.002	CONTRACTED SERVICES	0.00	30,000.00	0.00	30,000.00	0.00
Total Dept 294 - GENERAL GOVERNMENT		0.00	30,000.00	0.00	30,000.00	0.00
TOTAL EXPENDITURES		0.00	30,000.00	0.00	30,000.00	0.00
Fund 245 - OPEN SPACE LAND INITIATIVE:						
TOTAL REVENUES		0.00	30,000.00	0.00	30,000.00	0.00
TOTAL EXPENDITURES		0.00	30,000.00	0.00	30,000.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00
BEG. FUND BALANCE						
END FUND BALANCE						

TREASURER'S REPORT FOR DECEMBER 2021

12/08/2021

CASH SUMMARY BY BANK FOR DEXTER TOWNSHIP
FROM 11/30/2021 TO 11/30/2021

Bank Code		Ending Balance
GL Number	Description	11/30/2021
CD		
101-000-003.018	CD OLD NATL 101	104,904.46
569-000-003.036	CD 569 CHASE 010-007-8675958	106,584.05
		211,488.51
PMTS DISBURSEMENTS PNC#3861		
101-000-001.202	DISBURSEMENT ACCOUNT	299,741.66
	DISBURSEMENTS PNC#3861	299,741.66
TAX PNC BANK		
703-000-001.100	PNC BANK	18,537.94
	PNC BANK	18,537.94
PN111 PNC DEPOSITORY ACCOUNT		
101-000-001.102	DEPOSITORY ACCOUNT	3,473,008.34
206-000-001.102	DEPOSITORY ACCOUNT	853,926.89
207-000-001.102	DEPOSITORY ACCOUNT	801,849.89
569-000-001.102	DEPOSITORY ACCOUNT	431,734.66
701-000-001.102	DEPOSITORY ACCOUNT	70,083.97
	PNC DEPOSITORY ACCOUNT	5,630,603.75
	TOTAL - ALL FUNDS	6,160,371.86



DEXTER TOWNSHIP

PLANNING & ZONING

6880 DEXTER-PINCKNEY ROAD
DEXTER, MI 48130

TELEPHONE: 734-426-3767
DPZ@DEXTERTOWNSHIP.ORG
WWW.DEXTERTOWNSHIP.ORG

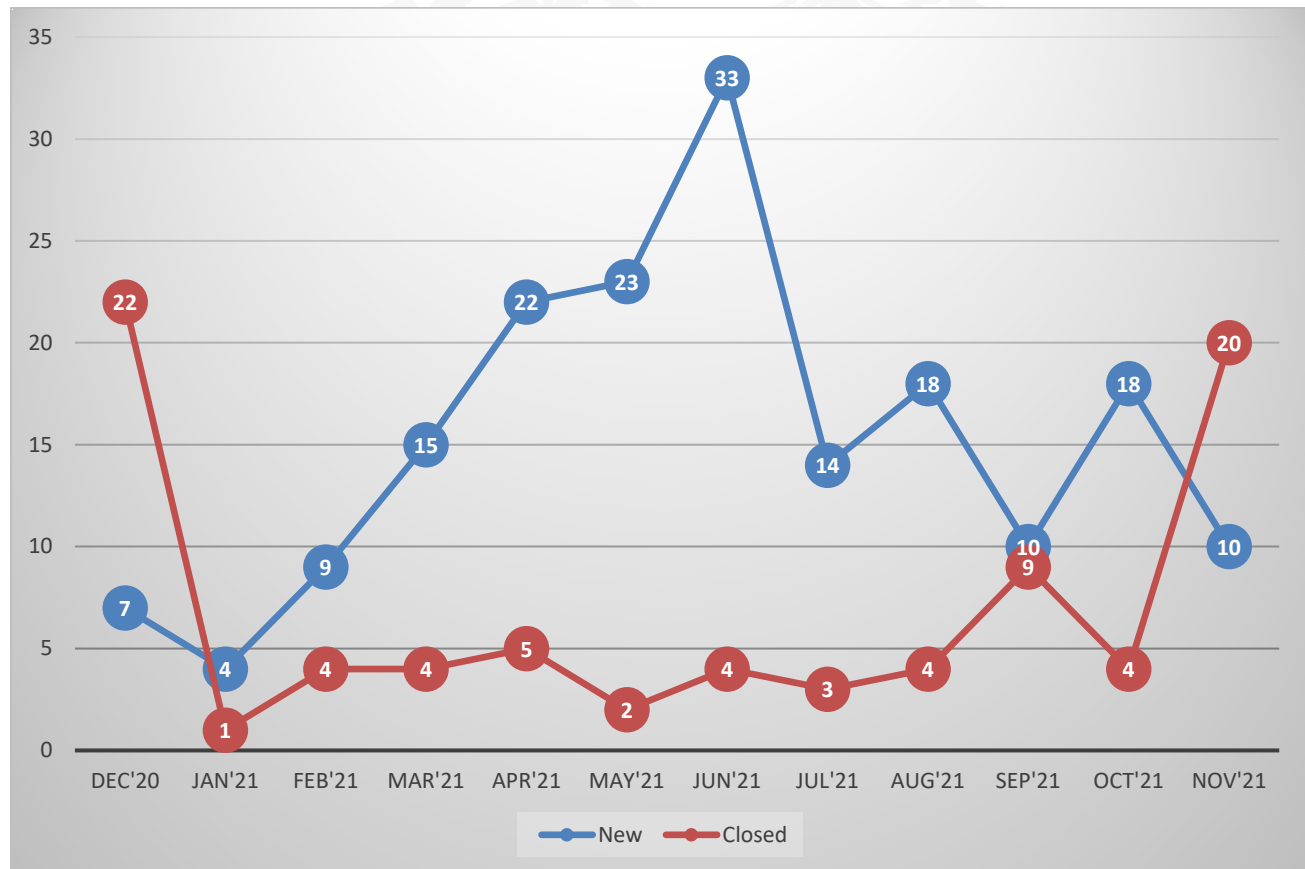
Planning & Zoning Report for November Activities - 2021

ZONING PERMITS

There were 10 new zoning permits issued this month (November)

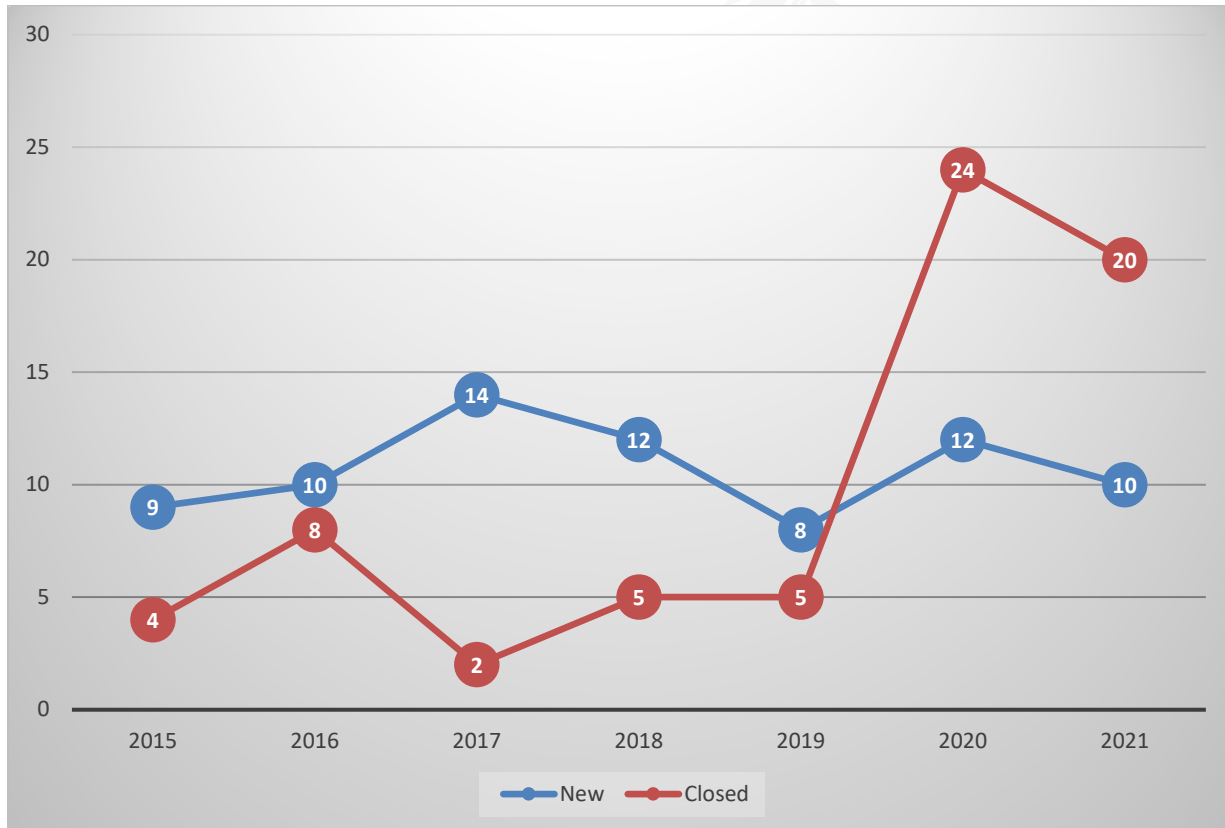
There were 20 zoning permits closed this month (November)

Zoning Permits Issued & Closed- 12-month period.



