



DEXTER TOWNSHIP

6880 DEXTER-PINCKNEY ROAD

DEXTER, MI 48130

TELEPHONE: 734-426-3767

FAX: 734-426-3833

www.dextertownship.org

HARLEY B. RIDER
SUPERVISOR

DEBRA A. CEO
CLERK

LIBBY BRUSHABER
TREASURER

MICHAEL J. COMPTON
JAMES L. DROLETT

WILLIAM C. GAJEWSKI

MARK D. MESKO
TRUSTEES

Board of Trustees – Meeting Agenda

17 March 2020 - 7:00 PM

1. Call to Order
2. Pledge of Allegiance
3. Supervisor's Remarks / Conflict Of Interest Check
4. 1st Call for Public Comment *(Comment on items that are not on the agenda. The Board will entertain public comments on agenda items as they come up for discussion.)*
5. Approval of the Agenda
6. Approval of the Minutes
 - A. February 18, 2020 Regular Meeting (Page 1)
 - B. March 16, 2020 Special Meeting (To Be Distributed)
7. Consent Agenda - None
8. Reports (Oral presentation)
 - A. Broadband Research Committee – Trustee Compton
 - B. Western Washtenaw Recycle Authority – Trustee Compton
 - C. Presentation by Dexter Seniors
9. Unfinished Business - None
10. New Business
 - A. Lawn & Grounds Maintenance Contract (Page 5 and To Be Distributed)
 - B. Budget Amendments FY 2019/2020 (To Be Distributed)
 - C. General Appropriations Act (Budgets: General, Fire Services, Police Services, Multi-Lakes Enterprise Funds) (Page 11 – budget detail by separate distribution)
 - D. Funding Support Requests
 - i. Dexter Seniors (Page 17)
 - ii. Chelsea Seniors (Page 25)
 - iii. Western Washtenaw Area Value Express (W.A.V.E.) (Page 29)
 - E. Road Projects (To Be Distributed, subject to March 16, 2020 Special Meeting)
 - F. Wages and Salaries Resolution (Page 35)
 - G. Elected Officials Compensation Resolutions
 - i. Supervisor (Page 39)
 - ii. Clerk (Page 41)
 - iii. Treasurer (Page 43)
 - iv. Trustees (Page 45)
 - H. Meeting Dates Resolution (Page 47)
 - I. Assessing Contract (Page 51)
 - J. Request for Inclusion in Multi-Lakes Sewer District (Page 61)

11. Authorization of Payments / Transfer of Funds

- A. General, Fire, Police, Multi-Lakes Enterprise & Agency Fund Payments – Clerk Debra Ceo (Attachment **page 65**. Second run to be distributed at Board meeting.)
- B. Transfer of Funds

12. 2nd Call for Public Comment**13. Other Issues, Comments and Concerns of Board Members & Staff****14. Future Agenda Items**

- A. Road Projects
- B. Zoning Ordinance
- C. Ordinance #37 (PDR) Amendments
- D. Single Hauler Trash Ordinance

15. Adjournment

The next regularly scheduled monthly meeting of the Dexter Township Board is
Tuesday, April 21, 2020 at 7:00 PM

*Items in **Bold** are attached. Items not in bold were not received in time to be included in the packet.*

Attachments – Township: *NOTE: Listed items are attached to the packets for Board members, and posted on the Township website. Others can obtain copies of the reports by making a request to Township staff.*

- 1) **Supervisor's Report (Page 67)**
- 2) **Clerk's Report (69)**
- 3) **Treasurer's Report (71)**
- 4) Trustees' Report (No report)
- 5) Assessor's Report (No report)
- 6) **Director of Zoning & Planning Report / Zoning Board of Appeals Report (Page 75)**
- 7) Planning Commission Report (No meetings, no report)
- 8) Capital Improvement Plan Committee Report (No meeting, no report)
- 9) Personnel Policy Committee Report (No meeting, no report)

Attachments – Other: *NOTE: Listed items are attached to the packets for Board members, and posted on the Township website. Others can obtain copies of the reports by making a request to Township staff, or to originating entity.*

- 1) Chelsea Area Construction Agency Report (No report)
- 2) Chelsea Area Fire Authority Report (No report)
- 3) Chelsea Area Planning/Dexter Area Regional Team Report (No report)
- 4) Chelsea District Library Report (No report)
- 5) Dexter Area Fire Department Report (No report – Next meeting 3/19/20)
- 6) Dexter District Library Report (No report)
- 7) Huron River Watershed Council Report (No report)
- 8) **Multi-Lakes Sewer Authority Report (Page 79)**
- 9) Portage-Base Sewer Authority Report (No report)
- 10) Washtenaw Area Transportation Study (WATS) Report (No report)
- 11) Washtenaw Area Value Express (WAVE) Report (No report)
- 12) Washtenaw Broadband Initiative Report (No report)
- 13) Washtenaw County Road Commission Report (No report)
- 14) **Washtenaw County Sheriff Report (Page 89)**
- 15) Western Washtenaw Recycling Authority Report (No report)

The Dexter Township Board will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting upon seven days' notice to the Dexter Township Board.

Individuals with disabilities requiring auxiliary aids or services should contact the Dexter Township Board by writing or calling the Office Manager at the address and phone number printed at the top of this agenda.

Harley B. Rider
Supervisor
Debra A. Ceo
Clerk
Libby Brushaber
Treasurer
Michael Compton,
James Drolett,
William Gajewski,
Mark Mesko,
Trustees

DEXTER TOWNSHIP

6880 DEXTER-PINCKNEY RD.
DEXTER, MI 48130
(734) 426-3767



www.dextertownship.org

REGULAR MEETING OF THE DEXTER TOWNSHIP BOARD TUESDAY, FEBRUARY 18, 2020 7:00 PM

Location: Dexter Township Hall, 6880 Dexter-Pinckney Rd., Dexter, MI

NOTE: THESE ARE DRAFT MINUTES AND ARE SUBJECT TO REVIEW, CORRECTION AND APPROVAL BY THE TOWNSHIP BOARD AT THE MARCH 17, 2020 REGULAR MEETING

Meeting called to order by Supervisor Rider at 7:00 PM, followed by the Pledge of Allegiance to the American Flag.

ROLL CALL: Present – Supervisor Rider, Clerk Ceo, Treasurer Brushaber, Trustees Compton, Drolett, and Mesko. Absent: Trustee Gajewski, with notice. Also, present: David Rohr, Director of Zoning and Planning.

SUPERVISOR'S REMARK: Lighting in the office area and meeting room will be replaced with LED lights beginning next week.

1ST CALL TO THE PUBLIC: No Comment.

APPROVAL of the AGENDA: Motion by Brushaber to approve the agenda. Motion seconded by Compton. **Motion carried (6-0).**

APPROVAL of the MINUTES: Motion by Drolett to approve the minutes from the January 21, 2020 Regular Board meeting and the February 4, 2020 Special Board meeting with spelling correction. Motion seconded by Mesko. **Motion carried (6-0).**

CONSENT AGENDA: None

COMMITTEE REPORTS:

Washtenaw Area Transportation Study (W.A.T.S.): Emily Lake, Assistant Transportation Planner for W.A.T.S., presented the Chelsea Area Planning Team/Dexter Area Planning Team Regional Transportation Forum Summary.

Broadband Research Committee: Trustee Compton advised Washtenaw County Broadband Committee has mailed a survey to all residents of Dexter Township reference understanding the availability of broadband services within our community.

UNFINISHED BUSINESS:

- A. **Silver Lake Hour Resolution:** Motion by Drolett to approve Resolution 20-563, a resolution to ask the Michigan Department of Natural Resources to consider revising their rules for the hours for highspeed boating on Big Silver Lake to accommodate Daylight Savings Time, and to authorize the Township Supervisor to communicate the

WAC

Resolution to the appropriate person within the Michigan Department of Natural Resources. Motion seconded by Brushaber. **Motion carried (6-0).**

NEW BUSINESS:

- A. **Donation from Servants of the Word:** Motion by Drolett to accept the contribution from Servants of the Word totaling \$1,860.00 to be allocated as follows: \$320.00 for Township Operations, \$970.00 for Township Fire and \$570.00 for Township Police. Motion seconded by Mesko. **Motion carried (6-0).**
- B. **Sign for Four Mile Cemetery:** Motion by Drolett to authorize the Clerk to purchase a cemetery sign and poles for Four Mile Lake Cemetery not to exceed \$600.00. Motion seconded by Compton. **Motion carried (6-0).**
- C. **Fiscal Year 2020/2021 Budgets:** Discussed FY 2020/2021 draft budgets which included insurance, welcome signs when entering Dexter Township, salary increases, per diems, parking lot striping, elections and more. The draft budget will be available to the public on March 11, 2020 for review before the March 17, 2020 Budget Hearing.
- D. **Set Special Meeting to Review Draft Zoning Ordinance:** Motion by Drolett to set a Special Board of Trustee meeting on Thursday April 9, 2020 at 9 a.m. to review the Draft Zoning Ordinance. Motion seconded by Compton. **Motion carried (6-0).**

AUTHORIZATION of PAYMENTS/TRANSFER of FUNDS:

A. Motion by Brushaber to pay bills in the amount of \$147,966.21 from the General Fund, \$68,523.81 from the Fire Fund, \$42,117.50 from the Police Fund, \$492.50 from the Agency Fund and gross payroll in the amount of \$27,824.87. Motion seconded by Compton. **Motion carried (6-0).**

B. Transfer of Funds: None

2ND CALL TO THE PUBLIC: None

Other Issues, Comments and Concerns of Board Members & Staff:

Trustee Compton: Discussed Lafontaine's purchase of the property at North Territorial and Dexter Townhall Road.

Meeting adjourned at 8:40 p.m.

FUTURE AGENDA ITEMS:

- A. Budget Public Hearing
- B. Budget Amendments FY 2019/2020
- C. FY 2020/2021 Budgets
- D. FY 2020/2021 Meeting Dates
- E. Setting Compensation
- F. Road Projects (Special meeting with Road Commission 3/16/2020 @11:00 AM)
- G. Zoning Ordinance
- H. Ordinance #37 (PDR) Revisions

I. Single Hauler Trash Ordinance

Respectfully Submitted,



Debra A. Ceo, Clerk

Dexter Township

**NOTE: THESE ARE DRAFT MINUTES AND ARE SUBJECT TO REVIEW, CORRECTION AND
APPROVAL BY THE TOWNSHIP BOARD AT THE
MARCH 17, 2020 REGULAR MEETING**

I, THE UNDERSIGNED, DEBRA A. CEO, THE DULY QUALIFIED CLERK FOR THE TOWNSHIP OF DEXTER, WASHTENAW COUNTY, MICHIGAN, DO HEREBY CERTIFY THAT THE FORGOING IS A TRUE AND COMPLETE COPY OF CERTAIN PROCEEDINGS TAKEN BY THE DEXTER TOWNSHIP BOARD OF TRUSTEES AT A REGULAR BOARD MEETING HELD ON THE 18TH DAY OF FEBRUARY 2020 AND THAT THE FORGOING MINUTES HAVE BEEN APPROVED BY A MAJORITY VOTE OF THE BOARD AT A SCHEDULED MEETING HELD ON THE 17TH DAY OF MARCH 2020.

DEBRA A. CEO, CLERK, DEXTER TOWNSHIP

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DEXTER TOWNSHIP

AGENDA ITEM SUMMARY

MEETING OF: Township Board of Trustees 17 March 2020

Agenda Item Title:

Lawn and Grounds Maintenance Contract

Submitted by:

H. Rider

Explanation of Agenda Item:

Opening bids; reviewing bids; accepting one bid for lawn and grounds maintenance.

Fiscal or Resource Considerations: YES ☒ NO ☐

Does this agenda item require the expenditure of funds? YES ☒ NO ☐

If YES, are funds budgeted? YES ☒ NO ☐

Are staff or other resources required? YES ☒ NO ☐

Is a budget amendment required? YES ☒ NO ☒ (Depending on bid amount)

Attachments:

- Bid Cover Letter
- Contract Specifications

Staff Comments:

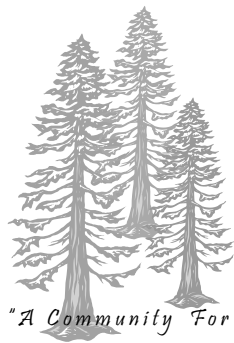
Bids for lawn and grounds maintenance for 2020 are due to the Township office by 4:00 PM on Monday, March 16, 2020. Sealed bids will be opened during the meeting under New Business Item A.

Motion/Action/Recommendation:

Option 1: Motion to approve a contract for lawn and grounds maintenance with _____ for 2020 in the amount of \$_____, and to authorize the Township Supervisor to execute the contract on behalf of Dexter Township.

Option 2: Motion to (other)

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MICHAEL COMPTON
MARK MESKO
TRUSTEES

March 6, 2020

Request for Bid - Dexter Township Properties Lawn and Ground Maintenance

You are invited to submit a bid for our seasonal lawn and ground maintenance in accordance with the requirements set forth in the attached agreement

Sealed bids are requested. Please include an original hardcopy and seven (7) additional copies. Bids must be received at the Township Hall not later than Monday, March 16, 2020, at 4:00 p.m. Bids received after the deadline will not be considered.

Bids will be opened and reviewed by the Dexter Township Board at their regular meeting on Tuesday, March 17, 2020 at 7:00 p.m. It is anticipated that the Township Board will take action at the meeting to authorize a contract with the vendor whose proposal is deemed to best meet the overall lawn and ground maintenance needs of the Township.

Dexter Township reserves the right to approve an agreement with the contractor the Township Board deems to be the most responsive to the needs of the Township, whether or not that contractor is the lowest bid. Dexter Township also reserves the right to reject any and all bids.

Office Manager, Kimberly Jordan, will be the point of contact for all inquiries and correspondences. Kim's normal working hours are Monday, Tuesday and Wednesday between 8:30 a.m. and 4:30 p.m. Kim may be contacted by phone at (734) 426-3767 or email at kjordan@dextertownship.org. Questions may also be directed to the undersigned, if Kim is unavailable.

I thank you for your time, effort, and interest in our seasonal lawn and ground maintenance contract.

Sincerely,

Harley B. Rider
Dexter Township Supervisor
(734) 426-3767
supervisor@dextertownship.org

(Enclosure)

DEXTER TOWNSHIP

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Lawn & Ground Maintenance Agreement

Business Name:		
Business Address:		
Contact Name:		
Contact Info:	Cell: ()	E-mail:

Lawn & Ground Maintenance Services to be provided

To provide seven days per week service on an as needed basis for Dexter Township Hall, with an address at 6880 Dexter-Pinckney Road, Dexter, Michigan 48130, the acquired parcels of Hudson Mills Cemetery and Lima Center Cemetery and, the Dexter Fire Sub Station, with an address at 12154 North Territorial Road, Dexter, Michigan 48130 (Fire Sub-Station may be stand-alone bid); The residential unit owned by Dexter Township at 6900 Dexter-Pinckney Road; and vegetative control to several of the Dexter Township Outdoor Warning Sirens (OWS) (list and map available).

Township Hall Grounds, Dexter Fire Sub Station, Hudson Mills Cemetery and Lima Center Cemetery:

Contract period is April 1 through November 30. Annual contract agreement amount will be divided into eight (8) monthly payments. Contractor will need to invoice the Township ten (10) days prior to the third (3) Tuesday of each month. Invoices will need to be split and itemized between Dexter Township Hall, the cemeteries, and Dexter Fire Sub Station.

- Grass to be mowed routinely to maintain an average height of 2 ½" to 3"
- Edging of curbs, drives, and walks as needed.
- Clippings to be blown off drives, walkways and parking areas.
- Maintain landscaping, to include pruning, weeding and removal of leaves and dead limbs.
- Maintain vegetation around Headstones and Signage.
- Availability to provide additional services (with notice)

Total Annual Amount all-inclusive \$ _____

NOTE: Fire Sub-Station may be bid separately, so please provide bid with and without.

Total Annual Amount *WITHOUT* Fire Sub-Station \$ _____

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Residential Unit, 6900 Dexter-Pinckney Road:

Annual contract agreement will be invoiced separately per-cut for lawn maintenance

- Grass to be mowed routinely to maintain an average height of 2 ½" to 3"
- Edging of curbs, drives, and walks as needed.
- Clippings to be blown off drives, walkways and parking areas.
- Maintain landscaping, to include pruning, weeding and removal of leaves and dead limbs.
- Availability to provide additional services (with notice).

Total Amount Per Cut & Maintenance \$ _____

Dexter Outdoor Warning System Units:

The OWS vegetative control will be invoiced separately for spring and fall service.

- Control of vegetation around base of, and access to, eleven (11) OWS units in mid to late April and again around Labor Day.
- All activities conducted in compliance with the requirements of the Washtenaw County Road Commission under a Maintenance Permit with Dexter Township.
- Map of OWS units and description of individual needs available on request

Total Amount Per Service \$ _____

This agreement will be valid for one (1) year from date of acceptance by both parties and may be extended without bid, subject to adjustment if the price of regular gas and diesel fuel both increase or decrease by more than 15% measured on September 1st of each year, determined by an average of the three fuel stations in Dexter. This agreement may be terminated by either party with thirty (30) days prior written notice.

Contractors acknowledge and agree and are hereby notified that they will be required to repair/replace or pay for tangible property damage caused by their equipment or personnel in performance of the duties assigned in the service maintenance agreement.

Please acknowledge per initial _____

DEXTER TOWNSHIP

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The Contractor agrees to maintain and provide proof all required insurance and to immediately notify Township in the event any required insurance expires, lapses, is revoked, or otherwise is no longer in force.

Please acknowledge per initial _____

The following information is required, if applicable. Please indicate with a check that you are able to supply the information or why it is not applicable:

____ **Liability Insurance**
(Required Minimum \$1,000,000)
____ **Auto Insurance**
(Required State Minimum)

____ **Workman's Compensation**
(Sole proprietor)
____ **Workman's Compensation**
____ **W-9 Form**

Upon award of the lawn and ground maintenance services, this agreement will be signed by both parties.

In signing this agreement, I hereby acknowledge my acceptance of agreement, made and entered into with Dexter Township

CONTRACTOR:

DEXTER TOWNSHIP:

(Signature)

(Signature)

(Printed Name)

Harley B. Rider, Supervisor

DATE

DATE

Dexter Township Resolution # 20-xxx

A resolution to establish a General Appropriations Act for Dexter Township; to define the powers and duties of the Dexter Township officers and committees in relation to the administration of the various budgets; and to provide remedies for refusal or neglect to comply with the requirements of this resolution.

The Board of Trustees of Dexter Township resolves:

Section 1: Title

This resolution shall be known as the Dexter Township General Appropriations Act.

Section 2: Chief Administrative Officer

The Supervisor shall be the Chief Administrative Officer and shall perform the duties of the Chief Administrative Officer enumerated in this act.

Section 3: Fiscal Officer

The Clerk shall be the Fiscal Officer and shall perform the duties of the Fiscal Officer enumerated in this act.

Section 4: Executive Committee

The Supervisor, Clerk and Treasurer shall comprise the Executive Committee and shall perform the duties of the Executive Committee enumerated in this act.

Section 5: Public Hearing on the Budget

Pursuant to MCLA 141.412, notice of a public hearing on the proposed budget was published in a newspaper of general circulation on March 4, 2020, and a public hearing on the proposed budget was held on March 17, 2020.

Section 6: Millage Levy

The Dexter Township Board shall cause to be levied and collected the general property tax on all real and personal property within the Township upon the 2020 tax roll an estimated allocated millage of 0.7685 mill for Township operations; and voter authorized estimated millages of 2.3567 for fire protection services, 1.3822 for police protection services.

The estimated rates are based upon a preliminary 2020 Headlee rollback factor and preliminary 2020 taxable values and are the calculated maximum allowable rates, and recognize that the levies for Police and Fire services were renewed by the voters for 2018.

Section 7: Adoption of Budget by Department (Cost Center)

The Dexter Township Board of Trustees adopts the 2020-2021 fiscal year budgets for the various funds by Department as outlined in Appendix A. Township officials responsible for the expenditures authorized in the budgets may expend Township funds up to, but not to exceed, the total appropriation authorized for each cost center, and may make transfers among the various line items contained in the cost center appropriation. However, no transfers between cost centers may be made without prior board approval by budget amendment, except in accordance with Section 13 below.

Section 8: Payment of Bills

Pursuant to MCLA 41.75, all claims (bills) against the Township shall be approved by the Dexter Township Board prior to being paid, except as otherwise stated in this act. The Township Clerk and Treasurer may pay certain bills prior to approval by the Township Board to avoid late penalties, service charges and interest (primarily utilities) and payroll in accordance with the approved salaries and hourly rates adopted in this appropriations act. The Township Board shall receive a list of claims (bills) paid prior to approval for approval at the next Board meeting.

