



DEXTER TOWNSHIP

6880 DEXTER-PINCKNEY ROAD

DEXTER, MI 48130

TELEPHONE: 734-426-3767

FAX: 734-426-3833

www.dextertownship.org

HARLEY B. RIDER
SUPERVISOR

DEBRA A. CEO
CLERK

LIBBY BRUSHABER
TREASURER

MICHAEL J. COMPTON
JAMES L. DROLETT

WILLIAM C. GAJEWSKI

MARK D. MESKO
TRUSTEES

Board of Trustees – Meeting Agenda

18 February 2020 - 7:00 PM

1. Call to Order
2. Pledge of Allegiance
3. Supervisor's Remarks / Conflict Of Interest Check
4. 1st Call for Public Comment *(Comment on items that are not on the agenda. The Board will entertain public comments on agenda items as they come up for discussion.)*
5. Approval of the Agenda
6. Approval of the Minutes
 - A. January 21, 2020 Regular meeting (Page 1)
 - B. February 4, 2020 Special meeting (Page 5)
7. Consent Agenda – None
8. Reports (Oral presentation)
 - A. Washtenaw Area Transportation Study – Suzann Flowers
 - B. Broadband Research Committee – Trustee Compton
9. Unfinished Business
 - A. Silver Lake Hours Resolution (Page 7)
10. New Business
 - A. Donation from Servants Of The Word (Page 9)
 - B. Sign for Four Mile (Lima) Cemetery (To Be Distributed)
 - C. Fiscal Year 2019/2020 Budgets – First Look (Budget documents by separate distribution)
 - D. Set Special Meeting to Review Draft Zoning Ordinance - Discussion
 - E. ?
11. Authorization of Payments / Transfer of Funds
 - A. General, Fire, Police, Fire Sub-Station, Multi-Lakes Enterprise & Agency Fund Payments – Clerk Debra Ceo (To be distributed via email. Second run to be distributed at Board meeting.)
 - B. Transfer of Funds
12. 2nd Call for Public Comment
13. Other Issues, Comments and Concerns of Board Members & Staff
14. Future Agenda Items
 - A. Budget Public Hearing
 - B. Budget Amendments – FY 2019/2020
 - C. FY 2020/2021 Budgets
 - D. FY 2020/2021 Meeting Dates
 - E. Setting Compensation
 - F. Road Projects (Special meeting with Road Commission 3/16/20 @ 11:00 AM)

- G. Zoning Ordinance
- H. Ordinance #37 (PDR) Revisions
- I. Single Hauler Trash Ordinance

15. Adjournment

The next regularly scheduled monthly meeting of the Dexter Township Board is
Tuesday, March 17, 2020 at 7:00 PM

*Items in **Bold** are attached. Items not in bold were not received in time to be included in the packet.*

Attachments – Township: *NOTE: Listed items are attached to the packets for Board members, and posted on the Township website. Others can obtain copies of the reports by making a request to Township staff.*

- 1) **Supervisor's Report (Page 11)**
- 2) Clerk's Report (To Be Distributed)
- 3) **Treasurer's Report (Page 13)**
- 4) Trustees' Report (No report)
- 5) Assessor's Report (No report)
- 6) **Director of Planning & Zoning Report / Zoning Board of Appeals Report (Page 15)**
- 7) **Planning Commission Report (Page 19)**
- 8) Capital Improvement Plan Committee Report (No meeting, no report)
- 9) Personnel Policy Committee Report (No meeting, no report)

Attachments – Other: *NOTE: Listed items are attached to the packets for Board members, and posted on the Township website. Others can obtain copies of the reports by making a request to Township staff, or to originating entity.*

- 1) Chelsea Area Construction Agency Report (No report)
- 2) Chelsea Area Fire Authority Report (No report)
- 3) Chelsea Area Planning/Dexter Area Regional Team Report (No report)
- 4) Chelsea District Library Report (No report)
- 5) **Dexter Area Fire Department Report (Draft Minutes) (Page 21)**
- 6) **Dexter District Library Report (Page 23)**
- 7) Huron River Watershed Council Report (No report)
- 8) **Multi-Lakes Sewer Authority Report (Page 27)**
- 9) Portage-Base Sewer Authority Report (No report)
- 10) Washtenaw Area Transportation Study (WATS) Report (No meeting, no report)
- 11) **Washtenaw Area Value Express (WAVE) Report (Page 33)**
- 12) Washtenaw Broadband Initiative Report (No report)
- 13) Washtenaw County Road Commission Report (No report)
- 14) **Washtenaw County Sheriff Report (Page 37)**
- 15) **Western Washtenaw Recycling Authority Report (Page 49)**

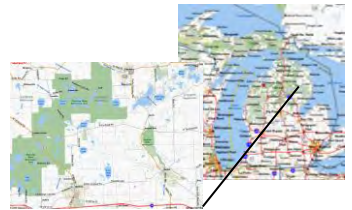
The Dexter Township Board will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting upon seven days' notice to the Dexter Township Board.

Individuals with disabilities requiring auxiliary aids or services should contact the Dexter Township Board by writing or calling the Office Manager at the address and phone number printed at the top of this agenda.

Harley B. Rider
Supervisor
Debra A. Ceo
Clerk
Libby Brushaber
Treasurer
Michael Compton,
James Drolett,
William Gajewski,
Mark Mesko,
Trustees

DEXTER TOWNSHIP

6880 DEXTER-PINCKNEY RD.
DEXTER, MI 48130
(734) 426-3767



www.dextertownship.org

REGULAR MEETING OF THE DEXTER TOWNSHIP BOARD
TUESDAY, JANUARY 21, 2020 7:00 PM

Location: Dexter Township Hall, 6880 Dexter-Pinckney Rd., Dexter, MI

NOTE: THESE ARE DRAFT MINUTES AND ARE SUBJECT TO REVIEW, CORRECTION AND APPROVAL BY THE TOWNSHIP BOARD AT THE FEBRUARY 18, 2020 REGULAR MEETING

Meeting **called to order** by Supervisor Rider at 7:02 PM, followed by the Pledge of Allegiance to the American Flag.

ROLL CALL: Present – Supervisor Rider, Clerk Ceo, Treasurer Brushaber, Trustees Compton, Drolett, Gajewski and Mesko.

Absent: David Rohr, Director of Zoning and Planning

SUPERVISOR'S REMARK: The Dexter Area Fire Department approved 2020 Budget is \$2,236,964. Dexter Township's share based on 2019 run volume is \$822,286. The Zoning Ordinance Steering Committee met last week to go over the process and time-line. The Zoning Ordinance Steering Committee will meet again on February 10th. The first draft of the Zoning Ordinance is anticipated to be presented on March 2nd with discussion on March 12th by the Committee. The final draft of the Zoning Ordinance is anticipated to be presented to the Township Board at a Special Meeting in April 2020, with a tentative date of May 12, 2020 for a Public Hearing by the Planning Commission. The possible first reading by the Township Board is June 2020. Looking for an electrical contractor to replace the controller for the parking lot lights.

1ST CALL TO THE PUBLIC: No Comment

APPROVAL of the AGENDA: Motion by Brushaber to approve the agenda with the addition of 8C, WWRA Report. Motion seconded by Gajewski. **Motion carried (7-0).**

APPROVAL of the MINUTES: Motion by Gajewski to approve the minutes from the December 17, 2019 Regular Board meeting with spelling correction. Motion seconded by Compton. **Motion carried (7-0).**

CONSENT AGENDA: Motion by Mesko to approve the consent agenda including Resolution 20-559, a resolution to allow taxpayers to protest property tax assessments by mail; Resolution 20-560, a resolution to adopt poverty exemption income guidelines and asset test for the 2020 tax year; Resolution 20-561, a resolution to approve the Western Washtenaw Recycling Authority Debt Fees for new dwelling units; Adopted the revised fee schedule for 2020 as presented, and effective immediately; and amend the Multi-Lake Enterprise Fund Revenue budget 569-000-699.000 with the addition of \$360,547.00 and authorize the payment to Washtenaw County in the amount of \$360,546.88. Motion seconded by Brushaber. **Motion carried (7-0).**

COMMITTEE REPORTS:

Broadband Research Committee: Trustee Compton advised Washtenaw County Broadband Committee will postpone applying for grants until next year after the survey data is compiled.

Zoning Ordinance Steering Committee: Handled in Supervisor's Remarks

Western Washtenaw Recycling Authority: Trustee Compton, WWRA Chair, advised Cassidy Lake Correction Center will be moving their trainees work program to Jackson.

UNFINISHED BUSINESS: None

NEW BUSINESS:

A. Public Hearing: Public Hearing was held reference Deep Draft "Wake" Boats and "No Wake" hours. Numerous residents of Dexter Township and other citizens spoke on both issues.

B. Watercraft Regulations Discussion:

- i. **Deep Draft "Wake" Boats:** Township Board discussed the issue and will not take any action on this issue.
- ii. **"No Wake" Hours- Silver Lake:** Motion by Mesko to entertain a resolution to ask the MDNR to consider modifying the hours regulating high speed boating on Silver Lake, changing the prohibited times to 7:30 PM to 11:00AM (local time) and ask the Township Supervisor to draft the appropriate resolution for presentation to the Township Board at the February 18, 2020 Regular meeting. Motion seconded by Brushaber. **Motion carried (7-0).**

9:17 pm Recess

9:25 pm Back on record

C. Zayo Metro Act: Motion by Drolett to approve the Metro Act application by the Zayo Group, authorize the Township Supervisor to execute the agreement of behalf of the Dexter Township Board of Trustees on the condition of approval of the Washtenaw County Road Commission. Motion seconded by Mesko. **Motion carried (7-0).**

D. Township Hall and Office LED Lighting: Motion by Compton to approve the changeover from fluorescent lighting to LED lighting in the main meeting room and the office area, with labor to be performed by our current maintenance contractor and materials to be purchased through the contractor's preferred supplier, All-Phase Electrical in Lansing, at an overall cost not to exceed \$6,000 and amend the General Fund budget by increasing 101-265-955.001 by \$4,000. Motion seconded by Gajewski. **Motion carried (6-1 Drolett).**

AUTHORIZATION of PAYMENTS/TRANSFER of FUNDS:

A. Motion by Brushaber to pay bills in the amount of \$55,324.69 from the General Fund, \$68,523.81 from the Fire Fund, \$42,117.50 from the Police Fund, \$790.00 from the MLWSA Fund and gross payroll in the amount of \$28,639.19. Motion seconded by Compton. **Motion carried (7-0).**

B. Transfer of Funds: None

2ND CALL TO THE PUBLIC: None

Other Issues, Comments and Concerns of Board Members & Staff:

Trustee Drolett: Chelsea Area Construction Agency is hiring a new office manager and building official.

Trustee Compton: Wanted an update on the meeting with the McKenna reference the new zoning ordinance and that McKenna will not do anything to the ordinance that wasn't already voted on by the Board of Trustees.

Trustee Gajewski: Advised the reappointment of Tom Lewis as Secretary, Marty Straub as Vice Chair, and Steve Burch as Chair to the Planning Commission.

Supervisor Rider: Noted how respectful people were at the public hearing.

Meeting adjourned at 9:54 p.m.

FUTURE AGENDA ITEMS:

- A. FY 2020-2021 Budget-First Look
- B. Set Special Meeting to review Draft Zoning Ordinance
- C. Silver Lake Resolution

Respectfully Submitted,

Debra A. Ceo, Clerk
Dexter Township

NOTE: THESE ARE DRAFT MINUTES AND ARE SUBJECT TO REVIEW, CORRECTION AND APPROVAL BY THE TOWNSHIP BOARD AT THE FEBRUARY 18, 2020 REGULAR MEETING

I, THE UNDERSIGNED, DEBRA A. CEO, THE DULY QUALIFIED CLERK FOR THE TOWNSHIP OF DEXTER, WASHTENAW COUNTY, MICHIGAN, DO HEREBY CERTIFY THAT THE FORGOING IS A TRUE AND COMPLETE COPY OF CERTAIN PROCEEDINGS TAKEN BY THE DEXTER TOWNSHIP BOARD OF TRUSTEES AT A REGULAR BOARD MEETING HELD ON THE 21ST DAY OF JANUARY 2020 AND THAT THE FORGOING MINUTES HAVE BEEN APPROVED BY A MAJORITY VOTE OF THE BOARD AT A SCHEDULED MEETING HELD ON THE 18TH DAY OF FEBRUARY 2020.

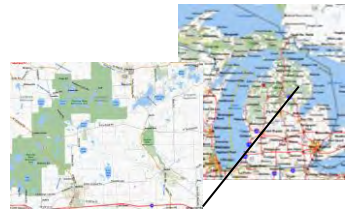
DEBRA A. CEO, CLERK, DEXTER TOWNSHIP

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Harley B. Rider
Supervisor
Debra A. Ceo
Clerk
Libby Brushaber
Treasurer
Michael Compton,
James Drolett,
William Gajewski,
Mark Mesko,
Trustees

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www.dextertownship.org

SPECIAL MEETING OF THE DEXTER TOWNSHIP BOARD
TUESDAY, FEBRUARY 4, 2020 10:00 AM

Location: Dexter Township Hall, 6880 Dexter-Pinckney Rd., Dexter, MI

NOTE: THESE ARE DRAFT MINUTES AND ARE SUBJECT TO REVIEW, CORRECTION AND APPROVAL BY THE TOWNSHIP BOARD AT THE FEBRUARY 18, 2020 REGULAR MEETING

Meeting **called to order** by Supervisor Rider at 10:00 am, followed by the Pledge of Allegiance to the American Flag.

