



DEXTER TOWNSHIP

6880 DEXTER-PINCKNEY ROAD

DEXTER, MI 48130

TELEPHONE: 734-426-3767

FAX: 734-426-3833

www.dextertownship.org

HARLEY B. RIDER
SUPERVISOR

DEBRA A. CEO
CLERK

LIBBY BRUSHABER
TREASURER

MICHAEL J. COMPTON
JAMES L. DROLETT

WILLIAM C. GAJEWSKI

MARK D. MESKO
TRUSTEES

Board of Trustees – Meeting Agenda

17 November 2020 - 7:00 PM

NOTE: In accordance with Health Department Guidelines and the Open Meetings Act, as amended (OMA), this meeting will be a "virtual" meeting held by video conferencing. Township Board members will participate remotely by video or phone. The public is invited to participate via video or phone. A link to the meeting has been posted on the Township Website.

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Supervisor's Remarks / Conflict Of Interest Check**
- 4. 1st Call for Public Comment** *(Comment on items that are not on the agenda. The Board will entertain public comments on agenda items as they come up for discussion.)*
- 5. Approval of the Agenda**
- 6. Approval of the Minutes – October 20, 2020 Regular Meeting (Page 1)**
- 7. Consent Agenda** *(Items under the consent agenda are considered routine and/or are budgeted items and will be acted upon in one motion. There will be no separate discussion of these items unless a Township Board Member so requests, in which case the item will be removed from Consent and added to the regular agenda at the end of New Business.)*
 - A. Resignations (Page 5)**
- 8. Reports (Oral presentation)**
 - A. Broadband Research Committee – Trustee Compton**
 - B. Western Washtenaw Recycle Authority (WWRA) – Trustee Compton**
- 9. Unfinished Business**
 - A. None**
- 10. New Business**
 - A. Zoning Map Amendment (Page 11)**
 - B. Winter Maintenance Contract (To Be Distributed)**
- 11. Authorization of Payments / Transfer of Funds**
 - A. General, Fire, Police, Fire Sub-Station, Multi-Lakes Enterprise & Agency Fund Payments – Clerk Debra Ceo** *(Attachment **page 33** Second run to be distributed at Board meeting.)*
 - B. Transfer of Funds**
- 12. 2nd Call for Public Comment**
- 13. Other Issues, Comments and Concerns of Board Members & Staff**
- 14. Future Agenda Items**
 - A. Appointments (December)**
 - i. Planning Commission (Two regular, one Township Board representative)
 - ii. Zoning Board of Appeals (One regular, one PC rep)
 - iii. Board Of Review (Three regular, two alternates)
 - iv. Multi-Lakes Water & Sewer Authority Board (One regular)
 - v. Portage-Base Lakes Sewer Board (Two alternates)
 - vi. Western Washtenaw Recycle Authority Board (One regular)

- vii. Dexter Area Fire Department Administrative Board (Two regular)
- viii. Chelsea Area Construction Agency Board (One alternate)
- ix. Washtenaw Area Transportation Study (One regular, one alternate)
- x. Huron River Watershed Council (One regular, one alternate)
- xi. South-East Michigan Council of Governments (One regular)
- xii. Capital Improvement Plan Committee (One regular)
- xiii. Western Washtenaw Area Value Express Board (One regular)
- xiv. Township Broadband Committee (One regular)
- xv. Washtenaw County Broadband Taskforce (One regular)
- xvi. Chelsea Area Planning Team / Dexter Area Regional Team (One regular)
- xvii. Fence Viewer (One)

B. 2021 Fee Schedule (December or January)

C. WWRA Debt Fees for New Residential Construction (December or January)

D. Board of Review Appeals by Mail (January)

E. Poverty Exemption and Asset Test Resolution (January)

15. Adjournment

The next regularly scheduled monthly meeting of the Dexter Township Board is
Tuesday, December 15, 2020 at 7:00 PM

*Items in **Bold** are attached. Items not in bold were not received in time to be included in the packet.*

Attachments – Township: *NOTE: Listed items are attached to the packets for Board members, and posted on the Township website. Others can obtain copies of the reports by making a request to Township staff.*

- 1) **Supervisor's Report (Page 35)**
- 2) **Clerk's Report (Page 37)**
- 3) **Treasurer's Report (Page 39)**
- 4) Trustees' Report (No report)
- 5) Assessor's Report (No report)
- 6) **Director of Planning & Zoning Report / Zoning Board of Appeals Report (Page 41)**
- 7) **Planning Commission Report (Page 45)**
- 8) Capital Improvement Plan Committee Report (No meeting, no report)
- 9) Personnel Policy Committee Report (No meeting, no report)

Attachments – Other: *NOTE: Listed items are attached to the packets for Board members, and posted on the Township website. Others can obtain copies of the reports by making a request to Township staff, or to originating entity.*

- 1) Chelsea Area Construction Agency Report (No report)
- 2) Chelsea Area Fire Authority Report (No report)
- 3) Chelsea Area Planning/Dexter Area Regional Team Report (No report)
- 4) Chelsea District Library Report (No report)
- 5) Dexter Area Fire Department Report (Next meeting November 19, 2020)
- 6) Dexter District Library Report (No report)
- 7) Huron River Watershed Council Report (No report)
- 8) Multi-Lakes Sewer Authority Report (No meeting, no report)
- 9) Portage-Base Sewer Authority Report (No report)
- 10) Washtenaw Area Transportation Study (WATS) Report (No meeting, no report)
- 11) **Washtenaw Area Value Express (WAVE) Report (Page 47)**
- 12) Washtenaw Broadband Initiative Report (No report)

- 13) Washtenaw County Road Commission Report (No report)
- 14) Washtenaw County Sheriff Report (No report)
- 15) Western Washtenaw Recycling Authority Report (Page #)

The Dexter Township Board will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting upon seven days' notice to the Dexter Township Board.

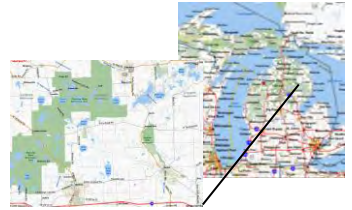
Individuals with disabilities requiring auxiliary aids or services should contact the Dexter Township Board by writing or calling the Office Manager at the address and phone number printed at the top of this agenda.

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Harley B. Rider
Supervisor
Debra A. Ceo
Clerk
Libby Brushaber
Treasurer
Michael Compton,
James Drolett,
William Gajewski,
Mark Mesko,
Trustees

DEXTER TOWNSHIP

6880 DEXTER-PINCKNEY RD.
DEXTER, MI 48130
(734) 426-3767



www.dextertownship.org

REGULAR MEETING OF THE DEXTER TOWNSHIP BOARD

TUESDAY, OCTOBER 20, 2020 7:00 PM

Location: In accordance with the provision of the amended Open Meetings Act, the meeting was a "virtual" meeting held over Zoom videoconferencing and was properly noticed and open to the public via computer or phone.

NOTE: THESE ARE DRAFT MINUTES AND ARE SUBJECT TO REVIEW, CORRECTION AND APPROVAL BY THE TOWNSHIP BOARD AT THE NOVEMBER 17, 2020 REGULAR MEETING

Meeting **called to order** by Supervisor Rider at 7:00 PM.

ROLL CALL: Present – Supervisor Rider, Clerk Ceo, Treasurer Brushaber, Trustees Compton, Drolett, Gajewski and Mesko.

SUPERVISOR'S REMARK: None

1ST CALL TO THE PUBLIC: None

APPROVAL of the AGENDA: Motion by Ceo to approve the agenda. Motion seconded by Brushaber. **Motion carried** (7-0).

APPROVAL of the MINUTES: Motion by Brushaber to approve the minutes from the September 15, 2020 Regular Board Meeting, the September 29, 2020 Special Board Meeting and the October 13, 2020 Special Board Meeting. Motion seconded by Drolett. Roll call vote. **Motion carried** (7-0).

COMMITTEE REPORTS:

Huron River Watershed Council: Sue Bade, Dexter Township Representative, to the Huron River Watershed Council updated the Board on their initiatives which includes revising the Watershed Management Plan for the Middle Huron River Area.

Broadband Research Committee: Trustee Compton, Chair of Dexter Township Broadband Committee, updated the Board on the Comcast and USDA grants to bring broadband to the underserved in Washtenaw County; Dexter Township Hall is one of the "Back to School WiFi" locations in Washtenaw County and there is a Washtenaw County Broadband Task Force meeting on Thursday October 22, 2020.

Western Washtenaw Recycling Authority (WWRA): Trustee Compton, Chair of WWRA, advised WWRA cleaned the parking lot around all the recycle bins and the WWRA minutes will be available this week.

UNFINISHED BUSINESS: None

NEW BUSINESS:

- A. Appointments:** Numerous appointments to different Township committees expire November 20, 2020 and/or December 31, 2020 which will need to be addressed in the future.

AUTHORIZATION of PAYMENTS/TRANSFER of FUNDS:

A. Motion by Brushaber to pay bills in the amount of \$70,964.23 from the General Fund, \$68,523.81 from the Fire Fund, \$44,603.50 from the Police Fund, \$17,887.64 from the Agency Fund, and gross payroll in the amount of \$34,734.36. Motion seconded by Mesko. Roll call vote. **Motion carried (7-0).**

B. Transfer of Funds: None

2ND CALL TO THE PUBLIC: Laura Sanders, Dexter Township Resident, thanked the Board for being involved in the "Back to School WiFi" program.

Other Issues, Comments and Concerns of Board Members & Staff:

Trustee Compton: The Four Mile Lake Cemetery sign should be completed and set up this week.

Trustee Mesko: Advised Sgt. Eugene Rush is now assigned to Dexter Township along with Acting Lt. Hunt. Also, concerned about the amount of time deputies are spending in Scio Township away from Dexter Township and the amount of bank time owed to Dexter Township.

Clerk Ceo: Thanked Trustee Compton for all the work he has done making the cemetery sign.

Meeting adjourned at 7:50 p.m.

FUTURE AGENDA ITEMS:

- A. Appointments (December)
- B. Single Hauler Trash Ordinance
- C. Zoning Map Amendments

Respectfully Submitted,

Debra A. Ceo, Clerk
Dexter Township

NOTE: THESE ARE DRAFT MINUTES AND ARE SUBJECT TO REVIEW, CORRECTION AND APPROVAL BY THE TOWNSHIP BOARD AT THE NOVEMBER 17, 2020 REGULAR MEETING

I, THE UNDERSIGNED, DEBRA A. CEO, THE DULY QUALIFIED CLERK FOR THE TOWNSHIP OF DEXTER, WASHTENAW COUNTY, MICHIGAN, DO HEREBY CERTIFY THAT THE FORGOING IS A TRUE AND COMPLETE COPY OF CERTAIN PROCEEDINGS TAKEN BY THE DEXTER TOWNSHIP BOARD

OF TRUSTEES AT A REGULAR BOARD MEETING HELD ON THE 20TH DAY OF OCTOBER 2020 AND THAT THE FORGOING MINUTES HAVE BEEN APPROVED BY A MAJORITY VOTE OF THE BOARD AT A SCHEDULED MEETING HELD ON THE 17TH DAY OF NOVEMBER 2020.

