

DEXTER TOWNSHIP

6880 DEXTER-PINCKNEY ROAD
DEXTER, MI 48130

TELEPHONE: 734-426-3767
FAX: 734-426-3833

WWW.DEXTERTOWNSHIP.ORG

KAREN SIKKENGA
SUPERVISOR
MICHELLE
STAMBOULELLIS
CLERK
MARIS METZ
TREASURER
LONNIE SCOTT
GRETCHEN DRISKELL
LAURA SANDERS
KAREN NOLTE
TRUSTEES

Board of Trustees – Meeting Agenda
Budget Public Hearing and Regular Meeting of the Board of Trustees
April 16, 2024 6:00 p.m.

- 1) Call to Order
- 2) Optional Pledge of Allegiance
Any member of the board of public who wishes to participate is invited to stand and recite the Pledge of Allegiance. Reciting the Pledge of Allegiance is not required or expected.
- 3) Roll Call/Conflict of Interest Check
- 4) Approval of Agenda
- 5) Call for Public Comment on Agenda Items
Please state your name and address
Limit comments to 3 minutes
Note that the public comment period is not a question-and-answer period; any questions from the public will be answered at a later date. If you would like a response, please include your contact information on the sign-in sheet.
- 6) Consent Agenda (“Motion to approve consent agenda”)
 - a) Approval of Minutes: Regular Meeting of the Board of Trustees; March 19, 2024 **pg. 1**
 - b) Approval of Resolution #2024-___ Recognizing Dexter Community Players as a Nonprofit Organization Operating in the Community for Purpose of Obtaining Charitable Gaming Licenses **pg. 1**
 - c) Approval to deaccession the large-scale plotter **pg. 1**
- 7) Action Items
 - a) Approval of changes to the Zoning Ordinance **pg. 7**
 - b) Authorize the Supervisor to sign an agreement with OHM for FY25 services – Supervisor Sikkenga **pg. 20**
- 8) Discussion items
 - a) Financial Status and Transactions
 - i) Analysis and Budget Variance; FY25 Budget Book - Supervisor Sikkenga **pg. 25**
 - ii) Cash Summary by Account – Treasurer Metz **pg. 40**
 - iii) Check Disbursement Report – Clerk Stamboulellis **pg. 41**

- b) Treasurer and Assessor Year-End Report – Treasurer Metz, Assistant Assessor/Administrative Coordinator Sam Edwards
- 9) Q&A: Staff Reports
 - a) Supervisor Report - **pg. 50**
 - b) Planning Commission – Megan Masson-Minock, Planning Consultant **pg. 52**
 - c) MetroParks Pass Program Report – Karen Nolte, Trustee **pg. 57**
 - d) Special Projects Reports – Karen Nolte, Trustee **pg. 59**
- 10) Board & Committee Reports
 - a) Huron River Watershed Council – Sue Bade, Dexter Township Representative **pg. 64**
- 11) Data & Performance Metrics
 - a) Fire Department activities **pg. 65**
 - b) Sheriff's Department activities **pg. 70**
- 12) Call for Public Comment on Non-Agenda Items
- 13) Other Issues, Comments and Concerns of Board Members & Staff
- 14) Adjournment

The Dexter Township Board will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting upon seven days' notice to the Board of Trustees (info@dextertownship.org).

Individuals with disabilities requiring auxiliary aids or services should contact the Dexter Township Board by writing or calling the Office Manager at officemanager@dextertownship.org; phone number 734-426-3767.



**DEXTER TOWNSHIP
AGENDA ITEM REQUEST**

MEETING Of Township Board of Trustees April 16, 2024

Title: Consent Agenda

Reminder: any member of the Board of Trustees may request that items be moved from the consent agenda if a discussion is desired.

Consent Agenda Item Overview:

6a: **Approval of minutes:** Regular Meeting of the Board of Trustees; March 19, 2024

6b: **Approval of Resolution #2024 recognizing Dexter Community Players as a nonprofit organization:**
The proposed resolution would recognize Dexter Community Players as a nonprofit organization operating in the community for the purposes of obtaining a Charitable Gaming License for fundraising. Dexter Community Players does not have a physical address. The registered address for the corporate non-profit Dexter Community Players – 9077 Sundance Trail – is located in Dexter Township. Therefore, Dexter Township is the entity to recognize DCP as a charitable institution.

DCP has a production history starting in 1981 beginning with *Oklahoma*. More information is available about the organization and its performances at the group’s website here: dextercommunityplayers.org. Most performances occur in Pinckney.

The group is seeking a Charitable Gaming License from the State of Michigan because it intends to sell raffle tickets as a fundraiser, likely at a fundraising event. The details of the event have not yet been determined, but it is likely that the event will take place in the City of Dexter, not Dexter Township.

6c: **Approval to deaccession the plotter:** Dexter Township owns a plotter printer capable of printing large-scale site plans. This printer has not been in use during this board’s term of office. We no longer need it: most site plans are submitted and viewed electronically, and most site plan software is scalable so that plans can be printed on regular printers. The plotter requires qualified service, usually with a contracted service provider, which Dexter Township has not had since prior to the current board taking office. The printer is large and heavy, occupying half of our boardroom closet storage space.

Members of the Board of Trustees previously requested that we sell rather than donate the plotter. We attempted to find a buyer through planning professional associations and on Facebook Marketplace, but found no prospective buyers. T. Steven Construction, a local construction management company, has offered to remove the plotter at no charge to the Township. The company will maintain and use the plotter, so it will not be discarded. I am seeking BOT approval to allow it to be removed and used by this small local company, rather than sold as previously requested by members of the board.

Submitted by: Karen Sikkenga

Suggested language: Motion to approve the consent agenda for April 16, 2024.

Regular Meeting of the Dexter Township Board
Tuesday, March 19, 2024 6:00 PM

CALL to ORDER: Supervisor Sikkenga called the meeting to order at 6:00 PM.

OPTIONAL PLEDGE of ALLEGIANCE: Recited by those comfortable stating pledge.

ROLL CALL/CONFLICT of INTEREST CHECK:

Present – Stamboulellis, Metz, Sanders, Nolte, Driskell, Scott, and Sikkenga.

Absent – None.

Also present: Janis Miller, Recording Secretary.

Conflict of Interest: Treasurer Metz will refrain from voting on the pay increases as it affects her Deputy Treasurer's pay.

APPROVAL OF AGENDA:

Agenda amendments: Added to Consent Agenda, moving b) down to c) and making b) acceptance of Bob Nesters resignation from the Planning Commission; under Action Items make a) approval of under \$5K for an appraisal for a property under consideration for purchase of development rights, and move other items down alphabetically.

Motion by Treasure Metz to approve the agenda as amended. Motion seconded by Trustee Sanders. All ayes. Motion carried.

CALL FOR PUBLIC COMMENT ON AGENDA ITEMS:

Opened 6:03 PM. No public comments.

CONSENT AGENDA:

- a) Approval of Minutes: Public Hearing on the FY25 Budget and Regular Meeting of the Board of Trustees, February 20, 2024
- b) Acceptance of Planning Commission member Bob Nester, and appointment of Planning Commission member Steve Burch
- c) Approval of Committee Appointments
Motion by Trustee Scott to approve the Consent Agenda. Motion seconded by Treasurer Metz. All ayes. Motion carried.

ACTION ITEMS:

- a) FOSP Board request expenditure of under \$5,000 for appraisal of property under consideration.
FOSP Board member and Trustee Laura Sanders said the property is identified as 2022-2.
Motion by Trustee Driskell to approve the appraisal expenditure of up to \$5,000 for 2022-2.
Motion seconded by Clerk Stamboulellis.
Roll Call Vote: Yea – Clerk Stamboulellis, Treasurer Metz, Trustee Driskell, Trustee Scott, Trustee Sanders, Trustee Nolte, and Supervisor Sikkenga; Nays – None; Absent – None.
Motion carried 7-0.

Roll Call Vote: Yea – Trustee Nolte, Trustee Scott, Treasurer Metz, Clerk Stambouellis, Trustee Driskell, Trustee Sanders, and Supervisor Sikkenga; Nays – None; Absent – None.

Motion carried 7-0.

b) Approval of changes to the Zoning Ordinance

Motion by Treasurer Metz to approve the zoning text amendment to amend Table 25.1 in Article 25, Section 25.03 of the Zoning Ordinance. Motion seconded by Clerk Stambouellis. All ayes. Motion carried.

Motion by Trustee Scott to approve the zoning text amendment to amend the title of Article 4 [from Schedule of Regulations to Schedule of Uses]. Motion seconded by Trustee Sanders. All ayes. Motion carried.

c) Approval of annual pay increases – Executive Committee

Discussion: Pay increases are set within a range and those employed more than six months are eligible for an increase.

Motion by Trustee Driskell to approve the pay schedule. Motion seconded by Trustee Sanders.

Roll Call Vote: Yea – Trustee Sanders, Trustee Driskell, Trustee Scott, Trustee Nolte, and Supervisor Sikkenga; Nays – None; Absent – None; Abstain – Clerk Stambouellis and Treasurer Metz. Motion carried 5-0 with two abstentions.

d) Approval of transfer of \$13K gift for Challenge Coin Program to Deter Area Fire Department – Supervisor Sikkenga

Motion by Treasurer Metz to approve the transfer of \$13K, for Challenge Coin Program, to the Dexter Area Fire Department. Motion seconded by Clerk Stambouellis.

Roll Call Vote: Yea – Trustee Driskell, Trustee Sanders, Trustee Scott, Trustee Nolte, Treasurer Metz, Clerk Stambouellis, and Supervisor Sikkenga; Nays – None; Absent – None.

Motion carried 7-0.

e) Authorize the Supervisor to sign an agreement with the Washtenaw County Road Commission for local roads maintenance and repair – Supervisor Sikkenga

Discussion: WCRC matches our funds. This year the road budget will be a Capital Fund cost and the following years it will be a routine maintenance cost. Dexter Township used some of our ARPA funds for the revitalization of our rural roads.

Motion by Treasurer Metz to approve the Supervisor sign the agreement with the Washtenaw County Road Commission for local roads maintenance and repair. Motion seconded by Clerk Stambouellis. All ayes. Motion carried.

DISCUSSION ITEMS:

a) Financial Status and Transactions

i) Analysis and Budget Variance – Supervisor Sikkenga

ii) Cash Summary by Account – Treasurer Metz

iii) Check Disbursement Report – Clerk Stambouellis

b) Township Remodel Final Report – Supervisor Sikkenga

Discussion: The 4-month turnaround on a project this size was incredible. Although we were \$1,191.00 over budget, Proven gave the Township a \$10,000 discount.

- c) Election Process and Results – Clerk Stambouellis (included as supplemental material)
Clerk Stambouellis gave a power-point presentation summarizing the election data, thanking the voters for approving the Fire millage and Police millage, and sharing important facts of the 2022 voter approved Proposition 2.

Q & A STAFF REPORTS:

- a) Township Report – Supervisor Sikkenga & contributors
Supervisor Sikkenga called out the one page in the board packet regarding single hauler trash and mentioned the meeting on the topic at 6:30 PM tomorrow night.
- b) Planning Commission – Megan Masson-Minock, Planning Consultant

BOARD & COMMITTEE REPORTS:

- a) Huron River Watershed Council – Sue Bade, Dexter Township Representative

DATA & PERFORMANCE METRICS:

- a) Sheriff's Department activities
- b) Chelsea Senior Center

CALL FOR PUBLIC COMMENT ON NON-AGENDA ITEMS:

Opened 6:58 PM

Steve Burch thanked the Board of Trustees for appointing him to the Planning Commission where he could continue to contribute to the community.

Supervisor Sikkenga thanked Bob Nester for his contributions as the outgoing member of the PC.

OTHER ISSUES, COMMENTS and CONCERNS of BOARD MEMBERS & STAFF:

Trustee Nolte – She stated that March 29th is the last day to apply for free park passes.

Trustee Sanders – She thanked Trustee Nolte for the idea of giving the residents park passes.

Trustee Scott – He thanked the Dexter Township voters for passing the public safety millages as well as DAFD's Captain Don Dettling for spreading the word and help in getting them passed. He also thanked the Clerk and Deputy Clerk for a successful election.

Treasurer Metz – As Dexter Township's representative to CACA (Chelsea Area Construction Agency Board) she said CACA is accepting resumes for the office manager position.

Clerk Stambouellis – She thanked the voters and stated it was a privilege being Dexter Townships Clerk.

Supervisor Sikkenga – Congratulated the Trustees for turning in their Budget Books to be updated noting the year-end report would be in May, not April.

Trustee Nolte – Suggested the next township newsletter be sent in May, after the year-end report.

ADJOURNMENT:

With business completed, Supervisor Sikkenga declared the meeting adjourned at 7:06 PM.

QUALIFICATION INFORMATION

Complete this form and submit with the required qualification documents listed on the attached Qualification Requirements sheet. A Bingo, Raffle, or Charity Game Ticket license application and fee may also be submitted with this information. See box #5 below for mailing instructions.

1. ORGANIZATION INFORMATION

Organization Name Dexter Community Players "DCP"			
Organization Physical Street Address 9077 Sundance Trail			
City Dexter	State Michigan	Zip Code 48130	County USA
Organization Mailing Address			<input checked="" type="checkbox"/> Same as Physical Address
City	State	Zip Code	County
Organization Telephone Number (734) 646-8808			

2. ORGANIZATION PURPOSE

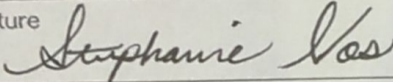
Briefly describe the purpose of your organization.

Dexter Community Players is a Dexter, Michigan community theater organization that is a passionate group of community actors from youth to adult, taking the stage to challenge ourselves and provide a wonderful, fun-filled entertainment experience for our audience.

3. LICENSE APPLICATION

Enclosed is a completed application and fee for a Bingo Raffle Charity Game Ticket license
 Make checks payable to STATE OF MICHIGAN.

4. AUTHORIZED CONTACT PERSON

First Name Stephanie	Last Name Vos	Position/Role with Organization 2024 DCP Board Member	
Mailing Address 5080 McGuinness Road		City Dexter	
State Michigan	Zip Code 48130	Telephone Number (Day) 810/300-2033	Telephone Number (Evening) 810/300-2033
By signing below, I hereby certify that the representations, information, and data presented are true, accurate, and complete to the best of my knowledge. I understand that failure to answer truthfully, completely, and accurately could preclude the organization from receiving an approval to obtain a gaming license.			
Authorized Contact Person Signature 			Date April 3, 2024
Print Authorized Contact Name and Title Stephanie Vos, 2024 DCP Board Member			

5. MAILING INSTRUCTIONS

Mail this completed Qualification Information form, the required qualification documentation listed on the Qualification Requirements sheet, and the completed license application and fee (if also applying for a gaming license) to Charitable Gaming Division, PO Box 30023, Lansing, MI 48909. If submitting by overnight carrier (FedEx, UPS, etc.), send to Charitable Gaming Division, 101 East Hillsdale, Lansing, MI 48933.





Charitable Gaming Division
 Box 30023, Lansing, MI 48909
 OVERNIGHT DELIVERY:
 101 E. Hillsdale, Lansing MI 48933
 (517) 335-5780
 www.michigan.gov/cg

RESOLUTION # _____

LOCAL GOVERNING BODY RESOLUTION FOR CHARITABLE GAMING LICENSES (Required by MCL.432.103(K)(ii))

At a regular meeting of the Dexter Township Board of Trustees
REGULAR OR SPECIAL TOWNSHIP, CITY, OR VILLAGE COUNCIL/BOARD

called to order by Karen Sikkenga on April 16, 2024
DATE

at 6:00 P.M. a.m./p.m. the following resolution was offered:
TIME

Moved by _____ and supported by _____

that the request from Dexter Community Players of Dexter Township,
NAME OF ORGANIZATION CITY

county of Washtenaw County, asking that they be recognized as a
COUNTY NAME

nonprofit organization operating in the community for the purpose of obtaining charitable

gaming licenses, be considered for approval.
APPROVAL/DISAPPROVAL

APPROVAL	DISAPPROVAL
Yeas: _____	Yeas: _____
Nays: _____	Nays: _____
Absent: _____	Absent: _____

I hereby certify that the foregoing is a true and complete copy of a resolution offered and adopted by the Dexter Township Board of Trustees at a regular meeting held on April 16, 2024.
TOWNSHIP, CITY, OR VILLAGE COUNCIL/BOARD REGULAR OR SPECIAL DATE

SIGNED: _____
TOWNSHIP, CITY, OR VILLAGE CLERK

PRINTED NAME AND TITLE

6880 Dexter-Pinckney Rd. Dexter, MI 48130

ADDRESS

COMPLETION: Required.
 PENALTY: Possible denial of application.
 BSL-CG-1153(R6/09)



DEXTER TOWNSHIP AGENDA ITEM REQUEST

MEETING OF: Township Board of Trustees April 16, 2024

Title: Open Air Market Zoning Ordinance Amendment

Date (please submit agenda item requests 14 days prior to meeting date):

Purpose (Choose ONE):

- 1) This is a discussion item requiring no action by the board: ____
- 2) This is an action item requiring a:
 - Resolution __;
 - Motion __;
 - Ordinance X

Narrative (to be completed by requestor):

See attached.

Does this item have fiscal impact?

Yes __

No X

If yes, what is the net cost?

Is the item included in the Township's approved annual budget?

Yes __

No __

Staff/Supervisor Comments

Submitted by:

Megan Masson-Minock

Suggested Action:

Approve attached motion to approve.