ROLL CALL: Present – Supervisor Rider, Treasurer Brushaber, Trustees Compton, Drolett, Gajewski and Mesko. Absent: Clerk Ceo, with notice.

SUPERVISOR'S REMARK: None

1ST CALL TO THE PUBLIC: No Comment

APPROVAL of the AGENDA: Motion by Brushaber to approve the agenda. Motion seconded by Compton. **Motion carried (6-0).**

NEW BUSINESS:

- A. Resolution to move the March Board of Review to Wednesday, March 11, 2020: Motion by Drolett, to change the date for the March Board of Review to Wednesday, March 11, 2020. Motion seconded by Mesko. Roll call vote. **Motion carried (6-0).**

2ND CALL TO THE PUBLIC: None

Other Issues, Comments and Concerns of Board Members & Staff:

Supervisor Rider: Handed out County Broadband information.

Trustee Compton: Everyone in Dexter Township will receive the survey, which can be completed on line or by mail.

Meeting adjourned at 10:06 a.m.

Respectfully Submitted,

Debra A. Ceo, Clerk
Dexter Township

NOTE: THESE ARE DRAFT MINUTES AND ARE SUBJECT TO REVIEW, CORRECTION AND APPROVAL BY THE TOWNSHIP BOARD AT THE FEBRUARY 18, 2020 REGULAR MEETING

I, THE UNDERSIGNED, DEBRA A. CEO, THE DULY QUALIFIED CLERK FOR THE TOWNSHIP OF DEXTER, WASHTENAW COUNTY, MICHIGAN, DO HEREBY CERTIFY THAT THE FORGOING IS A TRUE AND COMPLETE COPY OF CERTAIN PROCEEDINGS TAKEN BY THE DEXTER TOWNSHIP BOARD OF TRUSTEES AT A SPECIAL BOARD MEETING HELD ON THE 4TH DAY OF FEBRUARY 2020 AND THAT THE FORGOING MINUTES HAVE BEEN APPROVED BY A MAJORITY VOTE OF THE BOARD AT A SCHEDULED MEETING HELD ON THE 18TH DAY OF FEBRUARY 2020.

DEBRA A. CEO, CLERK, DEXTER TOWNSHIP

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DEXTER TOWNSHIP

AGENDA ITEM SUMMARY

MEETING OF: Township Board of Trustees 18 February 2020

Agenda Item Title:

Silver Lake hours prohibiting “high speed” boating – request for MDNR to revise.

Submitted by:

H. Rider

Explanation of Agenda Item:

Per Board action of 21 January 2020, and consistent with the request of the Silver Lake Home Owners’ Association.

Fiscal or Resource Considerations: YES ____ NO __x__

Does this agenda item require the expenditure of funds? YES ____ NO __x__

If YES, are funds budgeted? YES ____ NO ____

Are staff or other resources required? YES ____ NO __x__

Is a budget amendment required? YES ____ NO __x__

Attachments:

- Draft Resolution?

Staff Comments:

If/when the MDNR revises the stated hours on Silver Lake, Dexter Township should amend Ordinance Number 3-A accordingly.

Motion/Action/Recommendation:

Action 1 – Motion to approve Resolution 20-____, A resolution to ask the Michigan Department of Natural Resources to consider revising their rules for the hours for highspeed boating on Big Silver Lake to accommodate Daylight Savings Time, and to authorize the Township Supervisor to communicate the Resolution to the appropriate person within the Michigan Department of Natural Resources.

Action 2 – Motion to (other)

Dexter Township Resolution # 20-xxx

A resolution to ask the Michigan Department of Natural Resources to consider revising their rules for the hours for highspeed boating on Big Silver Lake to accommodate Daylight Savings Time.

WHEREAS, Dexter Township Ordinance Number 3-A, adopted in June, 1965, prohibits “high speed” boating on Silver Lake between the hours of 6:30 PM and 10:00 AM, and;

WHEREAS, Michigan Department of Natural Resources Rule R281.781.1 has an identical prohibition on Silver Lake, and;

WHEREAS, when Dexter Township adopted Ordinance 3-A, The Uniform Time Act of 1966, which established the system of uniform Daylight-Saving Time (DST), was not yet in effect, and;

WHEREAS, when that Act became effective, the Michigan Legislature exempted Michigan from DST, and;

WHEREAS, the stated operational hours on Silver Lake did not consider any time change, and;

WHEREAS, with the implementation of DST in Michigan in 1972, the stated hours of 6:30 PM and 10:00 AM have the same effect as 7:30 PM and 11:00 AM DST, yet the Ordinance and MDNR Rules don’t account for the difference of DST:

NOW, THEREFORE, BE IT RESOLVED THAT the Dexter Township Board, by a vote of the majority at a regularly scheduled and duly noticed meeting held this 18th day of February, 2020, request that the Michigan Department of Natural Resources revisit the times prohibiting “high speed” boating on Silver Lake and revise said hours to “7:30 PM to 11:00 AM Local Time”, said language accommodating any future time changes and being consistent with the actual stated times pre-DST.

Resolution offered by Board Member ?

Resolution seconded by Board Member ?

Roll call vote:	YES	NO	ABSENT	ABSTAIN
Supervisor Rider	_____	_____	_____	_____
Clerk Ceo	_____	_____	_____	_____
Treasurer Brushaber	_____	_____	_____	_____
Trustee Compton	_____	_____	_____	_____
Trustee Drolett	_____	_____	_____	_____
Trustee Gajewski	_____	_____	_____	_____
Trustee Mesko	_____	_____	_____	_____

Tally Y = ?; N = ?; Abstain = 0; Absent = ?.

The Supervisor declared the resolution adopted / not adopted

CERTIFICATE

The undersigned, being the duly elected and acting Clerk of the Township of Dexter hereby certifies that the foregoing resolution was duly adopted at a regular meeting of the Dexter Township Board at which a quorum was present on the 18th day of February, 2020, and that the members voted thereon as hereinbefore set forth.

Debra A. Ceo, Clerk



DEXTER TOWNSHIP

AGENDA ITEM SUMMARY

MEETING OF: Township Board of Trustees 18 February 2020

Agenda Item Title:

Servants of the Word Donation in lieu of Taxes

Submitted by:

H. Rider

Explanation of Agenda Item:

The Servants of the Word (SOTW) own a large tract of land on Island Lake Road. As a religious organization, SOTW is exempt from most property taxes on real property – the exemption being a small percentage paid on a computer business that the Brothers run from the location.

While there is no legal requirement for SOTW to pay an additional contribution in lieu of property taxes, they have consistently provided the township with a check in an amount equivalent to what their tax burden for township millages for Township services/operations would be if they were not tax exempt.

It is legal for the township to accept the money from SOTW, but we must vote to accept their contribution.

Fiscal or Resource Considerations: YES _____ NO ☒ _____

Does this agenda item require the expenditure of funds? YES _____ NO ☒ _____

If YES, are funds budgeted? YES _____ NO _____

Are staff or other resources required? YES _____ NO ☒ _____

Is a budget amendment required? YES _____ NO ☒ _____

Attachments:

Letter from Servants Of The Word.

Staff Comments:

See above.

Motion/Action/Recommendation:

Motion to accept the contribution from Servants of the Word totaling \$1,860.00 to be allocated as follows: \$320.00 for Township Operations, \$970.00 for Township Fire, and \$570.00 for Township Police.

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January 14, 2020

Libby Brushaber, Township Treasurer
Dexter Township
6880 Dexter-Pinkney Road
Dexter, Michigan 48130

Dear Ms. Brushaber:

Please find enclosed a contribution to Dexter Township.

The enclosed contribution from Servants of the Word is designated for the following:

Description	Amount
Township Operations	\$320.00
Township Fire	\$970.00
Township Police	\$570.00
Total Amount Contributed	\$1,860.00

If you have any questions, please do not hesitate to contact me at (734)475-3550 Ext.112.

Sincerely,



Dan Rinke
Treasurer

cc. Harley Rider, Township Supervisor

Dexter Township Board Supervisor's Report

18 February 2020

Township Hall Lighting

We have received quotes for the lighting of the south sidewalk, as well as replacing the lighting controller. More info at the Board meeting.

Terry May will be replacing all the current fluorescent lighting with LEDs within the next month.

Zoning Ordinance Steering Committee

The Committee had its second meeting with the contractor on February 3rd. The meeting was productive, going over and clarifying many sections. However, the Committee didn't cover everything on the agenda, so another meeting was set for February 20th. Mr. Rohr will provide an oral report at the February 18th Township Board meeting.

Meetings attended, etc.

01/21/2020 – Election Commission

01/23/2020 – Presentation on Dexter Township to the Dexter Rotary Club

01/23/2020 – O'Donnell Electric for exterior lighting and parking lot lighting controller

01/28/2020 – WAVE Board meeting

01/28/2020 – AF Smith Electric for exterior lighting and parking lot lighting controller

01/29/2020 – Board Of Review Training – Chelsea

02/01/2020 – OWS Monthly Test

02/04/2020 – Special Board meeting

02/05/2020 – Meeting with Mr. Rohr, Tom Lewis, and LaFontaine re: 11485 N. Territorial

02/06/2020 – Multi-Lakes Sewer Authority Board meeting

02/10/2020 – Zoning Ordinance Steering Committee

02/11/2020 – Special Meeting of MLWSA Board to talk finances

Respectfully submitted,
Harley B. Rider, Supervisor

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Dexter Township Board

Treasurer's Report

For the Month of January 2020

Attachments

1. Fund Report Summary

<u>Tax Bills</u>	<u>Sent Out</u>	<u>Received Back</u>	<u>Outstanding As of 1/31/20</u>	<u>% of Bills Paid</u>
Summer	3752	3650	102	97.3%
Winter	3752	2515	1237	67.0%
<u>Total Dollars</u>				
Summer	\$4,329,528.50	\$4,264,361.29	\$65,167.21	98.5%
Winter	\$12,900.833.87	\$8,660,905.58	\$4,239,928.29	67.1%

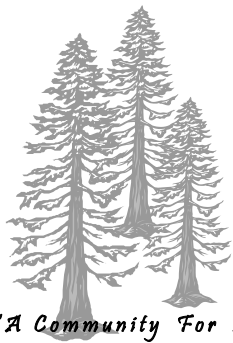
The dollar amount sent out for Summer and Winter 2019 taxes decreased in January 2020 due to multiple MTT judgements. The Treasurer's office will be settling with the County Treasurer on March 6th.

Respectfully submitted,

Libby Brushaber, Treasurer

DEXTER TOWNSHIP
FUND REPORT AS OF JANUARY 31, 2020

		Current Month	To Date
General Fund (101)			
Beg. Balance	3,093,166.56		
Receipts		246,705.04	
Disbursements			56,601.52
Ending Balance			<u>3,283,270.08</u>
Fire Fund (206)			
Beg. Balance	557,243.87		
Receipts		522,270.90	
Disbursements			68,523.81
Ending Balance			<u>1,010,990.96</u>
Police Fund (207)			
Beg. Balance	570,712.57		
Receipts		308,553.51	
Disbursements			42,117.50
Ending Balance			<u>837,148.58</u>
Multi-Lake Debt Service Fund (852)			
Beg. Balance	14,804.79		
Receipts		3.50	
Transfer In from Enterprise Fund			
Disbursements			790.00
Ending Balance			<u>14,018.29</u>
Multi-Lakes Sewer Enterprise Fund (569)			
Beg. Balance	876,695.32		
Receipts		31.45	
Transfer Out to Debt Service Fund			
Disbursements			
Ending Balance			<u>876,726.77</u>
General Agency Fund (701)			
Beg. Balance	63,782.82		
Receipts		1,000.00	
Disbursements			0.00
Ending Balance			<u>64,782.82</u>
Current Tax Collection (703)			
Beg. Balance	5,003,109.40		
Receipts		2,631,601.31	
Disbursements			6,487,887.17
Ending balance		.	<u>1,146,823.54</u>
Grand Total of All Funds			<u><u>7,233,761.04</u></u>
General Agency Checking Account			64,782.82
Municipal Investment Funds			3,240,593.55
Certificates of Deposit & Other Investments			3,928,384.67
Grand Total of All Funds			<u><u>7,233,761.04</u></u>