DEBRA A. CEO, CLERK, DEXTER TOWNSHIP

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DEXTER TOWNSHIP

AGENDA ITEM SUMMARY

MEETING OF: Township Board of Trustees 17 November 2020

Agenda Item Title:

Resignations

Submitted by:

H. Rider

Explanation of Agenda Item:

Resignations from various boards, commissions and committees by outgoing Township Board members.

Fiscal or Resource Considerations: YES _____ NO x

Does this agenda item require the expenditure of funds? YES _____ NO x

If YES, are funds budgeted? YES _____ NO _____

Are staff or other resources required? YES _____ NO x

Is a budget amendment required? YES _____ NO x

Attachments:

- Memo from Supervisor Rider
- Email from Treasurer Brushaber
- Email from Trustee Compton
- Email from Trustee Mesko

Staff Comments:

None

Motion/Action/Recommendation:

Action 1 – Motion to accept Supervisor Rider’s resignation from the following boards and committees, effective at noon on November 20, 2020:

- Outdoor Warning System Team
- Multi-Lakes Water & Sewer Authority Board
- Dexter Area Fire Department Administrative Board
- Washtenaw Area Transportation Study Policy Committee
- Southeast Michigan Council of Governments
- Washtenaw Urban County Executive Committee
- Western Washtenaw Area Value Express Board

Action 2 – Motion to accept Treasurer Brushaber’s resignation from the following boards and committees, effective at noon on November 20, 2020:

- Portage-Base Lakes Sewer Authority
- Township Personnel Policy Committee
- Township Capital Improvement Plan Committee

Action 3 – Motion to accept Trustee Compton’s resignation from the following boards and committees, effective at noon on November 20, 2020:

- Outdoor Warning System Team
- Township Broadband Committee
- County Broadband Taskforce

- Chelsea Area Planning Team / Dexter Area Regional Team
- Western Washtenaw Recycle Authority

(Note, the Township Cemetery Committee, Voting Computer Tech and Receiving Board are at the discretion of the Township Clerk.)

Action 4 – Motion to accept Trustee Mesko’s resignation from the following boards, effective at noon on November 20, 2020:

- Dexter Area Fire Department Administrative Board
- Chelsea Area Construction Authority Board
- Portage-Base Lakes Sewer Authority Board

Memorandum

DEXTER TOWNSHIP
OFFICE OF THE SUPERVISOR

To: Township Board
From: Harley B. Rider, Supervisor
CC: Township Clerk
Date: 12 November 2020
Re: Resignation from boards and committees

It has been my pleasure to serve Dexter Township on a variety of boards and committees that have a direct impact on Dexter Township. However, as I will no longer hold office on the Dexter Township Board of Trustees as of November 20, 2020, I believe it is the purview of the newly-elected Township Board to select persons of their choosing to represent them on those boards and committees. Therefore, I am submitting my resignation from the following boards and committees and I respectfully request that the current Dexter Township Board accept my resignation from all boards and committees on which I currently serve, effective November 20, 2020.

- Outdoor Warning System Technical Team
- Multi-Lakes Water & Sewer Authority Board
- Dexter Area Fire Department Administrative Board
- Washtenaw Area Transportation Study Policy Committee
- Southeast Michigan Council of Governments
- Washtenaw Urban County Executive Committee
- Western Washtenaw Area Value Express Board

Supervisor

From: treasurer@dextertownship.org
Sent: Wednesday, November 04, 2020 12:44 PM
To: 'Harley Rider'
Subject: Resignation

Follow Up Flag: Follow up
Flag Status: Flagged

Supervisor Rider:

Please accept this as my resignation from the following boards: Portage-Base Lakes Sewer Authority, Township Personnel Policy Committee and Capital Improvement Plan Committee.

Libby Brushaber, Treasurer
Dexter Township
6880 Dexter-Pinckney Rd.
Dexter, MI 48130

Supervisor

From: Mike <mcompton@dextertownship.org>
Sent: Monday, November 09, 2020 11:11 AM
To: supervisor@dextertownship.org
Subject: Resining my positions

Follow Up Flag: Follow up
Flag Status: Flagged

To: Who it may concern

I will be resining my positions, effective November 20, 2020 from the following groups:

- Early Warning System team
- Broadband Committee Chair
- Broadband Committee
- Broadband Task Force
- CAPT/DART
- Wester Washtenaw Recycle Authority Chair
- Western Washtenaw Recycle Authority
- Cemetery Committee
- Voting computer Tech
- Receiving Board

And any other thing I was doing to help the people of Dexter Township as a Trustee.

Please remove my likeness from any and all online sources that maybe under the control of Dexter Township by December 01, 2020

Best Regards,
Michael J. Compton | Trustee
V:734-726-7594 | F: 734-426-3833 | C: 734-834-3854

Dexter Township Hall
6880 Dexter-Pinckney Road | Dexter, MI 48130
<http://www.dextertownship.org>

Supervisor

From: mmesko@dextertownship.org
Sent: Thursday, November 05, 2020 3:27 PM
To: Supervisor

Follow Up Flag: Follow up
Flag Status: Flagged

Supervisor Harley Rider,

Please accept this as my official request to resign from the following boards: The Dexter Fireboard, alternate to CACA and the Alternate to the Portage and Base Lake Sewer authority.

As a side note being on the fireboard without your presence doesn't work for me.

Thank you,

Trustee Mark D Mesko

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Sent from Outlook Email App for Android



DEXTER TOWNSHIP

AGENDA ITEM SUMMARY

MEETING OF: Township Board of Trustees 17 November 2020

Agenda Item Title:

Request to re-zone parcels D-04-25-200-006 and -009 (5500 and 5454 Dexter-Pinckney) from PR to RR

Submitted by:

H. Rider

Explanation of Agenda Item:

This is a forward from the Planning Commission with their recommendation on the Township's request to re-zone the aforementioned parcels.

Fiscal or Resource Considerations: YES _____ NO x

Does this agenda item require the expenditure of funds? YES _____ NO x

If YES, are funds budgeted? YES _____ NO _____

Are staff or other resources required? YES _____ NO x

Is a budget amendment required? YES _____ NO x

Attachments:

- Memo to Township Board from the Director of Zoning & Planning
- Staff report that was presented to the Planning Commission, including zoning maps
- Draft Minutes of the PC action on 10 November 2020
- PC Resolution 20-PC-202
- Draft Township Board Resolution to approve the re-zone request.

Staff Comments:

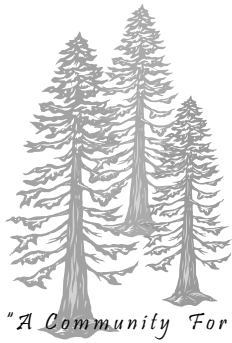
Refer to attachments.

Motion/Action/Recommendation:

Option 1 – Motion to approve Resolution 20-587, a resolution enacting Ordinance No. 43-01, an ordinance to amend the 2020 Dexter Township Zoning Ordinance, Ordinance No. 43, to amend the zoning classification of parcels D-04-25-200-006, 5500 Dexter-Pinckney Road, and D-04-25-200-009, 5454 Dexter-Pinckney Road, from Public Recreation (PR) Rural Residential (RR).

Option 2 – Motion to deny the re-zone request for the following reasons: (enumerate)

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DEXTER TOWNSHIP

PLANNING & ZONING

6880 DEXTER-PINCKNEY ROAD
DEXTER, MI 48130

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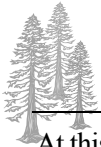
DATE: November 10, 2020
TO: Dexter Township Board of Trustees
CC: File
FROM: David Rohr, Director of Planning & Zoning
RE: (20-PC-204) Brennan & Bonasso

MEMORANDUM

The Planning Commission reviewed a staff-initiated request for a zoning map amendment, (20-PC-204) Brennan & Bonasso, at a special meeting, November 10, 2020. Following the public hearing, the Planning Commission adopted a resolution/finding of fact giving a favorable recommendation for the zoning map amendment to rezone the properties from Public Land (PL) to Rural Residential (RR).

Included in this report are the following materials:

- Planning Commission Staff Report, dated November 10, 2020;
- Planning Commission Resolution, approved November 10, 2020;
- Planning Commission minutes, dated November 10, 2020;



At this time, the Board of Trustees may:

Township Board Review: The Township Board may adopt, not adopt, or return a zoning map amendment to the Planning Commission.

1. **Actions:** The Township Board shall adopt a zoning map amendment as forwarded by the Planning Commission or shall return it to the Planning Commission for further attention, including a list of specific objections. The Township Board may make minor grammatical corrections that do not change the meaning of the zoning map amendment.

2. **Adoption:** A zoning map amendment shall be in the form of an ordinance and shall require the affirmative vote of at least four (4) members of the Township Board. Sec. 30.03(F)

The Planning Commission has held a public hearing, as required by the Zoning Enabling Act and the Zoning Ordinance. The Board of Trustees may, at its discretion, receive public comment at its meeting, but is not required to do so.

Please contact this office with any additional questions.

David Rohr

Director of Planning & Zoning

Dexter Township



(20-PC-204) Brennan & Bonasso petition for a **zoning map amendment**. Proposed zone change is from *Public Recreation (PR)* to *Rural Residential (RR)*. Properties are located at 5500 Dexter-Pinckney Rd. (D-04-25-200-009) & 5454 Dexter-Pinckney Rd. (D-04-25-200-006) Section 25 of Dexter Township.

