



**DEXTER TOWNSHIP
AGENDA ITEM REQUEST**

MEETING OF Township Board of Trustees February 20, 2024

Title: Consent Agenda

Reminder: any member of the Board of Trustees may request that items be moved from the consent agenda if a discussion is desired.

Consent Calendar Item Overview:

6a: **Approval of minutes:** Public Hearing on the FY25 Budget and Regular Meeting of the Board of Trustees; February 20, 2024

6b: **Approval of Committee Appointments:**

We are proposing three committee appointments this month. With these appointments, the only remaining vacancy is an alternate position on the Multilakes Sewer Authority.

The Local Roads Committee is pleased to welcome Rachel Burdt, a professional forester, to the LRC. Tree trimming and tree removal are performed by the Washtenaw County Road Commission as part of local roads repair projects, and Rachel's expertise will contribute significantly to this effort. Note that the prior version of the committee roster listed Adam Lape as an LRC member; in fact, Adam is the WCRC staff liaison to our committee.

We are proposing to welcome applicant Aaron Worsham to serve on the Multi-Lake Sewer Authority Board for a one-year term. Aaron Worsham was appointed as an alternate member for the Zoning Board of Appeals in February of 2024 and we are excited to announce his appointment this month to the Multi-Lake Sewer Authority Board as well.

Steven Burch to is proposed to serve on the Planning Commission for a 3-year-term, to replace Robert Nester. Steven Burch served the Township as a member and then the Chair of the Planning Commission, and brings significant institutional knowledge to enrich the Planning Commission's deliberations. He has previously served on the Dexter Township Public Safety Advisory Committee, the Zoning Board of Appeals, as well as the Planning Commission. Steven is also an election worker and the chair of Dexter Township precinct three. The Planning Commission and the Board of Trustees extend our gratitude to Robert Nester for his many years of service to the PC.

The revised committee appointment list is attached.

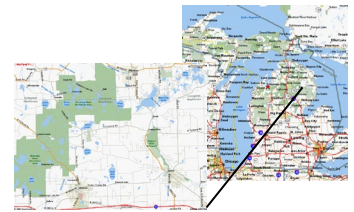
Submitted by: Karen Sikkenga

Suggested language: Motion to approve the consent agenda for March 19, 2024.

Karen Sikkenga
Supervisor
Michelle Stamboulellis
Clerk
Maris Metz
Treasurer,
Gretchen Driskell
Karen Nolte,
Laura Sanders,
Lonnie Scott
Trustees

DEXTER TOWNSHIP
6880 DEXTER-PINCKNEY RD.
DEXTER, MI 48130
(734) 426-3767

www.dextertownship.org



REGULAR MEETING OF THE DEXTER TOWNSHIP BOARD
TUESDAY FEBRUARY 20, 2024 6:00PM

Location: Dexter Township Hall, 6880 Dexter-Pinckney Rd., Dexter, MI

\ CALL to ORDER: Supervisor Sikkenga called the meeting to order at 6:01 PM.

ROLL CALL: Present – Stamboulellis, Metz, Sanders, Nolte, Driskell, Scott, and Sikkenga.
Absent – None. Also present: Janis Miller, Recording Secretary. No Board members have a conflict of Interest.

APPROVAL OF AGENDA:

Discussion: Adding a Table of Contents to the Board Packets.

Motion by Treasurer Metz to approve the agenda. Motion seconded by Trustee Scott.

All ayes. Motion carried.

PUBLIC HEARING on CAPITAL and OPERATING BUDGET, all funds (General, Fire Services, Police Services, Farmland & Open Space, Capital):

Opened 6:03 PM

Nothing has changed in the budget. This item is to cover the January 2024 Public Hearing which was not published in the local newspaper. No public questions or concerns.

CALL for PUBLIC COMMENT on AGENDA ITEMS: Opened 6:03 PM. No public comments.

CONSENT AGENDA:

a) Approval of Minutes: Board of Trustees, January 8, 2024, Budget Workshop; and January 16, 2024 Budget Public Hearing and Regular Meeting.

b) Approval of committee appointments.

c) Authorize Supervisor to sign purchase agreement with DTE for street light at [corner of] Dexter- Pinckney Rd. and Flemming Rd.

Discussion: New copy of committee appointments as Trustee Driskell was added as alternate to the WWRA Board. Trustee Driskell asked if the dates [and times] of the meetings could be included in the committee appointments.

Motion by Trustee Scott to approve the Consent Agenda with the updated materials. Motion seconded by Trustee Nolte. All ayes. Motion carried.

Motion by Trustee Driskell to approve the consent agenda. Motion seconded by Trustee Nolte. All ayes. Motion carried.

ACTION ITEMS:

a) Approval of changes to the Zoning Ordinance.

Planning Commission Chair Marty Straub, and Zoning Board of Appeals Chair Brook Smith were present to address the changes and answer questions. The Planning Commission, over the next year, will be addressing changes to the Zoning Ordinance and bringing them to the Board of Trustees for approval. Chairperson Straub explained that the new Zoning Ordinance conflicts from area to area and is difficult to apply in real life situations. Staff is going through proactively to find inconsistencies that need to be addressed. Tonight's request is to change the wording, in the ZBA Decision Criteria for variances, that was not transferred from the old Zoning Ordinance. Before the Board tonight is changing the wording to "a reasonable amount" instead of "a minimum amount" as "a reasonable amount" is one unique and special solution to the problem. Chairperson Smith reiterated that until the new Zoning Ordinance with the wording "a minimum amount", the ZBA worked with the wording "a reasonable amount."

Motion formulated by Planning Consultant Megan Masson-Minock.

Motion put forth by Trustee Driskell and seconded by Trustee Sanders.

Based on the information provided by staff, the input at the public hearing held on January 23, 2024, and the favorable recommendation of the Planning Commission on January 23, 2024, the Township Board adopts the proposed text amendment for Article 29, Section 29.06(C) of the Zoning Ordinance, with the following minor grammatical correction, so item 4 reads as follows: *"Reasonable Amount: The variance is ~~the minimum~~ a reasonable amount necessary to mitigate the practical difficulty.*" for the following reasons: 1. The zoning text amendment is compatible with the goals and policies of the Master Plan. 2. The zoning text amendment is consistent with state and federal law.

Roll Call Vote: Yea – Trustee Nolte, Trustee Scott, Treasurer Metz, Clerk Stamboulellis, Trustee Driskell, Trustee Sanders, and Supervisor Sikkenga; Nays – None; Absent – None. Motion carried 7-0.

Discussion: This Zoning Ordinance amendment came to light because an applicant was unable to build due to the inconsistency in Section 16.2, Table 16.3 – Building Coverage in RR and RC Districts and for residential used in AG Districts.

Motion formulated by Planning Consultant Megan Masson-Minock.

Motion put forth by Trustee Driskell and seconded by Trustee Scott.

Based on the information provided by staff, the input at the public hearing held on January 23, 2024, and the favorable recommendation of the Planning Commission on January 23, 2024, the Township Board adopts the proposed text amendment [*specifically deleting Table 16.3 and replacing it with a maximum building coverage of ten percent (10%) in the Rural Residential Zoning District and for residential uses in Agricultural Zoning District and five percent (5%) in the Resource Conservation Zoning District*] for Article 16, Table 16.3 in Section 16.12 of the Zoning Ordinance for the following reasons: 1. The zoning text amendment is compatible with the goals and policies of the Master Plan. 2. The zoning text amendment is consistent with state and federal law.

Roll Call Vote: Yea – Clerk Stamboulellis, Treasurer Metz, Trustee Driskell, Trustee Scott, Trustee Sanders, Trustee Nolte, and Supervisor Sikkenga; Nays – None; Absent – None. Motion carried 7-0.

b) FY25 General Appropriations Act – Supervisor Sikkenga

Discussion: Included in packets are job descriptions, and time studies, for the Administrative Manager and Office Assistant. Also included is a job description for a Deputy Supervisor/Project Coordinator to oversee the multiple projects the Board has initiated. If the Board is not comfortable with the Project Coordinator position, the overall general fund expenditure budget could be reduced by 38K. Also, discussion of lack of training for office staff; Strategic Plan Core Functions, Mandated Functions, and Permissive functions.

Motion as stated by Supervisor Sikkenga:

To approve the General Appropriations Act [Budget] with the Budget reduction from \$1,238,345.00 to \$1,200,000.00, by eliminating the new position.

Motion so moved by Trustee Driskell. Motion seconded by Treasurer Metz.

Discussion: Trustee Nolte suggests approving the Budget, including the \$38,000 and [in the future] readdress the project. This means the Budget is in place and we're not making changes. Treasurer Metz stated that the budget could be passed without it and then add it later.

Roll Call Vote: Yea – Treasurer Metz, Clerk Stamboulellis, Trustee Driskell; Nays – Trustee Scott, Trustee Nolte, Trustee Sanders, and Supervisor Sikkenga; Absent – None.

Motion failed 3 - 4.

Motion by Trustee Nolte to pass Resolution #24 – 2, as presented. Motion seconded by Trustee Driskell.

Roll Call Vote: Yea – Trustee Scott, Trustee Nolte, Trustee Driskell, Trustee Sanders, and Supervisor Sikkenga; Nays – Treasurer Metz, Clerk Stamboulellis; Absent – None.

Motion carried 5 – 2.

c) Approval of contract with AmeriScan.

"" Motion by Trustee Driskell to [approve the contract] with AmeriScan.

Motion seconded by
Clerk Stamboulellis.

Roll Call Vote: Yea – Trustee Driskell, Trustee Sanders, Clerk Stamboulellis, Trustee Nolte, Trustee Scott, Treasurer Metz, and Supervisor Sikkenga; Nays – None; Absent – None.

Motion carried 7-0.

DISCUSSION ITEMS:

a) Financial Status and Transactions - Supervisor Sikkenga

Supervisor Sikkenga reviewed the documents in the Board packet and answered questions from the Board.

b) Waterways Committee – Trustee Nolte

Trustee Nolte noted that stewardship of our lakes and waterways in Dexter Township was our responsibility. There are many groups throughout the township working on similar projects and she wanted to know if the board wanted to form a township committee to be the organization for residents who live on the water and therefore encourage resident suggestions on a Waterways Ordinance. The Strategic Plan included protection of our waterways.

Consensus was that a formal township committee was not needed but the chairs of the various lake associations should take the lead together.

- c) Pledge of Allegiance – Trustee Driskell
Trustee Driskell would like the Pledge of Allegiance returned to the Board of Trustees Agenda. The Pledge of Allegiance will be included on the Board of Trustee Agenda and those not wishing to voice it can choose to stay seated or stand and stay silent.
- d) Dexter Bicentennial - Supervisor Sikkenga
Supervisor Sikkenga asked if the Board would like to participate in this summer's Dexter Bicentennial. Trustees Sanders and Driskell were in favor of participation in the parade. Board consensus was to add it to the township community calendar with more discussion in the future. Trustee Scott agreed to be the point person for action.
- e) Solar Legislation – Trustee Driskell
Trustee Driskell recommended the Township develop an ordinance to address large scale solar operations. Maybe integrate solar into the ongoing land preservation. There needs to be community education to understand and talk about what is possible. MTA (Michigan Townships Association) favors repeal of the legislation.

Q & A STAFF REPORTS: Reports in Board packets – no questions asked

- a) Township Report – Sam Edwards, Administrative Manager
- b) Planning Commission – Megan Masson-Minock, Planning Consultant

BOARD and COMMITTEE REPORTS:

- a) Huron River Watershed Council – Sue Bade, Dexter Township Representative
Report in board packet.
- b) FOSP Board – Trustee Sanders
Trustee Sanders addressed Supervisor Sikkenga's concern regarding the \$283,000 from the Township budget.

DATA and PERFORMANCE METRICS: Both reports enclosed in the Board packets.

- a) Sheriff's Department activities
- b) Dexter Area Fire Department calls for service

CALL FOR PUBLIC COMMENT ON NON-AGENDA ITEMS:

Opened 8:19 PM

Monica, from Ypsilanti Township.

She is representing the Citizens for Local Choice Ballot Initiative. Due to the signing of Michigan House Bills, local decision making regarding large scale solar and wind projects are taken out of the hands of local government. She strongly believes in PA 233, the Zoning Enabling Act, and she is not against clean energy. They are looking to put this initiative, endorsed by the MTA (Michigan Township Association), on the ballot.

Lois Beerbaum

She had volunteered to get the Ballot Applications and Ballots assigned/mailed prior to the Feb. 27th election. She wanted to bring to the Board her support for a coordinator to look into grants.

Aaron Worsham

He said he was available to volunteer for a committee or board.

OTHER ISSUES, COMMENTS and CONCERNS of BOARD MEMBERS & STAFF:

Supervisor Sikkenga said that any board member who wanted to attend the MTA conference in May should speak with Administrative Manager Sam Edwards. She asked that everyone bring their Budget books back for updating.

Trustee Scott handed out a memo he sent to the Michigan Public Service Commission.

Clerk Stamboulellis reported about the early voting site and number of Absent Voter Ballots that have been returned.

Trustee Nolte needs to change the date for the single hauler coffee chat on March 6th. With single hauler, those living on private roads could share a vendor and save money.

ADJOURNMENT:

With business completed, Supervisor Sikkenga declared the meeting adjourned at 8:30 PM.

Respectfully Submitted,

Michelle Stamboulellis, Clerk
Dexter Township

I, THE UNDERSIGNED, MICHELLE STAMBOULELLIS, THE DULY QUALIFIED CLERK FOR THE TOWNSHIP OF DEXTER, WASHTENAW COUNTY, MICHIGAN, DO HEREBY CERTIFY THAT THE FORGOING IS A TRUE AND COMPLETE COPY OF CERTAIN PROCEEDINGS TAKEN BY THE DEXTER TOWNSHIP BOARD OF TRUSTEES AT A REGULAR SCHEDULED MEETING HELD ON THE 20TH DAY OF FEBRUARY AND THAT THE FORGOING MINUTES ARE THE DRAFT MINUTES FOR THE MEETING HELD ON THE 20TH, DAY OF FEBRUARY 2024.

MICHELLE STAMBOULELLIS, CLERK, DEXTER TOWNSHIP



**TOWNSHIP OF DEXTER
BOARDS, COMMISSIONS & COMMITTEES**

Proposed March 19, 2024

Note 1: positions that are held by local officials are shown in gray.

Note 2: proposed new term appointments are shown in a green color.

Note 3: Vacant positions are yellow.

BOARD OF TRUSTEES – 4 YEAR TERMS

Meets the 3rd Tuesday of the month at 6:00pm at Dexter Township Hall located at 6880 Dexter-Pinckney Road, Dexter, MI 48130

| Name | Year of Appointment | Most Recent Appointment | Term Expires |
|-------------------------------|---------------------|-------------------------|--------------|
| Karen Sikkenga, Supervisor | 2023 | 2023 | 11/20/2024 |
| Michelle Stamboulellis, Clerk | 2020 | 2020 | 11/20/2024 |
| Maris Metz, Treasurer | 2020 | 2020 | 11/20/2024 |
| Lonnie Scott, Trustee | 2022 | 2022 | 11/20/2024 |
| Karen Nolte, Trustee | 2020 | 2020 | 11/20/2024 |
| Laura Sanders, Trustee | 2020 | 2020 | 11/20/2024 |
| Gretchen Driskell, Trustee | 2023 | 2023 | 11/20/2024 |

BOARD OF REVIEW – 2 YEAR TERM

Check www.dextertownship.org for information on meeting times and dates

| Name | Year of Appointment | Most Recent Appointment | Term Expires |
|--------------------------|---------------------|-------------------------|--------------|
| David Diesing | 2021 | 2022 | 12/31/2024 |
| Ryan Doletzky | 2021 | 2022 | 12/31/2024 |
| Lois Beerbaum | 2022 | 2022 | 12/31/2024 |
| John Lasecki (alternate) | 2024 | 2026 | 12/31/2026 |

COMPENSATION COMMISSION – 5 YEAR (STAGGERED TERMS)

Check www.dextertownship.org for information on meeting times and dates

| Name | Year of Appointment | Most Recent Appointment | Term Expires |
|------------------------|---------------------|-------------------------|--------------|
| Pat Cassidy | 2023 | 2023 | 12/31/2024 |
| Peter Maier, Secretary | 2023 | 2023 | 12/31/2025 |
| Jim Michaud | 2023 | 2023 | 12/31/2026 |
| Alissa Reyers, Chair | 2023 | 2023 | 12/31/2027 |
| Regina Hamlett | 2023 | 2023 | 12/31/2028 |

FARMLAND AND OPEN SPACE PRESERVATION BOARD (FOSP) – 2 YEAR TERM

Meets the 1st Thursday of the month at 7:00pm at Dexter Township Hall located at 6880 Dexter-Pinckney Road, Dexter, MI 48130

| Name | Year of Appointment | Most Recent Appointment | Term Expires |
|---------------------------|---------------------|-------------------------|--------------|
| Mark Teicher - Chair | 2021 | 2023 | 12/31/2024 |
| Scott Joling – Vice Chair | 2023 | 2023 | 12/31/2024 |
| Kathy Bradbury | 2023 | 2023 | 12/31/2025 |
| Guerin Wilkinson | 2023 | 2023 | 12/31/2024 |
| Marty Ruhlig | 2023 | 2023 | 12/31/2024 |
| Laura Sanders – BOT Rep. | 2021 | 2023 | 12/31/2024 |
| Deb Mielke | 2024 | 2024 | 12/31/2026 |

LOCAL ROADS COMMITTEE – OPEN ENDED TERM

Meets the 3rd Wednesday of the month at 9:00am at Dexter Township Hall located at 6880 Dexter-Pinckney Road, Dexter, MI 48130

| Name | Year of Appointment | Most Recent Appointment | Term Expires |
|--------------------------------|---------------------|-------------------------|--------------|
| Karen Sikkenga – BOT Rep. | 2022 | 2022 | Open Ended |
| Lois Beerbaum, Co-Chair | 2022 | 2022 | Open Ended |
| Tom Zatkovich | 2022 | 2022 | Open Ended |
| Christy Maier – Chair | 2022 | 2022 | Open Ended |
| Adam Lape (WCRC staff liaison) | 2022 | 2022 | Open Ended |
| Patrick Casady | 2022 | 2022 | Open Ended |
| Alicia Abbot | 2024 | 2024 | Open Ended |
| Rachel Burdt | 2024 | 2024 | Open Ended |

PLANNING COMMISSION – 3 YEAR TERMS

Meets the 4th Thursday of the month at 6:00pm at Dexter Township Hall located at 6880 Dexter-Pinckney Road, Dexter, MI 48130

| Name | Year of Appointment | Most Recent Appointment | Term Expires |
|-----------------------------|---------------------|-------------------------|--------------|
| Marty Staub, Chair | 2019 | 2019 | 12/31/2024 |
| Tom Lewis, Secretary | 2019 | 2022 | 12/31/2025 |
| Chandra Hurd | 2019 | 2022 | 12/31/2025 |
| Christina Maier | 2023 | 2023 | 12/31/2026 |
| Alicia Abbott | 2022 | 2022 | 12/31/2025 |
| Gretchen Driskell- BOT Rep. | 2023 | 2023 | 12/31/2026 |
| Steven Burch | 2024 | 2024 | 12/31/2027 |

ZONING BOARD OF APPEALS – 3 YEAR TERM

Meets the 1st Tuesday of the month at 6:00pm at Dexter Township Hall located at 6880 Dexter-Pinckney Road, Dexter, MI 48130

| Name | Year of Appointment | Most Recent Appointment | Term Expires |
|----------------------------|---------------------|-------------------------|--------------|
| Brook Smith | 2021 | 2023 | 12/31/2026 |
| Beth Filip, Vice Chair | 2019 | 2022 | 12/31/2025 |
| Peter Maier | 2021 | 2023 | 12/31/2026 |
| Marty Straub | 2019 | 2019 | 12/31/2024 |
| Kathryn Bradbury | 2022 | 2022 | 12/31/2026 |
| Aaron Worsham (alternate) | 2024 | 2024 | 12/31/2026 |
| Donald Darnell (alternate) | 2019 | 2022 | 12/31/2025 |

DEXTER AREA FIRE BOARD – 6 YEAR TERM

Meets the 4th Thursday of the month at 6:00pm at Dexter Fire Station 3 located at 5775 Webster Church Road, Dexter MI, 48130

| Name | Year of Appointment | Most Recent Appointment | Term Expires |
|-------------------------------------|---------------------|-------------------------|--------------|
| Karen Sikkenga – BOT Rep. | 2023 | 2023 | 12/31/2029 |
| Lonnie Scott – Dexter Twp. | 2023 | 2023 | 12/31/2030 |
| John Westman – Webster Twp. | | | |
| Shawn Keough- City of Dexter | | | |
| Dan Munzel – Webster Twp. | | | |
| Zach Michels – City of Dexter | | | |
| Mark Ford – Dexter Twp. (alternate) | 2021 | 2023 | 12/31/2027 |

DEXTER LIBRARY BOARD – 4 YEAR TERM

Meets the 1st Monday of the month at 7:00pm at the Dexter Library located at 3255 Alpine St, Dexter, MI 48130

| Name | Year of Appointment | Most Recent Appointment | Term Expires |
|--------------|---------------------|-------------------------|--------------|
| Jim LaVoie | 2018 | 2022 | 09/30/2026 |
| James Estill | 2022 | 2022 | 09/30/2026 |

CHELSEA AREA CONSTRUCTION AGENCY (CACA) – OPEN ENDED TERM

Check <http://www.chelseaareaconstructionagency.org/> for updates

| Name | Year of Appointment | Most Recent Appointment | Term Expires |
|------------------------|---------------------|-------------------------|--------------|
| Maris Metz – BOT Rep. | 2023 | 2023 | Open Ended |
| Michelle Stamboulellis | 2024 | 2024 | Open Ended |

CHELSEA LIBRARY BOARD – 4 YEAR TERM

Check <https://chelseadistrictlibrary.org/about-us/staff-trustees/board-of-trustees/> for information on meeting times and dates

| Name | Year of Appointment | Most Recent Appointment | Term Expires |
|--------------|---------------------|-------------------------|--------------|
| Bob Swistock | 2022 | 2022 | 12/31/2025 |

HURON RIVER WATERSHED COUNCIL – 3 YEAR TERM

Check <https://www.hrwc.org/calendar/> for information on meeting times and dates

| Name | Year of Appointment | Most Recent Appointment | Term Expires |
|--------------------------|---------------------|-------------------------|--------------|
| Suzanne Bade | 2023 | 2023 | 12/31/2026 |
| Mark Teicher (alternate) | 2023 | 2023 | 12/31/2026 |

MULTI-LAKE SEWER AUTHORITY – 4 YEAR STAGGERD TEMRS

Meets the 3rd Thursday of the month at 10:30 am at the Multi-Lake Water and Sewer Authority building located at 12088 N. Territorial Rd., Dexter, MI 48130

| Name | Year of Appointment | Most Recent Appointment | Term Expires |
|--------------------------|---------------------|-------------------------|--------------|
| Karen Nolte – BOT Rep. | 2023 | 2023 | 12/31/2025 |
| Andy Reiser | 2023 | 2023 | 12/31/2026 |
| Tom Lewis | 2023 | 2023 | 12/31/2027 |
| Linda Singer (alternate) | 2023 | 2023 | 12/31/2027 |
| Aaron Worsham | 2024 | 2024 | 12/31/2024 |
| Vacant (alternate) | | | |

PORTAGE-BASE LAKES SEWER BOARD – 4 YEAR TERM

Meets the 3rd Monday of every other month at 7:00pm at the Hamburg Township Hall Offices located at 10405 Merrill Road, Hamburg MI 48189

| Name | Year of Appointment | Most Recent Appointment | Term Expires |
|--------------|---------------------|-------------------------|--------------|
| Thomas Ehman | 2017 | 2017 | 12/31/2025 |
| David Moody | 2017 | 2017 | 12/31/2025 |
| Vacant | | | |
| Vacant | | | |

**SOUTHEAST MICHIGAN COUNCIL OF GOVERNMENTS – (SEMCOG) – OPEN
ENDED TERM**

Check <https://semconnect.semcog.org/> for information on meeting times and dates.

| Name | Year of Appointment | Most Recent Appointment | Term Expires |
|-------------------------|---------------------|-------------------------|--------------|
| Lonnie Scott – BOT Rep. | 2023 | 2023 | Open Ended |

WASHTENAW AREA TRANSPORTATION STUDY (WATS)

Meets the 3rd Wednesday of the month at 9:30am at the Washtenaw County offices located at
200 N. Main Street, Ann Arbor, MI 48104

| Name | Year of Appointment | Most Recent Appointment | Term Expires |
|------------------------------|---------------------|-------------------------|--------------|
| Gretchen Driskell – BOT Rep. | 2023 | 2023 | 12/31/2024 |

WESTERN WASHTENAW REGIONAL ADVISORY GROUP – OPEN ENDED TERM

Meets the 1st Thursday of each month at 7:00pm at the WAVE offices located at 12172 Jackson
Road, Dexter, MI 48130

| Name | Year of Appointment | Most Recent Appointment | Term Expires |
|-------------------|---------------------|-------------------------|--------------|
| Rotating Trustees | 2024 | 2024 | Open Ended |

WESTERN WASHTENAW RECYCLE AUTHORITY – 2 YEAR TERM

Check <https://wwrarecycles.org/meeting-info/> for information on meeting times and dates.

| Name | Year of Appointment | Most Recent Appointment | Term Expires |
|-----------------------------------|---------------------|-------------------------|--------------|
| Michelle Stamboulellis – BOT Rep. | 2023 | 2023 | 6/2025 |
| Gretchen Driskell – BOT Rep. | 2024 | 2024 | 2/2026 |

Warm greetings to the members of the Multi Lake Water and Sewer Board as well as the Zoning Board of Appeals. My name is Aaron Worsham. I am a proud resident of Dexter Township having moved to this community in 2019. I would like to humbly request consideration for addition to either board for membership. Please accept the following as my reasonings and qualifications for this request.