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MEMORANDUM

To: Dexter Township Board

From: Megan Masson-Minock, Township Planning Consultant

Subject: Proposed Amendment to the Zoning Ordinance to allow open air markets

Date: April 8, 2024

The proposed zoning text amendment attached is to allow open air markets and to correct duplicative sections of the Dexter Township Zoning Ordinance. Two businesses, Portage Lake Trading Post and NautiMi, wanted to have an open air market in the fall of 2023. The Township could not allow the market as proposed since it was not allowed as a temporary use.

Proposed language is shown in red, bold text (**example**). Language proposed to be deleted is shown in strikethrough text (~~example~~). The proposed zoning ordinance amendment would allow open air markets under the following circumstances:

- As a temporary accessory permitted use in the AG, RR, CU, RC, PI, PR and C zoning districts. The businesses in question are zoned C.
- The market is located 35 feet from front lot lines and 20 feet from side lot lines.
- The duration of open air markets is limited to no more than a single event on a weekly basis, open to the public for a maximum of 6 hours.
- Open air markets in the Rural Residential districts cannot open before 8:00 a.m.
- Animal sales are prohibited
- The following parking regulations would need to be met:
 - 1 space for every 250 feet of interior retail space and retail areas under a canopy or tent
 - 1 space per vendor
 - Additional parking may be allowed on adjoining properties, when a signed agreement between the property owners is provided, the operating hours or peak demand of the open air market and the uses on the properties do not overlap, and pedestrian access between the open air market and the parking area(s).

The proposed amendments to Sections 9.04 through 9.08 are to correct duplicative sections.

The Planning Commission held a public hearing on March 26, 2024. No members of the public spoke. However, the Planning Commission did receive emails from the two businesses that had requested the open air market previously. The businesses were concerned about the additional parking requirements. The Planning Commission asked for a number of edits that have been incorporated into the attached draft Zoning Ordinance amendments.

At that meeting, the Planning Commission gave a favorable recommendation of the zoning ordinance amendment as presented, which passed unanimously:

Recommendation to Township Board of the proposed Zoning Ordinance amendment to amend of the Zoning Ordinance. Motion by Lewis, Support by Burch:

Based on the information provided by staff and during the public hearing held on March 26, 2024, the Planning Commission makes a favorable recommendation of the proposed text amendment for relevant portions of Section 2.02, Article 4, Section 5.04, Section 6.04, Section 9.05, Section 10.04, Section 11.04, Section 12.04, Section 13.04, and Section 16.33 of the Dexter Township Zoning Ordinance to allow open air markets and Section 9.04, Section 9.05, Section 9.06, Section 9.07, and Section 9.08 to correct duplicative sections of the Dexter Township Zoning Ordinance of the text amendment drafted by the Planning Commission after the public hearing), to the Township Board for the following reasons:

- 1. The zoning text amendment is compatible with the goals and policies of the Master Plan.*
- 2. The zoning text amendment is consistent with state and federal law.*

The decision criteria for a zoning text amendment, per Section 30.05(B) are:

- **Master Plan:** The zoning text amendment shall be compatible with the goals, policies, and future land use map of the Master Plan.
- **State and Federal Law:** The zoning text amendment shall be consistent with state and federal law.

Per Section 30.05(D) of the Township Zoning Ordinance, the Township Board may adopt, not adopt, or return a zoning text amendment to the Planning Commission. The Board may make minor grammatical changes that do not change the meaning of the zoning text amendment without returning it to the Planning Commission. At least four (4) members of the Township Board must vote in the affirmative for a zoning ordinance text amendment to be approved.

Based on the above standards and allowed actions, staff have prepared the attached motion, found on the next page, for the Board of Trustees.

Motion

Based on the information provided by staff and during the public hearing held on March 26, 2024, the Board of Trustees adopts the proposed text amendment for relevant portions of Section 2.02, Article 4, Section 5.04, Section 6.04, Section 9.05, Section 10.04, Section 11.04, Section 12.04, Section 13.04, and Section 16.33 of the Dexter Township Zoning Ordinance to allow open air markets and Section 9.04, Section 9.05, Section 9.06, Section 9.07, and Section 9.08 to correct duplicative sections of the Dexter Township Zoning Ordinance for the following reasons:

1. The zoning text amendment is compatible with the goals and policies of the Master Plan.
2. The zoning text amendment is consistent with state and federal law.

DRAFT: April 8, 2024
 Planning Commission Favorable Recommendation on March 26, 2024
 Township Board Review

COMMERCIAL LAND USE	AG	RR	LR	MHR	CU	RC	PI	PR	C
Car Wash									S
Carry-out, drive-through, take-out, pick-up, or other form of restaurant or other food service establishment that serves food or drink for off-site consumption									S
Commercial agriculture, excluding slaughterhouses	P	P				P			
Commercial kennel	S								S
Commercial stable	P	S				P		P	
Commercial watercraft access ramp			S			S	S	S	S
Day care center	S	S				S			P
Driving range						P		S	P
Entrepreneurial kitchen	AS					AS	AP	AP	AP
Farm equipment sales and service of equipment	S								P
Food cart						S	P	P	P
Funeral home									P
Golf course or country club		S				S		S	
Health, fitness, or rehabilitation center									P
Junkyard									S
Landscape nursery and greenhouse, including sales of plant materials and supplies	P								P
Marina or yacht club			S			S		S	S
Medical office									P
Microbrewery or distillery									S

Text to be added is in red font: **example**
 Text to be deleted is in strikethrough font: ~~example~~

COMMERCIAL LAND USE	AG	RR	LR	MHR	CU	RC	PI	PR	C
Motel or hotel									P
Motor vehicle sales									S
Motor vehicle service station or maintenance and repair									S
Outdoor dining area									S
Open Air Market	AP	AP			AP	AP	AP	AP	AP
Open air sales									S
Personal service establishment that performs services on site within a completely enclosed building									P
Professional office that performs services on site within a completely enclosed building									P
Recycling collection or transfer station							P	P	S
Retail businesses that supply commodities on the premises within a completely enclosed building, such as food, drugs, alcohol, furniture, clothing, dry goods, books, flowers, jewelry, or hardware									P
Roadside stand	P	P							P
Sales of new industrial and construction equipment that serves food and drink for onsite consumption, including an outdoor dining area									S
Sit-down restaurant or other establishment that serves food and drink for onsite consumption, including an outdoor dining area									S

Text to be added is in red font: **example**
 Text to be deleted is in strikeout font: ~~example~~

COMMERCIAL LAND USE	AG	RR	LR	MHR	CU	RC	PI	PR	C
Sit-down restaurant or other establishment that serves food or drink for on-site consumption							S	S	
Sod farm									P
Special even facility	S	S				S			
Veterinary Clinic	P	S							P
Watercraft sales, repair, or storage			S			S			P
Winery	S	S						S	P

SECTION 3. MODIFY SECTION 5.04 TO

INCLUDE OPEN AIR MARKETS AS AN ACCESSORY PERMITTED USE

- Accessory dwellings
- Home occupations
- Private stable
- **Open Air Markets**
- Accessory uses customarily incidental and subordinate to the permitted principal use
- Signs
- Solar energy systems designed exclusively for on premises consumption
- WECS, micro and small
- Wireless communication facility, minor colocation

SECTION 4. MODIFY SECTION 6.04 TO

INCLUDE OPEN AIR MARKETS AS AN ACCESSORY PERMITTED USE

- Accessory dwellings
- Home occupations
- Private stable
- **Open Air Markets**
- Accessory uses customarily incidental and subordinate to the permitted principal use
- Signs
- Solar energy systems designed exclusively for on premises consumption
- WECS, micro or small
- Wireless communication facility, minor colocation

SECTION 5. MODIFY SECTION 9.03 TO BE DELETED SINCE IT IS THE SAME AS SECTION 9.04

~~Principal Permitted Uses~~

~~The following are principal permitted uses in the District:~~

- ~~• Common use access lot~~
- ~~• Outdoor athletic facility or similar recreation facility of an open-space and low-intensity nature~~
- ~~• Public park or playground~~
- ~~• Recreation site dedicated for a platted subdivision or site condominium~~
- ~~• Polling place~~

Text to be added is in red font: **example**

Text to be deleted is in strikethrough font: ~~example~~

SECTION 6. MODIFY SECTION 9.04 TO ELIMINATE DUPLICATE SECTION, REPLACE WITH ACCESSORY PERMITTED USES, AND INCLUDE OPEN AIR MARKETS

~~**Principal Permitted Uses**~~

~~The following are principal permitted uses in the District:~~

- ~~• Common use access lot~~
- ~~• Outdoor athletic facility or similar recreation facility of an open space and low intensity nature~~
- ~~• Public park or playground~~
- ~~• Recreation site dedicated for a platted subdivision or site condominium~~
- ~~• Polling place~~

Accessory Permitted Uses

- Accessory uses customarily incidental and subordinate to the permitted principal use
- **Open air markets**
- Signs
- Solar energy systems designed exclusively for on-premises consumption
- WECS, micro or small

SECTION 7. MODIFY SECTION 9.05 TO ELIMINATE DUPLICATE SECTION AND REPLACE WITH SPECIAL LAND USES

~~**Accessory Permitted Uses**~~

- ~~• Accessory uses customarily incidental and subordinate to the permitted principal use~~
- ~~• **Open air markets**~~
- ~~• Signs~~
- ~~• Solar energy systems designed exclusively for on-premises consumption~~
- ~~• WECS, micro or small~~

Special Land Uses

The following special land uses are permitted by special approval in the District:

- Reserved

SECTION 8. MODIFY SECTION 9.06 TO ELIMINATE DUPLICATE SECTION AND REPLACE WITH ACCESSORY SPECIAL LAND USES

~~**Special Land Uses**~~

~~The following special land uses are permitted by special approval in the District:~~

- ~~• Reserved~~

Accessory Special Land Uses

Text to be added is in red font: **example**
Text to be deleted is in strikethrough font: ~~example~~

- Reserved.

SECTION 9. MODIFY SECTION 9.07 TO ELIMINATE DUPLICATE SECTION AND REPLACE WITH FOOTNOTES

~~Accessory Special Land Uses~~

- ~~• Reserved.~~

Footnotes

- 1) 50-foot Road Setback: The required front yard setback is 50 feet for any yard abutting the following gravel (exceptions noted) roads, measured from the right-of-way or access easement:

- Bell Road
- Brand Road
- Colby Road
- Donner Road
- Fleming Road
- Huron River Drive (gravel portions only)
- Island Lake Road (gravel portions only)
- Lima Center Road
- Madden Road
- McGregor Road (paved road)
- Stinchfield Woods Road
- Quigley Road
- Riker Road
- McKinley Road
- Toma Road
- Waterloo Road
- Wylie Road

- 2) 80-foot Road Setback: The required front yard setback is 80 feet for any yard abutting the following paved roads, measured from the right-of-way or access easement:

- Dexter-Pinckney Road
- Dexter-Townhall Road
- North Territorial Road
- Hankerd Road
- Huron River Drive (paved portions only)
- Island Lake Road (paved portions only)
- Stofer Road

- 3) 25-foot Local and Private Road Setback. Exceptions, listed below, shall be set back 20 feet:

- Silver Lake north residential area
- Argonne Drive
- Edgewater Drive
- Plainview Drive
- South Rainbow Drive
- Fairway Drive
- Noah Court
- Hillsdale Drive
- Noah Road
- Rainbow Drive
- Revere Drive
- Parkview Drive
- Ridgemont Lane

SECTION 10. MODIFY SECTION 9.08 TO ELIMINATE THE DUPLICATE SECTION

Footnotes

- ~~4) 50-foot Road Setback: The required front yard setback is 50 feet for any yard abutting the following gravel (exceptions noted) roads, measured from the right-of-way or access easement:~~

- ~~• Bell Road~~
- ~~• Brand Road~~
- ~~• Colby Road~~
- ~~• Donner Road~~
- ~~• Fleming Road~~
- ~~• Huron River Drive (gravel portions only)~~
- ~~• Island Lake Road (gravel portions only)~~
- ~~• Lima Center Road~~
- ~~• Madden Road~~
- ~~• McGregor Road (paved road)~~
- ~~• McKinley Road~~
- ~~• Quigley Road~~
- ~~• Riker Road~~
- ~~• Stinchfield Woods Road~~
- ~~• Toma Road~~
- ~~• Waterloo Road~~
- ~~• Wylie Road~~

Text to be added is in red font: example
Text to be deleted is in strikeout font: ~~example~~

~~5) 80-foot Road Setback: The required front yard setback is 80 feet for any yard abutting the following paved roads, measured from the right-of-way or access easement:~~

- ~~• Dexter Pinckney Road~~ ~~• Hankerd Road~~
- ~~• Dexter Townhall Road~~ ~~• Huron River Drive (paved portions only)~~
- ~~• North Territorial Road~~ ~~• Island Lake Road (paved portions only)~~ ~~• Stofer Road~~

~~6) 25-foot Local and Private Road Setback. Exceptions, listed below, shall be set back 20 feet:~~

- ~~• Silver Lake north residential area~~ ~~• Fairway Drive~~ ~~• Noah Court~~
- ~~• Argonne Drive~~ ~~• Barrington Drive~~ ~~• Hillsdale Drive~~ ~~• Parkview Drive~~
- ~~• Edgewater Drive~~ ~~• Noah Road~~
- ~~• Plainview Drive~~ ~~• Rainbow Drive~~
- ~~• South Rainbow Drive~~ ~~• Revere Drive~~ ~~• Ridgemoor Lane~~

SECTION 11. MODIFY SECTION 10.04 TO INCLUDE OPEN AIR MARKETS AS AN ACCESSORY PERMITTED USE

- Accessory uses customarily incidental and subordinate to the permitted principal use
- Accessory dwellings • Signs
- Home occupations • WECS, micro and small
- Private stable • Wireless communication facility, minor colocation
- **Open Air Markets** • Solar energy systems

SECTION 7. MODIFY SECTION 11.04 TO INCLUDE OPEN AIR MARKETS AS AN ACCESSORY PERMITTED USE

- Entrepreneurial kitchen • Solar energy system
- **Open Air Markets** • WECS, micro or small
- Signs • Wireless communication facility, minor colocation

SECTION 8. MODIFY SECTION 12.04 TO INCLUDE OPEN AIR MARKETS AS AN ACCESSORY PERMITTED USE

- Entrepreneurial kitchen • Solar energy system
- **Open Air Markets** • WECS, micro or small
- Signs • Wireless communication facility, minor colocation

SECTION 9. MODIFY SECTION 13.04 TO INCLUDE OPEN AIR MARKETS AS AN ACCESSORY PERMITTED USE

- Entrepreneurial kitchen • Solar energy systems
- **Open Air Markets** • WECS, micro or small
- Signs • Wireless communication facility, minor colocation
- Accessory uses customarily incidental and subordinate to the permitted principal use

SECTION 10. MODIFY SECTION 16.33 TO INCLUDE OPEN AIR MARKETS

A. The Following Location and Duration requirements shall apply:

Table 16.4: Temporary Structures and Uses

USE	ZONING DISTRICT	LOCATION	DURATION
Construction and Repairs	All	Principal building setbacks	6 months for repair; 12 months for construction
Schools and Religious Institutions	All	Principal building setbacks	6 months
Special Events	All	n/a	7 days
Real estate sales office	All	Principal building setbacks	12 months
Plant Sales	C, AG, RC	Principal building setbacks	6 months
Christmas Tree Sales	C, AG, RC	Principal building setbacks	3 months
Carnivals	C, PI, PL	Principal building setbacks and at least 200 feet from dwelling units	May 1 through September 30
Film Production	All	n/a	3 months
Cell on Wheels	C, PI, PL	n/a	30 days
Motor Home Parking	LR	n/a	30 days
Roadside Stand	C, AG, RR	n/a	9 months per calendar year
Open Air Markets	C, AG, RC, RR, PI, PR, CU	35 feet from front lot lines and 20 feet from side lot lines	1 event per week

Text to be added is in red font: **example**
 Text to be deleted is in strikethrough font: ~~example~~

SECTION 11. MODIFY SECTION 17.03 TO INCLUDE OPEN AIR MARKETS AS SUB-SECTION (M)

(M) Open Air Markets:

1) Hours of Operation: Open air markets may be open to the public for a maximum of 6 hours on a single day. The hours of operation for open air markets located in Rural Residential districts shall be limited to after 8:00 a.m.

2) Signs: An open air market is a commercial service and the time period for temporary signs is defined by Section 19.05(A)(1)c.

2) Parking Regulations: 1 space per 250 square feet of interior retail space and “open air” retail space under cover such as canopy or tent; plus 1 space per vendor is required. The Zoning Administrator allow parking spaces on adjacent parcels towards this requirement under the following conditions:

- a) A signed agreement between the affected property owners and the owner of the property on which the open air market is located outlining access and maintenance, if applicable, of the parking areas is provided with the zoning permit application;
- b) The operating hours or peak demand of the open air market and the uses on the adjacent parcel or parcels do not overlap; and
- c) Pedestrian access is provided by a sidewalk or marked pathway connecting the open air market to the parking area on adjacent parcels. For marked pathways, the edge of the pathway must be a minimum of 3 feet from the edge of any public or private road.

5) Animal Sales Prohibited: The sale of live animals is not allowed in open air markets.



DEXTER TOWNSHIP

AGENDA ITEM REQUEST

MEETING OF: Township Board of Trustees April 16, 2024

Title: OHM Agreement.