Existing Zoning:	Public Recreation (PR) <i>The Public Recreation District is intended to provide opportunities for preservation, creation, and enhancement of passive and active recreational areas and uses that are compatible with the natural character of the land. Natural areas, resources, amenities, and habitats and undeveloped areas should be protected and enhanced by limiting development and uses that may undermine the quantity and quality of these areas and resources.</i>
Existing Land Use:	Single-family house
Future Land Use Map:	Rural Residential <i>It is the primary intent of the Rural Residential District to encourage and provide opportunities for comparatively low-density residential lifestyles and development patterns which encourage the preservation of open spaces, including farmland, and other natural resources of the Township and the Township's rural character. Dexter Township is characterized by extensive natural resources including, but not limited to woodlands, wetlands, water courses, and hillsides. Many of these resources play important environmental benefits including wildlife habitats, recreation, flood control and water purification, and support the desired rural character of the community. The intent of this District is to provide opportunities for comparatively low-density residential development in a manner which encourages the preservation of both the quantity and quality of these resources.</i>
Area:	5500 Dexter-Pinckney Rd. (D-04-25-200-009) 124,677 square feet, 2.86 acres 5454 Dexter-Pinckney Rd. (D-04-25-200-006) 75,384 square feet, 1.74 acres

	North	East	South	West
Surrounding Zoning	Rural Residential (RR)	Public Recreation (PR)	Public Recreation (PR)	Rural Residential (RR)
Surrounding Land Uses	Single-family house	Huron Clinton Metropolitan	Huron Clinton Metropolitan	single-family house
Future Land-Use Map	Rural Residential	Public Recreation	Public Recreation	Rural Residential

Project Narrative:

Dexter Township has undertaken this petition for a zoning map amendment of two (2) tracts of land. Proposed zone change is from Public Recreation (PR) to Rural Residential (RR).

During the Township's lengthy draft Zoning Ordinance process, the Township recognized the need to rezone the parcels located at 5500 and 5454 Dexter-Pickney Rd. Public Lands (PL) to Rural Residential (RR). Letters were sent in 2017 to the property owners informing them of this proposed change (see attached letters)

Unfortunately, this rezoning did not take place at the time. On October 13, 2020 The Dexter Township Board adopted a new Zoning Ordinance and Zoning Map. The above-mentioned parcels were rezoned to Public Recreation (PR). The intent for these parcels was to be rezoned to Rural Residential (RR). This zoning classification conforms with the Master Plan.



The proposed zoning map amendment does not appear to have a negative impact on public services, such as fire or police. It should not result in any increase in traffic.

The proposed zoning map amendment does not appear to have a significant negative impact on the surrounding environment. The proposed zoning map amendment is consistent with the adopted Master Plan, which calls for both parcels to be Rural Residential (RR).

A draft resolution has been attached.

2020 Dexter Township Zoning Ordinance

Applicable Land Use Standards:

Intent of Rural Residential District.

The Rural Residential District is to provide opportunities for relatively low-density residential uses in a manner that maintains, enhances, and preserves open spaces, including farmlands, woodlands, and wetlands that contribute to the rural character of the Township. Opportunities to continue the limited agricultural operations should be encouraged.

Woodlands, wetlands, and water courses should be preserved. It is also the intent of the district to provide opportunities for passive and active recreational uses that are compatible with the natural character of the land and surrounding uses.

§ 6.01

Zoning Amendment Process in General.

Zoning map amendments are addressed in Article 30 of the 2020 Dexter Township Zoning Ordinance. In General, the Planning Commission reviews the petition and forwards it to the Board of Trustees with a findings-of-fact, a summary of comments received at the public hearing, and a recommendation.

Article 30, Section 30.01(D)

(D) Decision Criteria: The Planning Commission and Township Board shall consider the following in making a recommendation or a decision when reviewing a zoning map amendment:

1. *Master Plan:* The zoning map amendment shall be compatible with the goals, policies, and future land use map of the Master Plan. Significant changes and conditions since the Master Plan was adopted, or recent trends in the area, may be considered.
2. *Compatibility with Property:* The possible uses allowed in the proposed zoning district shall be compatible with the property's physical, geological, hydrological, and other environmental characteristics.
3. *Compatibility with Area:* The possible uses allowed in the proposed zoning district shall be compatible with surrounding uses and zoning with respect to land suitability, impacts on the environment, density, nature of use, traffic, aesthetics, infrastructure, and potential influence on property values.
4. *Infrastructure and Services:* There shall be adequate capacity in the Township to provide enough infrastructure and services for possible uses allowed in the proposed zoning district without compromising the general public health, safety, and welfare.

Article 30, Section 30.01(E)

(E) Planning Commission Review: The Planning Commission, following a public hearing, shall forward a zoning map amendment with a favorable or unfavorable recommendation to the Township Board or postpone action.

1. *Favorable Recommendation:* If a zoning map amendment receives a favorable recommendation,



the Planning Commission shall cite its reasons. The affirmative vote of at least four (4) members of the Planning Commission shall be necessary to receive a favorable recommendation.

2. *Unfavorable Recommendation:* If a zoning map amendment receives an unfavorable recommendation, the Planning Commission shall cite its reasons.
3. *Postponement:* If the Planning Commission determines that a zoning map amendment application does not contain enough information necessary to conduct a review, additional information is necessary, or significant changes are necessary to receive approval, it may postpone review until a later date and shall cite the reasons for postponement.
4. *Timely Review:* The Planning Commission shall make a recommendation on a zoning map amendment within 60 days of the date it was administratively complete, unless a delay is agreed to by the Planning Commission and the applicant.
5. *Forward to Township Board:* The Planning Commission's recommendation, along with any comments received at any public hearing(s), shall be forwarded to the Township Board within 60 days of making its recommendation.

Other Department Comments:

No comments at time of Staff Report publication.

Attached Materials:

Aerial Image
Current Zoning
Proposed Zoning
Future Land Use
Township Letters

Notes:



2-J Aerial Image:







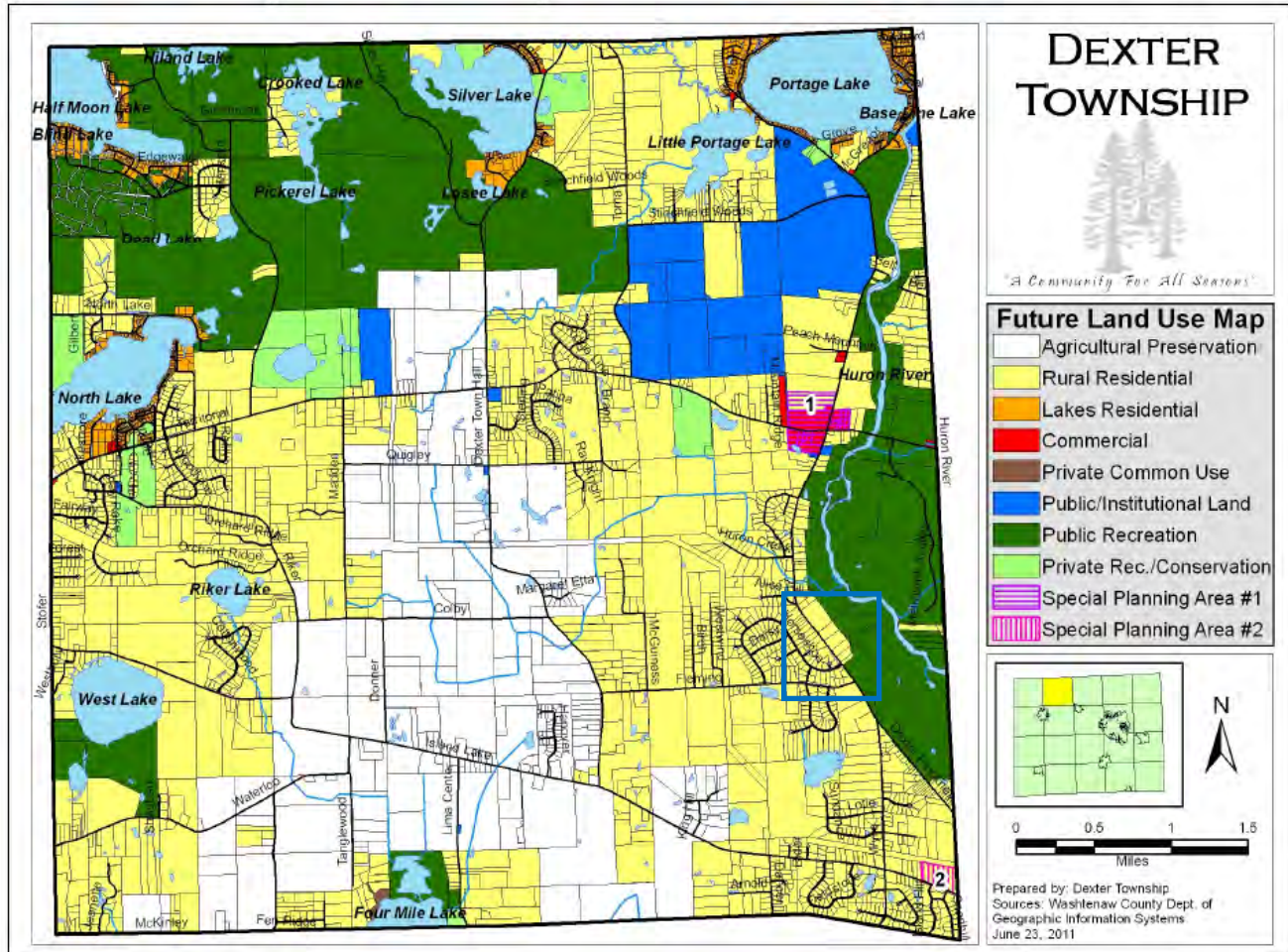
Proposed Zoning: Rural Residential (RR)





Future Land Use Map

Map 27: Dexter Township Future Land Use Map





Township Letters



DEXTER TOWNSHIP

PLANNING & ZONING

6880 DEXTER-PINCKNEY ROAD
DEXTER, MI 48130

TELEPHONE 734-426-9767

FAX 734-426-9833

DPZ@DEXTERTOWNSHIP.ORG

WWW.DEXTERTOWNSHIP.ORG

ZACH MICHELS
DIRECTOR
BRITTANY JACOBS
ORDINANCE OFFICER
KIMBERLEY JORDAN
OFFICE MANAGER
MICHELLE DELANCEY
OFFICE MANAGER

DATE: August 18, 2017
TO: Lawrence & Geraldine Brennan
CC: File
FROM: Zach Michels, Director of Planning & Zoning
RE: New Zoning Map / Change of Zoning District

MEMORANDUM

Greetings!

After working diligently for nearly five years, Dexter Township is close to adopting a new Zoning Ordinance.

Part of the adoption process includes adoption of a new zoning map. Zoning maps identify the boundaries of the different zoning districts and show what zoning district each property belongs to. The developmental standards and uses may vary from district to district.

While reviewing the current Zoning Map, staff and the Planning Commission have identified many properties that should have their zoning district changed. *Your property at 5500 Dexter-Pinckney has been identified as one of them.*

Your property is currently zoned Rural Residential (RR) and Public Lands (PL).

The proposed zoning map that staff is preparing for the Planning Commission and Township Board to review will place all of your property within the Rural Residential (RR) District. This change will not affect the assessed or taxable value of your property. It will make it easier for you to use and improve your property in the future.