In moving to Dexter Township just before the covid era, my family and I made a transformative change in our lives. We bought our final Forever Home here, and in doing so, were excited to set down roots, connect with the wonderful community, and give back in volunteerism.

While Covid delayed those plans a bit, as it did for so many other, we feel this is finally the year to take them up again. I can say that I am pleased to now be a part of the volunteering core of Dexter Historical Society (Caryl Burke can vouch) and Chelsea Historical Society (Janet Ogle-Mater can confirm). I would like to also donate time to our community governance by sitting on a board at Dexter Township.

I can also provide evidence that I have sat on boards before and am a current board member of my family's foundation Worsham Family Foundation, which donates money to local SE michigan charities.

Lastly, I have an interest in either board, zoning or water and sewer, and a personal fascination in land use, improvement, and resource management. I do not have professional experience in either area, but I can provide evidence in my willingness to take up the task to learn by way of my current executive leadership position at an international publicly traded company.

I hope this letter of consideration finds you well and thank you for your time

-Aaron Worsham

8 March, 2024

Karen Sikkenga, Dexter Township Supervisor

supervisor@dextertownship.org

Dear Supervisor Sikkenga:

I am writing in response to your telephone call of March 7, 2024. Yes, I am very interested in serving Dexter Township as a member of the Planning Commission.

As you may recall, I have fairly extensive experience with Dexter Township, having served on the Public Safety Advisory Committee, the Zoning Board of Appeals as Member and Chair, the Planning Commission as Member and Chair and as an Election Worker as Chair of Dexter Township Precinct Three.

I will be happy to provide dates of the above service. I cannot include them at this time as my spouse and I are at our winter retreat in Gulfport Mississippi and do not have that information with me. I anticipate returning to Dexter Township during the week of March 17, 2024.

Sincerely,

Steven Burch

[REDACTED]

[REDACTED]

Aaron Worsham

SVP of Engineering

Dentsu / Merkle / Helloworld

[REDACTED]

[REDACTED]

[REDACTED]

Summary

Aaron currently leads a team of 220 engineers building specialized loyalty, promotion, and messaging software solutions for the largest brands in the world. If you have ever driven a Toyota or Ford to an airport, shopped at the duty free for L'Oreal, Eddie Baur, Uggs, or Abercrombie & Fitch before boarding an American Airlines flight and sat down in your seat to enjoy a Coke or a Starbucks, you have interacted with 10 of our 2000 international clients. Our team launches 1200+ web and mobile apps each year for our clients. Our Loyalty programs have millions of active users. The teams I manage are international, building solutions in APAC, China, EU, and North America.

Before this, Aaron led a team of developers to build two mobile app ecosystems for applications in the Connected Car division of General Motors, one in Javascript and one in Android. In short, he helped make your car your new favorite mobile device. He was delighted by the opportunity to bring mobile technologies like Android, Angular.js, React.js, & Vew.js to the automotive world. It was an honor to have 16 million drivers using his products every day including Amazon Alexa and Spotify. Before GM, Aaron was the CTO and second technical hire for Sharespost, a Private Equity Stock Trading startup that ultimately exited its 3rd VC round with a sale to NASDAQ.

History

After working for AT&T and Bank One, ACN, and BNP Media in lead advanced technical roles, in 2009,

Aaron embraced the challenge of founding Sazboom. Sazboom distinguishes itself as an Online Business Strategy and Marketing consulting service as well as Agile Software Development shop experienced with

enterprise level Ruby on Rails. It is aimed at small, mid-sized companies and web startups with highly professional technical assistance with their brand and products on the web.

Sazboom is an Agile Development shop with large Ruby on Rails website experience as well as Mobile engineering in Native IOS and cross-platform WebView using PhoneGap. One of our largest customers, SharesPost.com, supports and assists users managing **over 4 Billion in assets** in their Private Equity trading transactions. Aaron was contracted as the **Chief Engineer** at SharesPost from its earliest days through the Private Equity boom of Facebook and Twitter pre-IPO. Sazboom helped ESpark, another large customer, design a digital curriculum for students using iPads. This Native IOS application has been deployed to hundreds of school systems and is being used by over **270,000 students daily**.

In 2012 Aaron accepted a leadership role in a newly created project team within General Motors. He was challenged with building from scratch the General Motors Connected Car ecosystem for current and future models. Since joining General Motors, Aaron has built and led three teams within the Connected Car division of General Motors and has created over 30 applications used in vehicles today on **16 million vehicles**. He has also been the driving force behind Agile in General Motors and was recently awarded for the 20 apps in 20 days program and his contribution in the Voice Assist initiative at General Motors.

Aaron's last mission at General Motors was to reimagine **Voice Assistance** in the vehicle using **Alexa, Cortana and Google Assist**.

In 2018 Aaron was offered and accepted a Senior Directors position at Merkle / Helloworld to rebuild their Loyalty SAAS software platform used in the market by large name brands. From this successful project, he was quickly promoted to the position of VP of Engineering to oversee all of Merkle's Loyalty and Promotions engineering and software development work, including over 30 micro services and 5 client facing platforms with collectively **hundreds of millions** of registered users.

When Merkle acquired three new companies in 2022, Aaron was asked to oversee all technical leadership, vision, and growth direction for the newly combined PLM vertical, which expands his responsibilities to now include enterprise class Digital Messaging using Salesforce for clients like GAP and Shiseido with a combined revenue of 35MM annually. **Aaron has also spearheaded the growth of our serviceline with our offshore acquisitions to create a Center of Excellence pairing our onshore talent with our offshore team members as a force multiplier for our success.** At present, nearly 40% of Aaron's team is offshore. Aaron has also, during his tenure as SVP of Engineering, **migrated all of the on-prem technology for the promotions and loyalty services, microservices, and system into an AWS cloud deployment.**

Experience

SVP of Engineering

Dentsu / Merkle / Helloworld

Jan 2019 - Present

As SVP of Engineering, reporting to the Global COO, I have been empowered to oversee all global engineering operations for all software and data within the Promotions, Loyalty, and Digital Messaging service line of Dentsu Merkle. These responsibilities included the management and deployment of our 79MM revenue promotions department launching 1200+ unique web applications and engagement hubs a year as well as the growing Global Loyalty department with large engaged clients and solutions throughout US, EMEA, and APAC including China. Further, I have since added to my responsibility the Data Engineering teams engaged with Insights and Analytics, responsible for Data Warehousing, modeling, and transport. Lastly I have expanded my engagement with Merkle with their custom Persona Identity product allowing for the vast amount of domestic data available to be tied back to actual individuals within the US for targeted marketing purposes.

An example of one of the many programs my team has created is the award winning loyalty program for **Starbucks** called [Odyssey](#) built from a custom Node.js stack, cloud technology, and partnership with NFT vendors.

VP of Engineering

Dentsu / Merkle / Helloworld

Jan 2018 - Jan 2019

As VP of Engineering, I was challenged with rebuilding the Ruby on Rails SAAS Loyalty platform in preparation of our newest and largest client, Sony. Sony was going to be sending us loyalty data for all 50 million active members in their program and we needed to scale accordingly. With the success of this launch, I was offered the exciting opportunity to lead all of Merkle Promotions and Loyalty as VP of Engineering.

Application Development Manager (EGM) - Connected Car / Voice Assist

Android / Javascript Technical Lead

General Motors

July 2016 - Dec 2017

As Development Manager and Development Team Lead for Catalog apps for General Motors, I am responsible for delivering many of the In-vehicle application experiences our customers enjoy in their cars

every time they drive. My team has developed over 30 applications for General Motors and 3rd parties of General Motors to download Over the Air and experience in their vehicle, including the Weather Channel, Glympse, Audiobooks.com, Marketplace, MyBrand. The apps that we make in the Catalog Apps team at General Motors are **redefining what people expect in their driving experience**. And we are just getting started.

In 2017 I was challenged with redefining Voice Assistance in the vehicle. My team's Proof of Concept Voice Assistant was presented and **selected by the CEO Mary Barra** for General Motors future go-to-market plan for Voice in Vehicle. My responsibilities grew to include Voice Assist in our team portfolio.

I am not just the App Development People Leader, I am also the **Technical Lead** on all projects under my leadership, in both the **Android** and **Modern JavaScript** frameworks. Here are just some of the apps that I have brought to market of over **16 Million drivers**.

Spotify [Android M] was a large partnership initiative in the GM **Android** Infotainment platform, Info3. My team developed the Spotify application for our vehicles. To quote the Spotify team '*Aaron has the best application development team of any OEM in the auto industry in the US, and we've worked with them all*'. I am very proud of the Android app I helped build for Spotify.

Messages [Android M] was GM's embedded SMS handling application for in-vehicle communication through texts. The system was considered a Core application after development for all vehicles out of GM starting Model Year 2018.

GM Marketplace [Angular/Node] is an Auto-Industry first. The In-Vehicle application is designed to allow busy drivers options for purchasing fuel, food, and coffee while on the road without reaching for their phone. This app was recently written about in **Techcrunch**
(<https://techcrunch.com/2017/12/05/gm-launches-marketplace-for-in-car-shopping-and-reservations/>)

GM Dev Client [Vew.js/Node] A development tool that brought your testable code into running production `partnership with my team. This was also written up in **Techcrunch**
(<https://techcrunch.com/2017/07/21/gm-now-lets-developers-test-their-in-car-apps-running-in-actual-cars/>)

GM MyBrand [Vew.js] is a comprehensive in-vehicle app that connects you with your car. It gives the owner more information about the car's status and allow them to schedule maintenance with their dealer from

the center console. It also will include digital Owners Manuals deep linked so that you can quickly look up a feature of your vehicle.

GM Notifications [Angular] is a flexible platform that enables information to be sent to the driver to alert them of important events. These alerts can span a wide range of categories which connect the user to the vehicle and the services available. **Angular 4, Node.js**

3rd Party Apps: General Motors is in partnerships with dozens of 3rd party content providers for whom my team created applications. The Weather Channel, Glympse, Audiobooks.com, Dash Radio, New York Times, Wall Street Journal, NPR, Fox Sports, many more.

Application Development Manager (EGM) - Info3 GCCX - Connected Car Android Technical Lead

General Motors

October 2014 - July 2016 (1 year 10 months)

As the Development Manager for apps within the Infotainment 3.0 **Android** platform, it was my honor to help deliver the industry's first large scale automotive **Android** infotainment initiative.

Core Apps: My team developed many of the **Android** applications that users use today within their Info3 vehicle. We created the General Motors AppShop, Cadillac Collections app and all the underlying service APKs that make for a fully featured app marketplace function in the vehicle.

General Motors Bridge: My team invented a custom bridging technology for legacy applications from older Javascript based Infotainment platforms to allow those applications to function on Android. We extended the **Apache Cordova** platform to allow our apps an extended lease on life.

The Info3 release was a milestone for General Motors and we were proud to be an important team in that project.

Application Development Manager (EGM) - NGI GCCX - Connected Car

General Motors

October 2013 - September 2014 (1 year)

Our team has been charged with building an App Development ecosystem to be run on the world's greatest mobile device - your car.

As Development Manager for the Catalog Apps team, I was empowered to invent an entirely new mobile platform for in vehicle applications within the head unit. Our team designed, developed and deployed a

custom browser based web application environment that allowed for modern web technology to run in the head unit as fully immersive single page ajax based web applications.

The technology we chose to use in vehicle was a combination of Google Chrome as a platform and Angular.js javascript. The results can be seen in cars on the road today as every vehicle created by General Motors now has the NGI iApp platform within its IHU. Customers the world over are using apps in the car in a whole new way in part due to this team

HTML5 Mobile Apps Team Architect

General Motors

April 2012 - October 2013 (1 year 7 months)

As Lead architect for the General Motors OnStar RemoteLink application on the Blackberry and Windows phone platforms, it was my pleasure to be the first team to launch the 1.9 platform to market for RemoteLink, months before IOS or Android.

Our development team used a hybrid web applications approach that leveraged a combination of HTML 5 with Javascript to create a mobile web app that was browser compatible with both platforms, limiting our code exposure and maximizing our time to market.

Lead Architect - Barcelona Project - ADC

General Motors

January 2012 - May 2012 (5 months)

The Barcelona Project was an Advanced Development Concept team that was attempting to reimagine the future of the vehicle in 2011. Its goal was to imbed dozens of small cameras into hot points around the frame of a car, in this case a 2011 Corvette. Those cameras were wired to a matrix point and relayed through special components and into a custom Integrated Head Unit in the center console. This console would then be connected wirelessly to devices inside and outside the car. The goal was to bring a full 360 interactive experience to the driver, passenger, and bystanders to see what a truly Connected Car might be.

This project was so successful at General Motors that the car toured the US and Europe non-stop for 3 years after we completed our work. It was featured at dozens of auto shows throughout the world and is in the General Motors Heritage museum today.

Rails + IOS Mobile Developer at eSpark Learning

August 2011 - December 2011 (5 months)

I consulted for eSpark Learning as a Rails Backend and IOS Mobile developer. We are working to make education easier for elementary kids - So that is Awesome!

CEO at Sazboom

June 2006 - December 2011 (5 years 7 months)

Sazboom Software was an Agile Ruby on Rails Software Development consultancy focused on financial web applications. Our largest client was Sharespost.com, a private equity stock trading firm early in the market of pre-ipo asset exchanges. Our firm was the first engineering team on Sharespost and we are proud to have been a part of their very early, accelerated success posting over a Billion in transactions in the first three years.

Sazboom Software helped over 25 different startups build their dreams online with web applications that reached their core audience online.

Senior / Lead Ruby Programmer at SharesPost

January 2009 - August 2011 (2 years 8 months)

Consulted for SharesPost as Senior and Lead Ruby and Ruby on Rails programmer responsible for all systems deployed for this our Private Equity Trading site.

Software Development Manager / Agile Ruby Developer at BNP Media

March 2007 - January 2009 (1 year 11 months)

Software architect for BNP media charged with integrating applications for our internal Lines of Business as well as our online readership and advertisers, specializing in Agile Software Development practices using Ruby and Ruby on Rails as our programming language for all enterprise level application that interfaced with the web

IS Manager at BNP Media

March 2006 - March 2007 (1 year X1 month)

In this role, I managed all aspects of the company's IT force. Application development, infrastructure, communications, and data storage and retrieval departments all reported to me. I held this position of one year until I was offered a newly created team in the company focused on building out our online offerings. I currently work in this high-profile position at the company as Software Development Manager.

Network Engineer at ACN

March 1999 - May 2004 (5 years 3 months)

I was the network architect for much of the growth of ACN in its young history. Every aspect of the company's network infrastructure was under my responsibility during my tenure there.

Network Engineer at Bank One

January 1998 - 2001 (4 years)

Teir 4 network engineer for the National Bank of Detroit network, acquired by Bank One in 2000.

Education

University of Michigan

BS, Biology, Pre-Med, 1992 - 1996

Detroit Country Day School

1986 - 1992

Rachel Burdt

Rachel is one of our many ISA Certified Arborists. She graduated from Michigan State University with a B.S. in Horticulture, and two minors: Entomology, and Environmental and Sustainability Studies. Originally focused on organic agriculture, her interest began to shift to arboriculture after working with her grandfather for a summer. A Board-Certified Master Arborist of almost sixty years, he taught her to love and respect trees in all their forms. She hopes to carry on his legacy of protecting trees and educating people about their importance in everyday life. She first joined Guardian as a Plant Health Care Technician, progressed to Assistant Plant Health Care Manager, and now serves as an Arborist Representative. She works closely with clients to maintain their beloved trees and offer advice on how to happily coexist with them. Rachel loves that each day is filled with a myriad of people and plants with whom she gets to form lasting relationships.

In her free time, Rachel loves to visit arboretums and state parks. She enjoys hiking, gardening, kayaking and cooking. She lives in Chelsea with her husband and rescue animals.





DEXTER TOWNSHIP

AGENDA ITEM REQUEST

MEETING OF: Township Board of Trustees March 19, 2024

Title: Zoning Ordinance Amendments to Table 25.1 in Section 25.03 of Article 25 of the Zoning Ordinance.

Date (please submit agenda item requests 14 days prior to meeting date):

Purpose (Choose ONE):

1) This is a discussion item requiring no action by the board: ____

2) This is an action item requiring a:

Resolution ____;

Motion ____;

Ordinance X__

Narrative (to be completed by requestor):

Overview See attached

Does this item have fiscal impact?

Yes __

No X

If yes, what is the net cost?

Is the item included in the Township's approved annual budget?

Yes __

No __

Staff/Supervisor Comments

See attached

Submitted by:

Megan Masson-Minock

Suggested Action:

See attached



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MEMORANDUM

To: Dexter Township Board

From: Megan Masson-Minock, Township Planning Consultant

Subject: Proposed Amendment to Table 25.1 of the Zoning Ordinance

Date: March 7, 2024

The proposed zoning text amendment attached is to update the zoning permits required in Table 25.1. Proposed zoning permits (shown in red, bold text **example**), such as demolition or razing of a building, are subject to regulations in the Zoning Ordinance, compliance with which cannot be confirmed without a zoning permit. Zoning permits proposed to be deleted (shown in strikeout text ~~example~~), such as interior remodels and exterior remodels with no increase to the building coverage, were recommended for removal by staff and the Chelsea Area Construction Authority.

The Planning Commission held a public hearing on February 28, 2024. One member of the public spoke who was concerned that the requirement for a zoning permit for "commercial uses, new" would place a hardship on on-farm commercial activities and home occupations that had been long-standing traditions in the Township. It was clarified that existing home occupations and on-farm activities would not have to receive zoning permits.

At that meeting, the Planning Commission gave a favorable recommendation of the zoning ordinance amendment as presented, which passed unanimously:

Recommendation to Township Board of the proposed Zoning Ordinance amendment to amend Table 25.1 in Article 25, Section 25.03 of the Zoning Ordinance. Motion by Driskell, Support by Abbott:

Based on the information provided by staff and during the public hearing held on February 28, 2024, the Planning Commission makes a favorable recommendation of the proposed text amendment for Table 25.1 in Article 25, Section 25.03 of the Zoning Ordinance; specifically the text amendment attached, to the Township Board for the following reasons:

- 1. The zoning text amendment is compatible with the goals and policies of the Master Plan.*

2. The zoning text amendment is consistent with state and federal law.

The decision criteria for a zoning text amendment, per Section 30.05(B) are:

- **Master Plan:** The zoning text amendment shall be compatible with the goals, policies, and future land use map of the Master Plan.
- **State and Federal Law:** The zoning text amendment shall be consistent with state and federal law.

Per Section 30.05(D) of the Township Zoning Ordinance, the Township Board may adopt, not adopt, or return a zoning text amendment to the Planning Commission. The Board may make minor grammatical changes that do not change the meaning of the zoning text amendment without returning it to the Planning Commission. At least four (4) members of the Township Board must vote in the affirmative for a zoning ordinance text amendment to be approved.

Based on the above standards and allowed actions, staff have prepared the attached motion, found on the next page, for the Board of Trustees.

Motion

Based on the information provided by staff, the input at the public hearing held on February 28, 2024, and the favorable recommendation of the Planning Commission on February 28, 2024, the Township Board adopts the proposed text amendment for Table 25.1 in Article 25, Section 25.03 of the Zoning Ordinance; for the following reasons:

1. The zoning text amendment is compatible with the goals and policies of the Master Plan.
2. The zoning text amendment is consistent with state and federal law.

Dexter Township Proposed Zoning Ordinance Amendments for Zoning Permits

DRAFT: March 2024
Recommended to the Township Board on February 28, 2024

ORDINANCE NO. _____

An ordinance to amend Table 25.1 in Article 25, Section 25.03 of the Zoning Ordinance as to which structures, uses, or activities require zoning permits.

IT IS HEREBY ORDAINED BY THE PEOPLE OF THE TOWNSHIP OF DEXTER:

SECTION 1. AMEND TABLE 25.1 IN ARTICLE 25, SECTION 25.03 OF THE ZONING ORDINANCE AS TO WHICH STRUCTURES, USES, OR ACTIVITIES REQUIRE ZONING PERMITS, TO READ AS FOLLOWS:

| STRUCTURE, USE, OR ACTIVITY ^(A) | PERMIT REQUIRED |
|--|---|
| Building, accessory- such as sheds, garages, pole barns, or gazebos | Zoning permit Required |
| Building, addition | Zoning permit Required |
| Building, new | Zoning permit Required |
| Building, temporary | Zoning permit Required |
| Commercial use, new | Zoning permit Required |
| Bus stop shelter | Zoning permit Required No permit^(B,C) |
| Deck, porch, patio | Zoning permit Required |
| Demolition or razing of a building | Zoning permit Required |
| Driveway or sidewalk, impervious | Zoning permit Required |
| Fence or retaining wall | Zoning permit Required |
| Driveway or sidewalk, pervious | No permit ^(B,C) |
| Fence, agricultural | No permit ^(B,C) |
| Flagpole, 27 feet high or less | No permit ^(B,C) |
| Group day care home or group foster care home | Zoning permit Required |
| Flagpole, more than 27 feet high All exterior lighting in non-residential districts | Zoning permit Required |
| Generator or heat pump | Zoning permit Required |
| Home occupation | Zoning permit Required |
| Hunting blind | No permit ^(B,C) |
| Outdoor furnace | Zoning permit Required |
| Propane tank- more than 100-gallon capacity | Zoning permit Required |
| Play equipment, single-family or two-family | No permit ^(B,C) |
| Play equipment, multiple-unit or other | Zoning permit Required |
| Pool or hot tub | Zoning permit Required |
| Remodel, exterior- no increase to the building coverage, such as reroofing, siding, windows, and doors | Zoning permit Required No permit^(B,C) |
| Remodel, interior- structural changes but no increase of building coverage | Zoning permit Required No permit^(B,C) |
| Remodel, mechanical improvements, such as electrical, plumbing, furnace | No permit ^(B,C) |
| Roadside stand | Zoning permit Required |

DRAFT: March 2024
Recommended to the Township Board on February 28, 2024

| STRUCTURE, USE, OR ACTIVITY ^(A) | PERMIT REQUIRED |
|--|----------------------------|
| Satellite dish, antenna, ham radio | No permit ^(B,C) |
| Sign, permanent | Zoning permit Required |
| Sign, temporary | No permit ^(B,C) |
| Special event | Zoning permit Required |
| Temporary use | Zoning permit Required |

(A) Interpretation: If a specific structure, use, or activity that is not listed in Table 25.1 Permits and Approvals is proposed, the Director of Planning and Zoning shall determine if that structure, use, or activity is substantially similar in character and impact to any of the listed structures, uses, or activities listed in Table 25.1 Permits and Approvals, and it shall then be subject to the same permit and plan standards as that similar listed structure, use, or activity.

(B) Additional Permits Required: Additional permits may be required from different entities, including, but not limited to, building permits, well permits, septic permits, sewer approval, and natural river permits, as outlined in Section 25.05 Additional Approvals.

(C) Standards Still Apply: Even though a zoning permit may not be required, the structure, use, or activity shall still comply with all the applicable standards and provisions of this Ordinance.

SECTION 2. SEVERABILITY: The provisions of this Ordinance are hereby declared to be severable and if any provision, section or part of this Ordinance is declared invalid or unconstitutional by a court of competent jurisdiction, such decision shall only affect the particular provisions, section or part involved in such decision and shall not affect or invalidate the remainder of such Ordinance, which shall continue in full force and effect.

SECTION 3. PUBLICATION: This ordinance shall be published in a newspaper of general circulation as required by law.

SECTION 4. EFFECTIVE DATE: This Ordinance shall become effective seven (7) days after its publication following final adoption or as required by law.

SECTION 5. REPEAL: All Ordinances or parts of Ordinances in conflict herewith are hereby repealed.

Dexter Township Proposed Zoning Ordinance Amendments for Zoning Permits

DRAFT: March 2024
Recommended to the Township Board on February 28, 2024

I, <insert>, Clerk of the Dexter Township, County of Washtenaw, State of Michigan hereby certify adoption of Ordinance No. 2024-____ by the Dexter Township Board of Trustees assembled at a Regular Meeting held on _____.