DEXTER TOWNSHIP

PLANNING & ZONING

6880 DEXTER-PINCKNEY ROAD
DEXTER, MI 48130

TELEPHONE: 734-426-3767
DPZ@DEXTERTOWNSHIP.ORG
WWW.DEXTERTOWNSHIP.ORG

DAVID ROHR
DIRECTOR OF PLANNING & ZONING
PAUL CURTIS
ORDINANCE OFFICER

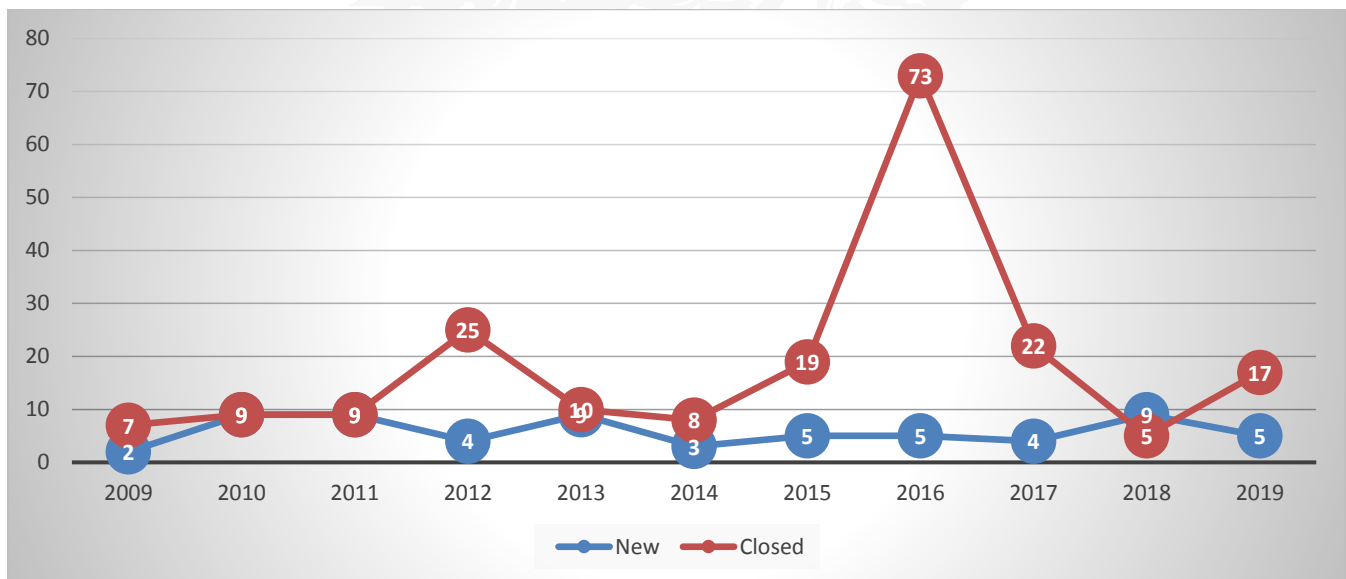
Planning & Zoning Report for January Activities - 2020

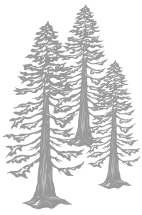
ZONING PERMITS

There were 5 new zoning permits issued this month (*January*)

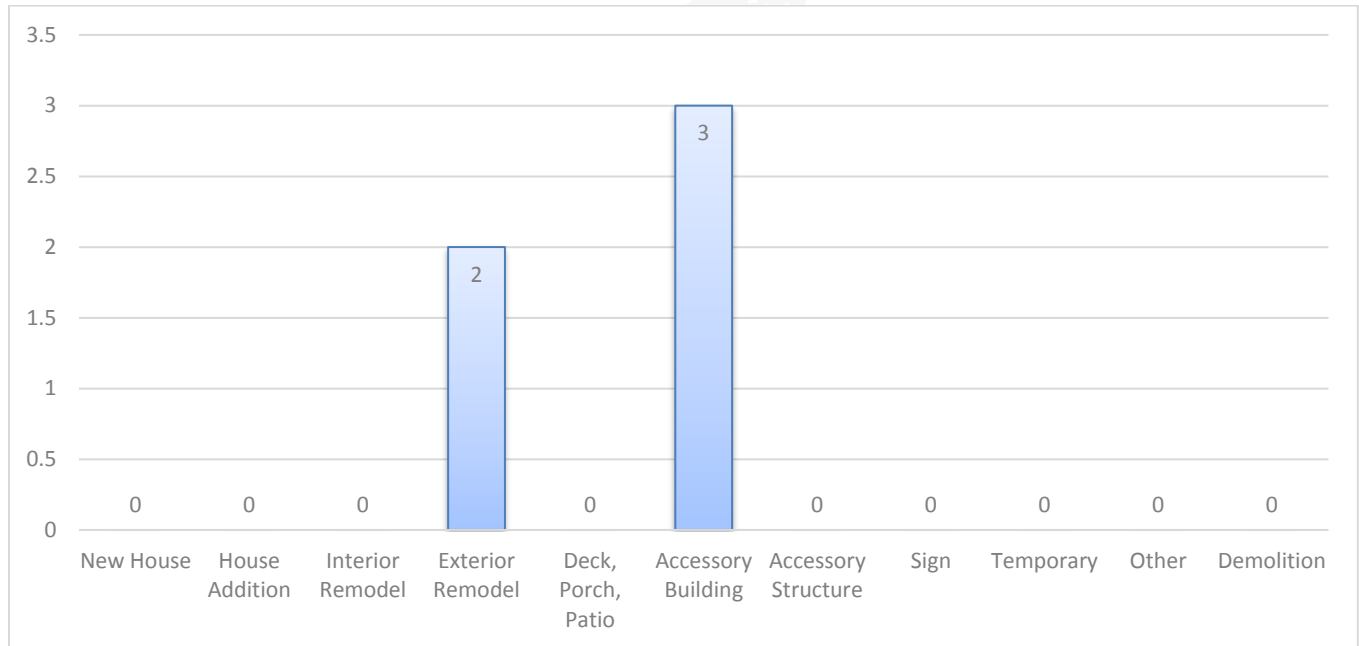
There were 17 zoning permits closed this month (*January*)

Zoning Permits Issued & Closed- Year-to-Year by Month. (All numbers are for January.)





Types of Zoning Permits Issued- *(All zoning permits are for January.)*



CODE ENFORCEMENT

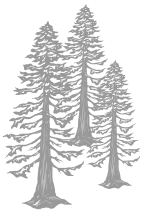
There were 2 new complaint/violation this month (January)

There were 4 complaints/violations closed this month (January)

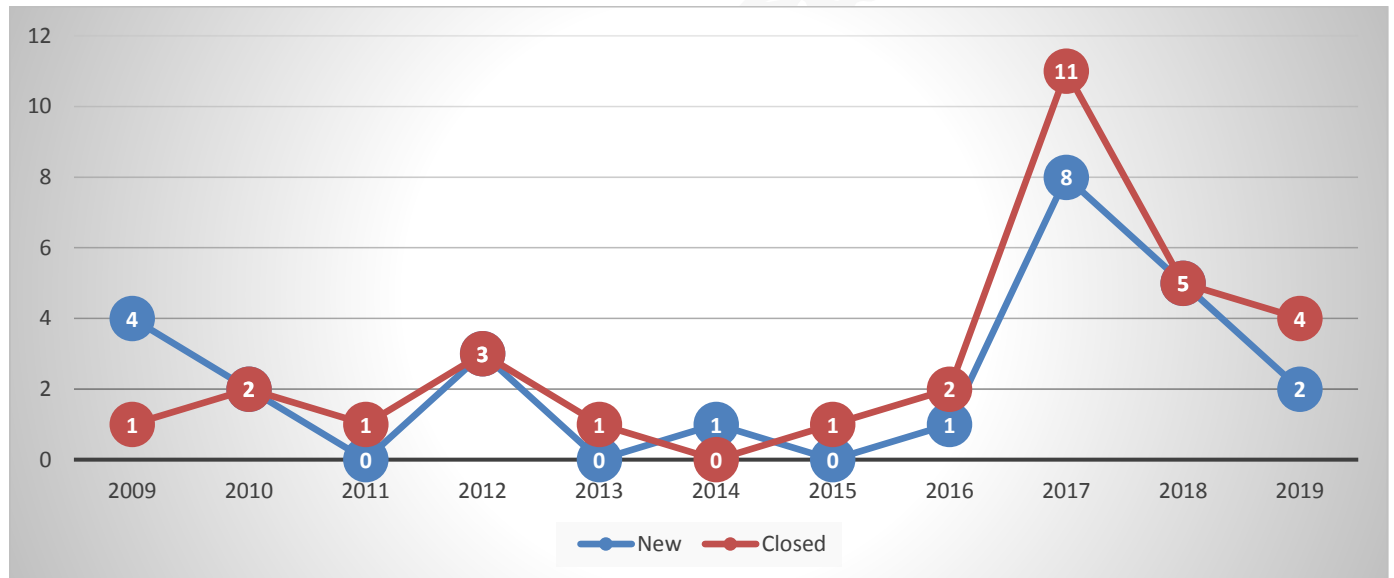
The number of new ordinance complaints/violations does not include the number of courtesy letters or letters of inquiry sent by the Ordinance Officer.

There are 2 Blight Violations actively being rectified by violators. (January)

There were 0 municipal civil infraction issued and 1 court appearance (January).



Ordinance Complaints/Violations- Year-to-Year by Month. (All numbers are for January.)



List of new Complaints/Violations- (All new complaints/violations, January.)

Violation Number	Address	Parcel #	Description	Status
18-BV-177	14412 N. Lake	04-07-300-026	Unsecured abandoned home	Open
19-BV-197	10345 Island Lake	04-35-300-008	Unsecured structure	Open

DIRECTOR OF PLANNING NOTES

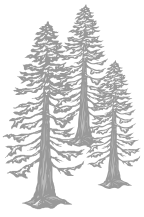
None at this time.

PLANNING COMMISSION

January Meeting:

The Planning Commission held one meeting in January.

Petition	Project	Request/Description	Result
19-PC-197	Signature Oak Stables	Site Plan Amendment	Approved 1/14/20



ZONING BOARD OF APPEALS

January Meeting: No Meeting

Petition	Project	Request	Result
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PLANNING COMMISSION

6880 DEXTER-PINCKNEY ROAD
DEXTER, MI 48130
TELEPHONE: 734-426-3767
FAX: 734-426-3833
WWW.DEXTERTOWNSHIP.ORG

DATE: **February 11, 2020**
TO: Dexter Township Board of Trustees
RE: **Planning Commission Report**

Action Items:

1. Natures Preserve Final Site Plan:

Director of Planning & Zoning, Mr. David Rohr gave the PC a detailed overview of Nature Preserves Final Site Plan request.

The Planning Commission received no public comment on this final site plan proposal.

Washtenaw Engineering PE Joe Maynard then responded to multiple questions & concerns of Planning Commissioners.

This is a resolution to grant approval of a final site plan for a (20-unit OSC) site condominium, submitted by Joseph Dettore, on behalf of Natures Preserve, for property located on the north side of N. Territorial, section 16 of Dexter Township (D-04-16-200-014/015).

The PC moved to **approve “Resolution (19-PC-199) for Final Site Plan Approval of Natures Preserve, subject to stated conditions including:**

- APPLICANT SHALL ENTER INTO A **DEVELOPMENT AGREEMENT** WITH DEXTER TOWNSHIP, INCORPORATING THEREIN THE **TERMS AND CONDITIONS OF FINAL SITE PLAN APPROVAL ...**

INCLUDING (but not limited to) OHM RECOMMENDATION THAT LANGUAGE REGARDING A STORM WATER MAINTENANCE AGREEMENT shall BE TIED INTO THE DEVELOPMENT AGREEMENT ... and this maintenance agreement shall receive an acceptable review by OHM.

*Respectfully Submitted,
Bill Gajewski, Township Board Representative*

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**Dexter Area Fire Department
Fire Administration Board
Board Meeting Minutes
January 16, 2020– 6:00 p.m.
Dexter Township Hall
6880 Dexter-Pinckney Road, Dexter. MI**

CITY OF DEXTER
DEXTER TOWNSHIP
WEBSTER TOWNSHIP

A. Call to Order:

Chair Rider called the meeting to order at 6:00 p.m.

B. Roll Call: Chair Rider declared a quorum was present.

Members Present: Chair Harley Rider (Dexter Township); Vice-Chair John Westman (Webster Township); Treasurer Libby Brushaber (Dexter Township); Secretary Shawn Keough (City of Dexter); Jim Smith (City of Dexter); Dan Munzel (Webster Township); Jim Seta (At Large)

Members Absent: None.

Also, Present: Chief Robert Smith; Janis Miller, Recording Secretary

C. Approval of Meeting Minutes:

Motion by Smith to approve the November 21, 2019 meeting minutes as amended. Motion second by Munzel. **Motion carried 7-0.**

D. Audience Participation: None.

E. Approval of the Agenda:

Motion by Smith to approve the agenda as presented. Motion second by Brushaber. **Motion carried 7-0.**

F. Approval of the Bills and Payroll:

Motion by Brushaber to approve bills and payroll from November 18, 2019 through January 9, 2020, totaling \$ 340,723.32. Motion second by Smith.