This proposed change will not cost you any application fee. If you requested the change yourself (*not as part of a new zoning map*), it would generally cost \$1,000 plus the cost of a survey.

The most recent drafts of the articles with the Residential Districts and Public Districts standards are included for your review. While the developmental and use standards have been fairly stable, these are only drafts, and they may be changed by the Planning Commission and/or Township Board before they are adopted.

The Planning Commission will conduct its first review of the draft zoning map at its public meeting at 7:00 pm on August 22, 2017. Visit the Township's website, dextertownship.org, for more information and to learn of additional public comment opportunities.

Please contact this office as soon as possible if you have any questions about how this zoning map amendment may affect you or if you have any questions about planning and zoning.

Zach Michels
Director of Planning & Zoning
Dexter Township



Township Letters



DEXTER TOWNSHIP

PLANNING & ZONING

6880 DEXTER-PINCKNEY ROAD

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TELEPHONE: 734-426-3767

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ZACH MICHELS

DIRECTOR

BRITTANY JACOB

ORDINANCE OFFICER

KIMBERLEY JORDAN

OFFICE MANAGER

MICHELLE DELANCEY

OFFICE MANAGER

DATE: August 18, 2017
TO: Ryan Dombrowski
CC: File
FROM: Zach Michels, Director of Planning & Zoning
RE: New Zoning Map / Change of Zoning District

MEMORANDUM

Greetings!

After working diligently for nearly five years, Dexter Township is close to adopting a new Zoning Ordinance.

Part of the adoption process includes adoption of a new zoning map. Zoning maps identify the boundaries of the different zoning districts and show what zoning district each property belongs to. The developmental standards and uses may vary from district to district.

While reviewing the current Zoning Map, staff and the Planning Commission have identified many properties that should have their zoning district changed. *Your property at 5454 Dexter-Pinckney has been identified as one of them.*

Your property is currently zoned Public Lands (PL).

The proposed zoning map that staff is preparing for the Planning Commission and Township Board to review will place all of your property within the Rural Residential (RR) District. This change will not affect the assessed or taxable value of your property. It will make it easier for you to use and improve your property in the future.

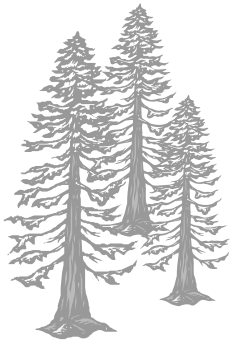
This proposed change will not cost you any application fee. If you had requested the change yourself (*not as part of a new zoning map*), it would generally cost \$1,000, plus the cost of a survey.

The most recent drafts of the articles with the Residential Districts and Public Districts standards are included for your review. While the developmental and use standards have been fairly stable, these are only drafts, and they may be changed by the Planning Commission and/or Township Board before they are adopted.

The Planning Commission will conduct its first review of the draft zoning map at its public meeting at 7:00 pm on August 22, 2017. Visit the Township's website, dextertownship.org, for more information and to learn of additional public comment opportunities.

Please contact this office as soon as possible if you have any questions about how this zoning map amendment may affect you or if you have any questions about planning and zoning.





DEXTER TOWNSHIP

PLANNING COMMISSION

6880 DEXTER-PINCKNEY ROAD
DEXTER, MI 48130
TELEPHONE: 734-426-3767
FAX: 734-426-3833
WWW.DEXTERTOWNSHIP.ORG

STEVEN BURCH
CHAIR
MARTY STRAUB
VICE CHAIR & ZBA REP.
TOM LEWIS
SECRETARY
BILL GAJEWSKI
EX-OFFICIO TWP. BRD.

CHANDRA HURD
ANDY REISER
BOB NESTER
COMMISSIONERS

JANIS MILLER
RECORDING SECRETARY

REGULAR MEETING OF THE PLANNING COMMISSION

Meeting conducted via video conferencing

Tuesday, November 10, 2020

Present: Steve Burch, Chair; Marty Straub, Vice-Chair; Tom Lewis, Secretary; Bill Gajewski; Chandra Hurd and Andy Reiser. Absent: Bob Nester.

Also present: David Rohr, Director of Zoning and Planning; and Janis Miller, Recording Secretary.

1. **Call to Order:** Mr. Burch called the meeting to order at 7:00 PM.

2. **Pledge of Allegiance:** Omitted due to teleconferencing.

3. **Conflict of Interest:** None.

4. **Approval of Agenda:**

By acclamation, the chair declares the agenda approved as amended.

Moved by Mr. Reiser, seconded by Mr. Gajewski, to conduct business this evening as a Special Meeting vs. a Work Session.

Roll Call Vote: Yeas- Gajewski, Lewis, Straub, Reiser, Hurd, Burch; Nays- none; Absent-Nester. Motion carried 6-0.

5. **Public Comment:** (non-agenda items)

Michelle Stamboulellis, 5985 Madden Road

She wanted to say thank you to Harley Rider and Bill Gajewski for all their years of service.

6. **Action Item:**

Item A: (20-PC-204) Brennan, 5500 Dexter Pinckney Rd., and Bonasso, 5454 Dexter Pinckney Rd., Zoning Map Amendment from Public Recreation (PR) to Rural Residential (RR)

DPZ Rohr stated this was originally instituted by staff in 2017, during the Zoning Ordinance and Zoning Map reviews. It was it ever acted upon, so the Zoning Map was never officially changed. The new Zoning Map became official on October 13, 2020, leaving these two single family residences as Public Recreation (PR). The intention was to correct the error so that is what the Planning Commission will do tonight, hence the Township Board can make it official at their meeting on November 17th. Both property owners have received letters and DPZ Rohr has spoken to Mr. Brennan and he has no objection to the zoning clarification.

Neither property owner Mr. Lawrence Brennan or Ms. Josephine Bonasso were present for the virtual meeting to share their comments.

Planning Commission Review: No questions or comments.

Open Public Comment: 7:07 pm

None

Close Public Comment: 7:08 pm

Moved by Mr. Straub, seconded by Mr. Reiser, to approve a resolution for a Zoning Map Amendment from Public Recreation (PR) to Rural Residential (RR), (20-PC-204) Brennan and Bonasso, and approve a favorable recommendation [to the Township Board] for the application initiated by Dexter Township for property owned/located at 5500 Dexter Pinckney Rd. and 5454 Dexter Pinckney Rd., Section 25 of Dexter Township.

For clarification Chairperson Burch read paragraphs 100 and 110 of the resolution.

Roll Call Vote: Yeas- Lewis, Burch, Straub, Reiser, Gajewski, Hurd; Nays- none; Absent- Nester. Motion carried 6-0.

7. Approval of Planning Commission Minutes:

Moved by Mr. Straub, seconded by Mr. Reiser, to approve the meeting minutes of September 22, 2020, as amended.

Roll Call Vote: Yeas- Burch, Straub, Reiser, Gajewski, Hurd, Lewis; Nays- none;

Absent- Nester. Motion carried 6-0.

8. Election of Officers: No action

9. Township Board of Trustees Update:

Bill Gajewski, Township Board Representative gave a report on the October 20, 2020 regular Township Board Meeting.

10. Concerns of Commission Members, Director of Planning and Zoning, Supervisor, and Recording Secretary:

Straub: Concerned that the Planning Commission was losing Bill Gajewski and wanted to note his appreciation of Bills service on the Planning Commission. He appreciates the perspective Bill has brought as well as the help he has given; the knowledge he has as well as the common-sense approach to preserving our natural resources and the character of our township.

Gajewski: Stated it was a privilege to serve our community on the Planning Commission with so many personable and great people including DPZ David Rohr and Recording Secretary Janis Miller.

Lewis: Agreed with Mr. Straub's sentiments and added that hopefully Mr. Gajewski and Mr. Rider have an interest, and an opportunity, to serve this township again as he would look forward to working with both of them again.

Reiser: Agreed with previous comments and acknowledged the depth of knowledge and great attitude of both Supervisor Rider and Mr. Gajewski. Also noted it was a pleasure

Documents regarding the agenda items can be obtained at the Township hall during normal business hours, the Townships website: www.dextertownship.org and can be viewed on ew.livestream.com/dextertownship.org.

working with both men.

Burch: Echoed the comments above and stated he and Bill Gajewski go back to 2002 when they served together on the Zoning Board of Appeals, and where he learned a phenomenal amount about water quality and water control from Bill. Also noted that they could count on Bill for good solid information on preserving the environment and water quality in Dexter Township. Steve thanked Bill from the bottom of his heart, stated he would be missed, and hoped he would take the opportunity in the future to serve the township.

DPZ Rohr: Also thanked Bill for his service and wealth of knowledge. He stated that Bill would be greatly missed on the Planning Commission.

Supervisor Rider: Historical observations: When he was elected to the Board in 1992 the township operated under a Zoning Board, not a Planning Commission. A Planning Commission was created and in 1993 Harley served on it until appointed Zoning Administrator in 1998. The first chair of the Planning Commission was Jerry Straub, Marty Straub's father. Harley worked on the Planning Commission for many years with people who were devoted to the township and a tremendous asset to the community. He has also had the pleasure to appoint and work with three different Directors of Planning and Zoning. He stated that Mr. Rohr is an excellent fit for Dexter Township as he has gone above and beyond the call of duty with the immense work getting the Zoning Ordinance completed, as well as conducting his other duties. He is a tremendous asset to Dexter Township and many citizens comment on how pleased they have been with their interactions with him.

Recording Secretary: Echoed all the sentiments stated previously.

Gajewski: Echoed Harley's comments that David Rohr is an excellent Director of Planning and Zoning and an excellent fit for Dexter Township. He thanked David for his work.

Hurd: Thanked both Supervisor Rider and Bill. The knowledge and expertise both bring to the township, the Board and Planning Commission is phenomenal and she hopes they will continue to contribute in the future as they are a value to the township.

11. Review of Bylaws: No action.

12. Public Comment: None.

13. Future Agenda Items: November 24, 2020

A) (20-PC-205) 900 Stinchfield Woods Rd., Special Land Use/Preliminary/Final Site Plan Approval for construction of Wireless Tower

14. Adjournment: Mr. Burch declared meeting adjourned at 7:29 PM.

Respectfully submitted,

Tom Lewis, Secretary

Janis Miller, Recording Secretary

Documents regarding the agenda items can be obtained at the Township hall during normal business hours, the Townships website: www.dextertownship.org and can be viewed on ew.livestream.com/dextertownship.org.