Purpose (Choose ONE):

- 1) This is a discussion item requiring no action by the board: ____
- 2) This is an action item requiring a:
Resolution __;
Motion X;
Ordinance _____

Narrative (to be completed by requestor):

Overview

The Dexter Township Board of Trustees approved the following as part of the FY25 budget:

- \$20K to revise the Township's engineering standards to follow the Washtenaw County Water Commission's best practices, in alignment with our strategic planning goal of protecting our waterways;
- \$4K for as-needed engineering services; and
- \$13K for cemetery maintenance, which is higher than prior years' budgets in part because it includes \$2K for 360 images of the cemetery gravestones

This motion would authorize the Supervisor to sign an agreement with OHM Advisors for \$26K to provide these services. Their detailed proposal is attached. (This same document was also provided as part of the FY25 budget book.) OHM Advisors has been Dexter Township's engineer for many years; OHM also has also provided temporary planning services more than once for the township, including last summer while the Township was deciding how to replace its planning directory. A representative of OHM Advisors will attend the BOT meeting to answer any questions about this contract.

Staff/Supervisor Comments

Submitted by: Karen Sikkenga

Suggested Action: Motion to authorize the Supervisor to sign an agreement for \$26K for OHM Advisors engineering services in FY25.



December 5, 2023

Ms. Karen Sikkenga
Township Supervisor
Dexter Township
6880 Dexter-Pinckney Road
Dexter, MI 48130

RE: Proposal for Professional Services
Dexter Township – FY25 Engineering Services

Dear Ms. Sikkenga:

We are pleased to submit this proposal for professional engineering services for Dexter Township’s 2025 Fiscal Year (FY25) from April 1, 2024, to March 31, 2025. This proposal provides a summary of the proposed scope of services, project deliverables, schedule, and fee estimation.

UNDERSTANDING OF TOWNSHIP OBJECTIVES

Dexter Township strives to serve its residents through efficient administration of resources that prioritizes economic, social, and environmental sustainability. To further this objective, the Township seeks to develop Engineering Standards to provide clear rules and specifications for future infrastructure projects. Engineering Standards are a useful tool to ensure development projects within the Township conform to minimum technical requirements and align with Township values of environmental stewardship. Once adopted by elected officials, standards provide guidance and clarity for private developers, which helps streamline the design and review process.

Related to the development of Engineering Standards, the Township has also requested assistance in incorporating the Washtenaw County Water Resources Commissioner Rules and Guidelines into the Township Zoning Ordinance. Referencing the County rules where applicable will help alleviate existing inconsistencies in the Ordinance, especially with regards to stormwater management. The goal is to provide clarity for both applicants and Township staff as they move through the review process.

The Township has requested continued engineering support, especially for the Department of Planning and Zoning. In years past, OHM has provided general engineering services for any issues or projects that fell outside of the standard site plan and storm water reviews. These services include all labor not covered by developer fees.

Lastly, the Township has requested GIS services to document the three Township-managed historic cemeteries. This technology documents the current location and condition of monuments, trees, and other assets in the cemeteries. This service furthers the Township’s goal of compliance with Government Finance Officers Association (GFOA) standards of creating and maintaining an inventory of municipal assets.

SCOPE

OHM Advisors proposes the following scope of services based on our understanding of Township objectives.

Objective 1A – Create Dexter Township Engineering Standards

Work on this objective will consist of creating the engineering standards manual, site development procedures, and standard construction detail sheets. Standards from outside agencies (e.g., the Washtenaw County Road Commission



[WCRC], the Washtenaw County Water Resource Commissioner [WCWRC], Multi Lakes Water and Sewer Authority [MLWSA], and the Michigan Department of Transportation [MDOT], etc.) will be referenced as appropriate. The manual will detail both the technical engineering requirements for construction, as well as specific Dexter Township process requirements.

Our team will draft a preliminary standards document based on current industry standards and Township priorities. Once a draft has been developed, OHM Advisors will meet with the Township as outlined below to discuss and refine the engineering standards. Our internal OHM team will also provide both engineering and construction staff reviews to ensure updated standards meet the needs of the Township. OHM will generate construction details, as applicable, in full size design sheets as is standard in the industry.

The final engineering design standard document is anticipated to contain the following sections:

- ▶ General Requirements and Procedures
 - Outline the Township process from site plan submittal through final construction and project approval and closeout.
- ▶ Engineering/Site Plan Review Requirements
 - Outline in specific detail the required information for site plan and engineering plan submittal.
- ▶ Soil Erosion
 - Reference Washtenaw County Water Resources Commissioner’s Requirements.
- ▶ Topography
- ▶ Water Distribution System
 - Industry standards for future development if needed
- ▶ Sanitary Sewer Collection System
 - Reference MLWSA standards and requirements.
- ▶ Storm Sewer Collection System and Detention Requirements
- ▶ Road/Paving Construction Standards
 - Road cross sections, signs, pavement markings, etc.
 - Reference MDOT and WCRC standard details and customize as necessary for Dexter Township.
- ▶ Grading
- ▶ Right-of-way permit requirements and associated details
 - Referenced WCRC standards and requirements.
- ▶ Construction Specifications
- ▶ Appendices
 - Bond and insurance templates
 - As-built requirements
 - Traffic impact analysis standards
 - Other related information.

Objective 1B – Incorporate WCWRC Rules and Guidelines into the Engineering Standards, revise Zoning Ordinance References as Necessary.

Work on this objective will consist of a comprehensive review of the existing ordinance to identify all references to stormwater management. Where applicable, OHM will draft revised text to:

- ▶ Explicitly reference the WCWRC Rules and Guidelines for calculation procedures and design requirements in Township Engineering Standards.
- ▶ Detail storm water management requirements and best practices for Storm Water Reviews as required under the Zoning Code. These may differ from the storm water requirements required under the engineering/site plan review process.
- ▶ Refer to the Township Engineering Standards for detailed information on materials and method of construction.



This work will be performed in coordination with any other efforts to revise the ordinance (i.e. any proposed revisions by Carlisle Wortman Associates, Inc. or township staff).

The following meetings are anticipated and included for Objectives 1A & 1B:

- Kickoff meeting with Dexter Township staff to determine the areas of focus.
- Up to two (2) meetings following submission of the draft version for comment by Township staff for discussion and refinement.
- Up to two (2) Planning Commission meetings for discussion and formal adoption.

Objective 2 – Provide Engineering Services to the Township As-Needed

Work on this objective will be performed on an as-needed basis. This line-item is designed to account for any engineering labor that is not covered by developer or applicant fees.

Objective 3 – Cemetery 360 imagery/video

The OHM GIS team will capture 360 imagery/video of the three (3) Township-managed cemeteries. This technology documents the current location and condition of monuments, trees, and other assets in the cemeteries.

DELIVERABLES AND SCHEDULE

Objectives		Deliverables
Objective 1A	Create Dexter Township Engineering Standards	Engineering Standards Manual and Standard Details
Objective 1B	Incorporate WCWRC Rules and Guidelines into the Township Zoning Ordinance	Proposed ordinance revisions as needed and direct users to the Engineering Standards
Objective 2	Provide Engineering Services to the Township As-Needed	Professional engineering evaluations, opinions of probable cost, design work, etc.
Objective 3	Cemetery 360 imagery/video	Digital files including photos, video, and GIS data that document the location and condition of cemetery assets

OHM would commence work on objectives 1A and 1B at the beginning of Dexter Township’s FY25 in April 2024. For Objectives 1A and 1B, OHM estimates it will take twelve (12) weeks from the notice to proceed to provide a draft to Dexter Township. Upon receiving all comments from the Township, it will take four (4) weeks to provide a final draft for review and approval.

Work for Objective 2 will be conducted on an as-needed basis from April 1, 2024, to March 31, 2025.

Objective 3 can be conducted over a span of three (3) weeks per the Township’s request. Communities often prefer to wait for the most scenic conditions before documenting their historic assets as these materials are sometimes used for promotional or educational purposes.

ASSUMPTIONS/CLARIFICATIONS

- ▶ Engineering Standards and all proposed revisions to the zoning ordinance are subject to approval by the appropriate elected officials (Planning Commission, Board of Trustees, etc.)
- ▶ Township staff will coordinate with the Fire Department and Police Department to solicit input on the draft standards.



FEE

OHM Advisors will invoice Dexter Township for the above stated services on an hourly not-to-exceed basis, in accordance with our 2024 Rate Schedule. Invoices will be sent monthly as work is performed.

Objectives		Fee
Objectives 1A & 1B	Engineering Standards & WCWRC Incorporation	\$ 20,000.00
Objective 2	As-Needed Engineering Services	\$ 4,000.00
Objective 3	Cemetery 360 imagery/video	\$ 2,000.00
Total		\$ 26,000.00

The total fee is estimated to be \$26,000. Additional services can be provided on a time and material basis, as requested.


ACCEPTANCE

If this proposal is acceptable to you, a signature on this letter and initials on the contract terms and conditions will serve as our authorization to proceed. This proposal uses OHM Advisors Standard Terms and Conditions that have also been used on past proposals with the Township.

Thank you for giving us the opportunity to present this proposal to you. We look forward to working with you throughout this project.

OHM ADVISORS
CONSULTANT

Dexter Township
CLIENT



(Signature)

Rachel Jackson, P.E.

(Name)

Ms. Karen Sikkenga

Project Manager

(Title)

Township Supervisor

December 5, 2023

(Date)

Encl: Standard Terms and Conditions

cc: Matt Parks, PE, OHM Advisors
 MC Moritz, OHM Advisors



**DEXTER TOWNSHIP
AGENDA ITEM REQUEST**

MEETING Of Township Board of Trustees April 16, 2024

Title: Budget & Finance Status Report

Overview

March 31, 2024 marked the end of FY24, and April 1, 2024 is the beginning of FY25. I will be providing a year-end financial report and analytics at the May 2024 meeting. The attached budget variance report is not the FY24 year-end report, because the books are not closed: transactions are still being processed for FY24. This is normal; typically the books are closed a few weeks after the end of the year, when all invoices have been received and processed. Adjustments to the revenues are also being made, particularly tax revenue. With this in mind, there should be no discussion of budget variances at the April meeting because the numbers are still in play. Overall, we remain on track, with operating revenues exceeding operating expenses in all funds. A portion of General Fund, Open Space funds and ARPA funds were used for capital improvements.

The State of Michigan required us to make changes to the Chart of Accounts, which are reflected in this month's reports. If you compare this month's revenue and expense reports to previous reports, you might notice that some of the General Ledger numbers have changed, and that the line item activity and departments are in a different order. My review of the new Chart of Accounts identified some minor errors present in the attached report, which will be cleaned up for the year-end report in May. Overall these changes result in the data being displayed in more sensible order.

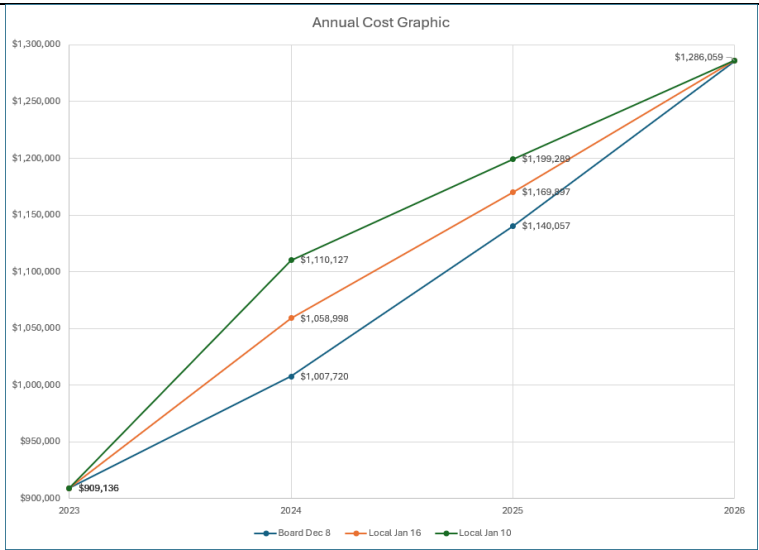
Transactions

The only non-routine transaction this month was \$1,785 under General Government. This is an accounting adjustment to offset a prior year erroneous deposit of the same amount.

Fire Fund

The Dexter Area Fire Department board approved a new collective bargaining agreement with the Local Firefighters Union that will have cost implications for DAFD and the three participating entities, including Dexter Township. The factors that influence Dexter Township's future costs for DAFD include firefighter wages, Dexter Township's share of DAFD's approved budget, and the DAFD budget as approved by its board. I estimate Dexter Township's Year 3 fiscal impact (cost) will be about \$500K, with a lesser cost in years one and two.

The following chart, provided by DAFD Treasurer and member at large John Scharff, shows the overall cost for all three participating entities. Dexter Township's share will be about 38% based on historical averages. Costs are apportioned between the three entities based on runs.



Reminder that the 5-year emergency services millage, which was approved by Dexter Township’s electorate in November 2023, is forecasted to fall short of generating enough revenue to cover our annual DAFD costs. The Board of Trustees approved a plan to deploy our \$1.5M in fire fund balances to supplement the five-year millage. Our FY25 budget includes \$1.28M for DAFD’s operating costs from our Fire Fund, which I believe will be sufficient to cover our share of DAFD’s current year budget.

Submitted by: Karen Sikkenga

Dexter Township Budget vs. Actual Revenues and Expenditures

PERIOD ENDING 2/29/2024; run date March 12, 2023

GL NUMBER	DESCRIPTION	2023-24		ACTIVITY	AVAILABLE	% BDGT	YEAR END
		AMENDED	YTD BALANCE				
			NORMAL		NORMAL	EXPECTED:	
			(ABNORMAL)		(ABNORMAL)	92%	
GENERAL FUND (Fund 101)							
<i>Revenues</i>							
Dept 000							
101-000-401.000	CURRENT PROPERTY TAXES	\$ 380,050	\$ 367,195	\$ 43,892	12,855	97%	
101-000-402.001	PRIOR YR PROPERTY TAX ADJ/COLLEC'	-	5,033	-	(5,033)	100%	
101-000-432.001	STATE OF MICHIGAN PILT	110,000	-	0	110,000	0%	
101-000-447.001	PROPERTY TAX ADMIN FEE	200,000	193,371	15,782	6,629	97%	
101-000-476.000	LICENSES & PERMITS	10,000	13,820	1,455	-3,820	138%	
101-000-477.000	CABLE TV FRANCHISE	56,000	52,861	65	3,139	94%	
101-000-477.000	PLANNING REVENUES	3,000	4,632	85	-1,632	154%	
101-000-490.001	ZBA REVENUES	3,000	2,300	0	700	77%	
101-000-451.003	LAND DIVISION REVENUES	2,500	1,580	250	920	63%	
101-000-574.000	STATE SHARED REVENUE	731,000	723,213	0	7,787	99%	
101-000-602.000	CHARGES FOR SERVICES	0	8,883	0	-8,883	100%	
101-000-655.000	FINES AND FORFEITS	5,000	2,856	120	2,144	57%	
101-000-665.000	INTEREST INCOME	0	463	26	-463	100%	
101-000-665.001	MICLASS INTEREST REVENUE	15,000	51,993	4,656	-36,993	347%	
101-000-667.002	FIRE SUB STATION	4,000	3,863	0	138	97%	
101-000-674.000	DONATION FROM PRIVATE PARTY	0	500	0	-500	100%	
101-000-675.000	RECYCLE/CLEANUP DAY REVENUE	1,000	3,957	0	-2,957	396%	
101-000-676.000	TELECOM ACT	10,000	15,969	0	-5,969	160%	
101-000-676.001	REFUNDS & REIMBURSE	1,800	34,694	0	-32,894	1927%	
101-000-677.000	MISC	<u>0</u>	<u>621</u>	<u>50</u>	<u>-621</u>	<u>100%</u>	
TOTAL REVENUES		\$ 1,532,350	\$ 1,487,802	\$ 66,383	\$ 44,548	97%	

		2023-24						
		AMENDED		ACTIVITY	AVAILABLE	% BDGT	YEAR END	
		BUDGET	YTD BALANCE	1/31/2024	BALANCE	USED	FORECAST	
<i>Expenditures</i>								
Dept 101 - TRUSTEE								
101-101-706.001	SALARY & WAGES	\$ 25,657	\$ 24,053	\$ 2,138	\$ 1,604	94%		
101-101-860.000	TRAVEL & TRANSPORTATION	3,000	0	0	3,000	0%		
101-101-955.001	MISC	100	0	0	100			
101-101-957.000	PROF DEVELOPMENT	<u>4,000</u>	<u>0</u>	<u>-390</u>	<u>4,000</u>	<u>0%</u>		
Total Dept 101 - TRUSTEE		\$ 32,757	\$ 24,053	\$ 1,748	\$ 8,704	73%		
Dept 171 - SUPERVISOR								
101-171-706.001	SALARY & WAGES	\$ 41,000	\$ 41,394	\$ 3,379	\$ (394)	101%		
101-171-727.001	SUPPLIES	500	128	0	372	0%		
101-171-860.000	TRAVEL & TRANSPORTATION	500	29	0	471	0%		
101-171-955.001	MISC	500	64	0	436	13%		
101-171-957.000	PROF DEVELOPMENT	<u>1,000</u>	<u>150</u>	<u>0</u>	<u>850</u>	<u>15%</u>		
Total Dept 171 - SUPERVISOR		\$ 43,500	\$ 41,765	\$ 3,379	\$ 1,735	96%		
Dept 172 - TOWNSHIP OFFICE MANAGER								
101-172-706.001	SALARY & WAGES	\$ 62,000	\$ 61,589	\$ 6,960	\$ 411	99%		
101-172-715.000	HEALTH INSURANCE	2,400	2,974	0	(574)	124%		
101-172-725.002	RETIREMENT PLAN	5,000	2,274	377	2,726	45%		
101-172-727.001	SUPPLIES	1,000	827	0	173	83%		
101-172-860.000	TRAVEL & TRANSPORTATION	750	3	0	748	0%		
101-172-957.000	PROF DEVELOPMENT	<u>1,000</u>	<u>201</u>	<u>0</u>	<u>799</u>	<u>20%</u>		
Total Dept 172 - TOWNSHIP SUPERINTENDENT/MANAGER		\$ 72,150	\$ 67,868	\$ 7,337	\$ 4,282	94%		