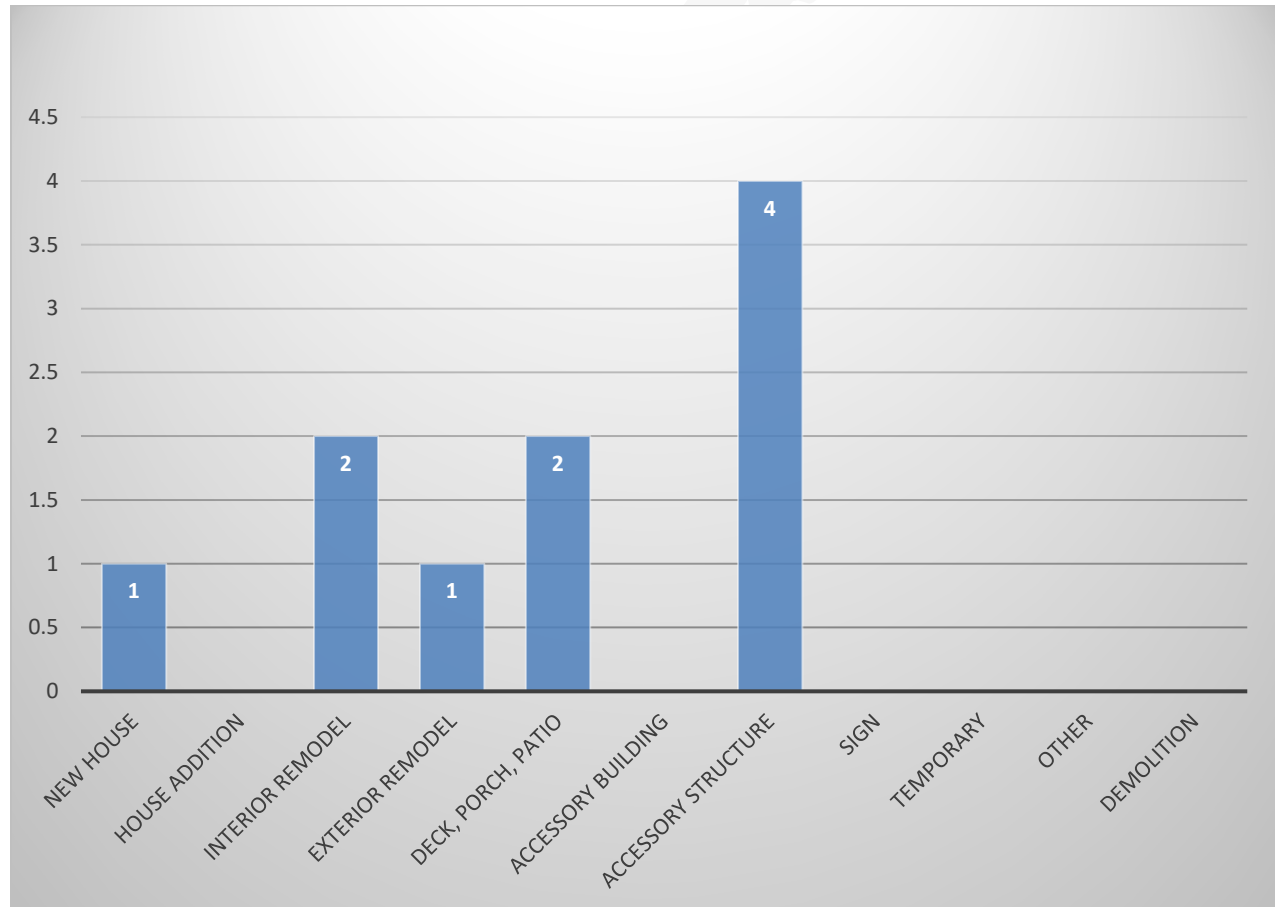


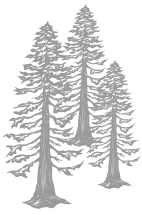
Zoning Permits Issued & Closed- Year-to-Year by Month. *(All numbers are for November.)*





Types of Zoning Permits Issued- *(All zoning permits are for November.)*





CODE ENFORCEMENT

There was one new complaint/violations this month (November)

There was one complaint/violation closed this month (November)

The number of new ordinance complaints/violations does not include the number of courtesy letters or letters of inquiry sent by the Ordinance Officer.

List of new Complaints/Violations- *(All new complaints/violations, November.)*

Violation Number	Violation #	Address	Description	Status
Zoning Violations				
Blight Violations				
	21-BV-223	14500 Eisenbeiser Dr	Vegetation and rocks on shared driveway.	Closed

PLANNING COMMISSION

November Meeting:

November 9, Work Session – No Meeting

Petition	Project	Request/Description	Result

November 23, No Meeting

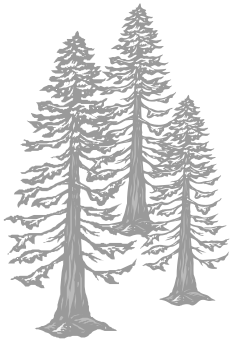
Petition	Project	Request/Description	Result



ZONING BOARD OF APPEALS

November 2, ZBA Meeting: No Meeting

Petition	Project	Request/Description	Result
No agenda item(s)			



DEXTER TOWNSHIP

PLANNING COMMISSION

6880 DEXTER-PINCKNEY ROAD
DEXTER, MI 48130
TELEPHONE: 734-426-3767
FAX: 734-426-3833
WWW.DEXTERTOWNSHIP.ORG

MARTY STRAUB
CHAIR & ZBA REP
VACANT
VICE CHAIR
TOM LEWIS
SECRETARY
KAREN SIKKENG
EX-OFFICIO TWP. BRD.
CHANDRA HURD
CHRISTINA MAIER
KIMBERLY MARINELLI
BOB NESTER
COMMISSIONERS

JANIS MILLER
RECORDING SECRETARY

REGULAR MEETING OF THE PLANNING COMMISSION

Tuesday, October 26, 2021

Present: Marty Straub, Chair; Tom Lewis, Secretary; Chandra Hurd, Bob Nester, Christina Maier, and Karen Sikkenga. Absent: Kimberly Marinelli.

Also present: David Rohr, Director of Zoning and Planning; and Janis Miller, Recording Secretary.

1. **Call to Order:** Mr. Straub called the meeting to order at 7:00 PM.
2. **Pledge of Allegiance:** Recited by all.
3. **Conflict of Interest:** None.
4. **Approval of Agenda:**
Motion by Lewis, seconded by Nester, to approve the agenda as amended.
All ayes. Motion carried.
 - a. For Budget planning, what training will the Planning Commissioners need in 2022?
Supervisor Ratkovich expressed appreciation to the PC members for all the work they were doing and especially the review and recommendation regarding the Caregivers Marihuana Ordinance. She asked if there was any training that a Commissioner needed to enhance their job [cost covered by the township].
5. **Approval of Minutes:**
Motion by Nester, second by Maier, to approve the meeting minutes of September 28, 2021 as amended. All ayes. Motion carried.
6. **Public Comment:** (*Comment on items that are not on the agenda. The Board will entertain public comments on agenda items as they come up for discussion.*)
Opened 7:18 pm No public comments. Closed 7:18 pm
7. **Action Items:**
Item A: Public hearing for Medical Marihuana Caregiver(s) draft Zoning Ordinance.

DPZ Rohr summarized: We used a Home Occupation classification instead of a Zoning District in the Zoning Ordinance. One Home Occupation permit per residence although there may be two licensed caregivers in the home. Moratorium on developing a Medical Marihuana Ordinance expires December 31st. Setbacks, from lot lines, and minimum acreage. Enforcement of number of plants grown is regulated by the State of Michigan.

Odor is the biggest deterrent in growing marihuana.

Commissioners Discussion Summary:

Home Occupation permit. Enforcement. Number of plants that can be grown. Buffers to churches, schools, childcare facilities, and fire stations. Hiking areas on public lands/parks. Growing cycles with limit of 12 plants per patient. Making a minimum of 5-acre parcel for a licensed caregiver is consistent with Zoning Ordinance Agricultural parcels. Inspections by Chelsea Area Construction Agency (CACA) and the Michigan Department of Licensing and Regulatory Affairs (LARA).

Motion by Sikkenga, second by Nester, to edit the draft Marihuana Ordinance, page 3, 2.A. General Regulations, inserting ii A maximum of one (1) home occupation permit will be issued per residence; and renumbering the current ii through xx. All ayes. Motion carried.

Motion by Sikkenga, second by Lewis, to strike “public parks” from (top of page) page 6, B. Location, i. b. All ayes. Motion carried.

Amendments to the draft Marihuana Ordinance:

1. Page 1: Section 2.1 Definitions, b. strike “Registration” and insert (Department) of Licensing and Regulatory Affairs (LARA).
2. Page 4: v. clarification of Department of Licensing and Regulatory Affairs with acronym (LARA).
3. Page 1; middle of the page, remove the word designated after “or rented by a person designated”, delete “department registration” and insert “Department of Licensing and Regulatory Affairs (LARA).
4. Page 1; paragraph Enclosed Locked Facility spell out MMMA as Michigan Medical Marijuana Act.
5. Page 2; clarification of MMMA as Michigan Medical Marijuana Act throughout and clarification of MRTMA as Michigan Regulation and Taxation of Marihuana Act.
6. Page 7; c and e change, Chelsea Area Construction Association to Chelsea Area Construction Agency.
7. Page 7; e. insert “Registered” before Primary Caregiver.

Motion by Sikkenga, second by Lewis, to approve the Resolution for a Zoning Ordinance Amendment for Medical Marihuana Caregivers in Dexter Township and forward the draft [Medical Marihuana Caregiver] Ordinance to the Dexter Township Board of Trustees.