The motion to approve was made by member _____ and seconded by _____

YES: _____

ABSENT: _____

NO: None. _____

ABSTAIN: _____

Clerk Dexter Township

Published: _____



DEXTER TOWNSHIP

AGENDA ITEM REQUEST

MEETING OF: Township Board of Trustees March 19, 2024

Title: Zoning Ordinance Amendments to Article 4 to change the title of the Article to "Table of Uses".

Date (please submit agenda item requests 14 days prior to meeting date):

Purpose (Choose ONE):

1) This is a discussion item requiring no action by the board: ____

2) This is an action item requiring a:

Resolution ____;

Motion ____;

Ordinance X__

Narrative (to be completed by requestor):

Overview See attached

Does this item have fiscal impact?

Yes __

No X

If yes, what is the net cost?

Is the item included in the Township's approved annual budget?

Yes __

No __

Staff/Supervisor Comments

See attached

Submitted by:

Megan Masson-Minock

Suggested Action:

See attached



DEXTER TOWNSHIP

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MEMORANDUM

To: Dexter Township Board

From: Megan Masson-Minock, Township Planning Consultant

Subject: Proposed Amendment to title of Article 4 of the Zoning Ordinance

Date: March 11, 2024

The proposed zoning text amendment attached is to amend the title of Article 4 from "Schedule of Regulations" to "Schedule of Uses". The proposed title more accurately communicates the regulations in that article.

The Planning Commission held a public hearing on February 28, 2024. No public spoke. At that meeting, the Planning Commission gave a favorable recommendation of the zoning ordinance amendment, which passed unanimously:

Recommendation to Township Board on proposed Zoning Ordinance amendment to amend the title of Article 4. Motion by Maier, Support by Hurd:

Based on the information provided by staff and during the public hearing held on February 28, 2024, the Planning Commission makes a favorable recommendation of the proposed text amendment for the title of Article 4 of the Zoning Ordinance, specifically the text amendment attached, to the Township Board for the following reasons:

- 1. The zoning text amendment is compatible with the goals and policies of the Master Plan.*
- 2. The zoning text amendment is consistent with state and federal law.*

The decision criteria for a zoning text amendment, per Section 30.05(B) are:

- **Master Plan:** The zoning text amendment shall be compatible with the goals, policies, and future land use map of the Master Plan.
- **State and Federal Law:** The zoning text amendment shall be consistent with state and federal law.

Per Section 30.05(D) of the Township Zoning Ordinance, the Township Board may adopt, not adopt, or return a zoning text amendment to the Planning Commission. The Board may make minor grammatical changes that do not change the meaning of the zoning text amendment without returning it to the Planning Commission. At least four (4) members of the Township Board must vote in the affirmative for a zoning ordinance text amendment to be approved.

Based on the above standards and allowed actions, staff have prepared the attached motion, found on the next page, for the Board of Trustees.

Motion

Based on the information provided by staff, the input at the public hearing held on February 28, 2024, and the favorable recommendation of the Planning Commission on February 28, 2024, the Township Board adopts the proposed text amendment for the title of Article 4 for the following reasons:

1. The zoning text amendment is compatible with the goals and policies of the Master Plan.
2. The zoning text amendment is consistent with state and federal law.

DRAFT: March 5, 2024

Recommended by the Planning Commission on February 28, 2024

ORDINANCE NO. _____

An ordinance to amend the title of Article 4 from "Table of Regulations" to "Table of Uses."

IT IS HEREBY ORDAINED BY THE PEOPLE OF THE TOWNSHIP OF DEXTER:

SECTION 1. AMEND THE TITLE OF ARTICLE 4 TO READ AS FOLLOWS:

Article 4
Schedule of Regulations **Uses**

SECTION 2. SEVERABILITY: The provisions of this Ordinance are hereby declared to be severable and if any provision, section or part of this Ordinance is declared invalid or unconstitutional by a court of competent jurisdiction, such decision shall only affect the particular provisions, section or part involved in such decision and shall not affect or invalidate the remainder of such Ordinance, which shall continue in full force and effect.

SECTION 3. PUBLICATION: This ordinance shall be published in a newspaper of general circulation as required by law.

SECTION 4. EFFECTIVE DATE: This Ordinance shall become effective seven (7) days after its publication following final adoption or as required by law.

SECTION 5. REPEAL: All Ordinances or parts of Ordinances in conflict herewith are hereby repealed.

I, <insert>, Clerk of the Dexter Township, County of Washtenaw, State of Michigan hereby certify adoption of Ordinance No. 2024-____ by the Dexter Township Board of Trustees assembled at a Regular Meeting held on _____.

The motion to approve was made by member _____ and seconded by _____

YES: _____

ABSENT: _____

NO: None. _____

ABSTAIN: _____

Clerk Dexter Township

Published: _____



DEXTER TOWNSHIP

AGENDA ITEM REQUEST

MEETING OF: Township Board of Trustees March 19, 2024

Title: Annual Pay Increases

Purpose (Choose ONE):

- 1) This is a discussion item requiring no action by the board: _____
- 2) This is an action item requiring a:
Resolution ____;
Motion X____;
Ordinance _____

Narrative (to be completed by requestor):

Overview

On behalf of Dexter Township, the Executive Committee wishes to thank our staff members for their outstanding work in FY2024. Staff have been key to accomplishing the critically important core functions of the Township, such as running elections, collecting property taxes, and planning and executing land use policies. With the help of our dedicated staff, we have added programs for the benefit of Township residents, such as the MetroParks pass program, clean-up days and plastic film recycling, and universal broadband access.

With gratitude to our employees, the Executive Committee requests approval from the BOT for the following compensation increases for FY2024:

| TITLE | Approved Range | Midpoint | Current Pay | Proposed Pay |
|------------------------|-----------------|----------|-------------|--------------|
| Administrative Manager | \$25-\$45/hr | \$ 35.00 | \$ 29.00 | \$ 30.48 |
| Deputy Clerk | \$17.50-\$38/hr | \$ 27.75 | \$ 15.00 | \$ 27.75 |
| Deputy Treasurer | \$17.50-\$38/hr | \$ 27.75 | \$ 30.74 | \$ 32.31 |
| Recording Secretary | \$21.50-\$30/hr | \$ 25.75 | \$ 26.50 | \$ 27.85 |

For the Administrative Manager, Deputy Treasurer, and Recording Secretary, we are proposing cost of living increases of 5.1% (CPI). The increase proposed for the Deputy Clerk (from \$15/hr. to \$27.50/hr.) aligns that position's compensation with the Dexter Township pay ranges approved in January 2024, bringing the Deputy Clerk to the mid-point of the range. These pay ranges were

established based on benchmark data primarily from the Bureau of Labor. The Deputy Clerk's primary responsibility relates to elections administration. Qualified Voter File maintenance (processing application to vote, assigning mailed and returned ballots, and tracking absentee voters) is the responsibility of the Deputy Clerk under supervision of the Clerk. This work was performed with almost zero errors in the February election. Dexter Township's Deputy Clerk has successfully completed all relevant elections training and certifications, and has served the Township through three elections. The most recent February 2024 election involved significant changes resulting from Proposal 2. This election went forward seamlessly despite significant changes in the process (as well as disruption in the office due to the remodel). This success was possible in part because of the experience and competence of the Deputy Clerk. Typically, employees should expect to be at the mid-point within 2-3 years of employment.

The Office Assistant and Zoning Administrator positions are not proposed for pay increases. The incumbents are ineligible because they have been in their roles for less than six months, consistent with the personnel guidelines approved by the Board of Trustees last autumn. Ineligibility for pay increases for the first six months of employment has no relation to job performance.

Staff/Supervisor Comments

Submitted by: Executive Committee

Suggested Action: Approve the proposed motion to approve compensation increases.



DEXTER TOWNSHIP

AGENDA ITEM REQUEST

MEETING OF: Township Board of Trustees March 19, 2024

Title: Gift for Challenge Coin Program

Purpose (Choose ONE):

- 1) This is a discussion item requiring no action by the board: ____
- 2) This is an action item requiring a:
Resolution ____;
Motion X;
Ordinance ____

Narrative (to be completed by requestor):

Overview

In FY2022, Dexter Township received a \$13K gift for the purpose of establishing a Challenge Coin Program for the benefit of the Dexter Area Fire Department's firefighters. The Challenge Coin Program is designed to create a sense of pride, *esprit de corps*, and reward hard work and excellence within the Department, similar to the Unit Challenge Coin Program in place in the U.S. military. The coins represent anything from a small unit to the offices of top leaders, such as the defense secretary. Coins are also made for special events. Coins are collected and displayed as mementos of each participants' past activities.

The Challenge Coin program is to be administered with guidance from the DAFD board, in compliance with the gift agreement, beginning with the design and purchase of coins. Any funds remaining will be retained to purchase additional coins in the future. These expenses are already being incurred within DAFD to initiate the program.

I am asking the Board of Trustees for permission to disburse the full value of the Challenge Coin Program gift to DAFD. The Fire Chief, the donor, and I are in agreement that transfer of the full value of the gift will reduce the administrative burden of this new program for DAFD and for the Township.

Staff/Supervisor Comments

Submitted by: Karen Sikkenga

Suggested Action: Approve the proposed motion to pay \$13,000 to DAFD for the Challenge Coin Program.

| | Administrative Program | Legislative Change | Lead |
|---|------------------------|--------------------|--------------------|
| <u>Well Underway</u> | | | |
| Development Manual | ✓ | | Ashley |
| Local Roads Upgrades | ✓ | | Karen S |
| MetroParks Pass | ✓ | | Karen N |
| Office Remodel | ✓ | | Sam |
| Solar/Renewables Ordinance | | ✓ | Gretchen |
| Zoning Ordinance Review | | ✓ | Megan |
| # | 4 | 2 | |
| <u>Underway/Longer Timeline</u> | | | |
| Cell Tower/Landlocked Parcel | ✓ | ✓ | Lonnie |
| Consider CACA Interlocal | | ✓ | Maris |
| Dry Hydrants | ✓ | | Karen S |
| File Digitization | ✓ | | Karen S/Sam |
| Fire Alarm in Township | ✓ | | Karen S |
| IT System Upgrades/Systems | ✓ | | Karen S/Sam |
| Single Hauler | ✓ | ✓ | Karen N |
| Waterways Committee | ✓ | ✓ | Karen N |
| # | 7 | 4 | |
| <u>Begin 2025 or Later</u> | | | |
| Basement Upgrades (larger improvements) | ✓ | | TBD |
| Complex Water Protection Policies | | ✓ | TBD |
| Complex ZO Policies | | ✓ | Megan |
| Consider Charter Twp & FY | | ✓ | TBD |
| Consider DAFD Interlocal | | ✓ | TBD |
| WWRC Improvements | ✓ | ✓ | TBD |
| # | 2 | 5 | |
| <u>Complete/Operationalized</u> | | | |
| Broadband | ✓ | | Karen N |
| Budget & Accounting Restructure | ✓ | ✓ | Karen S |
| Create Capital Improvement Plan | ✓ | ✓ | Karen S |
| Farmland & Open Space | ✓ | ✓ | Laura S/Michelle S |
| Film Plastic Recycling | ✓ | | Karen N |
| Newsletter, eNewsletter & Social Media | ✓ | | Karen N/Sam |
| Personnel Guidelines inc compensation | ✓ | | Karen S |
| Web Site | ✓ | | Diane |



DEXTER TOWNSHIP

AGENDA ITEM REQUEST

MEETING OF: Township Board of Trustees March 19, 2024

Title: Washtenaw County Road Commission Agreement.

Purpose (Choose ONE):

- 1) This is a discussion item requiring no action by the board: _____
- 2) This is an action item requiring a:
Resolution ____;
Motion X;
Ordinance _____

Narrative (to be completed by requestor):

Overview

The Dexter Township Board of Trustees undertook a multi-year commitment to bringing all local connector roads up to “Good” condition, beginning in calendar year 2022 and with a planned completion in calendar year 2025. Approval of this WCRC agreement will result in completion of the entire local road repair schedule a year ahead of our original plan. We were able to move quickly by working collaboratively with the WCRC. The WCRC increased its annual match contribution, achieved lower costs because of economies of scale, and shifted tree work to the fall (with lower costs and better results for the trees). The Board of Trustees accelerated its financial commitment by activating ARPA funds. I will provide a complete accounting of this effort in October, when this season’s work is substantially complete.

For this year, repair of roads near the North Territorial/Dexter Townhall Road safety project will commence after that project is complete. The Township is not bearing the cost for wear and tear on those roads; funds were included in the project budget for impacted local roads.

In FY26 (the next budget cycle), costs for local road maintenance should shift from the capital fund to the operating fund. Dexter Township’s share of the estimated annual cost to maintain the local connector roads in good condition will be \$100K/year (net of WCRC matching funds). This \$100K assumes that local connector roads with more than 500 users per day will need to be addressed every five years (Huron River Drive, McKinley, and Wylie), and roads with less than 500 users per day will be addressed every ten years.

Background

The local road repair schedule was developed collaboratively with the WCRC, using three equally weighted criteria, average daily use, road condition, and road safety/accident rates. Local neighborhood roads are not eligible for Township funds, per the 2022 policy decision of the BOT. The criteria were established based on public input.

The original schedule, approved by the BOT in 2022, was as follows:

FY2023 (calendar year 2022)

- McKinley
- Huron River Drive
- Huron River Drive culvert
- Riker
- Fleming
- Wylie

FY2024 (calendar year 2023)

- Waterloo
- Stinchfield Woods west
- Toma
- Brand

FY2025 (calendar year 2024)

- Colby
- Madden
- Stinchfield Woods east
- North Lake

FY2026 (calendar year 2025) {now scheduled for calendar year 2024}

- Donner
- Quigley
- Dancer

Staff/Supervisor Comments Thank you to the Board of Trustees for their commitment to local road repair and maintenance.

Submitted by: Karen Sikkenga

Suggested Action: Motion to authorize the Supervisor to sign an agreement for \$469,928 between the Dexter Township Board of Trustees and the Washtenaw County Board of Road Commissioners.

2024 DEXTER TOWNSHIP AGREEMENT

THIS AGREEMENT, made and entered into this _____ day of _____, 2024, by and between the Township Board of Dexter Township ("Dexter Township"), Washtenaw County, and the Board of Washtenaw County Road Commissioners ("WCRC").

WHEREAS, Dexter Township desires that certain improvements be made upon the local roads in the Township of Dexter, and

WHEREAS, proper authority is provided to the parties of the agreement under the provisions in Act 51 of Public Acts of 1951 as amended,

IT IS NOW THEREFORE AGREED, the WCRC will accomplish the improvements as specified herein, all in accordance with the standards of the Board of Washtenaw County Road Commissioners,

IT IS FURTHER AGREED, Dexter Township shall pay WCRC for the actual project costs incurred for the project; and

IT IS FURTHER AGREED, the WCRC will submit an invoice to the Township on July 1, 2024, for 50% of the estimated project costs. Following project completion and final accounting of the project costs, WCRC will submit the final invoice for the actual remaining unpaid costs. The final invoice shall provide supporting detail and information, which reasonably identifies the actual project costs incurred by WCRC. The Township described herein agrees to remit payment within 30 days from receipt of WCRC invoices.

Dancer Road, Island Lake Road to Township Line

Work to include drainage improvements, heavy brushing, shaping the existing surface, and the application of 6" of 23A Limestone (C.I.P.) (approximately 1,500 tons) with associated dust control and project restoration.

Estimated total project cost: \$ 47,000.00

Colby Road, Riker Road to Dexter Townhall Road

Work to include drainage improvements, heavy brushing, shaping the existing surface, and the application of 6" of 22A Gravel (C.I.P.) (approximately 6,300 tons) with associated dust control and project restoration.

Estimated project cost: \$ 148,000.00

Donner Road, Island Lake Road to Colby Road

Work to include drainage improvements, heavy brushing, shaping the existing surface, and the application of 6" of 22A Gravel (C.I.P.) (approximately 3,100 tons) with associated dust control and project restoration.

Estimated project cost: \$ 78,000.00

North Lake Road, Hankerd Road to Township Line

Work to include drainage improvements, heavy brushing, shaping the existing surface, and the application of 6" of 23A Limestone (C.I.P.) (approximately 5,400 tons) with associated dust control and project restoration.

Estimated project cost: \$ 164,000.00

2024 Dexter Township Agreement

Quigley Road, Dexter Townhall Road to Madden Road

Work to include drainage improvements, heavy brushing, shaping the existing surface, and the application of 6" of 22A Gravel (C.I.P.) (approximately 3,600 tons) with associated dust control and project restoration.

Estimated project cost: \$ 104,000.00

AGREEMENT SUMMARY

2024 LOCAL ROAD PROGRAM

| | |
|---|---------------|
| Dancer Road, Island Lake Road to Township Line | \$ 47,000.00 |
| Colby Road, Riker Road to Dexter Townhall Road | \$ 148,000.00 |
| Donner Road, Island Lake Road to Colby Road | \$ 78,000.00 |
| North Lake Road, Hankerd Road to Township Line | \$ 164,000.00 |
| Quigley Road, Dexter Townhall Road to Madden Road | \$ 104,000.00 |
| Subtotal | \$ 541,000.00 |

| | |
|-------------------------------------|--------------|
| Less WCRC 2024 Local Matching Funds | \$ 71,082.09 |
|-------------------------------------|--------------|

| | |
|---|---------------|
| ESTIMATED AMOUNT TO BE PAID BY DEXTER TOWNSHIP UNDER THIS AGREEMENT DURING 2024: | \$ 469,917.91 |
|---|---------------|

DEXTER TOWNSHIP:

Karen Sikkenga, Supervisor

Michelle Stamboulellis, Clerk

WASHTENAW COUNTY ROAD COMMISSION:

Barbara Ryan Fuller, Chair

Matthew MacDonell, Managing Director



DEXTER TOWNSHIP AGENDA ITEM REQUEST

MEETING OF Township Board of Trustees March 19, 2024

Title: Budget & Finance Status Report

Overview

Overall, we are on track in all funds. I am forecasting that our General Fund and Fire Fund revenues and expenses will be in balance. In the General Fund revenues and expenses will be in balance with about \$404K going to capital expenses and \$1.28M to operating expenses (the MetroPark Pass Program is an operating expense). The \$1.28M is an increase over prior month's reporting due to Elections budget increases, approved by the BOT, for the addition of the February primary.

As of the end of December, our General Fund operating expenses burn rate is low (\$888K of \$1.28M, or 69%, with 92% of the year elapsed). Election expenses will show in the April. Also, some routine February expenses (elected official salaries) were not booked as of the run date of the budget variance report. These expenses are anticipated to come in below budget. Capital expenses are almost fully expensed, with most of the building redesign complete and the local road repair cost paid. Our revenue collection rate will continue to be adjusted in March; we anticipate that the most revenue sources will come in at or above budget at year-end.

The April revenue/expense discussion will reflect the full-year elapsed. However, the General Ledger will not be closed until after the April finance report runs. The FY24 fiscal year end report will be provided at the May 2024 meeting.

Transactions

Larger transactions this month include:

- Property Tax revenues are beginning to come in; most property taxes and related revenues were booked in the February although adjustments will continue through March; also included in the transaction report this month is the check disbursement to the various entities from the Tax Collection fund
- The building remodel is substantially complete – see separate discussion item;
- The MetroPark pass program has slowed down considerably with under \$3K in February expenses under Community Engagement. The program closes at the end of March;
- We continue with maintenance and repair costs for the building, mostly concentrated in the lower level now

Submitted by: Karen Sikkenga

Dexter Township Budget vs. Actual Revenues and Expenditures

PERIOD ENDING 2/29/2024; run date March 12, 2023

| | | 2023-24 | | | | | | | |
|-------------------------|-----------------------------------|--------------|--------------|------------|-------------|-----------|------------|--|--|
| | | AMENDED | | ACTIVITY | AVAILABLE | % BDGT | YEAR END | | |
| | | BUDGET | YTD BALANCE | 1/31/2024 | BALANCE | USED | FORECAST | | |
| GL NUMBER | DESCRIPTION | NORMAL | | | NORMAL | EXPECTED: | | | |
| | | (ABNORMAL) | | | (ABNORMAL) | 92% | | | |
| GENERAL FUND (Fund 101) | | | | | | | | | |
| Revenues | | | | | | | | | |
| Dept 000 | | | | | | | | | |
| 101-000-401.001 | CURRENT PROPERTY TAXES | \$ 380,050 | \$ 323,303 | \$ 322,855 | 56,747 | 85% | \$ 380,050 | | |
| 101-000-402.001 | PRIOR YR PROPERTY TAX ADJ/COLLEC' | - | 5,033 | - | (5,033) | 100% | 5,033 | | |
| 101-000-407.003 | STATE OF MICHIGAN PILT | 110,000 | 135,049 | 135,050 | -25,049 | 123% | - | | |
| 101-000-447.001 | PROPERTY TAX ADMIN FEE | 200,000 | 177,588 | 128,201 | 22,412 | 89% | 200,000 | | |
| 101-000-451.000 | LICENSES & PERMITS | 10,000 | 12,365 | 1,050 | -2,365 | 124% | 13,489 | | |
| 101-000-451.001 | PLANNING REVENUES | 3,000 | 4,547 | 0 | -1,547 | 152% | 4,960 | | |
| 101-000-451.002 | ZBA REVENUES | 3,000 | 2,300 | 450 | 700 | 77% | 2,509 | | |
| 101-000-451.003 | LAND DIVISION REVENUES | 2,500 | 1,330 | 0 | 1,170 | 53% | 1,451 | | |
| 101-000-539.000 | STATE SHARED REVENUE | 731,000 | 723,213 | 119,356 | 7,787 | 99% | 731,000 | | |
| 101-000-601.000 | CHARGES FOR SERVICES | 0 | 8,882 | 0 | -8,882 | 100% | 8,882 | | |
| 101-000-655.000 | FINES AND FORFEITS | 5,000 | 2,736 | 0 | 2,264 | 55% | 2,985 | | |
| 101-000-665.000 | INTEREST INCOME | 0 | 436 | 23 | -436 | 100% | 476 | | |
| 101-000-665.001 | MICLASS INTEREST REVENUE | 15,000 | 47,337 | 0 | -32,337 | 316% | 51,640 | | |
| 101-000-667.002 | FIRE SUB STATION | 4,000 | 3,862 | 0 | 138 | 97% | 4,213 | | |
| 101-000-672.000 | REFUNDS & REIMBURSE | 1,800 | 34,694 | 0 | -32,894 | 1927% | 34,694 | | |
| 101-000-673.000 | MISC | 0 | 571 | 0 | -571 | 100% | 623 | | |
| 101-000-674.000 | CABLE TV FRANCHISE | 56,000 | 52,796 | 12,467 | 3,204 | 94% | 52,796 | | |
| 101-000-675.000 | RECYCLE/CLEANUP DAY REVENUE | 1,000 | 3,957 | 0 | -2,957 | 396% | 3,957 | | |
| 101-000-675.002 | DONATION FROM PRIVATE PARTY | 0 | 500 | 0 | -500 | 100% | 500 | | |
| 101-000-676.000 | TELECOM ACT | 10,000 | 15,969 | 1,434 | -5,969 | 160% | 15,969 | | |
| TOTAL REVENUES | | \$ 1,532,350 | \$ 1,556,468 | \$ 720,886 | \$ (24,118) | 102% | 1,515,227 | | |

