



DEXTER TOWNSHIP

PLANNING COMMISSION

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COMMISSIONERS

JANIS MILLER
RECORDING SECRETARY

REGULAR MEETING OF THE PLANNING COMMISSION

Tuesday, October 24, 2023

Present: Marty Straub, Chairperson, Tom Lewis, Secretary; Chandra Hurd, Christina Maier, Alicia Abbott, and Maris Metz. Absent: Vice Chair Bob Nester.

Also present: Rowan Brady, Consultant with Beckett & Raeder, and Janis Miller, Recording Secretary.

1. **Call to Order:** Chairperson Straub called the meeting to order at 6:00 PM.
2. **Pledge of Allegiance:** Recited by all.
3. **Conflict of Interest:** No conflicts of interest.
4. **Approval of Agenda:**
Amending the agenda to include introduction of the new Zoning Officer. Chairperson Straub deemed the agenda approved with this addition.
4. a) Chairperson Straub introduced the new Zoning Officer, Ashley Cepeda. The new Planner, Megan Masson-Minock, was not available tonight but will be attending the Planning Commission meetings in the future. Ashley introduced her background and what her duties would be at Dexter Township.
5. **Public Comment:** (non-agenda items) Opened 6:03 PM. No public present.
6. **Action Items:** No actionable items tonight.
7. **Discussion Items:**
 - A. Discussion of the Master Plan public comments received to date.
Consultant Rowan stated that the sixty-five-day public review of the Master Plan was completed. He then reviewed each public comment (included in the board packets) seeking direction from the Commissioners as to changes for the Master Plan. Rowan will make the changes within two weeks so the final Planning Commission public hearing can be scheduled in November, before sending a recommendation, to the Dexter Township Board of Trustees, for adopting the Master Plan. Rowan will provide a .pdf file to upload the final Master Plan to the township website.
8. **Approval of Planning Commission Minutes:**
Moved by Lewis, seconded by Maier, to approve the meeting minutes of September 26, 2023 as presented. All Ayes. Motion carried.

- 9. Township Board of Trustees Update:** No report.
- 10. Concerns of Commission Members, Director of Planning and Zoning, Supervisor, and Recording Secretary:**
Zoning Officer Ashley Cepeda offered to put together a comprehensive list of the ordinance updates and a monthly report on new and pending projects. Chairperson Straub thought that would be a good idea as the previous Director of Planning and Zoning gave a verbal report, nothing in writing.
Chairperson Straub pointed out that the December PC meeting was the day after Christmas and he suggested cancelling the meeting. The consensus was that the Commissioners did not want to meet after Christmas, so the December 26th meeting is cancelled with the caveat that Planner Megan Masson-Minock may call a special meeting in December.
- 11. Public Comment:** Opened 7:28 PM. No public present.
- 12. Future Agenda Items:** None.
- 13. Adjournment:**
Motion by Lewis, seconded by Metz, to adjourn. Meeting adjourned at 7:30 PM.

Respectfully submitted,

Tom Lewis, Secretary

Janis Miller, Recording Secretary