Roll Call Vote: Yeas - Maier, Hurd, Sikkenga, Lewis, Nester, Straub; Nays - None; Absent - Marinelli. Motion carried 6-0.

Item B: Consider cancelling the December 12th Planning Commission meeting.

Discussion regarding the meeting occurring during the holiday. DPZ Rohr stated that it was unlikely there would be anything on an agenda at that time on the calendar.

Documents regarding the agenda items can be obtained at the Township Hall during normal business hours, the Townships website: www.dextertownship.org and can be viewed on ew.livestream.com/dextertownship.org.

Motion by Nester, second by Maier, to cancel the December 28, 2021 Planning Commission meeting. All ayes. Motion carried.

8. Election of Officers: No action

9. Township Board of Trustees Update:

Karen Sikkenga, Township Board Representative gave a report on the October 19th regular Township Board Meeting.

10. Concerns of Commission Members, Director of Planning and Zoning, Supervisor, and Recording Secretary:

Hurd – Regarding Public comment, the Township should be encouraging public participation by letter, emails, and comment.

Sikkenga – Noted the Board of Trustees is developing an internal/external communications policy.

DPZ Rohr – Thanked the Commissioners for addressing the review/development of a Marihuana Caregivers Ordinance draft to forward to the Board of Trustees.

11. Review of Bylaws: No action.

12. Public Comment: Opened 8:54 pm No public in attendance. Closed 8:54 pm

13. Future Agenda Items:

A) Master Plan review by Beckett & Raeder

14. Adjournment:

Motion by Maier, second by Hurd, to adjourn the meeting. All ayes. Motion carried.

Meeting adjourned at 8:55 PM.

Respectfully submitted,

Tom Lewis, Secretary

Janis Miller, Recording Secretary

Documents regarding the agenda items can be obtained at the Township Hall during normal business hours, the Townships website: www.dextertownship.org and can be viewed on ew.livestream.com/dextertownship.org.



WASHTENAW COUNTY

OFFICE OF THE SHERIFF



JERRY L. CLAYTON
SHERIFF

2201 Hogback Road ♦ Ann Arbor, Michigan 48105-9732 ♦ OFFICE (734) 971-8400 ♦ FAX (734) 973-4624 ♦ EMAIL sheriffinfo@ewashtenaw.org

MARK A. PTASZEK
UNDERSHERIFF

December 10, 2021

To: Diane Ratkovich, Dexter Township Supervisor
From: H. Eugene Rush, Sergeant
Through: Alan Hunt, Lieutenant
Cc: Keith Flores, Police Services Commander / Nancy Hansen, Captain
Re: November 1 – 30, 2021 Police Services Monthly Report

During the month of November there were 117 calls for service. During this time Deputies made 22 traffic stops issuing 4 citations.

Noteworthy events in Dexter Township during the last month include:

On November 3rd Deputies investigated a Larceny from Motor Vehicle in the 6400 Block of Meadow Ridge Court. Unknown suspect(s) entered an unlocked vehicle stealing archery/hunting equipment, a backpack and money. The suspect(s) fled in an unknown direction and there are currently no suspect(s) or leads in the incident.

On November 12th Deputies responded to the area of Bell and E. Huron River Drive for a check the well-being. Deputies arrived and located a 36-Year-old subject deceased from an apparent self-inflicted gunshot wound.

On November 22nd Deputies investigated a Fraud Report in the 13000 Block of Rainbow Drive. Unknown suspect(s) opened several cellular accounts in the complainant's name. There are currently no suspect(s) or leads in this incident.

On November 23rd Deputies investigated a Larceny from Motor Vehicle in the 13000 Block of Riker Road. Unknown suspect(s) stole the rear license plate from the complainant's vehicle and fled in an unknown direction. There are currently no suspect(s) or leads in the incident.

Banked Hours Update:

The collaboration accumulated 176 banked hours during the month of November. The banked hours were primarily generated because of vacant shifts. 147.75 banked hours were used to fill vacant shifts and for extra patrols. As of the end of November, the collaboration has a yearly banked hours balance of 325 hours.

Dexter Collaboration Out of Area / Into Area Time

- DWD Out of Area Time – 828 minutes (Year to Date – 7201)
- Dexter Twp. Into Area Time – 292 minutes (Year to Date – 3919)

Public Safety – Quality Service – Strong Communities
Serving Washtenaw County since 1823



DEXTER TOWNSHIP MONTHLY POLICE SERVICES DATA

November 2021

JERRY L. CLAYTON
SHERIFF

Incidents	Month 2021	Month 2020	% Change	YTD 2021	YTD 2020	% Change
Traffic Stops	22	32	-31%	309	627	-51%
Citations	4	1	300%	99	211	-53%
Drunk Driving (OWI)	0	0	-	5	9	-44%
Drugged Driving (OUID)	0	0	-	1	0	+
Calls for Service Total	117	101	16%	1294	1622	-20%
Calls for Service (Traffic stops and non-response medicals removed)	77	62	24%	780	821	-5%
Robberies	0	0	-	0	0	-
Assaultive Crimes	3	1	200%	13	9	44%
Home Invasions	0	0	-	0	1	-
Breaking and Entering's	0	0	-	1	0	+
Larcenies	2	1	100%	9	13	-31%
Vehicle Thefts	0	0	-	1	1	0%
Traffic Crashes	20	8	150%	83	81	2%
Medical Assists	3	2	50%	31	21	48%
Animal Complaints (ACO Response)	0	4	-	5	9	-44%
In/Out of Area Time	Month (minutes)	YTD (minutes)	+ = Positive Change - = Negative Change			
Into Area Time	292	3919				
Out of Area Time	828	7201				
Investigative Ops (DB)	1500	13380				
Secondary Road Patrol	450	1508				
County Wide	70	2105				
	Hours Accum.	Hours Used	Balance			
Banked Hours	176	147.75	325			