Roll Call Vote: Yeas – Munzel, Smith, Westman, Brushaber, Seta, Keough, Rider; Nays – None; Abstain – None; Absent – None. **Motion carried 7-0.**

G. Reports:

1. Chief's Report:

Motion by Smith to receive and file the Chief's report. Motion second by Munzel. **Motion carried 7-0.**

2. Financial Report:

Motion by Smith to postpone review of the financial report to the February meeting. Motion second by Seta. **Motion carried 7-0.**

H. Unfinished Business:

1. 2020 Spending Allocation:

Motion by Keough to approve the final allocation numbers for 2019 and the preliminary allocation numbers for 2020. Motion second by Munzel. **Motion carried 7-0.**

I. New Business:

1. AFG 2019 Grant Authorization:

Motion by Keough to postpone this grant authorization to the February meeting. Motion dies for lack of second.

Motion by Seta to submit the AFG 2019 Grant, with a committee of Chief Smith, Munzel, and Keough working on verbiage, and the final draft mutually acceptable to all parties. Motion second by Smith.

Roll Call Vote: Yeas – Brushaber, Seta, Munzel, Smith, Keough; Nays – Westman, Rider; Abstain – None; Absent – None. Motion carried 5-2.

J. Dexter Fire Fighters' Association Report: None.

K. Non-Arranged Audience Participation:

Firefighter Jason Hilberer asked about seeking monetary donations for apparatus.

L. Future Agenda Items – February 20, 2020

1. Investment Policy
2. Fire Code
3. Cost Recovery
4. Asset Disposition/Disposal
5. Year End Financial Report

M. Concerns of Fire Board Members:

Keough stated the City of Dexter would put it to the voters, in May, to approve 9.9 million for a new Fire Station and City offices.

Munzel said the Webster Township Board requested a firefighter give a monthly update to the Board. Chief Smith said Firefighter Jason Hilberer would attend the Webster Township meetings and give updates.

Chief Smith said he was considering some Regional Grants and would present them to the Board for discussion.

N. Adjournment:

Chair Rider declared the meeting adjourned at 7:18 pm

Respectfully submitted,

Shawn W. Keough, DAFD Secretary

Janis Miller, Recording Secretary

I, the undersigned, Shawn W. Keough, the duly elected Secretary of the Dexter Area Fire Department Board, DO HEREBY CERTIFY that the forgoing is a true and complete copy of certain proceedings taken by the Dexter Area Fire Department Board at a regular meeting held on the 16th day of January 2020, and that the forgoing minutes have been approved by a majority vote of the Board at a scheduled meeting held on the 20th day of February, 2020.

Shawn W. Keough, Secretary, Dexter Area Fire Department Board



Dexter District Library Board of Trustees

Meeting Minutes

January 6, 2020

7:00 p.m.

Members Present: Pat Cousins, Barbara Davenport, Cassy Korinek, James LaVoie,
Sherry Simpson, Shelly Vrsek

Members Absent: Donna Palmer, Rosemary Quigley

Others Present: Paul McCann, Library Director
Kim Swoverland, Recording Secretary

President LaVoie called the meeting to order at 7:05 p.m.

LaVoie called for additions/changes to the presented agenda. Simpson moved to approve the agenda as presented. Second by Vrsek. A vote was taken. Aye=all, nay=none, absent=2. Motion carried.

LaVoie called for corrections to the minutes of the December 2, 2019 regular Board Meeting. No corrections were requested. Vrsek moved to approve the minutes from the December 2, 2019 regular Board Meeting as presented. Second by Davenport. A vote was taken. Aye=all, nay=none, absent=2. Motion carried.

Public Comment: None.

Friends of the Library Report: McCann reported the Friends most recent Used Book Sale was Jan 4, 2020 and brought in approximately \$1,150.00 for the day. The next Friends Used Book Sale is scheduled for February 1, 2020. On December 10, 2019 the Friends had their Annual Meeting at which Kevin Vrsek was named the new President, and Kantha Gardner named the new Vice-President. The next Friends meeting will be January 28, 2020 at 7:00 p.m. in the Library's lower level. Long-time Friends Volunteer Sherri Munson is stepping down from her book-sorting / book sale duties.

Treasurer's Report: McCann presented the Treasurer's report for December 2019. Balance Sheets and Statements of Operation were provided for the months of November and December 2019 for both 101 General Operations and 301 Debt Service. The paid bills for December 2019 were reviewed. Vrsek moved to approve the bills paid during the month of December 2019. Second by Korinek. A vote was taken. Aye=all, nay=none, absent=2. Motion carried.

Michigan CLASS: Statements for December 2019 were provided and reviewed. McCann informed the Board an additional \$500,000 was wire transferred into Michigan CLASS per the Board's direction, on Jan 6, 2020.

Budget Changes: None.

Reimbursements: None.

2020 Wage Rate Adjustments: At the direction of the auditors, McCann presented the staff wage rate adjustments to be effective with the January 17, 2020 payroll. These adjustments were included within the budgeting process for the 2019-2020 fiscal year. It was noted that newly hired employees would see their wage rate increase take effect when they reach 1 year of employment. Cousins moved to accept the January 2020 Wage Rate Adjustments as presented. Second by Davenport. A vote was taken. Aye=all, Nay=none, Absent=2. Motion carried.

Director's Report: The written director's report for December 2019 was reviewed. McCann informed the Board he successfully negotiated a new 5-year contract with Schindler Elevator.

Circulation Statistics: Statistics for December 2019 include:

December 2019	
Circulation Statistics	December
Adult Books	4329
Young Adult Books	689
Children's Books	6411
Magazines	163
DVD	3174
Books on CD	567
Music CD	401
Realia/Objects/Equip	12
Overdrive	2228
hoopla	893
RBDigital magazines	385
Kanopy	346
Renewals via web	3641
In-House	3513
Total	26752
Library visits	10631
Reference questions	1759
Items withdrawn	857
New items added	785
Total holdings	111851
New cards issued	43
Total card holders	11370
Internet usage	2794
Museum/Park Pass	0
Web site visits	8271
Program attendance	2062
Fax	60
ILL lent out	1539
ILL borrowed	2542
In-house renewals	612

Personnel: McCann informed the Board that Mollie Hall, Youth Reference Librarian, Cathy Jurich, Head of Youth Services, and Lisa Ryan, Head of Adult Services would all be reaching their anniversary date of hire in the month of January. No board action was required due to the January 2020 wage rate adjustment schedule.

Committee Reports: There were no committee meetings in the month of December 2019

Old Business: Regarding the lower level meeting room renovations / possible 2nd floor addition, McCann has requested a ball-park cost estimate from HB+M architects, but is thinking the figure would be at a level that might require bonding. McCann will report the estimate once it has been received. For the HVAC controls issue, McCann and Hutchcraft will be working in the coming months to determine the best way to move forward with control circuit board replacement. Currently the system is set in such a way to avoid another internal freeze.

New Business: None.

Public Comment: None.

Adjournment: Having completed all items on the agenda, the meeting was deemed adjourned by Board consensus at 8:23 p.m.

Respectfully submitted,



Sherry Simpson,
Secretary



Kimberly Swoverland,
Recording Secretary

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MULTI-LAKES WATER AND SEWER AUTHORITY

REPORT FOR THE MONTH OF FEBRUARY, 2020

The MLWSA Board met on Thursday, February 6, 2020 for the Regular Board Meeting.

Attached is the agenda for the regular February meeting, along with the August Director's report.

The Board continued to discuss the current financial position and the possibility of again having to raise rates. That should again be on the agenda for the March meeting.

Director Root presented a draft FY 2020/2021 Budget to the Board, separating O&M, Debt 3 and Capital Improvement, as directed by the Board. The draft O&M Budget was balanced, with a projected surplus of almost \$50,000. The Debt 3 Budget reflected a deficit of almost \$22,000. The Capital Improvement/Replacement Budget showed a potential infusion of \$24,000.

Chair Carney called a Special Meeting on Feb 11 to discuss the debt payments and available funding. The Auditor was also present at that meeting. Chair Carney pointed out that MLWSA was expecting a substantial refund from Dexter Township after Dexter Township made the last payment on Debt 1 this spring. I reminded the MLWSA Board that the Articles Of Incorporation, as well as the Debt 3 Contract with the County clearly stated that the constituent municipalities had pledged their "Full Faith and Credit" to the Debt 3 bonds and have a contractual obligation to have funds on hand to cover our liability, and as such, Dexter Township intended to maintain our reserve to ensure that our obligation could be met, in the event of default by Multi-Lakes. (Dexter Township is on the hook for 57.3% of Debt 3, as well as 57.3% of Multi-Lakes 17.35% of Debt 3.)

This prompted much discussion with the result that MLWSA will be obtaining a legal opinion from Foster Swift. I have also contacted our legal counsel regarding this issue. More to come as it develops.

The next meeting is scheduled for 10:30 AM on Thursday, March 5, 2020 at the MLWSA Office.

Respectfully Submitted,

Harley B. Rider, Supervisor
Chair, Multi-Lakes Board

**MULTILAKE
WATER AND SEWER AUTHORITY**

12088 North Territorial
Road Dexter, MI 48130
(734) 426-9797
multilake@gmail.com

24-Hour
Emergency
Number
(877) 806-3741

3

MONTHLY MEETING AGENDA
Thursday, February 6, 2020
MLWSA Conference Room - 10:30 A.M.

1. Call to Order:
2. Pledge of Allegiance:
3. Adoption of Agenda:
4. Approval of the January 9, 2020 Annual Meeting Minutes;
January 9, 2020 Regular Meeting Minutes
5. Approval of Payments
(Payroll Report)
6. First Call to the Public:
7. Director's Report:
(Crew Leader Report)
8. Unfinished Business:
Financial Position Review by Auditor and Accountant
9. New Business:
 - A Additional Supporting Documents:
 - i. MLWSA Profit & Loss Budget vs. Actual
 - ii. MLWSA Balance Sheet
 - iii. MLWSA Credit Card Committee Questions/Concerns
 - iv. Bank Account Summaries
 - B 2020-2021 Proposed Budget
10. Correspondence:
Highland Treatment Report
EGLE January 9, 2020 Letter
11. Concerns of the Board Members/Staff:
12. Second Call to the Public:
13. The next regular MLWSA Board of Directors meeting will be
held Thursday, March 5, 2020 at the MLWSA Conference Room
14. Adjournment

Multi Lake Water and Sewer Authority Director Report – January 2020 February 2020

Administration:

1. **Mobile 311 Work Order System** - Configuration of the Mobile 311 work order system for MLWSA continues with the assistance of Mike Jurosek.
2. **DTE Calla Substation** - Waiting for final connections and site restoration to be completed by Corby which will return this spring to complete the underground work. DTE has work remaining at the substation and the DTE circuits are not active.
3. **Standard Operating Procedures (SOP) Manual** - On going project.
4. **IT Operations** - Director continues to work closely with company to get computer system up and running. New PC needed to be purchased for Kathy Piatt.
5. **Charge Card Billing Issues**- Director continues to research alternative means for customers to pay utility bills by credit card due to excessive cost associated with uploading Gregory database to current credit card set up.
6. **Office Personnel** - Kathy Piatt started her employment and we are all thrilled to have her. She brings a wealth of customer service experience and readily agrees to handle any task given.
7. **Website** - the website continues to be updated and improved upon.
8. **First Aid Ready** - Director meet with a vendor to review potential first aid items for Administration Building (AED, first aid kit, eye wash station, etc.).
9. **SCADA** - Director, along with field staff, met with representatives of UIS to address a list of on-going issues with SCADA operations.
10. **MiWaters** - Director worked with Anthony Dowson, Highland Treatment, to complete necessary Certifier Agreement and activate account.

11. Training:

Kathy Piatt - ongoing day to day operations for Authority

Josh West - AIRVAC training (January 26 - 31, 2020) Rochester, IN

Jerry Chilson/Mark Dufek - MWEA Operators Day, Lansing, classes include: Transforming Water and Wastewater Utility Operations with GIS, Pump Installations, Future Controls and SMART and Critical Valve Program

Steve Shephard/Josh West - MWEA Joint Expo Exhibit, Lansing

E:\RootK\Dropbox\Coredocs\Director\Root\Meeting Min\2020\February\Item#7 Director Report.docx

Operations:

1. **Re-drawing site plans** - This project is on hold.
2. **MLWSA ARV Repairs** - Director needs to schedule repairs to Noah's Landing, North Lake Road and Hankered Road locations to replace 2" isolation valves. This work, which is dirty, time consuming, and falls under confined space regulations requires assistance from an outside contractor.
3. **Half Moon Lake generator transfer switch** - Director has made contact with the necessary department to arrange for repair. Work should be completed in late February/early March.
4. **Patterson Lake Station** - Staff is researching the possibility of replacing the electrode rods with a level transducer on the storage tank to aid in a better overall operation with less maintenance as previously discussed by Board.
5. **Administration Building Furnace** - Director has obtained two quotes to date to replace the Administration Building boiler which has been in need of an upgrade for years. Currently the need for repeat calls for service is high due to its condition.
6. **Waste Water Treatment Plant Gas Leak** - There were two leaks on the service line to the gas meter on the plant. Consumers was contacted immediately and arrived on site to replace a leaky union. A small leak at the elbow on the gas line at the meter was also found. Director received two quotes to repair leak.
7. **130 Blind Lake** - Staff responded to a lateral break at 130 Blind Lake. The contractor, Rapidcom Underground Construction, hit our line while installing fiber. An invoice for costs associated with such repair was mailed to contractor.
8. **Gregory Vacuum Station** - Director obtained a quote to address the mechanical seal leak issues at said station.
9. **WWTP** - Director will be researching options available to address the air leaks from the joints on the piping for the blowers within the WWTP. These leaks have been on going for years and are believed to be hindering the efficiency of the treatment plan process.
10. **MLWSA Grounds Clean Up** - general clean up of the Authority grounds continue.

Respectfully submitted,

Kathleen Root, Director
February 6, 2020

Operations Report

January 2020

Accomplishments:

- Training at Joint expo Jerry & Mark 2/4/20
- Training at Joint expo Josh & Steve 2/5/20
- E-one App initiated which will aid in training, ordering and contractor cooperation – Jerry w/Dubois Cooper
- 2020 schedules on call, shifts 5 - 8hrs & 4 - 10hrs
- Post Lloyd transition - missdig program, Mobile 311 , in house data drive management have led to challenges but improvements are rapidly progressing

Field Ops:

- Grinder callouts are low, to be expected due to seasonal residential vacancies
 - 8695 Parkview has had numerous calls over past two years problem was like a ghost until recently with moisture high in ground, led to field staff discovering compromise to cable with mega ohm meter.
 - 8695 corrective action is to move panel due to trey cable damage from landscaping
- Vacuum Inspections, including completion 50% upgrade to new valve seats in Patterson Lake
- Two vacuum call out to date 2020
 - Heavy rags caught up in splitting chamber before Bruin vac buffer pit and suction lines, likely from Gregory vac system. Vactor cleaning and jetting required to remedy clogged line.
 - 1/25/20 was minor issue quick fix
 - After both issues have been remedied the pump runs have decrease substantially
- Patterson sewage pumps call all outs continue, Jerry working with Airvac engineers to convert rod controls to a non wet transducer. Awaiting specs to cross reference with UIS that all will work with SCADA and PLC controller. Drexel is proposed compatible transducer with low cost conversion.
- Gregory 1 sewage pump (operational) awaiting repair to mechanical seal, Kennedy to perform. – stemming from issue found in late 2019
- Vac system Mobile 311 integration continues
- Copper meadows force main station check valve has failed and one pump cycles nearly continuously. A plan needs to be establish for repair. Field staff ordered parts but due to flow and orientation it is beyond our capabilities

- Missdigs
 - Routine marking are low due to season
 - Working closely with underground boring operations throughout all regions, which has involved extensive communication with multiple contractors. As well as a lot of additional marking and re-staking.
 - 1/28/20 requested meet at MLWSA with Great Lakes underground about plan for crossing under halfmoon lake. Notified via misddig this was happening and we wanted detailed plan. Damage prevention*

Damages

- Two incidents due to contractor negligence
 - Minor - Sugarloaf lake fiber crew hit a curb stop causing failure and 1 customer impacted
 - Major issue due to contractor neglect. Bored through a lateral and led to extensive repair cost, 10 customers affected for 12 hours
- Working with misddig to assist with damage prevention and help with contractors
 - Golden shovel program available which will give a 3 year cost savings and it allows us to require contractors complete extra training, certifications and reliability should improve

On going:

- Staff Training
 - Misddig & Improved marking technology
 - Josh completed onsite training, at Airvac week long session
 - In house safety
- Mobile 311 testing integration MLWSA & feed back
 - Lyndon Township will need to have electronic plans of fiber system integrated from CAD/GIS data to M311 as a fiber layer

Up coming

- Copper meadows force main station check valve
- Flow tube for Cavanaugh west lift station install
- Grinder pit inspections, including updating sight plans continuation
- Shop repairs tracking via mobile 311

WASHTENAW AREA VALUE EXPRESS

REPORT FOR THE MONTH OF FEBRUARY 2020

The W.A.V.E. Board met on Tuesday, January 28th, 2020 at WAVE office in the Chelsea Area Construction Agency building.

The Minutes of the WAVE January 28th meeting are attached. You will note three significant issues from the minutes that the WAVE Board:

1. The current Director is retiring this year, so a search is starting for a new Director;
2. WAVE signed the annual contract with the Chelsea Retirement Community for services to the CRC;
3. The WAVE Board approved a contract with St. Joseph Hospital (Chelsea) to provide scheduled runs between Chelsea and Stockbridge and Chelsea and Manchester. As part of the contract, the hospital will fully fund the purchase of a new bus.

The WAVE Director has also provided a ridership calculation sheet with a request for 2020 funding. I have included their requested amount in the Draft Budget. The calculation sheet will be sent out under separate distribution.

The next meeting is scheduled for 8:00 AM on Tuesday, February 25, 2020, at WAVE office in the Chelsea Area Construction Agency building.

Respectfully Submitted,

Harley B. Rider, Supervisor
Township Representative to WAVE

DRAFT MINUTES – APPROVAL VOTE WILL TAKE PLACE ON 2/25/19

**Western Washtenaw Area Value Express (WAVE)
Annual Board of Directors Meeting
8:00 a.m. Tuesday, January 28, 2020
12172 Jackson Rd., Dexter, MI 48130
Minutes**

Present: President/Member at Large Jim Carson, Vice President/Member at Large Ann Feeney, Secretary/ Member at Large Bill Holmberg, Executive Director Michaelene Pawlak , City of Dexter Representative Paul Cousins, Dexter Township Representative Harley Rider, Lima Township Representative Arlene Bareis, Webster Township Representative Candidate Barbara Calleja, Sylvan Township Representative Tom McKernan, Rotary Representative Tammy Mason St. Joseph Mercy Hospital Representative Russ Billau.

Absent: Chelsea Representative Peter Feeney

President Carson called the meeting to order at 8:01 am

I. Approval of the agenda

Motion by Cousins, second by Bareis to approve this month's amended meeting Agenda. All Ayes. Motion carried.

II. Approval of the November 2019 Minutes

Motion by Ann Feeney, second by Rider to approve the Minutes of the November 2019 meeting. All Ayes. Motion carried.

111. Treasurer's Financial Reports- Pawlak

- a. December Financial Reports reviewed and discussed (November referenced only)
- b. Fares and ridership down. ROAM ridership influenced a reduction in Chelsea fares
- c. Line items 4230, 4240 and 4245 "0" because the way we invoice

Motion by Rider, second by Billau to accept the financial reports for November and December 2019 as presented. All Ayes. Motion carried.

- V. Executive Director's Report- Pawlak
 - a. Reviewed and discussed items distributed to Board members

- VI. Presidents Report- Carson
 - a. Executive Director Search Committee comments- Peter Feeney facilitator. Committee members identified and next meeting February 13th

- VII. Old Business- None

- VIII. New Business-
 - 1.) Discussion and Consideration:
 - a. 2020 Chelsea Retirement Contract

Motion by Cousins, second by Mason to enter into annual contract and signing by Executive Director of the Chelsea Retirement Community in the amount of \$94,200. All Ayes. Motion carried.

 - b. 2020 Specialized Service contract:

Motion by Holmberg, second by Rider to authorize President Carson the signing of the 2020 Specialized Services Operating Assistance Program contract as written in the amount of \$15,631. All Ayes. Motion carried.

 - c. St. Joseph Mercy Chelsea Hospital contract (Stockbridge and Manchester Shuttles):

Motion by Holmberg, second by Rider to authorize President Jim Carson to sign the St. Joseph Mercy Chelsea Hospital contract as presented which extends through September 30 2022. All Ayes. Motion carried.

 - d. St. Joseph Mercy Chelsea Hospital - Bus purchase:

Motion by Cousins, second by Ann Feeney to authorize the purchase of bus in the amount of approximately \$60,793 contingent on the signing of the St. Joseph Mercy Hospital contract. All Ayes. Motion carried.

IX. Nomination Committee- Jim Carson

Discussion and Consideration:

a.) Treasure position

Motion be Cousins, second by Bareis to appoint Michael Williams as an At Large Treasurer and Board member of WAVE. In addition, to authorize him as the signer to bank account. All Ayes. Motion carried.

President Carson adjourned meeting at 9:07 a.m.

Respectively Submitted,

Bill Holmberg, Secretary



JERRY L. CLAYTON
SHERIFF

WASHTENAW COUNTY

OFFICE OF THE SHERIFF

2201 Hogback Road ♦ Ann Arbor, Michigan 48105-9732 ♦ OFFICE (734) 971-8400 ♦ FAX (734) 973-4624 ♦ EMAIL sheriffinfo@ewashtenaw.org



MARK A. PTASZEK
UNDERSHERIFF

February 6, 2020

To: Harley Rider, Dexter Township Supervisor
From: Alan Hunt, Sergeant
Through: Lisa King, Lieutenant
Cc: Keith Flores, Police Services Commander
Re: January 1st – January 31st, 2019 Police Services Monthly Report

During the month of January there were 194 calls for service (including traffic stops). Deputies conducted 98 traffic stops during this time with 37 citations issued.

Noteworthy events in Dexter Township during last month include:

(Detailed list of Calls for Service is attached)

- On January 7, 2020 a resident in the 9000 block of Glenbrook Road reported a number of items stolen from their home. The items went missing sometime between 12/21/19 and 01/02/20. The home has been unoccupied and is up for sale. There were no signs of forced entry. There is a key box on the door for realtors and the house had been shown several times during the time period that the items went missing. The missing items include pottery, a tea set, towels and other similar household goods. There are currently no leads in this incident.
- On January 10, 2020 deputies initiated a proactive traffic stop on a vehicle on Dexter Pinckney Road near Fleming Road. The traffic stop resulted in the driver being arrested for drunk driving. The driver is a 35 year old Pinckney resident who was transported to the Washtenaw County Jail, the investigation has been forwarded to the Washtenaw County Prosecutor for authorization.
- On 01/26/20 deputies were dispatched to the 6000 block of Stofer Road reference a suspicious vehicle. The vehicle was located and stopped on Stofer Court. The driver a 55-year-old male Dexter Township resident who use to live in the community was subsequently arrested for drunk driving. The investigation has been forwarded to the Washtenaw County Prosecutor for authorization.

Banked Hours Update:

- We had two open positions in the Dexter Collaboration throughout the course of the month. Those hours have been used to fill shifts and bolster staffing levels.

Dexter Collaboration Out of Area / Into Area Time

- DWD Out of Area Time – 501 Minutes (Year to Date – 501)
- DWD Into Area Time – 150 Minutes (Year to Date – 150)



DEXTER TOWNSHIP MONTHLY POLICE SERVICES DATA

January 2020

JERRY L. CLAYTON
SHERIFF

Incidents	Month 2020	Month 2019	% Change	YTD 2020	YTD 2019	% Change
Traffic Stops	98	20	390%	98	20	390%
Citations	37	5	640%	37	5	640%
Drunk Driving (OWI)	2	2	0%	2	2	0%
Drugged Driving (OUID)	0	0	-	0	0	-
Calls for Service Total	194	101	92%	194	101	92%
Calls for Service (Traffic stops and non-response medicals removed)	79	64	23%	79	64	23%
Robberies	0	0	-	0	0	-
Assaultive Crimes	0	0	-	0	0	-
Home Invasions	1	0	+	1	0	+
Breaking and Entering's	0	0	-	0	0	-
Larcenies	0	0	-	0	0	-
Vehicle Thefts	0	0	-	0	0	-
Traffic Crashes	9	14	-36%	9	14	-36%
Medical Assists	2	1	100%	2	1	100%
Animal Complaints (ACO Response)	1	1	0%	1	1	0%
In/Out of Area Time	Month (minutes)	YTD (minutes)	+ = Positive Change - = Negative Change			
Into Area Time	150	150				
Out of Area Time	501	501				
Investigative Ops (DB)	5295	5295				
Secondary Road Patrol	0	0				
County Wide	0	0				
	Hours Accum.	Hours Used	Balance			
Banked Hours	304	160	144			