| | | 2023-24 | | | | | | | |
|--|--------------------------|--------------|-------------|----------|------------|-------------|--------------|----------|--|
| | | AMENDED | | | ACTIVITY | AVAILABLE | % BDGT | YEAR END | |
| | | BUDGET | YTD BALANCE | | 1/31/2024 | BALANCE | USED | FORECAST | |
| <i>Expenditures</i> | | | | | | | | | |
| Dept 101 - TRUSTEE | | | | | | | | | |
| 101-101-706.001 | SALARY & WAGES | \$ 25,657 | \$ 19,777 | \$ - | \$ 5,880 | 77% | 23,732 | | |
| 101-101-860.000 | TRAVEL & TRANSPORTATION | 3,000 | 0 | 0 | 3,000 | 0% | 1,400 | | |
| 101-101-861.000 | PROF DEVELOPMENT | 4,000 | 390 | 0 | 3,610 | | 3,400 | | |
| 101-101-955.001 | MISC | <u>100</u> | <u>0</u> | <u>0</u> | <u>100</u> | <u>0%</u> | <u>-</u> | | |
| Total Dept 101 - TRUSTEE | | \$ 32,757 | \$ 20,167 | \$ - | \$ 12,590 | 62% | 28,532 | | |
| Dept 171 - SUPERVISOR | | | | | | | | | |
| 101-171-706.001 | SALARY & WAGES | \$ 41,000 | \$ 34,636 | \$ - | \$ 6,364 | 84% | 41,000 | | |
| 101-171-727.001 | SUPPLIES | 500 | 128 | 0 | 372 | 0% | 140 | | |
| 101-171-860.000 | TRAVEL & TRANSPORTATION | 500 | 29 | 0 | 471 | 0% | 32 | | |
| 101-171-861.000 | PROF DEVELOPMENT | 1,000 | 150 | 0 | 850 | 15% | 1,000 | | |
| 101-171-955.001 | MISC | <u>500</u> | <u>64</u> | <u>0</u> | <u>436</u> | <u>13%</u> | <u>100</u> | | |
| Total Dept 171 - SUPERVISOR | | \$ 43,500 | \$ 35,007 | \$ - | \$ 8,493 | 80% | 42,271 | | |
| Dept 172 - TOWNSHIP OFFICE MANAGER | | | | | | | | | |
| 101-172-706.001 | SALARY & WAGES | \$ 62,000 | \$ 52,243 | \$ 2,726 | \$ 9,757 | 84% | 56,992 | | |
| 101-172-715.000 | HEALTH INSURANCE | 2,400 | 2,974 | 0 | \$ (574) | 124% | 3,644 | | |
| 101-172-725.002 | RETIREMENT PLAN | 5,000 | 1,897 | 0 | 3,103 | 38% | 2,069 | | |
| 101-172-727.001 | SUPPLIES | 1,000 | 827 | 0 | 173 | 83% | 902 | | |
| 101-172-860.000 | TRAVEL & TRANSPORTATION | 750 | 2 | 0 | 748 | 0% | 2 | | |
| 101-172-861.000 | PROF DEVELOPMENT | <u>1,000</u> | <u>201</u> | <u>0</u> | <u>799</u> | <u>20%</u> | <u>1,000</u> | | |
| Total Dept 172 - TOWNSHIP SUPERINTENDENT/MANAGER | | \$ 72,150 | \$ 58,144 | \$ 2,726 | \$ 14,006 | 81% | 64,611 | | |
| Dept 209 - ASSESSOR | | | | | | | | | |
| 101-209-727.001 | SUPPLIES | \$ 1,000 | \$ 1,000 | \$ - | \$ - | 100% | 1,000 | | |
| 101-209-727.002 | POSTAGE | 3,000 | 1,009 | 0 | 1,991 | 34% | 1,101 | | |
| 101-209-801.001 | CONTRACTED SERVICE WAGES | 68,000 | 67,233 | 5,615 | 767 | 99% | 68,000 | | |
| 101-209-900.000 | PRINTING/PUBLISHING | <u>300</u> | <u>300</u> | <u>0</u> | <u>0</u> | <u>100%</u> | <u>300</u> | | |
| Total Dept 209 - ASSESSOR | | \$ 72,300 | \$ 69,542 | \$ 5,615 | \$ 2,758 | 96% | 70,401 | | |

| | | 2023-24 | | | | | | | |
|---|-------------------------|--------------|--------------|------------|--------------|-------------|--------------|--|--|
| | | AMENDED | | ACTIVITY | AVAILABLE | % BDGT | YEAR END | | |
| | | BUDGET | YTD BALANCE | 1/31/2024 | BALANCE | USED | FORECAST | | |
| Dept 215 - CLERK | | | | | | | | | |
| 101-215-706.001 | SALARY & WAGES | \$ 40,000 | \$ 33,791 | \$ - | \$ 6,209 | 84% | 40,000 | | |
| 101-215-706.002 | DEPUTY WAGES | 31,200 | 17,477 | 0 | 13,723 | 56% | 31,200 | | |
| 101-215-706.005 | RECORDING SECRETARY | 12,000 | 5,744 | 0 | 6,256 | 48% | 12,000 | | |
| 101-215-727.001 | SUPPLIES | 500 | 974 | 0 | -474 | 195% | 1,063 | | |
| 101-215-727.002 | POSTAGE | 500 | 0 | 0 | 500 | 0% | - | | |
| 101-215-860.000 | TRAVEL & TRANSPORTATION | 2,250 | 0 | 0 | 2,250 | 0% | 750 | | |
| 101-215-861.000 | PROF DEVELOPMENT | 3,000 | 25 | 0 | 2,975 | 1% | 3,000 | | |
| 101-215-900.000 | PRINTING/PUBLISHING | 500 | 0 | 0 | 500 | 0% | - | | |
| 101-215-955.001 | MISC | <u>500</u> | <u>73</u> | <u>0</u> | <u>427</u> | <u>15%</u> | <u>100</u> | | |
| Total Dept 215 - CLERK | | \$ 90,450 | \$ 58,084 | \$ - | \$ 32,366 | 64% | 88,113 | | |
| Dept 216 - ELECTION | | | | | | | | | |
| 101-216-706.002 | ELECTION WORKER WAGES | 7,000 | \$ - | \$ - | 7,000 | | 7,000 | | |
| 101-216-706.004 | ELECTION MANAGEMENT | 5,000 | 105 | 0 | 4,895 | | 5,000 | | |
| 101-216-727.001 | SUPPLIES | \$ 3,445 | 214 | - | 3,231 | 6% | 3,445 | | |
| 101-216-727.002 | POSTAGE | 4,000 | 3,690 | 0 | 310 | 92% | 4,000 | | |
| 101-216-860.000 | TRAVEL & TRANSPORTATION | 500 | 0 | 0 | 500 | 0% | 500 | | |
| 101-216-861.000 | PROF DEVELOPMENT | 500 | 25 | 0 | 475 | 5% | 500 | | |
| 101-216-865.000 | 9 DAY EARLY VOTING | 5,000 | 0 | 0 | 5,000 | 0% | 5,000 | | |
| 101-216-900.000 | PRINTING/PUBLISHING | <u>1,000</u> | <u>1,197</u> | <u>620</u> | <u>(197)</u> | <u>120%</u> | <u>1,197</u> | | |
| Total Dept 216 - ELECTION | | \$ 26,445 | \$ 5,231 | \$ 620 | \$ 21,214 | 20% | 26,642 | | |
| Dept 228 - INFORMATION TECHNOLOGY | | | | | | | | | |
| 101-228-801.002 | CONTRACTED SERVICES | \$ 14,000 | \$ 14,397 | \$ 792 | \$ (397) | 103% | 15,706 | | |
| 101-228-981.001 | INFO SYSTEM HDW | 1,500 | 1,336 | 0 | 164 | 89% | 1,457 | | |
| 101-228-981.002 | INFO SYST SFTWR | <u>2,000</u> | <u>1,994</u> | <u>0</u> | <u>76</u> | <u>100%</u> | <u>1,994</u> | | |
| Total Dept 228 - INFORMATION TECHNOLOGY | | \$ 17,500 | \$ 17,727 | \$ 792 | \$ (157) | 101% | 19,157 | | |
| Dept 247 - BOARD OF REVIEW | | | | | | | | | |
| 101-247-707.000 | PER DIEM | \$ 1,800 | \$ 300 | \$ - | \$ 1,500 | 17% | 1,200 | | |
| 101-247-727.001 | SUPPLIES | 200 | 145 | 65 | 55 | 73% | 158 | | |
| 101-247-861.000 | PROF DEVELOPMENT | 1,000 | 200 | 0 | 800 | 20% | 218 | | |
| 101-247-900.000 | PRINTING/PUBLISHING | <u>500</u> | <u>183</u> | <u>183</u> | <u>317</u> | <u>37%</u> | <u>500</u> | | |
| Total Dept 247 - BOARD OF REVIEW | | \$ 3,500 | \$ 828 | \$ 248 | \$ 2,672 | 24% | 2,076 | | |

| | | 2023-24 | | | | | | | |
|--|-------------------------|---------------|---------------|------------|---------------|------------|---------------|--|--|
| | | AMENDED | | ACTIVITY | AVAILABLE | % BDGT | YEAR END | | |
| | | BUDGET | YTD BALANCE | 1/31/2024 | BALANCE | USED | FORECAST | | |
| Dept 253 - TREASURER | | | | | | | | | |
| 101-253-706.001 | SALARY & WAGES | \$ 40,000 | \$ 33,791 | \$ - | \$ 6,209 | 84% | 40,000 | | |
| 101-253-706.002 | DEPUTY WAGES | 38,400 | 15,159 | 1,552 | 23,241 | 39% | 16,537 | | |
| 101-253-727.001 | SUPPLIES | 2,500 | 551 | 0 | 1,949 | 22% | 601 | | |
| 101-253-727.002 | POSTAGE | 4,300 | 3,880 | 0 | 420 | 90% | 4,233 | | |
| 101-253-801.002 | CONTRACTED SERVICES | 3,000 | 821 | 0 | 2,179 | 27% | 896 | | |
| 101-253-860.000 | TRAVEL & TRANSPORTATION | 1,500 | 0 | 0 | 1,500 | 0% | - | | |
| 101-253-861.000 | PROF DEVELOPMENT | 2,000 | 0 | 0 | 2,000 | 0% | 1,000 | | |
| 101-253-863.000 | DUES | 200 | 0 | 0 | 200 | 0% | - | | |
| 101-253-955.003 | BANK CHARGE-FOR TAXES | 3,000 | 2,904 | 53 | 96 | 97% | 3,168 | | |
| 101-253-981.002 | INFO SYST SFTWR | <u>1,200</u> | <u>0</u> | <u>0</u> | <u>1,200</u> | <u>0%</u> | <u>-</u> | | |
| Total Dept 253 - TREASURER | | \$ 96,100 | \$ 57,106 | \$ 1,605 | \$ 38,994 | 59% | 66,435 | | |
| Dept 265 - BUILDING & GROUNDS | | | | | | | | | |
| 101-265-727.001 | SUPPLIES | \$ 800 | \$ 138 | \$ - | \$ 662 | 17% | 166 | | |
| 101-265-805.000 | INSURANCE-TWP HALL | 2,500 | 2,500 | 0 | 0 | 100% | 2,500 | | |
| 101-265-920.000 | UTILITIES | 9,000 | 6,863 | 0 | 2,137 | 76% | 7,487 | | |
| 101-265-955.001 | MISC | 2,000 | 979 | 0 | 1,021 | 49% | 1,068 | | |
| 101-265-956.000 | MAINTENANCE | 40,000 | 20,608 | 2,328 | 19,392 | 52% | 22,481 | | |
| 101-265-956.001 | CAPITAL IMPROVEMENT | 0 | 675 | 506 | -675 | 100% | 675 | | |
| 101-265-956.002 | JANITORIAL | <u>9,000</u> | <u>6,425</u> | <u>0</u> | <u>2,575</u> | <u>71%</u> | <u>7,009</u> | | |
| Total Dept 265 - BUILDING & GROUNDS | | \$ 63,300 | \$ 38,188 | \$ 2,834 | \$ 25,112 | 60% | 41,386 | | |
| Dept 267 - LEGAL AND PROFESSIONAL | | | | | | | | | |
| 101-267-800.000 | ATTORNEY | \$ 60,000 | \$ 53,574 | \$ 1,176 | \$ 6,426 | 89% | 58,444 | | |
| 101-267-800.001 | AUDITOR | 16,000 | 12,800 | 12,800 | 3,200 | 80% | 13,964 | | |
| 101-267-801.002 | CONTRACTED SERVICES | <u>60,000</u> | <u>46,745</u> | <u>0</u> | <u>13,255</u> | 78% | <u>50,000</u> | | |
| Total Dept 267 - LEGAL AND PROFESSIONAL | | \$ 136,000 | \$ 113,119 | \$ 13,976 | \$ 22,881 | 83% | 122,408 | | |
| Dept 270 - FIRE SUB-STATION PROPERTY | | | | | | | | | |
| 101-270-805.000 | INSURANCE | \$ 4,000 | \$ 4,000 | \$ - | \$ - | 100% | 4,000 | | |
| 101-270-955.001 | MISC | <u>27,000</u> | <u>3,981</u> | <u>765</u> | <u>23,019</u> | 15% | <u>5,000</u> | | |
| Total Dept 270 - FIRE SUB-STATION PROPERTY | | \$ 31,000 | \$ 7,981 | \$ 765 | \$ 23,019 | 26% | 9,000 | | |

| | | 2023-24 | | | | | | |
|---|-------------------------|---------------|--------------|-----------|--------------|-------------|--------------|--|
| | | AMENDED | | ACTIVITY | AVAILABLE | % BDGT | YEAR END | |
| | | BUDGET | YTD BALANCE | 1/31/2024 | BALANCE | USED | FORECAST | |
| Dept 276 - CEMETERY | | | | | | | | |
| 101-276-955.001 | MISC | \$ 500 | \$ - | \$ - | \$ 500 | 0% | - | |
| 101-276-956.000 | MAINTENANCE | <u>11,000</u> | <u>8,114</u> | <u>0</u> | <u>2,886</u> | <u>74%</u> | <u>8,114</u> | |
| Total Dept 276 - CEMETERY | | \$ 11,500 | \$ 8,114 | \$ - | \$ 3,386 | 71% | 8,114 | |
| Dept 294 - GENERAL GOVERNMENT | | | | | | | | |
| 101-294-703.003 | INTERN SALARY | 8,000 | 0 | 0 | \$ 8,000 | 0% | 4,000 | |
| 101-294-706.011 | ASSISTANT WAGES | 20,000 | 7,715 | 1,613 | 12,285 | 0 | 9,258 | |
| 101-294-707.000 | PER DIEM | 4,000 | 2,650 | 0 | 1,350 | 66% | 2,891 | |
| 101-294-725.000 | FICA/MED MATCH | 34,582 | 22,096 | 617 | 12,486 | 64% | 24,105 | |
| 101-294-725.002 | RETIREMENT PLAN | 24,000 | 11,965 | 0 | 12,035 | 50% | 13,053 | |
| 101-294-727.001 | SUPPLIES | 8,000 | 6,970 | 79 | 1,030 | 87% | 7,604 | |
| 101-294-727.002 | POSTAGE | 3,000 | 2,996 | 0 | 4 | 100% | 3,268 | |
| 101-294-728.000 | TELEPHONE | 12,000 | 10,672 | 892 | 1,328 | 89% | 11,642 | |
| 101-294-801.002 | CONTRACTED SERVICES | 20,000 | 19,159 | 0 | 841 | 96% | 20,901 | |
| 101-294-805.000 | INSURANCE | 18,000 | 17,383 | 0 | 617 | 97% | 17,383 | |
| 101-294-863.000 | DUES | 11,000 | 10,078 | 0 | 922 | 92% | 10,994 | |
| 101-294-900.000 | PRINTING/PUBLISHING | 15,000 | 10,825 | 1,005 | 4,175 | 72% | 11,809 | |
| 101-294-955.001 | MISC | 5,000 | 2,202 | 214 | 2,798 | 44% | 2,402 | |
| 101-294-955.003 | BANK CHARGE | <u>0</u> | <u>6</u> | <u>2</u> | <u>-6</u> | <u>100%</u> | <u>7</u> | |
| Total Dept 294 - GENERAL GOVERNMENT | | \$ 182,582 | \$ 124,717 | \$ 4,422 | \$ 57,865 | 68% | 139,317 | |
| Dept 400 - PLANNING & ZONING ADMINISTRATION | | | | | | | | |
| 101-400-706.003 | SALARY & WAGES - FT | \$ 12,815 | \$ 27,335 | \$ - | \$ (14,520) | 213% | 27,335 | |
| 101-400-706.005 | RECORDING SECRETARY | 3,000 | 3,472 | 0 | -472 | 116% | 3,788 | |
| 101-400-706.008 | OFFICER WAGES | 34,000 | 25,307 | 2,170 | 8,693 | 74% | 27,608 | |
| 101-400-707.000 | PER DIEM | 10,000 | 2,925 | 0 | 7,075 | 29% | 3,191 | |
| 101-400-715.000 | HEALTH INSURANCE | 2,067 | 2,326 | 0 | -259 | 113% | 2,537 | |
| 101-400-725.002 | RETIREMENT PLAN | 996 | 1,785 | 0 | -789 | 179% | 1,947 | |
| 101-400-727.001 | SUPPLIES | 500 | 318 | 0 | 182 | 64% | 347 | |
| 101-400-727.002 | POSTAGE | 300 | 0 | 0 | 300 | 0% | - | |
| 101-400-800.000 | ATTORNEY | 20,000 | 18,449 | 2,548 | 1,551 | 92% | 20,126 | |
| 101-400-801.005 | PLANNING CONSULTANT | 115,142 | 64,107 | 8,675 | 51,035 | 56% | 69,935 | |
| 101-400-860.000 | TRAVEL & TRANSPORTATION | 1,500 | 526 | 0 | 974 | 35% | 800 | |
| 101-400-861.000 | PROF DEVELOPMENT | 2,000 | 1,135 | 0 | 865 | 57% | 1,500 | |
| 101-400-900.000 | PRINTING/PUBLISHING | 3,750 | 1,910 | 130 | 1,840 | 51% | 2,084 | |
| 101-400-955.001 | MISC | 2,000 | 620 | 45 | 1,380 | 31% | 676 | |

| | | 2023-24 | | ACTIVITY | AVAILABLE | % BDGT | YEAR END |
|---|-----------------|--------------|--------------|-----------|------------|--------|--------------|
| | | AMENDED | YTD BALANCE | 1/31/2024 | BALANCE | USED | FORECAST |
| | | BUDGET | | | | | |
| 101-400-981.002 | INFO SYST SFTWR | <u>1,500</u> | <u>1,130</u> | <u>0</u> | <u>370</u> | 75% | <u>1,356</u> |
| Total Dept 400 - PLANNING & ZONING ADMINISTRATION | | \$ 209,570 | \$ 151,345 | \$ 13,568 | \$ 58,225 | 72% | 163,230 |

| | | 2023-24 AMENDED BUDGET | YTD BALANCE | ACTIVITY 1/31/2024 | AVAILABLE BALANCE | % BDGT USED | YEAR END FORECAST |
|--|------------------------------|------------------------------|--------------|-----------------------|----------------------|----------------|----------------------|
| Dept 412 - ZONING BOARD OF APPEALS | | | | | | | |
| 101-412-707.000 | PER DIEM | \$ 3,000 | \$ 2,250 | \$ - | \$ 750 | 75% | 2,455 |
| 101-412-727.001 | SUPPLIES | 500 | 0 | 0 | 500 | 0% | - |
| 101-412-727.002 | POSTAGE | 200 | - | - | 200 | 0% | - |
| Total Dept 412 - ZONING BOARD OF APPEALS | | \$ 3,700 | \$ 2,250 | \$ - | \$ 1,450 | 61% | 2,455 |
| Dept 426 - EMERGENCY PREPAREDNESS | | | | | | | |
| 101-426-727.003 | EQUIP MAINT CONTR | \$ 25,000 | \$ 23,200 | \$ - | \$ 1,800 | 93% | 23,200 |
| 101-426-805.000 | INSURANCE | 1,600 | 1,600 | 0 | -36 | 100% | 1,600 |
| 101-426-955.001 | MISC | 200 | 0 | - | 200 | 0% | - |
| Total Dept 426 - EMERGENCY PREPAREDNESS | | \$ 26,800 | \$ 24,800 | \$ - | \$ 1,964 | 93% | 24,800 |
| Dept 445 - DRAINS - PUBLIC BENEFIT | | | | | | | |
| 101-445-955.005 | AT LARGE DRAINS | \$ 8,000 | \$ 4,523 | \$ - | \$ 3,477 | 57% | 8,000 |
| Total Dept 445 - DRAINS - PUBLIC BENEFIT | | \$ 8,000 | \$ 4,523 | \$ - | \$ 8,000 | 57% | 8,000 |
| Dept 526 - LANDFILL | | | | | | | |
| 101-526-806.003 | CHEL LANDFILL CONT | \$ 13,000 | \$ 4,068 | \$ - | \$ 8,932 | 31% | 13,000 |
| Total Dept 526 - LANDFILL | | \$ 13,000 | \$ 4,068 | \$ - | \$ 8,932 | 31% | 13,000 |
| Dept 774 - COMMUNITY SERVICE SUPPORT | | | | | | | |
| 101-774-801.006 | DEXTER SENIOR CITIZENS, INC | \$ 4,000 | \$ 4,000 | \$ - | \$ - | 100% | 4,000 |
| 101-774-801.007 | CHELSEA SENIOR CITIZENS | 4,000 | 4,000 | 0 | 0 | 100% | 4,000 |
| 101-774-801.010 | CS DEXTER HISTORICAL | 500 | 500 | 0 | 0 | 100% | 500 |
| 101-774-801.011 | WASHTENAW AREA VALUE TRANSIT | 14,800 | 14,750 | 0 | 50 | 100% | 14,750 |
| 101-774-956.010 | COMMUNITY ENGAGEMENT | 120,000 | 64,077 | 2,870 | 55,923 | 53% | 68,000 |
| Total Dept 774 - COMMUNITY SERVICE SUPPORT | | \$ 143,300 | \$ 87,327 | \$ 2,870 | \$ 55,973 | 61% | 91,250 |
| Dept 901 - CAPITAL IMPROVEMENTS/INFRASTRUCTURE | | | | | | | |
| 101-901-971.000 | BUILDING IMPROVEMENTS | \$ 155,500 | \$ 155,189 | \$ 21,655 | \$ 311 | 100% | 155,500 |
| 101-901-973.000 | SEWER EXPENSES | \$ 127,000 | \$ 103,190 | - | 23,810 | 81% | 103,190 |
| 101-901-975.000 | ROAD IMPROVEMENTS | 145,115 | 145,115 | 0 | 145,115 | 100% | 145,115 |
| Total Dept 901 - CAPITAL IMPROVEMENTS/INFRASTRUCTURE | | \$ 427,615 | \$ 403,494 | \$ 21,655 | \$ 169,236 | 94% | 403,805 |
| TOTAL GENERAL FUND EXPENDITURES | | \$ 1,711,069 | \$ 1,291,762 | \$ 71,696 | \$ 568,979 | 75% | \$ 1,435,002 |
| GENERAL FUND (Fund 101) GRAND TOTALS | | | | | | | |
| TOTAL REVENUES | | \$ 1,532,350 | \$ 1,556,468 | \$ 720,886 | \$ (24,118) | 102% | \$ 1,515,227 |

| | 2023-24 AMENDED BUDGET | YTD BALANCE | ACTIVITY 1/31/2024 | AVAILABLE BALANCE | % BDGT USED | YEAR END FORECAST |
|--------------------------------|------------------------------|------------------|-----------------------|----------------------|----------------|----------------------|
| TOTAL EXPENDITURES | <u>1,711,069</u> | <u>1,291,762</u> | <u>71,696</u> | <u>419,307</u> | <u>75%</u> | <u>1,435,002</u> |
| NET OF REVENUES & EXPENDITURES | \$ (178,719) | \$ 264,706 | \$ 649,190 | \$ (443,425) | | \$ 80,225 |
| BEG. FUND BALANCE | \$ 4,290,024 | \$ 4,290,024 | | | | \$ 4,290,024 |
| BASE OPERATING COSTS | \$ 1,283,454 | \$ 888,268 | | | <u>69%</u> | \$ 1,031,197 |
| FY24 CAPITAL EXPENSES | \$ 427,615 | | | | | \$ 403,805 |
| END FUND BALANCE | \$ 4,111,305 | \$ 3,900,429 | | | | \$ 4,370,249 |

| | | 2023-24 AMENDED BUDGET | YTD BALANCE | ACTIVITY 1/31/2024 | AVAILABLE BALANCE | % BDGT USED | YEAR END FORECAST |
|--------------------------------------|--------------------------|------------------------------|------------------|-----------------------|----------------------|----------------|----------------------|
| FIRE FUND (Fund 206) | | | | | | | |
| Revenues | | | | | | | |
| Dept 000 | | | | | | | |
| 206-000-401.001 | CURRENT PROPERTY TAXES | \$ 1,160,895 | \$ 986,146 | \$ 986,146 | \$ 174,749 | 85% | |
| 206-000-665.001 | MICLASS INTEREST REVENUE | 15,000 | 23,457 | 0 | -8,457 | 156% | |
| 206-000-699.000 | TRANSFER IN | <u>191,935</u> | <u>0</u> | <u>0</u> | <u>191,935</u> | 0% | |
| TOTAL REVENUES | | \$ 1,367,830 | \$ 1,009,603 | \$ 986,146 | \$ 358,227 | | |
| Expenditures | | | | | | | |
| Dept 206 - FIRE | | | | | | | |
| 206-206-707.000 | PER DIEM | \$ 1,800 | \$ 600 | \$ - | \$ 1,200 | 33% | |
| 206-206-801.002 | CONTRACTED SERVICES | 1,365,380 | 1,070,267 | 1,001 | 295,113 | 78% | |
| 206-206-955.001 | MISC | <u>500</u> | <u>403</u> | <u>0</u> | <u>97</u> | 81% | |
| TOTAL EXPENDITURES | | \$ 1,367,680 | \$ 1,071,270 | \$ 1,001 | \$ 296,410 | 78% | |
| FIRE FUND (Fund 206) GRAND TOTALS: | | | | | | | |
| TOTAL REVENUES | | 1,367,830 | 1,009,603 | 986,146 | \$ 358,227 | 74% | |
| TOTAL EXPENDITURES | | <u>1,367,680</u> | <u>1,071,270</u> | <u>1,001</u> | <u>296,410</u> | 78% | |
| NET OF REVENUES & EXPENDITURES | | 150 | -61,667 | 985,145 | 61,817 | | |
| BEG. FUND BALANCE | | \$ 1,527,268 | \$ 1,527,268 | | | | \$ 1,527,268 |
| END FUND BALANCE | | \$ 1,527,418 | \$ 480,456 | | | | \$ - |
| POLICE FUND (Fund 207) | | | | | | | |
| Revenues | | | | | | | |
| Dept 000 | | | | | | | |
| 207-000-401.001 | CURRENT PROPERTY TAXES | \$ 685,552 | \$ - | \$ - | \$ 685,552 | 0% | |
| 207-000-665.001 | MICLASS INTEREST REVENUE | <u>\$ -</u> | <u>\$ 23,457</u> | <u>\$ 2,493</u> | <u>\$ (23,457)</u> | 100% | |
| TOTAL REVENUES | | \$ 685,552 | \$ 23,457 | \$ 2,493 | \$ 685,552 | | |
| Expenditures | | | | | | | |
| Dept 301 - POLICE | | | | | | | |
| 207-301-801.002 | CONTRACTED SERVICES | \$ 685,000 | \$ 446,253 | \$ 2,225 | \$ 238,747 | 65% | |
| 207-301-955.001 | MISC | <u>\$ -</u> | <u>\$ 4</u> | | <u>\$ (4)</u> | 100% | |
| TOTAL EXPENDITURES | | \$ 685,000 | \$ 446,257 | \$ 2,225 | \$ 238,743 | 65% | |
| POLICE FUND (Fund 207) GRAND TOTALS: | | | | | | | |