Out of Area Time

For: 11/01/2021 thru 11/30/2021



Patrol Area	Reporting Area	Username	Location	Activity Category	Incident Number	Comments	Start Time	Duration in Minutes	Start Date
DEXTER-DEXTER TWP-WEBSTER TWP	SCIO TOWNSHIP	WDDUONGJ	DEXTER CHELSEA RD	DISPATCHED CALLS	210077037	ASSIST ATTEMPT LOCATING SUBJ / ALL SCIO DEPS TIED UP ON FA ASSISTING LOCAL CAR / PER SGT KRINGS	18:45:00	20	11/1/2021
DEXTER-DEXTER TWP-WEBSTER TWP	SCIO TOWNSHIP	WDDUONGJ	S STAEBLER RD	DISPATCHED CALLS	210077061	ASSIST SCIO UNITS ON FA / POSSIBLE SHOTGUN INVOLVED / PER SGT KRINGS	21:10:00	55	11/1/2021
DEXTER-DEXTER TWP-WEBSTER TWP	SCIO TOWNSHIP	WDBUFFAD	W APRICOT LN	BACKUP DISPATCHED CALLS	210077080	ASSISTED SCIO WITH CONTACT SUSPECT IN HIT AND RUN PER SGT. RUSH	02:15:00	35	11/2/2021
DEXTER-DEXTER TWP-WEBSTER TWP	SCIO TOWNSHIP	WDBUFFAD	PLUM LN E	BACKUP DISPATCHED CALLS	210077103	ASSIST WITH POSSIBLE BURGLARY OF VEHICLE PER SGT. RUSH	02:50:00	25	11/2/2021
DEXTER-DEXTER TWP-WEBSTER TWP	SCIO TOWNSHIP	WDLOWEG	SAGEBRUSH CIR	BACKUP DISPATCHED CALLS	210078399	per sgt Rush, assist in locating and scene security for suicidal subject who was believed to be aggressive, subject located and tot to VA without incident	00:15:00	70	11/7/2021
DEXTER-DEXTER TWP-WEBSTER TWP	SCIO TOWNSHIP	WDLOWEG	E SUMMERFIELD GLN	BACKUP DISPATCHED CALLS	210078664	Per Sgt Rush, assist Yee with EDP aggressive subject regarding trespassing and misuse of 911 subject with history of aggressive behavior, arrest and trasport to jail	01:40:00	95	11/8/2021
DEXTER-DEXTER TWP-WEBSTER TWP	SCIO TOWNSHIP	WDHLOBUKT	BUTTERWEED CT	BACKUP DISPATCHED CALLS	210079753	BU SCIO UNITS, SUBJ WITH A GUN, PER SGT RUSH	19:39:00	19	11/11/2021
DEXTER-DEXTER TWP-WEBSTER TWP	SCIO TOWNSHIP	WDBUFFAD	SAGEBRUSH CIR	BACKUP DISPATCHED CALLS	210080144	ASSISTED WITH NOISE REF OFFICER SAFETY/ SGT. WALLACE	03:40:00	25	11/13/2021
DEXTER-DEXTER TWP-WEBSTER TWP	SCIO TOWNSHIP	WDHENDRICKSA	CHERRYWOOD LN	BACKUP DISPATCHED CALLS	210080166	backup assist for A&B, sgt gebauer, Farst secure	08:05:00	35	11/13/2021
DEXTER-DEXTER TWP-WEBSTER TWP	SCIO TOWNSHIP	WDHENDRICKSA	SYCAMORE LN/CHESTNUT BLVD	BACKUP DISPATCHED CALLS	210080205	went per gebauer for unknown trouble turned into EDP secure/advised	11:50:00	20	11/13/2021
DEXTER-DEXTER TWP-WEBSTER TWP	SCIO TOWNSHIP	WDSHANKLANDC	WOODGROVE DR	BACKUP DISPATCHED CALLS	210080334	ONE NOT BREATHING 621 SGT WALLACE TO BACK 773, WAS CALLED OFF BY 773 ADVISING HE WAS SECURE BEFORE ARRIVAL	21:45:00	5	11/13/2021
DEXTER-DEXTER TWP-WEBSTER TWP	SCIO TOWNSHIP	WDBUFFAD	BAKER RD	BACKUP DISPATCHED CALLS	210081922	ASSISTED WITH RETAIL FRAUD SUSPECT WHO WAS STILL ON SCENE/ PER SGT. BYNUM	02:50:00	20	11/20/2021
DEXTER-DEXTER TWP-WEBSTER TWP	SCIO TOWNSHIP	WDBUFFAD	JACKSON RD	BACKUP DISPATCHED CALLS	210082994	ASSISTED WITH BE ALARM/ PER SGT. WALLACE	00:01:00	9	11/24/2021
DEXTER-DEXTER TWP-WEBSTER TWP	SCIO TOWNSHIP	WDBUFFAD	TALON DRIVE/RYE DR	BACKUP DISPATCHED CALLS	210083293	ASSISTED WITH POSS ASSAULT PER SGT. BYNUM	06:15:00	30	11/25/2021
DEXTER-DEXTER TWP-WEBSTER TWP	SCIO TOWNSHIP	WDHLOBUKJ	TALON DR	BACKUP DISPATCHED CALLS	210083306	Per Sgt. Rush - FA suspect in area pointing gun - DV FA investigation,	09:30:00	90	11/25/2021
DEXTER-DEXTER TWP-WEBSTER TWP	SCIO TOWNSHIP	WDHLOBUKJ	TALON	FOLLOW-UP		Arrest of FA-DV suspect — Approved by Sgt, Rush 21-83306	11:45:00	20	11/25/2021
DEXTER-DEXTER TWP-WEBSTER TWP	SCIO TOWNSHIP	WDHLOBUKJ	W DELHI RD	BACKUP DISPATCHED CALLS	210083321	Approved by Sgt, Rush for alarm, House was B&E before, Unfounded possible accidental	12:05:00	10	11/25/2021
DEXTER-DEXTER TWP-WEBSTER TWP	SCIO TOWNSHIP	WDBUFFAD	JACKSON RD	BACKUP DISPATCHED CALLS	210083673	ASSISTED WITH OPEN DOOR AT DEALERSHIP PER SGT, GEBAUER	07:20:00	25	11/27/2021
DEXTER-DEXTER TWP-WEBSTER TWP	SCIO TOWNSHIP	WDSHANKLANDC	BANDERA DR	BACKUP DISPATCHED CALLS	210083997	ASSIST SCIO UNITS ON DOMESTIC RUN	22:50:00	40	11/27/2021
DEXTER-DEXTER TWP-WEBSTER TWP	SCIO TOWNSHIP	WDTROWBRIDGEM	BANDERA DR	BACKUP DISPATCHED CALLS	210083997	ASSIST SCIO UNITS ON DOMESTIC RUN	22:50:00	40	11/27/2021
DEXTER-DEXTER TWP-WEBSTER TWP	SCIO TOWNSHIP	WDDUONGJ	W DELHI RD/MILLER RD	DISPATCHED CALLS	210084473	ASSIST ON PDA IN SCIO TWP PER SGT BYNUM BECAUSE SCIO CARS WERE ON OTHER PRIORITY RUN	21:25:00	55	11/29/2021
DEXTER-DEXTER TWP-WEBSTER TWP	SCIO TOWNSHIP	WDTROWBRIDGEM	W DELHI RD/MILLER RD	DISPATCHED CALLS	210084473	ASSIST ON PDA IN SCIO TWP PER SGT BYNUM BECAUSE SCIO CARS WERE ON OTHER PRIORITY RUN	21:25:00	55	11/29/2021
DEXTER-DEXTER TWP-WEBSTER TWP	SCIO TOWNSHIP	WDSHANKLANDC	DEXTER CHELSEA RD	BACKUP DISPATCHED CALLS	210084692	Sgt Rush FEMALE NOT RESPONSIVE/RIGHT DOWN FROM STATION 3	16:15:00	15	11/30/2021
DEXTER-DEXTER TWP-WEBSTER TWP	SCIO TOWNSHIP	WDTROWBRIDGEM	DEXTER CHELSEA RD	BACKUP DISPATCHED CALLS	210084692	Sgt Rush FEMALE NOT RESPONSIVE/RIGHT DOWN FROM STATION 3	16:15:00	15	11/30/2021
						Sum:		828	



Into Area Time

For: 11/01/2021 thru 11/30/2021

Patrol Area	Reporting Area	Username	Location	Activity Category	Incident Number	Comments	Start Time	Duration in Minutes	Start Date
SCIO TWP	DEXTER TOWNSHIP	WDPEARSONA	MCGREGOR RD	BACKUP DISPATCHED CALLS	210079531	ASSIST DEP DUONG WITH A DV PER SGT RUSH	22:30:00	70	11/10/2021
SCIO TWP	DEXTER TOWNSHIP	WDFARMERH	HRD/BELL RD	BACKUP DISPATCHED CALLS		ASSIST BUFFA W/ DEATH INVESTIGATION 21-79821/ sgt rush approved	03:29:00	100	11/12/2021
SCIO TWP	DEXTER TOWNSHIP	WDFARMERH	HANKERD/NOAH	DISPATCHED CALLS		ASSIST DEXTER UNIT TIED UP ON CALL/202 SUBJECT UTL 21-79825/sgt rush approved	05:40:00	30	11/12/2021
SCIO TWP	DEXTER TOWNSHIP	WDFARMERH	HRD/BELL	BACKUP DISPATCHED CALLS		DEXTER ASSIST OTHER 21-79821/sgt rush approval	06:10:00	50	11/12/2021
SCIO TWP	DEXTER TOWNSHIP	WDFARSTL	NOAHS LANDING DR	BACKUP DISPATCHED CALLS	210080182	back 735 on family trouble per sgt gebauer	09:57:00	27	11/13/2021
SCIO TWP	DEXTER TOWNSHIP	WDKNOPW	LAKE HOLLOW CT	BACKUP DISPATCHED CALLS	210082219	PER SGT BYNUM, BACK UP DEPUTY ON ALARM	01:20:00	15	11/21/2021
							Sum:	292	

Dexter Township Monthly Report

INCIDENT	DATE/TIME	CFS Verified Offense	ADDRESS	CITY
210076924	11/1/21 09:37 AM	C3336 - Assist Citizen	5700 BLOCK LIBBY CT	DEXTER TWP
210077182	11/2/21 12:02 PM	C3799 - Miscellaneous Traffic Complaint	DEXTER PINCKNEY RD / HORSESHOE BND	DEXTER TWP
210077262	11/2/21 17:47 PM	C3730 - Traffic Complaint / Traffic Miscellaneous A Comple	DEXTER PINCKNEY RD / SARAH	DEXTER TWP
210077268	11/2/21 18:04 PM	L6199 BOL - Be on the Lookout - WD	DEXTER PINCKNEY RD / HORSESHOE BND	DEXTER TWP
210077272	11/2/21 18:15 PM	C3333 - Assist Motorist	ISLAND LAKE RD / FIELDSTONE DR	DEXTER TWP
210077407	11/3/21 08:13 AM	2305 - Larceny - Personal Property from Vehicle - LFA [230	6400 BLOCK MEADOW RIDGE CT	DEXTER TWP
210077420	11/3/21 09:21 AM	L3597 Non Terminal - WD	10400 BLOCK ISLAND LAKE RD	DEXTER TWP
210077473	11/3/21 13:23 PM	C3804 Animal Complaint	ISLAND LAKE RD / DEXTER TOWNHALL RD	DEXTER TWP
210077507	11/3/21 15:47 PM	C3145 - Property Damage Traffic Crash PDA	N LIMA CENTER RD / ISLAND LAKE RD	DEXTER TWP
210077600	11/3/21 23:26 PM	C3145 - Property Damage Traffic Crash PDA	DEXTER PINCKNEY RD / WESTRIDGE DR	DEXTER TWP
210077758	11/4/21 16:34 PM	C3331 - Assist Medical	7400 BLOCK DEXTER PINCKNEY RD	DEXTER TWP
210077969	11/5/21 12:58 PM	C3250 - Mental Health Call	7400 BLOCK DEXTER PINCKNEY RD	DEXTER TWP
210078274	11/6/21 16:01 PM	1171 - CSC 1st Degree -Penetration Penis/Vagina [11001]	11700 BLOCK QUIGLEY RD	DEXTER TWP
210078279	11/6/21 16:06 PM	C3145 - Property Damage Traffic Crash PDA	NORTH TERRITORIAL RD / W HURON RIVER DR	DEXTER TWP
210078319	11/6/21 17:30 PM	C3730 - Traffic Complaint / Traffic Miscellaneous A Comple	DEXTER PINCKNEY RD / NORTH TERRITORIAL RD	DEXTER TWP
210078326	11/6/21 17:58 PM	C3730 - Traffic Complaint / Traffic Miscellaneous A Comple	W HURON RIVER DR / NORTH TERRITORIAL RD	DEXTER TWP
210078347	11/6/21 19:27 PM	L6701 - Follow Up - WD	11700 BLOCK QUIGLEY RD	DEXTER TWP
210078492	11/7/21 11:44 AM	L6199 BOL - Be on the Lookout - WD	NORTH TERRITORIAL RD / DEXTER TOWNHALL RD	DEXTER TWP
210078502	11/7/21 12:46 PM	C3155 - Personal Injury Traffic Crash PIA	HANKERD RD / GLENBROOK RD	DEXTER TWP
210078519	11/7/21 14:18 PM	C3145 - Property Damage Traffic Crash PDA	HANKERD RD / GLENBROOK RD	DEXTER TWP
210078697	11/8/21 08:00 AM	C3148 - Motor Vehicle - Animal Traffic Crash	DEXTER TOWNHALL RD / ISLAND LAKE RD	DEXTER TWP