		2023-24						
		AMENDED		ACTIVITY	AVAILABLE	% BDGT	YEAR END	
		BUDGET	YTD BALANCE	1/31/2024	BALANCE	USED	FORECAST	
Dept 215 - CLERK								
101-215-706.001	SALARY & WAGES	\$ 40,000	\$ 40,549	\$ 3,379	\$ (549)	101%		
101-215-706.002	DEPUTY WAGES	31,200	23,499	4,026	7,701	75%		
101-215-706.005	RECORDING SECRETARY	12,000	6,804	643	5,196	57%		
101-215-727.001	SUPPLIES	500	974	0	-474	195%		
101-215-727.002	POSTAGE	500	0	0	500	0%		
101-215-860.000	TRAVEL & TRANSPORTATION	2,250	257	0	1,993	11%		
101-215-900.000	PRINTING/PUBLISHING	500	0	0	500	0%		
101-215-955.001	MISC	500	73	0	427	15%		
101-215-957.000	PROF DEVELOPMENT	<u>3,000</u>	<u>175</u>	<u>150</u>	<u>2,825</u>	<u>6%</u>		
Total Dept 215 - CLERK		\$ 90,450	\$ 72,331	\$ 8,198	\$ 18,119	80%		
Dept 228 - INFORMATION TECHNOLOGY								
101-228-801.002	CONTRACTED SERVICES	\$ 14,000	\$ 14,025	\$ (372)	\$ (25)	100%		
101-228-981.001	INFO SYSTEM HDW	1,500	1,384	48	116	92%		
101-228-981.002	INFO SYST SFTWR	<u>2,000</u>	<u>1,994</u>	<u>0</u>	<u>6</u>	<u>100%</u>		
Total Dept 228 - INFORMATION TECHNOLOGY		\$ 17,500	\$ 17,403	\$ (324)	\$ 97	99%		
Dept 247 - BOARD OF REVIEW								
101-247-717.000	PER DIEMS	\$ 1,800	\$ 300	\$ -	\$ 1,500	17%		
101-247-727.001	SUPPLIES	200	145	0	55	73%		
101-247-900.000	PRINTING/PUBLISHING	500	365	183	135	73%		
101-247-957.000	PROF DEVELOPMENT	<u>1,000</u>	<u>200</u>	<u>0</u>	<u>800</u>	<u>20%</u>		
Total Dept 247 - BOARD OF REVIEW		\$ 3,500	\$ 1,010	\$ 183	\$ 2,490	29%		

		2023-24					
		AMENDED		ACTIVITY	AVAILABLE	% BDGT	YEAR END
		BUDGET	YTD BALANCE	1/31/2024	BALANCE	USED	FORECAST
Dept 253 - TREASURER							
101-253-706.001	SALARY & WAGES	\$ 40,000	\$ 40,549	\$ 3,379	\$ (549)	101%	
101-253-706.002	DEPUTY WAGES	38,400	16,505	1,345	21,895	43%	
101-253-727.001	SUPPLIES	2,500	551	0	1,949	22%	
101-253-727.002	POSTAGE	4,300	3,880	0	420	90%	
101-253-801.002	CONTRACTED SERVICES	3,000	821	0	2,179	27%	
101-253-860.000	TRAVEL & TRANSPORTATION	1,500	0	0	1,500	0%	
101-253-955.003	BANK CHARGE-FOR TAXES	3,000	3,071	166	-71	102%	
101-253-957.000	PROF DEVELOPMENT	2,000	99	99	1,901	5%	
101-253-957.001	DUES	200	0	0	200	0%	
101-253-981.002	INFO SYST SFTWR	<u>1,200</u>	<u>79</u>	<u>79</u>	<u>1,121</u>	<u>7%</u>	
Total Dept 253 - TREASURER		\$ 96,100	\$ 65,555	\$ 5,069	\$ 30,545	68%	
Dept 209 - ASSESSOR							
101-257-727.001	SUPPLIES	\$ 1,000	\$ 1,000	\$ -	\$ -	10000%	
101-257-727.002	POSTAGE	3,000	1,009	0	1,991	3363%	
101-257-801.001	CONTRACTED SERVICE WAGES	68,000	72,848	5,615	-4,848	10713%	
101-257-900.000	PRINTING/PUBLISHING	<u>300</u>	<u>300</u>	<u>0</u>	<u>0</u>	<u>10000%</u>	
Total Dept 209 - ASSESSOR		\$ 72,300	\$ 75,157	\$ 5,615	\$ (2,857)	104%	
Dept 261 - GENERAL GOVERNMENT							
101-261-706.003	SALARY & WAGES - FT	8,000	600	600	\$ 7,400	8%	
101-261-706.011	ASSISTANT WAGES	20,000	11,785	3,003	8,215	1	
101-261-717.000	PER DIEMS	4,000	3,175	375	825	79%	
101-261-725.000	FICA/MED MATCH	34,582	26,895	3,128	7,687	78%	
101-261-725.002	RETIREMENT PLAN	24,000	12,556	150	11,444	52%	
101-261-727.001	SUPPLIES	8,000	7,562	32	438	95%	
101-261-727.002	POSTAGE	3,000	2,996	0	4	100%	
101-261-728.000	TELEPHONE	12,000	11,872	1,050	128	99%	
101-261-801.002	CONTRACTED SERVICES	20,000	20,910	1,051	-910	105%	
101-261-805.000	INSURANCE	18,000	17,712	329	288	98%	
101-261-900.000	PRINTING/PUBLISHING	15,000	10,825	0	4,175	72%	
101-261-955.001	MISC	5,000	4,827	2,625	173	97%	
101-261-955.003	BANK CHARGE	0	6	0	-6	0%	

		2023-24					
		AMENDED		ACTIVITY	AVAILABLE	% BDGT	YEAR END
		BUDGET	YTD BALANCE	1/31/2024	BALANCE	USED	FORECAST
101-261-957.001	DUES	<u>11,000</u>	<u>10,078</u>	<u>0</u>	<u>922</u>	<u>100%</u>	
Total Dept 294 - GENERAL GOVERNMENT		\$ 182,582	\$ 141,798	\$ 12,342	\$ 40,784	78%	
Dept 262 - ELECTION							
101-262-706.002	ELECTION WORKER WAGES	\$ 7,000	\$ 5,749	\$ 5,749	1,251	82%	
101-262-706.004	ELECTION MANAGEMENT	5,000	4,394	3,379	606	88%	
101-262-727.001	SUPPLIES	3,445	454	-	2,991	13%	
101-262-727.002	POSTAGE	4,000	3,690	0	310	92%	
101-262-860.000	TRAVEL & TRANSPORTATION	500	0	0	500	0%	
101-262-900.000	PRINTING/PUBLISHING	1,000	1,197	0	(197)	120%	
101-262-957.000	PROF DEVELOPMENT	500	25	0	475	5%	
101-216-865.000	9 DAY EARLY VOTING	<u>5,000</u>	<u>0</u>	<u>0</u>	<u>5,000</u>	<u>0%</u>	
Total Dept 216 - ELECTION		\$ 26,445	\$ 15,510	\$ 9,129	\$ 10,935	59%	
Dept 265 - BUILDING & GROUNDS							
101-265-727.001	SUPPLIES	\$ 800	\$ 138	\$ -	\$ 662	17%	
101-265-804.000	CAPITAL IMPROVEMENT	0	675	0	-675	#DIV/0!	
101-265-805.000	JANITORIAL	11,500	9,925	1,000	1,575	86%	
101-265-903.000	MAINTENANCE	40,000	24,199	1,120	15,801	60%	
101-265-920.000	UTILITIES	9,000	8,097	162	903	90%	
101-265-955.001	MISC	<u>2,000</u>	<u>979</u>	<u>0</u>	<u>1,021</u>	<u>100%</u>	
Total Dept 265 - BUILDING & GROUNDS		\$ 63,300	\$ 44,014	\$ 2,282	\$ 19,286	70%	
Dept 267 - LEGAL AND PROFESSIONAL							
101-266-801.002	CONTRACTED SERVICES	\$ 60,000	\$ 52,103	\$ 4,200	\$ 7,897	87%	
101-266-802.000	ATTORNEY	60,000	53,574	0	6,427	89%	
101-266-803.000	LAWN CARE	<u>16,000</u>	<u>12,800</u>	<u>0</u>	<u>3,200</u>	80%	
Total Dept 267 - LEGAL AND PROFESSIONAL		\$ 136,000	\$ 118,476	\$ 4,200	\$ 17,524	87%	
Dept 270 - FIRE SUB-STATION PROPERTY							
101-338-805.000	JANITORIAL	\$ 4,000	\$ 4,000	\$ -	\$ -	100%	
101-338-955.001	MISC	<u>27,000</u>	<u>3,981</u>	<u>0</u>	<u>23,019</u>	15%	
Total Dept 270 - FIRE SUB-STATION PROPERTY		\$ 31,000	\$ 7,981	\$ -	\$ 23,019	26%	
Dept 426 - EMERGENCY PREPAREDNESS							
101-426-727.003	EQUIP MAINT CONTR	\$ 25,000	\$ 23,200	\$ -	\$ 1,800	93%	
101-426-805.000	INSURANCE	1,600	1,600	0	0	100%	
101-426-955.001	MISC	<u>200</u>	<u>0</u>	<u>-</u>	<u>200</u>	0%	
Total Dept 426 - EMERGENCY PREPAREDNESS		\$ 26,800	\$ 24,800	\$ -	\$ 2,000	93%	

		2023-24		ACTIVITY	AVAILABLE	% BDGT	YEAR END
		AMENDED		1/31/2024	BALANCE	USED	FORECAST
		BUDGET	YTD BALANCE				
Dept 445 - DRAINS - PUBLIC BENEFIT							
101-445-955.005	AT LARGE DRAINS	\$ 8,000	\$ 4,523	\$ -	\$ 3,477	57%	
Total Dept 445 - DRAINS - PUBLIC BENEFIT		\$ 8,000	\$ 4,523	\$ -	\$ 3,477	57%	
Dept 526 - LANDFILL							
101-526-806.003	CHEL LANDFILL CONT	\$ 13,000	\$ 4,068	\$ -	\$ 8,932	31%	
Total Dept 526 - LANDFILL		\$ 13,000	\$ 4,068	\$ -	\$ 8,932	31%	

		2023-24					
		AMENDED		ACTIVITY	AVAILABLE	% BDGT	YEAR END
		BUDGET	YTD BALANCE	1/31/2024	BALANCE	USED	FORECAST
Dept 276 - CEMETERY							
101-567-903.000	MAINTENANCE	\$ 11,000	\$ 8,163	\$ 50	\$ 2,837	74%	
101-567-955.001	MISC	<u>500</u>	<u>0</u>	<u>0</u>	<u>500</u>	<u>0%</u>	
Total Dept 276 - CEMETERY		\$ 11,500	\$ 8,163	\$ 50	\$ 3,337	71%	
Dept 701 - PLANNING & ZONING ADMINISTRATION							
101-701-706.003	SALARY & WAGES - FT	\$ 12,815	\$ 27,335	\$ -	\$ (14,520)	213%	
101-701-706.005	RECORDING SECRETARY	3,000	4,074	239	-1,074	136%	
101-701-706.008	OFFICER WAGES	34,000	30,780	4,062	3,220	91%	
101-701-715.000	HEALTH INSURANCE	2,067	2,326	0	-259	113%	
101-701-717.000	PER DIEMS	10,000	3,875	475	6,125	39%	
101-701-725.002	RETIREMENT PLAN	996	2,706	203	-1,710	272%	
101-701-727.001	SUPPLIES	500	318	0	182	64%	
101-701-727.002	POSTAGE	300	0	0	300	0%	
101-701-801.005	PLANNING CONSULTANT	115,142	85,169	21,062	29,973	74%	
101-701-802.000	ATTORNEY	20,000	18,449	0	1,551	92%	
101-701-860.000	TRAVEL & TRANSPORTATION	1,500	526	0	974	35%	
101-701-900.000	PRINTING/PUBLISHING	3,750	2,925	1,015	825	78%	
101-701-955.001	MISC	2,000	620	0	1,380	31%	
101-701-957.000	PROF DEVELOPMENT	2,000	1,135	0	866	57%	
101-701-981.002	INFO SYST SFTWR	<u>1,500</u>	<u>1,130</u>	<u>0</u>	<u>370</u>	<u>75%</u>	
Total Dept 400 - PLANNING & ZONING ADMINISTRATION		\$ 209,570	\$ 181,368	\$ 27,056	\$ 28,202	87%	

		2023-24					
		AMENDED		ACTIVITY	AVAILABLE	% BDGT	YEAR END
		BUDGET	YTD BALANCE	1/31/2024	BALANCE	USED	FORECAST
Dept 412 - ZONING BOARD OF APPEALS							
101-702-717.000	PER DIEMS	\$ 3,000	\$ 2,575	\$ -	\$ 425	86%	
101-702-727.001	SUPPLIES	500	0	0	500	0%	
101-702-727.002	POSTAGE	200	-	-	200	0%	
Total Dept 412 - ZONING BOARD OF APPEALS		\$ 3,700	\$ 2,575	\$ -	\$ 1,125	70%	
Dept 774 - COMMUNITY SERVICE SUPPORT							
101-774-801.006	DEXTER SENIOR CITIZENS, INC	\$ 4,000	\$ 4,000	\$ -	\$ -	100%	
101-774-801.007	CHELSEA SENIOR CITIZENS	4,000	4,000	0	0	100%	
101-774-801.010	CS DEXTER HISTORICAL	500	500	0	0	100%	
101-774-801.011	WASHTENAW AREA VALUE TRANSIT	14,800	14,750	0	50	100%	
101-774-956.010	COMMUNITY ENGAGEMENT	120,000	65,116	939	54,884	54%	
101-774-971.000	BUILDING IMPROVEMENTS	0	-2,472	0	2,472		
Total Dept 774 - COMMUNITY SERVICE SUPPORT		\$ 143,300	\$ 85,894	\$ 939	\$ 57,406	60%	
Dept 901 - CAPITAL IMPROVEMENTS/INFRASTRUCTURE							
101-901-971.000	BUILDING IMPROVEMENTS	\$ 155,500	\$ 155,189	\$ -	\$ 311	100%	
101-901-973.000	SEWER EXPENSES	\$ 127,000	\$ 103,190	-	23,810	81%	
101-901-975.000	ROAD IMPROVEMENTS	<u>145,115</u>	<u>144,823</u>	-292	<u>292</u>	<u>100%</u>	
Total Dept 901 - CAPITAL IMPROVEMENTS/INFRASTRUCTURE		\$ 427,615	\$ 403,201	\$ (292)	\$ 24,414	94%	
TOTAL GENERAL FUND EXPENDITURES		\$ 1,711,069	\$ 1,407,514	\$ 86,909	\$ 303,555	82%	
		\$ -					
GENERAL FUND (Fund 101) GRAND TOTALS							
TOTAL REVENUES		\$ 1,532,350	\$ 1,487,802	\$ 66,383	\$ 44,548	97%	
TOTAL EXPENDITURES		<u>1,711,069</u>	<u>1,407,514</u>	<u>86,909</u>	<u>303,555</u>	<u>82%</u>	
NET OF REVENUES & EXPENDITURES		\$ (178,719)	\$ 80,288	\$ (20,526)	\$ (259,007)		
BEG. FUND BALANCE		\$ 4,290,024	\$ 4,290,024				
BASE OPERATING COSTS		\$ 1,283,454	\$ 1,004,312			78%	
FY24 CAPITAL EXPENSES		\$ 427,615					
END FUND BALANCE		\$ 4,111,305	\$ 3,900,429				

		2023-24		ACTIVITY	AVAILABLE	% BDGT	YEAR END
		AMENDED		1/31/2024	BALANCE	USED	FORECAST
		BUDGET	YTD BALANCE				
FIRE FUND (Fund 206)							
Revenues							
Dept 000							
206-000-402.000	CURRENT PROPERTY TAXES	\$ 1,160,895	\$ 1,120,576	\$ 134,430	\$ 40,319	97%	
206-000-665.001	MICLASS INTEREST REVENUE	15,000	25,764	2,307	-10,764	172%	
206-000-699.000	TRANSFER IN	<u>191,935</u>	<u>0</u>	<u>0</u>	<u>191,935</u>	0%	
TOTAL REVENUES		\$ 1,367,830	\$ 1,146,341	\$ 136,738	\$ 221,489		
Expenditures							
Dept 206 - FIRE							
206-336-717.000	PER DIEMS	\$ 1,800	\$ 675	\$ 75	\$ 1,125	38%	
206-336-801.002	CONTRACTED SERVICES	1,365,380	1,070,267	0	295,113	78%	
206-336-955.001	MISC	<u>500</u>	<u>13,404</u>	<u>13,000</u>	<u>-12,904</u>	2681%	
TOTAL EXPENDITURES		\$ 1,367,680	\$ 1,084,345	\$ 13,075	\$ 283,335	79%	
FIRE FUND (Fund 206) GRAND TOTALS:							
TOTAL REVENUES		1,367,830	1,146,341	136,738	\$ 221,489	84%	
TOTAL EXPENDITURES		<u>1,367,680</u>	<u>1,084,345</u>	<u>13,075</u>	<u>283,335</u>	79%	
NET OF REVENUES & EXPENDITURES		150	61,995	123,663	-61,845		
BEG. FUND BALANCE		\$ 1,527,268	\$ 1,527,268				
END FUND BALANCE		\$ 1,527,418	\$ 480,456				
POLICE FUND (Fund 207)							
Revenues							
Dept 000							
207-000-401.001	CURRENT PROPERTY TAXES	\$ 685,552	\$ 661,734	\$ 79,385	\$ 23,818	97%	
207-000-665.001	MICLASS INTEREST REVENUE	\$ -	\$ 25,764	\$ 2,307	\$ (25,764)	100%	
TOTAL REVENUES		\$ 685,552	\$ 687,499	\$ 81,692	\$ 23,818		
Expenditures							
Dept 301 - POLICE							
207-301-801.002	CONTRACTED SERVICES	\$ 685,000	\$ 490,575	\$ 44,323	\$ 194,425	72%	
207-301-955.001	MISC	\$ -	\$ 4	\$ -	\$ (4)	100%	
TOTAL EXPENDITURES		\$ 685,000	\$ 490,578	\$ 44,323	\$ 194,422	72%	
POLICE FUND (Fund 207) GRAND TOTALS:							