| | 2023-24 | | | | | |
|--------------------------------|----------------|----------------|---------------|----------------|--------|----------|
| | AMENDED | | ACTIVITY | AVAILABLE | % BDGT | YEAR END |
| | BUDGET | YTD BALANCE | 1/31/2024 | BALANCE | USED | FORECAST |
| TOTAL REVENUES | 685,552 | 23,457 | 0 | \$ 662,095 | 3% | |
| TOTAL EXPENDITURES | <u>685,000</u> | <u>446,257</u> | <u>42,618</u> | <u>238,743</u> | 65% | |
| NET OF REVENUES & EXPENDITURES | \$ 552 | \$ (422,800) | \$ (42,618) | \$ 423,352 | | |
| BEG. FUND BALANCE | \$ 1,398,162 | \$ 1,398,162 | | | | |
| END FUND BALANCE | \$ 1,398,715 | \$ 977,589 | | | | |

| | | 2023-24 AMENDED BUDGET | YTD BALANCE | ACTIVITY 1/31/2024 | AVAILABLE BALANCE | % BDGT USED | YEAR END FORECAST |
|--|---------------------------------|------------------------------|-------------------|-----------------------|----------------------|----------------|----------------------|
| OPEN SPACE LAND INITIATIVE (Fund 245) | | | | | | | |
| Revenues | | | | | | | |
| 245-000-401.001 | PY PROPERTY TAX ADJ/COLLECTIONS | \$ 224,922 | \$ 205,630 | \$ 64,120 | \$ 19,292 | 91% | 224,922 |
| 245-000-540.000 | STATE GRANTS | - | 245,000 | - | (245,000) | | 245,000 |
| 245-000-665.001 | MICLASS INTEREST REVENUE | - | 6,278 | - | (2,376) | 100% | 8,371 |
| 245-000-699.101 | TRANSFER IN | <u>283,232</u> | <u>-</u> | | <u>283,232</u> | <u>0%</u> | |
| TOTAL REVENUES | | \$ 508,154 | \$ 456,908 | \$ 64,120 | \$ 55,148 | 90% | 478,293 |
| Expenditures | | | | | | | |
| Dept 294 - GENERAL GOVERNMENT | | | | | | | |
| 245-294-706.005 | RECORDING SECRETARY | \$ 1,400 | \$ 1,670 | \$ - | \$ (270) | 119% | 2,227 |
| 245-294-707.000 | PER DIEM | 6,600 | 2,975 | 0 | 3,625 | 45% | 3,967 |
| 245-294-727.002 | POSTAGE | 2,000 | 0 | 0 | 2,000 | 0% | - |
| 245-294-801.002 | CONTRACTED SERVICES | 61,500 | 22,910 | 935 | 38,590 | 37% | 30,547 |
| 245-294-955.001 | MISC | <u>0</u> | <u>1</u> | <u>0</u> | <u>-1</u> | <u>100%</u> | <u>1</u> |
| Total Dept 294 - GENERAL GOVERNMENT | | 71,500 | 27,556 | 935 | 43,944 | 39% | 36,741 |
| Dept 201 - CAPITAL IMPROVEMENTS/INFRASTRUCTURE | | | | | | | |
| 245-201-976.000 | OPEN SPACE PURCHASES | <u>\$ 300,000</u> | <u>\$ 278,594</u> | <u>0</u> | <u>21,406</u> | 93% | 300,000 |
| Total Dept 901 - CAPITAL IMPROVEMENTS/INFRASTRUCTURE | | \$ 300,000 | \$ 278,594 | \$ - | \$ 21,406 | 93% | 336,741 |
| OPEN SPACE LAND INITIATIVE (Fund 245) GRAND TOTALS: | | | | | | | |
| TOTAL REVENUES | | \$ 508,154 | \$ 456,908 | \$ 64,120 | \$ 239,495 | 90% | 478,293 |
| TOTAL EXPENDITURES | | 371,500 | 306,150 | 935 | 65,350 | 82% | 336,741 |
| NET OF REVENUES & EXPENDITURES | | \$ 136,654 | \$ 150,758 | \$ 17,161 | \$ 171,509 | 110% | |
| BEG. FUND BALANCE | | \$ 243,136 | \$ 243,136 | | | | |
| END FUND BALANCE | | \$ 379,790 | \$ 208,281 | | | | |
| GRANT - AMERICAN RESCUE PLAN ACT (Fund 285) | | | | | | | |
| Revenues | | | | | | | |
| 285-000-528.000 | OTHER FEDERAL GRANTS | 0 | 326,844 | 0 | -326,844 | 100% | 326,844 |
| Dept 901 Capital Improvements/Infrastructure | | | | | | | |
| 285-901-975.000 | DEXTER SENIOR CITIZENS, INC | 5,000 | 5,000 | 0 | 0 | 100% | |
| 285-901-801.006 | ROAD IMPROVEMENTS | 579,885 | 578,811 | 0 | 1,074 | 100% | |
| 285-901-986.000 | EQUIPMENT | <u>60,903</u> | <u>61,685</u> | <u>0</u> | <u>-782</u> | <u>101%</u> | |
| TOTAL EXPENDITURES | | \$ 645,788 | \$ 645,496 | \$ - | \$ 292 | 100% | |

Fund 285 - GRANT - AMERICAN RESCUE PLAN ACT:

| | 2023-24 | | | | | |
|--------------------------------|------------------|------------------|----------------|------------------|--------|----------|
| | AMENDED | | ACTIVITY | AVAILABLE | % BDGT | YEAR END |
| | BUDGET | YTD BALANCE | 1/31/2024 | BALANCE | USED | FORECAST |
| TOTAL REVENUES | \$ - | \$ 326,844 | \$ - | \$ (326,844) | 100% | |
| TOTAL EXPENDITURES | <u>645,788</u> | <u>645,496</u> | <u>0</u> | <u>292</u> | 100% | |
| NET OF REVENUES & EXPENDITURES | \$ (645,788) | \$ - | \$ - | \$ (326,552) | 0% | |
| BEG. FUND BALANCE | \$ - | \$ - | | | | |
| END FUND BALANCE | \$ - | \$ - | | | | |
| ALL FUNDS SUMMARY | | | | | | |
| TOTAL REVENUES - ALL FUNDS | \$ 4,093,886 | \$ 1,604,128 | \$ 151,434 | \$ 2,489,758 | 39% | |
| TOTAL EXPENDITURES - ALL FUNDS | <u>4,781,037</u> | <u>3,692,188</u> | <u>333,454</u> | <u>1,088,849</u> | 77% | |
| NET OF REVENUES & EXPENDITURES | \$ (687,151) | \$ (2,088,060) | \$ (182,020) | \$ 1,400,909 | 304% | |

DEXTER TOWNSHIP REVENUE, EXPENSES & FUND BALANCES FY18-FY22

| | 2018 | 2019 | 2020 | 2021 | 2022 | 2023 |
|-----------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|-------------------|
| Beginning Balance | \$ 3,113,539 | \$ 3,284,187 | \$ 3,190,576 | \$ 3,441,766 | \$ 3,861,328 | \$ 4,188,067 |
| Revenues | | | | | | |
| General Property Taxes | 287,757 | 307,151 | 324,724 | 336,719 | 348,321 | - |
| Property Tax Admin Fee | 143,579 | 155,576 | 166,791 | 175,511 | 179,150 | - |
| Intergov'tal - State | 509,522 | 522,852 | 544,090 | 545,787 | 633,979 | 224,013 |
| Licenses & Permits | 26,208 | 30,970 | 18,525 | 17,148 | 14,423 | 3,860 |
| Charges for Services | 11,480 | 28,185 | 29,203 | 28,398 | 22,734 | 1,159 |
| Fines & Forfeitures | 9,742 | 16,012 | 6,346 | 3,477 | 5,117 | 1,056 |
| Franchise Fees | | | | | 54,115 | 211,548 |
| Interest | 7,763 | 35,375 | 47,138 | 15,740 | 1,471 | 140 |
| Misc. | 92,655 | 187,756 | 92,484 | 83,767 | 5,200 | 17,735 |
| <i>Total Revenues</i> | <i>\$ 1,088,706</i> | <i>\$ 1,283,877</i> | <i>\$ 1,229,301</i> | <i>\$ 1,206,547</i> | <i>\$ 1,264,510</i> | <i>\$ 459,511</i> |
| Expenditures | | | | | | |
| General Government: | | | | | | |
| Township Board | 20,395 | 24,775 | 24,641 | 25,501 | 24,394 | 5,880 |
| Supervisor | 32,145 | 36,121 | 36,433 | 37,346 | 37,699 | 11,780 |
| Clerk | 56,709 | 63,728 | 65,485 | 62,385 | 73,282 | 21,124 |
| Elections | 19,895 | 20,397 | 24,524 | 38,794 | 14,628 | - |
| Treasurer | 52,853 | 68,513 | 68,795 | 76,098 | 74,244 | 20,512 |
| Assessing | 65,368 | 65,076 | 66,707 | 71,173 | 63,359 | 17,114 |
| Board of Review | 2,271 | 2,775 | 2,971 | 3,473 | 739 | |
| Cemetery | 3,450 | 1,800 | 1,873 | 1,182 | 1,900 | - |
| Building & Grounds | 36,250 | 33,018 | 98,026 | 48,608 | 50,072 | 3,015 |
| Information Technology | 19,755 | 20,082 | 14,776 | 18,169 | 25,535 | 500 |
| Other | 182,850 | 240,285 | 364,074 | 189,495 | 265,268 | 75,776 |
| Total General Gov't | \$ 491,941 | \$ 576,570 | \$ 768,305 | \$ 572,224 | \$ 631,120 | \$ 155,701 |
| Public Works: | | | | | | |
| Road Improvements | 22,346 | 326,573 | 29,343 | 59,570 | 66,246 | - |
| Drains-at-Large | 2,233 | 2,851 | 2,997 | 2,159 | 4,722 | - |
| Landfill | 6,062 | 2,997 | 3,969 | 5,703 | 12,604 | - |
| Total Public Works | \$ 30,641 | \$ 332,421 | \$ 36,309 | \$ 67,432 | \$ 83,572 | \$ - |
| Planning and Zoning: | | | | | | |
| Planning Commission | 50,069 | 37,081 | 56,332 | 39,055 | 57,663 | 35,369 |
| Zoning Board of Appeals | 28,360 | 52,304 | 19,199 | 20,683 | 11,441 | 725 |
| Ordinance Administration | 70,018 | 65,697 | 79,916 | 68,541 | 98,289 | 80 |
| Total Planning & Zoning | \$ 148,447 | \$ 155,082 | \$ 155,447 | \$ 128,279 | \$ 167,393 | \$ 36,174 |
| Community Service Support | \$ 10,500 | \$ 14,550 | \$ 18,050 | \$ 18,050 | \$ 25,686 | 8,500 |
| Subtotal Operating Expenses | \$ 681,529 | \$ 1,078,623 | \$ 978,111 | \$ 785,985 | \$ 907,771 | \$ 200,375 |
| Capital Outlay | 236,530 | 298,865 | | | - | |
| <i>Total Expenditures</i> | <i>\$ 918,059</i> | <i>\$ 1,377,488</i> | <i>\$ 978,111</i> | <i>\$ 785,985</i> | <i>\$ 907,771</i> | <i>\$ 200,375</i> |
| Transfers Out | | | | | (30,000) | |
| | | | | | | |
| Change in Fund Balance | \$ 170,647 | \$ (93,611) | \$ 251,190 | \$ 420,562 | \$ 326,739 | |
| Ending Balance | \$ 3,284,186 | \$ 3,190,576 | \$ 3,441,766 | \$ 3,861,628 | \$ 4,188,067 | |

Note 1: FY19 capital expense: house purchase (tentative)

CASH SUMMARY BY ACCOUNT FOR DEXTER TOWNSHIP
 FROM 02/01/2024 TO 02/29/2024
 FUND: ALL FUNDS
 CASH AND INVESTMENT ACCOUNTS

| Fund Account | Description | Beginning Balance 02/01/2024 | Total Debits | Total Credits | Ending Balance 02/29/2024 |
|--------------|----------------------------------|---------------------------------|--------------|---------------|------------------------------|
| Fund 101 | GENERAL FUND | | | | |
| 001.102 | DEPOSITORY ACCOUNT | 1,023,364.21 | 258,518.48 | 237,000.00 | 1,044,882.69 |
| 001.202 | DISBURSEMENT ACCOUNT | 2,106,063.24 | 237,372.00 | 153,514.38 | 2,189,920.86 |
| 003.050 | MICLASS | 1,075,387.83 | 0.00 | 0.00 | 1,075,387.83 |
| | GENERAL FUND | 4,204,815.28 | 495,890.48 | 390,514.38 | 4,310,191.38 |
| Fund 206 | FIRE FUND | | | | |
| 001.102 | DEPOSITORY ACCOUNT | 712,018.45 | 301,928.93 | 98,116.19 | 915,831.19 |
| 003.050 | MICLASS | 532,896.08 | 0.00 | 0.00 | 532,896.08 |
| | FIRE FUND | 1,244,914.53 | 301,928.93 | 98,116.19 | 1,448,727.27 |
| Fund 207 | POLICE FUND | | | | |
| 001.102 | DEPOSITORY ACCOUNT | 838,829.97 | 178,298.18 | 641.33 | 1,016,486.82 |
| 003.050 | MICLASS | 532,896.08 | 0.00 | 0.00 | 532,896.08 |
| | POLICE FUND | 1,371,726.05 | 178,298.18 | 641.33 | 1,549,382.90 |
| Fund 245 | OPEN SPACE LAND INITIATIVE | | | | |
| 001.102 | DEPOSITORY ACCOUNT | 189,797.06 | 64,120.05 | 0.00 | 253,917.11 |
| 001.202 | DISBURSEMENT ACCOUNT | (1,700.37) | 0.00 | 935.00 | (2,635.37) |
| 003.050 | MICLASS | 142,612.26 | 0.00 | 0.00 | 142,612.26 |
| | OPEN SPACE LAND INITIATIVE | 330,708.95 | 64,120.05 | 935.00 | 393,894.00 |
| Fund 285 | GRANT - AMERICAN RESCUE PLAN ACT | | | | |
| 001.202 | DISBURSEMENT ACCOUNT | 292.24 | 0.00 | 0.00 | 292.24 |
| Fund 701 | GENERAL AGENCY FUND | | | | |
| 001.102 | DEPOSITORY ACCOUNT | 51,291.25 | 0.00 | 1,582.50 | 49,708.75 |
| Fund 703 | TAX COLLECTION FUND | | | | |
| 001.100 | PNC BANK | 1,833,516.62 | 4,588,909.95 | 4,517,905.82 | 1,904,520.75 |
| | TOTAL - ALL FUNDS | 9,037,264.92 | 5,629,147.59 | 5,009,695.22 | 9,656,717.29 |

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CHECK DISBURSEMENT REPORT FOR DEXTER TOWNSHIP
CHECK DATE FROM 02/01/2024 - 02/29/2024

| Check Date | Rank | Check # | Invoice | Payee | Description | Account | Dept | Amount |
|------------------------------|------|----------|--------------|------------------------------|-----------------------------------|---------|------|-----------|
| Fund: 101 GENERAL FUND | | | | | | | | |
| 02/07/2024 | PMTS | 25976 | 14538 | AMERICAN ACCESSIBILITY TECHN | ROUTINE ELEVATOR EXAM | 956.000 | 265 | 120.00 |
| 02/07/2024 | PMTS | 25977# | 831495 | BODMAN ATTORNEY & COUNSELORS | ATTORNEY | 800.000 | 267 | 1,965.60 |
| | | | 831496 | | ATTORNEY | 800.000 | 400 | 112.00 |
| | | | 831248 | | ATTORNEY | 800.000 | 400 | 112.00 |
| CHECK PMTS 25977 TOTAL FOR F | | | | | | | | |
| | | | | | | | | 2,189.60 |
| 02/07/2024 | PMTS | 25979 | 31628 | FULTANK LLC | JANITORIAL | 956.002 | 265 | 800.00 |
| 02/07/2024 | PMTS | 25980 | 2783 | HAINES ACCOUNTING | CONTRACTED SERVICES | 801.002 | 294 | 2,100.00 |
| 02/07/2024 | PMTS | 25981 | 1024659041-1 | PITNEY BOW | POSTAGE | 727.002 | 294 | 210.57 |
| 02/07/2024 | PMTS | 25982 | 1024669248 | PITNEY BOWES CREDIT CORPORAT | SUPPLIES | 727.001 | 294 | 273.87 |
| 02/07/2024 | PMTS | 25983 | 18626 | PSUZ, PLLC | AUDITOR | 800.001 | 267 | 12,800.00 |
| 02/07/2024 | PMTS | 25984# | 2442 | SALISBURY LAND SERVICE LLC | MAINTENANCE | 956.000 | 265 | 1,305.00 |
| | | | 2442 | | MISC | 955.001 | 270 | 675.00 |
| CHECK PMTS 25984 TOTAL FOR F | | | | | | | | |
| | | | | | | | | 1,980.00 |
| 02/07/2024 | PMTS | 25985# | 01/22/2024 | SAVANTHA EDWARDS | TRAVEL & TRANSPORTATION | 860.000 | 172 | 2.50 |
| | | | 01/22/2024 | | SUPPLIES | 727.001 | 294 | 17.51 |
| CHECK PMTS 25985 TOTAL FOR F | | | | | | | | |
| | | | | | | | | 20.01 |
| 02/07/2024 | PMTS | 25986 | 1653628134 | STAPLES BUSINESS ADVANTAGE | SUPPLIES | 727.001 | 172 | 827.41 |
| 02/07/2024 | PMTS | 25987 | 111774 | STEELE HEATING & COOLING INC | MAINTENANCE | 956.000 | 265 | 131.86 |
| 02/07/2024 | PMTS | 25988# | 2547-M | THE SUN TIMES MEDIA GROUP LL | PRINTING/PUBLISHING | 900.000 | 216 | 100.00 |
| | | | 2547-M | | PRINTING/PUBLISHING | 900.000 | 294 | 167.50 |
| CHECK PMTS 25988 TOTAL FOR F | | | | | | | | |
| | | | | | | | | 267.50 |
| 02/07/2024 | PMTS | 25990 | 137191 | VCS INC | CONTRACTED SERVICES | 801.002 | 228 | 1,440.00 |
| 02/07/2024 | PMTS | 25992 | 35731 | CRG ELECTRIC LLC | MAINTENANCE | 956.000 | 265 | 847.50 |
| 02/08/2024 | PMTS | 142(E) | 205190854513 | CONSUMERS ENERGY | (12/14/23) - (01/12/24) BILLING P | 920.000 | 265 | 219.64 |
| 02/15/2024 | PMTS | 152(E)*# | 02 15 2024 | PAYCHEX PAYROL | MERS PAYABLE | 228.003 | 000 | (121.61) |
| | | | 02 15 2024 | | TRUSTEE SALARY | 706.001 | 101 | 2,138.08 |
| | | | 02 15 2024 | | SUPERVISOR SALARY | 706.001 | 171 | 3,379.09 |

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CHECK DISBURSEMENT REPORT FOR DEXTER TOWNSHIP
CHECK DATE FROM 02/01/2024 - 02/29/2024

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| Check Date | Bank | Check # | Invoice | Payee | Description | Account | Dept | Amount |
|------------------------------|------|--------------|------------|------------------------------|-------------------------------------|---------|------|-----------|
| Fund: 101 GENERAL FUND | | | | | | | | |
| 02/15/2024 | | | 02 15 2024 | | SALARY & WAGES - SAMATHA EDWARDS | 706.001 | 172 | 1,812.50 |
| 02/15/2024 | | | 02 15 2024 | | HEALTH CARE - SAMATHA EDWARDS | 706.001 | 172 | 573.92 |
| 02/15/2024 | | | 02 15 2024 | | CLERK SALARY | 706.001 | 215 | 3,379.09 |
| 02/15/2024 | | | 02 15 2024 | | CLERK DEPUTY WAGES | 706.002 | 215 | 1,995.00 |
| 02/15/2024 | | | 02 15 2024 | | CLERICAL WAGES - REC SEC MILLER | 706.005 | 215 | 417.37 |
| 02/15/2024 | | | 02 15 2024 | | ELECTION MANAGEMENT | 706.004 | 216 | 910.00 |
| 02/15/2024 | | | 02 15 2024 | | TREASURER SALARY | 706.001 | 253 | 3,379.09 |
| 02/15/2024 | | | 02 15 2024 | | OFFICE ASSISTANT - MICHELLE F | 706.011 | 294 | 1,067.50 |
| 02/15/2024 | | | 02 15 2024 | | PER DIEM - LOCAL ROADS | 707.000 | 294 | 150.00 |
| 02/15/2024 | | | 02 15 2024 | | FICA/MED MATCH | 725.000 | 294 | 1,670.95 |
| 02/15/2024 | | | 02 15 2024 | | ZBA - CLERICAL WAGES - REC SEC MIL | 706.005 | 400 | 251.75 |
| 02/15/2024 | | | 02 15 2024 | | PC - CLERICAL WAGES - REC SEC MIL | 706.005 | 400 | 112.62 |
| 02/15/2024 | | | 02 15 2024 | | OFFICER WAGES - ASHLEY CEPEDA | 706.008 | 400 | 1,411.26 |
| 02/15/2024 | | | 02 15 2024 | | PER DIEM - PLANNING COMMISSION | 707.000 | 400 | 475.00 |
| 02/15/2024 | | | 02 15 2024 | | PER DIEM - ZBA | 707.000 | 412 | 325.00 |
| CHECK PMTS 152(E) TOTAL FOR | | | | | | | | 23,326.61 |
| 02/15/2024 | | PMTS 153(E) | 2024021401 | PAYCHEX, INC. | CONTRACTED SERV./ PROCESSING | 801.002 | 294 | 427.91 |
| 02/21/2024 | | PMTS 25994 | 9303239 | ABSOPURE WATER COMPANY | SUPPLIES/ ? (5) GALLONS WATER @ \$X | 727.001 | 265 | 17.70 |
| 02/21/2024 | | PMTS 25995 | 2024024 | BECKETT & RAEDER | CONTRACTED SERVICES | 801.002 | 267 | 1,000.00 |
| 02/21/2024 | | PMTS 25996# | 834085 | BODMAN ATTORNEY & COUNSELORS | ATTORNEY | 800.000 | 267 | 364.00 |
| | | | 834083 | | ATTORNEY | 800.000 | 267 | 812.00 |
| | | | 834084 | | ATTORNEY | 800.000 | 400 | 532.00 |
| | | | 834086 | | ATTORNEY | 800.000 | 400 | 2,016.00 |
| CHECK PMTS 25996 TOTAL FOR F | | | | | | | | 3,724.00 |
| 02/21/2024 | | PMTS 25997*# | 2172409 | CARLISLE WORTMAN | PLANNING CONSULTANT | 801.005 | 400 | 8,675.00 |
| 02/21/2024 | | PMTS 25998# | FEB2024 | FLAGSTAR BANK | MISC | 955.001 | 215 | 72.57 |
| | | | FEB2024 | | POSTAGE | 727.002 | 216 | 36.00 |
| | | | FEB2024 | | PRINTING/PUBLISHING | 900.000 | 216 | 218.26 |
| | | | FEB2024 | | PRINTING/PUBLISHING | 900.000 | 216 | 98.94 |
| | | | FEB2024 | | CONTRACTED SERVICES | 801.002 | 228 | 8.20 |
| | | | FEB2024 | | CONTRACTED SERVICES | 801.002 | 228 | 101.72 |
| | | | FEB2024 | | PROF DEVELOPMENT | 861.000 | 247 | 100.00 |
| | | | FEB2024 | | MAINTENANCE | 956.000 | 265 | 22.13 |
| | | | FEB2024 | | MAINTENANCE | 956.000 | 265 | 43.01 |
| | | | FEB2024 | | MAINTENANCE | 956.000 | 265 | 318.39 |