Dexter Township Monthly Report

INCIDENT	DATE/TIME	CFS Verified Offense	ADDRESS	CITY
200000120	1/1/20 11:47 AM	C3804 - Animal Complaint	NORTH TERRITORIAL RD / DEXTER TOWNHALL RD	DEXTER TWP
200000129	1/1/20 12:25 PM	C3730 - Traffic Complaint / Traffic Miscellaneous A Compl	DEXTER PINCKNEY RD / WYLIE RD	DEXTER TWP
200000146	1/1/20 13:02 PM	C3324 - Suspicious Circumstances	12300 BLOCK NORTH TERRITORIAL RD	DEXTER TWP
200000149	1/1/20 13:12 PM	C3250 Mental Health Call	7400 BLOCK DEXTER PINCKNEY RD	DEXTER TWP
200000183	1/1/20 14:59 PM	C3318 - Found Property	6800 BLOCK DEXTER PINCKNEY RD	DEXTER TWP
200000297	1/2/20 06:21 AM	C3730 - Traffic Complaint / Traffic Miscellaneous A Compl	NORTH TERRITORIAL RD / BRAND RD	DEXTER TWP
200000301	1/2/20 06:42 AM	C3730 - Traffic Complaint / Traffic Miscellaneous A Compl	NORTH TERRITORIAL RD / DEXTER TOWNHALL RD	DEXTER TWP
200000322	1/2/20 08:50 AM	C3730 Traffic Complaint / Traffic Miscellaneous A Complai	MCGREGOR RD / BASS AVE	DEXTER TWP
200000327	1/2/20 09:11 AM	C3730 - Traffic Complaint / Traffic Miscellaneous A Compl	MCGREGOR RD / YANKEE LN	DEXTER TWP
200000332	1/2/20 09:25 AM	C3730 Traffic Complaint / Traffic Miscellaneous A Complai	MCGREGOR RD / YANKEE LN	DEXTER TWP
200000342	1/2/20 10:22 AM	C3730 Traffic Complaint / Traffic Miscellaneous A Complai	MCGREGOR RD / PORTAGE LAKE AVE	DEXTER TWP
200000446	1/2/20 17:59 PM	C3336 - Assist Citizen	9100 BLOCK RUSSEL DR	DEXTER TWP
200000475	1/2/20 19:34 PM	C3730 - Traffic Complaint / Traffic Miscellaneous A Compl	DEXTER PINCKNEY RD / WINSTON RD	DEXTER TWP
200000479	1/2/20 19:51 PM	C3730 - Traffic Complaint / Traffic Miscellaneous A Compl	DEXTER PINCKNEY RD / WINSTON RD	DEXTER TWP
200000552	1/3/20 07:07 AM	C3730 - Traffic Complaint / Traffic Miscellaneous A Compl	DEXTER PINCKNEY RD / WYLIE RD	DEXTER TWP
200000603	1/3/20 11:42 AM	C3145 - Property Damage Traffic Crash PDA	W HURON RIVER DR / GREGORY RD	DEXTER TWP
200000613	1/3/20 12:40 PM	C3730 - Traffic Complaint / Traffic Miscellaneous A Compl	NORTH TERRITORIAL RD / DEXTER TOWNHALL RD	DEXTER TWP
200000644	1/3/20 15:21 PM	C3314 - Missing Persons	12900 BLOCK ISLAND LAKE RD	DEXTER TWP
200000652	1/3/20 16:03 PM	L3597 Non Terminal - WD	3000 BLOCK N DANCER RD	DEXTER TWP
200000898	1/4/20 11:58 AM	L6065 Miscellaneous Info - WD	6800 BLOCK DEXTER PINCKNEY RD	DEXTER TWP
200000914	1/4/20 13:26 PM	C3730 Traffic Complaint / Traffic Miscellaneous A Complai	DEXTER PINCKNEY RD / HURON CREEK DR	DEXTER TWP

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INCIDENT	DATE/TIME	CFS Verified Offense	ADDRESS	CITY
200000924	1/4/20 13:56 PM	C3902 - Burglary Alarm	12700 BLOCK NORTH TERRITORIAL RD	DEXTER TWP
200000994	1/4/20 19:26 PM	C3702 - Traffic Complaint / Road Hazard	W HURON RIVER DR / GREGORY RD	DEXTER TWP
200001086	1/5/20 08:07 AM	L3509 - Disorderly Person/Condition - WD	6400 BLOCK MEADOW CREEK DR	DEXTER TWP
200001216	1/5/20 17:41 PM	C3730 - Traffic Complaint / Traffic Miscellaneous A Comple	DEXTER PINCKNEY RD / MEADOW CREEK DR	DEXTER TWP
200001229	1/5/20 18:34 PM	C3730 - Traffic Complaint / Traffic Miscellaneous A Comple	MAST RD / W HURON RIVER DR	DEXTER TWP
200001230	1/5/20 18:38 PM	C3730 - Traffic Complaint / Traffic Miscellaneous A Comple	ISLAND LAKE RD / JESSICA LN	DEXTER TWP
200001271	1/5/20 21:45 PM	L6199 BOL - Be on the Lookout - WD	NORTH TERRITORIAL RD / MADDEN RD	DEXTER TWP
200001287	1/5/20 22:19 PM	C3730 - Traffic Complaint / Traffic Miscellaneous A Comple	NORTH TERRITORIAL RD / BRAND RD	DEXTER TWP
200001296	1/5/20 23:06 PM	C3730 - Traffic Complaint / Traffic Miscellaneous A Comple	DEXTER PINCKNEY RD / NORTH TERRITORIAL RD	DEXTER TWP
200001300	1/5/20 23:15 PM	C3730 - Traffic Complaint / Traffic Miscellaneous A Comple	DEXTER PINCKNEY RD / FLEMING RD	DEXTER TWP
200001309	1/5/20 23:32 PM	L3597 Non Terminal - WD	6300 BLOCK S HAY RAKE HOLW	DEXTER TWP
200001463	1/6/20 14:31 PM	C3324 - Suspicious Circumstances	TIMBER HILL CT / HORSESHOE BND	DEXTER TWP
200001624	1/7/20 02:51 AM	C3804 - Animal Complaint	DEXTER PINCKNEY RD / NORTH TERRITORIAL RD	DEXTER TWP
200001742	1/7/20 13:34 PM	C3145 - Property Damage Traffic Crash PDA	DEXTER PINCKNEY RD / NORTH TERRITORIAL RD	DEXTER TWP
200001757	1/7/20 14:03 PM	C3730 - Traffic Complaint / Traffic Miscellaneous A Comple	NORTH TERRITORIAL RD / DEXTER PINCKNEY RD	DEXTER TWP
200001766	1/7/20 14:31 PM	C3310 - Family Trouble	6400 BLOCK MEADOW CREEK DR	DEXTER TWP
200001772	1/7/20 15:04 PM	2605 - Fraud - Illegal Use of Credit Card [26002]	13500 BLOCK ORCHARD CT	DEXTER TWP
200001814	1/7/20 17:47 PM	L3597 Non Terminal - WD	13400 BLOCK RIKER RD	DEXTER TWP
200001830	1/7/20 18:14 PM	2204 - B&E - Burglary - No Forced Entry - Residence- Hom	GLENBROOK RD / HANKERD RD	DEXTER TWP
200001838	1/7/20 18:29 PM	L6199 - BOL - Be on the Lookout - WD	NORTH TERRITORIAL RD / W HURON RIVER DR	DEXTER TWP
200001843	1/7/20 18:58 PM	C3730 - Traffic Complaint / Traffic Miscellaneous A Comple	DEXTER CHELSEA RD / N PARKER RD	DEXTER TWP

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INCIDENT	DATE/TIME	CFS Verified Offense	ADDRESS	CITY
200001850	1/7/20 19:26 PM	C3145 - Property Damage Traffic Crash PDA	ISLAND LAKE RD / WYLIE RD	DEXTER TWP
200001856	1/7/20 19:51 PM	C3730 - Traffic Complaint / Traffic Miscellaneous A Comple	NORTH TERRITORIAL RD / WOODVINE DR	DEXTER TWP
200001909	1/8/20 01:10 AM	C3999 Alarms All Other	13900 BLOCK NORTH TERRITORIAL RD	DEXTER TWP
200001919	1/8/20 03:10 AM	L3597 Non Terminal - WD	9200 BLOCK ANNE CT	DEXTER TWP
200001923	1/8/20 03:25 AM	L3597 Non Terminal - WD	9200 BLOCK ANNE CT	DEXTER TWP
200001925	1/8/20 04:07 AM	C3999 - Alarms All Other	6100 BLOCK DEXTER PINCKNEY RD	DEXTER TWP
200001930	1/8/20 05:32 AM	L3597 Non Terminal - WD	8400 BLOCK THURSTON RD	DEXTER TWP
200001938	1/8/20 06:15 AM	C2899 - Juvenile - All Other	6800 BLOCK REILLY DR	DEXTER TWP
200002036	1/8/20 13:53 PM	C3730 - Traffic Complaint / Traffic Miscellaneous A Comple	MCGREGOR RD / CANAL	DEXTER TWP
200002037	1/8/20 13:56 PM	C3145 - Property Damage Traffic Crash PDA	STERLING TRL / TYLER CT	DEXTER TWP
200002054	1/8/20 15:06 PM	C3336 - Assist Citizen	9100 BLOCK RUSSEL DR	DEXTER TWP
200002065	1/8/20 16:06 PM	C3999 Alarms All Other	4800 BLOCK DEXTER PINCKNEY	DEXTER TWP
200002113	1/8/20 19:42 PM	C3336 - Assist Citizen	14100 BLOCK NORTH LAKE RD	DEXTER TWP
200002209	1/9/20 07:46 AM	L6199 BOL - Be on the Lookout - WD	ISLAND LAKE RD / DEXTER TOWNHALL RD	DEXTER TWP
200002258	1/9/20 11:00 AM	L3597 Non Terminal - WD	21300 BLOCK WATERLOO RD	DEXTER TWP
200002264	1/9/20 11:16 AM	C3299 - Welfare Check	DEXTER PINCKNEY RD / NORTH TERRITORIAL RD	DEXTER TWP
200002305	1/9/20 13:56 PM	C3804 - Animal Complaint	11300 BLOCK NORTH TERRITORIAL RD	DEXTER TWP
200002403	1/9/20 20:38 PM	C3730 - Traffic Complaint / Traffic Miscellaneous A Comple	DEXTER TOWNHALL RD / COLBY RD	DEXTER TWP
200002405	1/9/20 20:56 PM	C3730 - Traffic Complaint / Traffic Miscellaneous A Comple	DEXTER PINCKNEY RD / WYLIE RD	DEXTER TWP
200002438	1/9/20 22:47 PM	C3730 - Traffic Complaint / Traffic Miscellaneous A Comple	NORTH TERRITORIAL RD / DEXTER PINCKNEY RD	DEXTER TWP
200002465	1/10/20 01:47 AM	80412 - Operating Under the Influence of Alcohol / Liquor C	DEXTER PINCKNEY RD / FLEMING RD	DEXTER TWP

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200002502	1/10/20 07:41 AM	C3324 - Suspicious Circumstances	8500 BLOCK BASS AVE	DEXTER TWP
200002588	1/10/20 13:49 PM	C3299 - Welfare Check	7400 BLOCK DEXTER PINCKNEY RD	DEXTER TWP
200002634	1/10/20 17:15 PM	C3730 - Traffic Complaint / Traffic Miscellaneous A Compl	DEXTER PINCKNEY RD / PEACH MOUNTAIN LN	DEXTER TWP
200002635	1/10/20 17:15 PM	C3730 - Traffic Complaint / Traffic Miscellaneous A Compl	NORTH TERRITORIAL RD / HANKERD RD	DEXTER TWP
200002654	1/10/20 18:49 PM	C3730 - Traffic Complaint / Traffic Miscellaneous A Compl	NORTH TERRITORIAL RD / MADDEN RD	DEXTER TWP
200002860	1/11/20 12:03 PM	L4598 - Information - WD	11400 BLOCK N. TERRITORIAL	DEXTER TWP
200002947	1/11/20 18:01 PM	L3597 Non Terminal - WD	NORTH TERRITORIAL RD / DEXTER PINCKNEY RD	DEXTER TWP
200002948	1/11/20 18:06 PM	C3148 - Motor Vehicle - Animal Traffic Crash	DEXTER PINCKNEY RD / MCGREGOR RD	DEXTER TWP
200002972	1/11/20 20:30 PM	C3804 - Animal Complaint	DEXTER TOWNHALL RD / NORTH TERRITORIAL RD	DEXTER TWP
200003049	1/12/20 08:43 AM	C3999 - Alarms All Other	13900 BLOCK NORTH TERRITORIAL RD	DEXTER TWP
200003092	1/12/20 13:32 PM	C3730 - Traffic Complaint / Traffic Miscellaneous A Compl	DEXTER PINCKNEY RD / MEADOW CREEK DR	DEXTER TWP
200003159	1/12/20 17:35 PM	C3730 - Traffic Complaint / Traffic Miscellaneous A Compl	DEXTER PINCKNEY RD / WYLIE RD	DEXTER TWP
200003163	1/12/20 17:52 PM	C3730 - Traffic Complaint / Traffic Miscellaneous A Compl	NORTH TERRITORIAL RD / MADDEN RD	DEXTER TWP
200003164	1/12/20 17:55 PM	C3324 - Suspicious Circumstances	DEXTER PINCKNEY RD / ISLAND LAKE RD	DEXTER TWP
200003276	1/13/20 08:51 AM	C3333 Assist Motorist	NORTH TERRITORIAL RD / DEXTER PINCKNEY RD	DEXTER TWP
200003328	1/13/20 12:37 PM	C3730 Traffic Complaint / Traffic Miscellaneous A Complai	DEXTER PINCKNEY RD / MCGREGOR RD	DEXTER TWP
200003338	1/13/20 13:03 PM	C3730 Traffic Complaint / Traffic Miscellaneous A Complai	DEXTER PINCKNEY RD / MCGREGOR RD	DEXTER TWP
200003350	1/13/20 13:32 PM	C3730 Traffic Complaint / Traffic Miscellaneous A Complai	DEXTER PINCKNEY RD / MCGREGOR RD	DEXTER TWP
200003358	1/13/20 13:48 PM	C3730 Traffic Complaint / Traffic Miscellaneous A Complai	DEXTER PINCKNEY RD / MCGREGOR RD	DEXTER TWP
200003359	1/13/20 13:53 PM	C3730 - Traffic Complaint / Traffic Miscellaneous A Compl	NORTH TERRITORIAL RD / FOX RIDGE DR	DEXTER TWP
200003368	1/13/20 14:36 PM	C3730 Traffic Complaint / Traffic Miscellaneous A Complai	DEXTER PINCKNEY RD / MCGREGOR RD	DEXTER TWP