Section 9: Estimated Revenues and Expenditures

Estimated total revenues and expenditures for the various funds of Dexter Township are:

<u>Fund</u>	<u>Revenue</u>	<u>Expenditures</u>
General	\$1,131,313	\$1,046,839
Fire Protection	\$896,461	\$834,567
Police Protection	\$526,258	\$504,874
MLWSA Enterprise	\$2,000	\$0

Section 10: Appropriation not a Mandate to Spend

Appropriations will be deemed maximum authorizations to incur expenditures. The fiscal officer shall exercise supervision and control to ensure that expenditures are within appropriations, and shall not issue any Township order for expenditures that exceed appropriations.

Section 11: Approved Expenditures

Items specifically noted in the budget detail as approved by the Board do not require further approval by the Board prior to expenditure, providing such expenditure is within the approved amount and does not cause the cost center (department) budget to be exceeded, except as otherwise provided for in this resolution. Such expenditures shall only be approved by the department head responsible for the cost center, or the Township Executive Committee, and, if approved by the department head, shall be reported to the Township Executive Committee upon expenditure. The Executive Committee by unanimous vote shall have the authority to approve expenditures not specifically noted in the budget detail for items necessary to the orderly function of the Dexter Township office and for the various departments, provided individual expenditures don't exceed \$2,000.00 and further provided individual expenditures don't cause the cost center to which they are charged to exceed the budget approved by the Board, except as provided for in Section 13 below, or unless deviation from this procedure is approved in advance by the Board. (Examples include, but are not limited to: Information Technology repairs or replacement and non-emergency repairs to the facility.)

Section 12: Emergency Expenditures

The Township Executive Committee may approve, by unanimous vote, the expenditure of funds, whether or not specifically budgeted, for emergency repairs to Township facilities when failing to facilitate such emergency repairs would endanger the health or safety of personnel, or would likely result in additional expenses if such repairs were delayed. Any such encumbrance or expenditure shall be reported by the Executive Committee to the full Board within 72 hours of obligating the expense.

Section 13: Transfer Authority

The Executive Committee shall have the authority to make transfers between line items within a cost center as may be necessary. The Executive Committee shall have the authority to make transfers among the various cost centers without prior board approval, if the amount to be transferred does not exceed \$5,000.00 or 20% of the cost center (department) from which the transfer is to be made, whichever is less. The Executive Committee shall only make transfers between cost centers upon a unanimous decision of all members. The Board shall be notified at its next meeting of any such transfers made between cost centers, and reserves the right to modify, amend or nullify any such transfers made. Under no circumstances may the total general fund budget be changed without prior board approval. Said transfers shall be made through the Budget Amendment process in the General Ledger, but transfers between cost centers shall not be made in the General Ledger until after the meeting at which the Board members were notified.

Section 14: Periodic Fiscal Reports

The fiscal officer shall make available to the board at the end of each of the first three quarters, and at the end of each month occurring during the fourth quarter, a report of financial operations,

including, but not limited to:

1. A summary statement of the actual financial condition of the budgeted funds for the previous quarter of the current fiscal year.
2. A list of:
 - a. Actual receipts to date for the current fiscal year; the balance of estimated revenues to be collected in the then current fiscal year; and any revisions in revenue estimates resulting from collection experience to date.
 - b. For each cost center: the amount appropriated; the amount charged to each appropriation to-date for the current fiscal year; the unencumbered balance of appropriations; and any revisions in the estimate of expenditures.

Section 15: Limit on Obligations and Payments

No obligation shall be incurred against, and no payment shall be made from any appropriation account unless there is a sufficient unencumbered balance in the appropriation and sufficient funds are or will be available to meet the obligation.

Section 16: Budget Monitoring

Whenever it appears to the Chief Administrative Officer or the Township Board of Trustees that the actual and probable revenues in any fund will be less than the estimated revenues upon which appropriations from such fund were based, or when it appears that expenditures shall cause a Cost Center to exceed the approved amount, the Chief Administrative Officer shall present to the Township board recommendations to prevent expenditures from exceeding available revenues or appropriations for the current fiscal year. Such recommendations shall include proposals for reducing appropriations, increasing revenues, or both.

Section 17: Violations of This Act

Any obligation incurred or payment authorized in violation of this resolution shall be void and shall subject any responsible official(s) or employee(s) to disciplinary action as outlined in Public Act 621 of 1978) and the Dexter Township Employee Handbook.

Section 18: Board Adoption

Resolution offered by Board Member ?

Resolution supported by Board Member ?

Roll call vote:

Yeas: ?

Nays: ?

Abstain: 0

Absent: ?

Tally Y = ?; N = ?; Abstain = 0; Absent = ?

The Supervisor declared the resolution adopted.

CERTIFICATE

The undersigned, being the duly elected and acting Clerk of the Township of Dexter hereby certifies that the foregoing resolution was duly adopted at a regular meeting of the Dexter Township Board at which a quorum was present on the 17th day of March, 2020, and that the members voted thereon as hereinbefore set forth.

Debra A. Ceo, Clerk

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DRAFT Dexter Township Budgets - Fiscal Year 2020/2021

		2019-20	2019-20	2020-21	2020-21
DEPARTMENT	DESCRIPTION	ORIGINAL BUDGET	ACTIVITY THRU 03/05/20	REQUESTED BUDGET	REQUESTED % CHANGE
<u>Fund 101 - GENERAL FUND</u>					
<i>NOTE: Activity Thru 03/05/2020 - Not total for fiscal year</i>					
TOTAL ESTIMATED REVENUES		1,088,466	1,200,745	1,131,313	3.94
APPROPRIATIONS					
101	TRUSTEE	27,450	22,600	27,270	(0.66)
171	SUPERVISOR	38,360	33,428	38,242	(0.31)
209	ASSESSOR	71,980	55,549	78,800	9.47
215	CLERK	72,280	60,076	76,542	5.90
216	ELECTION	40,000	15,245	44,200	10.50
228	INFORMATION TECHNOLOGY	30,770	14,609	29,480	(4.19)
247	BOARD OF REVIEW	4,600	1,890	4,280	(6.96)
253	TREASURER	75,081	63,018	84,117	12.04
265	BUILDING & GROUNDS	91,856	82,434	63,510	(30.86)
266	6900 DEXTER-PINCKNEY	13,150	7,988	13,900	5.70
270	FIRE SUB-STATION PROPERTY	65,060	9,849	69,500	6.82
276	CEMETERY	2,600	1,281	6,300	142.31
294	GENERAL GOVERNMENT	203,685	319,459	241,696	18.66
400	PLANNING COMMISSION	72,005	34,404	64,847	(9.94)
412	ZONING BOARD OF APPEALS	40,575	18,260	24,330	(40.04)
413	ORDINANCE ADMIN	111,280	74,849	98,285	(11.68)
426	EMERGENCY PREPAREDNESS	8,760	5,738	9,550	9.02
445	DRAINS - PUBLIC BENEFIT	3,000	2,997	3,000	0.00
446	ROAD COMMISSION	63,819	29,343	37,840	(40.71)
447	PRIVATE ROADS	1,000	0	1,000	0.00
526	LANDFILL	7,200	3,969	7,200	0.00
530	RECYCLE	3,300	0	0	(100.00)
774	COMMUNITY SERVICE SUPPORT	20,050	18,050	22,950	14.46
792	LIBRARY	0	0	0	0.00
851	INSURANCE	15,000	14,748	0	(100.00)
965	OTHER FINANCING USES	0	0	0	0.00
TOTAL APPROPRIATIONS		1,082,861	889,784	1,046,839	(3.33)
NET OF REVENUES/APPROPRIATIONS - FUND 101		5,605	310,961	84,474	1,407.12

DRAFT Dexter Township Budgets - Fiscal Year 2020/2021

		2019-20	2019-20	2020-21	2020-21
DEPARTMENT	DESCRIPTION	ORIGINAL BUDGET	ACTIVITY THRU 03/05/20	REQUESTED BUDGET	REQUESTED % CHANGE
<u>Fund 206 - FIRE FUND</u>					
<i>NOTE: Activity Thru 03/05/2020 - Not total for fiscal year</i>					
TOTAL ESTIMATED REVENUES		861,396	630,152	896,461	4.07
TOTAL APPROPRIATIONS		795,178	724,693	834,567	4.95
NET OF REVENUES/APPROPRIATIONS - FUND 206		66,218	(94,541)	61,894	(6.53)
<u>Fund 207 - POLICE FUND</u>					
<i>NOTE: Activity Thru 03/05/2020 - Not total for fiscal year</i>					
TOTAL ESTIMATED REVENUES		510,696	380,851	526,258	3.05
TOTAL APPROPRIATIONS		508,513	448,255	504,874	(0.72)
NET OF REVENUES/APPROPRIATIONS - FUND 207		2,183	(67,404)	21,384	879.57
<u>Fund 569 - MULTI-LAKE ENTERPRISE FUND</u>					
<i>NOTE: Activity Thru 03/05/2020 - Not total for fiscal year</i>					
TOTAL ESTIMATED REVENUES		364,000	229,592	2,000	0.00
APPROPRIATIONS					
TOTAL APPROPRIATIONS		362,763	341,219	0	0.00
NET OF REVENUES/APPROPRIATIONS - FUND 569		1,237	(111,627)	2,000	0.00



DEXTER TOWNSHIP

AGENDA ITEM SUMMARY

MEETING OF: Township Board of Trustees 17 March 2020

Agenda Item Title:

Funding Request: Dexter Seniors

Submitted by:

H. Rider

Explanation of Agenda Item:

Annual funding request from the Dexter Senior Center

Fiscal or Resource Considerations: YES ☒ NO ☐

Does this agenda item require the expenditure of funds? YES ☒ NO ☐

If YES, are funds budgeted? YES ☒ NO ☐

Are staff or other resources required? YES ☐ NO ☐

Is a budget amendment required? YES ☐ NO ☒

Attachments:

- Draft Resolution for funding
- Letter of request for funding
- 2019 Budget for Dexter Senior Center

Note: The required list of Dexter Township residents has been provided and reviewed by staff.

Staff Comments:

Annual request for funding. Funding for programs and services for seniors is authorized by Public Act 39 of 1976, as amended and is consistent with previous expenditures.

Staff have reviewed the list of seniors from Dexter Township and approved 40 residents, rather than the 41 on the list (one person on the list lives on Parker Road).

Also, the budget amount stated in the request letter is actually for the previous year. The amount is corrected by the submitted budget.

Motion/Action/Recommendation:

Option 1: Motion to approve resolution 20-____, a resolution to set terms for distribution, establish reporting requirements, and appropriate funds to the Dexter Senior Center in the amount of \$3,000.

Option 2: Motion to approve resolution 20-____, a resolution to set terms for distribution, establish reporting requirements, and appropriate funds to the Dexter Senior Center in the amount of \$____.

Option 3: Motion to deny the funding request at this time.

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Dexter Township Resolution # 20-xxx

A resolution to set terms for distribution, establish reporting requirements, and appropriate funds to the Dexter Senior Center.

Whereas, the general purpose of the Dexter Senior Center, located at 7720 Ann Arbor Street, Dexter, MI 48130, is to plan, coordinate, evaluate and provide services for the senior population in Dexter and the surrounding townships, and;

Whereas, Public Act 39 of 1976 authorizes monetary contributions from local units of government for such purposes, and;

Whereas, the Dexter Senior Center agrees to provide resources and services to Dexter Township seniors, aged 65 and older, including but not limited to, exercise and enrichment classes, blood pressure screening, hearing aid checks, Medicaid/Medicare assistance, foot care and a food pantry for low income seniors, and;

Whereas, the Dexter Senior Center provided the same aforementioned resources and services to Dexter Township seniors during the 2019/2020 fiscal year, and;

Whereas, the Dexter Township 2020/2021 fiscal year budget has a recommended appropriation for the Dexter Senior Center in the amount of \$3,000;

Now therefore be it resolved that the Dexter Township Board approves a grant from the Dexter Township General Fund to the Dexter Senior Center (DSC) of the lesser of \$3,000 or the result of the following equation which shall be calculated using actual data from the period of January 1, 2019 through December 31, 2019:

$$\frac{\text{Total DSC operating budget} \\ (\$63,783)}{\text{Total DSC members over} \\ 65 \text{ yrs (314)}} \times \begin{array}{l} \text{DSC members over} \\ 65 \text{ yrs from Dexter} \\ \text{Township (40)} \end{array} = \$8,125$$

Be it further resolved that the effective date of the total grant is April 1, 2020 through March 31, 2021 noting that the reporting requirements, which include 2019 Dexter Senior Center financial data and list of Dexter Township residents who are members of the Dexter Seniors, have already been received;

Be it further resolved that the Dexter Township Clerk shall, within 10 days of approval of this resolution cause to be published in the newspaper of general circulation notice of the appropriation and terms of the appropriation. This requirement shall be deemed fulfilled with the normally published summary of the March 17, 2020 Township Board meeting.

Resolution offered by Board Member ?

Resolution seconded by Board Member ?

Roll call vote:

Yeas – ?

Nays – ?

Abstain – None

Absent - ?

Tally Y = ?; N = ?; Abstain = 0; Absent = ?

The Supervisor declared the resolution adopted

CERTIFICATE

The undersigned, being the duly elected and acting Clerk of the Township of Dexter hereby certifies that the foregoing resolution was duly adopted at a regular meeting of the Dexter Township Board at which a quorum was present on the 17th day of March, 2020, and that the members voted thereon as hereinbefore set forth.

Debra A. Ceo, Clerk

February 20, 2020

Dexter Township Board
6880 Dexter-Pinckney Road
Dexter, MI 48130

Dear Township Officials,

We are pleased to let you know that we have 41 members from Dexter Township who enjoy our range of services. We anticipate that as the weather improves and summer rolls around we will see increased enrollment in our membership as well as in fitness classes, congregate lunches, and social activities. We have seated fitness classes, strength training, yoga, mahjongg, scrabble, card games, handwork, weaving, weekly blood pressure checks, nutrition instruction and support, dulcimer instruction and travel group, choir, and much more. We also deliver Meals on Wheels 5 days a week to many Dexter Township friends who are homebound.

Total Dexter Township Members of the DSC	41 (13% of our membership)
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Total Senior Center Members as of December 2019	314
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2019 Final Operating Budget	\$50,006.64
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Cost for 41 Dexter Township members	\$6,529.53
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I certify that this information is honest and accurate to the best of my abilities.

Please let me know if there is anything else you need from our end. We very much appreciate your continued support of the Dexter Senior Center and its membership.

Most sincerely,


James Carson
President, Dexter Senior Center Board of Trustees

Senior Center Income/Expense**Income**

4010 · Rentals	5,118.26
4017 · Pretzels	2,100.00
4020 · Shows/Bake Sales/Bazaars	2,500.00
4021 · Other Fundraisers	10,000.00
4026 · Jewelry Show	0.00
4027 · Spring Benefit	0.00
4030 · Class Fees	500.00
4040 · Membership Dues	5,065.00
4045 · Sponsorships	
Running Fit	1,000.00
4045 · Sponsorships - Other	7,000.00
Total 4045 · Sponsorships	<u>8,000.00</u>
4060 · Donations	
Chapman	0.00
Spring Benefit	
Trinity Health	7,500.00
4060 · Donations - Other	7,500.00
Total 4060 · Donations	<u>15,000.00</u>
4082 · Dexter Township	2,000.00
4083 · Scio Township	6,000.00
4084 · Webster Township	6,000.00
4086 · City of Dexter	1,000.00
4090 · Copier	28.00
4110 · Coffee	0.00
4150 · Busch's Scrip	400.00
4300 · Interest Income	95.38
4310 · Other Income	0.00
Total Income	<u>63,806.64</u>

2019 Budget**Expense**

6040 · Advertising	500.00
6041 · Activities	600.00
6060 · Bank Fees	60.00
6080 · Casual Labor	0.00
6090 · Cleaning	1,000.00
6095 · Class Expenses	0.00
6100 · Contributions	250.00
6105 · Coffee expense	0.00
6115 · Copier Expense	650.00
6140 · Dues & Subscriptions	50.00
6150 · Equipment Lease	1,313.76
 6160 · Fund Raising Expenses	
Spring Benefit	2,000.00
Pretzel Sales	500.00
Shows/Bake Sales/Bazaars	0.00
Other	0.00
Total 6160 - Fund Raising Expenses	2,500.00
 6170 · Gifts	100.00
6175 · Volunteer Recognition	2,000.00
6180 · Insurance	1,551.00
6200 · Internet Service	0.00
6220 · Licenses, Fees & Misc Tax	20.00
6280 · Postage & Freight	829.85
6300 · Professional Services	2,400.00
6320 · Rent	1.00
6340 · Repairs & Maintenance	100.00
6380 · Supplies - Food	100.00
6381 · Supplies-Pretzels	400.00
6400 · Supplies - Building	500.00
6410 · Supplies - Kitchen	0.00
6420 · Supplies - Office	250.00

6440 · Taxes - Payroll	2,263.40
6460 · Taxes - Other	0.00
6480 · Telephone/cable	1,200.00
6540 · Utilities	6,144.00
6580 · Wages - Employees	39,000.00
Total Expense	63,783.01
Net Senior Center Income	23.63

Food Service Income/Expense

Food Service Income	2019 Budget
5001 · County Grant (Jan)	23,000.00
Total Food Service Income	23,000.00

Food Service Expenses

Allocated Expenses from General Fund (2/3's)

6115 · Copier Expense	-
6150 · Equipment Lease	-
6180 · Insurance	-
6280 · Postage & Freight	-
6540 · Utilities	-
	-

7001 · Food Service Payroll

Taxes	1,000.00
Payroll	11,500.00
Payroll Expense	1,100.00
Total 7001 · Food Service Payroll	13,600.00

Allocated Director's Payroll & Prof. Services from General Fund (10%

6300 · Professional Services	0.00
7002 · Food Service Mgr Payroll	0.00
7003 · Food Svc Mgr Payroll Tax	0.00
	0.00

Other Food Service Expenses

7005 · Food Svc. Office Supplies	150.00
7006 · Food Svc Meal Supplies	3,684.00
7007 · Food Service Postage	100.00
7008 · Food Service Licensing	300.00
7009 · Food Service Insurance	328.00
7010 · Food Service Bank Fees	104.00
	4,666.00

Total Food Service Expenses	18,266.00
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Net Food Service Income	4,734.00
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Unapplied County Grant**Net Food Service Income grant applied**

Total Company Net Income	4,757.63
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DEXTER TOWNSHIP

AGENDA ITEM SUMMARY

MEETING OF: Township Board of Trustees 17 March 2020

Agenda Item Title:

Funding Request for the Chelsea Senior Center

Submitted by:

H. Rider

Explanation of Agenda Item:

Annual funding request for the Chelsea Senior Center

Fiscal or Resource Considerations: YES ☒ NO ☐

Does this agenda item require the expenditure of funds? YES ☒ NO ☐

If YES, are funds budgeted? YES ☒ NO ☐

Are staff or other resources required? YES ☐ NO ☒

Is a budget amendment required? YES ☐ NO ☒

Attachments:

- Draft funding resolution
- Chelsea Senior Center Request
- 2019 Chelsea Senior Center Budget

Note: List of members has not been attached to protect the privacy of the members.

Staff Comments:

Annual request for funding. Funding for programs and services for seniors is authorized by Public Act 39 of 1976, as amended and is consistent with previous expenditures.

Staff have reviewed the list of seniors from Dexter Township and approved 40 residents, rather than the 69 on the list (one person on the list lives in Silver Maples).

Also, the budget amount stated in the request letter is actually for the previous year. The amount is corrected by the submitted budget.

Motion/Action/Recommendation:

Option 1: Motion to approve resolution 20-____, a resolution to set terms for distribution, establish reporting requirements, and appropriate funds to the Chelsea Senior Center in the amount of \$3,000.

Option 2: Motion to approve resolution 20-____, a resolution to set terms for distribution, establish reporting requirements, and appropriate funds to the Chelsea Senior Center in the amount of \$____.

Option 3: Motion to deny the funding request at this time.

Dexter Township Resolution # 20-xxx

A resolution to set terms for distribution, establish reporting requirements, and appropriate funds to the Chelsea Senior Center.

Whereas, the general purpose of the Chelsea Senior Center, located at 512 Washington Street, Chelsea, MI 48118, is to plan, coordinate, evaluate and provide services for the senior population in Chelsea and the surrounding townships, and;

Whereas, Public Act 39 of 1976 authorizes monetary contributions from local units of government for such purposes, and;

Whereas, the Chelsea Senior Center agrees to provide resources and services to Dexter Township seniors, aged 60 and older, including but not limited to exercise and enrichment classes, blood pressure screening, hearing aid checks, Medicaid/Medicare assistance, foot care and a food pantry for low income seniors, and;

Whereas, the Chelsea Senior Center provided the same aforementioned resources and services to Dexter Township seniors during the 2019/2020 fiscal year, and;

Whereas, the Dexter Township 2020/2021 fiscal year budget has a recommended appropriation for the Chelsea Senior Center in the amount of \$3,000.00.

Now therefore be it resolved that the Dexter Township Board approves a grant from the Dexter Township General Fund to the Chelsea Senior Center of the lesser of \$3,000.00 or the result of the following equation which shall be calculated using actual data from the period of January 1, 2019 through December 31, 2019:

$$\frac{\text{Total CSC operating budget} \\ (\$381,280)}{\text{Total CSC members over 60} \\ \text{yrs (1,089)}} \times \frac{\text{CSC members over 60} \\ \text{yrs from Dexter} \\ \text{Township (69)}}{1} = \$24,158$$

Be it further resolved that the effective date of the total grant is April 1, 2020 through March 31, 2021.