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CHECK DISBURSEMENT REPORT FOR DEXTER TOWNSHIP
CHECK DATE FROM 02/01/2024 - 02/29/2024

| Check Date | Bank | Check # | Invoice | Payee | Description | Account | Dept | Amount |
|---------------------------------|------|---------|-------------|------------------------------|----------------------------------|---------|------|--------------|
| Fund: 101 GENERAL FUND | | | | | | | | |
| | | | FEB2024 | | MAINTENANCE | 956.000 | 265 | 13.20 |
| | | | FEB2024 | | MAINTENANCE | 956.000 | 265 | 25.86 |
| | | | FEB2024 | | MAINTENANCE | 956.000 | 265 | 79.49 |
| | | | FEB2024 | | MAINTENANCE | 956.000 | 265 | 300.37 |
| | | | FEB2024 | | CAPITAL IMPROVEMENT | 956.001 | 265 | 169.00 |
| | | | FEB2024 | | SUPPLIES | 727.001 | 294 | 363.96 |
| | | | FEB2024 | | SUPPLIES | 727.001 | 294 | 66.29 |
| | | | FEB2024 | | SUPPLIES | 727.001 | 294 | 48.72 |
| | | | FEB2024 | | SUPPLIES | 727.001 | 294 | 13.60 |
| | | | FEB2024 | | SUPPLIES | 727.001 | 294 | 19.10 |
| | | | FEB2024 | | SUPPLIES | 727.001 | 294 | 113.50 |
| | | | FEB2024 | | SUPPLIES | 727.001 | 400 | 183.26 |
| CHECK PMTS 25998 TOTAL FOR F | | | | | | | | 2,415.57 |
| 02/21/2024 | PMTS | 25999 | FEB 19 2024 | HURON CLINTON METRO AUTHORIT | COMMUNITY ENGAGEMENT | 956.010 | 774 | 2,870.00 |
| 02/21/2024 | PMTS | 26000 | 820488 | JP COOKE CO | SUPPLIES | 727.001 | 294 | 79.00 |
| 02/21/2024 | PMTS | 26001 | 331889 | KCI | PRINTING/PUBLISHING | 900.000 | 294 | 733.04 |
| 02/21/2024 | PMTS | 26002 | 283180 | MICHIGAN TOWNSHIPS ASSOCIATI | PROF DEVELOPMENT | 861.000 | 101 | 390.00 |
| 02/21/2024 | PMTS | 26003 | 28167 | MIDWEST POWER SYSTEMS | CONTRACTED SERVICES | | | ** VOIDED ** |
| 02/21/2024 | PMTS | 26004 | FEB 2024 | PROVEN | BUILDING IMPROVEMENTS | 971.000 | 901 | 6,416.52 |
| 02/21/2024 | PMTS | 26005# | 2571-M | THE SUN TIMES MEDIA GROUP LP | PRINTING/PUBLISHING | 900.000 | 216 | 295.00 |
| | | | 2588-M | | PRINTING/PUBLISHING | 900.000 | 216 | 325.00 |
| | | | 2580-M | | PRINTING/PUBLISHING | 900.000 | 400 | 130.00 |
| CHECK PMTS 26005 TOTAL FOR F | | | | | | | | 750.00 |
| 02/21/2024 | PMTS | 26006 | 138603 | VC3 INC | CONTRACTED SERVICES | 801.002 | 228 | 48.00 |
| 02/21/2024 | PMTS | 26007 | 3318713844 | PITNEY BOWES CREDIT CORPORAT | PRINTING/PUBLISHING | 900.000 | 294 | 272.13 |
| 02/22/2024 | PMTS | 150 (E) | 2024-01 DTE | DTE ENERGY | ELECTRIC SERVICES (12/29)-(1/29) | 920.000 | 265 | 774.92 |
| | | | 2024-01 DTE | | ELECTRIC SERVICES STREET LIGHTS | 920.000 | 265 | 36.52 |
| CHECK PMTS 150(E) TOTAL FOR | | | | | | | | 811.44 |
| 02/22/2024 | PMTS | 26008 | 28167 | MIDWEST VISUAL WORKS | CONTRACTED SERVICES | 801.002 | 228 | 372.00 |
| Total for fund 101 GENERAL FUND | | | | | | | | 76,556.88 |

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| Check Date | Bank | Check # | Invoice | Payee | Description | Account | Dept | Amount |
|------------------------------|-----------|---------|-------------|-----------------------------|---------------------|---------|------|-----------|
| Fund: 206 | FIRE FUND | | | | | | | |
| 02/07/2024 | PMTS | 25978 | JAN 22 2024 | DEXTER AREA FIRE DEPARTMENT | CONTRACTED SERVICES | 801.002 | 206 | 98,116.19 |
| Total for fund 206 FIRE FUND | | | | | | | | 98,116.19 |

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| Check Date | Bank | Check # | Invoice | Payee | Description | Account | Dept | Amount |
|--------------------------------|------|---------|--------------|----------------------------|---------------------|---------|------|--------|
| Fund: 207 POLICE FUND | | | | | | | | |
| 02/07/2024 | EMTS | 25991 | MUNIS #13634 | WASHTENAW COUNTY TREASURER | CONTRACTED SERVICES | 801.002 | 301 | 641.33 |
| Total for fund 207 POLICE FUND | | | | | | | | 641.33 |

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| Check Date | Bank | Check # | Invoice | Payee | Description | Account | Dept | Amount |
|---|------|----------|------------|---|------------------------------------|---------|------|--------|
| Fund: 245 OPEN SPACE LAND INITIATIVE | | | | | | | | |
| 02/07/2024 | PMTS | 25989 | JAN 2024 | TREMORE ECOLOGY AND LAND SE CONTRACTED SERVICES | | 801.002 | 294 | 935.00 |
| 02/15/2024 | PMTS | 152(E)*# | 02 15 2024 | PAYCHEX PAYROL | LAND PRESERVATION - REC SEC WEBBER | 706.005 | 294 | 64.93 |
| Total for fund 245 OPEN SPACE LAND INITIATIVE | | | | | | | | 999.93 |

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| Check Date | Bank | Check # | Invoice | Payee | Description | Account | Dept | Amount |
|-------------------------------|------|---------|--------------------|------------------------------|-------------------------------|---------|------|------------|
| Fund: 703 TAX COLLECTION FUND | | | | | | | | |
| 02/02/2024 | TAX | 6403 | 02/02/2024 | ANDERSON RYAN | UNDISTRIBUTED TAX COLLECTIONS | 274.000 | 000 | 20.00 |
| 02/02/2024 | TAX | 6404 | DIST #12 - 2023 | CHELSEA DISTRICT LIBRARY | UNDISTRIBUTED TAX COLLECTIONS | 274.000 | 000 | 40,734.12 |
| 02/02/2024 | TAX | 6405 | DIST #12 - 2023 | CHELSEA PUBLIC SCHOOLS | UNDISTRIBUTED TAX COLLECTIONS | 274.000 | 000 | 224,867.01 |
| 02/02/2024 | TAX | 6406 | DIST #12 - 2023 | DEXTER COMMUNITY SCHOOLS | UNDISTRIBUTED TAX COLLECTIONS | 274.000 | 000 | 740,346.27 |
| 02/02/2024 | TAX | 6407 | DIST #12 - 2023 | DEXTER DISTRICT LIBRARY | UNDISTRIBUTED TAX COLLECTIONS | 274.000 | 000 | 12,852.53 |
| 02/02/2024 | TAX | 6408 | DIST #12 - 2023 | DEXTER LIBRARY | UNDISTRIBUTED TAX COLLECTIONS | 274.000 | 000 | 40,781.98 |
| 02/02/2024 | TAX | 6409 | DIST #12 - 2023 | DEXTER TOWNSHIP FIRE FUND | UNDISTRIBUTED TAX COLLECTIONS | 274.000 | 000 | 129,317.52 |
| 02/02/2024 | TAX | 6410 | DIST #12 - LAND 23 | DEXTER TOWNSHIP GENERAL FUND | UNDISTRIBUTED TAX COLLECTIONS | 274.000 | 000 | 27,463.16 |
| 02/02/2024 | TAX | 6411 | DIST #12 - 2023 | DEXTER TOWNSHIP GENERAL FUND | UNDISTRIBUTED TAX COLLECTIONS | 274.000 | 000 | 62,583.58 |
| 02/02/2024 | TAX | 6412 | DIST #12 - 2023 | DEXTER TOWNSHIP POLICE FUND | UNDISTRIBUTED TAX COLLECTIONS | 274.000 | 000 | 76,366.23 |
| 02/02/2024 | TAX | 6413 | DIST #12 - 2023 | LIVINGSTON EDUC SERVICE AGEN | UNDISTRIBUTED TAX COLLECTIONS | 274.000 | 000 | 8,807.76 |
| 02/02/2024 | TAX | 6414 | DIST #12 - 2023 | PINCKNEY COMMUNITY SCHOOLS | UNDISTRIBUTED TAX COLLECTIONS | 274.000 | 000 | 52,662.52 |
| 02/02/2024 | TAX | 6415 | DIST #12 - 2023 | PORTAGE-BASE SEWER AUTHORITY | UNDISTRIBUTED TAX COLLECTIONS | 274.000 | 000 | 538.44 |
| 02/02/2024 | TAX | 6416 | DIST #12 - 2023 | WASHTENAW COMMUNITY COLLEGE | UNDISTRIBUTED TAX COLLECTIONS | 274.000 | 000 | 184,273.87 |
| 02/02/2024 | TAX | 6417 | DIST #12 - 2023 | WASHTENAW COUNTY ROAD COMMS | UNDISTRIBUTED TAX COLLECTIONS | 274.000 | 000 | 2,686.50 |
| 02/02/2024 | TAX | 6418 | DIST #12 - 2023 | WASHTENAW COUNTY TREASURER | UNDISTRIBUTED TAX COLLECTIONS | 274.000 | 000 | 175,563.33 |
| 02/02/2024 | TAX | 6419 | DIST #12 - 2023 | WASHTENAW INTER SCHOOL DIST | UNDISTRIBUTED TAX COLLECTIONS | 274.000 | 000 | 289,008.94 |
| 02/17/2024 | TAX | 6420 | 02/17/2024 | KANE JOYCE E TRUST | UNDISTRIBUTED TAX COLLECTIONS | 274.000 | 000 | 77.21 |
| 02/17/2024 | TAX | 6421 | 02/17/2024 | RUIKKA MARTIN | UNDISTRIBUTED TAX COLLECTIONS | 274.000 | 000 | 150.97 |
| 02/19/2024 | TAX | 6422 | DIST 13 - 2023 | CHELSEA DISTRICT LIBRARY | UNDISTRIBUTED TAX COLLECTIONS | 274.000 | 000 | 64,671.52 |
| 02/19/2024 | TAX | 6423 | DIST 13 - 2023 | CHELSEA PUBLIC SCHOOLS | UNDISTRIBUTED TAX COLLECTIONS | 274.000 | 000 | 265,640.02 |
| 02/19/2024 | TAX | 6424 | DIST 13 - 2023 | DEXTER COMMUNITY SCHOOLS | UNDISTRIBUTED TAX COLLECTIONS | 274.000 | 000 | 672,746.14 |
| 02/19/2024 | TAX | 6425 | DIST 13 - 2023 | DEXTER DISTRICT LIBRARY | UNDISTRIBUTED TAX COLLECTIONS | 274.000 | 000 | 15,682.62 |
| 02/19/2024 | TAX | 6426 | DIST 13 - 2023 | DEXTER LIBRARY | UNDISTRIBUTED TAX COLLECTIONS | 274.000 | 000 | 49,763.52 |
| 02/19/2024 | TAX | 6427 | DIST 13 - 2023 | DEXTER TOWNSHIP FIRE FUND | UNDISTRIBUTED TAX COLLECTIONS | 274.000 | 000 | 172,611.41 |
| 02/19/2024 | TAX | 6428 | DIST 13 - LAND | DEXTER TOWNSHIP GENERAL FUND | UNDISTRIBUTED TAX COLLECTIONS | 274.000 | 000 | 36,656.89 |
| 02/19/2024 | TAX | 6429 | DIST 13 - 2023 | DEXTER TOWNSHIP GENERAL FUND | UNDISTRIBUTED TAX COLLECTIONS | 274.000 | 000 | 80,193.74 |

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CHECK DATE FROM 02/01/2024 - 02/29/2024

| Check Date | Bank | Check # | Invoice | Payee | Description | Account | Dept | Amount |
|-------------------------------|------|---------|----------------|-------------------------------|-------------------------------|--|------|------------|
| Fund: 703 TAX COLLECTION FUND | | | | | | | | |
| 02/19/2024 | TAX | 6430 | DIST 13 - 2023 | DEXTER TOWNSHIP POLICE FUND | UNDISTRIBUTED TAX COLLECTIONS | 274.000 | 000 | 101,931.95 |
| 02/19/2024 | TAX | 6431 | DIST 13 - 2023 | LIVINGSTON EDUC SERVICE AGEN | UNDISTRIBUTED TAX COLLECTIONS | 274.000 | 000 | 17,014.11 |
| 02/19/2024 | TAX | 6432 | DIST 13 - 2023 | PINCKNEY COMMUNITY SCHOOLS | UNDISTRIBUTED TAX COLLECTIONS | 274.000 | 000 | 78,378.70 |
| 02/19/2024 | TAX | 6433 | DIST 13 - 2023 | PORTAGE-BASE SEWER AUTHORITY | UNDISTRIBUTED TAX COLLECTIONS | 274.000 | 000 | 2,540.09 |
| 02/19/2024 | TAX | 6434 | DIST 13 - 2023 | WASHTEENAW COMMUNITY COLLEGE | UNDISTRIBUTED TAX COLLECTIONS | 274.000 | 000 | 245,967.14 |
| 02/19/2024 | TAX | 6435 | DIST 13 - 2023 | WASHTEENAW COUNTY ROAD COMMIS | UNDISTRIBUTED TAX COLLECTIONS | 274.000 | 000 | 3,761.10 |
| 02/19/2024 | TAX | 6436 | DIST 13 - 2023 | WASHTEENAW COUNTY TREASURER | UNDISTRIBUTED TAX COLLECTIONS | 274.000 | 000 | 264,572.00 |
| 02/19/2024 | TAX | 6437 | DIST 13 - 2023 | WASHTEENAW INTER SCHOOL DISTR | UNDISTRIBUTED TAX COLLECTIONS | 274.000 | 000 | 376,672.93 |
| TOTAL - ALL FUNDS | | | | | | Total for fund 703 TAX COLLECTION FUND | | |
| | | | | | | 4,517,905.82 | | |
| | | | | | | 4,695,802.65 | | |

'*' - INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND
'#' - INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

REVENUE AND EXPENDITURE REPORT FOR DEXTER TOWNSHIP
PERIOD ENDING 02/29/2024

| GL NUMBER | DESCRIPTION | 2023-24 AMENDED BUDGET | YTD BALANCE 02/29/2024 NORMAL (ABNORMAL) | ACTIVITY FOR MONTH 02/29/2024 INCREASE (DECREASE) | AVAILABLE BALANCE NORMAL (ABNORMAL) | % BDC USED |
|------------------------------------|---------------------------------|---------------------------|--|---|---|---------------|
| Fund 101 - GENERAL FUND | | | | | | |
| Revenues | | | | | | |
| Dept 000 | | | | | | |
| 101-000-401.001 | CURRENT PROPERTY TAXES | 380,050.00 | 323,303.10 | 322,855.08 | 56,746.90 | 85.07 |
| 101-000-402.001 | PY PROPERTY TAX ADJ/COLLECTIONS | 0.00 | 5,033.09 | 0.00 | (5,033.09) | 100.00 |
| 101-000-407.003 | STATE OF MICHIGAN PILT | 110,000.00 | 0.00 | 0.00 | 110,000.00 | 0.00 |
| 101-000-447.001 | PROPERTY TAX ADMIN FEE | 200,000.00 | 177,588.45 | 128,200.94 | 22,411.55 | 88.79 |
| 101-000-451.000 | LICENSES & PERMITS | 10,000.00 | 12,365.00 | 1,050.00 | (2,365.00) | 123.65 |
| 101-000-451.001 | PLANNING REVENUES | 3,000.00 | 4,547.02 | 0.00 | (1,547.02) | 151.57 |
| 101-000-451.002 | ZBA REVENUES | 3,000.00 | 2,300.00 | 450.00 | 700.00 | 76.67 |
| 101-000-451.003 | LAND DIVISION REVENUES | 2,500.00 | 1,330.00 | 0.00 | 1,170.00 | 53.20 |
| 101-000-539.000 | STATE SHARED REVENUE | 731,000.00 | 723,213.00 | 119,356.00 | 7,787.00 | 98.93 |
| 101-000-601.000 | CHARGES FOR SERVICES | 0.00 | 8,882.50 | 0.00 | (8,882.50) | 100.00 |
| 101-000-655.000 | FINES AND FORFEITS | 5,000.00 | 2,735.70 | 0.00 | 2,264.30 | 54.71 |
| 101-000-665.000 | INTEREST INCOME | 0.00 | 436.28 | 0.00 | (436.28) | 100.00 |
| 101-000-665.001 | MICLASS INTEREST REVENUE | 15,000.00 | 47,336.57 | 23.39 | (32,336.57) | 315.58 |
| 101-000-667.002 | FIRE SUB STATION | 4,000.00 | 3,862.50 | 0.00 | 137.50 | 96.56 |
| 101-000-672.000 | REFUNDS & REIMBURSE | 1,800.00 | 34,693.74 | 0.00 | (32,893.74) | 1,927.43 |
| 101-000-673.000 | MISC | 0.00 | 570.82 | 0.00 | (570.82) | 100.00 |
| 101-000-674.000 | CABLE TV FRANCHISE | 56,000.00 | 52,795.65 | 12,467.25 | 3,204.35 | 94.28 |
| 101-000-675.000 | RECYCLE/CLEANUP DAY REVENUE | 1,000.00 | 3,956.90 | 0.00 | (2,956.90) | 395.69 |
| 101-000-675.002 | DONATION FROM PRIVATE PARTY | 0.00 | 500.00 | 0.00 | (500.00) | 100.00 |
| 101-000-676.000 | TELECOM ACT | 10,000.00 | 15,968.82 | 1,433.89 | (5,968.82) | 159.69 |
| Total Dept 000 | | 1,532,350.00 | 1,421,419.14 | 585,836.55 | 110,930.86 | 92.76 |
| TOTAL REVENUES | | | | | | |
| | | 1,532,350.00 | 1,421,419.14 | 585,836.55 | 110,930.86 | 92.76 |
| Expenditures | | | | | | |
| Dept 101 - TRUSTEE | | | | | | |
| 101-101-706.001 | SALARY & WAGES | 25,657.00 | 21,915.32 | 2,138.08 | 3,741.68 | 85.42 |
| 101-101-860.000 | TRAVEL & TRANSPORTATION | 3,000.00 | 0.00 | 0.00 | 3,000.00 | 0.00 |
| 101-101-861.000 | PROF DEVELOPMENT | 4,000.00 | 390.00 | 0.00 | 3,610.00 | 9.75 |
| 101-101-955.001 | MISC | 100.00 | 0.00 | 0.00 | 100.00 | 0.00 |
| Total Dept 101 - TRUSTEE | | 32,757.00 | 22,305.32 | 2,138.08 | 10,451.68 | 68.09 |
| Dept 171 - SUPERVISOR | | | | | | |
| 101-171-706.001 | SALARY & WAGES | 41,000.00 | 38,014.74 | 3,379.09 | 2,985.26 | 92.72 |
| 101-171-727.001 | SUPPLIES | 500.00 | 127.80 | 0.00 | 372.20 | 25.56 |
| 101-171-860.000 | TRAVEL & TRANSPORTATION | 500.00 | 29.37 | 0.00 | 470.63 | 5.87 |
| 101-171-861.000 | PROF DEVELOPMENT | 1,000.00 | 150.00 | 0.00 | 850.00 | 15.00 |
| 101-171-955.001 | MISC | 500.00 | 63.96 | 0.00 | 436.04 | 12.79 |
| Total Dept 171 - SUPERVISOR | | 43,500.00 | 38,385.87 | 3,379.09 | 5,114.13 | 88.24 |
| Dept 172 - TOWNSHIP OFFICE MANAGER | | | | | | |
| 101-172-706.001 | SALARY & WAGES | 62,000.00 | 54,629.13 | 5,112.42 | 7,370.87 | 88.11 |
| 101-172-715.000 | HEALTH INSURANCE | 2,400.00 | 2,973.92 | 0.00 | (573.92) | 123.91 |
| 101-172-725.002 | RETIREMENT PLAN | 5,000.00 | 1,897.25 | 0.00 | 3,102.75 | 37.95 |
| 101-172-727.001 | SUPPLIES | 1,000.00 | 827.41 | 0.00 | 172.59 | 82.74 |
| 101-172-860.000 | TRAVEL & TRANSPORTATION | 750.00 | 2.50 | 0.00 | 747.50 | 0.33 |
| 101-172-861.000 | PROF DEVELOPMENT | 1,000.00 | 200.95 | 0.00 | 799.05 | 20.10 |

User: CLERK

PERIOD ENDING 02/29/2024

DB: Dexter

| GL NUMBER | DESCRIPTION | 2023-24 AMENDED BUDGET | YTD BALANCE 02/29/2024 NORMAL (ABNORMAL) | ACTIVITY FOR MONTH 02/29/2024 INCREASE (DECREASE) | AVAILABLE BALANCE NORMAL (ABNORMAL) | % BDGT USED |
|--|--------------------------|---------------------------|--|---|---|----------------|
| Fund 101 - GENERAL FUND | | | | | | |
| Expenditures | | | | | | |
| Total Dept 172 - TOWNSHIP OFFICE MANAGER | | | | | | |
| | | 72,150.00 | 60,531.16 | 5,112.42 | 11,618.84 | 83.90 |
| Dept 209 - ASSESSOR | | | | | | |
| 101-209-727.001 | SUPPLIES | 1,000.00 | 1,000.00 | 0.00 | 0.00 | 100.00 |
| 101-209-727.002 | POSTAGE | 3,000.00 | 1,008.78 | 0.00 | 1,991.22 | 33.63 |
| 101-209-801.001 | CONTRACTED SERVICE WAGES | 68,000.00 | 67,233.22 | 5,614.99 | 766.78 | 98.87 |
| 101-209-900.000 | PRINTING/PUBLISHING | 300.00 | 300.00 | 0.00 | 0.00 | 100.00 |
| Total Dept 209 - ASSESSOR | | | | | | |
| | | 72,300.00 | 69,542.00 | 5,614.99 | 2,758.00 | 96.19 |
| Dept 215 - CLERK | | | | | | |
| 101-215-706.001 | SALARY & WAGES | 40,000.00 | 37,169.99 | 3,379.09 | 2,830.01 | 92.92 |
| 101-215-706.002 | DEPUTY WAGES | 31,200.00 | 19,472.50 | 1,995.00 | 11,727.50 | 62.41 |
| 101-215-706.005 | RECORDING SECRETARY | 12,000.00 | 6,161.28 | 417.37 | 5,838.72 | 51.34 |
| 101-215-727.001 | SUPPLIES | 500.00 | 974.36 | 0.00 | (474.36) | 194.87 |
| 101-215-727.002 | POSTAGE | 500.00 | 0.00 | 0.00 | 500.00 | 0.00 |
| 101-215-860.000 | TRAVEL & TRANSPORTATION | 2,250.00 | 0.00 | 0.00 | 2,250.00 | 0.00 |
| 101-215-861.000 | PROF DEVELOPMENT | 3,000.00 | 25.00 | 0.00 | 2,975.00 | 0.83 |
| 101-215-900.000 | PRINTING/PUBLISHING | 500.00 | 0.00 | 0.00 | 500.00 | 0.00 |
| 101-215-955.001 | MISC | 500.00 | 72.57 | 0.00 | 427.43 | 14.51 |
| Total Dept 215 - CLERK | | | | | | |
| | | 90,450.00 | 63,875.70 | 5,791.46 | 26,574.30 | 70.62 |
| Dept 216 - ELECTION | | | | | | |
| 101-216-706.002 | ELECTION WORKER WAGES | 7,000.00 | 0.00 | 0.00 | 7,000.00 | 0.00 |
| 101-216-706.004 | ELECTION MANAGEMENT | 5,000.00 | 1,015.00 | 910.00 | 3,985.00 | 20.30 |
| 101-216-727.001 | SUPPLIES | 3,445.00 | 214.05 | 0.00 | 3,230.95 | 6.21 |
| 101-216-727.002 | POSTAGE | 4,000.00 | 3,690.00 | 0.00 | 310.00 | 92.25 |
| 101-216-860.000 | TRAVEL & TRANSPORTATION | 500.00 | 0.00 | 0.00 | 500.00 | 0.00 |
| 101-216-861.000 | PROF DEVELOPMENT | 500.00 | 25.00 | 0.00 | 475.00 | 5.00 |
| 101-216-865.000 | 9 DAY EARLY VOTING | 5,000.00 | 0.00 | 0.00 | 5,000.00 | 0.00 |
| 101-216-900.000 | PRINTING/PUBLISHING | 1,000.00 | 1,197.20 | 620.00 | (197.20) | 119.72 |
| Total Dept 216 - ELECTION | | | | | | |
| | | 26,445.00 | 6,141.25 | 1,530.00 | 20,303.75 | 23.22 |
| Dept 228 - INFORMATION TECHNOLOGY | | | | | | |
| 101-228-801.002 | CONTRACTED SERVICES | 14,000.00 | 14,397.14 | 792.00 | (397.14) | 102.84 |
| 101-228-981.001 | INFO SYSTEM HDW | 1,500.00 | 1,336.36 | 0.00 | 163.64 | 89.09 |
| 101-228-981.002 | INFO SYST SFTWR | 2,000.00 | 1,993.81 | 0.00 | 6.19 | 99.69 |
| Total Dept 228 - INFORMATION TECHNOLOGY | | | | | | |
| | | 17,500.00 | 17,727.31 | 792.00 | (227.31) | 101.30 |
| Dept 247 - BOARD OF REVIEW | | | | | | |
| 101-247-707.000 | PER DIEM | 1,800.00 | 300.00 | 0.00 | 1,500.00 | 16.67 |
| 101-247-727.001 | SUPPLIES | 200.00 | 145.42 | 65.00 | 54.58 | 72.71 |
| 101-247-861.000 | PROF DEVELOPMENT | 1,000.00 | 200.00 | 0.00 | 800.00 | 20.00 |
| 101-247-900.000 | PRINTING/PUBLISHING | 500.00 | 182.50 | 182.50 | 317.50 | 36.50 |
| Total Dept 247 - BOARD OF REVIEW | | | | | | |
| | | 3,500.00 | 827.92 | 247.50 | 2,672.08 | 23.65 |

REVENUE AND EXPENDITURE REPORT FOR DEXTER TOWNSHIP
PERIOD ENDING 02/29/2024

| GL NUMBER | DESCRIPTION | 2023-24 AMENDED BUDGET | YTD BALANCE 02/29/2024 NORMAL (ABNORMAL) | ACTIVITY FOR MONTH 02/29/2024 INCREASE (DECREASE) | AVAILABLE BALANCE NORMAL (ABNORMAL) | % BDGT USED |
|--|-------------------------|---------------------------|--|---|---|----------------|
| Fund 101 - GENERAL FUND | | | | | | |
| Expenditures | | | | | | |
| Dept 253 - TREASURER | | | | | | |
| 101-253-706.001 | SALARY & WAGES | 40,000.00 | 37,169.99 | 3,379.09 | 2,830.01 | 92.92 |
| 101-253-706.002 | DEPUTY WAGES | 38,400.00 | 15,159.45 | 1,552.37 | 23,240.55 | 39.48 |
| 101-253-727.001 | SUPPLIES | 2,500.00 | 551.18 | 0.00 | 1,948.82 | 22.05 |
| 101-253-727.002 | POSTAGE | 4,300.00 | 3,880.48 | 0.00 | 419.52 | 90.24 |
| 101-253-801.002 | CONTRACTED SERVICES | 3,000.00 | 821.13 | 0.00 | 2,178.87 | 27.37 |
| 101-253-860.000 | TRAVEL & TRANSPORTATION | 1,500.00 | 0.00 | 0.00 | 1,500.00 | 0.00 |
| 101-253-861.000 | PROF DEVELOPMENT | 2,000.00 | 0.00 | 0.00 | 2,000.00 | 0.00 |
| 101-253-863.000 | DOES | 200.00 | 0.00 | 0.00 | 200.00 | 0.00 |
| 101-253-955.003 | BANK CHARGE-FOR TAXES | 3,000.00 | 2,904.37 | 53.34 | 95.63 | 96.81 |
| 101-253-981.002 | INFO SYST SFTWR | 1,200.00 | 0.00 | 0.00 | 1,200.00 | 0.00 |
| Total Dept 253 - TREASURER | | 96,100.00 | 60,486.60 | 4,984.80 | 35,613.40 | 62.94 |
| Dept 265 - BUILDING & GROUNDS | | | | | | |
| 101-265-727.001 | SUPPLIES | 800.00 | 138.05 | 0.00 | 661.95 | 17.26 |
| 101-265-805.000 | INSURANCE-TWP HALL | 2,500.00 | 2,500.00 | 0.00 | 0.00 | 100.00 |
| 101-265-920.000 | UTILITIES | 9,000.00 | 6,862.62 | 0.00 | 2,137.38 | 76.25 |
| 101-265-955.001 | MISC | 2,000.00 | 979.38 | 0.00 | 1,020.62 | 48.97 |
| 101-265-956.000 | MAINTENANCE | 40,000.00 | 20,607.51 | 2,327.50 | 19,392.49 | 51.52 |
| 101-265-956.001 | CAPITAL IMPROVEMENT | 0.00 | 674.93 | 505.93 | (674.93) | 100.00 |
| 101-265-956.002 | JANITORIAL | 9,000.00 | 6,425.00 | 0.00 | 2,575.00 | 71.39 |
| Total Dept 265 - BUILDING & GROUNDS | | 63,300.00 | 38,187.49 | 2,833.43 | 25,112.51 | 60.33 |
| Dept 267 - LEGAL AND PROFESSIONAL | | | | | | |
| 101-267-800.000 | ATTORNEY | 60,000.00 | 53,573.50 | 1,176.00 | 6,426.50 | 89.29 |
| 101-267-800.001 | AUDITOR | 16,000.00 | 12,800.00 | 0.00 | 3,200.00 | 80.00 |
| 101-267-801.002 | CONTRACTED SERVICES | 60,000.00 | 46,745.16 | 0.00 | 13,254.84 | 77.91 |
| Total Dept 267 - LEGAL AND PROFESSIONAL | | 136,000.00 | 113,118.66 | 1,176.00 | 22,881.34 | 83.18 |
| Dept 270 - FIRE SUB-STATION PROPERTY | | | | | | |
| 101-270-805.000 | INSURANCE | 4,000.00 | 4,000.00 | 0.00 | 0.00 | 100.00 |
| 101-270-955.001 | MISC | 27,000.00 | 3,980.63 | 765.00 | 23,019.37 | 14.74 |
| Total Dept 270 - FIRE SUB-STATION PROPERTY | | 31,000.00 | 7,980.63 | 765.00 | 23,019.37 | 25.74 |
| Dept 276 - CEMETERY | | | | | | |
| 101-276-955.001 | MISC | 500.00 | 0.00 | 0.00 | 500.00 | 0.00 |
| 101-276-956.000 | MAINTENANCE | 11,000.00 | 8,113.60 | 0.00 | 2,886.40 | 73.76 |
| Total Dept 276 - CEMETERY | | 11,500.00 | 8,113.60 | 0.00 | 3,366.40 | 70.55 |
| Dept 294 - GENERAL GOVERNMENT | | | | | | |
| 101-294-706.003 | INTERNS | 8,000.00 | 0.00 | 0.00 | 8,000.00 | 0.00 |
| 101-294-706.011 | ASSISTANT WAGES | 20,000.00 | 8,782.50 | 2,680.00 | 11,217.50 | 43.91 |
| 101-294-707.000 | PER DIEM | 4,000.00 | 2,800.00 | 150.00 | 1,200.00 | 70.00 |
| 101-294-725.000 | FICA/MED MATCH | 34,582.00 | 23,766.69 | 2,287.59 | 10,815.31 | 68.73 |
| 101-294-725.002 | RETIREMENT PLAN | 24,000.00 | 11,964.98 | 0.00 | 12,035.02 | 49.85 |
| 101-294-727.001 | SUPPLIES | 8,000.00 | 6,969.92 | 79.00 | 1,030.08 | 87.12 |

REVENUE AND EXPENDITURE REPORT FOR DEXTER TOWNSHIP
PERIOD ENDING 02/29/2024

| GL NUMBER | DESCRIPTION | 2023-24 AMENDED BUDGET | YTD BALANCE 02/29/2024 NORMAL (ABNORMAL) | ACTIVITY FOR MONTH 02/29/2024 INCREASE (DECREASE) | AVAILABLE BALANCE NORMAL (ABNORMAL) | % BGT USED |
|---|-------------------------|---------------------------|--|---|---|---------------|
| Fund 101 - GENERAL FUND | | | | | | |
| Expenditures | | | | | | |
| 101-294-727.002 | POSTAGE | 3,000.00 | 2,995.70 | 0.00 | 4.30 | 99.86 |
| 101-294-728.000 | TELEPHONE | 12,000.00 | 10,671.73 | 891.91 | 1,328.27 | 88.93 |
| 101-294-801.002 | CONTRACTED SERVICES | 20,000.00 | 19,587.29 | 427.91 | 412.71 | 97.94 |
| 101-294-805.000 | INSURANCE | 18,000.00 | 17,383.28 | 0.00 | 616.72 | 96.57 |
| 101-294-863.000 | DUES | 11,000.00 | 10,077.54 | 0.00 | 922.46 | 91.61 |
| 101-294-900.000 | PRINTING/PUBLISHING | 15,000.00 | 10,824.79 | 1,005.17 | 4,175.21 | 72.17 |
| 101-294-955.001 | MISC | 5,000.00 | 2,202.30 | 214.00 | 2,797.70 | 44.05 |
| 101-294-955.003 | BANK CHARGE | 0.00 | 6.22 | 2.50 | (6.22) | 100.00 |
| Total Dept 294 - GENERAL GOVERNMENT | | | | | | |
| | | | 182,582.00 | 7,738.08 | 54,549.06 | 70.12 |
| Dept 400 - PLANNING & ZONING ADMINISTRATION | | | | | | |
| 101-400-706.003 | INTERNS | 12,815.00 | 27,334.76 | 0.00 | (14,519.76) | 213.30 |
| 101-400-706.005 | RECORDING SECRETARY | 3,000.00 | 3,835.91 | 364.37 | (835.91) | 127.86 |
| 101-400-706.008 | OFFICER WAGES | 34,000.00 | 26,718.01 | 3,580.95 | 7,281.99 | 78.58 |
| 101-400-707.000 | PER DIEM | 10,000.00 | 3,400.00 | 475.00 | 6,600.00 | 34.00 |
| 101-400-715.000 | HEALTH INSURANCE | 2,067.00 | 2,326.02 | 0.00 | (259.02) | 112.53 |
| 101-400-725.002 | RETIREMENT PLAN | 996.00 | 1,785.47 | 0.00 | (789.47) | 179.26 |
| 101-400-727.001 | SUPPLIES | 500.00 | 318.26 | 0.00 | 181.74 | 63.65 |
| 101-400-727.002 | POSTAGE | 300.00 | 0.00 | 0.00 | 300.00 | 0.00 |
| 101-400-800.000 | ATTORNEY | 20,000.00 | 18,449.19 | 2,548.00 | 1,550.81 | 92.25 |
| 101-400-801.005 | PLANNING CONSULTANT | 115,142.00 | 64,106.50 | 8,675.00 | 51,035.50 | 55.68 |
| 101-400-860.000 | TRAVEL & TRANSPORTATION | 1,500.00 | 525.67 | 0.00 | 974.33 | 35.04 |
| 101-400-861.000 | PROF DEVELOPMENT | 2,000.00 | 1,134.50 | 0.00 | 865.50 | 56.73 |
| 101-400-900.000 | PRINTING/PUBLISHING | 3,750.00 | 1,910.00 | 130.00 | 1,840.00 | 50.93 |
| 101-400-955.001 | MISC | 2,000.00 | 620.00 | 45.00 | 1,380.00 | 31.00 |
| 101-400-981.002 | INFO SYST SFTWR | 1,500.00 | 1,130.00 | 0.00 | 370.00 | 75.33 |
| Total Dept 400 - PLANNING & ZONING ADMINISTRATION | | | | | | |
| | | | 209,570.00 | 15,818.32 | 55,975.71 | 73.29 |
| Dept 412 - ZONING BOARD OF APPEALS | | | | | | |
| 101-412-707.000 | PER DIEM | 3,000.00 | 2,575.00 | 325.00 | 425.00 | 85.83 |
| 101-412-727.001 | SUPPLIES | 500.00 | 0.00 | 0.00 | 500.00 | 0.00 |
| 101-412-727.002 | POSTAGE | 200.00 | 0.00 | 0.00 | 200.00 | 0.00 |
| Total Dept 412 - ZONING BOARD OF APPEALS | | | | | | |
| | | | 3,700.00 | 325.00 | 1,125.00 | 69.59 |
| Dept 426 - EMERGENCY PREPAREDNESS | | | | | | |
| 101-426-727.003 | EQUIP MAINT CONTR | 25,000.00 | 23,200.00 | 0.00 | 1,800.00 | 92.80 |
| 101-426-805.000 | INSURANCE | 1,600.00 | 1,600.00 | 0.00 | 0.00 | 100.00 |
| 101-426-955.001 | MISC | 200.00 | 0.00 | 0.00 | 200.00 | 0.00 |
| Total Dept 426 - EMERGENCY PREPAREDNESS | | | | | | |
| | | | 26,800.00 | 0.00 | 2,000.00 | 92.54 |
| Dept 445 - DRAINS - PUBLIC BENEFIT | | | | | | |
| 101-445-955.005 | AT LARGE DRAINS | 8,000.00 | 4,522.66 | 0.00 | 3,477.34 | 56.53 |
| Total Dept 445 - DRAINS - PUBLIC BENEFIT | | | | | | |
| | | | 8,000.00 | 0.00 | 3,477.34 | 56.53 |
| Dept 526 - LANDFILL | | | | | | |
| 101-526-806.003 | CHEL LANDFILL CONT | 13,000.00 | 4,067.78 | 0.00 | 8,932.22 | 31.29 |

REVENUE AND EXPENDITURE REPORT FOR DEXTER TOWNSHIP
PERIOD ENDING 02/29/2024

| GL NUMBER | DESCRIPTION | 2023-24 AMENDED BUDGET | YTD BALANCE 02/29/2024 NORMAL (ABNORMAL) | ACTIVITY FOR MONTH 02/29/2024 INCREASE (DECREASE) | AVAILABLE BALANCE NORMAL (ABNORMAL) | % BGT USED |
|--|------------------------------|---------------------------|--|---|---|---------------|
| Fund 101 - GENERAL FUND | | | | | | |
| Expenditures | | | | | | |
| Total Dept 526 - LANDFILL | | 13,000.00 | 4,067.78 | 0.00 | 8,932.22 | 31.29 |
| Dept 774 - COMMUNITY SERVICE SUPPORT | | | | | | |
| 101-774-801.006 | DEXTER SENIOR CITIZENS, INC | 4,000.00 | 4,000.00 | 0.00 | 0.00 | 100.00 |
| 101-774-801.007 | CHELSEA SENIOR CITIZENS | 4,000.00 | 4,000.00 | 0.00 | 0.00 | 100.00 |
| 101-774-801.010 | CS DEXTER HISTORICAL | 500.00 | 500.00 | 0.00 | 0.00 | 100.00 |
| 101-774-801.011 | WASHTENAW AREA VALUE TRANSIT | 14,800.00 | 14,750.00 | 0.00 | 50.00 | 99.66 |
| 101-774-956.010 | COMMUNITY ENGAGEMENT | 120,000.00 | 64,076.93 | 2,870.00 | 55,923.07 | 53.40 |
| Total Dept 774 - COMMUNITY SERVICE SUPPORT | | 143,300.00 | 87,326.93 | 2,870.00 | 55,973.07 | 60.94 |
| Dept 901 - CAPITAL IMPROVEMENTS/INFRASTRUCTURE | | | | | | |
| 101-901-971.000 | BUILDING IMPROVEMENTS | 155,500.00 | 155,188.65 | 21,655.17 | 311.35 | 99.80 |
| 101-901-973.000 | SEWER EXPENSES | 127,000.00 | 103,190.00 | 0.00 | 23,810.00 | 81.25 |
| 101-901-975.000 | ROAD IMPROVEMENTS | 145,115.00 | 145,115.00 | 0.00 | 0.00 | 100.00 |
| Total Dept 901 - CAPITAL IMPROVEMENTS/INFRASTRUCTURE | | 427,615.00 | 403,493.65 | 21,655.17 | 24,121.35 | 94.36 |
| TOTAL EXPENDITURES | | 1,711,069.00 | 1,315,636.76 | 82,771.34 | 395,432.24 | 76.89 |
| Fund 101 - GENERAL FUND: | | | | | | |
| TOTAL REVENUES | | 1,532,350.00 | 1,421,419.14 | 585,836.55 | 110,930.86 | 92.76 |
| TOTAL EXPENDITURES | | 1,711,069.00 | 1,315,636.76 | 82,771.34 | 395,432.24 | 76.89 |
| NET OF REVENUES & EXPENDITURES | | (178,719.00) | 105,782.38 | 503,065.21 | (284,501.38) | 59.19 |
| BEG. FUND BALANCE | | 4,290,024.30 | 4,290,024.30 | | | |
| END FUND BALANCE | | 4,111,305.30 | 4,395,806.68 | | | |

REVENUE AND EXPENDITURE REPORT FOR DEXTER TOWNSHIP
PERIOD ENDING 02/29/2024

| GL NUMBER | DESCRIPTION | 2023-24 AMENDED BUDGET | YTD BALANCE 02/29/2024 NORMAL (ABNORMAL) | ACTIVITY FOR MONTH 02/29/2024 INCREASE (DECREASE) | AVAILABLE BALANCE NORMAL (ABNORMAL) | % BGT USED |
|--------------------------------|--------------------------|---------------------------|--|---|---|---------------|
| Fund 206 - FIRE FUND | | | | | | |
| Revenues | | | | | | |
| Dept 000 | | | | | | |
| 206-000-401.001 | CURRENT PROPERTY TAXES | 1,160,895.00 | 986,146.02 | 986,146.02 | 174,748.98 | 84.95 |
| 206-000-665.001 | MICLASS INTEREST REVENUE | 15,000.00 | 23,457.04 | 0.00 | (8,457.04) | 156.38 |
| 206-000-699.000 | TRANSFER IN | 191,935.00 | 0.00 | 0.00 | 191,935.00 | 0.00 |
| Total Dept 000 | | 1,367,830.00 | 1,009,603.06 | 986,146.02 | 358,226.94 | 73.81 |
| TOTAL REVENUES | | 1,367,830.00 | 1,009,603.06 | 986,146.02 | 358,226.94 | 73.81 |
| Expenditures | | | | | | |
| Dept 206 - FIRE | | | | | | |
| 206-206-707.000 | PER DIEM | 1,800.00 | 600.00 | 0.00 | 1,200.00 | 33.33 |
| 206-206-801.002 | CONTRACTED SERVICES | 1,365,380.00 | 1,070,266.57 | 1,001.28 | 295,113.43 | 78.39 |
| 206-206-955.001 | MISC | 500.00 | 403.73 | 0.00 | 96.27 | 80.75 |
| Total Dept 206 - FIRE | | 1,367,680.00 | 1,071,270.30 | 1,001.28 | 296,409.70 | 78.33 |
| TOTAL EXPENDITURES | | 1,367,680.00 | 1,071,270.30 | 1,001.28 | 296,409.70 | 78.33 |
| Fund 206 -- FIRE FUND: | | | | | | |
| TOTAL REVENUES | | 1,367,830.00 | 1,009,603.06 | 986,146.02 | 358,226.94 | 73.81 |
| TOTAL EXPENDITURES | | 1,367,680.00 | 1,071,270.30 | 1,001.28 | 296,409.70 | 78.33 |
| NET OF REVENUES & EXPENDITURES | | 150.00 | (61,667.24) | 985,144.74 | 61,817.24 | 41,111.4 |
| BEG. FUND BALANCE | | 1,527,267.64 | 1,527,267.64 | | | |
| END FUND BALANCE | | 1,527,417.64 | 1,465,600.40 | | | |

REVENUE AND EXPENDITURE REPORT FOR DEXTER TOWNSHIP
PERIOD ENDING 02/29/2024

| GL NUMBER | DESCRIPTION | 2023-24 AMENDED BUDGET | YTD BALANCE 02/29/2024 NORMAL (ABNORMAL) | ACTIVITY FOR MONTH 02/29/2024 INCREASE (DECREASE) | AVAILABLE BALANCE NORMAL (ABNORMAL) | % BGT USED |
|--------------------------------|--------------------------|---------------------------|--|---|---|---------------|
| Fund 207 - POLICE FUND | | | | | | |
| Revenues | | | | | | |
| Dept 000 | | | | | | |
| 207-000-665.001 | MICLASS INTEREST REVENUE | 0.00 | 23,457.04 | 0.00 | (23,457.04) | 100.00 |
| Total Dept 000 | | 0.00 | 23,457.04 | 0.00 | (23,457.04) | 100.00 |
| Dept 301 - POLICE | | | | | | |
| 207-301-401.001 | CURRENT PROPERTY TAXES | 685,552.00 | 582,349.14 | 582,349.14 | 103,202.86 | 84.95 |
| Total Dept 301 - POLICE | | 685,552.00 | 582,349.14 | 582,349.14 | 103,202.86 | 84.95 |
| TOTAL REVENUES | | | | | | |
| Expenditures | | | | | | |
| Dept 301 - POLICE | | | | | | |
| 207-301-801.002 | CONTRACTED SERVICES | 685,000.00 | 446,252.00 | 2,225.33 | 238,748.00 | 65.15 |
| 207-301-955.001 | MISC | 0.00 | 3.60 | 0.00 | (3.60) | 100.00 |
| Total Dept 301 - POLICE | | 685,000.00 | 446,255.60 | 2,225.33 | 238,744.40 | 65.15 |
| TOTAL EXPENDITURES | | | | | | |
| | | 685,000.00 | 446,255.60 | 2,225.33 | 238,744.40 | 65.15 |
| Fund 207 - POLICE FUND: | | | | | | |
| TOTAL REVENUES | | | | | | |
| TOTAL EXPENDITURES | | | | | | |
| NET OF REVENUES & EXPENDITURES | | | | | | |
| BEG. FUND BALANCE | | | | | | |
| END FUND BALANCE | | | | | | |

REVENUE AND EXPENDITURE REPORT FOR DEXTER TOWNSHIP

PERIOD ENDING 02/29/2024

| GL NUMBER | DESCRIPTION | 2023-24 AMENDED BUDGET | YTD BALANCE 02/29/2024 NORMAL (ABNORMAL) | ACTIVITY FOR MONTH 02/29/2024 INCREASE (DECREASE) | AVAILABLE BALANCE NORMAL (ABNORMAL) | % BGET USED |
|--|---------------------------------|---------------------------|--|---|---|----------------|
| Fund 245 - OPEN SPACE LAND INITIATIVE | | | | | | |
| Revenues | | | | | | |
| Dept 000 | | | | | | |
| 245-000-401.001 | PY PROPERTY TAX ADJ/COLLECTIONS | 224,922.00 | 205,630.09 | 64,120.05 | 19,291.91 | 91.42 |
| 245-000-540.000 | STATE GRANTS | 0.00 | 245,000.00 | 0.00 | (245,000.00) | 100.00 |
| 245-000-665.001 | MICLASS INTEREST REVENUE | 0.00 | 6,277.52 | 0.00 | (6,277.52) | 100.00 |
| 245-000-699.101 | TRANSFER IN | 283,232.00 | 0.00 | 0.00 | 283,232.00 | 0.00 |
| Total Dept 000 | | 508,154.00 | 456,907.61 | 64,120.05 | 51,246.39 | 89.92 |
| TOTAL REVENUES | | 508,154.00 | 456,907.61 | 64,120.05 | 51,246.39 | 89.92 |
| Expenditures | | | | | | |
| Dept 294 - GENERAL GOVERNMENT | | | | | | |
| 245-294-706.005 | RECORDING SECRETARY | 1,400.00 | 1,734.46 | 64.93 | (334.46) | 123.89 |
| 245-294-707.000 | PER DIEM | 6,600.00 | 2,975.00 | 0.00 | 3,625.00 | 45.08 |
| 245-294-727.002 | POSTAGE | 2,000.00 | 0.00 | 0.00 | 2,000.00 | 0.00 |
| 245-294-801.002 | CONTRACTED SERVICES | 61,500.00 | 22,909.95 | 935.00 | 38,590.05 | 37.25 |
| 245-294-955.001 | MISC | 0.00 | 1.29 | 0.00 | (1.29) | 100.00 |
| Total Dept 294 - GENERAL GOVERNMENT | | 71,500.00 | 27,620.70 | 999.93 | 43,879.30 | 38.63 |
| Dept 901 - CAPITAL IMPROVEMENTS/INFRASTRUCTURE | | | | | | |
| 245-901-976.000 | OPEN SPACE PURCHASES | 300,000.00 | 278,594.00 | 0.00 | 21,406.00 | 92.86 |
| Total Dept 901 - CAPITAL IMPROVEMENTS/INFRASTRUCTURE | | 300,000.00 | 278,594.00 | 0.00 | 21,406.00 | 92.86 |
| TOTAL EXPENDITURES | | 371,500.00 | 306,214.70 | 999.93 | 65,285.30 | 82.43 |
| Fund 245 - OPEN SPACE LAND INITIATIVE: | | | | | | |
| TOTAL REVENUES | | | | | | |
| TOTAL EXPENDITURES | | | | | | |
| NET OF REVENUES & EXPENDITURES | | 508,154.00 | 456,907.61 | 64,120.05 | 51,246.39 | 89.92 |
| BEG. FUND BALANCE | | 371,500.00 | 306,214.70 | 999.93 | 65,285.30 | 82.43 |
| END FUND BALANCE | | 136,654.00 | 150,692.91 | 63,120.12 | (14,038.91) | 110.27 |
| | | 243,136.16 | 243,136.16 | | | |
| | | 379,790.16 | 393,829.07 | | | |

REVENUE AND EXPENDITURE REPORT FOR DEXTER TOWNSHIP

PERIOD ENDING 02/29/2024

| GL NUMBER | DESCRIPTION | 2023-24 AMENDED BUDGET | YTD BALANCE 02/29/2024 NORMAL (ABNORMAL) | ACTIVITY FOR MONTH 02/29/2024 INCREASE (DECREASE) | AVAILABLE BALANCE NORMAL (ABNORMAL) | % BGT USED |
|--|-----------------------------|---------------------------|--|---|---|---------------|
| Fund 285 - GRANT - AMERICAN RESCUE PLAN ACT | | | | | | |
| Revenues | | | | | | |
| Dept 000 | | | | | | |
| 285-000-528.000 | OTHER FEDERAL GRANTS | 0.00 | 326,844.00 | 0.00 | (326,844.00) | 100.00 |
| Total Dept 000 | | | | | | |
| | | 0.00 | 326,844.00 | 0.00 | (326,844.00) | 100.00 |
| TOTAL REVENUES | | | | | | |
| | | 0.00 | 326,844.00 | 0.00 | (326,844.00) | 100.00 |
| Expenditures | | | | | | |
| Dept 901 - CAPITAL IMPROVEMENTS/INFRASTRUCTURE | | | | | | |
| 285-901-801.006 | DEXTER SENIOR CITIZENS, INC | 5,000.00 | 5,000.00 | 0.00 | 0.00 | 100.00 |
| 285-901-975.000 | ROAD IMPROVEMENTS | 579,885.00 | 578,810.76 | 0.00 | 1,074.24 | 99.81 |
| 285-901-986.000 | EQUIPMENT | 60,903.00 | 61,885.31 | 0.00 | (782.31) | 101.28 |
| Total Dept 901 - CAPITAL IMPROVEMENTS/INFRASTRUCTURE | | | | | | |
| | | 645,788.00 | 645,496.07 | 0.00 | 291.93 | 99.95 |
| TOTAL EXPENDITURES | | | | | | |
| | | 645,788.00 | 645,496.07 | 0.00 | 291.93 | 99.95 |
| Fund 285 - GRANT - AMERICAN RESCUE PLAN ACT: | | | | | | |
| TOTAL REVENUES | | 0.00 | 326,844.00 | 0.00 | (326,844.00) | 100.00 |
| TOTAL EXPENDITURES | | 645,788.00 | 645,496.07 | 0.00 | 291.93 | 99.95 |
| NET OF REVENUES & EXPENDITURES | | (645,788.00) | (318,652.07) | 0.00 | (327,135.93) | 49.34 |
| BEG. FUND BALANCE | | | | | | |
| END FUND BALANCE | | (645,788.00) | (318,652.07) | | | |
| TOTAL REVENUES - ALL FUNDS | | | | | | |
| TOTAL EXPENDITURES - ALL FUNDS | | 4,093,886.00 | 3,820,579.99 | 2,218,451.76 | 273,306.01 | 93.32 |
| NET OF REVENUES & EXPENDITURES | | 4,781,037.00 | 3,784,873.43 | 86,997.88 | 996,163.57 | 79.16 |
| BEG. FUND BALANCE - ALL FUNDS | | (687,151.00) | 35,706.56 | | | |
| END FUND BALANCE - ALL FUNDS | | 7,458,590.45 | 7,458,590.45 | 2,131,453.88 | (722,857.56) | 5.20 |
| | | 6,771,439.45 | 7,494,297.01 | | | |



DEXTER TOWNSHIP

AGENDA ITEM REQUEST

MEETING OF: Township Board of Trustees March 19, 2024

Title: Authorization to contract with Proven Design for building improvements.

Date (please submit agenda item requests 14 days prior to meeting date):

Purpose (Choose ONE):

1) This is a discussion item requiring no action by the board: X

Narrative (to be completed by requestor):

Overview

At the November 2023 meeting, the Board of Trustees authorized a comprehensive remodel of the upper level of Dexter Town Hall, including new furnishings. The remodel was complete as of mid-February, and the new furnishings were delivered and set up on March 8, 2024. The total project budget was \$155K. The total cost to the Township was \$156,691, a 1% budget shortfall; net of a generous discount from Proven Design of almost \$10K in recognition of the Township's service to our local community. The budget summary for the project is:

| | |
|---|-------------------|
| REVENUE | |
| Construction budget inc 15% contingency | \$ 107,038 |
| Furniture budget inc 15% contingency | <u>48,462</u> |
| TOTAL BUDGET | \$ 155,500 |
| EXPENSES | |
| <u>CONSTRUCTION</u> | |
| Original Scope | \$ 93,077 |
| Added Scope | <u>17,794</u> |
| Subtotal Construction | \$ 110,870 |
| <u>FURNITURE</u> | |
| Original Estimate | 46,562 |
| Added Furniture | <u>9,182</u> |
| Subtotal Furniture | \$ 55,743 |
| TOTAL EXPENSES | \$ 166,613 |
| Proven Discount | \$ (9,922) |
| NET (OVER)/UNDER | \$ (1,191) |

CONSTRUCTION

The added costs reflect an expansion of the scope of the original project budget, with the BOT's goal of completing all desired improvements. The original scope included:

- Adds new countertops and paint for the upstairs bathrooms
- Adds a kitchenette in the new conference room
- Includes new front counter
- Includes acoustic panels for the main meeting room

The added scope items included:

- New bathroom cabinets & counter upgrades (quartz instead of laminate)
- Built-in shelves and more electrical outlets
- New appliances
- Removal of the security windows
- Upgraded baseboard molding (wood instead of rubber)

FURNISHINGS

The original budget for office furnishings included eight desks, two tables, chairs, individual file cabinets, and waiting room furnishings (loveseat, two armchairs, ottoman and end tables) from Hermann Miller, a Michigan-based high quality furniture manufacturer. We added furnishings to the order to furnish the basement office and to furnish a second conference room. With the increased level of activity in the Town Hall, the downstairs conference room has been in frequent demand. The original furniture plan called for bringing the large conference table back upstairs, but we instead ordered new tables for the upstairs break/conference room, and left the large conference table downstairs.

The lower-level office will be available as a "hoteling" space which can accommodate contractors who do not have permanent office space at the Township, such as our Assessor Chris Renius and our Accountant Kim Haines. DAFD may also have need of the lower level space. The new furniture makes the space immediately useful, and is the first of several lower level usability improvements included in the FY25 capital budget.

PROVEN DISCOUNT

Proven Design offered Dexter Township a discount on the total project cost as a charitable contribution, in recognition of our services to the township and our need for usable furnishings in the lower level.

EXCLUDED ITEMS

We initiated a lighting improvement project for the upper level in July, to be paid from our \$40K building maintenance FY24 budget, at a cost of \$5,850. The purpose of this project was to replace fluorescent lights with LED lights, which are more energy-efficient and healthier. This project was intended to be completed by a different vendor, but I authorized Proven to execute the work because of delays with the other vendor.

We also hired movers to shift furnishings within the building and dispose of materials from both the lower and upper levels. These expenses (~\$1,500) were attributed to maintenance because of their broader purpose.

Does this item have fiscal impact?

Yes X

No __

If yes, what is the net cost?

Is the item included in the Township's approved annual budget?

Yes X

No __

Staff/Supervisor Comments

Submitted by: Karen Sikkenga

Dexter Township Report

March 19, 2024

Broadband and Cell Coverage

Regarding broadband, Charter/Spectrum continues to complete laying cable in the township and plans to share information for residential hookups in Spring-Summer 2024.

Regarding cell coverage, Trustee Scott has been in contact with Verizon, T-Mobile, and ATT about the cell service issues in the Township. Each provider has said they are checking to see if they can remedy the issues with their existing infrastructure in the area. He is meeting within the next month with ATT and Verizon for an update on their progress and to discuss adding an additional tower in the area if necessary.

Cemetery Clean-Up and Maintenance

Dexter Township manages volunteer groups to maintain two of its three cemeteries. Volunteer activities will resume in April, depending on the weather. Residents interested in volunteering to assist in these efforts should contact info@dextertownship.org.

Fire Negotiations

The board sub-committee working on the collective bargaining agreement continues to negotiate with the Local Firefighters Union. The DAFD board proposed a collective bargaining agreement, to which the Dexter Area Firefighters responded with a few questions. The board and the union continue to meet to finalize the agreement. As noted in previous updates, we believe this will continue to represent a significant change in the contract and the main reason it has taken such a long time coming to conclusion.

IT Support

A change is coming in the Township's livestream technology. Our current service provider, Livestream, is being taken over by another company whose subscription fee is significantly higher. Meanwhile, the Township Board has directed the staff to provide residents with the option of participating in public meetings remotely using Zoom or similar service provider. The staff are considering options for this shift and will report back to the Board on recommended process.

The staff are also continuing to work on seeking out a new IT company. The qualities that we are looking for in a company include onsite support staff availability, increased user-end satisfaction, remote IT services, reduced problem resolution time for onsite and remote hardware/software issues, device monitoring, network management, and security monitoring.

MetroParks Pass Program

MetroParks passes for calendar year 2024 are available to Dexter Township residents at no cost (one pass per household) until March 29, 2024. The Township has distributed just under 1,300 passes to date, with 43% being sent to senior. To request a pass your email must be dated March 29th or sooner; inquiries to info@dextertownship.org. We hope to see you in the park!

Private Road Information Sharing

Residents on private roads expressed an interest in meeting informally to share best practices. The Township put forth a message via our newsletter. We have had 8 responses from different private road residents and will move forward to schedule our first meeting later in March. Interested residents are encouraged to contact info@dextertownship.org.

Public Safety Millages

The fire and police millage renewals were on the February 27 election ballot. Over 80% of the electorate voted to approve the police millage, and over 86% voted to approve the fire and emergency medical services millage.

Safety Improvement Project at North Territorial and Dexter Townhall

North Territorial Road is closed at the corner of Dexter Townhall until at least the end of April while the hill approaching Dexter Townhall (traveling west to east) is cut down to improve safety and sightlines. The road closure has increased traffic on surrounding local roads because the formal detour routes are less convenient than the local roads. The WCRC has allocated funds within the project budget for more road maintenance on the impacted roads. The schedule of planned road improvements has been adjusted to delay any work until after the safety project is complete.

The initial proposal for school bus rerouting was modified because of residents' concerns about the long bus rides and safety concerns. The WCRC and the school system were very responsive to residents' concerns and proposed a route that is safer and shorter for our children. Kudos to everyone for this collaboration.

Single Hauler

The Township continues to gather information about single hauler costs and benefits to good decision making about any future program. Our intent is to continue listening to the residents, to understand what residents need and want. 445 residents have responded to our survey (available on our web site). Of the survey respondents, with most answering that they would use trash collection, recycling, or both. These numbers were also supported in the Master Plan survey results. We will close the survey provide a complete report on survey results by the April meeting.

Working with a grant-funded consultant and the County Department of Public Works, we are slowly and deliberately preparing a request for proposal (RFP) to obtain information from prospective vendors. Note that issuing an RFP does not mean the Township will move forward to the implementation stage. At this stage, we are still gathering and refining information, final decision making by the Board of Trustees is months ahead. There will be a Coffee Chat on this topic on March 20th at 6:30pm; residents are encouraged to attend.

Tax Collection

Tax Collection, for the 2023 tax cycle, February 29th. Dexter Township successfully shared our tax database with Washtenaw County on March 8, 2024 and we are currently preparing settlement documents. All delinquent taxes have been turned over to the county for collection. For questions, concerns, or payment, please call the county at 734-222-6600.

On February 1, 2024, Dexter Township purchased a \$1.9M United States treasury bond for investment, with a yield of 4.077% to maturity dated February 15, 2026. Accrued interest to date for this investment totals

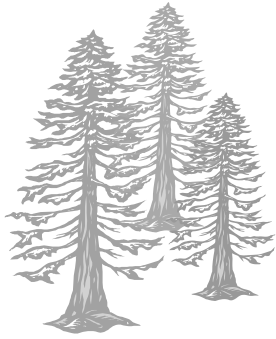
\$35,315. In the same month, Dexter Township purchased a \$237K certificate of deposit for the Police fund. Accrued interest to date totals \$714. Michigan Class investments for the General, Fire, Police and Farmland and Open Space funds continue to average a 5.45% yield.

Zoning Ordinance Changes

Revisions to the Zoning Ordinance continue. In summary:

- February 2024, the Board of Trustees approved the Planning Commission's recommendations to:
 - Standardize maximum building coverage as a percent by acre by zone in all cases
 - Change the standard for judging a zoning variance to replace the word "minimum" to "reasonable" and "the" to "a"
- March 2024, the Board of Trustees will consider the Planning Commission's recommendations to:
 - Eliminate zoning permit requirements for exterior & interior remodels, flagpoles, and bus shelters, and add a zoning permit requirement for demolitions/razing and non-residential exterior lighting
 - Change a ZO section title from "Schedule of Regulations" to "Schedule of Uses"
- April 2024, if recommended by the Planning Commission, the BOT will consider changes to our ordinance relating to food trucks and open air markets

Future zoning ordinances for consideration by the PC include clarifications to shed size requirements and cumulative totals for farm animals. A Zoning Ordinance committee including a representative of the Planning Commission, Zoning Board of Appeals, and Board of Trustees is being established to consider ZO changes resulting from the master plan.



DEXTER TOWNSHIP

6880 DEXTER-PINCKNEY ROAD

DEXTER, MI 48130

TELEPHONE: 734-426-3767

FAX: 734-426-3833

WWW.DEXTERTOWNSHIP.ORG

"A Community For All Seasons"

MEMORANDUM

To: Dexter Township Board

From: Megan Masson-Minock, Township Planning Consultant
Ashley Cepeda, Township Zoning Officer

Subject: Planning and Zoning Department Report (January 2024)

Date: March 11, 2024

The following Planning and Zoning Department report has been provided to the Dexter Township Board to provide an update on ongoing planning and zoning cases, ordinance amendments, and department activities. The staff is excited to report on the progress of existing development projects that have been reviewed by the PC, cases reviewed by the ZBA, and other duties, such as, zoning administration, ordinance review and future amendments, zoning permits, etc.

The following report will cover activities that have occurred **February 2024**, as well as an update on past projects:

- Planning Activities, including a summary of applications with the Planning Commission, Zoning Board of Appeals and/or Township Board.
- Zoning Administration, including zoning permits and projects that do not require Planning Commission review and approval.
- Zoning Ordinance, including summary and status of ordinance amendments.
- Planning and Zoning Department, including permits issued.
- Code Enforcement.
- Other Community Development Projects

Please let us know how this report can be improved. The Planning and Zoning Department will share an updated report with the Township Board on a monthly basis.

| Planning Activities – PC, ZBA, Approved Projects | | |
|---|-----------------------|--|
| Planning Commission – Site Plan, Special Land Use, Rezoning | | |
| Name of Project | Location | Current Status and Progress |
| Cornman Farms Site Plan & Special Land use | 8540 Island Lake Road | <p>The applicant submitted a special land, preliminary site plan, and variance request for the replacement of the tent at this special event facility with a building addition of a pavilion, the enclosure of a walkway, interior remodels of buildings on-site and the addition of an amphitheater. The additional buildings necessitate an amendment to the existing site and plan and special land use.</p> <p>A Planning Commission public hearing for special land use amendment and preliminary site plan was held on November 28, 2023. The Planning Commission approved both applications with conditions.</p> <p>The Planning Commission approved the final site plan with conditions on January 23, 2024.</p> <p>We expect the applicant to submit for zoning and building permits in March 2024.</p> |

| Zoning Board of Appeals – Variance (PBA), Interpretation, Appeal of Admin Decision | | |
|--|-----------------------|--|
| Type of Request | Location | Current Status and Progress |
| Variance from building coverage | 8540 Island Lake Road | <p>The proposed amendment to the special event venue's site plan and special land use, described above, exceeds the maximum building coverage. The case was heard at the December 5, 2023 Zoning Board of Appeals meeting and postponed until the ZBA January 2024 meeting, when the ZBA denied the variance. The Board felt that a zoning ordinance change was the more appropriate route since other larger properties in the Township had the same constraints due to the building coverage restrictions.</p> <p>The Township Board, at its February 20, 2024 meeting, passed Zoning Ordinance amendments that affect this development.</p> |
| Variance from sign area size | 8789 McGregor | <p>A new application was received and is scheduled to be heard by the Zoning Board of Appeals on April 2, 2024. This variance is requesting an increase in the allowed commercial front yard sign area size in the Lakes Residential district.</p> |

| Approved Projects | | |
|-------------------|--|---|
| Name of Project | Location | Current Status and Progress |
| Hillside Acres | Southwest corner of N. Territorial Rd. and Dexter Townhall Rd. | A pre-construction meeting with OHM, the Township, and Multi Lakes Water and Sewer Authority occurred in fall 2022. The mass grading and storm sewer installation is complete. Sanitary sewer installation is expected to be completed by mid to end of November. Contractor has indicated they plan to pave the asphalt road(s) before the cold weather hits (asphalt construction is weather-dependent). Home construction is expected to begin shortly after asphalt pavement is constructed. OHM estimates home construction will begin in early 2024. Per the applicant, the Washtenaw County Road Commission is extending their permit. |
| Nature's Preserve | 11966 N. Territorial Rd. | The Natures Preserve open space community site condominiums went before the Township Planning Commission in April 2016. The final site plan for 20 homes was approved by OHM in October 2020. The applicant has yet to submit construction escrow, as well as provide the insurance and bonds that are required to schedule a pre-construction meeting. Planning & Zoning staff is researching the site plan status. |

| Zoning Ordinance (Adopted and Proposed) | |
|---|--|
| Adopted Amendment | Summary |
| | None |
| Proposed Amendment | Current Status and Progress |
| Section 29.06(C)(4) "Reasonable" versus "Minimum" | <p>The ZBA has requested the change from "minimum" to "reasonable" in this standard for a variance review to be reviewed. They would like direction/guidance on how to implement that language.</p> <p>At their November 28, 2023 meeting, the Planning Commission reviewed draft language. The Planning Commission held a public hearing and recommended zoning ordinance amendment language to the Township Board on January 23, 2024.</p> <p>The Township Board passed the draft language with a slight change at their meeting on February 20, 2024.</p> |

| Zoning Ordinance (Adopted and Proposed - continued) | |
|---|---|
| Proposed Amendment | Current Status and Progress |
| Table 16.3 in Article 16 Increase building coverage for parcels greater than 5 acres, zoned RR or RC or for residential uses in AG | <p>The Cornman Farms application brought up the inconsistency in the Zoning Ordinance that building coverage for parcels greater than 5 acres, zoned Rural Residential or Recreation Conservation or residential uses in the Agricultural Zoning District is capped at 11,543 square feet, while smaller parcels building coverage is a percentage (up to 5.3% for lots between 4.9 and 5 acres).</p> <p>The Planning Commission held a public hearing on January 23, 2024 meeting and recommended revised language to increase the building coverage on parcels greater than 5 acres, zoned Recreation Conservation to 5% and Rural Residential or residential uses in the Agricultural Zoning District to 10% as a zoning ordinance text amendment.</p> <p>The Township Board passed the draft language as recommended at their meeting on February 20, 2024.</p> |
| Table 25.1 in Section 25.03 Amend what requires a zoning permit. | <p>On January 23, 2024, the Planning Commission reviewed recommendation by staff and the consultant to decrease the number of zoning permits required for the following reasons: the zoning permit is not required elsewhere in the Zoning Ordinance, the Chelsea Area Construction Agency has advised the Township that a zoning permit is not necessary, staff has found the permit requirement to be overly burdensome, or there is no corresponding regulation in the Zoning Ordinance to support the requirement.</p> <p>The Planning Commission held a public hearing at their February 28, 2024 meeting and recommended the zoning ordinance amendments as presented.</p> |
| Article 4 Change title from "Table of Regulations" to "Table of Uses." | <p>On January 23, 2024, the Planning Commission reviewed recommendation by staff and the consultant to change the title of Article 4 from "Table of Regulations" to "Table of Uses" to reflect the nature of the regulations more accurately in that Article.</p> <p>The Planning Commission held a public hearing at their February 28, 2024 meeting and recommended the zoning ordinance amendments as presented.</p> |

| Zoning Permits | | | |
|----------------|----------|-----|------|
| Permits Issued | February | YTD | 2023 |
| Zoning Minor | 6 | 31 | 134 |
| Zoning Major | 3 | 6 | 79 |
| Sign | 0 | 0 | 1 |
| Temporary | 0 | 1 | 2 |
| TOTAL | | 38 | 216 |

| Code Enforcement | | | |
|------------------|-------------------------|--|---------------------|
| Violation # | Address | Description | Status |
| E23-CE-0019 | 9122 McGregor Rd | Boat storage too close to water | Seeking resolution |
| E23-CE-0016 | 8095 Stonehedge | Fence and screening wall not conforming | Resolution imminent |
| E24-CE-0003 | 9441 Dexter Pinckney Rd | Exterior lights too bright and/or flashing | New complaint |
| | | | |

| Other Planning and Zoning Projects | |
|------------------------------------|--|
| Solar Committee | The Planning and Zoning Department is providing support to the Solar Committee. The work of the Committee will likely result in zoning ordinance amendments regarding renewable energy, including solar. |

Thank you!

Huron River Watershed Council (HRWC) Update

March 2024 Report to Dexter Township Board of Trustees

<https://www.hrwc.org/wp-content/uploads/Huron-River-Report-Spring-2024.pdf>

The **HURON RIVER WATERSHED COUNCIL** protects and restores the river for healthy and vibrant communities. Our work in science, technical advising and public education is supported by volunteers, individual members, local businesses, and more than 40 communities across Southeast Michigan.

The **HURON RIVER WATERSHED** covers just over 900 square miles (1448 km) and encompasses all the land, creeks and streams that drain into the Huron River, which then drains into Lake Erie.

This month HRWC celebrates Kris Olsson who will soon retire after over 30 years serving the watershed. Kris has established The Watershed Resilience Endowment Fund to continue her work.

Words cannot express how grateful we are for this remarkable gift. This fund will shine a bright light for water stewards and river champions to follow forever. It ensures that HRWC will always have resources to be effective guardians of the Huron River and its watershed.



We invite you to honor Kris by contributing to the **Watershed Resilience Endowment Fund**.

To make a gift, or for more information scan the QR code or go to [HRWC.org/krislegacy](https://hrwc.org/krislegacy). You may also contact Wendy Palms at wpalms@hrwc.org or (734) 769-5123.

—Wendy Palms

Volunteer:

Chemistry and Flow Monitoring Virtual Volunteer Orientation

Saturday, March 23, 1-2:30pm
Online - Registration (required):
[HRWC.org/chemflow](https://hrwc.org/chemflow)

Spring River Roundup Volunteer Event

Saturday, April 27, starts at 9am; lasts 3 to 4 hours
HRWC Offices, 117 N. First Street, Ste 100, Ann Arbor
Registration (required): [HRWC.org/roundup](https://hrwc.org/roundup)

Please let me know if you would like more information.

Respectfully submitted,

Suzanne Bade

Dexter Township Representative to HRWC



JERRY L. CLAYTON
SHERIFF

WASHTENAW COUNTY OFFICE OF THE SHERIFF

2201 Hogback Road ♦ Ann Arbor, Michigan 48105-9732 ♦ OFFICE (734) 971-8400 ♦ FAX (734) 973-4624 ♦ EMAIL sheriffinfo@ewashtenaw.org



MARK A. PTASZEK
UNDERSHERIFF

March 12, 2024

To: Karen Sikkenga, Dexter Township Supervisor
From: Nick Krings, Sergeant
Through: Alan Hunt, Lieutenant
Cc: Keith Flores, