

DEXTER TOWNSHIP ORDINANCE NUMBER 2

CIVIL DEFENSE

ADOPTED: AUGUST 9, 1960

EFFECTIVE: SEPTEMBER 9, 1960

AT A REGULAR MEETING OF THE DEXTER TOWNSHIP BOARD HELD AUGUST 9, 1960, THE FOLLOWING CIVIL DEFENSE ORDINANCE WAS ADOPTED BY THE UNANIMOUS VOTE OF THE BOARD. TO BE KNOWN AS CIVIL DEFENSE ORDINANCE NO. 2 OF DEXTER TOWNSHIP, WASHTENAW COUNTY, MICHIGAN.

THE TOWNSHIP OF DEXTER ORDAINS:

SECTION I

1. **DEPARTMENT OF CIVIL DEFENSE.** A Department of Civil Defense is hereby created – utilizing and including to the fullest extent personnel, equipment, facilities and resources of existing (City) (Township) departments, boards, commissions and other agencies. The (City) (Township) (Administrator) (Manager) (Supervisor) will be charged with the overall and general management, organization and administration of the Civil Defense Department. The Civil Defense Organization will consist mainly of the following:
 - A. A Department of Civil Defense within the executive section of the (City) (Township) government. There will be an executive head of the department of Civil Defense who will be appointed by the (City Mayor and the Council) (Township Supervisor and the Board) and on the recommendation of any member thereof. Said executive head to be known as the Director of Civil Defense, and such assistants, clerks, employees and volunteers as are deemed necessary to the proper functioning of the organization.
 - B. Deputy Directors will be appointed from among the heads of each (city) (Township) department, board, commission and agency, whose duties and responsibilities will be, but not necessarily limited to, Police and Traffic Services, Fire Services, Engineering Services, Welfare Services, Communication Services, Financial Services, and Personnel and Administration Services. It is the intent that insofar as possible, duties and responsibilities will be assigned Deputy Directors which are similar and analogical to their current functions. Otherwise outstanding capable citizens will be selected as Deputy Directors.
 - C. It will be assumed and understood that all employees, either elected or for hire, equipment and facilities of the Township departments, boards, commissions and agencies are an integral part of the Civil Defense Organization.
 - D. Civil Defense Volunteers including persons and private agencies, organizations or other governmental units offering services to the organization.

SECTION II

1. **POWERS AND DUTIES OF THE SUPERVISOR.**

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- A. In the event of actual or threatened enemy attack, or natural disaster, the Supervisor or in his absence or inability to serve, the next in line of succession will:
- 1) Declare a State of Emergency within the Township, thereby placing in effect the Civil Defense Plan required by this Ordinance.
 - 2) As soon as possible thereafter, convene the Council to perform its legislative and administrative functions as the situation may demand. The Board will have power to terminate the State of Emergency.
 - 3) Request of the County, its agencies or political sub-divisions to send aid if the situation is beyond the control of the regular and emergency Township forces.
 - 4) Promulgate such emergency regulations as may be deemed necessary to protect life and property and conserve critical resources, and such regulations may be invoked when necessary for tests of Civil Defense Plans. All such regulations will be subject to approval of the Board as soon as practical subsequent to promulgation.
- B. The Supervisor, or in his absence or inability to serve, the Supervisor Pro Tem will have power:
- 1) To command services and the use of equipment, and facilities for such work and duties as the Township Civil Defense Organization may require to aid the regular and volunteer Township forces in time of emergency.
 - 2) To order Civil Defense Forces to the aid of the County, or political sub-division thereof subject to Board review as soon as practical thereafter.

SECTION III

1. **POWERS AND DUTIES OF THE CITY (ADMINISTRATOR) (MANGER) CITIES ONLY.** The powers and duties of the City (Administrator) (Manager) will consist of the following:
- A. The City (Administrator) (Manager) through the Director of Civil Defense, will maintain general supervision over the planning and administration for the Civil Defense Organization, and the executive of the Civil Defense Plans.
- B. The City (Administrator) (Manager) is hereby authorized to exercise the powers granted to the Mayor in Section Two (2) hereof, either in the absence or inability to serve, of the Mayor and the Mayor Pro Tem, or where delay in the exercise of such powers would be contrary to the public interest and safety.

SECTION IV

1. **POWERS AND DUTIES OF THE DIRECTOR OF CIVIL DEFENSE.**
- A. The Director will be executive head of the Department of Civil Defense, and will have responsibility for the detailed organization, administration, and operation of the Civil Defense Organization subject to the direction and control of the Supervisor.

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- B. The Director of Civil Defense will be responsible for public relations information, and education regarding all phases of Civil Defense.
- C. The Director will be responsible for the development of a Civil Defense Plan, and upon adoption, will be responsible for implementation and such revisions of the plan as to maintain it in a current state of readiness at all times.
- D. The Director will coordinate all activities for Civil Defense, and will maintain liaison and cooperate with all other interested and effected agencies, public and private.
- E. The Director will coordinate the recruitment and training of volunteer personnel and agencies to augment the personnel and facilities of the Township for Civil Defense purposes.
- F. When a State of Emergency has been declared, the Director will assemble and utilize Civil Defense Forces and prescribe the manner and conditions of their use, following predetermined plans.
- G. The Director may take all necessary action to conduct tests of the Civil Defense Plans.
- H. The Director will be responsible for the formulation and negotiation of mutual aid Defense Plans.
- I. The Director will be responsible for establishment of a primary and secondary Control Center.
- J. The Director may issue proper insignias and papers to Civil Defense workers and other people directly concerned with Civil Defense.

SECTION V

1. **THE CIVIL DEFENSE PLAN.** As soon as practical, after the enforcement of this Ordinance and the assignment of an Executive Head, a comprehensive Civil Defense Plan will be developed and presented to the Supervisor for adoption by the Board. The plan must carry the approval of the City (Administrator) (Manager) at time of presentation. (Not applicable to Townships.) The plan will be prepared in such a manner as to follow the County, State, and Federal Concepts for Civil Defense Operation. It will include the maximum utilization of all services, personnel, equipment, facilities and resources of all existing Township Departments and agencies that can be adapted to Civil Defense operations. When approved, it will be the duty of all Township Departments, boards, commissions and agencies to perform the functions and duties assigned by the plan and to maintain their portion in a current state of readiness at all times. The Civil Defense Plan will consist mainly of two (2) major parts, namely, (a) An Organization Plan, and (b) and Operations Plan. The Operations Plan will be the result of the joint efforts of the Director of Civil Defense and each Deputy Director..

SECTION VI

1. **VIOLATIONS.** It will be unlawful for any person willfully to hinder or delay the Civil Defense Organization in the enforcement of any rule or regulation issued

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pursuant to this Ordinance or to do any act forbidden by any rule or regulation issued pursuant to the authority contained in this Ordinance.

It will likewise be unlawful for any person or vehicle to wear, carry or display any emblem, insignia or other means of identification as a member of a unit of the Civil Defense Organization of the Township unless authorized to do so by proper officials.

SECTION VII

1. **SEPARABILITY**. If any portion of Section 1 through 6, for any reason, be declared invalid, such invalidity will not affect the remaining provisions hereof.

SECTION VIII

1. This Ordinance will take effect and be in force on and after September 9th, 1960. Ordinance has been voted and passed at a regular meeting of the Dexter Township Board held August 9th, 1960.

Township Clerk