	2023-24					
	AMENDED		ACTIVITY	AVAILABLE	% BDGT	YEAR END
	BUDGET	YTD BALANCE	1/31/2024	BALANCE	USED	FORECAST
TOTAL REVENUES	685,552	687,499	0	\$ (1,947)	100%	
TOTAL EXPENDITURES	<u>685,000</u>	<u>490,578</u>	<u>42,618</u>	<u>194,422</u>	72%	
NET OF REVENUES & EXPENDITURES	\$ 552	\$ 196,920	\$ (42,618)	\$ (196,368)		
BEG. FUND BALANCE	\$ 1,398,162	\$ 1,398,162				
END FUND BALANCE	\$ 1,398,715	\$ 977,589				

		2023-24		ACTIVITY	AVAILABLE	% BDGT	YEAR END
		AMENDED	YTD BALANCE	1/31/2024	BALANCE	USED	FORECAST
		BUDGET					
OPEN SPACE LAND INITIATIVE (Fund 245)							
<u>Revenues</u>							
245-000-402.000	PY PROPERTY TAX ADJ/COLLECTIONS	\$ 224,922	\$ 237,975	\$ 32,344	\$ (13,053)	106%	
245-000-540.000	STATE GRANTS	-	245,000	-	(245,000)		
245-000-665.001	MICLASS INTEREST REVENUE	-	6,895	617	(6,895)	100%	
245-000-699.101	TRANSFER IN	<u>283,232</u>	<u>-</u>	<u>-</u>	<u>283,232</u>	<u>0%</u>	
TOTAL REVENUES		\$ 508,154	\$ 489,869	\$ 32,962	\$ 18,285	96%	
<u>Expenditures</u>							
<u>Dept 294 - GENERAL GOVERNMENT</u>							
245-261-706.005	RECORDING SECRETARY	\$ 1,400	\$ 1,995	\$ 261	\$ (595)	142%	
245-261-717.000	PER DIEMS	6,600	2,975	0	3,625	45%	
245-261-727.002	POSTAGE	2,000	0	0	2,000	0%	
245-261-801.002	CONTRACTED SERVICES	61,500	23,475	565	38,025	38%	
245-261-955.001	MISC	<u>0</u>	<u>1</u>	<u>0</u>	<u>-1</u>	<u>100%</u>	
Total Dept 294 - GENERAL GOVERNMENT		71,500	28,446	825	43,054	40%	
<u>Dept 201 - CAPITAL IMPROVEMENTS/INFRASTRUCTURE</u>							
245-201-976.000	OPEN SPACE PURCHASES	<u>\$ 300,000</u>	<u>\$ 278,594</u>	<u>0</u>	<u>21,406</u>	<u>93%</u>	
Total Dept 901 - CAPITAL IMPROVEMENTS/INFRASTRUCTURE		\$ 300,000	\$ 278,594	\$ -	\$ 21,406	93%	
OPEN SPACE LAND INITIATIVE (Fund 245) GRAND TOTALS:							
TOTAL REVENUES		\$ 508,154	\$ 489,869	\$ 32,962	\$ 239,495	96%	
TOTAL EXPENDITURES		371,500	307,040	825	64,460	83%	
NET OF REVENUES & EXPENDITURES		\$ 136,654	\$ 182,830	\$ 17,161	\$ 171,509	134%	
BEG. FUND BALANCE		\$ 243,136	\$ 243,136				
END FUND BALANCE		\$ 379,790	\$ 208,281				
GRANT - AMERICAN RESCUE PLAN ACT (Fund 285)							
<u>Revenues</u>							
285-000-528.000	OTHER FEDERAL GRANTS	0	645,788	318,944	-645,788	100%	
<u>Dept 901 Capital Improvements/Infrastructure</u>							
285-901-801.006	DEXTER SENIOR CITIZENS, INC	5,000	5,000	0	0	100%	
285-901-975.000	ROAD IMPROVEMENTS	579,885	579,103	292	782	100%	
285-901-986.000	EQUIPMENT	<u>60,903</u>	<u>61,685</u>	<u>0</u>	<u>-782</u>	<u>101%</u>	
TOTAL EXPENDITURES		\$ 645,788	\$ 645,788	\$ 292	\$ (0)	100%	

Fund 285 - GRANT - AMERICAN RESCUE PLAN ACT:

	2023-24					
	AMENDED		ACTIVITY	AVAILABLE	% BDGT	YEAR END
	BUDGET	YTD BALANCE	1/31/2024	BALANCE	USED	FORECAST
TOTAL REVENUES	\$ -	\$ 326,844	\$ -	\$ (326,844)	100%	
TOTAL EXPENDITURES	<u>645,788</u>	<u>645,788</u>	<u>0</u>	<u>0</u>	100%	
NET OF REVENUES & EXPENDITURES	\$ (645,788)	\$ -	\$ -	\$ (326,844)	0%	
BEG. FUND BALANCE	\$ -	\$ -				
END FUND BALANCE	\$ -	\$ -				
ALL FUNDS SUMMARY						
TOTAL REVENUES - ALL FUNDS	\$ 4,093,886	\$ 1,604,128	\$ 151,434	\$ 2,489,758	39%	
TOTAL EXPENDITURES - ALL FUNDS	<u>4,781,037</u>	<u>3,692,188</u>	<u>333,454</u>	<u>1,088,849</u>	77%	
NET OF REVENUES & EXPENDITURES	\$ (687,151)	\$ (2,088,060)	\$ (182,020)	\$ 1,400,909	304%	

DEXTER TOWNSHIP REVENUE, EXPENSES & FUND BALANCES FY18-FY22

	2018	2019	2020	2021	2022	2023
Beginning Balance	\$ 3,113,539	\$ 3,284,187	\$ 3,190,576	\$ 3,441,766	\$ 3,861,328	\$ 4,188,067
Revenues						
General Property Taxes	287,757	307,151	324,724	336,719	348,321	-
Property Tax Admin Fee	143,579	155,576	166,791	175,511	179,150	-
Intergov'tal - State	509,522	522,852	544,090	545,787	633,979	224,013
Licenses & Permits	26,208	30,970	18,525	17,148	14,423	3,860
Charges for Services	11,480	28,185	29,203	28,398	22,734	1,159
Fines & Forfeitures	9,742	16,012	6,346	3,477	5,117	1,056
Franchise Fees					54,115	211,548
Interest	7,763	35,375	47,138	15,740	1,471	140
Misc.	92,655	187,756	92,484	83,767	5,200	17,735
<i>Total Revenues</i>	<i>\$ 1,088,706</i>	<i>\$ 1,283,877</i>	<i>\$ 1,229,301</i>	<i>\$ 1,206,547</i>	<i>\$ 1,264,510</i>	<i>\$ 459,511</i>
Expenditures						
General Government:						
Township Board	20,395	24,775	24,641	25,501	24,394	5,880
Supervisor	32,145	36,121	36,433	37,346	37,699	11,780
Clerk	56,709	63,728	65,485	62,385	73,282	21,124
Elections	19,895	20,397	24,524	38,794	14,628	-
Treasurer	52,853	68,513	68,795	76,098	74,244	20,512
Assessing	65,368	65,076	66,707	71,173	63,359	17,114
Board of Review	2,271	2,775	2,971	3,473	739	
Cemetery	3,450	1,800	1,873	1,182	1,900	-
Building & Grounds	36,250	33,018	98,026	48,608	50,072	3,015
Information Technology	19,755	20,082	14,776	18,169	25,535	500
Other	182,850	240,285	364,074	189,495	265,268	75,776
Total General Gov't	\$ 491,941	\$ 576,570	\$ 768,305	\$ 572,224	\$ 631,120	\$ 155,701
Public Works:						
Road Improvements	22,346	326,573	29,343	59,570	66,246	-
Drains-at-Large	2,233	2,851	2,997	2,159	4,722	-
Landfill	6,062	2,997	3,969	5,703	12,604	-
Total Public Works	\$ 30,641	\$ 332,421	\$ 36,309	\$ 67,432	\$ 83,572	\$ -
Planning and Zoning:						
Planning Commission	50,069	37,081	56,332	39,055	57,663	35,369
Zoning Board of Appeals	28,360	52,304	19,199	20,683	11,441	725
Ordinance Administration	70,018	65,697	79,916	68,541	98,289	80
Total Planning & Zoning	\$ 148,447	\$ 155,082	\$ 155,447	\$ 128,279	\$ 167,393	\$ 36,174
Community Service Support	\$ 10,500	\$ 14,550	\$ 18,050	\$ 18,050	\$ 25,686	8,500
Subtotal Operating Expenses	\$ 681,529	\$ 1,078,623	\$ 978,111	\$ 785,985	\$ 907,771	\$ 200,375
Capital Outlay	236,530	298,865			-	
<i>Total Expenditures</i>	<i>\$ 918,059</i>	<i>\$ 1,377,488</i>	<i>\$ 978,111</i>	<i>\$ 785,985</i>	<i>\$ 907,771</i>	<i>\$ 200,375</i>
Transfers Out					(30,000)	
Change in Fund Balance	\$ 170,647	\$ (93,611)	\$ 251,190	\$ 420,562	\$ 326,739	
Ending Balance	\$ 3,284,186	\$ 3,190,576	\$ 3,441,766	\$ 3,861,628	\$ 4,188,067	

Note 1: FY19 capital expense: house purchase (tentative)

CASH SUMMARY BY ACCOUNT FOR DEXTER TOWNSHIP
 FROM 03/01/2024 TO 03/31/2024
 FUND: ALL FUNDS
 CASH AND INVESTMENT ACCOUNTS

Fund Account	Description	Beginning Balance 03/01/2024	Total Debits	Total Credits	Ending Balance 03/31/2024
Fund 101	GENERAL FUND				
001.102	DEPOSITORY ACCOUNT	1,281,903.58	142,524.48	154,000.00	1,270,428.06
001.202	DISBURSEMENT ACCOUNT	114,234.18	154,656.93	175,028.81	93,862.30
	GENERAL FUND	<u>1,396,137.76</u>	<u>297,181.41</u>	<u>329,028.81</u>	<u>1,364,290.36</u>
Fund 206	FIRE FUND				
001.102	DEPOSITORY ACCOUNT	915,831.19	152,304.81	14,076.28	1,054,059.72
Fund 207	POLICE FUND				
001.102	DEPOSITORY ACCOUNT	779,486.82	89,940.52	46,547.84	822,879.50
Fund 245	OPEN SPACE LAND INITIATIVE				
001.102	DEPOSITORY ACCOUNT	253,917.11	32,344.43	3,525.57	282,735.97
001.202	DISBURSEMENT ACCOUNT	(2,700.30)	3,525.57	825.27	0.00
	OPEN SPACE LAND INITIATIVE	<u>251,216.81</u>	<u>35,870.00</u>	<u>4,350.84</u>	<u>282,735.97</u>
Fund 285	GRANT - AMERICAN RESCUE PLAN ACT				
001.202	DISBURSEMENT ACCOUNT	292.24	0.00	292.24	0.00
Fund 701	GENERAL AGENCY FUND				
001.102	DEPOSITORY ACCOUNT	49,708.75	4,000.00	4,613.00	49,095.75
Fund 703	TAX COLLECTION FUND				
001.100	PNC BANK	2,031,056.77	712,902.91	2,736,991.66	6,968.02
	TOTAL - ALL FUNDS	<u>5,423,730.34</u>	<u>1,292,199.65</u>	<u>3,135,900.67</u>	<u>3,580,029.32</u>

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CHECK DISBURSEMENT REPORT FOR DEXTER TOWNSHIP
 CHECK DATE FROM 03/01/2024 - 03/27/2024

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND								
03/04/2024	PMTS	171(E)	2023-03-04 PY	PAYCHEX, INC.	CONTRACTED SERV./ PROCESSING	801.002	261	341.66
03/05/2024	PMTS	26009	7344263833-02	AT&T	TELEPHONE	728.000	261	323.46
03/05/2024	PMTS	26010	FEB 21 2024	CHRISTOPHER R RENIUS	CONTRACTED SERVICE WAGES	801.001	257	5,614.99
03/05/2024	PMTS	26011	03/04/2024	CRG ELECTRIC LLC	MISC	955.001	701	45.00
03/05/2024	PMTS	26012*#	03/04/2024	DEXTER AREA FIRE DEPARTMENT	COMMUNITY ENGAGEMENT	956.010	774	13,000.00
03/05/2024	PMTS	26013	90391907	DTE ENERGY COMPANY	COMMUNITY ENGAGEMENT			** VOIDED **
03/05/2024	PMTS	26014	2862	HAINES ACCOUNTING	CONTRACTED SERVICES	801.002	266	2,100.00
03/05/2024	PMTS	26015	28167	MIDWEST POWER SYSTEMS	CONTRACTED SERVICES			** VOIDED **
03/05/2024	PMTS	26016	IN-US1215078	NETFORTIS	TELEPHONE	728.000	261	568.45
03/05/2024	PMTS	26018	0008	PROVEN	BUILDING IMPROVEMENTS	971.000	901	1,275.00
			006		BUILDING IMPROVEMENTS	971.000	901	9,307.65
			002-1		BUILDING IMPROVEMENTS	971.000	901	4,656.00
				CHECK PMTS 26018 TOTAL FOR F				15,238.65
03/05/2024	PMTS	26019#	2499	SALISBURY LAND SERVICE LLC	MAINTENANCE	903.000	265	175.00
			2499		MISC FIRE STATION	955.001	338	90.00
				CHECK PMTS 26019 TOTAL FOR F				265.00
03/05/2024	PMTS	26020	1006	STOREY HOME REPAIR LLC	CAPITAL IMPROVEMENT	804.000	265	505.93
03/05/2024	PMTS	26021	2599-M	THE SUN TIMES MEDIA GROUP LL	PRINTING/PUBLISHING	900.000	247	182.50
03/05/2024	PMTS	26022	INV6251VC3	VC3 INC	MISC	955.001	261	214.00
03/05/2024	PMTS	26023*#	3386	WASHTENAW COUNTY	SUPPLIES	727.001	247	65.00
03/05/2024	PMTS	26024	90391907-1	DTE ENERGY COMPANY	COMMUNITY ENGAGEMENT	956.010	774	1,454.17
03/19/2024	PMTS	26025	1001273042	ACCIDENT FUND INSURANCE	INSURANCE	805.000	261	329.00
03/19/2024	PMTS	26026	2024066	AMERI SCAN IMAGING SERVICES	PLANNING CONSULTANT	801.005	701	9,394.66
03/19/2024	PMTS	26027	2024173	BECKETT & RAEDER	CONTRACTED SERVICES	801.002	266	1,157.50
03/19/2024	PMTS	26028	2173023	CARLISLE WORTMAN	PLANNING CONSULTANT	801.005	701	11,667.50

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Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND								
03/19/2024	PMTS	26029	90391907	DTE ENERGY COMPANY	COMMUNITY ENGAGEMENT			** VOIDED **
03/19/2024	PMTS	26030#	MARCH 2024	FLAGSTAR BANK	INFO SYST SFTWR	981.002	253	79.00
			MARCH 2024		MISC	955.001	261	838.72
			MARCH 2024		ELECTION MANAGEMENT	706.004	262	899.40
			MARCH 2024		COMMUNITY ENGAGEMENT	956.010	774	104.30
					CHECK PMTS 26030 TOTAL FOR F			<u>1,921.42</u>
03/19/2024	PMTS	26031	31647	FULTANK LLC	JANITORIAL	805.000	265	1,000.00
03/19/2024	PMTS	26032	8678	MICHIGAN MUNICIPAL TREASURER	PROF DEVELOPMENT	957.000	253	99.00
03/19/2024	PMTS	26033	272601	MICHIGAN TOWNSHIP ASSOC	PROF DEVELOPMENT			** VOIDED **
03/19/2024	PMTS	26034	283180	MICHIGAN TOWNSHIPS ASSOCIATI	PROF DEVELOPMENT			** VOIDED **
03/19/2024	PMTS	26035	28167	MIDWEST POWER SYSTEMS	CONTRACTED SERVICES			** VOIDED **
03/19/2024	PMTS	26036	03/18/2024	SAMANTHA EDWARDS	SUPPLIES	727.001	261	31.79
03/19/2024	PMTS	26037	37425	SIGNS IN 1 DAY	PRINTING/PUBLISHING	900.000	701	510.00
03/19/2024	PMTS	26038	79093	SPECTRUM	SUPPLIES	727.001	262	240.00
03/19/2024	PMTS	26039	02/25/2024	STAPLES BUSINESS ADVANTAGE	SUPPLIES	727.001	261	560.44
03/19/2024	PMTS	26040	1011	STOREY HOME REPAIR LLC	MAINTENANCE	903.000	265	200.00
03/19/2024	PMTS	26041#	03/08/2024	THE SUN TIMES MEDIA GROUP LL	PRINTING/PUBLISHING	900.000	247	182.50
			03/08/2024		PRINTING/PUBLISHING	900.000	701	160.00
					CHECK PMTS 26041 TOTAL FOR F			<u>342.50</u>
03/19/2024	PMTS	26043	141342	VC3 INC	INFO SYSTEM HDW	981.001	228	48.00
03/22/2024	PMTS	164(E)	203411121456	CONSUMERS ENERGY	(12/14/23) - (01/12/24) BILLING P	920.000	265	247.89
03/22/2024	PMTS	165(E)	2024-02 DTE	DTE ENERGY	ELECTRIC SERVICES (12/29)-(1/29)	920.000	265	788.31
			2024-02 DTE		ELECTRIC SERVICES STREET LIGHTS	920.000	265	36.02
					CHECK PMTS 165(E) TOTAL FOR			<u>824.33</u>
03/22/2024	PMTS	166(E)	00153812-1	MERS	MERS PAYABLE - EMPLOYEE CONTRIBUTI	237.000	000	87.00
03/27/2024	PMTS	158(E)#	2023-03-01 PR	ALERUS PLAN 629314 (DEFINED	MERS PAYABLE	237.000	000	61.72

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CHECK DISBURSEMENT REPORT FOR DEXTER TOWNSHIP
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Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND								
			2023-03-01 PR		RETIREMENT PLAN	725.002	172	130.77
			2023-03-01 PR		RETIREMENT PLAN	725.002	261	52.88
			2023-03-01 PR		RETIREMENT PLAN	725.002	701	70.56
				CHECK PMTS 158 (E) TOTAL FOR				315.93
03/27/2024	PMTS	159(E)#	03 01 2024	PAYCHEX PAYROL	MERS PAYABLE (ENTER AS NEGATIVE)	237.000	000	(106.31)
			03 01 2024		SALARY & WAGES - SAMATHA EDWARDS	706.001	172	1,783.50
			03 01 2024		INTERNS - PAYTON BLACK	706.003	261	240.00
			03 01 2024		ASSISTANT WAGES - MICHELLE F	706.011	261	1,057.50
			03 01 2024		FICA/MED MATCH - TOTAL ER TAXES	725.000	261	343.66
			03 01 2024		OFFICER WAGES ASHLEY CEPEDA	706.008	701	1,411.26
				CHECK PMTS 159 (E) TOTAL FOR				4,729.61
03/27/2024	PMTS	160(E)*#	03/15/2024	PAYCHEX PAYROL	MERS PAYABLE (ENTER AS NEGATIVE)	237.000	000	(124.11)
			03/15/2024		TRUSTEE SALARY	706.001	101	2,138.08
			03/15/2024		SUPERVISOR SALARY	706.001	171	3,379.09
			03/15/2024		OFFICE MANAGER - SAMATHA EDWARDS	706.001	172	2,218.50
			03/15/2024		HEALTH INSURANCE - SAMATHA EDWARDS	706.001	172	573.92
			03/15/2024		CLERK SALARY	706.001	215	3,379.09
			03/15/2024		CLERK DEPUTY WAGES	706.002	215	2,445.00
			03/15/2024		CLERK - REC SECRETARY MILLER	706.005	215	642.63
			03/15/2024		TREASURER SALARY	706.001	253	3,379.09
			03/15/2024		INTERN - PAYTON BLACK	706.003	261	360.00
			03/15/2024		OFFICE ASSISTANT - MICHELLE FEAZEL	706.011	261	932.50
			03/15/2024		PER DIEMS - WWRA / LOCAL ROADS	717.000	261	375.00
			03/15/2024		FICA/MED MATCH - TOTAL ER TAXES	725.000	261	2,184.47
			03/15/2024		ELECTION WORKER WAGES	706.002	262	5,277.00
			03/15/2024		ELECTION MANAGEMENT	706.004	262	2,205.00
			03/15/2024		P.C. - REC SECRETARY MILLER	706.005	701	238.50
			03/15/2024		OFFICER WAGES - ASHLEY CEPEDA	706.008	701	1,239.54
			03/15/2024		PER DIEM - PLANNING COMMISSION	717.000	701	475.00
				CHECK PMTS 160 (E) TOTAL FOR				31,318.30
03/27/2024	PMTS	161(E)*#	04/01/2024	PAYCHEX PAYROL	MERS PAYABLE (ENTER AS NEGATIVE)	237.000	000	(113.93)
			04/01/2024		OFFICE MANAGER - SAMATHA EDWARDS	706.001	172	2,133.60
			04/01/2024		CLERK DEPUTY WAGES	706.002	215	1,581.25
			04/01/2024		DEPUTY TREASURER WAGES	706.002	253	945.07
			04/01/2024		OFFICE ASSISTANT - MICHELLE FEAZEL	706.011	261	1,012.50
			04/01/2024		FICA/MED MATCH - TOTAL ER TAXES	725.000	261	599.73

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Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND								
			04/01/2024		ELECTION WORKER WAGES	706.002	262	300.00
			04/01/2024		ELECTION MANAGEMENT	706.004	262	275.00
			04/01/2024		OFFICER WAGES - ASHLEY CEPEDA	706.008	701	1,411.26
				CHECK PMTS 161(E) TOTAL FOR				<u>8,144.48</u>
03/27/2024	PMTS	162(E)	2024031401	PAYCHEX, INC.	CONTRACTED SERV./ PROCESSING	801.002	261	534.48
03/27/2024	PMTS	163(E)	20240302601	PAYCHEX, INC.	CONTRACTED SERV./ PROCESSING	801.002	261	367.03
				Total for fund 101 GENERAL FUND				113,989.67

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CHECK DATE FROM 03/01/2024 - 03/27/2024

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 206 FIRE FUND								
03/05/2024	PMTS	26012*#	FEB 26 2024	DEXTER AREA FIRE DEPARTMENT	CONTRACTED SERVICES	801.002	336	1,001.28
03/27/2024	PMTS	160 (E)*#	03/15/2024	PAYCHEX PAYROL	PER DIEM - DAFD	717.000	336	75.00
Total for fund 206 FIRE FUND								1,076.28

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Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 207 POLICE FUND								
03/05/2024	PMTS	26023*#	MUNIS #13812	WASHTENAW COUNTY	CONTRACTED SERVICES	801.002	301	2,225.33
03/19/2024	PMTS	26044	MUNIS # 13885	WASHTENAW COUNTY TREASURER	CONTRACTED SERVICES	801.002	301	44,322.51
Total for fund 207 POLICE FUND								46,547.84

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Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 245 OPEN SPACE LAND INITIATIVE								
03/19/2024	PMTS	26042	FEB 2024	TREEMORE ECOLOGY AND LAND SE	CONTRACTED SERVICES	801.002	261	564.74
03/27/2024	PMTS	160(E)*#	03/15/2024	PAYCHEX PAYROL	RECORDING SECRETARY - LAND PRESERV	706.005	261	79.50
03/27/2024	PMTS	161(E)*#	04/01/2024	PAYCHEX PAYROL	RECORDING SECRETARY - PAM WEBER	706.005	261	181.03
Total for fund 245 OPEN SPACE LAND INITIATIVE								825.27

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Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 701 GENERAL AGENCY FUND								
03/05/2024	PMTS	26017	72441	ORCHARD, HILTZ & MCLIMENT, I	DEPOSITS REFUNDABLE - PLANNING	255.004	000	4,613.00
Total for fund 701 GENERAL AGENCY FUND								4,613.00

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 CHECK DATE FROM 03/01/2024 - 03/27/2024

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 703 TAX COLLECTION FUND								
03/16/2024	TAX	6438		PINCKNEY COMMUNITY SCHOOLS	UNDISTRIBUTED TAX COLLECTIONS			** VOIDED **
03/16/2024	TAX	6439		CHELSEA PUBLIC SCHOOLS	UNDISTRIBUTED TAX COLLECTIONS			** VOIDED **
03/16/2024	TAX	6440		DEXTER COMMUNITY SCHOOLS	UNDISTRIBUTED TAX COLLECTIONS			** VOIDED **
03/16/2024	TAX	6441		WASHTENAW COMMUNITY COLLEGE	UNDISTRIBUTED TAX COLLECTIONS	274.000	000	217,030.13
03/16/2024	TAX	6442		WASHTENAW COUNTY TREASURER	UNDISTRIBUTED TAX COLLECTIONS	274.000	000	241,677.03
03/16/2024	TAX	6443		WASHTENAW INTER SCHOOL DISTR	UNDISTRIBUTED TAX COLLECTIONS	274.000	000	324,375.76
03/16/2024	TAX	6444		DEXTER LIBRARY	UNDISTRIBUTED TAX COLLECTIONS	274.000	000	39,314.70
03/16/2024	TAX	6445		DEXTER DISTRICT LIBRARY	UNDISTRIBUTED TAX COLLECTIONS	274.000	000	12,389.69
03/16/2024	TAX	6446		LIVINGSTON EDUC SERVICE AGEN	UNDISTRIBUTED TAX COLLECTIONS	274.000	000	19,627.99
03/16/2024	TAX	6447		CHELSEA DISTRICT LIBRARY	UNDISTRIBUTED TAX COLLECTIONS	274.000	000	67,193.60
03/16/2024	TAX	6448		DEXTER TOWNSHIP GENERAL FUND	UNDISTRIBUTED TAX COLLECTIONS	274.000	000	67,959.78
03/16/2024	TAX	6449		DEXTER TOWNSHIP GENERAL FUND	LAND PRESERVATION	274.000	000	32,344.43
03/16/2024	TAX	6450		DEXTER TOWNSHIP FIRE FUND	UNDISTRIBUTED TAX COLLECTIONS	274.000	000	152,304.81
03/16/2024	TAX	6451		DEXTER TOWNSHIP POLICE FUND	UNDISTRIBUTED TAX COLLECTIONS	274.000	000	89,940.52
03/16/2024	TAX	6452		WASHTENAW COUNTY ROAD COMMIS	UNDISTRIBUTED TAX COLLECTIONS	274.000	000	4,298.40
03/16/2024	TAX	6453		MULTI-LAKE SEWER AUTHORITY	UNDISTRIBUTED TAX COLLECTIONS	274.000	000	2,344.73
03/16/2024	TAX	6454		PORTAGE-BASE SEWER AUTHORITY	UNDISTRIBUTED TAX COLLECTIONS	274.000	000	990.00
03/16/2024	TAX	6455		WASHTENAW COUNTY TREASURER	UNDISTRIBUTED TAX COLLECTIONS	274.000	000	5,759.43
03/16/2024	TAX	6456		PINCKNEY COMMUNITY SCHOOLS	UNDISTRIBUTED TAX COLLECTIONS	274.000	000	80,508.18
03/16/2024	TAX	6457		DEXTER COMMUNITY SCHOOLS	UNDISTRIBUTED TAX COLLECTIONS	274.000	000	394,932.72
03/16/2024	TAX	6458		CHELSEA PUBLIC SCHOOLS	UNDISTRIBUTED TAX COLLECTIONS	274.000	000	231,702.58
03/16/2024	TAX	6459		WASHTENAW COUNTY TREASURER	UNDISTRIBUTED TAX COLLECTIONS	274.000	000	12,097.04
03/21/2024	TAX	6460		WASHTENAW COUNTY TREASURER	UNDISTRIBUTED TAX COLLECTIONS	274.000	000	24,836.34
						Total for fund 703 TAX COLLECTION FUND		2,021,627.86
TOTAL - ALL FUNDS								2,188,679.92

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'*'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND
 '#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT



Dexter Township Report

April 16, 2024

File Organization and Digitization

The file digitization project continues. AmeriScan has removed almost all the planning and zoning files. Office staff have audited three “test boxes” to validate that all the documents were digitized prior to shredding the physical files. The test box audits went very well, with the images accurately capturing all the documents in the three boxes. The next step in the process is to attach the digital files to the data structure within BS&A.

Meanwhile, we are organizing our shared drive and remaining physical files according to the file retention guidelines established in statute. This is a significant undertaking with many benefits, both in terms of the usability of the Town Hall (the volume of paper records is significantly lower, freeing up a lot of space), the usability of the records (the documents are being filed in predictable places and will be much easier to access for FOIA and operating purposes), and compliance (we can feel more confident that we are complying with statutory guidelines for records retention).

Fire Suppression

The Board of Trustees approved two items in the capital budget designed to improve fire safety in Dexter Township, consistent with our strategic planning goals. The first item is a fire alarm system for Dexter Town Hall. We are working with DAFD representatives to obtain bids on the fire alarm and will be returning to the BOT, likely in June, for approval of the preferred vendor. The second item was \$125K for fire hydrant at Fire Station 2, two new “dry” hydrants (hydrants connected to bodies of water) at Silver Lake and Fieldstone; and certification of an existing dry hydrant at Sundance Trail (a subdivision with ~50 houses). The improvements are anticipated to contribute to an improved International Organization for Standardization (ISO) rating for DAFD from a 5 to a 4, and result in a homeowner’s cost reduction for our residents in addition to increased life safety and property protection. Of the three DAFD fire stations, Dexter Township’s is the only one without a rapid fill hydrant. DAFD is taking the lead on these capital improvements, which are likely to be brought to the board later this summer.

IT Support

Dexter Township has selected JEM IT as our IT provider. JEM IT is a local, woman-owned firm with extensive experience providing IT services to local government entities including townships. The agreement with JEM IT does not require a contract. The services are provided on a fee-for-service basis with billing in six-minute increments. Seamless IT function, including document back-up and retention, is critical to township operations both for statutory compliance and for operational effectiveness. Therefore, we are beta testing the transition to JEM IT for 30 days before terminating our contract with VC3. The terms of our contract with VC3 requires a 90-day notification to opt out, so we will have a four-month transition period.

Town Hall Lower Level Usability

We continue to move forward on improvements in the lower level. Some urgency has been added to this project because we would like to make a lower level lounge and study area available to residents as quickly as possible, now that we know that some residents without broadband will experience delays. The lower

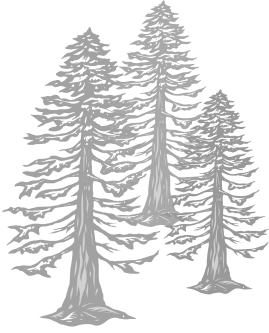
level improvements are less sweeping than upstairs, including lighting improvements, furnishings, and simple bathroom upgrades.

Warning Sirens

The Board of Trustees approved a \$25K capital expense in the Police Fund to bring our sirens into conformity with other warning sirens in Washtenaw County. Regarding operating expenses, we are moving forward with changing our siren maintenance service provider from Frontline to West Shore Services, which will not impact the operating budget. We anticipate requesting approval from the BOT for this change at the June or July meeting.

Zoning Ordinance Changes

A Zoning Ordinance committee including a representative of the Planning Commission, Zoning Board of Appeals, and Board of Trustees held its first meeting and will meet monthly going forward to consider ZO changes resulting from the master plan and other potential changes. This committee's work supplements the ongoing work by our planning team to ensure that our Zoning Ordinance is free of inconsistencies and irregularities, and meets the big picture goal of executing the Master Plan vision.



DEXTER TOWNSHIP

6880 DEXTER-PINCKNEY ROAD

DEXTER, MI 48130

TELEPHONE: 734-426-3767

FAX: 734-426-3833

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"A Community For All Seasons"

MEMORANDUM

To: Dexter Township Board

From: Megan Masson-Minock, Township Planning Consultant
Ashley Cepeda, Township Zoning Administrator

Subject: Planning and Zoning Department Report (March 2024)

Date: April 2, 2024

The following Planning and Zoning Department report has been provided to the Dexter Township Board to provide an update on ongoing planning and zoning cases, ordinance amendments, and department activities. The staff is excited to report on the progress of existing development projects that have been reviewed by the PC, cases reviewed by the ZBA, and other duties, such as, zoning administration, ordinance review and future amendments, zoning permits, etc.

The following report will cover activities that have occurred **March 2024**, as well as an update on past projects:

- Planning Activities, including a summary of applications with the Planning Commission, Zoning Board of Appeals and/or Township Board.
- Zoning Administration, including zoning permits and projects that do not require Planning Commission review and approval.
- Zoning Ordinance, including summary and status of ordinance amendments.
- Planning and Zoning Department, including permits issued.
- Code Enforcement.
- Other Community Development Projects

Please let us know how this report can be improved. The Planning and Zoning Department will share an updated report with the Township Board on a monthly basis.