DEXTER TOWNSHIP PLANNING COMMISSION

DRAFT Resolution for a Zoning Map Amendment from Public Recreation (PR) to Rural Residential (RR) (20-PC-204) Brennan & Bonasso

A resolution to grant FAVORABLE approval of an application initiated by Dexter Township for property owned located at 5500 Dexter-Pinckney Rd. (D-04-25-200-009) & 5454 Dexter-Pinckney Rd. (D-04-25-200-006) Section 25 of Dexter Township.

- 10) WHEREAS, the above properties are zoned Public recreation (PR); and
- 20) WHEREAS, pursuant to the provisions of the Dexter Township Zoning Ordinance, Dexter Township staff initiated a zoning map amendment on October 20, 2020, for a change from Public Recreation (PR) to Rural Residential (RR); and
- 30) WHEREAS, Article 30 of the Dexter Township Zoning Ordinance outlines the zoning map amendment process; and
- 40) WHEREAS, the Planning Commission has received a report from David Rohr (*Dexter Township Director of Planning and Zoning*) dated October 20, 2020; and
- 50) WHEREAS, the Planning Commission, at its November 10, 2020, meeting, held a duly-noticed public hearing on the zoning map amendment (20-PC-204) and received no/the following public input; and
- 60) WHEREAS, the proposed single-family house uses is consistent with the intent of the proposed Rural Residential (RR) District; and
- 70) WHEREAS, the proposed zoning map amendment would not negatively impact the ability of the Township or other agencies to provide adequate public services or facilities because there will be no significant increase in the demand for public services or facilities; and
- 80) WHEREAS, the proposed zoning map amendment would not adversely affect environmental conditions or the value of the surrounding property; and
- 90) WHEREAS, the proposed zoning map amendment would not deviate from the Future Land Use Map of the Dexter Township Master Plan (2011), and

DEXTER TOWNSHIP PLANNING COMMISSION

DRAFT Resolution for a Zoning Map Amendment from

Public Recreation (PR) to Rural Residential (RR)

(20-PC-204) Brennan & Bonasso

- 100) NOW, THEREFORE, BE IT RESOLVED, the Dexter Township Planning Commission, by a majority vote at a regularly-scheduled and duly-noticed meeting, held this 10th day of November 2020, grants FAVORABLE RECOMMENDATION of the Zoning Map Amendment (20-PC-204) Brennan & Bonasso, 5500 Dexter-Pinckney Rd. (D-04-25-200-009) & 5454 Dexter-Pinckney Rd. (D-04-25-200-006) Section 25 of Dexter Township, for a zoning map amendment from Public Recreation (PR) to Rural Residential (RR); and
- 110) BE IT FURTHER RESOLVED, the Planning Commission directs the Director of Planning and Zoning to forward this Resolution/Findings-of-Facts, a summary of comments received at the public hearing, and its FAVORABLE RECOMMENDATION to the Dexter Township Board of Trustees within sixty (60) days.

DEXTER TOWNSHIP PLANNING COMMISSION

DRAFT Resolution for a Zoning Map Amendment from Public Recreation (PR) to Rural Residential (RR) (20-PC-204) Brennan & Bonasso

Resolution offered by Planning Commissioner Straub.

Resolution supported by Planning Commissioner Reiser.

YES = Lewis, Burch, Straub, Reiser, Gajewski, Hurd

NO = None

ABSENT = Nester

ABSTAIN = None

The Chair declared the resolution ADOPTED.

Date: November 10, 2020

Steve Burch, Chair

Date

Tom Lewis, Secretary Date

DEXTER TOWNSHIP RESOLUTION # 20-587

ORDINANCE NO. 43-01

AN ORDINANCE TO AMEND THE 2020 DEXTER TOWNSHIP ZONING ORDINANCE, ORDINANCE NO. 43, TO AMEND THE ZONING CLASSIFICATION OF PARCEL D-04-25-200-009, 5500 DEXTER-PINCKNEY ROAD, AND PARCEL D-04-25-200-006, 5454 DEXTER-PINCKNEY ROAD FROM PUBLIC RECREATION (PR) TO RURAL RESIDENTIAL (RR).

THE TOWNSHIP OF DEXTER ORDAINS:

Section 1.

The DEXTER TOWNSHIP 2020 ZONING ORDINANCE is amended by amending the zoning classification of parcels D-04-25-200-006, 5500 Dexter-Pinckney Road, and D-04-25-200-009, 5454 Dexter-Pinckney Road, from Public Recreation (PR) Rural Residential (RR).

STATE OF MICHIGAN
COUNTY of WASHTENAW

I, DEBRA A. CEO, Clerk of the Township of Dexter, a Michigan Township Corporation, do hereby certify that at a regular meeting of the Dexter Township Board, held virtually on the "Zoom" platform with public access in said Township at 7:00 p.m., Eastern Daylight Time, on the 17th day of November 2020, that the above Ordinance was adopted after Public Hearing and Favorable Recommendation by the Dexter Township Planning Commission and that the following members were present or absent, as indicated:

	<u>Present</u>	<u>Absent</u>
Harley Rider, Supervisor	x	
Debra Ceo, Clerk	x	
Libby Brushaber, Treasurer	x	
Michael Compton, Trustee	x	
James Drolett, Trustee	x	
Bill Gajewski, Trustee	x	
Mark Mesko, Trustee	x	

That upon motion made by ? and seconded by ?, said Ordinance was adopted on the following roll call vote:

AYES = ?

NAYES = ?

ABSENT = ?

I further certify that on the 29th day of November 2020, I caused a true copy of said Ordinance amendment to be published in the Ann Arbor News, a newspaper circulated in the Township of Dexter, and that said Ordinance and the record of publication was duly recorded in the Book of Ordinances of the Township of Dexter and is available for public use and inspection at the offices of the Dexter Township Clerk, 6880 Dexter-Pinckney Road, Dexter, Michigan 48130 from 8:30 a.m. to 4:30 p.m. Monday-Thursday by appointment.

DEBRA A. CEO

Dated: November 17, 2020
Publish: November 29, 2020
Effective Date: December 29, 2020

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Authorization of Payments

First Distribution – November 10, 2020

Clerk's Office

Debra A Coo, Clerk
Authorization of Payments
November 10, 2020
First Distribution

Attachment(s):

1. November 2020 Payroll
2. General Fund Disbursements – (10/21/2020 thru 11/10/2020)
3. Fire Fund Disbursements – (10/21/2020 thru 11/10/2020)
4. Police Fund Disbursements- (10/21/2020 thru 11/10/2020)
5. General Agency Fund Disbursements – (10/21/2020 thru 11/10/2020)

November Gross Payroll	32,654.06
-----------------------------------	------------------

Disbursements	(10/21/2020 thru 11/10/2020)		Grand Total
General Fund	\$49,101.06	\$	\$49,101.06
Fire Fund	\$68,551.63	\$	\$68,551.63
Police Fund	\$88.44	\$	\$88.44
Agency Fund	\$9,719.00	\$	\$9,719.00
MLWSA Debt	\$0	\$	\$0
Total	\$127,460.13	\$	\$127,460.13

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Dexter Township Board

Supervisor's Report

17 November 2020

COVID-19, State and County Health Department Orders, Township Actions

In accordance with the guidelines and orders of the Washtenaw County Health Department and the Michigan Department of Health and Human Services, the Executive Team has elected to keep the Township office closed to the public until further notice. However, staff will continue to be available Monday through Friday during normal business hours and they will handle necessary public interaction by appointment and with appropriate safety precautions.

Transition – Supervisor's Office

On Wednesday, November 18, 2020 I plan to meet with Dexter Township Supervisor-Elect, Diane Ratkovich, to discuss the transition and present a list of duties and tasks for the office.

Meetings attended and/or scheduled, but cancelled

10/22/2020 – Dexter Area Fire Department Administrative Board (Virtual)

10/26/2020 – Public Testing of Voting Equipment for the November Election

10/22/2020 – WAVE Board (Virtual)

10/28/2020 – Meeting with Township Attorney and Assessor regarding MTA hearing

10/28/2020 – Meeting with Township Attorney and Township Treasurer regarding Multi-Lakes Enterprise Fund.

11/07/2020 – Dexter Forum (Virtual)

11/10/2020 – Planning Commission (Virtual)

Respectfully submitted,

Harley B. Rider, Supervisor

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Dexter Township

DEBRA A. CEO, CLERK

REPORT FOR THE MONTH OF NOVEMBER 2020

BUDGET:

- Target: **66.72**
- General Fund to date Revenue **44.20** Expenditures: **43.86**
- Fire Fund to date Revenue: **3.41** Expenditures: **65.69**
- Police Fund to date Revenue: **3.37** Expenditures: **56.93**

Budget printout available on request.

QUALIFIED VOTER FILE:

The Clerk's office processed 193 voter registration during the September 2020; 75 new applications and 45 cancellations.

MEETINGS AND TRAINING ATTENDED/TO BE ATTENDED:

10/23/2020: Washtenaw County team meeting on elections

10/26/2020: Public Accuracy Testing

10/28/2020: Election Commission Meeting

11/09/2020: Meeting with Auditor

INFORMATION:

There are 5,812 registered voters in Dexter Township. Dexter Township had an 82% voter turnout for the November 3, 2020 election, with 3466 absentee ballots and 1,306 residents voting in person.