Dexter Township Monthly Report

INCIDENT	DATE/TIME	CFS Verified Offense	ADDRESS	CITY
210078838	11/8/21 17:28 PM	L3597 Non Terminal - WD	9900 BLOCK PORTAGE LAKE AVE	DEXTER TWP
210078851	11/8/21 17:53 PM	C3999 Alarms All Other	8800 BLOCK NORTH TERRITORIAL RD	DEXTER TWP
210078873	11/8/21 18:56 PM	L3597 Non Terminal - WD	10100 BLOCK ISLAND LAKE RD	DEXTER TWP
210078884	11/8/21 19:41 PM	C3730 - Traffic Complaint / Traffic Miscellaneous A Comple	ISLAND LAKE RD / ISLAND HILLS DR	DEXTER TWP
210078911	11/8/21 21:27 PM	C3145 - Property Damage Traffic Crash PDA	NORTH TERRITORIAL RD / HANKERD RD	DEXTER TWP
210078950	11/8/21 23:40 PM	L3597 Non Terminal - WD	13200 BLOCK NORTH TERRITORIAL RD	DEXTER TWP
210078952	11/8/21 23:47 PM	C3331 - Assist Medical	13200 BLOCK NORTH TERRITORIAL RD	DEXTER TWP
210079147	11/9/21 16:24 PM	C3328 - Suspicious Persons	9700 BLOCK FLEMING RD	DEXTER TWP
210079175	11/9/21 18:08 PM	C3145 - Property Damage Traffic Crash PDA	9100 BLOCK ISLAND LAKE RD	DEXTER TWP
210079308	11/10/21 03:09 AM	C3332 - Assist Fire Department	11600 BLOCK NORTH TERRITORIAL RD	DEXTER TWP
210079337	11/10/21 08:44 AM	L3597 Non Terminal - WD	9300 BLOCK HIDDEN LAKE CIR	DEXTER TWP
210079406	11/10/21 14:10 PM	L3509 - Disorderly Person/Condition - WD	9200 BLOCK MCGREGOR RD	DEXTER TWP
210079531	11/10/21 22:31 PM	1313 - Assault/ Battery/Simple (Incl Domestic and Police O	9000 BLOCK MCGREGOR RD	DEXTER TWP
210079637	11/11/21 10:39 AM	C3730 - Traffic Complaint / Traffic Miscellaneous A Comple	DEXTER PINCKNEY RD / MEADOW CREEK DR	DEXTER TWP
210079644	11/11/21 11:08 AM	C3730 - Traffic Complaint / Traffic Miscellaneous A Comple	DEXTER PINCKNEY RD / MEADOW CREEK DR	DEXTER TWP
210079672	11/11/21 13:05 PM	L3597 Non Terminal - WD	10800 BLOCK NORTH TERRITORIAL RD	DEXTER TWP
210079683	11/11/21 13:48 PM	C3702 Traffic Complaint / Road Hazard	RIKER RD / ISLAND LAKE RD	DEXTER TWP
210079685	11/11/21 13:55 PM	L3597 Non Terminal - WD	8100 BLOCK CJ LANDING RD	DEXTER TWP
210079722	11/11/21 15:52 PM	C3355 - Civil Matter - Other	3000 BLOCK N LIMA CENTER RD	DEXTER TWP
210079763	11/11/21 20:09 PM	L3597 Non Terminal - WD	8500 BLOCK ORCHARD	DEXTER TWP
210079818	11/12/21 02:38 AM	L3597 Non Terminal - WD	8600 BLOCK TOMA RD	DEXTER TWP

Dexter Township Monthly Report

INCIDENT	DATE/TIME	CFS Verified Offense	ADDRESS	CITY
210079821	11/12/21 03:29 AM	C3208 - Death Investigation - Cause Unknown	BELL RD / W HURON RIVER DR	DEXTER TWP
210079825	11/12/21 05:23 AM	C3324 - Suspicious Circumstances	HANKERD RD / NOAH RD	DEXTER TWP
210079983	11/12/21 18:00 PM	C3299 - Welfare Check	7100 BLOCK DEXTER PINCKNEY RD	DEXTER TWP
210080026	11/12/21 19:44 PM	1171 - CSC 1st Degree -Penetration Penis/Vagina [11001]	5700 BLOCK DEXTER PINCKNEY RD	DEXTER TWP
210080054	11/12/21 21:30 PM	C3145 - Property Damage Traffic Crash PDA	NORTH TERRITORIAL RD / DEXTER TOWNHALL RD	DEXTER TWP
210080157	11/13/21 06:34 AM	C3702 Traffic Complaint / Road Hazard	NORTH TERRITORIAL RD / DEXTER PINCKNEY RD	DEXTER TWP
210080182	11/13/21 09:54 AM	C3310 - Family Trouble	7400 BLOCK NOAHS LANDING DR	DEXTER TWP
210080223	11/13/21 13:24 PM	C3324 - Suspicious Circumstances	4500 BLOCK DEXTER TOWNHALL RD	DEXTER TWP
210080247	11/13/21 15:37 PM	L6199 BOL - Be on the Lookout - WD	NORTH TERRITORIAL RD / DEXTER PINCKNEY RD	DEXTER TWP
210080370	11/13/21 23:23 PM	C2899 - Juvenile - All Other	7200 BLOCK NORTH LAKE ORCHARD DR	DEXTER TWP
210080377	11/14/21 00:00 AM	L3597 Non Terminal - WD	12800 BLOCK MCKINLEY HEIGHTS DR	DEXTER TWP
210080388	11/14/21 01:28 AM	C3331 - Assist Medical	9600 BLOCK ALICE HILL DR	DEXTER TWP
210080737	11/15/21 16:33 PM	C3730 - Traffic Complaint / Traffic Miscellaneous A Complete	MCGREGOR RD / RIVERVIEW	DEXTER TWP
210080787	11/15/21 18:36 PM	L6065 Miscellaneous Info - WD	9900 BLOCK WINSTON RD	DEXTER TWP
210080945	11/16/21 12:54 PM	C3902 - Burglary Alarm	8000 BLOCK STONEHEDGE DR	DEXTER TWP
210080991	11/16/21 17:12 PM	C3145 - Property Damage Traffic Crash PDA	DEXTER PINCKNEY RD / STINCHFIELD WOODS RD	DEXTER TWP
210081015	11/16/21 18:27 PM	C3730 - Traffic Complaint / Traffic Miscellaneous A Complete	DEXTER PINCKNEY RD / SAMUEL DR	DEXTER TWP
210081030	11/16/21 19:32 PM	C3702 - Traffic Complaint / Road Hazard	ISLAND LAKE RD / DEXTER TOWNHALL RD	DEXTER TWP
210081066	11/16/21 22:10 PM	C3324 - Suspicious Circumstances	9000 BLOCK DEXTER PINCKNEY RD	DEXTER TWP
210081076	11/16/21 22:37 PM	C3999 - Alarms All Other	9200 BLOCK MCGREGOR RD	DEXTER TWP
210081080	11/16/21 23:00 PM	C3730 - Traffic Complaint / Traffic Miscellaneous A Complete	DEXTER PINCKNEY RD / FLEMING RD	DEXTER TWP