Planning Activities – PC, ZBA, Approved Projects		
Planning Commission – Site Plan, Special Land Use, Rezoning		
Name of Project	Location	Current Status and Progress
Cornman Farms Site Plan & Special Land use	8540 Island Lake Road	<p>The applicant submitted a special land, preliminary site plan, and variance request for the replacement of the tent at this special event facility with a building addition of a pavilion, the enclosure of a walkway, interior remodels of buildings on-site and the addition of an amphitheater. The additional buildings necessitate an amendment to the existing site and plan and special land use.</p> <p>A Planning Commission public hearing for special land use amendment and preliminary site plan was held on November 28, 2023. The Planning Commission approved both applications with conditions.</p> <p>The Planning Commission approved the final site plan with conditions on January 23, 2024.</p> <p>The applicant submitted for zoning and building permits in March 2024. The plans are under review by OHM and DAFD, and a driveway agreement is needed.</p>

Zoning Board of Appeals – Variance (PBA), Interpretation, Appeal of Admin Decision		
Type of Request	Location	Current Status and Progress
Variance from building coverage	8540 Island Lake Road	<p>The proposed amendment to the special event venue's site plan and special land use, described above, exceeds the maximum building coverage. The case was heard at the December 5, 2023 Zoning Board of Appeals meeting and postponed until the ZBA January 2024 meeting, when the ZBA denied the variance. The Board felt that a zoning ordinance change was the more appropriate route since other larger properties in the Township had the same constraints due to the building coverage restrictions.</p> <p>The Township Board, at its February 20, 2024 meeting, passed Zoning Ordinance amendments that affect this development.</p>

Approved Projects		
Name of Project	Location	Current Status and Progress
Hillside Acres	Southwest corner of N. Territorial Rd. and Dexter Townhall Rd.	<p>A pre-construction meeting with OHM, the Township, and Multi Lakes Water and Sewer Authority occurred in fall 2022. The mass grading and storm sewer installation is complete. Sanitary sewer installation is expected to be completed by mid to end of November. Contractor has indicated they plan to pave the asphalt road(s) before the cold weather hits (asphalt construction is weather-dependent).</p> <p>Home construction is expected to begin shortly after asphalt pavement is constructed. OHM estimates home construction will begin in early 2024. Per the applicant, the Washtenaw County Road Commission is extending their permit.</p>
Nature's Preserve	11966 N. Territorial Rd.	<p>The Natures Preserve open space community site condominiums went before the Township Planning Commission in April 2016. The final site plan for 20 homes was approved by OHM in October 2020. The applicant has yet to submit construction escrow, as well as provide the insurance and bonds that are required to schedule a pre-construction meeting. The Township Planning Consultant sent a letter to the applicant in March that stated the escrow must be deposited by April 15, 2024, schedule pre-construction meeting with OHM by May 31, 2024 and construction started on Phases 1 and 2 by May 2024. If one of these conditions is not met, the site plan will expire.</p>

Zoning Ordinance (Adopted and Proposed)	
Adopted Amendment	Summary
Section 29.06(C)(4) "Reasonable" versus "Minimum"	<p>The Township Board passed the proposed amendments at their meeting on February 20, 2024. The amendments became effective on March 13, 2024.</p>
Table 16.3 in Article 16 Increase building coverage for parcels greater than 5 acres, zoned RR or RC or for residential uses in AG	<p>The Cornman Farms application brought up the inconsistency in the Zoning Ordinance that building coverage for parcels greater than 5 acres, zoned Rural Residential or Recreation Conservation or residential uses in the Agricultural Zoning District is capped at 11,543 square feet, while smaller parcels building coverage is a percentage (up to 5.3% for lots between 4.9 and 5 acres).</p> <p>The Township Board passed language to increase the building coverage on parcels greater than 5 acres, zoned Recreation Conservation to 5% and Rural Residential or residential uses in the Agricultural Zoning District to 10% on February 20, 2024, effective March 13, 2024.</p>

Zoning Ordinance (Adopted and Proposed)	
Adopted Amendment	Summary
Table 25.1 in Section 25.03 Amend what requires a zoning permit.	The amendments decrease the number of zoning permits required for the following reasons: the zoning permit is not required elsewhere in the Zoning Ordinance, the Chelsea Area Construction Agency has advised the Township that a zoning permit is not necessary, staff has found the permit requirement to be overly burdensome, or there is no corresponding regulation in the Zoning Ordinance to support the requirement. Processes requiring a zoning permit elsewhere in the Zoning Ordinance were added. The Township Board passed the draft language at their meeting on March 19, 2024. The amendments will be effective on April 9, 2024.
Article 4 Change title from "Table of Regulations" to "Table of Uses."	The amendment changed the title of Article 4 from "Table of Regulations" to "Table of Uses" to reflect the nature of the regulations more accurately in that Article. The Township Board passed the draft language at their meeting on March 19, 2024. The amendments will be effective on April 9, 2024
Proposed Amendment	Current Status and Progress
Allow open air markets as a temporary accessory use in the AG, RR, CU, RC, PI, PR and C zoning districts.	The Planning Commission held a public hearing on March 26, 2024 and recommended approval of the proposed zoning ordinance amendments with recommended edits. The revised zoning ordinance amendments will be on the Township Board agenda for April 16, 2024.
	An Ordinance Review Committee has been established to develop potential zoning ordinance amendments for the Planning Commission's consideration.

Zoning Permits			
Permits Issued	March	YTD	2023
Zoning Minor	19	42	134
Zoning Major	3	10	79
Sign	0	0	1
Temporary	0	1	2
TOTAL		53	216

Code Enforcement			
Violation #	Address	Description	Status
E24-CE-0004	8780 Parkview	Inoperable vehicles	Ongoing
E24-CE-0005	14500 Edgewater	Inoperable vehicles	Ongoing
E23-CE-0019	9122 McGregor	Storage of watercrafts and trailers	Resolution imminent
E23-CE-0016	8095 Stonehedge	Fence	Resolution imminent
E23-CE-0007	9595 Lakeview Dr	Construction	Ongoing

Other Planning and Zoning Projects	
Solar Committee	The Planning and Zoning Department is providing support to the Solar Committee. The work of the Committee will likely result in zoning ordinance amendments regarding renewable energy, including solar.

Thank you!

April 2024 Board of Trustees Meeting

Report by Karen Nolte

Hudson Mills Metropark Pass Project:

The Metropark pass project wrapped up on Friday, March 29th. Overall, I believe this project was warmly welcomed by our residents with 1,327 households taking advantage of the offer. Hudson Mills was easy to work with and they were proactive in assisting Dexter Twp residents who requested a pass from them directly. They handed out our flyers, directing our residents to send an email to info@dextertownship.org and offering one day passes when a resident explained they requested a pass, but it had not mailed out yet. Overall residents were able to work with the email process: we had less than a handful of residents request their passes personally, since they did not have an email address.

So, let's breakdown some of the numbers:

- 1,327 passes were sent to residents – assuming 3,100 households, that is 43% of our twp. homes.
- 41% were requested by seniors (62+)
- 59% were requested by adults
- Approximately 25 or 2% of mailed passes were never delivered by the USPS – we had to re-mail these, after being contacted by the resident. USPS is being contacted regarding this issue.

We launched the project following our November BOT meeting. The request breakdown as follows: November – 63, December – 945, January – 158, February – 103, March – 58

As noted, the bulk of requests were made by the end of January 2024. Overall, the project was labor intensive. We experienced hundreds of emails from people outside of Dexter Township, mainly from the City of Dexter residents. Each email had to be researched and answered, along with creating the master excel spreadsheet. The spreadsheet was needed to halt duplicates, which were more than one would think.

Financially, the breakdown for buying passes was:

November	800	\$23,050
December	450	\$13,550
February	80	\$ 2,870
March	25	\$ 835
Totals	1,355	\$40, 305

Another benefit from this project was acquiring the email addresses of our residents. The “in the loop” email list was approximately 500 contacts prior to running the metropark pass project; we now have about 1,600 (approx. 50% of our residents’ homes). With this growth, we are looking at Mail Chimp to help automate the subscribing and unsubscribing for residents and simplify sending out ITL monthly notices.

I believe we experienced the power of our email list when we had 600 responses to our single hauler questionnaire. We are now able to reach into our community and help share information. I will make a note to everyone to beware of sending too many emails to residents per month. One or two per month seems to be acceptable. On the few occasions we have sent more, residents do comment or send unsubscribe notes to the info email address.

Brief note recommendations if we offer 2025 passes:

- Offer passes only in November & December 2024 – there would be a slight dollar savings if Hudson Mills runs their discount program again. This will not be known until September '24.
- Start publicizing the program in late September and October
- Have residents complete a form on the website rather than sending in an email for data collection: Name, township address, is mail accepted at this address, if not complete mailing address, phone number, email address, age box 62+ or under
- This data can be downloaded into a spreadsheet weekly: then cleaned up, addresses verified and scanned for duplicates.
- Labels created (mail merged) from the spreadsheet with the weekly download and mailed weekly.
- Recommend adding a stamp on the outside of the envelope – “information requested”.
- If we offer, more conversation and testing would be helpful to clarify the processing.

Open issues/questions:

- Do we want to load email and phone #'s into our tax database? (is there space?)
- We need to merge all the emails into our contact list on the info email list.
- Need to finalize & learn mail chimp.
- Need to meet with Hudson Mills to review the project and pricing.
- Do we need a policy for renters in the township?

That is my debrief of the project and suggestions. We learned a lot in processing this program and can improve it next year, if we offer. Additionally, a huge THANK YOU Sam, Michelle F., and Tina Rand for all their assistance, greatly appreciated!

April 2024 – Board of Trustees Project Updates

By Trustee Karen Nolte

Hudson Mills Metropark Pass – see separate memo on finalization of this project.

Broadband – Spectrum continues to lay cable in their RDOF awarded zones. Many areas on the map are now coded “activation pending” in the township. If you review the map, those are in a lime green color. Activation pending generally means, cabling is complete in this area and Spectrum sales staff will be notifying residents of their options and how to connect to Spectrum. Please have patience. We discourage residents from calling the general Spectrum customer service number, they do NOT have the information to provide to residents.

<http://www.spectrum.com/cp/build> is another link for residents to check their address. Spectrum recently activated some service in the more Northern portions of Dexter Township. You may also email or call the following: email DL-GL-GR-Construction-Buildteam@charter.com or call (616) 741-4655.

<https://www.dcstechnology.com/washtenawmap> Here is the link to see if your address is in the activation pending zone. Once you open the link, simply insert your address in the search field. You can zoom in and out to review the zones and carriers awarded those zones. Remember lime green are the new activation pending zones.

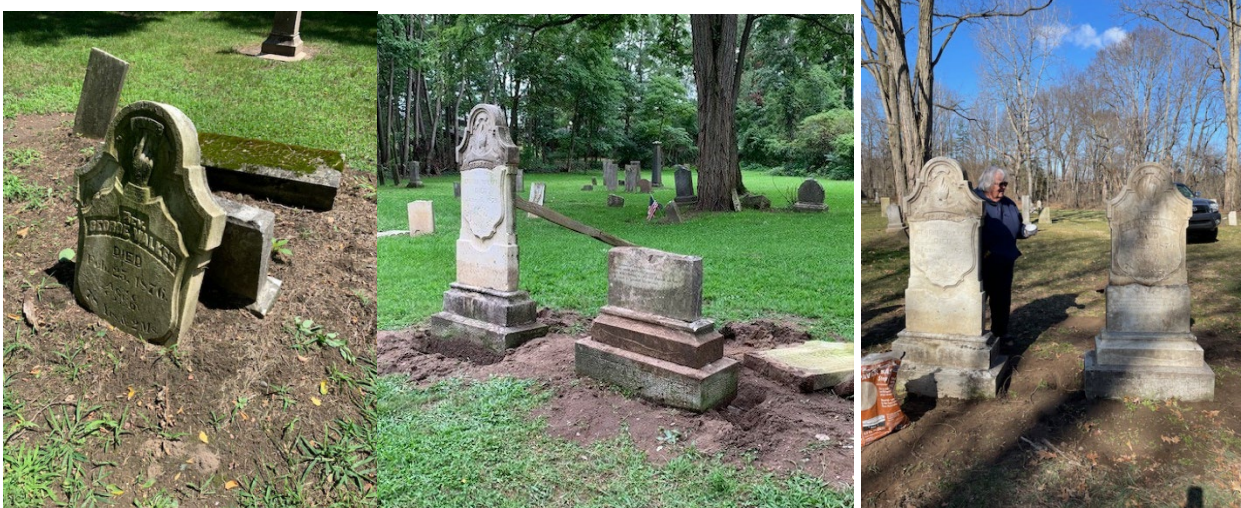
On the Mercury RDOF topic, we regret we do not have solid information to share with you currently. Mercury has not begun laying cable in our township. The county project manager and township officials are working to gain a better understanding of their plan. Mercury is not out of compliance yet in terms of their RDOF award. Stay tune, we will provide updates as we learn solid information.

Private Road Group:

We had our first meeting of the informal private road group, March 27th. Approximately 10 people attended. We ran an introduction to each person and the issues they face managing their private roads. We found we face many of the same issues and sharing how each road handles these challenges proved fruitful. This group is for sharing knowledge, contacts, techniques, developing economics of scale if possible and helping our residents learn. The first follow-up topic will be to have a speaker on the processes of developing a SAD (Special Assessment District). Future meeting dates/times will be posted on our website and sent to the private road email group. If you wish to join or receive information, please send your contact information to Trustee Nolte at info@dextertownship.org email address.

Cemetery Project: (8 repaired in March, more to go....)

Spring is here and back to work we go! While we have sprayed the stones at all cemeteries with the biological cleaner to lighten the stones, repair work is concentrated at the Hudson Mills cemetery on Dexter Pinckney. At the end of March, we had KB Services (Kim Beck & Don) bring out his bobcat and help to tackle some of the larger headstones, it was a good day, and we were able to get eight stones standing again. Below are a few pictures to display some of our progress.



Meet the Walkers – above we display the process to have both Rev. & Mrs. Walker finally standing.



Before



After

Cemetery Project Continued:

We will continue reconstructing broken stones as we move forward. If you would like to help, please reach out. We have stones to clean, stones to reposition, stones to straighten and reinforce, and we need to relocate many stones that have been unburied in the last year or so. This is an ongoing project; we will be denoting two work sessions a month for volunteers to show up and help. After we complete Hudson Mills Cemetery, we also have the 4 Mile Cemetery on N. Lima Center Rd. to clean up and restore a few headstones.

Below is a quick pictorial of rebuilding one headstone...we were very lucky to find two sections buried (the darker center pieces) near the base of this headstone and make the puzzle fit to have the stone finally stand tall with 6 pieces being reunited.



THANK YOU AGAIN – Kim for your expert bobcat work, Don for your strength and patience as we worked. And Brenda & Tina for your puzzle solving skills in rebuilding. It was a good day's work.

Karen N.



Single Hauler:

Mid March we hosted our first coffee chat on the single hauler issues. 17 residents attended to discuss their concerns, learn more about the issue and share information. A few ideas developed from this session – they included: offering residents different size trash carts to select from, how will the phase in process be handled so residents are not charged a disconnect fee from their current supplier, HOA's – can they be handled as one customer if the HOA so chooses, what about commercial businesses, what about construction debris, senior discounts and more.

While we may not have all the answers to these issues, that is what this fact-finding time period accomplishes. We are forming the RFP and having these questions allows us the opportunity to request and add or subtract requests from the proposal.

The questionnaire that was posted on our township website had over 600 responses. That questionnaire showed us we have 7 different companies currently servicing our township. Reports from our residents show that one neighborhood may have as many as 5 different trucks weekly. This is a heavy burden on our road infrastructure. In these responses almost 80% of respondents would like to subscribe to curbside service in some form, with approximately 13% planning to “opt out”. As we move forward, we will seek information and bids on trash, recycling, and yard waste options.

Many were concerned on the timeline for this project – if the RFP's (request for proposal) are sent out and returned with a positive result, moving forward, and implementing this plan most likely would not occur until early 2025. We have many questions and concerns to address first.

Stay tuned – we will have additional community engagements on this topic and please feel free to share your questions, concerns, or thoughts on this topic. Simply email Trustee Nolte at info@dextertownship.org.

FILM: -- attention Recyclers

As many know, the little orange bin in the town hall parking lot is used to collect plastic film, such as grocery bags, film, water softener bags, dog food bags and more. We have 7 volunteers currently, one per day to transport the contents of the bin over to Chelsea High School, door #4.

We could use a few backup volunteers for when another volunteer is not available, due to health reasons, conflicts in scheduling, etc. Can you find about one and half hours per week to help us out? It may not be every week or if you can sign up for that commitment it would be appreciated. We need your assistance to keep this project moving forward for CHS and our community.

Chelsea continues to be involved in the Trex recycling contest and we support their efforts. They appreciate Dexter Townships assistance in moving forward with their goals. Please help us help them.

BOAT OWNERS:



Spring is here and are you removing the shrink wrap from your boat as you prepare to launch?

Please drop that big ball of plastic off at Chelsea High School outside door #4. You'll be helping Chelsea High School work toward their goal and keeping all that plastic out of the landfill. It's a win-win.

FREE SMOKE DETECTORS INSTALLED

The Dexter Area Fire Department (DAFD) has joined the MI Prevention statewide fire safety campaign through the State Fire Marshal, the Bureau of Fire Services and Michigan's fire safety organizations to reduce the high number of fire deaths, injuries, and property loss in Michigan.

To protect the health and safety of high-risk populations in Dexter Township, DAFD is participating in MI Prevention by installing smoke alarms in homes free of charge and educating consumers on safety practices. "Having working smoke alarms in your home and making fire safety a constant priority are the best ways to prevent fires before they start, and stop fire-related deaths and injuries," said DAFD Fire Chief Doug Armstrong. "The lives of all Michiganders depend on fire safety, education and awareness."

"The program focuses on two groups that are affected most by fire fatalities: adults over age 40 and children under age nine," said State Fire Marshal Kevin Sehlmeier. "Nearly 80 percent of Michigan's population are in these high-risk groups and it's where we've seen the greatest number of fire deaths." More than just an alarm give-away program, this campaign is an actual home installation program with an educational component to increase awareness and knowledge about fire safety to achieve a sustained behavioral change.