Be it further resolved that the Dexter Township Clerk shall, within 10 days of approval of this resolution cause to be published in the newspaper of general circulation notice of the appropriation and terms of the appropriation. This requirement shall be deemed fulfilled with the normally published summary of the March 17, 2020 Township Board meeting.

Resolution offered by Board Member ?

Resolution seconded by Board Member ?

Roll call vote:

Yeas: ?

Nays: ?

Abstain: None

Absent: ?

Tally Y = ?; N = ?; Abstain = 0; Absent = ?

The Supervisor declared the resolution adopted.

CERTIFICATE

The undersigned, being the duly elected and acting Clerk of the Township of Dexter hereby certifies that the foregoing resolution was duly adopted at a special meeting of the Dexter Township Board at which a quorum was present on the 17th day of March, 2020, and that the members voted thereon as hereinbefore set forth.

Debra A. Ceo, Clerk



512 Washington St.
Chelsea, MI 48118
(734) 475-9242
www.chelseaseniors.org

Board of Directors

Gary Munce
President

Charlotte Wyche
Vice President

Annette Bragalone
Secretary

Ken Gietzen
Treasurer

Charlotte Bentley
Phil Boham
John Daniels
Nancy Graebner
Diane Kieliszewski
Gary Maynard
Mary Tomac
Jerry Wilczynski
Dana Durst,
School Board Liaison

Staff

Bill O'Reilly
Executive Director

Jennifer Smith
Assistant Director

Mackenzie Pfeiffer
Senior Services Coordinator

Marylee Fuchs
Bookkeeper

Emily Kennedy
Senior Services Coordinator

Meredith Nelson
Member & Donor Services

Mary Erskine
Senior Nutrition Program

Harley Rider
Dexter Township Supervisor
6880 Dexter-Pinckney Rd
Dexter, MI 48130

March 4, 2000

Dear Mr. Rider,

On behalf of the Chelsea Senior Center, we thank you and the people of Dexter Township for your continued support of our programs and activities to serve over 1,000 area seniors. We now offer these seniors over 250 programs per month!

In 2019, we calculate that our members spent nearly 100,000 hours here in various activities and / or using our services. You may have also heard that in October of 2019 we introduced the ROAM bus program. In partnership with WAVE, the bus system we initiated now provides free or reduced cost senior transportation in an area of nearly 200 square miles – including ALL of Dexter Township. Our C2S2 (Chelsea Community Senior Services) program provided 1,390 services to 445 area seniors which involved nearly 2,000 service hours. For Dexter Township alone, this was 135 service requests to 35 individuals. To make this happen, in 2019 we doubled our C2S2 staff (and related costs).

Our Meals on Wheels program delivered over 28,000 meals to homebound seniors in the area, including Dexter Township – where 9 residents receive these services designed to help keep them living independently in their homes.

We currently have 70 active members from Dexter Township plus the 9 Meals on Wheels recipients. Only about half of those receiving the C2S2 are current CSC members. Here are the calculations:

$$\frac{\text{Total CSC budget } (\$381,280)}{\text{Total CSC members } (1,089)} \times 79 \text{ from Dexter Township} = \$27,659$$

Dexter Township funding is critical to our being able to provide our programs and services. We respectfully ask that Dexter Township continues its funding level of \$3,000. We welcome and questions you may have.

With very sincere appreciation,

Bill O'Reilly
Executive Director

Gary Munce
Board President

Our mission is to enhance the quality of life and well-being for area seniors and their families.

ChelseaSenior Center		
2019 CSC Budget		
FINAL		2019
		Adopted
Account		Budget
C2S2 Grant		50,000.00
C2S2 Revenues		2,000.00
City of Chelsea		30,000.00
Contributions Received		12,000.00
Corporate Sponsorship		25,000.00
Endowment Revenue		6,000.00
Fund Raisers Revenue		50,000.00
Grass Lake Senior Center		45,000.00
Interest Income		300.00
Meals Program Revenues		32,000.00
Membership Dues/Fees		25,000.00
Newsletter Advertising		350.00
Program Revenues		10,000.00
Program Revenues - Grants		40,170.00
Time Share Revenue		500.00
Townships		11,000.00
Travel Contribution		5,000.00
United Way		12,500.00
Retained Earnings		25,000.00
Revenue Total		381,820.00
Admin & Gen Acct & Audit Fees		4,750.00
Admin & Gen Bd Mtgs Meals & Exp		1,500.00
Admin & Gen Dues		200.00
Admin & Gen Insurance		5,000.00
Admin & Gen Internet Service		1,300.00
Admin & Gen Licenses, fees, oth		20.00
Admin & Gen Mktg & Advtsg		10,750.00
Admin & Gen Office Supplies		2,500.00
Admin & Gen Postage		400.00
Admin & Gen Prof Services/Conul		450.00
Admin & Gen Technology		12,000.00
Donor Cultivation		3,000.00
Employees Training & Conference		1,500.00
Employees Travel/Mileage		150.00
Equipment Purchases		1,000.00
Fund Raising Other Expense		6,500.00
Newsletter Expense		2,300.00
Occupancy Rent		20,000.00
Occupancy Repair & Main Equip		5,000.00
Payroll Expenses		285,300.00
Program Expenses		9,000.00
Program Services Meals		8,000.00
Program Services Time Share		1,200.00
Expense Total		381,820.00
Surplus (Use of Reserves)		-



DEXTER TOWNSHIP

AGENDA ITEM SUMMARY

MEETING OF: Township Board of Trustees 17 March 2020

Agenda Item Title:

Funding request for the Western Washtenaw Area Value Express (WAVE)

Submitted by:

H. Rider

Explanation of Agenda Item:

Annual funding request by WAVE to help support transportation to the residents of Dexter Township

Fiscal or Resource Considerations: YES ☒ NO ☐

Does this agenda item require the expenditure of funds? YES ☒ NO ☐

If YES, are funds budgeted? YES ☒ NO ☐

Are staff or other resources required? YES ☐ NO ☒

Is a budget amendment required? YES ☐ NO ☒

Attachments:

- Draft Funding Resolution
- WAVE Dexter Township Ridership Worksheet/Cost Allocations
- WAVE Adopted Budget

Staff Comments:

The attached WAVE Dexter Township ridership data shows only a part of the picture, as there is no way to account for the Dexter Township residents who use WAVE scheduled services at pick-up points in Dexter and Chelsea.

It is notable, and has been stated in the past, that there can be a significant change in the overall Dexter Township ridership numbers if there is an addition or deletion of only one Dexter Township user. The 1,100 total reserved rides made by Dexter Township residents is down from the previous year (1,419) and 1,159 from the year before that.

(Note 1: The \$171,100 in "Municipal Support" in the adopted WAVE budget includes a revenue line item for Dexter Township in the amount of \$11,800. However, the WAVE fiscal year coincides with the State fiscal year – October through September – so the numbers in the attached budget were based on our previous payment. For reference, Webster Township was budgeted at \$18,300 [up from \$13,056 the previous year]; the City of Dexter at \$68,500 [up from \$43,844 the previous year]; the City of Chelsea \$63,000 [up from \$62,000 the previous year].)

(Note 2: Last year WAVE requested \$13,800 from Dexter Township, but we approved a funding resolution of \$11,800.)

Motion/Action/Recommendation:

Option 1: Motion to approve resolution 20-____, a resolution to provide financial support to the Western Washtenaw Area Value Express (WAVE) to help pay for the transportation provided to residents of Dexter Township by WAVE in the amount of \$16,700.

Option 2: Motion to approve resolution 20-____, a resolution to provide financial support to the Western Washtenaw Area Value Express (WAVE) to help pay for the transportation provided to residents of Dexter Township by WAVE in the amount of \$_____.

Option 3: Motion to (other)

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Dexter Township Resolution # 20-xxx

A resolution to provide financial support to the Western Washtenaw Area Value Express (WAVE) to help pay for the transportation provided to residents of Dexter Township by WAVE.

WHEREAS, the Western Washtenaw Area Value Express, also known as WAVE, is a not-for-profit entity chartered to provide transportation to the participating municipalities and entities in Western Washtenaw County, and;

WHEREAS, Dexter Township is a participating municipality in WAVE and a member of the Dexter Township Board is a voting member of the WAVE Board of Directors, and;

WHEREAS, WAVE provides door-to-door and Lifeline transportation services to residents of Dexter Township, and;

WHEREAS, Dexter Township has historically provided financial support to WAVE to help subsidize transportation to Township residents;

NOW, THEREFORE, BE IT RESOLVED THAT the Dexter Township Board, by a vote of the majority at a regularly scheduled and duly noticed meeting held this 17th day of March, 2020, approves a grant from the Dexter Township General Fund to WAVE in the amount of \$ _____ for the purpose of helping to subsidize the transportation services provided to Dexter Township residents, and;

Be it further resolved that the effective time period of the total grant is April 1, 2020 through March 31, 2021.

Resolution offered by Board Member ?

Resolution seconded by Board Member ?

Roll call vote:

Yeas – ?

Nays – ?

Abstain – None

Absent – ?

Tally Y = ?; N = ?; Abstain = 0; Absent = ?

The Supervisor declared the resolution adopted

CERTIFICATE

The undersigned, being the duly elected and acting Clerk of the Township of Dexter hereby certifies that the foregoing resolution was duly adopted at a regular meeting of the Dexter Township Board at which a quorum was present on the 17th day of March, 2020, and that the members voted thereon as hereinbefore set forth.

Debra A. Ceo, Clerk

This budget was updated to include amendments made at the September 2019 Annual Meeting & Revised Pass Through %

Income:		FY 2020 BUDGET
4110	Fares - Chelsea	17,000.00
4120	Fares - Community Enrichment	6,000.00
4130	Fares - CC West	10,000.00
4131	Fares - CC East	3,500.00
4135	Fares - JARC Weeknds - West	2,500.00
4136	Fares - JARC Weekends - East	650.00
4140	Fares - Dexter	13,000.00
4150	Fares - Lifeline	11,000.00
4160	Fares - Senior Center	1,000.00
4170	Contracts CRC	96,041.00
4180	Contracts Sr Ctr	33,000.00
4200	Municipal Support	171,100.00
4210	Organizational Support	26,000.00
4220	Pass Through	559,616.14
4220.1	Pass Through - Year End Adjustment	Figure provided in Audit
4220.2	Pass Through - Millage Support	96,000.00
4230	Specialized Services	13,352.00
4240	Mobility Management Income	60,000.00
4245	JARC Operating Assistance I	81,500.00
4300	Donation Envelopes	1,000.00
4320	Grants & Foundations (NON-MDOT)	5,000.00
4400	RTAP (Education)	4,000.00
4410	Miscellaneous Income	6,000.00
4420	Interest	140.00
Total Income:		1,217,399.14

Pass Through Calculations:	
Total expenses:	1,187,205.90
Ineligible expenses:	
Mobility Mgmt	60,000.00
Specialized Serv.	13,352.00
JARC Grant	81,500.00
RTAP	4,000.00
	158,852.00
Total Expenses	1,187,205.90
	-158,852.00
Eligible Expenses	1,028,353.90
Send to AAATA:	
Eligible Expenses:	1,028,353.90
x New Pass Through %	54.7916%
Est. Pass Thru	563,451.56
FY20 AAATA Contract	-559,616.14
Difference	3,835.42
Previous estimated rate was .549127%	

FY 19	Expense:	Proposed 2020
5100	Wages	667,000.00
5140	Retirement	36,874.00
5110	Payroll Taxes	53,185.50
5120	Workers' Comp Insurance	22,500.00
5130	Employee Benefits	7,500.00
5200	Gas & Oil	73,000.00
\$	Bus Maintenance	105,000.00
5212	Bus Maintenance - Tires	16,000.00
5220	Bus Supplies	3,000.00
5230	Bus Washing	150.00
5300	Telephone	9,500.00
5310	Utilities	1,800.00
5320	Office Supplies, Maintenance, Misc.	9,000.00
5322	PC Trans Software Maintenance	3,500.00
5330	Miscellaneous Expense	3,000.00
5340	Mobility Management Expense	60,000.00
5350	Rent	27,521.40
5400	Bus Insurance Policies	41,000.00
5410	Office Insurance Policies	1,825.00
5430	Audit	7,800.00
5440	Fees, Subscriptions & Licenses	12,000.00
5500	Travel	150.00
5502	Mileage	300.00
5510	RTAP (Eligible and/or non-eligible Educa	4,000.00
5520	Staff Recognition	3,000.00
5530	Promotion - Agency	7,000.00
5540	Recruitment - Staff	10,000.00
5550	Drug Testing	1,600.00
5600	Interest Expense	0.00
Total Expense:		1,187,205.90

ANNUAL MEETING REVISION

Western-Washtenaw Area Value Express
Dexter Twp. Cost Allocations

Dexter Township	Total Program Rides	Dexter Twp. Rides	Dexter Twp % of Rides & Costs	Total Program Cost	Dexter Twp. Program Costs	Total Program Fares	Dexter Twp. Fares	Dexter Twp. Pass Through Share
Program #1-Chelsea City	6,225	44	0.70%	\$212,950.72	\$1,491.00	\$16,156.00	\$113.00	\$796.00
Program #2-Special Trips				\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Program #3-CCEast/West				\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Program #4-Dexter Door-to-Door	3,384	712	21%	\$144,958.26	\$30,441.00	\$9,445.00	\$1,983.00	\$17,339.00
Program #5-Lifeline	2,899	344	11.90%	\$116,832.19	\$13,903.00	\$8,476.00	\$1,009.00	\$7,919.00
Program #6-Chelsea Community Ride				\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Program #7-Sunday Service				\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Program #8-Life Enrichment				\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Grand Totals:	12,508	1,100		\$474,741.17	\$45,835.00	\$34,077.00	\$3,105.00	\$26,054.00
Calculations:	Dexter Twp. Program Cost:		\$45,835.00					
	Applied Pass Through Share:		(\$26,054.00)					
	Applied Fares:		(\$3,105.00)					
	Dexter Twp. Allocation*:		\$16,676.00					
	*This Allocation Report is based upon FY 2019 ride data and actual expenses within that period.							

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Dexter Township Resolution # 20-xxx

A resolution to set the salaries, hourly wages, mileage reimbursement and other compensation for Township employees who are paid by salary, at an hourly rate and/or per-diem rate.

Whereas, the Dexter Township Board annually sets the compensation rate for employees,

Be it therefore resolved, the Dexter Township Board of Trustees, by a vote of the majority at a duly noticed meeting held this 17th day of March 2020, sets the hourly wages of Township Employees and appointed Deputies as follows, effective the first day of the first full pay period in FY 2020/2021 (Starting May 11th, 2020, except where noted otherwise): (NOTE: Personnel who are on the Township payroll as of April 13, 2020, and who are currently at top step, will remain at top step, regardless of years of service, and employees whose pay is at a step rate that is not consistent with their actual length of service, will still receive a step raise as noted. Step raises become effective with the first full payroll that starts after the anniversary date of the employee.)

Office Manager – <1 year	\$16.50 per hour,
Office Manager – 1 year, but <2 years	\$17.90 per hour,
Office Manager – 2 years, but <3 years	\$19.25 per hour,
Office Manager – 3 years or more.....	\$20.70 per hour,
Office Manager – 4 years or more.....	\$23.03 per hour,
Administrative Assistant / non-statutorily required deputies (<1 yr.).....	\$16.00 per hour,
Administrative Assistant / non-statutorily required deputies (1 yr. but <2 yr.)	\$17.25 per hour,
Administrative Assistant / non-statutorily required deputies (2 yrs. but <3 yr.)	\$18.50 per hour,
Administrative Assistant / non-statutorily required deputies (3 yrs. or more)	\$20.34 per hour,
Ordinance Officer – <1 year	\$19.00 per hour,
Ordinance Officer – 1 year, but <2 years	\$20.00 per hour,
Ordinance Officer – 2 years, but <3 years.....	\$21.63 per hour,
Ordinance Officer – 3 years or more.....	\$22.66 per hour,
Statutorily Required Deputies – <1 year	\$19.05 per hour,
Statutorily Required Deputies – 1 year, but <2 years.....	\$19.90 per hour,
Statutorily Required Deputies – 2 years, but <3 years	\$20.75 per hour,
Statutorily Required Deputies – 3 years or more	\$21.65 per hour,
Statutorily Required Deputies- 4 years or more.....	\$24.08 per hour,
Clerical (scheduled) & Recording Secretary (<1 yr.).....	\$14.45 per hour,
Clerical (scheduled) & Recording Secretary (1 yr. but <2 yr.)	\$15.20 per hour,
Clerical (scheduled) & Recording Secretary (2 yrs. but <3 yr.)	\$16.00 per hour,
Clerical (scheduled) & Recording Secretary (3 yrs. or more)	\$17.41 per hour,
Occasional Clerical (range – discretion of Township Exec Cmtee)	\$12.00 to \$16.00 per hour,
Election Workers.....	\$12.00 per hour,

Election Inspectors\$15.00 per hour,

Election Clerical (range – discretion of Township Clerk) \$12.00 to \$16.00 per hour.

Be it further resolved that the annual salary for the Director of Zoning and Planning shall be set at \$74,160, effective April 1, 2020;

Be it further resolved that the starting rate for new employees may be at a rate greater than the above listed starting rate upon approval by the Township Executive Committee, and;

Be it further resolved that any reimbursement payment in lieu of health benefits for full-time salaried employees shall be set by the Board at a rate not to exceed 20% of the employee's salary, payable monthly upon presentation of documentation of health insurance and actual insurance costs, and a payment in lieu of health benefits for those who are otherwise covered for health insurance by a retirement plan, or through his/her spouse, will be \$200.00 per month, noting that elected officials are not eligible for this payment, and;

Recognizing that Election Workers are assigned to a polling place from 6:00 AM to approximately 10:00 PM, or later, on election days, be it further resolved that the Township will provide light breakfast, beverages and dinner for Election Workers and Election Inspectors (Precinct Chairs) not to exceed \$16.00 per day each, as part of their compensation package, and;

Recognizing that Board of Review Members are required to meet twice for a continuous 8-hour period to hear taxpayer appeals, be it further resolved that, for those two meetings only, the Township will provide a light meal and beverages for Board of Review Members at a cost not to exceed \$14.00 per day each, in addition to their per diem, and;

Be it further resolved that per diem for members of the Board Of Review, excluding the Township Supervisor, Assessor and Assessing Assistant, shall be \$50.00 for attending required training, in addition to mileage reimbursement, and;

Be it further resolved that per diem for members of the various boards and commissions shall remain at the current flat rate per meeting (PC/ZBA Chair \$100.00; PC/ZBA Member \$75.00; BOR [all] \$100.00; Board Approved committees, such as the Broadband Research Committee, etc., \$75.00, and civilian appointments as official Township representatives to the below listed bodies may, at the discretion of the Township Board, be set at a rate not to exceed \$75.00);

Be it further resolved that per diem for elected Trustees shall be \$75.00 per listed meeting when their attendance is required (alternate sitting in for regular member), noting that this does not apply to meetings where said officials are otherwise compensated.

Be it further resolved that per diem for the Township Supervisor, Clerk and Treasurer shall be \$75.00 per listed meeting where their attendance is required at meetings that take place completely outside regular Township office hours, noting that per diem does not apply to meetings where said officials are otherwise compensated.

Meetings approved for per diem, in addition to those listed above, are as follows, noting that this list may be amended from time to time by simple majority vote of the elected or duly appointed members of the Township Board:

- *Chelsea Area Construction Agency (CACA)*
- *Dexter Area Fire Department (DAFD) Administrative Board*
- *Dexter Township Broadband Research Committee*
- *Washtenaw Area Transportation Study Policy Committee (WATS)*
- *Washtenaw Urban County Executive Committee*
- *Western Washtenaw Area Value Express (WAVE)*
- *Western Washtenaw Broadband Coalition*
- *Western Washtenaw Recycle Authority (WWRA) Board*

Be it further resolved that the rate for reimbursement for mileage shall continue to be set at the standard reimbursement rate established periodically by the Federal Government. NOTE: Mileage is not reimbursed for meetings where members are compensated by another entity, or meetings at the Dexter Township Hall or Fire Sub-Station.

Resolution offered by Board Member ?

Resolution seconded by Board Member ?

Roll call vote:

Yeas: ?

Nays: ?

Abstain: None

Absent: ?

Tally Y = ?; N = ?; Abstain = 0; Absent = ?

The Supervisor declared the resolution, as amended, adopted.

CERTIFICATE

The undersigned, being the duly elected and acting Clerk of the Township of Dexter hereby certifies that the foregoing resolution was adopted at a regular meeting of the Dexter Township Board at which a quorum was present on the 17th day of March, 2020, and that the members voted thereon as hereinbefore set forth.