Respectfully Submitted,

Debra A. Ceo, Clerk

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Dexter Township Board

Treasurer's Report

For the Month of October 31, 2020

Attachments

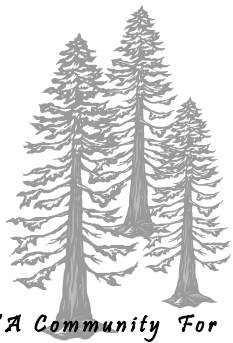
1. Fund Report Summary

<u>Tax Bills</u>	<u>Sent Out</u>	<u>Received Back</u>	<u>Outstanding As of 10/31/20</u>	<u>% of Bills Paid</u>
Summer	3750	3552	198	94.7%
<u>Total Dollars</u>				
Summer	\$4,498,968.50	\$4,355,639.99	\$143,328.51	96.8%

Respectfully submitted,
Libby Brushaber, Treasurer

DEXTER TOWNSHIP
FUND REPORT AS OF OCTOBER 31, 2020

			Current Month	To Date
General Fund (101)				
	Beg. Balance	3,456,189.46		
	Receipts		141,488.08	
	Disbursements			75,980.12
	Ending Balance			<u>3,521,697.42</u>
Fire Fund (206)				
	Beg. Balance	858,757.17		
	Receipts		105.00	
	Disbursements			68,523.81
	Ending Balance			<u>790,338.36</u>
Police Fund (207)				
	Beg. Balance	744,544.99		
	Receipts		159.65	
	Disbursements			44,603.50
	Ending Balance			<u>700,101.14</u>
Multi-Lakes Sewer Enterprise Fund (569)				
	Beg. Balance	538,659.81		
	Receipts		2.08	
	Transfer Out to Debt Service Fund			
	Disbursements			
	Ending Balance			<u>538,661.89</u>
General Agency Fund (701)				
	Beg. Balance	108,307.21		
	Receipts		3,320.00	
	Disbursements			17,887.64
	Ending Balance			<u>93,739.57</u>
Current Tax Collection (703)				
	Beg. Balance	120,506.29		
	Receipts		42,788.85	
	Disbursements			142,172.83
	Ending balance			<u>21,122.31</u>
Grand Total of All Funds				<u>5,665,660.69</u>
General Agency Checking Account				<u>93,739.57</u>
Municipal Investment Funds				1,664,308.62
Certificates of Deposit & Other Investments				<u>3,907,612.50</u>
Grand Total of All Funds				<u><u>5,665,660.69</u></u>



DEXTER TOWNSHIP

PLANNING & ZONING

6880 DEXTER-PINCKNEY ROAD
DEXTER, MI 48130

TELEPHONE: 734-426-3767
DPZ@DEXTERTOWNSHIP.ORG
WWW.DEXTERTOWNSHIP.ORG

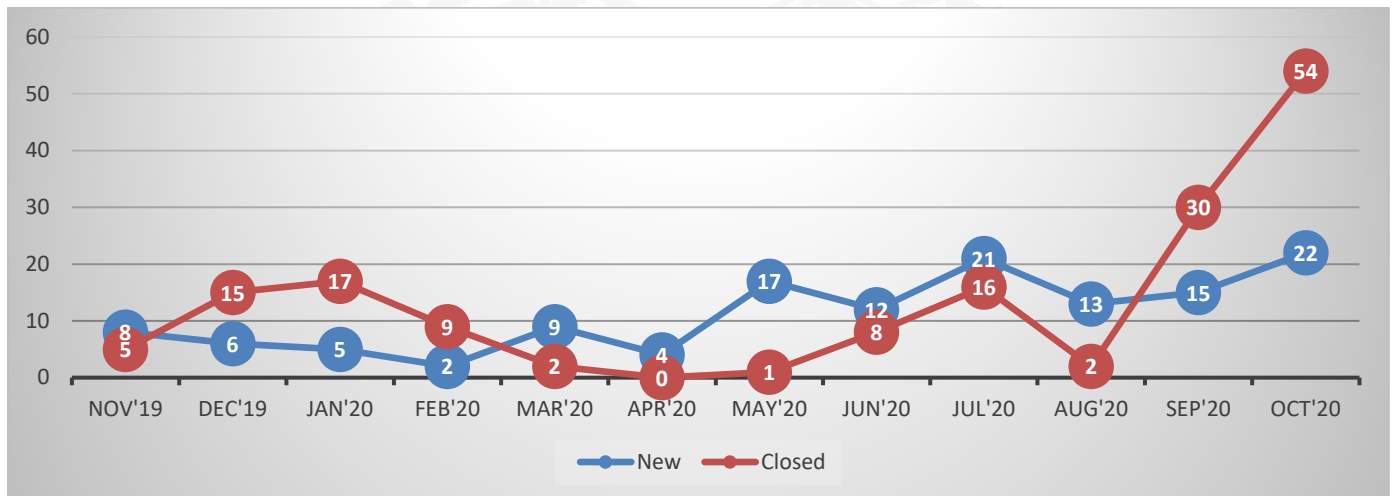
Planning & Zoning Report for October Activities - 2020

ZONING PERMITS

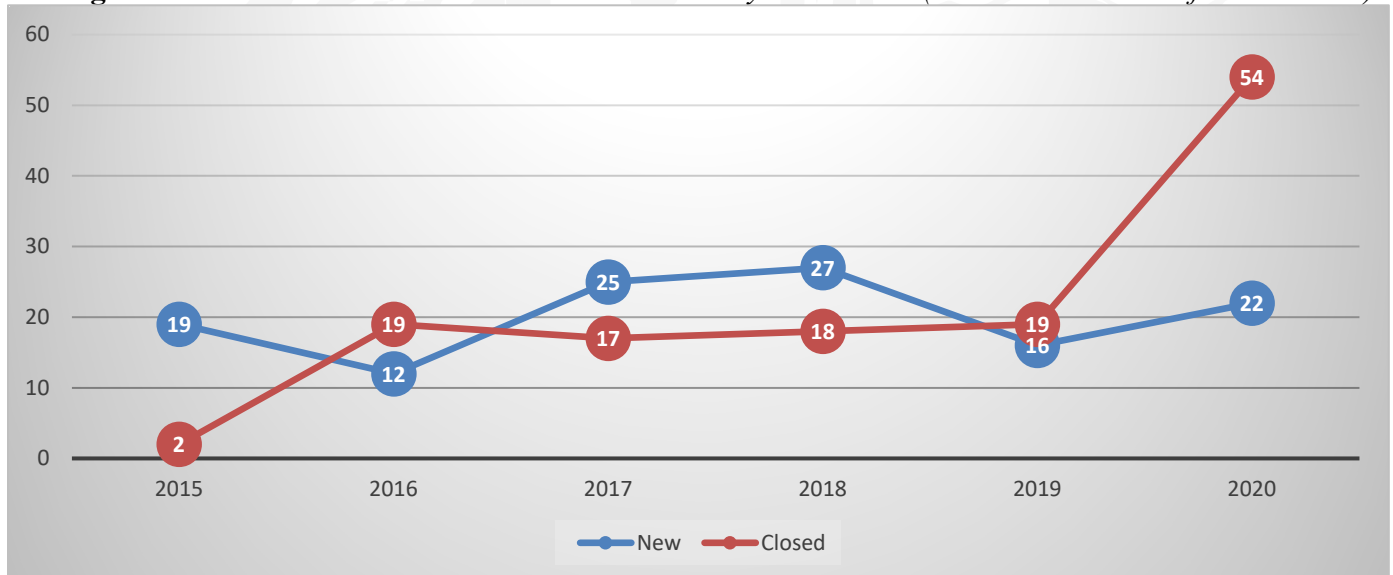
There were 22 new zoning permits issued this month (*October*)

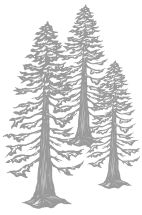
There were 54 zoning permits closed this month (*October*)

Zoning Permits Issued & Closed- 12-month period.

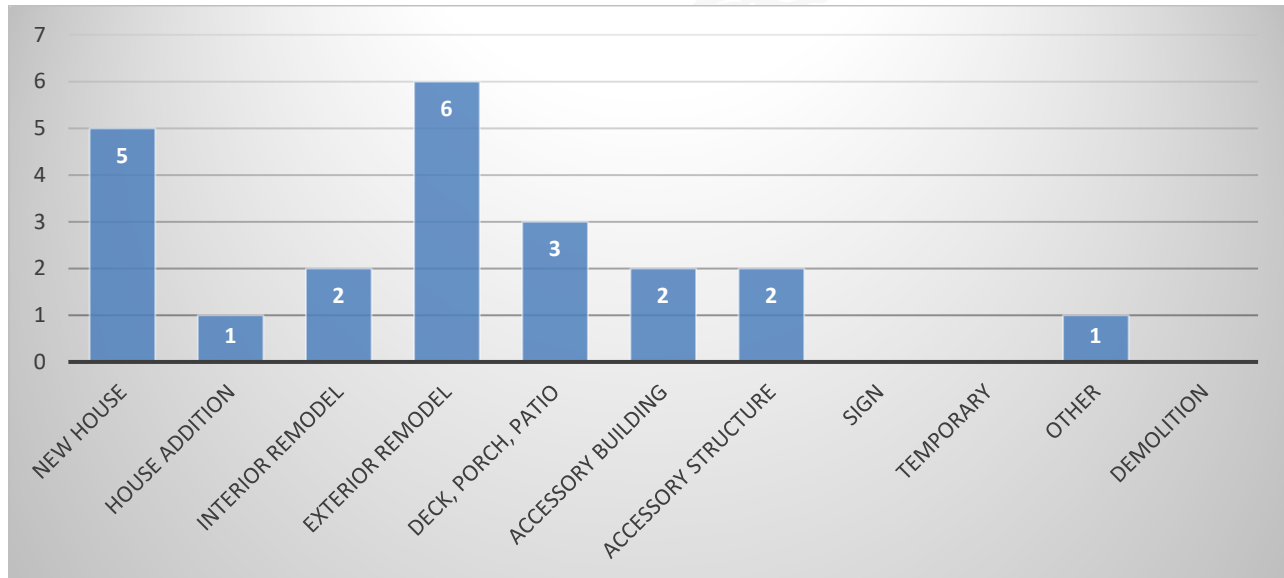


Zoning Permits Issued & Closed- Year-to-Year by Month. (*All numbers are for October.*)





Types of Zoning Permits Issued- *(All zoning permits are for October.)*

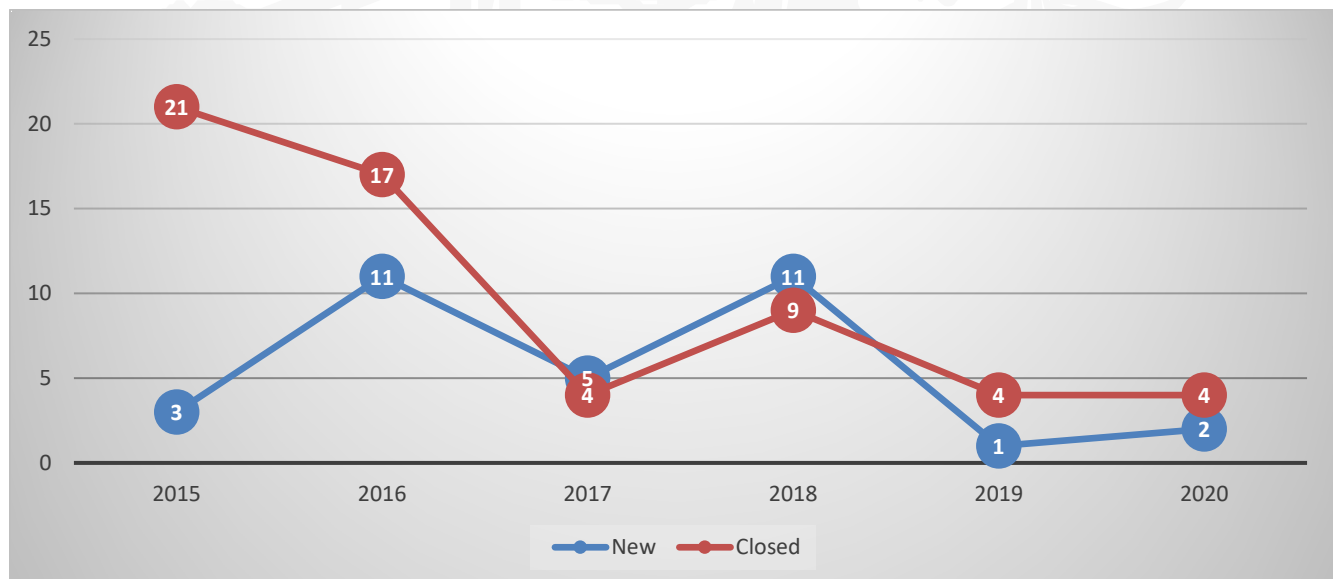


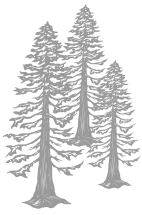
CODE ENFORCEMENT

There was 2 new complaint/violation this month (October)

There were 4 complaints/violations closed this month (October)

The number of new ordinance complaints/violations does not include the number of courtesy letters or letters of inquiry sent by the Ordinance Officer.