Dexter Township Monthly Report

INCIDENT	DATE/TIME	CFS Verified Offense	ADDRESS	CITY
210081114	11/17/21 05:08 AM	C3324 Suspicious Circumstances	9200 BLOCK MCGREGOR RD	DEXTER TWP
210081125	11/17/21 07:49 AM	C3902 - Burglary Alarm	9200 BLOCK MCGREGOR RD	DEXTER TWP
210081390	11/18/21 08:00 AM	C3336 - Assist Citizen	5700 BLOCK DEXTER PINCKNEY RD	DEXTER TWP
210081398	11/18/21 08:51 AM	C3804 - Animal Complaint	ISLAND LAKE RD / RIKER RD	DEXTER TWP
210081415	11/18/21 09:42 AM	C3299 - Welfare Check	5700 BLOCK DEXTER PINCKNEY RD	DEXTER TWP
210081711	11/19/21 13:46 PM	C3324 - Suspicious Circumstances	400 BLOCK CEDARS LN	DEXTER TWP
210081929	11/20/21 03:26 AM	L3597 Non Terminal - WD	800 BLOCK SARAH	DEXTER TWP
210082327	11/21/21 17:19 PM	L6199 BOL - Be on the Lookout - WD	DEXTER PINCKNEY RD / NORTH TERRITORIAL RD	DEXTER TWP
210082514	11/22/21 12:48 PM	L3597 Non Terminal - WD	8500 BLOCK SECOND	DEXTER TWP
210082520	11/22/21 13:10 PM	C3730 - Traffic Complaint / Traffic Miscellaneous A Comple	DEXTER PINCKNEY RD / WYLIE RD	DEXTER TWP
210082527	11/22/21 13:29 PM	2609 - Identity Theft [26007]	13500 BLOCK RAINBOW DR	DEXTER TWP
210082594	11/22/21 17:32 PM	C3145 - Property Damage Traffic Crash PDA	NORTH TERRITORIAL RD / HANKERD RD	DEXTER TWP
210082603	11/22/21 18:01 PM	C3145 - Property Damage Traffic Crash PDA	DEXTER PINCKNEY RD / STINCHFIELD WOODS RD	DEXTER TWP
210082646	11/22/21 20:57 PM	C3730 - Traffic Complaint / Traffic Miscellaneous A Comple	ISLAND LAKE RD / N DANCER RD	DEXTER TWP
210082660	11/22/21 21:19 PM	C3730 - Traffic Complaint / Traffic Miscellaneous A Comple	NORTH TERRITORIAL RD / HANKERD RD	DEXTER TWP
210082666	11/22/21 21:34 PM	C3730 - Traffic Complaint / Traffic Miscellaneous A Comple	NORTH TERRITORIAL RD / HANKERD RD	DEXTER TWP
210082676	11/22/21 22:03 PM	C3020 - Misdemeanor Arrest Warrant (Originating Agency)	300 BLOCK E NORTH TERRITORIAL RD	DEXTER TWP
210082854	11/23/21 15:30 PM	C3145 - Property Damage Traffic Crash PDA	NORTH TERRITORIAL RD / DEXTER PINCKNEY RD	DEXTER TWP
210082914	11/23/21 18:58 PM	2305 - Larceny - Personal Property from Vehicle - LFA [230	13800 BLOCK RIKER RD	DEXTER TWP
210082961	11/23/21 21:47 PM	C3730 - Traffic Complaint / Traffic Miscellaneous A Comple	NORTH TERRITORIAL RD / W HURON RIVER DR	DEXTER TWP
210083508	11/26/21 13:48 PM	L3597 Non Terminal - WD	10700 BLOCK ISLAND LAKE RD	DEXTER TWP

Dexter Township Monthly Report

INCIDENT	DATE/TIME	CFS Verified Offense	ADDRESS	CITY
210083521	11/26/21 14:30 PM	C3312 - Neighborhood Trouble	8000 BLOCK STONEHEDGE DR	DEXTER TWP
210083546	11/26/21 18:09 PM	C3702 - Traffic Complaint / Road Hazard	DEXTER PINCKNEY RD / STINCHFIELD WOODS RD	DEXTER TWP
210083550	11/26/21 18:17 PM	C3702 Traffic Complaint / Road Hazard	DEXTER PINCKNEY RD / NORTH TERRITORIAL RD	DEXTER TWP
210083551	11/26/21 18:17 PM	C3702 Traffic Complaint / Road Hazard	DEXTER PINCKNEY RD / NORTH TERRITORIAL RD	DEXTER TWP
210083674	11/27/21 07:44 AM	C3145 - Property Damage Traffic Crash PDA	DEXTER PINCKNEY RD / HORSESHOE BND	DEXTER TWP
210083722	11/27/21 12:21 PM	C3155 - Personal Injury Traffic Crash PIA	DEXTER PINCKNEY RD / WINSTON RD	DEXTER TWP
210083763	11/27/21 13:39 PM	C3333 - Assist Motorist	DEXTER PINCKNEY RD / STINCHFIELD WOODS RD	DEXTER TWP
210083790	11/27/21 14:45 PM	L6701 - Follow Up - WD	DEXTER PINCKNEY RD / STINCHFIELD WOODS RD	DEXTER TWP
210083846	11/27/21 17:41 PM	C3145 - Property Damage Traffic Crash PDA	DEXTER TOWNHALL RD / QUIGLEY RD	DEXTER TWP
210083873	11/27/21 18:25 PM	L3597 Non Terminal - WD	10700 BLOCK STINCHFIELD WOODS RD	DEXTER TWP
210083893	11/27/21 19:20 PM	C3145 - Property Damage Traffic Crash PDA	NORTH TERRITORIAL RD / DEXTER TOWNHALL RD	DEXTER TWP
210083909	11/27/21 19:37 PM	L3597 Non Terminal - WD	9300 BLOCK ANNE ST	DEXTER TWP
210083917	11/27/21 19:55 PM	C3199 - All Other Traffic Crashes	NORTH TERRITORIAL RD / DEXTER PINCKNEY RD	DEXTER TWP
210083918	11/27/21 19:57 PM	C3145 - Property Damage Traffic Crash PDA	NORTH TERRITORIAL RD / DEXTER TOWNHALL RD	DEXTER TWP
210083978	11/27/21 22:06 PM	L3597 Non Terminal - WD	14300 BLOCK EDGEWATER DR	DEXTER TWP
210083980	11/27/21 22:07 PM	L6701 - Follow Up - WD	9200 BLOCK ANNE ST	DEXTER TWP
210084075	11/28/21 09:33 AM	L3597 Non Terminal - WD	6300 BLOCK STERLING TRL	DEXTER TWP
210084114	11/28/21 13:44 PM	L3597 Non Terminal - WD	5000 BLOCK WESTBURY DR	DEXTER TWP
210084130	11/28/21 14:30 PM	C3199 - All Other Traffic Crashes	13700 BLOCK RIKER RD	DEXTER TWP
210084134	11/28/21 14:49 PM	C3145 - Property Damage Traffic Crash PDA	13000 BLOCK RIKER RD	DEXTER TWP
210084341	11/29/21 12:03 PM	C3145 - Property Damage Traffic Crash PDA	DEXTER PINCKNEY RD / SAMUEL DR	DEXTER TWP

Dexter Township Monthly Report

INCIDENT	DATE/TIME	CFS Verified Offense	ADDRESS	CITY
210084435	11/29/21 18:17 PM	C3730 - Traffic Complaint / Traffic Miscellaneous A Comple	DEXTER PINCKNEY RD / HORSESHOE BND	DEXTER TWP
210084436	11/29/21 18:22 PM	C3730 - Traffic Complaint / Traffic Miscellaneous A Comple	DEXTER PINCKNEY RD / WYLIE RD	DEXTER TWP
210084485	11/29/21 22:07 PM	C3145 - Property Damage Traffic Crash PDA	DEXTER PINCKNEY RD / STINCHFIELD WOODS RD	DEXTER TWP
210084633	11/30/21 12:55 PM	C3706 Traffic Complaint / Vehicle Impound	8500 BLOCK ORCHARD	DEXTER TWP
210084685	11/30/21 15:43 PM	C3199 - All Other Traffic Crashes	DEXTER PINCKNEY RD / ISLAND LAKE RD	DEXTER TWP
210084696	11/30/21 16:45 PM	C3145 - Property Damage Traffic Crash PDA	ISLAND LAKE RD / DEXTER PINCKNEY RD	DEXTER TWP
210084718	11/30/21 18:09 PM	C3730 - Traffic Complaint / Traffic Miscellaneous A Comple	MCGREGOR RD / CANAL	DEXTER TWP
210084721	11/30/21 18:16 PM	C3730 - Traffic Complaint / Traffic Miscellaneous A Comple	MCGREGOR RD / DEXTER PINCKNEY RD	DEXTER TWP
210084725	11/30/21 18:23 PM	C3730 - Traffic Complaint / Traffic Miscellaneous A Comple	MCGREGOR RD / ROBERT DR	DEXTER TWP
210084732	11/30/21 18:42 PM	C3730 - Traffic Complaint / Traffic Miscellaneous A Comple	DEXTER PINCKNEY RD / PEACH MOUNTAIN LN	DEXTER TWP
210084734	11/30/21 18:47 PM	C3730 - Traffic Complaint / Traffic Miscellaneous A Comple	DEXTER PINCKNEY RD / GROVE DR	DEXTER TWP
210084795	11/30/21 23:05 PM	C3730 - Traffic Complaint / Traffic Miscellaneous A Comple	DEXTER PINCKNEY RD / FLEMING RD	DEXTER TWP
210084869	12/1/21 09:39 AM	C3155 - Personal Injury Traffic Crash PIA	DEXTER PINCKNEY RD / FLEMING RD	DEXTER TWP
210084891	12/1/21 10:52 AM	L6199 BOL - Be on the Lookout - WD	DEXTER PINCKNEY RD / NORTH TERRITORIAL RD	DEXTER TWP
210084904	12/1/21 11:32 AM	C3299 - Welfare Check	14100 BLOCK WAGON WHEEL CT	DEXTER TWP
210084951	12/1/21 14:23 PM	C3145 - Property Damage Traffic Crash PDA	8500 BLOCK PORTAGE LAKE BLVD	DEXTER TWP
210085020	12/1/21 19:23 PM	C3333 Assist Motorist	10700 BLOCK STINCHFIELD WOODS RD	DEXTER TWP

Chelsea District Library Board of Trustees

Agenda and Information Packet



CHELSEA DISTRICT LIBRARY
BEST SMALL LIBRARY IN AMERICA

**Serving Dexter, Lima, Lyndon & Sylvan
Townships and the City of Chelsea**

**December 14, 2021
6:45 pm**

Remotely over Zoom

CHELSEA DISTRICT LIBRARY BOARD OF TRUSTEES

Tuesday, December 14, 2021—6:45 p.m.