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INCIDENT	DATE/TIME	CFS Verified Offense	ADDRESS	CITY
200003431	1/13/20 19:32 PM	C3730 - Traffic Complaint / Traffic Miscellaneous A Compl	DEXTER PINCKNEY RD / WYLIE RD	DEXTER TWP
200003436	1/13/20 19:39 PM	C3730 - Traffic Complaint / Traffic Miscellaneous A Compl	DEXTER PINCKNEY RD / WYLIE RD	DEXTER TWP
200003446	1/13/20 20:37 PM	C3730 - Traffic Complaint / Traffic Miscellaneous A Compl	DEXTER PINCKNEY RD / BELL RD	DEXTER TWP
200003448	1/13/20 20:50 PM	C3730 - Traffic Complaint / Traffic Miscellaneous A Compl	DEXTER PINCKNEY RD / PEACH MOUNTAIN LN	DEXTER TWP
200003473	1/13/20 22:57 PM	C3730 - Traffic Complaint / Traffic Miscellaneous A Compl	DEXTER PINCKNEY RD / HORSESHOE BND	DEXTER TWP
200003552	1/14/20 07:37 AM	C3702 - Traffic Complaint / Road Hazard	NORTH TERRITORIAL RD / DEXTER TOWNHALL RD	DEXTER TWP
200003606	1/14/20 11:17 AM	C3730 Traffic Complaint / Traffic Miscellaneous A Complai	MCGREGOR RD / CANAL ST	DEXTER TWP
200003612	1/14/20 11:29 AM	C3730 Traffic Complaint / Traffic Miscellaneous A Complai	MCGREGOR RD / RIVERVIEW	DEXTER TWP
200003652	1/14/20 13:22 PM	C3730 - Traffic Complaint / Traffic Miscellaneous A Compl	ISLAND LAKE RD / DEXTER TOWNHALL RD	DEXTER TWP
200003732	1/14/20 18:16 PM	C3730 - Traffic Complaint / Traffic Miscellaneous A Compl	DEXTER PINCKNEY RD / BELL RD	DEXTER TWP
200003734	1/14/20 18:19 PM	C3730 - Traffic Complaint / Traffic Miscellaneous A Compl	DEXTER PINCKNEY RD / MCGREGOR RD	DEXTER TWP
200003749	1/14/20 18:53 PM	C3336 - Assist Citizen	NORTH TERRITORIAL RD / DEXTER PINCKNEY RD	DEXTER TWP
200003763	1/14/20 19:57 PM	C3730 - Traffic Complaint / Traffic Miscellaneous A Compl	DEXTER PINCKNEY / FLEMMING	DEXTER TWP
200003809	1/14/20 22:29 PM	C3730 - Traffic Complaint / Traffic Miscellaneous A Compl	DEXTER PINCKNEY RD / MCGREGOR RD	DEXTER TWP
200003820	1/14/20 22:53 PM	C3730 - Traffic Complaint / Traffic Miscellaneous A Compl	DEXTER PINCKNEY RD / WINSTON RD	DEXTER TWP
200003863	1/15/20 03:43 AM	C3145 - Property Damage Traffic Crash PDA	ISLAND LAKE RD / DEXTER TOWNHALL RD	DEXTER TWP
200003889	1/15/20 07:16 AM	C3104 - Crash, Angle	NORTH TERRITORIAL RD / DEXTER PINCKNEY RD	DEXTER TWP
200003945	1/15/20 10:51 AM	C3730 - Traffic Complaint / Traffic Miscellaneous A Compl	DEXTER PINCKNEY RD / WYLIE RD	DEXTER TWP
200003966	1/15/20 12:15 PM	L3509 - Disorderly Person/Condition - WD	9500 BLOCK PORTAGE LAKE AVE	DEXTER TWP
200003967	1/15/20 12:24 PM	C3702 - Traffic Complaint / Road Hazard	DEXTER PINCKNEY RD / NORTH TERRITORIAL RD	DEXTER TWP
200003976	1/15/20 12:57 PM	C3730 - Traffic Complaint / Traffic Miscellaneous A Compl	DEXTER TOWNHALL RD / FLEMING RD	DEXTER TWP

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200004058	1/15/20 17:25 PM	C3730 - Traffic Complaint / Traffic Miscellaneous A Compl	HADLEY RD / NORTH TERRITORIAL RD	DEXTER TWP
200004125	1/15/20 23:54 PM	L3597 Non Terminal - WD	9200 BLOCK LAKEVIEW DR	DEXTER TWP
200004130	1/16/20 00:15 AM	C3331 - Assist Medical	9200 BLOCK LAKEVIEW DR	DEXTER TWP
200004131	1/16/20 00:24 AM	C3331 - Assist Medical	9200 BLOCK LAKEVIEW DR	DEXTER TWP
200004210	1/16/20 09:38 AM	C3730 - Traffic Complaint / Traffic Miscellaneous A Compl	DEXTER PINCKNEY RD / HORSESHOE BND	DEXTER TWP
200004215	1/16/20 09:52 AM	C3730 - Traffic Complaint / Traffic Miscellaneous A Compl	DEXTER PINCKNEY RD / WYLIE RD	DEXTER TWP
200004467	1/17/20 06:17 AM	C3730 - Traffic Complaint / Traffic Miscellaneous A Compl	DEXTER PINCKNEY RD / WYLIE RD	DEXTER TWP
200004475	1/17/20 07:38 AM	L6199 BOL - Be on the Lookout - WD	NORTH TERRITORIAL RD / STOFER RD	DEXTER TWP
200004512	1/17/20 10:17 AM	C3730 Traffic Complaint / Traffic Miscellaneous A Complai	MCGREGOR RD / DEXTER PINCKNEY RD	DEXTER TWP
200004513	1/17/20 10:18 AM	C3730 - Traffic Complaint / Traffic Miscellaneous A Compl	DEXTER PINCKNEY RD / ALICE HILL DR	DEXTER TWP
200004516	1/17/20 10:24 AM	C3730 - Traffic Complaint / Traffic Miscellaneous A Compl	DEXTER PINCKNEY RD / NORTH TERRITORIAL RD	DEXTER TWP
200004518	1/17/20 10:29 AM	C3730 Traffic Complaint / Traffic Miscellaneous A Complai	DEXTER PINCKNEY RD / MCGREGOR RD	DEXTER TWP
200004593	1/17/20 15:19 PM	L3597 Non Terminal - WD	8500 BLOCK ORCHARD	DEXTER TWP
200004675	1/17/20 19:16 PM	C3730 - Traffic Complaint / Traffic Miscellaneous A Compl	DEXTER PINCKNEY RD / BELL RD	DEXTER TWP
200004732	1/17/20 23:00 PM	C3730 - Traffic Complaint / Traffic Miscellaneous A Compl	DEXTER PINCKNEY RD / WINSTON RD	DEXTER TWP
200004765	1/18/20 01:52 AM	C3999 - Alarms All Other	7100 BLOCK DEXTER PINCKNEY RD	DEXTER TWP
200004893	1/18/20 15:33 PM	8011 - Accident - Fail to Stop and Identify [54001]	NORTH TERRITORIAL RD / W HURON RIVER DR	DEXTER TWP
200004912	1/18/20 17:03 PM	C3730 - Traffic Complaint / Traffic Miscellaneous A Compl	STOFER RD / STOFER CT	DEXTER TWP
200004944	1/18/20 19:40 PM	C3730 - Traffic Complaint / Traffic Miscellaneous A Compl	NORTH TERRITORIAL RD / W HURON RIVER DR	DEXTER TWP
200004965	1/18/20 21:33 PM	L3501 911 Hang Up Call - WD	6400 BLOCK MEADOW CREEK DR	DEXTER TWP
200005045	1/19/20 08:13 AM	L3597 Non Terminal - WD	9800 BLOCK ISLAND LAKE RD	DEXTER TWP

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INCIDENT	DATE/TIME	CFS Verified Offense	ADDRESS	CITY
200005178	1/19/20 16:25 PM	L3597 Non Terminal - WD	7400 BLOCK DEXTER PINCKNEY RD	DEXTER TWP
200005214	1/19/20 19:03 PM	C3804 - Animal Complaint	9100 BLOCK ANNE ST	DEXTER TWP
200005261	1/19/20 21:52 PM	C3730 - Traffic Complaint / Traffic Miscellaneous A Compl	DEXTER PINCKNEY RD / WYLIE RD	DEXTER TWP
200005375	1/20/20 12:03 PM	C3702 - Traffic Complaint / Road Hazard	4600 BLOCK DEXTER PINCKNEY RD	DEXTER TWP
200005399	1/20/20 14:14 PM	C3999 - Alarms All Other	5500 BLOCK DEXTER PINCKNEY RD	DEXTER TWP
200005476	1/20/20 19:29 PM	C3902 - Burglary Alarm	9500 BLOCK HURON CREEK DR	DEXTER TWP
200005552	1/21/20 06:36 AM	C3145 - Property Damage Traffic Crash PDA	BRAND RD / NORTH TERRITORIAL RD	DEXTER TWP
200005604	1/21/20 11:08 AM	C3730 - Traffic Complaint / Traffic Miscellaneous A Compl	DEXTER PINCKNEY RD / WYLIE RD	DEXTER TWP
200005608	1/21/20 11:32 AM	C3730 - Traffic Complaint / Traffic Miscellaneous A Compl	DEXTER PINCKNEY RD / NORTH TERRITORIAL RD	DEXTER TWP
200005678	1/21/20 16:23 PM	C3336 - Assist Citizen	9000 BLOCK PEACH MOUNTAIN LN	DEXTER TWP
200005687	1/21/20 17:26 PM	C3730 - Traffic Complaint / Traffic Miscellaneous A Compl	WYLIE RD / DEXTER PINCKNEY RD	DEXTER TWP
200005716	1/21/20 19:50 PM	C3730 - Traffic Complaint / Traffic Miscellaneous A Compl	NORTH TERRITORIAL RD / TOMA RD	DEXTER TWP
200005748	1/21/20 22:19 PM	C3730 - Traffic Complaint / Traffic Miscellaneous A Compl	DEXTER PINCKNEY RD / WINSTON RD	DEXTER TWP
200005752	1/21/20 22:37 PM	C3730 - Traffic Complaint / Traffic Miscellaneous A Compl	DEXTER PINCKNEY RD / WINSTON RD	DEXTER TWP
200005782	1/22/20 03:56 AM	L3597 Non Terminal - WD	9400 BLOCK ISLAND LAKE RD	DEXTER TWP
200005798	1/22/20 06:39 AM	C3730 Traffic Complaint / Traffic Miscellaneous A Complai	DEXTER PINCKNEY RD / MCGREGOR RD	DEXTER TWP
200005803	1/22/20 06:58 AM	C3702 - Traffic Complaint / Road Hazard	DEXTER TOWNHALL RD / QUIGLEY RD	DEXTER TWP
200005805	1/22/20 07:04 AM	C3730 Traffic Complaint / Traffic Miscellaneous A Complai	DEXTER PINCKNEY RD / MCGREGOR RD	DEXTER TWP
200005840	1/22/20 09:59 AM	C3336 - Assist Citizen	3200 BLOCK FIELDSTONE DR	DEXTER TWP
200005983	1/22/20 19:13 PM	C3250 - Mental Health Call	9200 BLOCK MCGREGOR RD	DEXTER TWP
200006087	1/23/20 07:51 AM	C3145 - Property Damage Traffic Crash PDA	ISLAND LAKE RD / DEXTER PINCKNEY RD	DEXTER TWP