Debra A. Ceo, Clerk

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Dexter Township Resolution # 20-xxx

A resolution to establish the salary of Township Supervisor:

Whereas, in a township that does not hold an annual meeting, the salary for officers composing the Township Board of Trustees shall be determined by the Township Board of Trustees at an open board meeting, and;

Whereas, per MCL 41.95(7), 42.6a (6), the salaries for elected officials cannot be decreased during a term of office (2016 thru 2020) after they have been established by the Township Board of Trustees unless the duties of the official are decreased and the official consents to the decrease in writing, and;

Whereas, the current compensated duties of the Dexter Township Supervisor are statutory and, therefore, cannot be decreased, and;

Now therefore be it resolved, the Dexter Township Board of Trustees, by a vote of the majority at a duly noticed meeting held this 17th day of March 2020, sets the annual salary for the Township Supervisor at \$37,142 effective 1 April 2020.

Resolution offered by Board Member ?

Resolution seconded by Board Member ?

Roll call vote:

Yeas: ?

Nays: ?

Abstain: None

Absent: ?

Tally Y = ?; N = ?; Abstain = 0; Absent = ?

The Supervisor declared the resolution adopted.

CERTIFICATE

The undersigned, being the duly elected and acting Clerk of the Township of Dexter hereby certifies that the foregoing resolution was adopted at a regular meeting of the Dexter Township Board at which a quorum was present on the 17th day of March, 2020, and that the members voted thereon as hereinbefore set forth.

Debra A. Ceo, Clerk

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Dexter Township Resolution # 20-xxx

A resolution to establish the salary of Township Clerk:

Whereas, in a township that does not hold an annual meeting, the salary for officers composing the Township Board of Trustees shall be determined by the Township Board of Trustees at an open board meeting, and;

Whereas, per MCL 41.95(7), 42.6a (6), the salaries for elected officials cannot be decreased during a term of office (2016 thru 2020) after they have been established by the Township Board of Trustees unless the duties of the official are decreased and the official consents to the decrease in writing, and;

Whereas, the current compensated duties of the Dexter Township Clerk are statutory and, therefore, cannot be decreased, and;

Now therefore be it resolved, the Dexter Township Board of Trustees, by a vote of the majority at a duly noticed meeting held this 17th day of March 2020, sets the annual salary for the Township Clerk at \$37,142 effective 1 April 2020.

Resolution offered by Board Member ?

Resolution seconded by Board Member ?

Roll call vote:

Yeas: ?

Nays: ?

Abstain: None

Absent: ?

Tally Y = ?; N = ?; Abstain = 0; Absent = ?

The Supervisor declared the resolution adopted.

CERTIFICATE

The undersigned, being the duly elected and acting Clerk of the Township of Dexter hereby certifies that the foregoing resolution was adopted at a regular meeting of the Dexter Township Board at which a quorum was present on the 17th day of March, 2020, and that the members voted thereon as hereinbefore set forth.

Debra A. Ceo, Clerk

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Dexter Township Resolution # 20-xxx

A resolution to establish the salary of Township Treasurer:

Whereas, in a township that does not hold an annual meeting, the salary for officers composing the Township Board of Trustees shall be determined by the Township Board of Trustees at an open board meeting, and;

Whereas, per MCL 41.95(7), 42.6a (6), the salaries for elected officials cannot be decreased during a term of office (2016 thru 2020) after they have been established by the Township Board of Trustees unless the duties of the official are decreased and the official consents to the decrease in writing, and;

Whereas, the current compensated duties of the Dexter Township Treasurer are statutory and, therefore, cannot be decreased, and;

Now therefore be it resolved, the Dexter Township Board of Trustees, by a vote of the majority at a duly noticed meeting held this 17th day of March 2020, sets the annual salary for the Township Treasurer at \$37,142 effective 1 April 2020.

Resolution offered by Board Member ?

Resolution seconded by Board Member ?

Roll call vote:

Yeas: ?

Nays: ?

Abstain: None

Absent: ?

Tally Y = ?; N = ?; Abstain = 0; Absent = ?

The Supervisor declared the resolution adopted.

CERTIFICATE

The undersigned, being the duly elected and acting Clerk of the Township of Dexter hereby certifies that the foregoing resolution was adopted at a regular meeting of the Dexter Township Board at which a quorum was present on the 17th day of March, 2020, and that the members voted thereon as hereinbefore set forth.

Debra A. Ceo, Clerk

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Dexter Township Resolution # 20-xxx

A resolution to establish the compensation for Township Trustee:

Whereas, in a township that does not hold an annual meeting, the salary for officers composing the Township Board of Trustees shall be determined by the Township Board of Trustees, and;

Whereas, per MCL 41.95(7), 42.6a(6), the salaries for elected officials cannot be decreased during a term of office (2016 thru 2020) after they have been established by the Township Board of Trustees unless the duties of the official are decreased and the official consents to the decrease in writing, and;

Whereas, the current compensated duties of the Dexter Township Trustees are statutory and, therefore, cannot be decreased, and;

Now therefore be it resolved, the Dexter Township Board of Trustees, by a vote of the majority at a duly noticed meeting held this 17th day of March 2020, sets the annual salary for the Township Trustee at \$6,180.00, effective 1 April 2020, and adding a per diem for attendance at meetings approved for per diem by the Township Board, excluding meetings of the Township Board, said per diem and meetings for which per diem is available is set forth in the Resolution for Wages and Salaries for Township employees.

Resolution offered by Board Member ?

Resolution seconded by Board Member ?

Roll call vote:

Yeas: ?

Nays: ?

Abstain: None

Absent: ?

Tally Y = ?; N = ?; Abstain = 0; Absent = ?

The Supervisor declared the resolution adopted.

CERTIFICATE

The undersigned, being the duly elected and acting Clerk of the Township of Dexter hereby certifies that the foregoing resolution was adopted at a regular meeting of the Dexter Township Board at which a quorum was present on the 17th day of March, 2020, and that the members voted thereon as hereinbefore set forth.

Debra A. Ceo, Clerk

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Dexter Township Resolution # 20-xxx

A resolution to set the meeting dates for the Dexter Township Board, the Dexter Township Planning Commission and the Dexter Township Zoning Board of Appeals for FY 2020/2021:

Be it resolved, the Dexter Township Board, by a vote of the majority at a regularly scheduled and duly noticed meeting held this 17th day of March 2020, establishes meeting dates for the Dexter Township Board of Trustees, Dexter Township Planning Commission, Dexter Township Zoning Board of Appeals, Dexter Township Planning Commission Work Sessions, and Dexter Township Board of Review for FY 2020/2021 as follows:

Regular monthly meetings of the Zoning Board of Appeals will be held on the first Tuesday of each month at 6:00 PM, except August and November, when the meetings will be held on the first Wednesday to accommodate elections,

Regular monthly work-session meetings of the Planning Commission will be held on the second Tuesday of each month at 7:00 PM,

Regular monthly meetings of the Planning Commission will be held on the fourth Tuesday of each month at 7:00 PM.

Regular monthly meetings of the Township Board of Trustees will be held on the third Tuesday of each month at 7:00 PM.

The Township Board of Trustees will hold a public hearing on the proposed 2020/2021 fiscal year budget on Tuesday, March 16, 2021 at 7:00 PM.

Meetings of the Board of Review will be held as provided for by statute.

Be it further resolved that individual Township meeting dates for the Dexter Township Board of Trustees, Dexter Township Planning Commission, Dexter Township Zoning Board of Appeals and Dexter Township Board of Review, as summarized on the attached “2021-2021 Dexter Township Meeting Schedule” shall be posted at the Township hall and on the Township website.

Be it further resolved that all above described meetings shall be conducted under the provisions of the Michigan Open Meetings Act (OMA) and as such are all open to the public.

Resolution offered by Board Member ?

Resolution seconded by Board Member ?

Roll call vote:

Yeas: ?

Nays: ?

Abstain: None

Absent: ?

Tally Y = ?; N = ?; Abstain = 0; Absent = ?

The Supervisor declared the resolution adopted

CERTIFICATE

The undersigned, being the duly elected and acting Clerk of the Township of Dexter hereby certifies that the foregoing resolution was duly adopted at a regular meeting of the Dexter Township Board at which a quorum was present on the 17th day of March, 2020, and that the members voted thereon as hereinbefore set forth.

Debra A. Ceo, Clerk

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2020-2021 Dexter Township Meeting Schedule

All Meetings Held
at the
Dexter Township Hall
6880 Dexter-Pinckney Rd
Dexter, MI

**Zoning Board of
Appeals (ZBA)
Regular Meetings**

**1st Tuesday
6:00 P.M.**

*Except as otherwise noted in
August and November.*

**Planning
Commission (PC)
Work Session
2nd Tuesdays
Regular Meetings
4th Tuesdays
7:00 P.M.**

**Township
Board of Trustees
Regular Meetings**

**3rd Tuesday
7:00 P.M.**

**ZBA and PC
Meeting Agendas
Published in the
Sun Times
News**

**BOT Agendas &
Board Packets
Posted on the
Township Website**

Tuesday	April 7, 2020	6:00 P.M.	Zoning Board of Appeals (ZBA)
Tuesday	April 14, 2020	7:00 P.M.	Planning Commission (PC) Work Session
Tuesday	April 21, 2020	7:00 P.M.	Board of Trustees (BOT)
Tuesday	April 28, 2020	7:00 P.M.	Planning Commission (PC)
Tuesday	May 5, 2020	6:00 P.M.	Zoning Board of Appeals (ZBA)
Tuesday	May 12, 2020	7:00 P.M.	Planning Commission (PC) Work Session
Tuesday	May 19, 2020	7:00 P.M.	Board of Trustees (BOT)
Tuesday	May 26, 2020	7:00 P.M.	Planning Commission (PC)
Tuesday	June 2, 2020	6:00 P.M.	Zoning Board of Appeals (ZBA)
Tuesday	June 9, 2020	7:00 P.M.	Planning Commission (PC) Work Session
Tuesday	June 16, 2020	7:00 P.M.	Board of Trustees (BOT)
Tuesday	June 23, 2020	7:00 P.M.	Planning Commission (PC)
Tuesday	July 7, 2020	6:00 P.M.	Zoning Board of Appeals (ZBA)
Tuesday	July 14, 2020	7:00 P.M.	Planning Commission (PC) Work Session
Tuesday	July 21, 2020	7:00 P.M.	Board of Trustees (BOT)
Wednesday	July 22, 2020	3:30 P.M.	Board of Review
Tuesday	July 28, 2020	7:00 P.M.	Planning Commission (PC)
Wednesday	August 5, 2020	6:00 P.M.	Zoning Board of Appeals (ZBA)
Tuesday	August 11, 2020	7:00 P.M.	Planning Commission (PC) Work Session
Tuesday	August 18, 2020	7:00 P.M.	Board of Trustees (BOT)
Tuesday	August 25, 2020	7:00 P.M.	Planning Commission (PC)
Tuesday	September 1, 2020	6:00 P.M.	Zoning Board of Appeals (ZBA)
Tuesday	September 8, 2020	7:00 P.M.	Planning Commission (PC) Work Session
Tuesday	September 15, 2020	7:00 P.M.	Board of Trustees (BOT)
Tuesday	September 22, 2020	7:00 P.M.	Planning Commission (PC)
Tuesday	October 6, 2020	6:00 P.M.	Zoning Board of Appeals (ZBA)
Tuesday	October 13, 2020	7:00 P.M.	Planning Commission (PC) Work Session
Tuesday	October 20, 2020	7:00 P.M.	Board of Trustees (BOT)
Tuesday	October 27, 2020	7:00 P.M.	Planning Commission (PC)
Wednesday	November 4, 2020	6:00 P.M.	Zoning Board of Appeals (ZBA)
Tuesday	November 10, 2020	7:00 P.M.	Planning Commission (PC) Work Session
Tuesday	November 17, 2020	7:00 P.M.	Board of Trustees (BOT)
Tuesday	November 24, 2020	7:00 P.M.	Planning Commission (PC)
Tuesday	December 1, 2020	6:00 P.M.	Zoning Board of Appeals (ZBA)
Tuesday	December 8, 2020	7:00 P.M.	Planning Commission (PC) Work Session
Tuesday	December 15, 2020	3:30 P.M.	Board of Trustees (BOT)
Wednesday	December 16, 2020	7:00 P.M.	December Board of Review
Tuesday	December 22, 2020		Planning Commission (PC)
Tuesday	January 5, 2021	6:00 P.M.	Zoning Board of Appeals (ZBA)
Tuesday	January 12, 2021	7:00 P.M.	Planning Commission (PC) Work Session
Tuesday	January 19, 2021	7:00 P.M.	Board of Trustees (BOT)
Tuesday	January 26, 2021	7:00 P.M.	Planning Commission (PC)
Tuesday	February 2, 2021	6:00 P.M.	Zoning Board of Appeals (ZBA)
Tuesday	February 9, 2021	7:00 P.M.	Planning Commission (PC) Work Session
Tuesday	February 16, 2021	7:00 P.M.	Board of Trustees (BOT)
Tuesday	February 23, 2021	7:00 P.M.	Planning Commission (PC)
Tuesday	March 2, 2021	6:00 P.M.	Zoning Board of Appeals (ZBA)
Wednesday	March 3, 2021	3:30 P.M.	Board of Review (Organization Mtg)
Various	March 8-10, 2021	Various	Board of Review Appeal Hearings
Tuesday	March 9, 2021	7:00 P.M.	Planning Commission (PC) Work Session
Tuesday	March 16, 2021	7:00 P.M.	Board of Trustees Budget Hearing
Tuesday	March 16, 2021	7:00 P.M.	Board of Trustees (BOT)
Tuesday	March 23, 2021	7:00 P.M.	Planning Commission (PC)
Wednesday	March 31, 2021	10:00 A.M.	Board of Trustees (Budget Amend)

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DEXTER TOWNSHIP

AGENDA ITEM SUMMARY

MEETING OF: Township Board of Trustees 17 March 2020

Agenda Item Title:

Renewal of Assessing Contract

Submitted by:

H. Rider

Explanation of Agenda Item:

Renewal of the contract with Renius & Renius for Assessing Services

Fiscal or Resource Considerations: YES ☒ NO ☐

Does this agenda item require the expenditure of funds? YES ☒ NO ☐

If YES, are funds budgeted? YES ☒ NO ☐

Are staff or other resources required? YES ☒ NO ☐

Is a budget amendment required? YES ☐ NO ☒

Attachments:

- Proposed assessing contract 2020 through 20205

Staff Comments:

The current contract with Renius & Renius expires on March 31 of this year. The proposed contract is again for five (5) years. The increase for the first year of the contract is 1.18% over the contract amount for 2019-2020 (\$5,321.66/mo vs \$5,259.17/mo). The increase for years two and three is 2.57%, and for years four and five is 2.68%.

The contract provisions are virtually identical to the current contract. The breakdown between assessing and reassessment are contained in the contract.

I have been very satisfied with the services provided by Chris Renius and it has been a pleasure to work with him. I believe he is providing an excellent service for Dexter Township that is consistent with the highest standards that are expected by the State of Michigan. I recommend approving the new contract.

Motion/Action/Recommendation:

Motion to approve the assessing and reassessing contract with Renius & Renius as presented for the period of April 1, 2020 through March 31, 2025, and to authorize the Township Supervisor and Township Clerk to execute the contract on behalf of Dexter Township.

AGREEMENT

This agreement, made and entered into this 1st day of April, 2020, by and between the Township of Dexter, Washtenaw County, Michigan, herein, the “Township”, and Renius & Renius, whose address is 6946 Meadowview, Lambertville, MI 48144, herein the “Contractor”.

WITNESSETH:

WHEREAS, the Township deems it necessary to undertake the herein described services; and

WHEREAS, the Contractor submitted a proposal for said services which was accepted by the Township, a copy of said proposal is attached hereto and incorporated into this agreement by this reference; and

WHEREAS, the Township has in all other respects complied with requirements for entering into this agreement; and

WHEREAS, the persons executing this agreement are duly authorized to do so;

NOW, THEREFORE, for and in consideration of the covenants contained herein, the parties hereto agree as follows:

- I. A. The Contractor agrees to provide all labor necessary to commence and complete the services in the manner described in the attached proposal which is incorporated as part of this agreement.
- B. The Contractor agrees to perform all work described in the attached proposal which is incorporated as part of this agreement for the fee of \$5,321.66 per month for the first year of the contract period and \$5,468.33 per month for the second and third years of the contract period, and \$5,614.99 per month for the fourth and fifth year of the contract period.
- II. The Township agrees to pay the Contractor in the manner and at such times as set forth herein.
- III. Contractor agrees to maintain and provide proof of all required insurance and to immediately notify Township in the event any required insurance expires, lapses, is revoked, or otherwise is no longer in force.
- IV. This agreement and the proposal and specifications attached hereto consist of all the agreement documents.
- V. This agreement is binding on the parties hereto and respective heirs, personal representatives and assigns.

IN WITNESS WHEREOF, the parties hereto have executed or cause to be executed by their duly authorized official the day, month, and year above written.

CONTRACTOR:

DEXTER TOWNSHIP

Christopher Renius, Principal DATE

Harley Rider, Supervisor DATE

Stephanie Renius, Principal DATE

Debra Ceo, Clerk DATE

Proposal – Specifications

This proposal is offered by Renius & Renius, “Contractor”, to the Township of Dexter, Washtenaw County, Michigan, herein the “Township”. By way of this proposal the following services are offered to be performed utilizing the following specifications for the Townships’ benefit:

1. Assessor of Record – During the term of this proposal/agreement, a minimum of a certified MCAO (II) assessor shall act as the assessor of record and supervise the preparation of the 2021 thru 2025 assessment rolls, utilizing the services and personnel proposed herein.
2. Public Relations – Advice shall be given to the Township in the development of a public relations program which may be carried out by the staff of the Township under the direction of the Township Supervisor.
3. Personnel – The Contractor shall be professional in manner, appearance, and shall be trained in appraisal techniques. In addition, the Township shall supply the Contractor with adequate identification indicating that he/she is an authorized representative for the Township in the performance of the terms of this agreement.
4. Qualifications – The Contractor deems to be familiar with the laws, regulations, and directives regarding the appraisal of real property for assessment purposes within the State of Michigan.
5. Office Space and Hours – The Township shall provide for the Contractor within the Township Hall or other Township owned or leased building the same or similar office space as is currently available to the Township Assessor for the completion of the terms of this proposal/agreement. The office space shall be made available so as not to impede in the performance of this project.

During the term of this agreement, the Contractor shall provide no less than 48 days per year for office hours within the Township of Dexter, however this schedule may be modified to provide more intense assistance during peak periods (i.e., assessment notification). Any days in which the Contractor is scheduled to be in the office but the office is closed due to Holidays, Acts of God, educational purposes, or any other causes beyond control of the Contractor, shall be considered included in the 48 office hour days per year to complete this agreement. The purpose of office hours is to:

- a) Meet with certain staff of the Township to answer questions and give advice.
- b) Be available to assist with providing information and answering inquiries of taxpayers.
- c) Perform certain other functions as provided herein.

6. New Construction, Demolitions, Property Splits – During the term of this proposal/agreement, the Contractor shall re-inspect and revise data and property record cards for property with new construction, demolitions, and property splits. The Contractor shall then revalue said new construction, property splits, and demolitions.
7. Manuals and Appraisal Program – For those properties to be appraised under the terms of this proposal/agreement, the cost approach to value shall be utilized. New construction shall continue to be valued via those manuals currently utilized by the Township.
8. Market Studies and Analysis – Neighborhood market studies and analysis of land values shall be performed for the 2021 thru 2025 assessment years to determine accurate adjustments to be made to the assessments.
9. Personal Property – Personal property forms submitted to the Township for the 2021 thru 2025 assessment rolls shall be processed utilizing appropriate multipliers published by the Michigan State Tax Commission.
10. Preparation of the Assessment Roll – As assessor of record, the assessment roll of the Township shall be prepared by the Contractor by entering and utilizing those assessed values arrived at through the market studies and analysis, as provided herein.
11. County Equalization and Required Forms – The Contractor shall review and analyze all studies conducted by the County Equalization Department. As an assessor of record, all required Equalization and State Tax Commission forms shall be prepared by the Contractor.
12. Photographs – A new digital photograph of each property inspected for new construction and/or demolition shall be taken by the Contractor. All costs associated with said photographs, including but not limited to film, developing, and the equipment utilized shall be borne by the Township.
13. Consulting – The Contractor will meet as needed with the Township Supervisor and/or other designated staff of the Township to review progress that the Contractor have made towards meeting the terms of this proposal/agreement, the preparation of the 2021 thru 2025 assessment rolls, and other matters that the Contractor deems necessary to review.

The Contractor shall also discuss with the Township what areas of the assessor's office and assessment system should be upgraded, and the estimated cost of said upgrades.

14. Records, Computations to become Property of Township – The original or suitable copy of records and computations of the Contractor, in respect to any appraisals of property in the Township prepared by the Contractor, shall be left in custody of the Township as belonging to the Township.