Remotely via Zoom

AGENDA

- 6:45 Board Meeting**
Welcome and Call to Order
Agenda Review, Additions, and Approval
- 6:50 Compulsory Segments**
Board Meeting Minutes Approval – November 16, 2021
Approval of the November Operational Checks
Approval of November Financial Reports
Director's Report & Friends Report
- 7:20 Public Comment**
- 7:25 Action Items**
1. Donations
2. Board Officers
3. 2022 Calendar of Operations
4. 2022 Board Meeting Calendar
5. Capital Improvement Fund Commitment
6. Director Evaluation (in Closed Session)
- 7:55 Discussion Items**
1. Mobile CDL
2. Board Committees
3. Budget Carryovers: 2021 to 2022 (will receive at meeting)
- 8:15 Reports**
Policy Committee
Finance Committee
Personnel Committee
Nominating Committee
Community Outreach Committee
- 8:20 Public Comment**
- 8:25 Other Items**
- 8:30 Adjournment**
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Public Participation

Meetings held by the Chelsea District Library are for the purpose of conducting library business. A Chelsea District Library meeting is not a “public meeting.” It is a “meeting held in public.” The difference between these two types of meetings is that a public meeting is usually designed for the free flow of information among all in attendance, whereas a meeting held in public is for observation and “Public Input” at specific times on the agenda.

Public Participation at Open Meetings

Meetings held by the Chelsea District Library are for the purpose of conducting library business. Public input is allowed during set times of these meetings and for specific amounts of time.

There are two ways to participate in a Board meeting:

- You may call the Board President or Library Director at least five days in advance of the Board meeting and ask to be placed on the agenda. The Board President or the Library Director shall use their discretion in accepting these requests. The Board decides what agenda items are to be discussed when they formally adopt the agenda at the start of their meeting. Once approved, you will be allowed to make your presentation to the Board.
- You may address the Board during agenda items listed as “Comments from the Public.”

Individuals who are addressing the Board at a Board Meeting must state their name and the name of the organization or group they are representing, if that is the case.

Board members may question speakers, but the Board will not enter into debate or conversation during this portion of the meeting. In general, issues are referred to the Director for investigation, study and recommendation, designation as a future agenda item, or answered through written communication.

**Chelsea District Library Board of Trustees
Minutes of Regular Meeting**

Tuesday, November 16, 2021 6:45pm
Meeting Location: Remote, Using Zoom

Trustees in Attendance: TJ Helfferich (Zooming from the City of Chelsea), G. Munce (Lyndon Township), S. Lackey (Sylvan Township), J. Carr (City of Chelsea), C. Taylor (Dexter Township), A. Merkel (City of Chelsea), & E. Sensoli (Lima Township).

Absent: None

Staff: Director L. Coryell, Assistant Director L. Ballard, & C. Berggren.

Guests: Kerry Ballard

Welcome and Call to Order

TJ Helfferich called the meeting to order at 6:45 p.m.

Agenda Review, Additions, and Approval

MOTION made by C. Taylor, SECONDED by E. Sensoli to approve the agenda, as submitted. Discussion: None

All Ayes: 7-0

Compulsory Segments:

Minutes and Approval of Checks

MOTION made by J. Carr, SECONDED by C. Taylor to approve the minutes of the October 19, 2021 Board Meeting. Discussion: None

All Ayes: 7-0

MOTION made by S. Lackey, SECONDED by E. Sensoli to accept the General Fund Operational Checks for October, 2021. Discussion: None

All Ayes: 7-0

MOTION made by J. Carr, SECONDED by C. Taylor to accept Financial Reports for October, 2021. Discussion: Susan suggested that the Finance Committee meet with Kerry about the cash flow chart, to iron out what needs to be in it and what doesn't.

All Ayes: 7-0

Director's Report Update:

L. Coryell update:

- Reaching out to township leadership about the upcoming board vacancies.
- Going through the interview process for the tech position and hope to have someone in place at the start of the year.
- Mary Budzinski's memorial was lovely.
- Excellent Song Fest attendance numbers.
- This coming Friday is the Staff In-Service. Employees and trustees can get flu shots before the meeting starts.
- The Small Wonders exhibit had roughly 400 visitors.

Friends Report:

- Friends met last Tuesday and Lori presented them the library's wish list.
- Ornament sales have been much higher than expected. The library is even receiving emails asking if ornaments can be mailed.
- Gary Zenz has been building a team to help with the Frida exhibit setup.
- Jan reported the book sales were very strong in November.

Other Reports Notes: None

Public Comment: None

Action Item #1: Donations

MOTION made by J. Carr, SECONDED by A. Merkel to approve the library's October donations. Discussion: None.

Jan, roll-call vote: Susan – Aye, Gary – Aye, TJ – Aye, Anne – Aye, Charlie – Aye, Elizabeth – Aye, and Jan – Aye.

All Ayes 7-0

Discussion Item #1: Mobile CDL

The library did not receive any of the grant money, but Lori intends to seek alternative grant money from the Chelsea Community Foundation. Lori and Linda have been working with a salesperson on either a Mercedes Sprinter or a Ford E-Transit. The Sprinter would be available perhaps as much as a year sooner, but the E-Transit is an electric vehicle and would highlight the library's dedication toward renewable resources. Elizabeth and Susan both asked that multiple vendors be explored. Lori will set apart some time at the upcoming Board Retreat (Dec. 4) to discuss this important decision further.

Discussion Item #2: 2022 Calendar of Operations

Lori asked about the possibility of adding Election Day to the list of designated holidays. It was agreed that Election Day should be added for 2022 and will be added to the list for discussion in even-numbered general election years. This will move to Action in December.

Discussion Item #3: 2022 Board Meeting Calendar

The dates looked good, other than possibly December 20, which is very close to Christmas, but will be reexamined next November. This will move to Action in December.

Discussion Item #4: Director Evaluation

Elizabeth explained the process and requested that evaluations be returned to her by December 3. The director evaluation review and the Personnel Committee's recommendations will be an Action Item at the December meeting.

Discussion Item #5: Capital Improvement Fund Commitment

This is something that the board has been committed to doing for years, but must pass as an Action Item in December.

Committee Reports

Policy Committee –

Finance Committee –

Personnel Committee – Elizabeth shared that the minutes from the recent Personnel Committee meeting will be in the December packet.

Nominating Committee – Gary shared that some of the officers and committee chairs have been selected, but that the committee is still hard at work ironing out the last of these important decisions.

Community Outreach Committee –

Public and Board Comment: None

Other Items:

- Discussed the lateness of December's meeting (Dec. 21) and decided unanimously to move it up a week to December 14, but to leave the regular start time of 6:45pm in place.
- TJ spoke about the possibility of January's meeting being in-person, as the mandate is set to expire at the end of the year. Mask wearing at an in-person meeting was also discussed. Lori agreed to contact the attorney to check if we could require masks at board meetings.

Adjournment:

MOTION made by C. Taylor, SECONDED by A. Merkel to adjourn the meeting at 8:11 p.m.

All Ayes 7-0

Janice L. Carr, Board Secretary

Date

Huron River Watershed Council (HRWC)

December 2021 Report to Dexter Township

To the Dexter Township Board of Trustees:

When I began serving as the Township representative for the HRWC, I asked the then-Board President what the township wanted this role to provide. I was pleased to hear that the request was to represent the full community, including the farmers as well as the lake and neighborhood residents.

The HRWC is very interested in engaging more with the farmers, and information about their efforts, and a December 2021 presentation, is at this link

https://www.hrwc.org/farmers-sow-seeds-for-the-huron-river/?fbclid=IwAR2IOpcVrchVCMx6jUSjF8ZNi2HT4mhka1P33v_ayz0_nIJVtohc_dnNP38

The presentation about farmer collaborations conserving soil, land and water quality will be live in Saline on Dec. 11, and will also be recorded on Facebook.

Please let me know if you would like more information: sbade@dextertownship.org

Respectfully submitted, Suzanne Bade

Dexter Township Representative to HRWC

December 2021

Western Washtenaw Area Value Express (WAVE)

Annual Board of Directors Meeting (Virtual)

9:30 a.m. Tuesday, October 26, 2021

Minutes

Present: President/Member at Large Jim Carson, Executive Director Julia Roberts, City of Chelsea Representative Peter Feeney, City of Dexter Representative Paul Cousins, Dexter Township Representative Maris Metz, Lima Township Representative Greg McKenzie, Webster Township Representative Barbara Calleja, Scio Township Representative Kim Moore, Sylvan Township Kathleen Kennedy, St. Joseph Mercy Hospital Representative Reiley Curran, Lydon Township Representative Pamela Byrnes

Absent: Secretary/Member at Large Bill Holmberg

President Carson called the meeting to order at 9:34 am.

- I. Approval of the consent agenda
Motion by McKenzie, second by Calleja to approve the October (includes this month's agenda with last month's minutes and financial statements) 2021 Consent Agenda with the addition of a prospective Board President honorary event in gratitude for Jim Carson's decades of service with WAVE, to be scheduled at a future date next year. All Ayes. Motion carried.

- III. Executive Director's Report- Roberts

- a. Reviewed and discussed items distributed to Board members

- IV. Presidents Report- None

- V. Old Business: Discussion and Consideration Items - None

- VI. New Business- Discussion and Consideration Items

- a. MDOT Resolutions

Motion by Cousins, second by Calleja to support the Executive Director and Board President as authorized signatories for the Michigan Department of Transportation signature resolution and blanket signature resolution to sign Master Agreement 2022-0146. All Ayes. Motion carried.

- b. AAATA Contracts

Motion by Cousins, second by Carson to approve the Ann Arbor Area Transportation Authority FY 2021 agreements 1 and 3 respectively for WAVE as a subrecipient of federal, state, and Scio Township funds as well as pass-through of \$60,000 in mobility management to AAATA. All Ayes. Motion carried.

c. WAVE Board of Directors Annual Nominations

Motion by Carson, second by Curran to approve WAVE's Board of Directors slate of nominations for FY 2022 in the October 2021 Board packet as listed with the addition of Supervisor Pamela Byrnes as the representative for Lyndon Township and at large member James Carson serving as the immediate past Board President. All Ayes. Motion carried.