Upon the request, DAFD personnel will install the 10-year life expectancy alarms. Homeowners can request a fire safety home visit at no charge, by calling 734 426-4500 or by email at dafd@dexterareafire.org.

Huron River Watershed Council (HRWC) Update

April 2024 Report to Dexter Township Board of Trustees

See Summaries of Local Lake Quality Testing

The Michigan Clean Water Corps (MiCorps) was created through Michigan [Executive Order #2003-15](#) to assist the [Department of Environment, Great Lakes, and Energy \(EGLE\)](#) in collecting and sharing water quality data for use in water resources management and protection programs.

MiCorps is administered by [Michigan State University Extension](#) under the direction of EGLE and in partnership with the [Huron River Watershed Council](#) and [Michigan Lakes and Streams Association](#).

<https://micorps.net/about/>

Every year residents volunteer to collect lake samples of water and aquatic plants, assessing the following parameters:

- Water Clarity (Secchi disk)
- Total Phosphorus
- Chlorophyll a
- Dissolved Oxygen and Temperature
- Aquatic Invasive Plants
- Aquatic Plants
- Shoreline Conditions

The following link will allow you to see annual summaries of a participating Michigan lake within and beyond Dexter Township: <https://micorps.net/lake-monitoring/individual-lake-reports/> . Dexter Township's participating lakes include North Lake, Little Portage Lake, Portage Lake, Silver Lake, Whitmore Lake

Volunteer:

Spring River Roundup Volunteer Event

Saturday, April 27, starts at 9am; lasts 3 to 4 hours
HRWC Offices, 117 N. First Street, Ste 100, Ann Arbor
Registration (required): [HRWC.org/roundup](https://hrwc.org/roundup)

Please let me know if you would like more information.

Respectfully submitted,

Suzanne Bade

Dexter Township Representative to HRWC

Dexter Area Fire Run Data by Zone

	2022												Total
	January	February	March	April	May	June	July	August	September	October	November	December	
Dexter City	19	25	16	19	28	41	41	46	30	37	38	44	384
Dexter Twp	29	41	38	44	50	35	38	44	43	30	52	35	479
Webster Twp	25	24	30	38	40	30	30	27	32	28	29	33	366
Share	38	22	18	25	26	31	20	51	36	35	28	29	359
	111	112	102	126	144	137	129	168	141	130	147	141	1588

	2023												Total
	January	February	March	April	May	June	July	August	September	October	November	December	
Dexter City	40	47	32	30	41	33	34	35	27	36	40	34	429
Dexter Twp	27	59	45	25	42	39	45	58	34	29	38	34	475
Webster Twp	23	36	46	31	28	30	36	31	27	33	33	34	388
Share	27	29	28	24	42	35	37	37	41	44	25	28	397
	117	171	151	110	153	137	152	161	129	142	136	130	1689

	2024												Total
	January	February	March	April	May	June	July	August	September	October	November	December	
Dexter City	20	29	27										76
Dexter Twp	41	27	28										96
Webster Twp	45	24	21										90
Share	30	24	32										86
	136	104	108	0	0	0	0	0	0	0	0	0	348

4/3/2024 14:23

2400242	03/01/24	7515 Lake St	City of Dexter	City of Dexter			Medical
2400245	03/02/24	511 Boardwalk	City of Dexter	City of Dexter			Fire Alarm
2400246	03/02/24	511 Boardwalk	City of Dexter	City of Dexter			Fire Alarm
2400248	03/02/24	7651 Dan Hoey Rd	City of Dexter	City of Dexter			Medical
2400251	03/03/24	3446 Huron View Ct	City of Dexter	City of Dexter			Medical
2400261	03/05/24	6892 Wellington	City of Dexter	City of Dexter			Medical
2400262	03/05/24	2500 Bishop circle	City of Dexter	City of Dexter			Fire Alarm
2400278	03/12/24	7261 Eaton Ct	City of Dexter	City of Dexter			Medical
2400280	03/13/24	7651 Dan Hoey Rd D3	City of Dexter	City of Dexter			Burn Complaint
2400282	03/14/24	7014 Ulrich St	City of Dexter	City of Dexter			Medical
2400283	03/14/24	7889 Ann Arbor St	City of Dexter	City of Dexter			Fire Alarm
2400285	03/14/24	7651 Dan Hoey Rd Apt A8	City of Dexter	City of Dexter			Public Service
2400287	03/15/24	7651 Dan Hoey Rd Apt B5	City of Dexter	City of Dexter			Medical
2400292	03/15/24	3255 Alpine St	City of Dexter	City of Dexter			Public Service
2400294	03/16/24	7014 Ulrich St	City of Dexter	City of Dexter			Medical
2400298	03/17/24	3236 Boulder Ct	City of Dexter	City of Dexter			Medical
2400299	03/17/24	7721 Ann Arbor St	City of Dexter	City of Dexter			Medical
2400305	03/21/24	2820 Baker Rd 100	City of Dexter	City of Dexter			Oder Investigation
2400312	03/22/24	8015 Forest St	City of Dexter	City of Dexter			Public Service
2400322	03/25/25	7261 Eaton Ct	City of Dexter	City of Dexter			Medical
2400323	03/25/24	7955 3rd St	City of Dexter	City of Dexter			Medical
2400329	03/26/24	7200 Huron River Dr A	City of Dexter	City of Dexter			Fire Alarm
2400337	03/28/24	4301 Inverness St	City of Dexter	City of Dexter			Medical
2400338	03/28/24	624 Boardwalk Ln	City of Dexter	City of Dexter			Medical
2400339	03/29/24	8031 Main St	City of Dexter	City of Dexter			Public Service
2400347	03/31/24	411 Cedars Ln	City of Dexter	City of Dexter			Medical
2400348	03/31/24	7445 Dexter Ann Arbor	City of Dexter	City of Dexter			Medical
2400268	03/06/24	10101 Hadley Rd	Dexter TWP	Dexter Twp	Received	Chelsea	Fire Alarm
2400302	03/20/24	12695 Island Lake Rd	Dexter TWP	Dexter Twp	Received	Chelsea	Medical
2400315	03/23/24	14282 N Lake Rd	Dexter TWP	Dexter Twp	Received	Chelsea	Possible Structure Fire
2400316	03/23/24	10021 Hadley Rd	Dexter TWP	Dexter Twp	Received	Chelsea	Medical
2400241	03/01/24	3747 McKinley Rd	Dexter TWP	Dexter Twp			Medical

2400244	03/02/24	10865 N Territorial Rd	Dexter TWP	Dexter Twp			Medical
2400263	03/05/24	848 Sarah Rd	Dexter TWP	Dexter Twp			Medical
2400265	03/05/24	11888 Quigley Rd	Dexter TWP	Dexter Twp			Outside Fire
2400267	03/06/24	11150 Island Lake Rd	Dexter TWP	Dexter Twp			Wires
2400270	03/06/24	9389 Hidden Lake Cir	Dexter TWP	Dexter Twp			Medical
2400273	03/09/24	9389 Hidden Lake Cir	Dexter TWP	Dexter Twp			Medical
2400276	03/10/24	8825 McGregor Rd	Dexter TWP	Dexter Twp			Structure Fire
2400281	03/13/24	9777 Dexter Pinckney Rd	Dexter TWP	Dexter Twp			Medical
2400301	03/20/24	9216 Peach Mountain Ln	Dexter TWP	Dexter Twp			Medical
2400303	03/20/24	4707 Wylie Rd	Dexter TWP	Dexter Twp			Medical
2400317	03/23/24	8149 Stoney Field Ct	Dexter TWP	Dexter Twp			Medical
2400319	03/23/24	5240 Dexter Townhall Rd	Dexter TWP	Dexter Twp			Controlled Burn
2400321	03/24/24	10371 N Territorial Rd	Dexter TWP	Dexter Twp			Outside Fire
2400324	03/25/24	8504 Bass Ave	Dexter TWP	Dexter Twp			Medical
2400325	03/25/24	9629 Portage Lake Ave	Dexter TWP	Dexter Twp			Medical
2400328	03/25/24	10865 N Territorial Rd	Dexter TWP	Dexter Twp			Medical
2400330	03/26/24	8115 Stonehedge Dr	Dexter TWP	Dexter Twp			Medical
2400331	03/27/24	10404 Island Lake Rd	Dexter TWP	Dexter Twp			Medical
2400332	03/27/24	9624 Winston Dr	Dexter TWP	Dexter Twp			Outside Fire
2400333	03/28/24	10404 Island Lake Rd	Dexter TWP	Dexter Twp			Medical
2400340	03/29/24	10740 Island Lake Rd	Dexter TWP	Dexter Twp			Medical
2400343	03/30/24	8521 2nd St	Dexter TWP	Dexter Twp			Medical
2400345	03/30/24	4922 Dexter Townhall Rd	Dexter TWP	Dexter Twp			Public Service
2400249	03/02/24	3666 Michigan36	Hamburg TWP	Shared	Given	Hamburg	Station Coverage
2400250	03/02/24	12424 Emersion Dr	Green Oak Twp	Shared	Given	Green Oak	Structure Fire
2400256	03/03/24	9141 Dogwood Ln	Lima TWP	Shared	Given	Chelsea	Fire Alarm
2400259	03/04/24	HadleyRd / Willd Goose Lake	Lyndon TWP	Shared	Given	Chelsea	Medical
2400274	03/10/24	109 Island Lake Rd	Lyndon TWP	Shared	Given	Chelsea	Medical
2400275	03/10/24	9255 Twin Oaks Dr	Lima TWP	Shared	Given	Chelsea	Medical
2400284	03/14/24	8346 Crab Apple Trl	Lima TWP	Shared	Given	Chelsea	Medical
2400288	03/15/24	8225 Dexter Chelsea Rd	Scio TWP	Shared	Given	Scio	MVA
2400289	03/15/24	Dexter Chelsea Rd / Island Lake	Scio TWP	Shared	Given	Scio	MVA

2400295	03/16/24	700 S Parker Rd	Scio TWP	Shared	Given	Scio	MVA
2400304	03/21/24	10111 Jackson Rd	Lima TWP	Shared	Given	Chelsea	Controlled Burn
2400311	03/22/24	4944 Birdie Ln	Scio TWP	Shared	Given	Scio	Structure Fire
2400313	03/23/24	6464 W Huron River Dr	Scio TWP	Shared	Given	Scio	Medical
2400314	03/23/24	6464 W Huron River Dr	Scio TWP	Shared	Given	Scio	Medical
2400318	03/23/24	750 Baker Rd	Scio TWP	Shared	Given	Scio	Car Fire
2400326	03/25/24	667 Wild Goose Lake Rd	Lyndon TWP	Shared	Given	Chelsea	Medical
2400327	03/25/24	Dexter Chelsea / Island Lake F	Scio TWP	Shared	Given	Scio	MVA
2400335	03/28/24	8124 Ginko Way	Lima TWP	Shared	Given	Chelsea	Medical
2400342	03/29/24	1515 N Steinbach Rd	Lima TWP	Shared	Given	Chelsea	Medical
2400344	03/30/24	12251 Trinkle Rd	Lima TWP	Shared	Given	Chelsea	Structure Fire
2400247	03/02/24	10340 Scio Church Rd	Lima TWP	Shared			Outside Fire
2400258	03/04/24	4848 Valentine Rd	Webster TWP	Shared			Public Service
2400269	03/06/24	7220 Dexter Ann Arbor	City of Dexter	Shared			Pub Ed
2400272	03/08/24	7480 Dan Hoey Rd (school)	City of Dexter	Shared			Public Service
2400279	03/12/24	5775 Webster Church Rd (Fire	Webster TWP	Shared			Public Service
2400286	03/14/24	8140 Main St (Fire Station)	City of Dexter	Shared			Pub Ed
2400290	03/15/24	608 Boardwalk Ln	City of Dexter	Shared			Public Service
2400293	03/16/24	2200 N Parker Rd	City of Dexter	Shared			Fire Alarm
2400300	03/18/24	5495 Webster Church Rd	Webster TWP	Shared			Public Service
2400306	03/21/24	3236 Boulder Ct	City of Dexter	Shared			Public Service
2400308	03/22/24	4848 Valentine Rd	Webster TWP	Shared			Public Service
2400309	03/22/24	9725 Huron River Dr	Dexter TWP	Shared			Public Service
2400257	03/04/24	4848 Valentine Rd	Webster TWP	Webster	Received	Scio	Structure Fire
2400296	03/16/24	6644 Ralaric Dr	Webster TWP	Webster	Received	Scio	Structure Fire
2400341	03/29/24	Daly / Zeeb Rd	Webster TWP	Webster	Received	Scio	Outside Fire
2400243	03/02/24	4805 Northgate Dr	Webster TWP	Webster			Medical
2400252	03/03/24	3825 Barker Rd	Webster TWP	Webster			Medical
2400253	03/03/24	9801 Leach Ln	Webster TWP	Webster			Medical
2400254	03/03/24	Huron River Dr / Hidden Woo	Webster TWP	Webster			MVA
2400255	03/03/24	N Territorial / Mulder Rd	Webster TWP	Webster			MVA
2400260	03/04/24	8023 Trail Ridge	Webster TWP	Webster			Fire Alarm

2400264	03/05/24	4880 Stein Rd	Webster TWP	Webster			Medical
2400266	03/05/24	Huron River Dr / Mast Rd	Webster TWP	Webster			MVA
2400271	03/07/24	7300 Webster Station Dr	Webster TWP	Webster			Medical
2400277	03/12/23	6745 N Territorial Rd	Webster TWP	Webster			Car fire
2400291	03/15/24	7660 Quail Ridge Dr	Webster TWP	Webster			Medical
2400297	03/17/24	5097 Winona Dr	Webster TWP	Webster			Medical
2400307	03/21/24	6715 N Maple RD	Webster TWP	Webster			Medical
2400310	03/22/24	2741 North Territorial Rd	Webster TWP	Webster			Medical
2400320	03/24/24	Black Forest Dr	Webster TWP	Webster			Medical
2400334	03/28/24	7525 W Huron River Dr	Webster TWP	Webster			Wires
2400336	03/28/28	9801 Leach Ln	Webster TWP	Webster			Medical
2400346	03/31/24	8303 Chamberlin Rd	Webster TWP	Webster			Medical



WASHTENAW COUNTY OFFICE OF THE SHERIFF



JERRY L. CLAYTON
SHERIFF

2201 Hogback Road ♦ Ann Arbor, Michigan 48105-9732 ♦ OFFICE (734) 971-8400 ♦ FAX (734) 973-4624 ♦ EMAIL sheriffinfo@ewashtenaw.org

MARK A. PTASZEK
UNDERSHERIFF

April 10, 2024

To: Karen Sikkenga, Dexter Township Supervisor
From: Nick Krings, Sergeant
Through: Alan Hunt, Lieutenant
Cc: Keith Flores, Police Services Commander / Nancy Hansen, Captain
Re: March 1st – March 31st, 2024, Police Services Monthly Report

During the month of March 2024 there were 168 calls for service (including traffic stops). Deputies conducted 82 traffic stops during this time with 15 citations issued.

Noteworthy events in Dexter Township during last month include:

On March 10th Deputies assisted the Fire Department with a structure fire in the 8800 block of McGregor Lane. The caller indicated that a snowmobile inside of the garage had caught fire and the barn was now fully engulfed. Investigators later learned that the resident had been working on the snowmobile prior to it catching fire. An adjacent vehicle and boat sustained damage in the fire along with the neighbor’s barn who was out of town. Further investigation was turned over to the Fire Department.

Banked Hours Update:

The collaboration accumulated 544 banked hours during the month of March. The banked hours were generated due to vacant shifts and extended absences. The collaboration utilized 352.5 banked hours to fill vacant shifts and for special events. As of the end of March, the collaboration has a yearly banked hours balance of 350.25 hours.

Dexter Collaboration Into/Out of Area Time:

- Into DWD Area Time – 610 mins (Year to Date – 1,875 mins)
- Out of DWD Area – 1,153 mins (Year to Date – 2,276 mins)

Dexter City Into Area Time - 180 mins (Year to date – 738 mins)
Dexter Twp. Into Area Time - 290 mins (Year to date – 917 mins)
Webster Twp. Into Area Time - 140 mins (Year to date – 220 mins)

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The Sheriff's Office has implemented an, on-line, police reporting portal. Citizens can now file certain types of police reports on-line without needing contact with a Deputy or coming to a station. The following types of incidents can be filed on-line:

- Harassing phone calls/ No Known Suspects
- Identity Theft/ No Known Suspects
- Lost property
- Larceny/Theft/ No Known Suspects
- Damaged Property/Vandalism
- Accidental/Non-Intentional Property Damage

Any and all incidents can still be reported by calling 911, Washtenaw Metro Dispatches non-emergency dispatch number (734) 994-2911 or in person at any of our Community Police Stations.

The on-line reporting portal can be accessed through the Washtenaw County Sheriff's Office website.

<https://www.washtenaw.org/3439/File-a-Police-Report>

The Sheriff's Office has gone live with a crime data dashboard on our website.

The dashboard is interactive and pulls data by zip codes. The data is updated regularly.

There are various pages that can be viewed: Overall Crime Data, Victim Demographics, Arrest Demographics, Traffic Overview and Subject Control (Use of Force Incidents).

[Sheriff Data & Information Dashboard | Washtenaw County, MI](#)

This is an excellent resource for those interested in taking a deeper dive into Sheriff's Office operations and who we have contact with.

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