



DEXTER TOWNSHIP

6880 DEXTER-PINCKNEY ROAD

DEXTER, MI 48130

TELEPHONE: 734-426-3767

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www.dextertownship.org

DIANE RATKOVICH
SUPERVISOR
MICHELLE STAMBOULELLIS
CLERK
MARIS METZ
TREASURER
JAMES DROLETT
LAURA SANDERS
KAREN SIKKENG
KAREN NOLTE
TRUSTEES

Board of Trustees – Meeting Agenda Special Meeting 30 March 2021 - 7:00 PM

1. Call to Order
2. Pledge of Allegiance
3. **1st Call for Public Comment** (*Comment on items that are not on the agenda. The Board will entertain public comments on agenda items as they come up for discussion.*)
4. Approval of the Agenda
5. Approval of the Minutes
 - A. March 16, 2021 Regular Meeting (Page 1)
6. New Business
 - A. Budget Amendments FY 2020/2021 (Page 7)
 - i. Fire Fund
 - ii. General Fund
 - iii. Multi Lake Enterprise Fund
 - iv. Police Fund
 - B. General Appropriations Act (Budgets: Fire Services, General, Multi-Lakes Enterprise, Police Services,) (Page 31 – budget detail previously distributed)
 - C. Wages and Salaries Resolution (Page 39)
 - D. Elected Officials Compensation Resolutions
 - i. Clerk (Page 47)
 - ii. Supervisor (Page 51)
 - iii. Treasurer (Page 55)
 - iv. Trustees (Page 59)
7. **2nd Call for Public Comment**
8. Other Issues, Comments and Concerns of Board Members & Staff
9. Adjournment

The next regularly scheduled monthly meeting of the Dexter Township Board is
Tuesday, April 20, 2021 at 7:00 PM

The Dexter Township Board will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting upon seven days' notice to the Dexter Township Board.

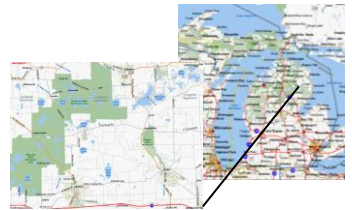
Individuals with disabilities requiring auxiliary aids or services should contact the Dexter Township Board by writing or calling the Office Manager at the address and phone number printed at the top of this agenda.

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Diane Ratkovich
Supervisor
Michelle Stamboulellis
Clerk
Maris Metz
Treasurer
James Drolett,
Karen Nolte,
Laura Sanders,
Karen Sikkenga,
Trustees

DEXTER TOWNSHIP

6880 DEXTER-PINCKNEY RD.
DEXTER, MI 48130
(734) 426-3767



www.dextertownship.org

REGULAR MEETING OF THE DEXTER TOWNSHIP BOARD TUESDAY, MARCH 16, 2021 7:00 PM

Location: In accordance with the provision of the amended Open Meetings Act, the meeting was a "virtual" meeting held over Zoom videoconferencing and was properly noticed and open to the public via computer or phone.

CALL to ORDER: Supervisor Ratkovich called the meeting to order at 7:00 PM.

PLEDGE of ALLEGIANCE: Omitted due to teleconferencing.

ROLL CALL/ SUPERVISOR'S REMARK/CONFLICT OF INTEREST:

Present – Ratkovich, Stamboulellis, Metz, Sanders, Nolte, and Drolett. Absent – Trustee Sikkenga.

Also, present: David Rohr, Director of Zoning and Planning, and Janis Miller, Recording Secretary.

Supervisor Ratkovich commemorated the ninth anniversary of the Dexter Tornado and the one-year anniversary of the Covid 19 pandemic.

No conflicts of interest by board members.

1st CALL TO THE PUBLIC:

Barry Lonik, 11300 Island Lake Road

As the consultant hired by the Township Board, he gave an update on a Federal Grant he wrote to explore the option of obtaining funding for the possibility of purchasing the Monier property at 13511 Island Lake Road for Property Rights Development by the Township.

APPROVAL of the AGENDA:

Supervisor Ratkovich added to New Business 10.A – SEMCOG appointment.

Motion by Drolett to approve the agenda as amended. Motion second by Metz.

Roll Call Vote: Yea – Sanders, Nolte, Stamboulellis, Metz, Drolett, Ratkovich; Nays – none; Absent – Sikkenga. Motion carried 6-0.

APPROVAL of the MINUTES:

Discussion: Donation, without clarification, mentioned under 1st Call to the Public. Secretary Stamboulellis will amend the minutes by including an explanation under New Business G., that the donation from Barry Lonik was only \$30.00.

Motion by Metz to approve the amended minutes of February 16, 2021. Motion second by Nolte.

Roll Call Vote: Yea – Sanders, Nolte, Stamboulellis, Metz, Drolett, Ratkovich; Nays – none; Absent – Sikkenga. Motion carried 6-0.

CONSENT AGENDA: None.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

A. Appointments

Motion by Sanders to reappoint Diane Ratkovich to the Dexter Area Fire Board for a six-year term ending March 16, 2027. Motion second by Metz.

Roll Call Vote: Yea – Sanders, Nolte, Stamboulellis, Metz, Drolett, Ratkovich; Nays – none; Absent – Sikkenga. Motion carried 6-0.

Motion by Drolett to appoint Maris Metz to the Western Washtenaw Area Value Express (WAVE) for an open-ended term. Motion second by Nolte.

Roll Call Vote: Yea – Drolett, Sanders, Ratkovich, Nolte, Stamboulellis, Metz; Nays – none; Absent – Sikkenga. Motion carried 6-0.

Motion by Sanders to appoint Diane Ratkovich to the South East Michigan Council of Governments (SEMCOG) for an open-ended term. Motion second by Stamboulellis.

Roll Call Vote: Yea – Drolett, Sanders, Metz, Stamboulellis, Nolte, Ratkovich; Nays – none; Absent – Sikkenga. Motion carried 6-0.

B. FY 2021/2022 Meeting Schedule

Motion by Drolett to approve Resolution 21-593 to set the meeting dates for the Dexter Township Board, the Dexter Township Planning Commission, the Dexter Township Zoning Board of Appeals and the Dexter Township Board of Review for FY 2021/2022, in accordance with Michigan State statutes. Motion second by Sanders.

Roll Call Vote: Yea – Nolte, Drolett, Metz, Stamboulellis, Sanders, Ratkovich; Nays – none; Absent – Sikkenga. Motion carried 6-0.

C. Close Office on Fridays to the public

Motion by Nolte to set Dexter Township public office hours as Monday through Thursday and close to the public Friday through Sunday, effective April 1, 2021. Motion second by Stamboulellis.

7:26 Trustee Sikkenga joins the meeting.

Discussion regarding advantages and disadvantages of closing the office to the public on Fridays. Discussed the possibility of conducting a study of public traffic into the office.

Public Comment: Opened 7:34PM

Mary Pawloski, 4857 Birch Lane

She stated that many people who work use Fridays to conduct business and it would be an inconvenience if the Township office was closed on Fridays.

Harley Rider, 4221 Rider Ct

Noted there were public comments in the Zoom chat screen that were not being addressed.

Michele Delancey, 6678 Madden Road

As Dexter Township Office Manager, she suggested a 3–5-month study of office traffic on Fridays, after the Covid restrictions are lifted as many people are currently using the drop box outside the office.

Steve Burch, 9914 Horseshoe Bend

He agreed with Mary Pawloski and Michele Delancey that a study needed to be conducted and that the office needed to be open on Fridays, especially for building permits during construction season.

Michele Balaka, 5800 Stofer Road

She stated it would be unfair to the residents if the Dexter Township office was closed on Fridays.

Closed Public Comment 7:39PM

Stamboulellis withdrew her second to the motion.

Nolte withdrew her motion.

D. Create a Land Preservation Committee

Trustee Sanders presented a proposal to form a Dexter Township Committee to explore land preservation, 2021/2022 funding, and community educational platforms. She referenced Ordinance 37: Open Space Preservation.

Discussion of recruiting for the committee, Trustee representation on the committee, and funding the committee.

Motion by Nolte to approve the Dexter Township Open Space and Land Preservation Committee, consideration of funding in the 2021/2022 Budget, with the Charters section 2.4: Compensation not taking place until the Budget is enacted. Motion second by Stamboulellis. Roll Call Vote: Yea – Metz, Stamboulellis, Nolte, Drolett, Sikkenga, Ratkovich, Sanders; Nays – none; Absent – none. Motion carried 7-0.

E. Set the FY 2021/2022 Budget Public Hearing

Motion by Drolett to set the 2021/2022 Budget Public Hearing for Tuesday, March 30th, at 7:00pm. Motion second by Metz.

Discussion regarding a meeting before March 30th for the Board to walk through and discuss; deadlines for newspaper notifications; clarification of when the budget needed to be approved; requirements that need to be in the newspaper notification; and the budget as a document that can be amended after approval.

Roll Call Vote: Yea – Sikkenga, Sanders, Nolte, Stamboulellis, Metz, Drolett, Ratkovich; Nays – none; Absent – none. Motion carried 7-0.

F. Set a Special Board Meeting (to follow Public Hearing)

Motion by Sikkenga to set a Special Board Meeting for Tuesday, March 30th, at 7pm. Motion second by Nolte.

Roll Call Vote: Yea – Metz, Drolett, Sikkenga, Sanders, Nolte, Stamboulellis, Ratkovich; Nays – none; Absent – none. Motion carried 7-0.

G. 2021/2022 Multi-Lakes Enterprise Fund Budget Amendment

Motion by Drolett to approve Resolution 21-594 to amend the 2021/2022 Multi-Lakes Enterprise Fund Budget line item 569.000.999.999 by \$915.00 to cover unanticipated Washtenaw County audit administration fees. Motion second by Sikkenga.

Roll Call Vote: Yea – Sikkenga, Sanders, Nolte, Drolett, Stamboulellis, Metz, Ratkovich; Nays – none; Absent – none. Motion carried 7-0.

H. Proposal to appoint a Deputy Supervisor

Motion by Drolett to consider funding the position of Deputy Supervisor in the 2021/2022 Budget. Motion second by Nolte.

Roll Call Vote: Yea – Sikkenga, Metz, Drolett, Sanders, Nolte, Stamboulellis, Ratkovich; Nays – none; Absent – none. Motion carried 7-0.

I. Approval of the website bid

Motion by Drolett to approve the bid of \$7,230.00 from Shumaker Technology Group, authorizing the Supervisor to sign the contract. Motion second by Stamboulellis.

Amendment offered to the motion by Nolte: that Supervisor Ratkovich ask Shumaker Technology Group if they would include in their contract a 5-year refresh of the Dexter Township Website. Drolett approved. Stamboulellis seconded.

Roll Call Vote on motion including the amendment: Yea – Sikkenga, Drolett, Stamboulellis, Nolte, Metz, Sanders, Ratkovich; Nays – none; Absent – none. Motion carried 7-0.

J. Washtenaw County Road Commission (work proposal)

Discussion of Road Commission proposed work for Dexter Township. No matching funds for dust control. Prioritizing road projects in terms of quality of the road, number of uses, and cost effectiveness of the proposed repairs. Asking the Road Commission for an itemized breakdown of materials and labor costs.

K. Open Meetings Act

Discussion of current meeting room capacity for in person meetings and how to possibly continue Zoom meetings when the Executive Order expires.

L. Portage-Base Lakes tap request

Discussion on transfer [private residential seller] of a Dexter Township tap to Putnam Township. Checking the Bylaws of Portage-Base Lakes Area Water & Sewer Authority, to make sure a private seller can sell a tap.

Motion by Sikkenga to approve the transfer of the Dexter Township [Parcel ID #D-04-01-107-013] sewer tap to Putnam Township [Parcel ID #4714-36-401-064], contingent on written confirmation that the Bylaws of the Portage-Base Lakes Area Water & Sewer Authority permit a private transfer of the sewer tap, and contingent that Putnam Township transfer one of their inventoried REU's to Dexter Township. Motion second by Metz.

Roll Call Vote: Yea – Drolett, Sanders, Nolte, Stamboulellis, Metz, Sikkenga, Ratkovich; Nays – none; Absent – none. Motion carried 7-0.

M. FY 0221/2022 Wages and Salaries

Postponed to Budget Hearing on March 30th.

AUTHORIZATION of PAYMENTS/TRANSFER of FUNDS – Treasurer Metz

Motion by Metz to authorize January payments of \$157,859 General Fund, which includes March Gross Payroll; Fire Fund \$74,022.43; Police Fund \$41,820.99; and Agency Fund \$11,402.99, for a Grand Total of \$285,105.41. Motion second by Stamboulellis.

Roll Call Vote: Yea – Sanders, Nolte, Drolett, Sikkenga, Stamboulellis, Metz, Ratkovich; Nays – none; Absent – none. Motion carried 7-0.

2nd CALL TO THE PUBLIC:

Harley Rider

Thanked the Board for conducting the large volume of business in two hours and also approving the Township Web-site upgrade.

OTHER ISSUES, COMMENTS and CONCERNS of BOARD MEMBERS & STAFF:

Supervisor Ratkovich thanked Harley Rider for his assistance with the upcoming budget.

FUTURE AGENDA ITEMS

Single Hauler Trash Ordinance

The meeting was **adjourned** at 9:03 PM.

RESPECTFULLY SUBMITTED,

MICHELLE STAMBOULELLIS, CLERK

DEXTER TOWNSHIP

I, THE UNDERSIGNED, MICHELLE STAMBOULELLIS, THE DULY QUALIFIED CLERK FOR THE TOWNSHIP OF DEXTER, WASHTENAW COUNTY, MICHIGAN, DO HEREBY CERTIFY THAT THE FORGOING IS A TRUE AND COMPLETE COPY OF CERTAIN PROCEEDINGS TAKEN BY THE DEXTER TOWNSHIP BOARD OF TRUSTEES AT A REGULAR BOARD MEETING HELD ON THE 16TH DAY OF MARCH 2021 AND THAT THE FORGOING MINUTES ARE THE MINUTES FOR THE MEETING HELD ON THE 16TH DAY OF MARCH 16, 2021.

MICHELLE STAMBOULELLIS, CLERK, DEXTER TOWNSHIP

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DEXTER TOWNSHIP

AGENDA ITEM SUMMARY

MEETING OF: Township Board of Trustees 30 March 2021

Agenda Item Title:

Fire Fund Budget Amendments FY 2020/2021

Submitted by:

Michelle Stamboulellis

Explanation of Agenda Item:

Fiscal or Resource Considerations: YES ☒ NO ☐

Does this agenda item require the expenditure of funds? YES ☐ NO ☒

If YES, are funds budgeted? YES ☐ NO ☐

Are staff or other resources required? YES ☐ NO ☒

Is a budget amendment required? YES ☒ NO ☐

Attachments:

- Resolution 21-595
- Fire Fund budget

Staff Comments:

Motion/Action/Recommendation:

Motion to approve Resolution #21-595, a resolution to amend the Dexter Township Fiscal Year 2020/2021 Fire Fund Budget.

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Dexter Township Resolution # 21-595

A resolution to amend the Dexter Township Fiscal Year 2020/2021 Fire Fund Budget

Be it resolved, the Dexter Township Board, by a vote of the majority at a regular meeting held this 30th day of March, 2021, amends the Fiscal Year 2020/2021 Dexter Township Fire Fund Budget with revenue of \$926,736 and expenditures of \$838,810 per the attached budget document.

Resolution offered by Board Member ?

Resolution seconded by Board Member ?

Roll call vote:

Yeas –?

Nays – ?

Abstain – None

Absent –None

Tally Y = ?; N = ?; Abstain = 0; Absent = 0

The Supervisor declared the resolution adopted

CERTIFICATE

The undersigned, being the duly elected and acting Clerk of the Township of Dexter hereby certifies that the foregoing resolution was duly adopted at a duly noticed special meeting of the Dexter Township Board at which a quorum was present on the 30th day of March, 2021, and that the members voted thereon as hereinbefore set forth.

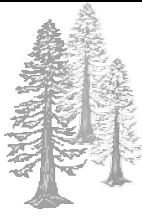
Michelle Stamboulellis, Clerk

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FY 2020/2021 FINAL DEXTER TOWNSHIP FIRE FUND

		Calculations as of 03/31/2021			
		2020-21	2020-21	2020-21	2020-21
DEPARTMENT	DESCRIPTION	ORIGINAL	AMENDED	ACTIVITY	PROJECTED
		BUDGET	BUDGET	THRU 03/31/21	ACTIVITY
TOTAL ESTIMATED REVENUES		896,461	896,461	926,736	
TOTAL APPROPRIATIONS		834,567	841,067	838,810	
NET OF REVENUES/APPROPRIATIONS - FUND 206		61,894	55,394	87,926	

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DEXTER TOWNSHIP

AGENDA ITEM SUMMARY

MEETING OF: Township Board of Trustees 30 March 2021

Agenda Item Title:

General Fund Budget Amendments FY 2020/2021

Submitted by:

Michelle Stamboulellis

Explanation of Agenda Item:

Fiscal or Resource Considerations: YES ☒ NO ☐

Does this agenda item require the expenditure of funds? YES ☐ NO ☒

If YES, are funds budgeted? YES ☐ NO ☐

Are staff or other resources required? YES ☐ NO ☒

Is a budget amendment required? YES ☒ NO ☐

Attachments:

- Resolution 21-596
- General Fund Budget

Staff Comments:**Motion/Action/Recommendation:**

Motion to approve Resolution #21-596, a resolution to amend the Dexter Township Fiscal Year 2020/2021 General Fund Budget.

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Dexter Township Resolution # 21-596

A resolution to amend the Dexter Township Fiscal Year 2020/2021 General Fund Budget

Be it resolved, the Dexter Township Board, by a vote of the majority at a regular meeting held this 30th day of March, 2021, amends the Fiscal Year 2020/2021 Dexter Township General Fund Budget with revenue of \$1,143,329 and projected expenditures of \$799,768, budget amendments to include department adjustments per attached budget document.

Resolution offered by Board Member ?

Resolution seconded by Board Member ?

Roll call vote: ?

Yeas – ?

Nays – ?

Abstain –

Absent –

Tally Y = ?; N = ?; Abstain = 0; Absent = 0

The Supervisor declared the resolution adopted

CERTIFICATE

The undersigned, being the duly elected and acting Clerk of the Township of Dexter hereby certifies that the foregoing resolution was duly adopted at a duly noticed special meeting of the Dexter Township Board at which a quorum was present on the 30th day of March, 2021, and that the members voted thereon as hereinbefore set forth.

Michelle Stamboulellis, Clerk

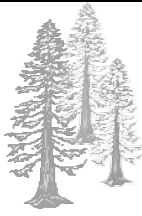
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FY2020/2021 FINAL DEXTER TOWNSHIP GENERAL FUND

Calculations as of 03/31/2021

DEPARTMENT	DESCRIPTION	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	2020-21 ACTIVITY THRU 03/31/21	2020-21 PROJECTED ACTIVITY
TOTAL ESTIMATED REVENUES		1,131,313	1,131,313	1,143,329	1,143,329
APPROPRIATIONS					
101	TRUSTEE	27,270	27,270	25,501	25,501
171	SUPERVISOR	38,242	38,242	37,346	37,346
209	ASSESSOR	78,800	78,800	65,851	71,173
215	CLERK	76,542	76,542	62,385	62,385
216	ELECTION	44,200	49,200	38,794	38,794
228	INFORMATION TECHNOLOGY	29,480	29,480	18,169	18,169
247	BOARD OF REVIEW	4,280	4,280	3,473	3,473
253	TREASURER	84,117	84,117	76,025	76,425
265	BUILDING & GROUNDS	63,510	63,510	40,182	44,332
266	6900 DEXTER-PINCKNEY	13,900	13,900	7,854	7,854
270	FIRE SUB-STATION PROPERTY	69,500	69,500	12,098	12,098
276	CEMETERY	6,300	6,300	1,182	1,182
294	GENERAL GOVERNMENT	241,696	241,696	166,136	176,136
400	PLANNING COMMISSION	64,847	64,847	39,055	41,055
412	ZONING BOARD OF APPEALS	24,330	24,330	20,683	20,683
413	ORDINANCE ADMIN	98,285	98,285	68,345	68,695
426	EMERGENCY PREPAREDNESS	9,550	9,550	8,985	8,985
445	DRAINS - PUBLIC BENEFIT	3,000	3,000	2,159	2,159
446	ROAD COMMISSION	37,840	59,570	59,570	59,570
447	PRIVATE ROADS	1,000	1,000		
526	LANDFILL	7,200	7,200	5,703	5,703
774	COMMUNITY SERVICE SUPPORT	22,950	22,950	18,050	18,050
TOTAL APPROPRIATIONS		1,046,839	1,073,569	777,546	799,768
NET OF REVENUES/APPROPRIATIONS - FUND 101		84,474	57,744	365,783	343,561

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DEXTER TOWNSHIP

AGENDA ITEM SUMMARY

MEETING OF: Township Board of Trustees 30 March 2021

Agenda Item Title:

Multi Lake Enterprise Fund Budget Amendments FY 2020/2021

Submitted by:

Michelle Stamboulellis

Explanation of Agenda Item:

Fiscal or Resource Considerations: YES ☒ NO ☐

Does this agenda item require the expenditure of funds? YES ☐ NO ☒

If YES, are funds budgeted? YES ☐ NO ☐

Are staff or other resources required? YES ☐ NO ☒

Is a budget amendment required? YES ☒ NO ☐

Attachments:

- Resolution 21-597
- Multi Lake Enterprise Fund Budget

Staff Comments:

Motion/Action/Recommendation:

Motion to approve Resolution #21-597, a resolution to amend the Dexter Township Fiscal Year 2020/2021 Multi Lake Enterprise Fund Budget.