- President: Kim Moore, Scio Township representative
- Vice President: Peter Feeney, City of Chelsea representative
- Nomination for Secretary: William (Bill) Holmberg, At Large representative
- Executive Director, Julia Roberts as a de facto representative
- Director, Pamela Byrnes, Lyndon Township Representative
- Director, Barbara Calleja, Webster Township Representative
- Director, James Carson, At Large Member, Immediate Past Board President
- Director, Paul Cousins, City of Dexter Representative
- Director, Reiley Curran, St. Joseph Mercy Hospital Representative
- Director, Kathleen Kennedy, Sylvan Township Representative
- Director, Greg McKenzie, Lima Township Representative
- Director, Maris Metz, Dexter Township Representative

President Carson adjourned meeting at 10:00 a.m.

Respectfully Submitted,

Julia Roberts, Executive Director



WESTERN WASHTENAW RECYCLING AUTHORITY

BOARD OF TRUSTEES MEETING

December 8, 2021 – 7:00 p.m.

<https://us02web.zoom.us/j/6854368829>

AGENDA

1. Call to Order

2. Roll Call and Introductions

City of Chelsea: Tony Iannelli –Chair
Dexter Township: Michelle Stamboulellis-Vice Chair
Lima Township: Nanette Havens – Treasurer
Lyndon Township: Robert Mester (new alternate:
JoAnne Munce)
Manchester Township: Krista Jarvis
Facility Manager Marc Williams
Recording Secretary Janis Miller
Bridgewater Township VACANT (Associate Member)

3. Approval of the Agenda

4. Approval of last meeting minutes

5. Public Comment

6. Treasurer's Report

- County Debt/Bond Millage Account
- County Operating Millage Account
- General Fund Account
- Financial Reports
- Authorization of Payments

7. Facility Manager's Report

- Volume and Revenue Report
- Operating Status of Facility and Single Stream System
- Equipment Update
- Staff and Labor Update
- Grant update

8. New Business

- Further discussion of U of M materials and cost/estimate benefit analysis.
- Open House to see new robot
- Discussion on Styrofoam (baled by WWRA) and collection of film plastic by Stamboulellis family in Dexter Township.

9. Public Comment

10. Future Agenda Items

11. Adjournment

The next regularly scheduled meeting of the WWRA Board

January 12, 2022 7:00pm via ZOOM

WESTERN WASHTENAW RECYCLING AUTHORITY
WWRA FACILITY
8025 WERKNER ROAD, CHELSEA, MI 48118
WEBSITE: WWRARECYCLES.ORG

Board of Trustees Meeting
Zoom meeting
October 27, 2021

1. Call to Order – Bob Mester, interim Chairperson

The meeting was called to order at 7:00 pm.

2. Roll Call and Introductions

City of Chelsea

Chelsea Alternate

Dexter Township

Lima Township

Lyndon Township

Manchester Township

Bridgewater Township

Facility Manager

Recording Secretary

Tony Iannelli – Absent

Charles Wisely – Present

Michelle Stamboulellis – Present

Nanette Havens – Present

Bob Mester – Present

Krista Jarvis – Present

Vacant

Marc Williams – Present

Janis Miller – Present

3. Approval of the Agenda

Motion by Havens, supported by Jarvis, to approve the agenda as amended (addition of 8 E).

All ayes. motion carried.

4. Public Comment – None.

5. Approval of Minutes – Bob Mester, Secretary

Motion by Jarvis, supported by Havens, to approve the August 25, 2021 minutes as presented.

All ayes, motion carried.

6. Treasurer's Report – Nanette Havens, Treasurer

a. Bond	Interest \$1.75	Balance \$480,777.31
b. Operating	Interest \$54.38	Balance \$210,146.69
c. General		Balance \$462,437.76

Treasurer's notes: Between August and September the County spent quite a bit of money renewing the millage assessment for the winter tax bill. Township and City Zoning officials are to be collecting the [new millage assessment] money now, for the five-year assessment, for any new house when permits are issued. Large amount in the General Fund is due to the EGLE Grant deposit.

Motion by Mester to authorize payments for August, September, and October. Motion second by Jarvis. All ayes, motion carried.

7. Facility Manager's Report – Marc Williams**A. Volume and Revenue Report**

- i. August: Revenue \$101,500.69
- ii. September Revenue: \$99,072.10
- iii. October to date: \$234,639.61
- iv. YTD: Revenue up \$476,653.56, and Bills up \$386,705.70.
- v. Newspaper up \$20 a Ton
- vi. OCC (cardboard) up \$40 a Ton
- vii. HDPE NAT up \$50 a Ton
- viii. HDPE MC (colored) up \$60 a Ton
- ix. PET up \$100 a Ton
- x. Shipped 46 Tons Glass
- xi. Baled 1223 lbs of foam from Dexter Township
- ix. Processed material volume down two weeks in August due to no power & baler repairs and down one week in September for the installation of the SamurAI sorting equipment.

B. Operating Status of Facility and Single Stream System

- i. Completed installation for the AI robot. Software update by Mfg. every two months. Operating at just under 60 picks a minute.
- ii. Finished replacing the bearings on the wheel at the beginning of the sorting line. It's wired up and fully functional.
- iii. Repaired one of the conveyors as it split down the middle. There is a bid out (three weeks ago) to get a replacement belt. Have received several quotes on other belts. The current belt is going on ten years old and the belt is separating from the fabric that holds it together.
- iv. Replaced the lights that were knocked out and never came back on from the power outage.
- v. Painted more of the larger recycling bins.
- vi. MEC Phones switch over on November 2nd. MEC is also the internet provider.

C. Equipment Update

- i. 2019 Mack - two new steer tires
- ii. 2007 Sterling – two new steer tires
- iii. 2007 Sterling – replaced oil pan gasket and replaced seat cushion.
- iv. 2010 Loader – installed fuel pump
- v. 2011 International – repaired main wiring harness for the taillights
- vi. 2019 Mack – replace coolant tank
- vii. 2011 International – replace exhaust back pressure sensor

D. Staff and Labor Update

- i. No changes at this time.

E. Grant Update

- i. 2019 Grant put on hold for 2020 and completing it this year.
- ii. First component - SamurAI portion of the grant is completed.

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- iii. Second component – automated truck (with arm that lifts recycling containers and dumps them), for curb side collection, will be received the middle or end of November.

F. Grant for quality recycling

- i. Theo Eggermont, Washtenaw County Public Works Director, is trying to get a baseline on all of the county recycling. A flier will be sent four weeks before the research study begins. Curbside carts will be inspected twice, four weeks apart. Carts with contaminants will be tagged first time and not picked up the second time until contaminants are removed. Bin sites will be staffed twice (four weeks apart), asking where they [recyclers] are from, and reporting what they bring to recycling. Material from the initial evaluation will be sorted into 34 different bins, which will give them the initial contamination rate. Part of the grant is for sorting of the material along with education. Staffing for tagging the carts and bin site interviewers is the responsibility of WWRA. Seven communities have already completed the study. They will run adds along with billboards, and fliers. They will keep track of who sees the website, which tells them what the can and cannot recycle. The outcome will be to suggest the best use option, for WWRA, to decrease contamination.

8. **New Business**

A. Recycling Quality Improvement Grant

Covered above.

B. Budget

Marc emailed it to everyone a few weeks ago as it is revised at this time each year. Highlights: increase in revenue/sales, increase in repairs, changed baler wire from \$17,000 to \$27,000 due to costs going up.

Motion by Mester, supported by Jarvis, to authorize Marc to submit the revised budget of 10/27/2021 to Audrey. All ayes, motion carried.

C. U of M Materials: Concern over contamination

They pay extra, including tipping fees, to dispose of the garbage.

D. Cost/Estimate or Cost Benefit Analysis of taking in these materials

YTD through September is \$65,344.47, approximately \$90,000 in tipping fees a year. Current recycling value is \$135 a ton. Estimated value of \$270,000 recycling revenue plus the \$90,000 tipping fee equals \$330,000 for the year. Analysis: wages & disposal fees (20% trash), plus the cost of running a truck, is \$11,400 a year. Add cost of driver at \$23,280. Yearly equipment repairs \$186,500 added to \$11,880 in disposal fees equals \$197,500, including all the repairs of the facility, equipment/trucks, sorting equipment, and baler. With the \$90,000 tipping fees and estimated current market recycling value of \$135 a ton, you end up with a profit of \$187,500. Deferred discussion until all board members are present and the questions are more defined.

E. Request from Lyndon Township for a WWRA statement, to be included in the December tax mailing, explaining the two WWRA Grants and how they were distributed.

Marc Williams suggested Bob Mester talk to WWRA PR & Outreach Consultant Shawn Personke.

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Edited

approved

9. Public Comment – None

10. Future Agenda Items

- A. Further discussion of U of M materials and cost/estimate benefit analysis.
- B. Open House to see new robot
- C. Discussion on Styrofoam (baled by WWRA) and collection of film plastic by Stamboulellis family in Dexter Township.

11. Adjournment

Motion by Jarvis, supported by Mester, to adjourn. All ayes, motion carried.
Adjournment at 8:13 pm

Next regularly scheduled meeting of the WWRA Board of Trustees will be Wednesday, December 8, 2021 at 7:00 P.M. via Zoom platform (check website for link)

Bob Mester
WWRA Secretary

Janis Miller
Recording Secretary

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approved