There was **2 Blight Violations** actively being rectified by violators. (October)

There were **0 municipal civil infraction** issued and **1 court appearance** (*October*).

List of new Complaints/Violations- (*All new complaints/violations, October.*)

Violation Number	Address	Parcel #	Description	Status
Zoning Violations				
20-ZV-425	8761 Grove	04-01-385-011	Fence built over 3' tall.	Active
20-ZV-426	13816 Rustic Dr	04-18-432-011	Storage of RV	Active

DIRECTOR OF PLANNING NOTES

PLANNING COMMISSION

October Meeting: October Meeting

The Planning Commission held no meetings in October.

October 13, Work Session- No meeting

Petition	Project	Request/Description	Result

October 27, Regular Meeting- No Meeting

Petition	Project	Request/Description	Result

ZONING BOARD OF APPEALS

October 1st ZBA Meeting:

Petition	Project	Request	Result
20-ZBA-884	Pole Barn	Three dimensional variances requested.	Postponed to Feb. 2021
20-ZBA-887	Side Setback retaining wall	Two dimensional variances requested.	Approved
20-ZBA-888	New house	One dimensional variance requested.	Approved



PLANNING COMMISSION
6880 DEXTER-PINCKNEY ROAD
DEXTER, MI 48130
TELEPHONE: 734-426-3767
FAX: 734-426-3833
WWW.DEXTERTOWNSHIP.ORG

DATE: **November 10, 2020**
TO: Dexter Township Board of Trustees
RE: **Planning Commission Report**

Action Items:

1. Public Hearing: (20-PC-204) Rezone 5500 Dexter Pickney Rd. (D-04-25-200-009) & 5454 Dexter-Pickney Rd. (D-04-25-200-006) from Public Recreation (PR) to Rural Residential (RR)

Director of Planning & Zoning Mr. David Rohr, gave the PC an overview of this rezone request:

The proposed zoning map amendment would not adversely affect environmental conditions or the value of the surrounding property.

The proposed zoning map amendment would not deviate from the Future Land Use Map of the Dexter Township Master Plan (2011).

This petition was initiated by staff in 2017 but not completed. This change will correct the Map & allow us to move forward.

The PC received no public comment on this request.

The PC moved unanimously to approve 20-PC-204, a Resolution for a Zoning Map Amendment from Public Recreation (PR) to Rural Residential (RR) Brennan & Bonasso.

This is a resolution to grant approval of a FAVORABLE RECOMMENDATION of an application initiated by Dexter Township for property owned located at 5500 Dexter-Pinckney Rd. (D-04-25-200-009) & 5454 Dexter-Pinckney Rd. (D-04-25-200-006) Section 25 of Dexter Township.

Respectfully Submitted,
Bill Gajewski, Township Board Representative

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WASHTENAW AREA VALUE EXPRESS

REPORT FOR THE MONTH OF NOVEMBER, 2020

The W.A.V.E. Board met on Tuesday, October 27th via Zoom.

The Minutes of the WAVE September 27, 2020, meeting are attached.

I have also attached the Director's Report that was distributed for the October meeting and the "Ridership Summary" with number through September, 2020.

The October meeting was the first for new Director Julia Roberts. It was also the first meeting of the new WAVE fiscal year. Treasurer Michael Williams reported that the State is behind in providing the contracted pass-through funding, but that it is expected to be received in the near future and credited back to the correct fiscal year. Once received, that will provide a balanced budget close-out with a small surplus.

The next meeting is scheduled for 8:00 AM on Tuesday, November 24, 2020. That meeting is also expected to be a virtual meeting.

Respectfully Submitted,

Harley B. Rider, Supervisor
Township Representative to WAVE

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Western-Washtenaw Area Value Express Board of Directors Meeting

Date: Tuesday, October 27, 2020
Time: 8:00 am
Location: Zoom Meeting

AGENDA


I. Call to Order & Introductions at 8:00 a.m.


II. Approval of the Agenda

III. Approval of August 2020 Minutes


IV. Financial Reports
 Michael Williams

Acceptance of September 2020 Financial Reports

V. Executive Director's Report
 Julia Roberts

VI. President's Report
 James Carson

VII. Old Business - None

VIII. New Business
 Julia Roberts

Consideration Item:

- a) Approval of WAVE Signature Resolution for MDOT Master Agreement and Project Authorization
- b) Approval of the Chelsea Senior Center ROAM contract extension through November 2020

Discussion & Consideration Items:

- a) Community Ride dedication to Ann Feeney
- b) Business Office dedication to Michaelene Pawlak
- c) Administrative Assistant debit card and Quickbooks authorization
- d) Policy on politics in the workplace
- e) Non-profit closed session meeting minutes
- f) Board of Directors voting with WAVE Executive Director
- g) Board of Directors retreat

IX. Nominations Committee

X. Adjournment

Next Meeting: November 27, 2020

Western-Washtenaw Area Value Express (WAVE)

Annual Board of Directors Meeting

8 a.m. Tuesday, September 22, 2020

Teleconference

Minutes

Present: President/Member at Large Jim Carson, Treasurer at Large Michael Williams, Secretary/Member at Large Bill Holmberg, Executive Director Michaelene Pawlak, Executive Director Julia Roberts, Chelsea Representative Peter Feeney, City of Dexter Representative Paul Cousins, Dexter Township Representative Harley Rider, Lima Township Representative Arlene Bareis, Webster Township Representative Barbara Calleja

Absent: Rotary Representative Tammy Mason, St. Joseph Mercy Chelsea Hospital Representative Russ Billau

- I. President Carson called the meeting to order at 8:01 a.m. and introduced the new Executive Director.

- II. Approval of the agenda

Motion by Bareis, second by Holmberg to approve this month's meeting agenda. All Ayes. Motion carried.

- III. Approval of the August 2020 Minutes

Motion by Cousins, second by Calleja to approve the August 2020 Minutes with clarification at the October 2020 Meeting on requirements for non-profits of closed session meeting minutes separation from general minutes. All Ayes. Motion carried.

- IV. Financial Reports

Acceptance of August 2020 Financial Reports

Motion by Rider, second by Holmberg to accept August 2020 Financial Reports. All Ayes. Motion carried.

Discussion & Consideration Items

- a. 15% COVID-19 Wage Premium Continuation & Disbursement Schedule
 - i. Discussion of CARES Act funding distribution related to state funding pass-through
 - ii. Discussion of COVID-19 Wage Premium related to hours worked and PTO

Motion by Williams, second by Calleja to continue COVID-19 wage premium if pass-through funding remains available. Roll-call requested. Ayes by Carson, Holmberg, Williams, Calleja, Feeney, Cousins, and Pawlak. Nays by Rider and Bareis. Motion carried 7-2.

- b. FY 2021 Budget

Motion by Holmberg, second by Cousins to approve the FY2021 annual budget. Roll call requested. Ayes by Carson, Holmberg, Williams, Calleja, Feeney, Cousins, Bareis, and Pawlak. Nay by Rider. Motion carried 8-1.

V. Executive Director's Report

- a. Bus incident this month where a vehicle pulled out in front of a WAVE driver who handled the situation very well. Paid by insurance with deductible waived.
- b. Ridership is increasing and has doubled each month since COVID-19 began.
- c. Fond farewell upon retirement and very pleased to welcome the new Executive Director.

VI. President's Report

- a. Farewell to Michaelene Pawlak as Executive Director.
- b. Thank you to the Board search committee for the new Executive Director.
- c. Introduction of proposed agenda items for October 2020 Meeting.

VII. Old Business - None

VIII. New Business

- a. Approval of RTAP Contract for FY2021-2023

Motion by Rider, second by Williams to approve the FY2021-2023 RTAP Contract. All Ayes. Motion carried.

- b. Approval of FY2021 5311 AAATA Agreement that includes Scio Township Millage Support

Motion by Rider, second by Bareis to approve the FY2021 5311 AAATA Agreement including Scio Township Millage Support. All Ayes. Motion carried.

- c. Approval of the Certified Resolution Concerning Board Acceptance of WAVE's Title VI Program Policy

Motion by Rider, second by Pawlak to approve the WAVE Title VI Program Policy Certified Resolution of Board Acceptance. All Ayes. Motion carried.

IX. Nominations Committee

- a. Instilling & Registering Names of FY 2021 Board Officers & Other Directors.
 - i. Resignations from Russ Bilau and Michaelene Pawlak for retirement.
 - ii. Other open positions for Vice President and Sylvan Township representatives.
 - iii. Continuing on with Jim Carson, Bill Holmberg, Barbara Calleja, Michael Williams, Paul Cousins, Harley Rider, Peter Feeney, Arlene Bareis, and Tammy Mason in the same roles.

Motion by Bareis, second by Calleja to support FY2021 WAVE Board membership as listed in the above nominations. All other names on the signature card are directed to be removed (Ann Feeney). All ayes. Motion carried.

- b. Board Approval of Changes on Chelsea State Bank Signature Cards as Related to Executive Committee Changes.

Motion by Feeney, second by Pawlak to allow and approve the Chelsea State Bank Signature Card executive committee changes. All Ayes. Motion carried.

- c. Board Approval to Initiate Updating the Name on the Chelsea State Bank Debit Card Due to Changing Executive Staff on 10/1/2020.

Motion by Cousins, second by Rider to approve initiating update on the Chelsea State Bank Debit Card Name due to Changing Executive Staff on October 1, 2020. All Ayes. Motion carried.

- X. President Carson adjourned at 9:02 a.m.