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Dexter Township Resolution # 21-597

A resolution to amend the Dexter Township Fiscal Year 2020/2021 Multi-Lakes Enterprise Fund Budget

Be it resolved, the Dexter Township Board, by a vote of the majority at a regular meeting held this 30th day of March, 2021, amends the Fiscal Year 2020/2021 Dexter Township Multi-Lakes Enterprise Fund Budget with revenue of \$2,898, which includes a transfer in of \$118 and expenditures of \$915.

Resolution offered by Board Member ?

Resolution seconded by Board Member ?

Roll call vote:

Yeas – ?

Nays – ?

Abstain – None

Absent –None

Tally Y = ?; N = ?; Abstain = 0; Absent = 0

The Supervisor declared the resolution adopted

CERTIFICATE

The undersigned, being the duly elected and acting Clerk of the Township of Dexter hereby certifies that the foregoing resolution was duly adopted at a duly noticed special meeting of the Dexter Township Board at which a quorum was present on the 30th day of March, 2021, and that the members voted thereon as hereinbefore set forth.

Michelle Stamboulellis, Clerk

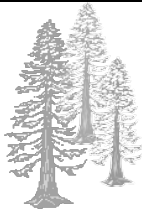
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FY 2020/2021 FINAL DEXTER TOWNSHIP MULTI LAKE ENTERPRISE FUND

Calculations as of 03/31/2021

		2020-21 ORIGINAL	2020-21 AMENDED	2020-21 ACTIVITY	2020-21 PROJECTED
DEPARTMENT	DESCRIPTION	BUDGET	BUDGET	THRU 03/31/21	ACTIVITY
TOTAL ESTIMATED REVENUES		2,000	2,000	2,898	
TOTAL APPROPRIATIONS			915	915	
NET OF REVENUES/APPROPRIATIONS - FUND 569		2,000	1,085	1,983	

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DEXTER TOWNSHIP

AGENDA ITEM SUMMARY

MEETING OF: Township Board of Trustees 30 March 2021

Agenda Item Title:

Police Fund Budget Amendments FY 2020/2021

Submitted by:

Michelle Stamboulellis

Explanation of Agenda Item:

Fiscal or Resource Considerations: YES ☒ NO ☐

Does this agenda item require the expenditure of funds? YES ☐ NO ☒

If YES, are funds budgeted? YES ☐ NO ☐

Are staff or other resources required? YES ☐ NO ☒

Is a budget amendment required? YES ☒ NO ☐

Attachments:

- Resolution 21-598
- Police Fund Budget

Staff Comments:

Motion/Action/Recommendation:

Motion to approve Resolution #21-598, a resolution to amend the Dexter Township Fiscal Year 2020/2021 Police Fund Budget.

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Dexter Township Resolution # 21-598

A resolution to amend the Dexter Township Fiscal Year 2020/2021 Police Fund Budget

Be it resolved, the Dexter Township Board, by a vote of the majority at a regular meeting held this 30th day of March, 2021, amends the Fiscal Year 2020/2021 Dexter Township Police Fund Budget with revenue of \$547,115 and expenditures of \$472,151, per the attached budget document.

Resolution offered by Board Member ?

Resolution seconded by Board Member ?

Roll call vote:

Yeas – ?

Nays – ?

Abstain – None

Absent –None

Tally Y = ?; N = ?; Abstain = 0; Absent = 0

The Supervisor declared the resolution adopted

CERTIFICATE

The undersigned, being the duly elected and acting Clerk of the Township of Dexter hereby certifies that the foregoing resolution was duly adopted at a duly noticed special meeting of the Dexter Township Board at which a quorum was present on the 30th day of March, 2021, and that the members voted thereon as hereinbefore set forth.

Michelle Stamboulellis, Clerk

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FY 2020/2021 FINAL DEXTER TOWNSHIP POLICE FUND

Calculations as of 03/31/2021

		2020-21	2020-21	2020-21	2020-21
DEPARTMENT	DESCRIPTION	ORIGINAL BUDGET	AMENDED BUDGET	ACTIVITY THRU 03/31/21	PROJECTED ACTIVITY
ESTIMATED REVENUES					
000				570	570
301	POLICE	526,258	526,258	546,545	546,545
TOTAL ESTIMATED REVENUES		526,258	526,258	547,115	547,115
TOTAL APPROPRIATIONS		504,874	504,874	466,151	472,151
NET OF REVENUES/APPROPRIATIONS - FUND 207					
		21,384	21,384	80,964	74,964

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DEXTER TOWNSHIP

AGENDA ITEM SUMMARY

MEETING OF: Township Board of Trustees 30 March 2021

Agenda Item Title:

General Appropriations Act

Submitted by:

Diane Ratkovich

Explanation of Agenda Item:

Fiscal or Resource Considerations: YES _____ NO ☒ _____

Does this agenda item require the expenditure of funds? YES _____ NO ☒ _____

If YES, are funds budgeted? YES _____ NO _____

Are staff or other resources required? YES _____ NO ☒ _____

Is a budget amendment required? YES _____ NO ☒ _____

Attachments:

- Resolution 21-599
- Draft Budgets FY 2021/2022

Staff Comments:

Motion/Action/Recommendation:

Motion to approve Resolution #21-599, a resolution to establish a General Appropriations Act for Dexter Township; to define the powers and duties of the Dexter Township officers and committees in relation to the administration of the various budgets; and to provide remedies for refusal or neglect to comply with the requirements of this resolution.

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Dexter Township Resolution # 21-599

A resolution to establish a General Appropriations Act for Dexter Township; to define the powers and duties of the Dexter Township officers and committees in relation to the administration of the various budgets; and to provide remedies for refusal or neglect to comply with the requirements of this resolution.

The Board of Trustees of Dexter Township resolves: Section

1: Title

This resolution shall be known as the Dexter Township General Appropriations Act.

Section 2: Chief Administrative Officer

The Supervisor shall be the Chief Administrative Officer and shall perform the duties of the Chief Administrative Officer enumerated in this act.

Section 3: Fiscal Officer

The Clerk shall be the Fiscal Officer and shall perform the duties of the Fiscal Officer enumerated in this act.

Section 4: Executive Committee

The Supervisor, Clerk and Treasurer shall comprise the Executive Committee and shall perform the duties of the Executive Committee enumerated in this act.

Section 5: Public Hearing on the Budget

Pursuant to MCLA 141.412, notice of a public hearing on the proposed budget was published in a newspaper of general circulation on March 24, 2021, and a public hearing on the proposed budget was held on March 30, 2021.

Section 6: Millage Levy

The Dexter Township Board shall cause to be levied and collected the general property tax on all real and personal property within the Township upon the 2021 tax roll an estimated allocated millage of 0.7730 mill for Township operations; and voter authorized estimated millage of 2.3610 for fire protection services, 1.3943 for police protection services.

The estimated rates are based upon a preliminary 2021 Headlee rollback factor and preliminary 2021 taxable values and are the calculated maximum allowable rates, and recognize that the levies for Police and Fire services were renewed by the voters for 2018.

Section 7: Adoption of Budget by Department (Cost Center)

The Dexter Township Board of Trustees adopts the 2021-2022 fiscal year budgets for the various funds by Department as outlined in Appendix A. Township officials responsible for the expenditures authorized in the budgets may expend Township funds up to, but not to exceed, the total appropriation authorized for each cost center, and may make transfers among the various line items contained in the cost center appropriation. However, no transfers between cost centers may be made without prior board approval by budget amendment, except in accordance with Section 13 below.

Section 8: Payment of Bills

Pursuant to MCLA 41.75, all claims (bills) against the Township shall be approved by the Dexter Township Board prior to being paid, except as otherwise stated in this act. The Township Clerk and Treasurer may pay certain bills prior to approval by the Township Board to avoid late penalties, service charges and interest (primarily utilities) and payroll in accordance with the approved salaries and hourly rates adopted in this appropriations act. The Township Board shall receive a list of claims (bills) paid prior to approval for approval at the next Board meeting.

Section 9: Estimated Revenues and Expenditures

Estimated total revenues and expenditures for the various funds of Dexter Township are:

<u>Fund</u>	<u>Revenue</u>	<u>Expenditures</u>
General	\$1,130,307	\$1,080,764
Fire Protection	\$914,004	\$896,924
Police Protection	\$538,380	\$529,000
MLWSA Enterprise	\$0	\$0

Section 10: Appropriation not a Mandate to Spend

Appropriations will be deemed maximum authorizations to incur expenditures. The fiscal officer shall exercise supervision and control to ensure that expenditures are within appropriations, and shall not issue any Township order for expenditures that exceed appropriations.

Section 11: Approved Expenditures

Items specifically noted in the budget detail as approved by the Board do not require further approval by the Board prior to expenditure, providing such expenditure is within the approved amount and does not cause the cost center (department) budget to be exceeded, except as otherwise provided for in this resolution. Such expenditures shall only be approved by the department head responsible for the cost center, or the Township Executive Committee, and, if approved by the department head, shall be reported to the Township Executive Committee upon expenditure. The Executive Committee by unanimous vote shall have the authority to approve expenditures not specifically noted in the budget detail for items necessary to the orderly function of the Dexter Township office and for the various departments, provided individual expenditures don't exceed \$2,000.00 and further provided individual expenditures don't cause the cost center to which they are charged to exceed the budget approved by the Board, except as provided for in Section 13 below, or unless deviation from this procedure is approved in advance by the Board. (Examples include, but are not limited to: Information Technology repairs or replacement and non-emergency repairs to the facility.)

Section 12: Emergency Expenditures

The Township Executive Committee may approve, by unanimous vote, the expenditure of funds, whether or not specifically budgeted, for emergency repairs to Township facilities when failing to facilitate such emergency repairs would endanger the health or safety of personnel, or would likely result in additional expenses if such repairs were delayed. Any such encumbrance or expenditure shall be reported by the Executive Committee to the full Board within 72 hours of obligating the expense.

Section 13: Transfer Authority

The Executive Committee shall have the authority to make transfers between line items within a cost center as may be necessary. The Executive Committee shall have the authority to make transfers among the various cost centers without prior board approval, if the amount to be transferred does not exceed \$5,000.00 or 20% of the cost center (department) from which the transfer is to be made, whichever is less. The Executive Committee shall only make transfers between cost centers upon a unanimous decision of all members. The Board shall be notified at its next meeting of any such transfers made between cost centers, and reserves the right to modify, amend or nullify any such transfers made. Under no circumstances may the total general fund budget be changed without prior board approval. Said transfers shall be made through the Budget Amendment process in the General Ledger, but transfers between cost centers shall not be made in the General Ledger until after the meeting at which the Board members were notified.

Section 14: Periodic Fiscal Reports

The fiscal officer shall make available to the board at the end of each of the first three quarters, and at the end of each month occurring during the fourth quarter, a report of financial operations, including, but not limited to:

1. A summary statement of the actual financial condition of the budgeted funds for the previous quarter of the current fiscal year.
2. A list of:
 - a. Actual receipts to date for the current fiscal year; the balance of estimated revenues to be collected in the then current fiscal year; and any revisions in revenue estimates resulting from collection experience to date.
 - b. For each cost center: the amount appropriated; the amount charged to each appropriation to-date for the current fiscal year; the unencumbered balance of appropriations; and any revisions in the estimate of expenditures.

Section 15: Limit on Obligations and Payments

No obligation shall be incurred against, and no payment shall be made from any appropriation account unless there is a sufficient unencumbered balance in the appropriation and sufficient funds are or will be available to meet the obligation.

Section 16: Budget Monitoring

Whenever it appears to the Chief Administrative Officer or the Township Board of Trustees that the actual and probable revenues in any fund will be less than the estimated revenues upon which appropriations from such fund were based, or when it appears that expenditures shall cause a Cost Center to exceed the approved amount, the Chief Administrative Officer shall present to the Township board recommendations to prevent expenditures from exceeding available revenues or appropriations for the current fiscal year. Such recommendations shall include proposals for reducing appropriations, increasing revenues, or both.

Section 17: Violations of This Act

Any obligation incurred or payment authorized in violation of this resolution shall be void and shall subject any responsible official(s) or employee(s) to disciplinary action as outlined in Public Act 621 of 1978) and the Dexter Township Employee Handbook.

Section 18: Board Adoption

Resolution offered by Board Member ?

Resolution supported by Board Member ?

Roll call vote:

Yeas: ?

Nays: 0

Abstain: 0

Absent: 0

Tally Y =?; N =?; Abstain = 0; Absent = 0

The supervisor declared the resolution adopted.

CERTIFICATE

The undersigned, being the duly elected and acting Clerk of the Township of Dexter hereby certifies that the foregoing resolution was duly adopted at a regular meeting of the Dexter Township Board at which a quorum was present on the 30th day of March, 2021, and that the members voted thereon as hereinbefore set forth.

Michelle Stamboulellis, Clerk

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FY 2021/2022 DRAFT BUDGET FOR DEXTER TOWNSHIP BY DEPARTMENT

Calculations as of 03/31/2021

DEPARTMENT	DESCRIPTION	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	2020-21 ACTIVITY THRU 03/31/21	2021-22 REQUESTED BUDGET	2021-22 REQUESTED % CHANGE
TOTAL ESTIMATED REVENUES		1,131,313	1,131,313	1,143,329	1,130,307	-0.09%
APPROPRIATIONS						
101	TRUSTEE	27,270	27,270	25,501	27,062	-0.76%
171	SUPERVISOR	38,242	38,242	37,346	63,320	65.58%
209	ASSESSOR	78,800	78,800	65,851	84,211	6.87%
215	CLERK	76,542	76,542	62,385	82,336	7.57%
216	ELECTION	44,200	49,200	38,794	37,900	-22.97%
228	INFORMATION TECHNOLOGY	29,480	29,480	18,169	14,080	-52.24%
247	BOARD OF REVIEW	4,280	4,280	3,473	5,950	39.02%
253	TREASURER	84,117	84,117	76,025	77,539	-7.82%
265	BUILDING & GROUNDS	63,510	63,510	40,182	57,600	-9.31%
266	6900 DEXTER-PINCKNEY	13,900	13,900	7,854	13,507	-2.83%
270	FIRE SUB-STATION PROPERTY	69,500	69,500	12,098	73,300	5.47%
276	CEMETERY	6,300	6,300	1,182	5,800	-7.94%
294	GENERAL GOVERNMENT	241,696	241,696	166,136	225,267	-6.80%
400	PLANNING COMMISSION	64,847	64,847	39,055	70,870	9.29%
412	ZONING BOARD OF APPEALS	24,330	24,330	20,683	28,533	17.27%
413	ORDINANCE ADMIN	98,285	98,285	68,345	96,639	-1.67%
426	EMERGENCY PREPAREDNESS	9,550	9,550	8,985	9,700	1.57%
445	DRAINS - PUBLIC BENEFIT	3,000	3,000	2,159	3,000	0.00%
446	ROAD COMMISSION	37,840	59,570	59,570	73,000	22.54%
447	PRIVATE ROADS	1,000	1,000		1,000	0.00%
526	LANDFILL	7,200	7,200	5,703	7,200	0.00%
774	COMMUNITY SERVICE SUPPORT	22,950	22,950	18,050	22,950	0.00%
TOTAL APPROPRIATIONS		1,046,839	1,073,569	777,546	1,080,764	0.67%
NET OF REVENUES/APPROPRIATIONS - FUND 101						
		84,474	57,744	365,783	49,543	-14.20%

Created: 3/25/2021

FY 2021/2022 DRAFT BUDGET FOR DEXTER TOWNSHIP BY DEPARTMENT

Calculations as of 03/31/2021

DEPARTMENT	DESCRIPTION	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	2020-21 ACTIVITY THRU 03/31/21	2021-22 REQUESTED BUDGET	2021-22 REQUESTED % CHANGE
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Fund 206 - FIRE FUND

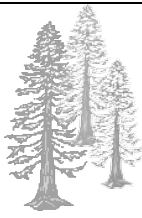
TOTAL ESTIMATED REVENUES		896,461	896,461	926,736	914,004	69.17
TOTAL APPROPRIATIONS		834,567	841,067	838,810	896,924	(69.17)
NET OF REVENUES/APPROPRIATIONS - FUND 206		61,894	55,394	87,926	17,080	

Fund 207 - POLICE FUND

TOTAL ESTIMATED REVENUES		526,258	526,258	547,115	538,380	56.14
TOTAL APPROPRIATIONS		504,874	504,874	466,151	529,000	(56.14)
NET OF REVENUES/APPROPRIATIONS - FUND 207		21,384	21,384	80,964	9,380	

Fund 569 - MULTI-LAKE ENTERPRISE FUND

TOTAL ESTIMATED REVENUES		2,000	2,000	2,898		100.00
TOTAL APPROPRIATIONS			915	915		(100.00)
NET OF REVENUES/APPROPRIATIONS - FUND 569		2,000	1,085	1,983		



DEXTER TOWNSHIP

AGENDA ITEM SUMMARY

MEETING OF: Township Board of Trustees 30 March 2021

Agenda Item Title:

Wages and Salaries

Submitted by:

Executive Committee

Explanation of Agenda Item:

Fiscal or Resource Considerations: YES ☒ NO ☐

Does this agenda item require the expenditure of funds? YES ☒ NO ☐

If YES, are funds budgeted? YES ☒ NO ☐

Are staff or other resources required? YES ☒ NO ☐

Is a budget amendment required? YES ☐ NO ☒

Attachments:

- Resolution 21-600
- PTO balances

Staff Comments:

Motion/Action/Recommendation:

Motion to approve Resolution #21-600, a resolution to set the salaries, hourly wages, mileage reimbursement and other compensation for Township employees who are paid by salary, at an hourly rate and/or per-diem rate.

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Dexter Township Resolution # 21-600

A resolution to set the salaries, hourly wages, mileage reimbursement and other compensation for Township employees who are paid by salary, at an hourly rate and/or per-diem rate.

Whereas, the Dexter Township Board annually sets the compensation rate for employees,

Be it therefore resolved, the Dexter Township Board of Trustees, by a vote of the majority at a duly noticed meeting held this 30th day of March 2021, sets the hourly wages of Township Employees and appointed Deputies as follows, effective the first day of the first full pay period in FY 2021/2022 (Starting April 12th, 2021, except where noted otherwise): (NOTE: Personnel who are on the Township payroll as of April 12, 2021, whose pay is at a step rate that is not consistent with their actual length of service, will stay at said step).

Office Manager – <1 year	\$20.50 per hour,
Office Manager – 1 year, but <2 years	\$21.32 per hour,
Office Manager – 2 years, but <3 years	\$22.17 per hour,
Office Manager – 3 years, but <4 years	\$23.06 per hour,
Office Manager – 4 years, but <6 years	\$24.90 per hour,
Office Manager – 6 years or more.....	\$26.90 per hour,
Administrative Assistant - <1 year	\$18.00 per hour,
Administrative Assistant – 1 year, but <2 years	\$18.54 per hour,
Administrative Assistant – 2 years, but <3 years	\$19.10 per hour,
Administrative Assistant – 3 years, but <4 years	\$19.67 per hour,
Administrative Assistant – 4 years, but <6 years	\$20.85 per hour,
Administrative Assistant – 6 years or more	\$22.10 per hour,
Ordinance Officer – <1 year	\$21.00 per hour,
Ordinance Officer – 1 year, but <2 years	\$21.84 per hour,
Ordinance Officer – 2 years, but <3 years.....	\$22.71 per hour,
Ordinance Officer – 3 years, but <4 years.....	\$23.62 per hour,
Ordinance Officer – 4 years, but <6 years	\$ 25.51 per hour,
Ordinance Office – 6 years or more	\$27.55 per hour,
Deputies – <1 year	\$21.25 per hour,
Deputies – 1 year, but <2 years	\$22.10 per hour,
Deputies – 2 years, but <3 years.....	\$22.98 per hour,
Deputies – 3 year, but <4 years	\$23.90 per hour,
Deputies - 4 years, but <6 years	\$25.82 per hour,
Deputies – 6 years or more	\$27.88 per hour,
Clerical (scheduled) & Recording Secretary (<1 yr.)	\$16.50 per hour,
Clerical (scheduled) & Recording Secretary (1 yr. but <2 yrs.)	\$17.00 per hour,

Clerical (scheduled) & Recording Secretary (2 yrs. but <3 yrs.)\$17.50 per hour,
 Clerical (scheduled) & Recording Secretary (3 yrs. but <4 yrs.)\$18.03 per hour,
 Clerical (scheduled) & Recording Secretary (4 yrs. but <6 yrs.)\$19.11 per hour,
 Clerical (scheduled) & Recording Secretary (6 yrs. or more)\$20.26 per hour,
 Occasional Clerical (range – discretion of Township Exec Committee.) \$12.00 to \$16.00 per hour,
 Election Workers\$12.00 per hour,
 Election Inspectors\$15.00 per hour,
 Election Clerical (range – discretion of Township Clerk)\$12.00 to \$16.00 per hour.

Be it further resolved that the annual salary for the Director of Zoning and Planning shall be set at \$76,442, effective April 1, 2021;

Be it further resolved that the starting rate for new employees may be at a rate greater than the above listed starting rate upon approval by the Township Executive Committee, and;

Be it further resolved that any reimbursement payment in lieu of health benefits for full-time salaried employees shall be set by the Board at a rate not to exceed 11% of the employee's salary, payable monthly upon presentation of documentation of health insurance and actual insurance costs. Payment will be \$700.00 per month, noting that elected officials are not eligible for this payment, and;

Recognizing that Election Workers are assigned to a polling place from 6:00 AM to approximately 10:00 PM, or later, on election days, be it further resolved that the Township will provide light breakfast, beverages and dinner for Election Workers and Election Inspectors (Precinct Chairs) not to exceed \$16.00 per day each, as part of their compensation package, and;

Recognizing that Board of Review Members are required to meet twice for a continuous 8-hour period to hear taxpayer appeals, be it further resolved that, for those two meetings only, the Township will provide a light meal and beverages for Board of Review Members at a cost not to exceed \$14.00 per day each, in addition to their per diem, and;

Be it further resolved that per diem for members of the Board of Review, excluding the Township Supervisor, Assessor and Assessing Assistant, shall be \$50.00 for attending required training, in addition to mileage reimbursement, and;

Be it further resolved that per diem for members of the various boards and commissions shall remain at the current flat rate per meeting (PC/ZBA Chair \$100.00; PC/ZBA Member \$75.00; BOR [all] \$100.00; Board Approved committees, such as the Broadband Research Committee, etc., \$75.00, and civilian appointments as official Township representatives to the below listed bodies may, at the discretion of the Township Board, be set at a rate not to exceed \$75.00);

Be it further resolved that per diem for elected Trustees shall be \$75.00 per listed meeting when their attendance is required (alternate sitting in for regular member), noting that this does not apply to meetings where said officials are otherwise compensated.

Be it further resolved that per diem for the Township Supervisor, Clerk and Treasurer shall be \$75.00 per listed meeting where their attendance is required at meetings that take place completely outside regular Township office hours, noting that per diem does not apply to meetings where said officials are otherwise compensated.

Meetings approved for per diem, in addition to those listed above, are as follows, noting that this list may be amended from time to time by simple majority vote of the elected or duly appointed members of the Township Board:

- *Chelsea Area Construction Agency (CACA)*
- *Dexter Area Fire Department (DAFD) Administrative Board*
- *Dexter Township Broadband Research Committee*
- *Washtenaw Area Transportation Study Policy Committee (WATS)*
- *Washtenaw Urban County Executive Committee*
- *Western Washtenaw Area Value Express (WAVE)*
- *Western Washtenaw Broadband Coalition*
- *Western Washtenaw Recycle Authority (WWRA) Board*
- *Open Space and Land Preservation Committee (OSLP)*

Be it further resolved that the rate for reimbursement for mileage shall continue to be set at the standard reimbursement rate established periodically by the Federal Government. NOTE: Mileage is not reimbursed for meetings where members are compensated by another entity, or meetings at the Dexter Township Hall or Fire Sub-Station.

Resolution offered by Board Member?

Resolution seconded by Board Member?

Roll call vote:

Yeas: ?

Nays: ?

Abstain: None

Absent: None

Tally Y = ?; N = ?; Abstain = 0; Absent = 0

The Supervisor declared the resolution, as amended, adopted.

CERTIFICATE

The undersigned, being the duly elected and acting Clerk of the Township of Dexter hereby certifies that the foregoing resolution was adopted at a regular meeting of the Dexter Township Board at which a quorum was present on the 30th day of March, 2021, and that the members voted thereon as hereinbefore set forth.

Michelle Stamboulellis, Clerk

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**PTO Balance
as of March 26, 2021**

Position	Balance	Maximum Allowed
Director of Planning & Zoning	113.8	120
Ordinance Officer	6	72
Deputy Clerk	104	108
Deputy Treasurer	23.9	66
Office Manager	84	108
Office Manager 2	13.9	98.7

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DEXTER TOWNSHIP

AGENDA ITEM SUMMARY

MEETING OF: Township Board of Trustees 30 March 2021

Agenda Item Title:

Elected Officials Compensation - Clerk

Submitted by:

Executive Committee

Explanation of Agenda Item:

Fiscal or Resource Considerations: YES ☒ NO ☐

Does this agenda item require the expenditure of funds? YES ☒ NO ☐

If YES, are funds budgeted? YES ☒ NO ☐

Are staff or other resources required? YES ☒ NO ☐

Is a budget amendment required? YES ☐ NO ☒

Attachments:

- Resolution 21-601

Staff Comments:

Motion/Action/Recommendation:

Motion to approve Resolution #21-601, a resolution to establish the salary of Township Clerk.

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Dexter Township Resolution # 21-601

A resolution to establish the salary of Township Clerk:

Whereas, in a township that does not hold an annual meeting, the salary for officers composing the Township Board of Trustees shall be determined by the Township Board of Trustees at an open board meeting, and;

Whereas, per MCL 41.95(7), 42.6a (6), the salaries for elected officials cannot be decreased during a term of office (2021 thru 2025) after they have been established by the Township Board of Trustees unless the duties of the official are decreased and the official consents to the decrease in writing, and;

Whereas, the current compensated duties of the Dexter Township Clerk are statutory and, therefore, cannot be decreased, and;

Now therefore be it resolved, the Dexter Township Board of Trustees, by a vote of the majority at a duly noticed meeting held this 30th day of March 2021, sets the annual salary for the Township Clerk at \$38,256.26 effective 1 April 2021.

Resolution offered by Board Member ?

Resolution seconded by Board Member ?

Roll call vote:

Yeas: ?

Nays: ?

Abstain: None

Absent: None

Tally Y = ?; N = ?; Abstain = 0; Absent = 0

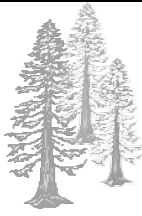
The Supervisor declared the resolution adopted.

CERTIFICATE

The undersigned, being the duly elected and acting Clerk of the Township of Dexter hereby certifies that the foregoing resolution was adopted at a regular meeting of the Dexter Township Board at which a quorum was present on the 30th day of March, 2021, and that the members voted thereon as hereinbefore set forth.

Michelle Stamboulellis, Clerk

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DEXTER TOWNSHIP

AGENDA ITEM SUMMARY

MEETING OF: Township Board of Trustees 30 March 2021

Agenda Item Title:

Elected Officials Compensation - Supervisor

Submitted by:

Executive Committee

Explanation of Agenda Item:

Fiscal or Resource Considerations: YES ☒ NO ☐

Does this agenda item require the expenditure of funds? YES ☒ NO ☐

If YES, are funds budgeted? YES ☒ NO ☐

Are staff or other resources required? YES ☒ NO ☐

Is a budget amendment required? YES ☐ NO ☒

Attachments:

- Resolution 21-602

Staff Comments:

Motion/Action/Recommendation:

Motion to approve Resolution #21-602, a resolution to establish the salary of Township Supervisor.

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Dexter Township Resolution # 21-602

A resolution to establish the salary of Township Supervisor:

Whereas, in a township that does not hold an annual meeting, the salary for officers composing the Township Board of Trustees shall be determined by the Township Board of Trustees at an open board meeting, and;

Whereas, per MCL 41.95(7), 42.6a (6), the salaries for elected officials cannot be decreased during a term of office (2021 thru 2025) after they have been established by the Township Board of Trustees unless the duties of the official are decreased and the official consents to the decrease in writing, and;

Whereas, the current compensated duties of the Dexter Township Supervisor are statutory and, therefore, cannot be decreased, and;

Now therefore be it resolved, the Dexter Township Board of Trustees, by a vote of the majority at a duly noticed meeting held this 30th day of March 2021, sets the annual salary for the Township Supervisor at \$38,256.26 effective 1 April 2021.

Resolution offered by Board Member ?

Resolution seconded by Board Member ?

Roll call vote:

Yeas: ?

Nays: ?

Abstain: None

Absent: None

Tally Y = ?; N = ?; Abstain = 0; Absent = 0

The Supervisor declared the resolution adopted.

CERTIFICATE

The undersigned, being the duly elected and acting Clerk of the Township of Dexter hereby certifies that the foregoing resolution was adopted at a regular meeting of the Dexter Township Board at which a quorum was present on the 30th day of March, 2021, and that the members voted thereon as hereinbefore set forth.

Michelle Stamboulellis, Clerk

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DEXTER TOWNSHIP

AGENDA ITEM SUMMARY

MEETING OF: Township Board of Trustees 30 March 2021

Agenda Item Title:

Elected Officials Compensation - Treasurer

Submitted by:

Executive Committee

Explanation of Agenda Item:

Fiscal or Resource Considerations: YES ☒ NO ☐

Does this agenda item require the expenditure of funds? YES ☒ NO ☐

If YES, are funds budgeted? YES ☒ NO ☐

Are staff or other resources required? YES ☒ NO ☐

Is a budget amendment required? YES ☐ NO ☒

Attachments:

- Resolution 21-603

Staff Comments:

Motion/Action/Recommendation:

Motion to approve Resolution #21-603, a resolution to establish the salary of Township Treasurer.

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Dexter Township Resolution # 21-603

A resolution to establish the salary of Township Treasurer:

Whereas, in a township that does not hold an annual meeting, the salary for officers composing the Township Board of Trustees shall be determined by the Township Board of Trustees at an open board meeting, and;

Whereas, per MCL 41.95(7), 42.6a (6), the salaries for elected officials cannot be decreased during a term of office (2021 thru 2025) after they have been established by the Township Board of Trustees unless the duties of the official are decreased and the official consents to the decrease in writing, and;

Whereas, the current compensated duties of the Dexter Township Treasurer are statutory and, therefore, cannot be decreased, and;

Now therefore be it resolved, the Dexter Township Board of Trustees, by a vote of the majority at a duly noticed meeting held this 30th day of March 2021, sets the annual salary for the Township Treasurer at \$38,256.26 effective 1 April 2021.

Resolution offered by Board Member ?

Resolution seconded by Board Member ?

Roll call vote:

Yeas: ?

Nays: ?

Abstain: None

Absent: None

Tally Y = ?; N = ?; Abstain = 0; Absent = 0

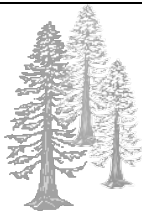
The Supervisor declared the resolution adopted.

CERTIFICATE

The undersigned, being the duly elected and acting Clerk of the Township of Dexter hereby certifies that the foregoing resolution was adopted at a regular meeting of the Dexter Township Board at which a quorum was present on the 30th day of March, 2021, and that the members voted thereon as hereinbefore set forth.

Michelle Stamboulellis, Clerk

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DEXTER TOWNSHIP

AGENDA ITEM SUMMARY

MEETING OF: Township Board of Trustees 30 March 2021

Agenda Item Title:

Elected Officials Compensation - Trustee

Submitted by:

Executive Committee

Explanation of Agenda Item:

Fiscal or Resource Considerations: YES ☒ NO ☐

Does this agenda item require the expenditure of funds? YES ☒ NO ☐

If YES, are funds budgeted? YES ☒ NO ☐

Are staff or other resources required? YES ☒ NO ☐

Is a budget amendment required? YES ☐ NO ☒

Attachments:

- Resolution 21-604

Staff Comments:

Motion/Action/Recommendation:

Motion to approve Resolution #21-604, a resolution to establish the salary of Township Trustee.

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Dexter Township Resolution # 21-604

A resolution to establish the compensation for Township Trustee:

Whereas, in a township that does not hold an annual meeting, the salary for officers composing the Township Board of Trustees shall be determined by the Township Board of Trustees, and;

Whereas, per MCL 41.95(7), 42.6a(6), the salaries for elected officials cannot be decreased during a term of office (2021 thru 2025) after they have been established by the Township Board of Trustees unless the duties of the official are decreased and the official consents to the decrease in writing, and;

Whereas, the current compensated duties of the Dexter Township Trustees are statutory and, therefore, cannot be decreased, and;

Now therefore be it resolved, the Dexter Township Board of Trustees, by a vote of the majority at a duly noticed meeting held this 30th day of March 2021, sets the annual salary for the Township Trustee at \$6,365.40, effective 1 April 2021, and adding a per diem for attendance at meetings approved for per diem by the Township Board, excluding meetings of the Township Board, said per diem and meetings for which per diem is available is set forth in the Resolution for Wages and Salaries for Township employees.

Resolution offered by Board Member ?

Resolution seconded by Board Member ?

Roll call vote:

Yeas: ?

Nays: ?

Abstain: None

Absent: None

Tally Y = ?; N = ?; Abstain = 0; Absent = 0

The Supervisor declared the resolution adopted.

CERTIFICATE

The undersigned, being the duly elected and acting Clerk of the Township of Dexter hereby certifies that the foregoing resolution was adopted at a regular meeting of the Dexter Township Board at which a quorum was present on the 30th day of March, 2021, and that the members voted thereon as hereinbefore set forth.

Michelle Stamboulellis, Clerk

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