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INCIDENT	DATE/TIME	CFS Verified Offense	ADDRESS	CITY
200006231	1/23/20 16:23 PM	C3902 - Burglary Alarm	8800 BLOCK NORTH TERRITORIAL RD	DEXTER TWP
200006269	1/23/20 19:00 PM	C3730 - Traffic Complaint / Traffic Miscellaneous A Complai	N LAKE ORCHARD DR / N TERRITORIAL RD	DEXTER TWP
200006449	1/24/20 14:25 PM	2609 - Identity Theft [26007]	10100 BLOCK STINCHFIELD WOODS RD	DEXTER TWP
200006658	1/25/20 11:23 AM	C3730 Traffic Complaint / Traffic Miscellaneous A Complai	MCGREGOR RD / PORTAGE LAKE AVE	DEXTER TWP
200006678	1/25/20 12:34 PM	L4598 - Information - WD	200 BLOCK BAKER RD	DEXTER TWP
200006739	1/25/20 16:29 PM	C3730 - Traffic Complaint / Traffic Miscellaneous A Complai	DEXTER PINCKNEY RD / NORTH TERRITORIAL RD	DEXTER TWP
200006747	1/25/20 16:47 PM	C3730 - Traffic Complaint / Traffic Miscellaneous A Complai	DEXTER PINCKNEY RD / MCGREGOR RD	DEXTER TWP
200006768	1/25/20 17:55 PM	C3730 - Traffic Complaint / Traffic Miscellaneous A Complai	NORTH TERRITORIAL RD / DEXTER PINCKNEY RD	DEXTER TWP
200006780	1/25/20 18:53 PM	C3730 - Traffic Complaint / Traffic Miscellaneous A Complai	DEXTER PINCKNEY RD / WYLIE RD	DEXTER TWP
200006800	1/25/20 19:48 PM	C3730 - Traffic Complaint / Traffic Miscellaneous A Complai	WERKNER RD / WATERLOO RD	DEXTER TWP
200006801	1/25/20 19:51 PM	C3730 - Traffic Complaint / Traffic Miscellaneous A Complai	DEXTER PINCKNEY RD / WYLIE RD	DEXTER TWP
200006923	1/26/20 08:07 AM	L3597 Non Terminal - WD	10800 BLOCK NORTH TERRITORIAL RD	DEXTER TWP
200007014	1/26/20 16:19 PM	C3324 - Suspicious Circumstances	13200 BLOCK NOAH CT	DEXTER TWP
200007048	1/26/20 19:44 PM	C3324 - Suspicious Circumstances	6100 BLOCK STOFER RD	DEXTER TWP
200007050	1/26/20 20:18 PM	80412 - Operating Under the Influence of Alcohol / Liquor C	6100 BLOCK STOFER RD	DEXTER TWP
200007110	1/27/20 05:21 AM	C3999 Alarms All Other	8900 BLOCK DEXTER PINCKNEY RD	DEXTER TWP
200007126	1/27/20 07:18 AM	C3730 Traffic Complaint / Traffic Miscellaneous A Complai	DEXTER PINCKNEY RD / MCGREGOR RD	DEXTER TWP
200007385	1/28/20 06:03 AM	C3730 Traffic Complaint / Traffic Miscellaneous A Complai	DEXTER PINCKNEY RD / SARAH	DEXTER TWP
200007390	1/28/20 06:33 AM	C3730 Traffic Complaint / Traffic Miscellaneous A Complai	DEXTER PINCKNEY RD / MCGREGOR RD	DEXTER TWP
200007397	1/28/20 07:07 AM	L6199 BOL - Be on the Lookout - WD	NORTH TERRITORIAL RD / W HURON RIVER DR	DEXTER TWP
200007436	1/28/20 09:46 AM	C3730 - Traffic Complaint / Traffic Miscellaneous A Complai	NORTH TERRITORIAL RD / DEXTER PINCKNEY RD	DEXTER TWP

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INCIDENT	DATE/TIME	CFS Verified Offense	ADDRESS	CITY
200007449	1/28/20 10:28 AM	C3804 - Animal Complaint	9600 BLOCK WINSTON RD	DEXTER TWP
200007468	1/28/20 11:30 AM	C3730 - Traffic Complaint / Traffic Miscellaneous A Compl	ISLAND LAKE RD / ISLAND HILLS DR	DEXTER TWP
200007579	1/28/20 19:37 PM	C3730 - Traffic Complaint / Traffic Miscellaneous A Compl	DEXTER PINCKNEY RD / NORTH TERRITORIAL RD	DEXTER TWP
200007629	1/28/20 22:34 PM	C3730 - Traffic Complaint / Traffic Miscellaneous A Compl	ISLAND LAKE RD / N DANCER RD	DEXTER TWP
200007634	1/28/20 22:44 PM	C3730 - Traffic Complaint / Traffic Miscellaneous A Compl	ISLAND LAKE RD / ISLAND HILLS DR	DEXTER TWP
200007636	1/28/20 22:45 PM	C3730 - Traffic Complaint / Traffic Miscellaneous A Compl	ISLAND LAKE RD / FIELDSTONE DR	DEXTER TWP
200007644	1/28/20 23:00 PM	C3730 - Traffic Complaint / Traffic Miscellaneous A Compl	ISLAND LAKE RD / WYLIE RD	DEXTER TWP
200007709	1/29/20 07:22 AM	C3145 - Property Damage Traffic Crash PDA	DEXTER PINCKNEY RD / WYLIE RD	DEXTER TWP
200007767	1/29/20 10:48 AM	C3336 - Assist Citizen	10400 BLOCK MOUNTAINVIEW DR	DEXTER TWP
200007997	1/30/20 01:51 AM	L3501 - 911 Hang Up Call - WD	6400 BLOCK MEADOW CREEK DR	DEXTER TWP
200008029	1/30/20 06:20 AM	C3145 Property Damage Traffic Crash PDA	W HURON RIVER DR / GREGORY RD	DEXTER TWP
200008031	1/30/20 06:32 AM	C3907 Panic Alarm	5700 BLOCK DEXTER TOWNHALL RD	DEXTER TWP
200008073	1/30/20 09:46 AM	C3145 - Property Damage Traffic Crash PDA	ISLAND LAKE RD / DEXTER TOWNHALL RD	DEXTER TWP
200008085	1/30/20 10:30 AM	L3597 Non Terminal - WD	DEXTER PINCKNEY RD / GROVE DR	DEXTER TWP
200008087	1/30/20 10:42 AM	L3597 Non Terminal - WD	DEXTER PINCKNEY RD / FLEMING RD	DEXTER TWP
200008110	1/30/20 11:46 AM	C3999 - Alarms All Other	9100 BLOCK SUNDANCE TRL	DEXTER TWP
200008135	1/30/20 13:26 PM	C3702 Traffic Complaint / Road Hazard	W HURON RIVER DR / GREGORY RD	DEXTER TWP
200008144	1/30/20 14:20 PM	C3730 - Traffic Complaint / Traffic Miscellaneous A Compl	NORTH TERRITORIAL RD / GLENCOE DR	DEXTER TWP
200008185	1/30/20 17:07 PM	C3730 - Traffic Complaint / Traffic Miscellaneous A Compl	NORTH TERRITORIAL RD / REILLY DR	DEXTER TWP
200008188	1/30/20 17:21 PM	C3730 - Traffic Complaint / Traffic Miscellaneous A Compl	NORTH TERRITORIAL RD / NORTH LAKE ORCHARD D	DEXTER TWP
200008236	1/30/20 20:37 PM	L3597 Non Terminal - WD	9000 BLOCK DEXTER PINCKNEY RD	DEXTER TWP

Dexter Township Monthly Report

INCIDENT	DATE/TIME	CFS Verified Offense	ADDRESS	CITY
200008268	1/31/20 01:01 AM	C3299 - Welfare Check	7800 BLOCK STONEHEDGE VALLEY DR	DEXTER TWP
200008330	1/31/20 09:53 AM	C3730 - Traffic Complaint / Traffic Miscellaneous A Compl	DEXTER PINCKNEY RD / WINSTON RD	DEXTER TWP
200008351	1/31/20 11:03 AM	C3730 - Traffic Complaint / Traffic Miscellaneous A Compl	S MAIN ST / W JEFFERSON ST	DEXTER TWP
200008484	1/31/20 18:25 PM	C3730 - Traffic Complaint / Traffic Miscellaneous A Compl	DEXTER PINCKNEY RD / GROVE DR	DEXTER TWP
200008488	1/31/20 18:42 PM	C3730 - Traffic Complaint / Traffic Miscellaneous A Compl	DEXTER PINCKNEY RD / MEADOW CREEK DR	DEXTER TWP

WESTERN WASHTENAW RECYCLING AUTHORITY
WWRA FACILITY
8025 WERKNER ROAD, CHELSEA, MI 48118
WEBSITE: WWRARECYCLES.ORG

**Board of Trustees Meeting
City of Chelsea Council Chambers
January 8, 2020**

1. **Call to Order** Chair Compton called the meeting to order at 7:04 pm.

2. **Roll Call and Introductions**

City of Chelsea	Tony Iannelli – Present
Dexter Township	Michael Compton – Present
Lima Township	Nanette Havens – Present
Lyndon Township	Mary Jane Maze – Present
Manchester Township	Laurie Carey - Absent
Bridgewater Township	Vacant
Facility Manager	Marc Williams – Present

Also, Present: Shawn Sinacola and Jean Dunn

3. **Approval of the Agenda**

Motion by Iannelli, supported by Maze, to approve the agenda as presented. Motion carried 4-0.

4. **Public Comment**

Shawn Sinacola, Chelsea resident, avid composter, teacher at Chelsea High School, advisor of the Arbor club, a facilitator of the Chelsea Zero Waste Coalition, stated her students are composting food scraps out of the High School cafeteria. She is encouraging WWRA to incorporate food scrap composting into the current system in order to meet the Washtenaw Solid Waste Management plan of working to zero waste. She also inquired about how many plastic bags come through the recycling facility as the school can get credit for them. Facility Manager Marc responded about 1 ton a week.

Jean Dunn, Chelsea Senior Center and Chelsea Zero Waste Coalition. She wanted to know if the garbage bags that are used for Chelsea's garbage pickup are biodegradable? Facility Manager Marc suggested she speak with Travis at the Solid Waste Transfer Station. She invited Marc to the Chelsea Senior Center to speak on recycling regarding what is appropriate and not appropriate to recycle. She was wondering if a tour of the recycling facility could be scheduled for the seniors.

5. **Approval of Minutes – Mary Jane Maze, Secretary**

Motion by Iannelli, supported by Havens, to approve the October 23, 2019 minutes as presented. Motion carried 4-0.

6. Treasurer's Report – Nanette Havens, Treasurer

a. Bond	Interest	Balance \$345,454.06
b. Operating	Interest \$593.50	Balance \$241,359.77
c. General		Balance \$123,183.00

Motion by Maze, supported by Iannelli, to approve the bills (checks) for October 2019 through November 21, 2019 in the amount of \$29,100.66. Motion carried 4-0.

Motion by Haven, supported by Maze, to approve the bills (checks) for November 22, 2019 through December 30, 2019 in the amount of \$34,614.36. Motion carried 4-0.

7. Facility Manager's Report – Marc Williams**A. Volume and Revenue Report**

- i. October: Volume 600.95 Tons processed; revenue \$40,082.26, down \$130,000 from 2018 due to commodity prices; bills are down \$89,372.56 from 2018
- ii. November: 506.00 Tons processed; revenue \$56,833.53, down \$143,242.11 from 2018; bills were \$29,100.66, down \$111,789.86 from 2018.
- iii. Plastics went up in revenue. Currently over \$1,200 a ton, over double from the start of 2019.
- iv. 2019 saw 3,754 bin pick-ups, one bin less than 2018, with three less bin sites.
- v. 2019 averaged 39 bales a day.
- vi. Bills were down \$288,454.46 at the end of the year.
- vii. News (\$110,00.00) and cardboard (\$150,000.00) are up.
- viii. Insurance was underbudgeted in 2019.
- ix. Cost to take nonrecyclables to the Chelsea Transfer Station is approximately \$50.00 a ton.

B. Operating Status of Facility and Single Stream System

- i. October: Change the valve on the 2005 Sterling, which operates the roll-off system. Used valve from 2000 Sterling that is no longer in use. Replaced emergency stops on two conveyers.
- ii. December: Replaced two valves in the baler.

C. Equipment Update

- i. October: Replaced semi muffler and warranty bumper on the new Mack truck (due to metal cracking),
- ii. Spent \$180,000.00 on a new truck.
- iii. December: Repaired Bobcat.
- iv. MachineX will install the unit by taking down the aluminum siding, cost \$19,700.
- v. Received quote for air compressor.
- vi. Received quote for electrical hook up.
- vii. Received \$300.00 quote for Internet hook up (to be completed in March).

Motion by Compton, supported by Iannelli, to auto deduct from the WWRA checking account, up to \$75.00 per month, for internet service. Motion carried 4-0.

D. Contracted Recycling Collectors Update

- i. October: No change in contracted recyclers.
- ii. November: Added Susan Brown Law Office, Chelsea Wellness Center; concluded Putnam Township pilot program, cost saving of \$14,760 per bin for that site.

E. Grant Update

WWRA has received a grant. Marc said that they can soon start building the robot.

8. **Education Outreach** - On hold at WWRA.

9. **Budget Update – Marc Williams, Facility Manager**

Handout and discussion. Also, Compton handout, explanation, and discussion.

10. **Meeting Calendar for 2020 – Chairperson, Mike Compton**

Meetings are the fourth Wednesday in each month unless there isn't a fourth Wednesday and then it is scheduled the third Wednesday.

No meeting in July, vacations.

No meeting in November, Thanksgiving holiday.

December meeting scheduled early (the 9th), to avoid the Christmas holiday.

January 2021 meeting scheduled for January 13th so there isn't a large gap between Dec/Jan meetings.

Motion by Compton, supported by Iannelli, to approve the WWRA Board Meeting Schedule for 2020. Motion carried 4-0.

11. **Comments of Board Members and Staff** – None

12. **Public Comment** – None

13. **Future Agenda Items**

A. Budget Update – Marc Williams

14. **Adjournment**

Motion by Iannelli, supported by Compton, to adjourn. Motion carried 4-0.

Adjournment at 9:02 pm

Next regularly scheduled meeting of the WWRA Board of Trustees will be Wednesday, February 26, 2020 at 7:00 P.M. at the City of Chelsea Council Chambers.

Mary Jane Maze
WWRA Secretary

Janis Miller
Recording Secretary

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