15. Record Cards – The Township shall furnish the existing completed property record cards for each separate real property within the Township. The Township shall also provide the blank property record card to be utilized by the Contractor in the completion of the terms of this proposal/agreement. These cards shall be formatted so as to meet the approval of the State Tax Commission and shall provide an area on the record card which indicated the owner's name, the legal description, property dimensions, available street number and mailing address, a column for summarizing total land and building improvements, and an area to list important information in determining land value. The record card shall also be formatted to show all descriptive information connected with the construction, age, condition, and depreciation of the structure(s), an area for outline sketch, and an area to provide for the listing of any other important information needed in the valuation of the properties included in this proposed project.
16. Board of Review – The Contractor shall also work with and attend the December Boards of Review and the July Boards of Review. The Contractor will be available to meet with the March Boards of Review organizational meetings along with any reconcile/decision making meetings. The Contractor may not be available for all regular meetings of the March Board of Review. Staff of the Township shall assist the Contractor with the set-up and organization of the Board of Review.
17. Defense of Values – The Contractor will monitor the defense of values to the Michigan Tax Tribunal (MTT). The Contractor shall be responsible for the timely preparation of responses to the small claims division of the MTT. The Contractor shall be available to attend and defend assessments to the MTT (small claims division) as needed during the term of this proposal/agreement.

Responses to the Full MTT shall be prepared by the Township's legal counsel and monitored by the Contractor. The Contractor shall provide full cooperation with said legal counsel.

Should expert witnesses and/or preparation of detailed appraisals to the Full MTT be required, the Contractor will advise the Township Supervisor of such requirement.

18. Cooperation – In addition to the responsibilities provided herein, the staff of the Township shall provide full and reasonable cooperation to the Contractor in completion of the herein-stated services.
19. Insurance and Indemnification – The Contractor shall carry public liability insurance and shall agree to defend, indemnify and save the Township and its officers, agents and employees harmless for claims, demands, payments, suits, actions, recoveries, and judgments of every kind and description brought against it by reason of negligent acts or omissions of the Contractor and with respect to the degree to which the Township is free from negligence on the part of itself, its agents, and/or employees.

The Township shall pay or reimburse all overpaid taxes as a result of a judgment or settlement of a claim, appeal, or the result of a mistake or error.

The Contractor shall maintain auto liability insurance for all vehicles used by Contractor doing work in and for Dexter Township.

The Contractor shall maintain Workman's Compensation insurance if and when Contractor employs personnel required by the State of Michigan to be covered by Workman's Compensation insurance.

20. Termination of Agreement – Either party may terminate this agreement upon giving a 30-day written notice to the other party. Thirty days after the receipt of such notice, this agreement shall automatically terminate without further obligation of the parties.
21. Time of Performance – The Contractor's time of performance is conditioned upon the non-occurrence of any act of God, or other causes beyond the control of the Contractor. The Contractor shall not be liable for delays caused by reason of war, strike, order of court, or other public authority (including the Township) or any act of God.
22. Contractor – The relationship between the Township and the Contractor is that of a client and contractor, respectively, and is not that of employer and employee and should not be construed as such. The contractor shall be responsible for all applicable federal, state and local employment related taxes.
23. Responsibilities of the Township – The Township shall provide the following to the Contractor in the performance of this project:
 - a) Up-to-date tax maps.
 - b) Adequate office space and chairs and tables as provided herein.
 - c) Postage, envelopes, printing of assessment notices, assessment rolls, tax rolls, etc.
 - d) Current property record cards on file for all real and personal property.
 - e) Adequate access to Township computer and assessment software.
24. Assignment of Contract – Neither the Township nor the Contractor shall assign or transfer this agreement nor any portion therein without receiving written approval from the other party, except that the contract may be assigned, with notification to the Township, to a company owned and created by the Contractor.
25. Fee and Method – In performance of the services herein described, a monthly fee shall be due and payable by the Township to the Contractor on the Wednesday following the third Tuesday of each month, for the previous month, in the amount of \$3,813.33 (\$13.00 per parcel at 3,520 parcels) commencing April 2020 through April 2021, \$3,960.00 (\$13.50 per parcel at 3,520 parcels) commencing May 2021 thru April 2023, and \$4,106.66 (\$14.00 per parcel at 3,520 parcels) commencing May 2023 thru April 2025.

Should said fee not be paid to the Contractor by the end of each month, the Contractor may elect to:

- a) Discontinue the performance of all work and services to be performed under this agreement without any further obligations.
 - b) Continue to perform the work under the provisions of this agreement with the account being considered delinquent. Should the account be considered delinquent, the Township shall pay interest thereon at the rate of 1 ½ percent compounded monthly from the date due until paid.
26. Term of Agreement – Services to be performed under the terms of this agreement shall commence April 1, 2020 and shall be discontinued March 31, 2025. The term of this agreement may be extended, by amendment, if mutually agreed to in writing, by each party.
27. Special Assessments and Industrial Facilities Districts – The Contractor shall review and analyze all applications for Industrial Exemption Certificates and furnish all necessary information to the Township Clerk. Should the Township require special assessment or industrial facility districts to be set up, the Contractor will be available to assist the Township in setting up said districts at a mutually agreed upon fee.

Reassessment of Properties in Dexter Township

1. **Scope of Services:** The services to be performed by the Contractor shall be to mass appraise the residential, agricultural, commercial, industrial, and developmental real property within the Township. The mass appraisal of these properties are being performed to provide the Township with accurate property record cards and color photos of all improvements for all real property in compliance with the Michigan State Tax Commission. The Township's Assessor of Record shall make all final assessed valuations upon the completion of the appraisals.
2. **Personnel:** The Contractor and any Employees of the Contractor shall be professional in manner, appearance, and shall be trained in mass appraisal techniques. In addition to the usual identification carried by the Contractor and his Employees, the township shall also provide the Contractor and his employees with a letter of introduction or identification indicating that the Contractor and his employees of are authorized representatives for the township in the performance of the terms of this agreement.
3. **Qualifications:** The Contractors deem themselves to be familiar with the laws, regulations, and directives regarding the appraisal of real property for assessment purposes within the State of Michigan. The Contractor further deems that his Employees are qualified and experienced in mass appraising of residential real property located within the boundaries of the township.
4. **Records, Computations to Become Property of Township:** The original or suitable copy of records and computations of the Contractor, in respect to any appraisal of the real property in the Township, shall be left in the custody of the Township as belonging to the Township. These records and computations for all of the real property shall be in compliance with the Michigan State Tax Commission and include land value maps and economic condition factor studies for all real property.
5. **Record Cards:** The Township shall furnish a property record card for each separate real property parcel within the Township. These cards shall be formatted so as to meet the approval of the Michigan State Tax Commission and shall provide an area on the record card which indicates the owner's name, the legal description, property dimensions, available street number and mailing address, a column for summarizing total land and building value, and an area to list important information for determining land value. The record card shall also be formatted to show all descriptive information connected with the construction, age, condition, and depreciation of the structure(s), an area for outline sketch, and an area to provide for the listing of other important information needed in the valuation of the properties included in this proposed project.
6. **Manual Construction Cost and Adjustments to the Market:** Property characteristic information and data collected during this project shall be entered into the herein-specified computer appraisal program (BS&A Software). Upon entering the data into said computer appraisal program, the cost approach to value shall be utilized in valuing each property to be appraised in the Township. All real property improvements shall be valued utilizing the Michigan State Tax Commission Manual and depreciated manual costs shall be indexed to local market conditions by application of an economic condition factor so that appraised values are as of December 31 of each year hereafter.

For the purposes of the cost approach the calculator cost section shall be utilized in developing the replacement cost new (RCN) of each structure from the manuals as provided herein. RCN's shall be depreciated for physical depreciation based on the Michigan State Tax Commission Depreciation Tables and observed condition. Functional and economic obsolescence shall be noted and computed separately from the structure's physical depreciation.

7. Cooperation: The Township employees will cooperate with and render all reasonable assistance to the Contractor and his Employees.
8. Photographs: A digital photograph of each principal improvement shall be taken by the Contractor and attached to the respective property's appraisal card. The cost of equipment utilized in performance of this project shall be borne by the Contractor.
9. Improvement Valuation: Contractors or their Employees shall visit and review each real property structure, where possible, and make an exterior inspection. They shall record on each record card the grade classification, complete listing of construction components such as story height, basement, quality of construction, exterior construction, interior finish, heating, plumbing, and additions. Whenever possible, the age shall be recorded along with depreciation's applicable, condition of property, rent (if rented), sales information, construction costs, and sketch of structures. Each record card shall contain notation as to the dates of inspection.

The Cost approach to value shall be utilized in the mass appraisal of each real property parcel. For the purposes of the cost approach the calculator cost section shall be utilized in developing the replacement cost new (RCN) of each structure from the manuals as provided herein. RCN's shall be depreciated for physical depreciation based on the Michigan State Tax Commission Depreciation Tables and observed condition. Functional and economic obsolescence shall be noted and computed separately from the structure's physical depreciation.

10. Project Time Schedule: The Contractor shall carry out this project by completing 20% of the appraisals each year starting upon execution of this contract. If, at any time, it should appear that the Contractor may not be able to execute the project in accordance with the above stated schedule, the Contractor will inform the Supervisor in writing so that the Township is aware of the circumstance which have created the situation and the length of the projected delay.
11. Responsibilities of Township: The Township shall provide the following to the Contractor in the performance of this project:
 1. One set of up-to-date tax maps.
 2. Labels for property record cards, which indicates name, address, tax identification number, and description.
 3. The current property record cards.
 4. Adequate office space and chairs and tables as provided herein.
 5. Postage, envelopes, printing of any sort and the costs associated with the mailing of an advance letter of advisement to taxpayers if the township deems it necessary to send said letter.

6. Computer appraisal software (Equalizer) and sketch software (Apex).

12. Assignment of Contract/Delegation of Duties: Contractor shall not assign or transfer the contract or any interest therein without first receiving written approval from the Township nor shall the Contractor delegate any of the duties or responsibilities under the contract to any other persons or entities without the written approval of the Township.

13. Insurance: The Contractor shall carry public liability and workers' compensation insurance and shall agree to save the Township and its officers, agents, and employees harmless for claims, demands, payments, suits, actions, recoveries and judgments of every kind and description brought against it by reason of gross negligent actions of the Contractor and his employees, or agents and with respect to the degree to which the Township is free from negligence on the part of itself, its agents and/or employees.

14. Time of Performance: The Contractor's time of performance is conditioned upon the non-occurrence of an act of god, or other causes beyond the control of the Contractor. The Contractor shall not be liable for delays caused by reason of war, strike, order of court, or other public authority (including the Township) or any act of god.

Should the work be delayed for any of the above reasons, The Contractor shall be permitted an extension of time corresponding to any time lost at no expense to the Contractor.

15. Method of Payment: The contractor shall receive 1/60th (\$1,508.33) of the fee, beginning April of 2020, at the regularly scheduled monthly board meeting and will collect 1/60th (\$1,508.33) of the fee at the regularly scheduled monthly board meeting until April 2025 with the payment in April 2025 being the last and final payment.

16. List of Deliverables: The Contractor shall deliver the following items or services to the Township during and at the end of the term of this agreement:

1. One set of completed property record cards (electronic) with valuation reports for all real property.
2. One digital photograph of each principal improvement of each property to be appraised.
3. Copy of the all real property data key encoded into the Equalizer program with an electronic sketch (APEX) of the improvement(s).

Cost of Services: The Contractor agrees to complete the above mentioned services at the agreed upon time period for the following fees: \$90,500.00 based upon:

Agricultural (100 class) parcels:	151
Commercial (200 class) parcels:	47
Industrial (300 class) Parcels:	16
Residential (400 class NOT including 405 parcels) parcels:	3,306
Total Parcels as of March 1, 2015:	3,620



DEXTER TOWNSHIP

AGENDA ITEM SUMMARY

MEETING OF: Township Board of Trustees 17 March 2020

Agenda Item Title:

Request for Intent To Approve Expansion of Multi-Lakes Sewer Service Area

Submitted by:

H. Rider

Explanation of Agenda Item:

Request by Developer (Guenther) to expand the Multi-Lakes Sewer Service Area to include Doletzke property for proposed Site Condo project.

Fiscal or Resource Considerations: YES ____ NO __x__

Does this agenda item require the expenditure of funds? YES ____ NO __x__

If YES, are funds budgeted? YES ____ NO ____

Are staff or other resources required? YES ____ NO __x__

Is a budget amendment required? YES ____ NO __x__

Attachments:

- Letter of Request from Developer to provide sewer service
- Communication from Multi-Lakes confirming capacity

Staff Comments:

Guenther Building (RSG) has presented plans to develop the Doletzke property as a Site Condominium and is requesting inclusion in the Multi-Lakes Sewer Service Area. Multi-Lakes has the capacity and a main sewer line runs adjacent to the north part of the parcel to be served.

To formally be included in the Sewer Service Area. The Township Board must pass a resolution, as we have done for other properties, including Copper Meadows, and the Sewer Authority must also accept the Township resolution. Said resolution will be forthcoming for presentation to the Township Board upon preliminary approval and recommendation by the Planning Commission. Therefore, this agenda item is only to provide the Township Board's intent to approve, pending such PC action.

Motion/Action/Recommendation:

Option 1 – Motion to state the Board's intent to include the property known as the Doletzke property in the Multi-Lakes Sewer Service Area, if such inclusion is recommended by the Township Planning Commission.

Option 2 – Motion to not include the property known as the Doletzke property in the Multi-Lakes Sewer Service Area.

Option 3 – Motion to (other)

RSG Development, LLC

March 6th, 2020

Dexter Township Board of Trustees
6880 Dexter-Pinckney
Dexter MI 48130

Dear Board of Trustees,

RSG Development is requesting MLSWA provide sewer service for the 53 unit Doletzky open space project, located near the southwest corner of Dexter Townhall and North Territorial Roads.

Thank you,

A handwritten signature in black ink, appearing to read 'N. Ceccolini', with a long horizontal flourish extending to the right.

Natalie Ceccolini
RSG Development

From: [Todd Pascoe](#)
To: dpz@dextertownship.org; nataliec@guentherhomes.com
Subject: FW: MLWSA Sewer Capacity - Doletzky Project
Date: Monday, March 2, 2020 11:31:33 AM

David,

Below is a statement from MLWSA, verifying they have capacity.

Natalie,

The Township Board needs a formal request for the development to be added to the Multi-Lake district.

Can you provide Dexter Twp with a letter (this week) requesting MLWSA provide sewer service for the 53 unit Doletzky Open Space Project, located near the southwest corner of Dexter Townhall and North Territorial Roads?

Thanks,

Todd Pascoe, PE

ATWELL, LLC

734.260.1904 Cell

311 N. Main | Ann Arbor, MI 48104

From: Multi Lake Water & Sewer Authority <multilake@gmail.com>

Sent: Friday, February 28, 2020 10:41 AM

To: Todd Pascoe <TPascoe@atwell-group.com>

Subject: Re: MLWSA Sewer Capacity

This is to follow-up with our telephone conversation held on February 27, 2020 that Multi Lake Water and Sewer Authority has capacity in the sanitary sewer system to accommodate 53 residential sewer connections for the proposed development located near the southwest corner of Dexter Townhall and North Territorial Roads.

Kathleen Root

Director

Multi Lake Water and Sewer Authority

On Thu, Feb 27, 2020 at 12:01 PM Todd Pascoe <TPascoe@atwell-group.com> wrote:

Hi Kathleen,

-

Can you confirm that Multi-Lake has the capacity to add 53 homes in Dexter Township? Project is located near the southwest corner of Dexter-Townhall and North Territorial Roads.

-
Thanks.

-
Todd Pascoe, PE

ATWELL, LLC

734.260.1904 Cell

311 N. Main | Ann Arbor, MI 48104

Confidential Notice: This is a confidential communication. If you received in error, please notify the sender of the delivery error by replying to this message and then delete it from your system. Electronic Data: Since data stored on electronic media can deteriorate, be translated or modified, Atwell, LLC will not be liable for the completeness, correctness or readability of the electronic data. The electronic data should be checked against the hard copy (paper, mylar, etc.). Hard copies are on file with Atwell and can be provided upon request.

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Multi Lake Water and Sewer Authority

12088 N. Territorial Rd.

Dexter MI 48130

734-426-9797

Visit our website at: mlwsa.org

-

External Email: Do not click any links or open any attachments unless you trust the sender and know the content is safe.

Authorization of Payments

First Distribution – March 10, 2020

Clerk's Office

Debra A Coo, Clerk
Authorization of Payments
Mach 10, 2020
First Distribution

Attachment(s):

1. March 2020 Payroll
2. General Fund Disbursements – (02/19/2020 thru 03/10/2020)
3. Fire Fund Disbursements – (02/19/2020 thru 03/10/2020)
4. Police Fund Disbursements- (02/19/2020 thru 03/10/2020)
5. General Agency Fund Disbursements – (02/19/2020 thru 03/10/2020)
6. Multi Lakes Debt Service – (None)

March Gross Payroll	\$35,022.72
--------------------------------	--------------------

Disbursements	02/19/2020 thru 03/10/2020		Grand Total
General Fund	\$38,699.83	\$	\$38,699.83
Fire Fund	\$68,523.81	\$	\$68,523.81
Police Fund	\$2,202.00	\$	\$2,202.00
Agency Fund	\$1,860.00	\$	\$1,860.00
MLWSA Debt	\$0	\$	\$0
Total	\$111,285.64	\$	\$111,285.64

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Dexter Township Board

Supervisor's Report

17 March 2020

Township Hall Lighting Improvements

Lighting for sidewalk to the lower level has been installed and provides sufficient illumination for morning and evening election traffic. It is manually controlled by a switch on the east wall of the conference room.

Replacement for the parking lot lighting controller is being completed as this is written (3/13/2020).

All of the fluorescent lighting in the meeting room, lobby and office areas have been converted to LED. The Fire Department will be taking all our old (used and unused) 4' and 8' fluorescent tubes.

Lobby Scrolling Display

The display in the lobby can now be switched to the Spectrum cable box in the Supervisor's office to provide community access to significant events, such as adverse weather.

Zoning Ordinance Steering Committee

On track for distribution of the draft to the Board by April 1st. Mr. Rohr will provide an update at the Board meeting.

Board Of Review

There were 34 petitions for the March Board of Review – 16 Veteran's exemptions (all granted), 3 hardship exemptions (two granted in full, one granted at 76% based on our sliding scale) and 15 appeals of assessed value (pending).

Meetings attended

02/20/2020 – Zoning Ordinance Steering Committee

02/20/2020 – Dexter Area Fire Department Administrative Board meeting

02/25/2020 – WAVE Board meeting

03/03/2020 – Public Testing of Voting Equipment

03/03/2020 – Board of Review organizational meeting

03/05/2020 – Multi-Lakes Sewer Authority Board meeting

03/11/2020 – Board of Review – 1:00 PM to 9:00 PM

03/12/2020 – Zoning Ordinance Steering Committee

03/13/2020 – Board of Review 9:00 AM to 3:00 PM

Respectfully submitted,
Harley B. Rider, Supervisor

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Dexter Township

DEBRA A. CEO, CLERK

REPORT FOR THE MONTH OF MARCH 2020

BUDGET:

➤ Target: 100%		
➤ General Fund to date	Revenue 96.95%	Expenditures: 75.57%
➤ Fire Fund to date	Revenue: 82.52%	Expenditures: 99.75%
➤ Police Fund to date	Revenue: 83.90%	Expenditures: 88.58%

Budget printout available on request.

QUALIFIED VOTER FILE:

The Clerk's office processed 78 voter registration during the February 2020; 25 new applications and 15 cancellations.

MEETINGS AND TRAINING ATTENDED/TO BE ATTENDED:

03/03/2020: Public Accuracy Testing of election equipment

03/07/2020: Trained election workers

INFORMATION:

Presidential Primary Election was March 10, 2020.

40 % turnout down from 45% in the 2016 Presidential Primary

85% increase in absentee ballots compared to the 2016 Primary

Trump 427

Biden 936

Sanders 620

Washtenaw Community College Proposal

1527 Yes

679 No

Respectfully Submitted,

Debra A. Ceo, Clerk

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Dexter Township Board

Treasurer's Report

For the Month of February 2020

Attachments

1. Fund Report Summary

<u>Tax Bills</u>	<u>Sent Out</u>	<u>Received Back</u>	<u>Outstanding As of 2/29/20</u>	<u>% of Bills Paid</u>
Summer	3752	3687	65	98.2%
Winter	3752	3602	150	96.0%
DNR	58	58	0	100%
<u>Total Dollars</u>				
Summer	\$4,329,475.87	\$4,291,742.38	\$37,733.49	99.1%
Winter	\$12,900,643.48	\$12,557,068.56	\$343,574.92	97.3%
DNR	\$99,381.92	\$99,381.92	\$0.00	100%

We settled with the County on Monday, March 9th and turned over \$381,308.41 delinquent, 2% less than what was turned over for the 2018 tax season.

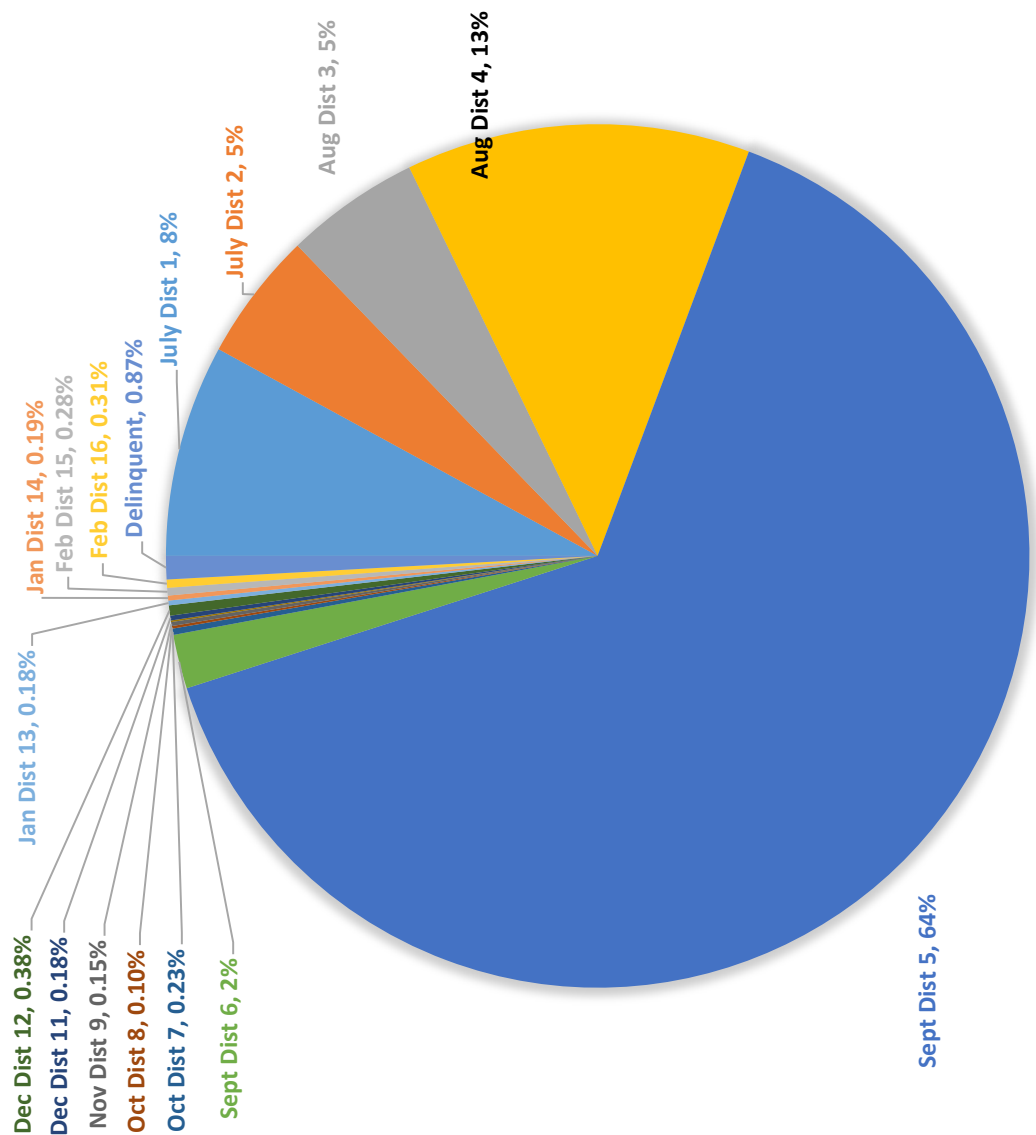
Respectfully submitted,

Libby Brushaber, Treasurer

DEXTER TOWNSHIP
FUND REPORT AS OF FEBRUARY 29, 2020

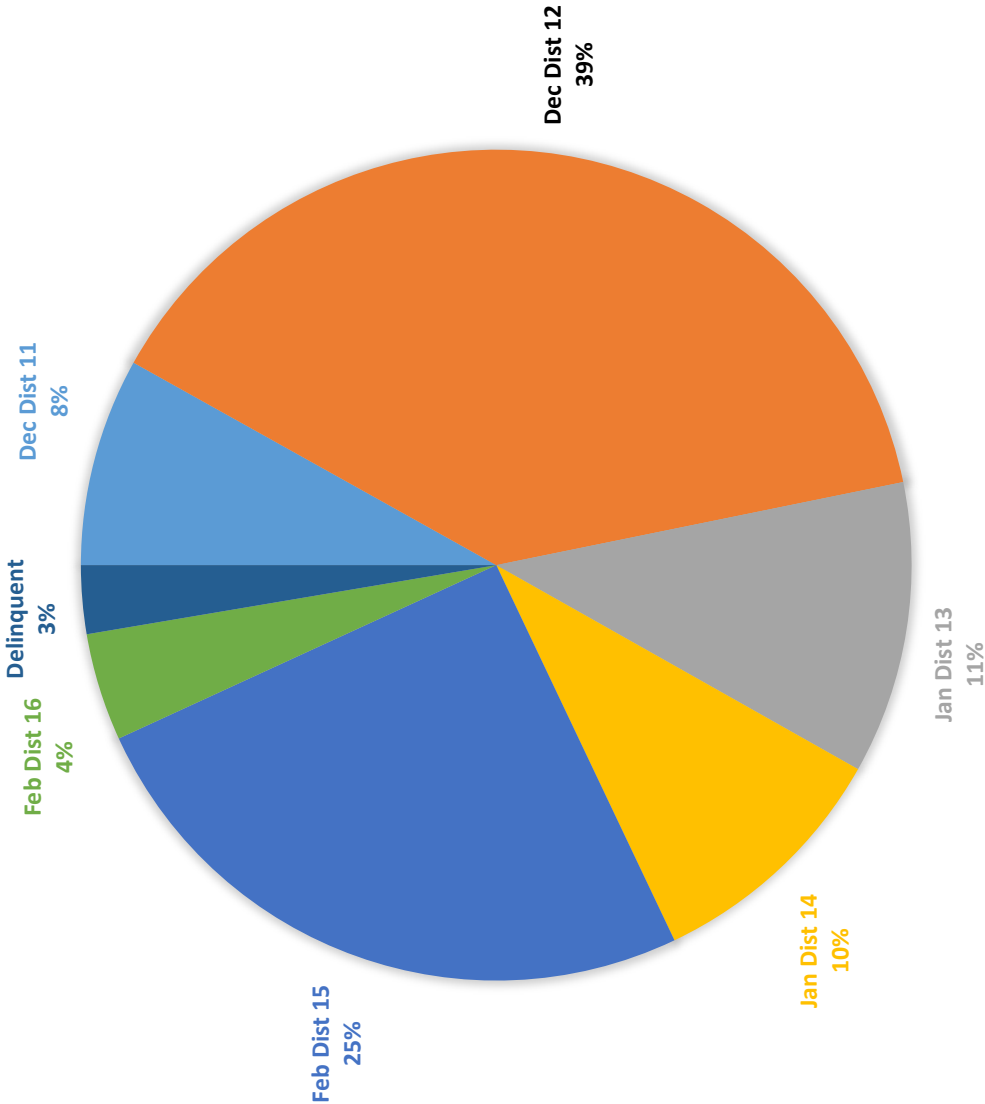
		Current Month	To Date
General Fund (101)			
Beg. Balance	3,283,270.08		
Receipts		356,899.31	
Disbursements			145,962.74
Ending Balance			<u>3,494,206.65</u>
Fire Fund (206)			
Beg. Balance	1,010,990.96		
Receipts		81,117.42	
Disbursements			68,523.81
Ending Balance			<u>1,023,584.57</u>
Police Fund (207)			
Beg. Balance	837,148.58		
Receipts		48,024.83	
Disbursements			40,162.50
Ending Balance			<u>845,010.91</u>
Multi-Lake Debt Service Fund (852)			
Beg. Balance	14,018.29		
Receipts		3.01	
Transfer In from Enterprise Fund			
Disbursements			
Ending Balance			<u>14,021.30</u>
Multi-Lakes Sewer Enterprise Fund (569)			
Beg. Balance	876,726.77		
Receipts		5,900.28	
Transfer Out to Debt Service Fund			
Disbursements			
Ending Balance			<u>882,627.05</u>
General Agency Fund (701)			
Beg. Balance	64,782.82		
Receipts		1,860.00	
Disbursements			492.50
Ending Balance			<u>66,150.32</u>
Current Tax Collection (703)			
Beg. Balance	1,146,823.54		
Receipts		4,006,846.27	
Disbursements			4,543,485.42
Ending balance			<u>610,184.39</u>
Grand Total of All Funds			<u><u>6,935,785.19</u></u>
General Agency Checking Account			66,150.32
Municipal Investment Funds			3,198,739.69
Certificates of Deposit & Other Investments			3,670,895.18
Grand Total of All Funds			<u><u>6,935,785.19</u></u>

Month	Percentage	Summer Dollar Amount
July Dist 1	8%	\$344,013.93
July Dist 2	5%	\$208,604.49
Aug Dist 3	5%	\$218,628.01
Aug Dist 4	13%	\$557,798.37
Sept Dist 5	64%	\$2,785,670.16
Sept Dist 6	2%	\$87,801.13
Oct Dist 7	0.23%	\$10,172.15
Oct Dist 8	0.10%	\$4,229.27
Nov Dist 9	0.15%	\$6,470.77
Nov Dist 10	0.06%	\$2,545.38
Dec Dist 11	0.18%	\$7,696.85
Dec Dist 12	0.38%	\$16,600.59
Jan Dist 13	0.18%	\$7,696.04
Jan Dist 14	0.19%	\$8,043.65
Feb Dist 15	0.28%	\$12,306.70
Feb Dist 16	0.31%	\$13,464.89
Delinquent	0.87%	\$37,733.49
	100.00%	\$4,329,475.87

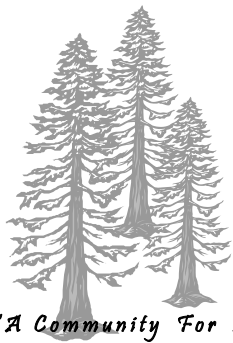


2019 SUMMER TAXES PAID

Month	Winter	
Dec Dist 11	Percentage	Dollar Amount
Dec Dist 12	8.10%	\$1,045,150.14
Jan Dist 13	38.69%	\$4,991,772.99
Jan Dist 14	11.38%	\$1,467,816.19
Feb Dist 15	9.77%	\$1,260,200.04
Feb Dist 16	25.21%	\$3,251,658.36
Delinquent	4.19%	\$540,470.84
	3%	\$343,574.92
	100%	\$12,900,643.48



2019 WINTER TAXES PAID



DEXTER TOWNSHIP

PLANNING & ZONING

6880 DEXTER-PINCKNEY ROAD
DEXTER, MI 48130

TELEPHONE: 734-426-3767
DPZ@DEXTERTOWNSHIP.ORG
WWW.DEXTERTOWNSHIP.ORG

DAVID ROHR
DIRECTOR OF PLANNING & ZONING
PAUL CURTIS
ORDINANCE OFFICER

Planning & Zoning Report for February Activities - 2020

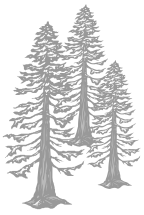
ZONING PERMITS

There were 2 new zoning permits issued this month (*February*)

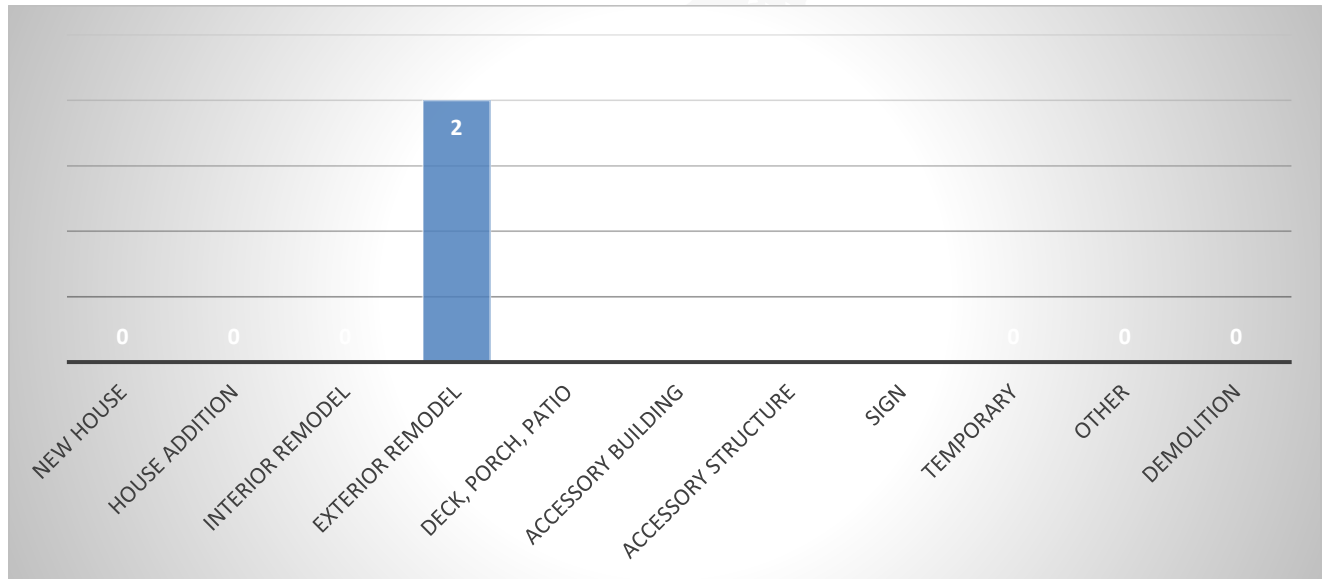
There were 9 zoning permits closed this month (*February*)

Zoning Permits Issued & Closed- Year-to-Year by Month. (All numbers are for February.)





Types of Zoning Permits Issued- *(All zoning permits are for February.)*



CODE ENFORCEMENT

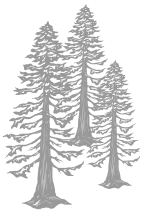
There was 1 new complaint/violation this month (February)

There were 2 complaints/violations closed this month (February)

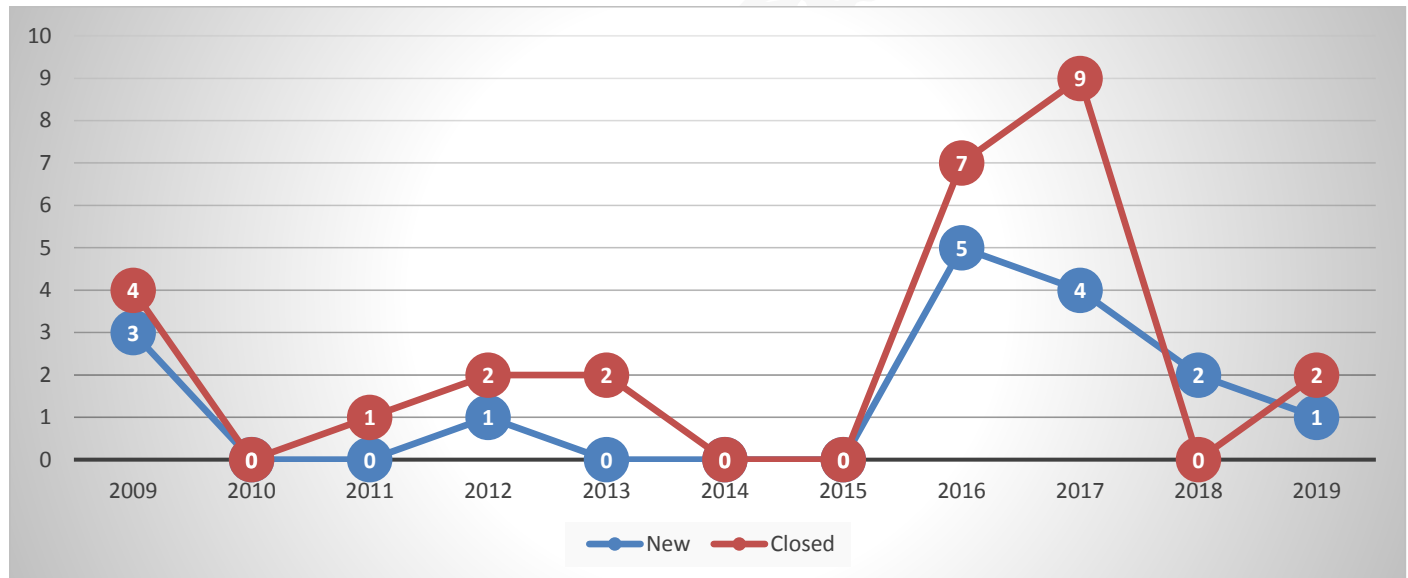
The number of new ordinance complaints/violations does not include the number of courtesy letters or letters of inquiry sent by the Ordinance Officer.

There was 1 Blight Violations actively being rectified by violators. (February)

There were 0 municipal civil infraction issued and 1 court appearance (February).



Ordinance Complaints/Violations- Year-to-Year by Month. *(All numbers are for February.)*



List of new Complaints/Violations- *(All new complaints/violations, February.)*

Violation Number	Address	Parcel #	Description	Status
19-BV-195	14412 N. Lake	04-07-300-026	Inoperable vehicles	Open

DIRECTOR OF PLANNING NOTES

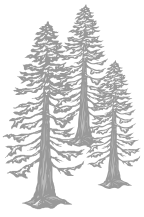
None at this time.

PLANNING COMMISSION

February Meeting:

The Planning Commission held one meeting in February.

Petition	Project	Request/Description	Result
19-PC-199	Natures Preserve	Final Site Plan	Approved 2/11/20



ZONING BOARD OF APPEALS

February Meeting: No Meeting

Petition	Project	Request	Result
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MULTI-LAKES WATER AND SEWER AUTHORITY

REPORT FOR THE MONTH OF FEBRUARY, 2020

The MLWSA Board met on Thursday, March 5, 2020 for the Regular Board Meeting.

Attached is the agenda for the regular March meeting, along with the March Director's report and the minutes of the February 6th regular meeting and the February 11th special meeting.

The Board continued to discuss the current financial position and the possibility of again having to raise rates. The Board voted to continue to charge the Debt 1 payment amount, but include all users and re-allocate that amount to operations. The Board also voted to raise the Debt 3 quarterly assessment to \$35.00.

Director Root presented a final FY 2020/2021 Budget to the Board, separating O&M, Debt 3 and Capital Improvement, as directed by the Board. The draft O&M Budget was balanced, with a projected revenue of \$1,034,530 and appropriations of \$1,020,210, leaving a projected surplus of \$14,320. The Debt 3 Budget projected revenue of \$212,000 and expenditures of \$211,756. The Capital Improvement/Replacement Budget showed a potential infusion of \$16,000.

The next meeting is scheduled for 10:30 AM on Thursday, April 2, 2020 at the MLWSA Office.

Respectfully Submitted,

Harley B. Rider, Supervisor
Chair, Multi-Lakes Board

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**MULTILAKE
WATER AND SEWER AUTHORITY**

12088 North Territorial
Road Dexter, MI 48130
(734) 426-9797
multilake@gmail.com

24-Hour
Emergency
Number
(877) 806-3741

3

**MONTHLY MEETING AGENDA
Thursday, March 5, 2020
MLWSA Conference Room - 10:30 A.M.**

- 1. Call to Order:**
- 2. Pledge of Allegiance:**
- 3. Adoption of Agenda:**
- 4. Approval of the February 6, 2020 Regular Meeting Minutes;
February 11, 2020 Special Meeting Minutes**
- 5. Approval of Payments
(Payroll Report)**
- 6. First Call to the Public:
Woodhill Group**
- 7. Director's Report:
(Crew Leader Report)**
- 8. Unfinished Business:**
 - A** Financial Review Update by Auditor/Accountant
 - B** 2020-2021 Draft Budgets
- 9. New Business:**
 - A** Additional Supporting Documents:
 - i. MLWSA Profit & Loss Budget vs. Actual
 - ii. MLWSA Balance Sheet
 - iii. MLWSA Credit Card Committee Questions/Concerns
 - iv. Bank Account Summaries
- 10. Correspondence:**
- 11. Concerns of the Board Members/Staff:**
- 12. Second Call to the Public:**
- 13. The next regular MLWSA Board of Directors meeting will be
held Thursday, April 2, 2020 at the MLWSA Conference Room**
- 14. Adjournment**

MULTILAKE WATER AND SEWER AUTHORITY

Serving the
Townships
of: Dexter
Lyndon
Putnam
Unadilla

12088 North Territorial Road
Dexter, MI 48130
(734) 426-9797
multilake@gmail.com

24-Hour
Emergency
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(877) 806-3741

DRAFT Board Meeting Minutes Thursday, February 6, 2020 in the MLWSA Conference Room

Members present: Pat Carney (Putnam Twp.), Tom Lewis (Dexter Twp.), Harley Rider (Dexter Twp.), Andy Reiser (Dexter Twp.), Marc Keezer (Lyndon Twp.), and Linda Topping (Unadilla Twp.). Linda Reilly (Lyndon Twp.) arrived at 10:32 a.m. and Jack West (Dexter Twp.) arrived at 10:34 a.m.

Others present: Kathleen Root, MLWSA Director; Kathy Piatt, Business Assistant; Anthony Dowson, Highland Treatment; Jerry Chilson, Crew Leader; Rick Clement, Accountant; and Pat Hanniford, Auditor, Pfeffer, Hanniford and Palka.

1. **Call to Order:**

Chairman Carney called the meeting to order at 10:30 a.m.

2. **Pledge of Allegiance:**

3. **Adoption of the February 6, 2020 Meeting MLWSA Agenda:**

Board Member Keezer asked that Item #10 Correspondence: Highland Treatment Report and EGLE January 9, 2020 Letter be moved up on the agenda following Approval of Payments.

Motion Keezer, **Second** Rider that the February 6, 2020 Meeting Agenda be approved as amended. **Motion Carried** unanimously by voice vote.

4. **Approval of the Minutes:**

Motion Reiser, **Second** Keezer that the January 9, 2020 Annual Meeting Minutes be approved. **Motion Carried** unanimously by voice vote.

Motion Rider, **Second** Lewis that the January 9, 2020 Regular Meeting Minutes be approved. **Motion Carried** unanimously by voice vote.

5. **Approval of Payments:**

Motion Keezer, **Second** Reiser that the Transaction Detail for January 2020 in the total amount of \$58,820.38 be approved. **Motion Carried** unanimously by voice vote.

Correspondence:

Anthony Dowson, Highland Treatment, presented the WWTP plant report. He said that Jack Fuller had returned as the plant operator with the new director transition. He said that he would be working with the Director to begin the renewal process for the residual discharge permit April 202, ensure account access on MiWaters and review the contractual agreement between Highland Treatment and MLWSA which hadn't been done in years.

Board Member Keezer questioned the overall intake volume of the WWTP. Mr. Dowson said that the plant was designed to handle 400,000 gallons a day and currently is only processing 180,000. He said that that short fall definitely plays negatively on its overall operation.

6. **First Call to Public:**

There was none.

7. **Director's Report:**

Director Root was pleased to introduce a revised format for the Director's Report to include a brief report from Crew Leaders. She said that it not only will give a more understanding of what the field staff does regularly it also shows there valuable role they play in the organization.

Director Root said that all field staff recently attended the Michigan Water Environment Association EXPO in Lansing Michigan. She said that only the crew leaders attended the training sessions offered this year.

Director Root summarized the sewer line damage on Blind Lake by the fiber optic cable installer. She said that she sent that contractor an invoice for damages and notified MISSDIG. She said that staff collectively had come up with some proactive ways to help prevent any future damage.

Board Member Keezer suggested that that invoice also be forwarded to Henkels & McCoy who oversee the project.

Director Root noted that the recently discovered natural gas leak at the WWTP had been taken care of.

Motion Riley, **Second** West to receive and file the Director's Report. **Motion Carried** unanimously by voice vote.

8. **Unfinished Business:**

Financial Position Review by Auditor and Account.

Pat Hanniford of Pfeffer, Hanniford & Palka said that in reviewing Dexter Township's Audit recently he discovered an overpayment of \$300,000.00 for payments attributed to Debt 1. He said that in lieu of that, no further payments should be made for Debt 1 payments until the matter is looked into.

Board Member Rider said that he would check with the Treasurer.

Chairman Carney said that any excess monies would need to be placed into the Capital Improvement Fund. He reiterated his previous requests to have a separate Budget accounting for Debt 1, Debt 3, O&M and Capital Improvement.

Accountant Rick Clement announced that he would be retiring June 2020. He suggested that the Board considers entertaining a presentation by the Woodhill Group which provides advisory services. The Board agreed to schedule for the March Meeting.

9. **New Business:**

A. **Additional Supporting Documents:**

- i. MLWSA Budget to Actual Worksheet
- ii. MLWSA Balance Sheet
- iii. MLWSA Credit Card Statements and Receipts
- iv. Bank Account Summaries

Motion Rider, **Second** Reiser that Additional Supporting Documents (9Ai-iv) be approved. **Motion Carried** unanimously by voice vote.

B. **2020-2021 Proposed Budget**

The Board agreed to review the budget and forward on any comments.

Board Member Rider thanked Director Root for providing a balanced budget.

10. **Correspondence:**

(addressed earlier)

11. **Concerns of the Board Members/Staff:**

There was none.

12. **Second Call to the Public:**

There was none.

13. **Next meeting date/time/location:**

Thursday, March 5, 2020 at 10:30 a.m. in the MLWSA Conference Room.

14. **Adjournment:**

Motion Reiser, **Second** Reilly that meeting be adjourned at 12:12p.m. **Motion Carried** by voice vote.

Respectfully submitted,

Kathleen Root
Director - Multi Lake Water and Sewer Authority

Approved at the March 5, 2020 MLWSA Board Meeting

Linda Reilly - Multi Lake Water and Sewer Authority

Serving the
Townships of:
Dexter
Lyndon
Putnam
Unadilla

MULTILAKE WATER AND SEWER AUTHORITY

12088 North Territorial
Road Dexter, MI 48130
(734) 426-9797

24-Hour
Emergency
Number
(877) 806-3741

DRAFT Special Board Meeting Minutes Tuesday, February 11, 2020 in the MLWSA Conference Room

Members present: Pat Carney (Putnam Township), Tom Lewis (Dexter Twp.), Harley Rider (Dexter Twp.), Andy Reiser (Dexter Twp.), Linda Reilly (Lyndon Twp.) and Marc Keezer (Lyndon Twp.).

Others present: Kathleen Root, MLWSA Director; Kathy Piatt, Business Assistant; and Pat Hanniford, Auditor, Pfeffer, Hanniford & Palka.

1. **Call to Order:**

Chairman Carney called the meeting to order at 2:00p.m.

2. **Pledge of Allegiance:**

3. **First Call to Public:**

There was none.

4. **Review MLWSA Financials:**

Pat Hanniford said that it had recently been discovered that there is \$300,000.00 in excessive of actual money owed for Debt 1 held by Dexter Township.

Board Member Rider said that the excess money was being held for Debt 3 as per the language stating that respective municipalities needed to have money in place to pay the debt incase the Authority defaults.

Board Member Keezer said that there was a misunderstanding of what was the intent behind the language. Chairman Carney concurred saying that if the Authority had the money the bonds wouldn't be necessary.

Motion Carney **Second** Reilly that the services of Foster Swift be approved to review all materials related to Debt 1 Bond and provide an opinion. **Motion Carried** unanimously by voice vote.

The Board further asked that the Auditor and the Accountant work together to prepare an accounting of what has been collected to date for Debt 1.

Chairman Carney reminded all that the 2020-2021 Budget would need to be adopted at the next board meeting and that the known budget shortfall for Debt 3 needed to be addressed.

5. Adjournment:

Motion Keezer **Second** Reilly that meeting be adjourned at 3:10 p.m. **Motion Carried** by voice vote.

Respectfully submitted,

Kathleen Root
Director - Multi Lake Water and Sewer Authority

Approved at the March 5, 2020 MLWSA Board Meeting

Linda Reilly - Multi Lake Water and Sewer Authority

Multi Lake Water and Sewer Authority Director Report – February 2020 March 2020

Administration:

1. **Mobile 311 Work Order System** - Configuration of the Mobile 311 work order system for MLWSA continues with the assistance of Mike Jurosek. Crew Leader Jerry Chilson has agreed to be our in-house Mobile311 expert and works closely with Mike to learn the system. Mike Jurosek has submitted a proposal for services rendered in this area and Director has included it in the 2020-2021 budget.
2. **DTE Calla Substation** - Waiting for final connections and site restoration to be completed by Corby which will return this spring to complete the underground work. DTE has work remaining at the substation and the DTE circuits are not active.
3. **Standard Operating Procedures (SOP) Manual** - On going project.
4. **IT Operations** - Director continues to work closely with itRight to work out ongoing computer issues. The Authority's computer system was completely nonoperational for two days while itRight worked to restore the server.
5. **Charge Card Billing Issues**- Director continues to research alternative means for customers to pay utility bills by credit cards due to the ongoing frustrations with the current set up.
6. **Website** - the website continues to be updated and improved upon.
7. **Preventive Maintenance Program** - Director is working with staff to create a preventive maintenance program to include field/station assets, vehicles and summer equipment. Operator Josh West has agreed to be our point person for this task.
8. **Annual Insurance Review** - Director met with Kevin Decker of Decker Insurance for our annual policy review.
9. **DTE** - Director met with a representative from DTE to review possible ways to reduce electrical costs at all Authority owned buildings.
10. **Training:**
 - SCADA Training - February 13, 2020
 - MISSDIG Equipment Training - February 14, 2020
 - Annual Insurance Review - February 24, 2020
 - Pumps in Peril - All field staff attended training held by Kennedy Industries - February 20, 2020
 - Tool Demo - All staff attended an in-house tool demo - February 25, 2020

WWTP - Director and staff will meet with Anthony Dowson and Jack Fuller of Highland Treatment to review existing service contract on March 3, 2020.

Operations:

- 1. Re-drawing site plans** - This project is on hold.
- 2. MLWSA ARV Repairs** - Director needs to schedule repairs to Noah's Landing, North Lake Road and Hankered Road locations to replace 2" isolation valves. This work, which is dirty, time consuming, and falls under confined space regulations requires assistance from an outside contractor.
- 3. Half Moon Lake generator transfer switch** - Director has made contact with the necessary department to arrange for repair. Work should be completed in late February/early March.
- 4. Patterson Lake Station** - Staff is still researching the possibility of replacing the electrode rods with a level transducer on the storage tank to aid in a better overall operation with less maintenance as previously discussed by Board.
- 5. Administration Building Furnace** - Director has not made any further progress to date on this replacement.
- 6. Gregory Vacuum Station** - Quote was obtained for this repair and is on hold until the adoption of the budget.
- 7. WWTP** - Director will be meeting with Anthony Dowson and Jack Fuller to review contract of duties and possible solutions for addressing some issues that have not been taken care of at the WWTP such as the air leaks from the joints on the piping for the blowers.
- 8. SCADA** - Director, along with field staff, met with Troy Brown, representative from UIS to review SCADA functions and options available to users that best suit our organization. Crew Leader Mark Dufek has agreed to be our in-house SCADA expert. The Director will arrange for Mark to get whatever in-house training he needs to be successful in this role.
- 9. MISSDIG/Ditchwitch** - Director, all field staff, Lyndon Township Supervisor and others met with a representative from Ditch Witch to review use of locating equipment.
- 10. MLWSA Grounds Clean Up** - clean up of the Authority grounds is on going.

Respectfully submitted,

Kathleen Root, Director
March 5, 2020

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JERRY L. CLAYTON
SHERIFF

WASHTENAW COUNTY OFFICE OF THE SHERIFF

2201 Hogback Road ♦ Ann Arbor, Michigan 48105-9732 ♦ OFFICE (734) 971-8400 ♦ FAX (734) 973-4624 ♦ EMAIL sheriffinfo@ewashtenaw.org



MARK A. PTASZEK
UNDERSHERIFF

March 6, 2020

To: Harley Rider, Dexter Township Supervisor
From: Alan Hunt, Sergeant
Through: Lisa King, Lieutenant
Cc: Keith Flores, Police Services Commander
Re: February 1st – February 29th, 2020 Police Services Monthly Report

During the month of February there were 155 calls for service (including traffic stops). Deputies conducted 81 traffic stops during this time with 17 citations issued.

Noteworthy events in Dexter Township during last month include:

(Detailed list of Calls for Service is attached)

- On February 4, 2020 deputies handled a report of stolen jewelry from a residence in the 10000 block of Winterset Road. The jewelry went missing from the victim's bedroom sometime between August and January of 2019. A friend of the family may possibly be involved. This incident is still under investigation.
- On February 7, 2020 Deputy Gombos was involved in a short vehicle pursuit northbound on Dexter Pinckney Road near Winston Road. As deputy Gombos was terminating the pursuit due to speeds and road conditions the suspect vehicle crashed just into Livingston County. Two occupants in the vehicle fled on foot but were later taken into custody. One of the suspects had warrants and both were in possession of narcotics.
- On February 28, 2020 Deputy Gorney was on routine patrol when he came across a rolled over vehicle lying on its hood. The driver, a 38 year old Pinckney resident had minor injuries and was transported to the U of M Hospital. He was treated for his injuries and a blood test was completed due to Operating Under the Influence of Alcohol. The case has been forwarded to the Washtenaw County Prosecutors Office for charges.

Banked Hours Update:

- We had two open positions in the Dexter Collaboration throughout the course of the month. Those hours have been used to fill shifts and bolster staffing levels.

Dexter Collaboration Out of Area / Into Area Time

- DWD Out of Area Time – 859 Minutes (Year to Date – 1345)
- DWD Into Area Time – 675 Minutes (Year to Date – 825)



DEXTER TOWNSHIP MONTHLY POLICE SERVICES DATA

February 2020

JERRY L. CLAYTON

Incidents	Month 2020	Month 2019	% Change	YTD 2020	YTD 2019	% Change
Traffic Stops	81	16	406%	179	36	397%
Citations	17	5	240%	54	10	440%
Drunk Driving (OWI)	2	0	+	4	2	100%
Drugged Driving (OUID)	0	0	-	0	0	-
Calls for Service Total	155	207	-25%	349	308	13%
Calls for Service (Traffic stops and non-response medicals removed)	63	173	-64%	142	237	-40%
Robberies	0	0	-	0	0	-
Assaultive Crimes	1	2	-50%	1	2	-50%
Home Invasions	0	0	-	1	0	+
Breaking and Entering's	0	0	-	0	0	-
Larcenies	1	0	+	1	0	+
Vehicle Thefts	0	0	-	0	0	-
Traffic Crashes	13	27	-52%	22	41	-46%
Medical Assists	2	4	-50%	4	5	-20%
Animal Complaints (ACO Response)	0	4	-	1	5	-80%
In/Out of Area Time	Month (minutes)	YTD (minutes)	+ = Positive Change - = Negative Change			
Into Area Time	675	825				
Out of Area Time	859	1345				
Investigative Ops (DB)	735	6030				
Secondary Road Patrol	66	66				
County Wide	55	55				
	Hours Accum.	Hours Used	Balance			
Banked Hours	703	316	387			

Dexter Township Monthly Report

INCIDENT	DATE/TIME	CFS Verified Offense	ADDRESS	CITY
200008608	2/1/20 07:39 AM	L3597 Non Terminal - WD	9500 BLOCK PORTAGE LAKE AVE	DEXTER TWP
200008634	2/1/20 10:25 AM	C3355 - Civil Matter - Other	3200 BLOCK FIELDSTONE DR	DEXTER TWP
200008806	2/2/20 00:12 AM	C3310 Family Trouble	6800 BLOCK REILLY DR	DEXTER TWP
200008841	2/2/20 05:12 AM	C3324 - Suspicious Circumstances	6000 BLOCK DEXTER PINCKNEY RD	DEXTER TWP
200008850	2/2/20 06:14 AM	C3730 Traffic Complaint / Traffic Miscellaneous A Complaint	DEXTER PINCKNEY RD / MCGREGOR RD	DEXTER TWP
200008860	2/2/20 07:07 AM	C3730 Traffic Complaint / Traffic Miscellaneous A Complaint	DEXTER PINCKNEY RD / MCGREGOR RD	DEXTER TWP
200008906	2/2/20 11:22 AM	C3730 - Traffic Complaint / Traffic Miscellaneous A Complaint	ANN ARBOR ST / EDISON ST	DEXTER TWP
200008949	2/2/20 14:08 PM	L3501 - 911 Hang Up Call - WD	12100 BLOCK NORTH TERRITORIAL RD	DEXTER TWP
200008999	2/2/20 17:36 PM	C3730 - Traffic Complaint / Traffic Miscellaneous A Complaint	DEXTER TOWNHALL RD / NORTH TERRITORIAL RD	DEXTER TWP
200009031	2/2/20 19:35 PM	C3730 - Traffic Complaint / Traffic Miscellaneous A Complaint	DEXTER PINCKNEY RD / WINSTON RD	DEXTER TWP
200009036	2/2/20 19:53 PM	C3730 - Traffic Complaint / Traffic Miscellaneous A Complaint	DEXTER PINCKNEY RD / PEACH MOUNTAIN LN	DEXTER TWP
200009082	2/2/20 22:20 PM	C3730 - Traffic Complaint / Traffic Miscellaneous A Complaint	DEXTER PINCKNEY RD / FLEMING RD	DEXTER TWP
200009093	2/2/20 23:09 PM	C3730 - Traffic Complaint / Traffic Miscellaneous A Complaint	DEXTER PINCKNEY RD / WINSTON RD	DEXTER TWP
200009095	2/2/20 23:20 PM	C3730 - Traffic Complaint / Traffic Miscellaneous A Complaint	DEXTER PINCKNEY RD / WINSTON RD	DEXTER TWP
200009108	2/3/20 00:38 AM	C3324 - Suspicious Circumstances	DEXTER PINCKNEY RD / NORTH TERRITORIAL RD	DEXTER TWP
200009110	2/3/20 00:49 AM	C3730 - Traffic Complaint / Traffic Miscellaneous A Complaint	NORTH TERRITORIAL RD / MOUNTAIN RIDGE RD	DEXTER TWP
200009132	2/3/20 04:18 AM	C3730 - Traffic Complaint / Traffic Miscellaneous A Complaint	NORTH TERRITORIAL RD / DEXTER TOWNHALL RD	DEXTER TWP
200009134	2/3/20 04:41 AM	C3730 - Traffic Complaint / Traffic Miscellaneous A Complaint	NORTH TERRITORIAL RD / MADDEN RD	DEXTER TWP
200009155	2/3/20 06:43 AM	C3804 - Animal Complaint	DEXTER PINCKNEY RD / ALICE HILL DR	DEXTER TWP
200009352	2/3/20 20:24 PM	L6199 BOL - Be on the Lookout - WD	GLENBROOK RD / HANKERD RD	DEXTER TWP
200009362	2/3/20 21:13 PM	C3730 - Traffic Complaint / Traffic Miscellaneous A Complaint	DEXTER PINCKNEY RD / WINSTON RD	DEXTER TWP

Dexter Township Monthly Report

INCIDENT	DATE/TIME	CFS Verified Offense	ADDRESS	CITY
200009366	2/3/20 21:30 PM	C3730 - Traffic Complaint / Traffic Miscellaneous A Compl	DEXTER PINCKNEY RD / WINSTON RD	DEXTER TWP
200009371	2/3/20 21:47 PM	C3730 - Traffic Complaint / Traffic Miscellaneous A Compl	DEXTER PINCKNEY RD / NORTH TERRITORIAL RD	DEXTER TWP
200009372	2/3/20 21:48 PM	C3730 - Traffic Complaint / Traffic Miscellaneous A Compl	DEXTER PINCKNEY RD / WYLIE RD	DEXTER TWP
200009443	2/4/20 06:42 AM	C3730 Traffic Complaint / Traffic Miscellaneous A Complai	DEXTER PINCKNEY RD / MCGREGOR RD	DEXTER TWP
200009444	2/4/20 06:49 AM	C3730 Traffic Complaint / Traffic Miscellaneous A Complai	DEXTER PINCKNEY RD / MCGREGOR RD	DEXTER TWP
200009491	2/4/20 10:04 AM	2308 - Larceny - From Building (Includes Library, Office use	10500 BLOCK WINTERSET RD	DEXTER TWP
200009537	2/4/20 13:23 PM	C3324 - Suspicious Circumstances	7500 BLOCK DEXTER PINCKNEY RD	DEXTER TWP
200009635	2/4/20 19:12 PM	C3730 - Traffic Complaint / Traffic Miscellaneous A Compl	DEXTER PINCKNEY RD / HURON CREEK DR	DEXTER TWP
200009639	2/4/20 19:23 PM	C3730 - Traffic Complaint / Traffic Miscellaneous A Compl	DEXTER PINCKNEY RD / WYLIE RD	DEXTER TWP
200009660	2/4/20 20:28 PM	C3730 - Traffic Complaint / Traffic Miscellaneous A Compl	DEXTER PINCKNEY RD / WINSTON RD	DEXTER TWP
200009671	2/4/20 21:06 PM	C3730 - Traffic Complaint / Traffic Miscellaneous A Compl	DEXTER PINCKNEY RD / WINSTON RD	DEXTER TWP
200009673	2/4/20 21:08 PM	C3730 - Traffic Complaint / Traffic Miscellaneous A Compl	DEXTER PINCKNEY RD / NORTH TERRITORIAL RD	DEXTER TWP
200009679	2/4/20 21:23 PM	C3730 - Traffic Complaint / Traffic Miscellaneous A Compl	NORTH TERRITORIAL RD / TOMA RD	DEXTER TWP
200009764	2/5/20 06:56 AM	C3730 Traffic Complaint / Traffic Miscellaneous A Complai	DEXTER PINCKNEY RD / MCGREGOR RD	DEXTER TWP
200009768	2/5/20 07:03 AM	C3730 Traffic Complaint / Traffic Miscellaneous A Complai	DEXTER PINCKNEY RD / MCGREGOR RD	DEXTER TWP
200009772	2/5/20 07:18 AM	C3730 Traffic Complaint / Traffic Miscellaneous A Complai	DEXTER PINCKNEY RD / WYLIE RD	DEXTER TWP
200009957	2/5/20 19:09 PM	C3706 Traffic Complaint / Vehicle Impound	14000 BLOCK EDGEWATER DR	DEXTER TWP
200010204	2/6/20 15:18 PM	C3145 - Property Damage Traffic Crash PDA	DEXTER PINCKNEY RD / MCGREGOR RD	DEXTER TWP
200010234	2/6/20 16:49 PM	C3145 - Property Damage Traffic Crash PDA	DEXTER TOWNHALL RD / SILVER HILL RD	DEXTER TWP
200010268	2/6/20 18:35 PM	C3145 - Property Damage Traffic Crash PDA	NORTH TERRITORIAL RD / DEXTER PINCKNEY RD	DEXTER TWP
200010316	2/7/20 00:40 AM	L3597 Non Terminal - WD	5700 BLOCK DEXTER PINCKNEY RD	DEXTER TWP

Dexter Township Monthly Report

INCIDENT	DATE/TIME	CFS Verified Offense	ADDRESS	CITY
200010320	2/7/20 01:23 AM	C3331 - Assist Medical	9600 BLOCK WINSTON RD	DEXTER TWP
200010343	2/7/20 07:17 AM	C3333 - Assist Motorist	WALSH RD / W HURON RIVER DR	DEXTER TWP
200010484	2/7/20 17:14 PM	C3730 - Traffic Complaint / Traffic Miscellaneous A Compl	RIKER RD / NORTH TERRITORIAL RD	DEXTER TWP
200010486	2/7/20 17:26 PM	C3730 - Traffic Complaint / Traffic Miscellaneous A Compl	NORTH TERRITORIAL RD / HANKERD RD	DEXTER TWP
200010522	2/7/20 19:00 PM	C3145 - Property Damage Traffic Crash PDA	NORTH TERRITORIAL RD / HANKERD RD	DEXTER TWP
200010541	2/7/20 20:43 PM	4877 - Fleeing or Eluding Police (Penal Code) [48000]	DEXTER PINCKNEY RD / WINSTON RD	DEXTER TWP
200010548	2/7/20 21:19 PM	C3710 Traffic Complaint / Vehicle off roadway - CID	MADDEN RD / COLBY RD	DEXTER TWP
200010655	2/8/20 10:43 AM	C3101 - Crash, Single Motor Vehicle	WATERLOO RD / MCKINLEY RD	DEXTER TWP
200010693	2/8/20 13:40 PM	C3730 - Traffic Complaint / Traffic Miscellaneous A Compl	MEADOW CREEK DR / DEXTER PINCKNEY RD	DEXTER TWP
200010695	2/8/20 13:52 PM	C3730 - Traffic Complaint / Traffic Miscellaneous A Compl	DEXTER PINCKNEY RD / NORTH TERRITORIAL RD	DEXTER TWP
200010796	2/8/20 19:22 PM	C3333 Assist Motorist	9900 BLOCK W HURON RIVER DR	DEXTER TWP
200010876	2/9/20 01:31 AM	C3250 - Mental Health Call	9600 BLOCK DEXTER PINCKNEY RD	DEXTER TWP
200011014	2/9/20 17:10 PM	L6501 - Prop Check / Directed Patrol / Vac Watch - WD	13400 BLOCK REDMONDS HILL CT	DEXTER TWP
200011027	2/9/20 17:50 PM	C3145 - Property Damage Traffic Crash PDA	STOFER RD / ISLAND LAKE RD	DEXTER TWP
200011035	2/9/20 18:08 PM	L3597 Non Terminal - WD	DEXTER PINCKNEY RD / NORTH TERRITORIAL RD	DEXTER TWP
200011036	2/9/20 18:08 PM	L3597 Non Terminal - WD	DEXTER PINCKNEY RD / NORTH TERRITORIAL RD	DEXTER TWP
200011322	2/10/20 20:51 PM	C3730 - Traffic Complaint / Traffic Miscellaneous A Compl	DEXTER PINCKNEY RD / WINSTON RD	DEXTER TWP
200011334	2/10/20 21:41 PM	C3730 - Traffic Complaint / Traffic Miscellaneous A Compl	DEXTER PINCKNEY RD / NORTH TERRITORIAL RD	DEXTER TWP
200011476	2/11/20 11:17 AM	C3326 - Suspicious Vehicles	8700 BLOCK E STONEY FIELD DR	DEXTER TWP
200011498	2/11/20 12:07 PM	C3355 - Civil Matter - Other	9000 BLOCK PEACH MOUNTAIN LN	DEXTER TWP
200011505	2/11/20 12:46 PM	C3730 - Traffic Complaint / Traffic Miscellaneous A Compl	DEXTER PINCKNEY RD / BELL RD	DEXTER TWP

Dexter Township Monthly Report

INCIDENT	DATE/TIME	CFS Verified Offense	ADDRESS	CITY
200011586	2/11/20 17:37 PM	L6199 BOL - Be on the Lookout - WD	NORTH TERRITORIAL RD / HANKERD RD	DEXTER TWP
200011606	2/11/20 18:39 PM	C3730 - Traffic Complaint / Traffic Miscellaneous A Comple	NORTH TERRITORIAL RD / HANKERD RD	DEXTER TWP
200011607	2/11/20 18:45 PM	C3730 - Traffic Complaint / Traffic Miscellaneous A Comple	NORTH TERRITORIAL RD / STOFER RD	DEXTER TWP
200011620	2/11/20 19:07 PM	C3730 - Traffic Complaint / Traffic Miscellaneous A Comple	DEXTER PINCKNEY RD / HURON CREEK DR	DEXTER TWP
200011667	2/11/20 22:54 PM	C3730 - Traffic Complaint / Traffic Miscellaneous A Comple	NORTH TERRITORIAL RD / FOX RIDGE DR	DEXTER TWP
200011723	2/12/20 06:25 AM	C3331 Assist Medical	10500 BLOCK MOUNTAIN VIEW DR	DEXTER TWP
200011839	2/12/20 13:59 PM	C3730 - Traffic Complaint / Traffic Miscellaneous A Comple	DEXTER PINCKNEY RD / FLEMING RD	DEXTER TWP
200011918	2/12/20 18:52 PM	C3148 - Motor Vehicle - Animal Traffic Crash	DEXTER PINCKNEY RD / WYLIE RD	DEXTER TWP
200012051	2/13/20 10:10 AM	C3730 - Traffic Complaint / Traffic Miscellaneous A Comple	QUIGLEY RD / BRAND RD	DEXTER TWP
200012074	2/13/20 11:50 AM	C3330 - Assist Other Law Enforcement Agency	DEXTER TOWNHALL RD / CEDAR DR	DEXTER TWP
200012083	2/13/20 12:53 PM	C3170 - Private Property Traffic Crash	9200 BLOCK MCGREGOR RD	DEXTER TWP
200012156	2/13/20 19:11 PM	C3310 - Family Trouble	6800 BLOCK REILLY DR	DEXTER TWP
200012171	2/13/20 20:17 PM	C3336 - Assist Citizen	6800 BLOCK REILLY DR	DEXTER TWP
200012214	2/14/20 00:27 AM	L3597 Non Terminal - WD	7300 BLOCK RIDGE LINE CIR	DEXTER TWP
200012298	2/14/20 10:35 AM	C3730 - Traffic Complaint / Traffic Miscellaneous A Comple	NORTH TERRITORIAL RD / DEXTER TOWNHALL RD	DEXTER TWP
200012359	2/14/20 14:15 PM	C3730 - Traffic Complaint / Traffic Miscellaneous A Comple	ISLAND LAKE RD / RIDER CT	DEXTER TWP
200012404	2/14/20 16:44 PM	C3310 - Family Trouble	14100 BLOCK NORTH TERRITORIAL RD	DEXTER TWP
200012457	2/14/20 20:23 PM	L6199 BOL - Be on the Lookout - WD	ISLAND LAKE RD / WYLIE RD	DEXTER TWP
200012479	2/14/20 22:13 PM	L3523 - MSP Calls - WD	11900 BLOCK NORTH TERRITORIAL RD	DEXTER TWP
200012490	2/14/20 22:39 PM	C3730 - Traffic Complaint / Traffic Miscellaneous A Comple	DEXTER PINCKNEY RD / PEACH MOUNTAIN LN	DEXTER TWP
200012731	2/15/20 22:02 PM	C3155 - Personal Injury Traffic Crash PIA	MCGREGOR RD / DEXTER PINCKNEY RD	DEXTER TWP

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200012812	2/16/20 10:00 AM	C3324 - Suspicious Circumstances	9800 BLOCK BETTY PL	DEXTER TWP
200012875	2/16/20 14:47 PM	C3324 - Suspicious Circumstances	13800 BLOCK NORTH TERRITORIAL RD	DEXTER TWP
200012877	2/16/20 14:51 PM	L3505 - Opened In Error - WD	RIKER RD / NORTH TERRITORIAL RD	DEXTER TWP
200012957	2/16/20 19:46 PM	C3730 - Traffic Complaint / Traffic Miscellaneous A Comple	NORTH TERRITORIAL RD / STOFER RD	DEXTER TWP
200012971	2/16/20 20:46 PM	C3324 - Suspicious Circumstances	5700 BLOCK DEXTER PINCKNEY RD	DEXTER TWP
200012975	2/16/20 21:14 PM	C3730 - Traffic Complaint / Traffic Miscellaneous A Comple	DEXTER TOWNHALL RD / NORTH TERRITORIAL RD	DEXTER TWP
200013048	2/17/20 09:08 AM	C3730 - Traffic Complaint / Traffic Miscellaneous A Comple	ISLAND LAKE RD / WYLIE RD	DEXTER TWP
200013084	2/17/20 12:07 PM	C3324 - Suspicious Circumstances	8500 BLOCK TOMA RD	DEXTER TWP
200013088	2/17/20 12:33 PM	C3145 - Property Damage Traffic Crash PDA	NORTH TERRITORIAL RD / DEXTER PINCKNEY RD	DEXTER TWP
200013190	2/17/20 20:33 PM	C3730 - Traffic Complaint / Traffic Miscellaneous A Comple	DEXTER PINCKNEY RD / PEACH MOUNTAIN LN	DEXTER TWP
200013209	2/17/20 21:59 PM	C3145 - Property Damage Traffic Crash PDA	DEXTER PINCKNEY RD / NORTH TERRITORIAL RD	DEXTER TWP
200013283	2/18/20 08:24 AM	C3730 - Traffic Complaint / Traffic Miscellaneous A Comple	DEXTER TOWNHALL RD / QUIGLEY RD	DEXTER TWP
200013289	2/18/20 09:12 AM	C3730 - Traffic Complaint / Traffic Miscellaneous A Comple	DEXTER PINCKNEY RD / FLEMING RD	DEXTER TWP
200013574	2/19/20 07:18 AM	C3902 - Burglary Alarm	9200 BLOCK MCGREGOR RD	DEXTER TWP
200013698	2/19/20 13:20 PM	C3730 - Traffic Complaint / Traffic Miscellaneous A Comple	DEXTER PINCKNEY RD / HORSESHOE BND	DEXTER TWP
200013832	2/19/20 20:49 PM	C3330 - Assist Other Law Enforcement Agency	5900 BLOCK STERLING TRL	DEXTER TWP
200013898	2/20/20 07:19 AM	C3310 - Family Trouble	14100 BLOCK NORTH TERRITORIAL RD	DEXTER TWP
200013983	2/20/20 12:49 PM	C3730 - Traffic Complaint / Traffic Miscellaneous A Comple	DEXTER PINCKNEY RD / SAMUEL DR	DEXTER TWP
200013984	2/20/20 12:52 PM	C3730 - Traffic Complaint / Traffic Miscellaneous A Comple	NORTH TERRITORIAL RD / W HURON RIVER DR	DEXTER TWP
200013989	2/20/20 13:02 PM	L3597 Non Terminal - WD	9000 BLOCK NORTH TERRITORIAL RD	DEXTER TWP
200014000	2/20/20 13:23 PM	C3730 - Traffic Complaint / Traffic Miscellaneous A Comple	NORTH TERRITORIAL RD / WOODVINE DR	DEXTER TWP

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200014007	2/20/20 13:43 PM	C3336 - Assist Citizen	9200 BLOCK DEXTER TOWNHALL RD	DEXTER TWP
200014058	2/20/20 16:19 PM	C3704 - Traffic Complaint / Abandoned Auto	9600 BLOCK WINSTON RD	DEXTER TWP
200014219	2/21/20 09:50 AM	C3730 - Traffic Complaint / Traffic Miscellaneous A Compl	DEXTER-PINCKNEY RD / N TERRITORIAL RD	DEXTER TWP
200014227	2/21/20 10:18 AM	C3730 - Traffic Complaint / Traffic Miscellaneous A Compl	DEXTER-PINCKNEY RD / WINSTON RD	DEXTER TWP
200014254	2/21/20 11:53 AM	L3597 Non Terminal - WD	11100 BLOCK MARGARET ETTA	DEXTER TWP
200014279	2/21/20 13:44 PM	L3597 Non Terminal - WD	9700 BLOCK DEXTER PINCKNEY RD	DEXTER TWP
200014329	2/21/20 16:35 PM	C3730 - Traffic Complaint / Traffic Miscellaneous A Compl	DEXTER PINCKNEY RD / WYLIE RD	DEXTER TWP
200014403	2/21/20 19:59 PM	L3597 Non Terminal - WD	9400 BLOCK PORTAGE LAKE AVE	DEXTER TWP
200014445	2/21/20 23:31 PM	C3310 - Family Trouble	9300 BLOCK W HURON RIVER DR	DEXTER TWP
200014550	2/22/20 10:59 AM	C3730 Traffic Complaint / Traffic Miscellaneous A Complai	MCGREGOR RD / RIVERVIEW	DEXTER TWP
200014637	2/22/20 16:08 PM	C3333 - Assist Motorist	GLENBROOK RD / HANKERD RD	DEXTER TWP
200014683	2/22/20 18:42 PM	C3730 - Traffic Complaint / Traffic Miscellaneous A Compl	DEXTER PINCKNEY RD / WINSTON RD	DEXTER TWP
200014688	2/22/20 19:04 PM	C3730 - Traffic Complaint / Traffic Miscellaneous A Compl	DEXTER PINCKNEY RD / WINSTON RD	DEXTER TWP
200014691	2/22/20 19:13 PM	C3730 - Traffic Complaint / Traffic Miscellaneous A Compl	DEXTER PINCKNEY RD / WINSTON RD	DEXTER TWP
200014696	2/22/20 19:27 PM	C3730 - Traffic Complaint / Traffic Miscellaneous A Compl	DEXTER PINCKNEY RD / WINSTON RD	DEXTER TWP
200014701	2/22/20 19:39 PM	C3730 - Traffic Complaint / Traffic Miscellaneous A Compl	DEXTER PINCKNEY RD / WINSTON RD	DEXTER TWP
200014707	2/22/20 20:08 PM	C3730 - Traffic Complaint / Traffic Miscellaneous A Compl	DEXTER PINCKNEY RD / WINSTON RD	DEXTER TWP
200014762	2/22/20 22:53 PM	C3730 - Traffic Complaint / Traffic Miscellaneous A Compl	DEXTER PINCKNEY RD / BELL RD	DEXTER TWP
200014766	2/22/20 23:07 PM	C3730 - Traffic Complaint / Traffic Miscellaneous A Compl	DEXTER PINCKNEY RD / BELL RD	DEXTER TWP
200014818	2/23/20 09:15 AM	C3730 - Traffic Complaint / Traffic Miscellaneous A Compl	NORTH TERRITORIAL RD / HANKERD RD	DEXTER TWP
200014886	2/23/20 14:19 PM	1177 - CSC 2nd Degree -Forcible Contact [11007]	13500 BLOCK ISLAND LAKE RD	DEXTER TWP

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200014929	2/23/20 17:32 PM	C3730 - Traffic Complaint / Traffic Miscellaneous A Comple	NORTH TERRITORIAL RD / STOFER RD	DEXTER TWP
200014965	2/23/20 18:58 PM	C3730 - Traffic Complaint / Traffic Miscellaneous A Comple	DEXTER PINCKNEY RD / WINSTON RD	DEXTER TWP
200014992	2/23/20 20:40 PM	C3730 - Traffic Complaint / Traffic Miscellaneous A Comple	NORTH TERRITORIAL RD / ORCHARD LN	DEXTER TWP
200014999	2/23/20 20:53 PM	C3730 - Traffic Complaint / Traffic Miscellaneous A Comple	NORTH TERRITORIAL RD / DEXTER TOWNHALL RD	DEXTER TWP
200015164	2/24/20 11:28 AM	C3730 - Traffic Complaint / Traffic Miscellaneous A Comple	DEXTER PINCKNEY RD / ALICE HILL DR	DEXTER TWP
200015183	2/24/20 12:06 PM	L3597 Non Terminal - WD	9400 BLOCK HIDDEN LAKE CIR	DEXTER TWP
200015311	2/24/20 19:07 PM	C3730 - Traffic Complaint / Traffic Miscellaneous A Comple	NORTH TERRITORIAL RD / BRAND RD	DEXTER TWP
200015318	2/24/20 20:06 PM	C3730 - Traffic Complaint / Traffic Miscellaneous A Comple	DEXTER PINCKNEY RD / WINSTON RD	DEXTER TWP
200015325	2/24/20 20:31 PM	C3730 - Traffic Complaint / Traffic Miscellaneous A Comple	DEXTER PINCKNEY RD / BELL RD	DEXTER TWP
200015345	2/24/20 21:42 PM	C3730 - Traffic Complaint / Traffic Miscellaneous A Comple	DEXTER PINCKNEY RD / BELL RD	DEXTER TWP
200015353	2/24/20 22:10 PM	C3730 - Traffic Complaint / Traffic Miscellaneous A Comple	DEXTER PINCKNEY RD / SARAH	DEXTER TWP
200015532	2/25/20 15:11 PM	C3730 - Traffic Complaint / Traffic Miscellaneous A Comple	DEXTER PINCKNEY RD / WYLIE RD	DEXTER TWP
200015535	2/25/20 15:14 PM	L3597 Non Terminal - WD	12900 BLOCK ISLAND LAKE RD	DEXTER TWP
200015603	2/25/20 18:38 PM	C3730 - Traffic Complaint / Traffic Miscellaneous A Comple	NORTH TERRITORIAL RD / RIKER RD	DEXTER TWP
200015669	2/26/20 00:53 AM	L6199 BOL - Be on the Lookout - WD	DEXTER PINCKNEY RD / MCGREGOR RD	DEXTER TWP
200015770	2/26/20 12:38 PM	C3336 - Assist Citizen	13300 BLOCK OAKRIDGE LN	DEXTER TWP
200015779	2/26/20 13:13 PM	C3145 - Property Damage Traffic Crash PDA	ISLAND LAKE RD / WATERLOO RD	DEXTER TWP
200015792	2/26/20 14:10 PM	C3145 - Property Damage Traffic Crash PDA	ISLAND LAKE RD / RIKER RD	DEXTER TWP
200015882	2/26/20 17:31 PM	C3333 Assist Motorist	DEXTER TOWNHALL RD / COLBY RD	DEXTER TWP
200015908	2/26/20 19:13 PM	C3148 - Motor Vehicle - Animal Traffic Crash	ISLAND LAKE RD / N DANCER RD	DEXTER TWP
200016072	2/27/20 11:33 AM	C2999 - All Other Traffic Offenses	MCGREGOR RD / DEXTER PINCKNEY RD	DEXTER TWP

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200016224	2/27/20 22:23 PM	C3145 - Property Damage Traffic Crash PDA	DEXTER TOWNHALL RD / ISLAND LAKE RD	DEXTER TWP
200016247	2/28/20 02:14 AM	8041 - Operating Under the Influence of Alcohol / Liquor O	DEXTER PINCKNEY RD / BELL RD	DEXTER TWP
200016272	2/28/20 06:24 AM	L3501 911 Hang Up Call - WD	12100 BLOCK NORTH TERRITORIAL RD	DEXTER TWP
200016432	2/28/20 19:30 PM	C3730 - Traffic Complaint / Traffic Miscellaneous A Comple	NORTH TERRITORIAL RD / DEXTER PINCKNEY RD	DEXTER TWP
200016454	2/28/20 21:35 PM	C3730 - Traffic Complaint / Traffic Miscellaneous A Comple	DEXTER PINCKNEY RD / BELL RD	DEXTER TWP
200016576	2/29/20 12:16 PM	C3324 Suspicious Circumstances	6400 BLOCK LOMBARDY DR	DEXTER TWP
200016626	2/29/20 16:40 PM	C3312 - Neighborhood Trouble	13200 BLOCK ISLAND LAKE RD	DEXTER TWP
200016665	2/29/20 19:22 PM	C3730 - Traffic Complaint / Traffic Miscellaneous A Comple	OAK HILL DR / MADDEN RD	DEXTER TWP