Respectively Submitted,

Bill Holmberg, Secretary

October 2020
Executive Director's Report

An Era End and New Beginning... We celebrated Michaelene Pawlak and her two-decade tenure culminating in a well-deserved retirement, while ushering in the start to a fresh fiscal year on October 1st. She passed the torch of WAVE's multiple services and community responsibilities over alongside an in-depth set of prepared documentation. Her staying on as a resource this month with weekly calls has proven quite helpful. Better understanding background context related to future endeavors like the ROAM bus service moving forward is especially appreciated leading into FY2021.

Fleet Repair and Replacement... We received the medium duty, bus #25, back from the body shop in the past week after its September incident. Now having this back in service for the Community Connector West route, our adept operator Arnita Baskins, is happy to have her newer vehicle on the road again after mitigating a dangerous driving situation with expertly demonstrated reflexes. WAVE also passed-through payment for ramped minivan #30 from MDOT to us to Hoekstra. We are currently awaiting a vehicle title in the mail coming soon.

More Ridership... Another close to 50% added riders returned on board with WAVE in September, with twice as many people safely riding our Lifeline and Weekday Community Connector East! Although ridership is down for the year overall by a little over 50% due to COVID-19, looking year-to-year between FY 2019 and FY 2020, we are transporting about 40% fewer passengers. This is relatively higher ridership next to the national average decline. Stockbridge-Manchester service is slowly and surely growing with triple the number of people taking trips up to 20 rides in September from 5 in August. Roughly one quarter of riders are in Manchester and the rest are in Stockbridge. St. Joseph Mercy Chelsea recently released a YouTube video on the service, which you can view at <https://youtu.be/zZlbVvgotd8>.

Leading in Transit... Eno Center for Transportation accepted my application to join this year's Fall cohort in a virtual transit leadership program, one of two highly competitive national opportunities for the industry. Zooming in to participate a couple of weeks ago allowed me to exchange ideas with transit leaders across the country and bring back lessons learned such as Insight Strategies Engagement Style Inventory. I introduced our team to the concept a few days ago to increase group understanding of preferred communication modes among logical, relationship-based, actionable, powerful, detail-oriented, and visionary kinds of values.

Darlene Downard, our Administrative Assistant also attended a webinar training on 'Human Resources for Anyone with Newly Assigned HR Responsibilities'. As a result, we were able to discover that several additional drivers of ours required up-to-date W-4 forms. There is also a recommended HR Help Desk suite of tools available for subscription if needed. Darlene is helping to modernize WAVE as well, including scans of non-HR files and recycling non-essential papers to clear out space as we develop an updated IT document storage practice.

Both the leadership and training programs were reimbursable expenses thanks to the Rural Transit Assistance Program (RTAP) courtesy of the Michigan Public Transit Association (MPTA) utilizing remaining FY 2020 grant funds available as approved in WAVE's annual budget.

WAVE Cares... Employees are grateful for the Board's approval in allocating CARES Act funding toward a continued COVID-19 wage premium together with a cost of living adjustment. News of the decision received highly positive and appreciative responses from staff. Thankfully, WAVE personnel are staying safe. Due to recent spikes in Coronavirus locally and necessary requirements of customers to wear a mask properly while riding, we issued encouraging signs on our buses. They illustrate friendly reminders for how to do so correctly using fun pictures to help the message stick mentally and maintain adherence. Attached is a version your reference.

On the Horizon... WAVE is making a few initial alterations kicking-off with updating our driver's statistic charts for fixed routes to minimize the risk of human errors and easily gather destination information for measuring demand on each trip end. We are also coordinating with Manchester Senior Citizens Council to facilitate transfers between our two services. Our team is looking into extra flex stops in Stockbridge, Manchester, and ideally adding 15 dual-sided signs along the Jackson corridor to serve the previous AAATA posts between Zeeb and Wagner. Conversations have begun to explore transferred operation of an express shuttle between Chelsea and Ann Arbor during COVID-19 and beyond, since temporary changes curtailed TheRide's service as of late August 2020.

We may have opportunities as well to receive some grant funding for a couple of different pilot projects. As a heads up on preliminary planning, one might be for an automated wheelchair securement system. The second could involve real-time ride pick-up tracking for the public to see, which will help with on-time performance metrics too. This prospect offers the possibility of mobile payment, social media or virtual connections to activities for people with disabilities, older adults, and all riders, plus on-demand ride-hailing in the evenings and on weekends.

The partnership potential comes from collaboration with the Michigan Department of Transportation's (MDOT) Office of Passenger Transportation, the Michigan Economic Development Corporation's Office of Future Mobility and Electrification, My Universal Vision for Everyone (MUVE), and conceivably other area non-profits, if sanctioned with your collective Board endorsement. Specifics are anticipated in November.

Sincerely,
Julia Roberts, MURP
Executive Director

WAVE Ridership - FY 19 - FY 20 Comparison

Chelsea City Door-to-Door			
	FY 19	FY 20	% Change
Oct	599	568	
Nov	557	415	
Dec	455	412	
Jan	497	487	
Feb	526	474	
Mar	556	242	
Apr	570	38	
May	579	40	
Jun	444	39	
Jul	515	190	-43%
Aug	504	256	43%
Sept	424	366	
Total	6226	3527	-43%
Door-to-door, reserved ride program serving the Chelsea area.			

Community Connector West - Mon-Friday			
	FY 19	FY 20	% Change
Oct	928	763	
Nov	775	589	
Dec	707	641	
Jan	752	767	
Feb	718	677	
Mar	809	299	
Apr	813	0	
May	750	0	
Jun	811	0	
Jul	910	121	-39%
Aug	806	243	19%
Sept	760	290	
Total	9539	4390	-54%
Fixed route service that links Chelsea with Dexter and Ann Arbor.			

Community Connector West - Weekends			
	FY 19	FY 20	% Change
Oct	173	199	
Nov	177	160	
Dec	186	121	
Jan	173	106	
Feb	165	143	
Mar	211	60	
Apr	131	0	
May	163	0	
Jun	240	0	
Jul	170	15	-43%
Aug	238	60	48%
Sept	192	89	
Total	2219	953	-57%
Fixed route service that links Chelsea with Dexter and Ann Arbor			

Community Enrichment			
	FY 19	FY 20	% Change
Oct	30	26	
Nov	45	34	
Dec	12	28	
Jan	22	15	
Feb	21	13	
Mar	38	15	-22%
Apr	30	0	
May	48	0	
Jun	8	0	
Jul	0	0	
Aug	0	0	0%
Sept	28	0	
Total	282	131	-54%
Communal D2D group program serving WISD. Open to the public.			

Community Connector East - Mon-Friday			
	FY 19	FY 20	% Change
Oct	715	330	
Nov	667	294	
Dec	519	287	
Jan	543	372	
Feb	505	293	
Mar	531	160	
Apr	480	0	
May	452	0	
Jun	377	0	
Jul	457	81	-50%
Aug	424	176	105%
Sept	360	360	
Total	6030	2353	-61%
Monday-Friday Service (CCE) on the Jackson Road Corridor to beginning 8/27/17.			

Community Connector East - Weekends			
	FY 19	FY 20	% Change
Oct	122	128	
Nov	95	98	
Dec	147	110	
Jan	136	71	
Feb	98	106	
Mar	151	47	
Apr	96	0	
May	104	0	
Jun	127	0	
Jul	109	10	-37%
Aug	126	45	69%
Sept	108	76	
Total	1419	691	-51%
Saturday and Sunday Service (CCEW) along the Jackson Road Corridor			

* For '% Change ': the 1st figure is of only months operated, excluding April through June for 'All Programs' in FY 20; the 2nd percentage is from September FY 20 to October FY 20; the 3rd number is comparing FY 19 and FY 20.

WAVE Ridership - FY 19 - FY 20 Comparison

Dexter City Door-to-Door			
	FY 19	FY 20	*% Change
Oct	503	308	
Nov	378	248	
Dec	266	179	
Jan	238	279	
Feb	270	247	
Mar	378	135	
Apr	430	0	
May	371	0	
Jun	196	0	
Jul	245	35	-45%
Aug	149	33	36%
Sept	307	45	
Total	3731	1509	-60%
Door-to-door, reserved ride program serving the Dexter area.			

Chelsea Community Ride (M-S)			
	Fy 19	FY 20	*% Change
Oct	532	513	
Nov	466	440	
Dec	437	374	
Jan	361	399	
Feb	431	409	
Mar	510	209	
Apr	486	0	
May	486	0	
Jun	397	76	
Jul	339	119	-32%
Aug	336	139	13%
Sept	388	157	
Total	5169	2835	-45%
Chelsea's free shuttle service operating Monday-Saturday			

Chelsea Community Ride - Sundays			
	FY 19	FY 20	*% Change
Oct	134	128	
Nov	126	135	
Dec	140	165	
Jan	119	145	
Feb	154	147	
Mar	192	70	
Apr	137	0	
May	122	0	
Jun	120	0	
Jul	85	0	-28%
Aug	110	8	0%
Sept	146	8	
Total	1585	806	-49%
Chelsea's free shuttle service operating Sunday (church & shopping)			

Senior Life Enrichment			
	FY 19	FY 20	*% Change
Oct	269	232	
Nov	188	140	
Dec	258	190	
Jan	107	151	
Feb	205	107	
Mar	163	12	-30%
Apr	217	0	
May	268	0	
Jun	157	0	
Jul	212	0	
Aug	240	0	0%
Sept	252	0	
Total	2536	832	-67%
Communal door-to-door senior group trip program. Open to the public.			

Lifeline Van - Countywide Travel			
	FY 19	FY 20	*% Change
Oct	338	149	
Nov	339	135	
Dec	317	126	
Jan	361	129	
Feb	302	108	
Mar	303	53	
Apr	233	0	
May	109	0	
Jun	102	0	
Jul	95	37	-62%
Aug	79	31	116%
Sept	86	67	
Total	2664	835	-69%
Door-to-door service. Long distance from service area to all Washtenaw Cty locations.			

All Programs			
	FY 19	FY 20	*% Change
Oct	4343	3344	
Nov	3813	2688	
Dec	3444	2633	
Jan	3309	2921	
Feb	3395	2724	
Mar	3842	1302	
Apr	3623	38	
May	3452	40	
Jun	2979	115	
Jul	3137	608	-40%
Aug	3012	991	47%
Sept	3051	1458	
Total	41400	18862	-54%
The sum of all program ridership.			

* For '% Change ': the 1st figure is of only months operated, excluding April through June for 'All Programs' in FY 20; the 2nd percentage is from September FY 20 to October FY 20; the 3rd number is comparing FY 19 and FY 20.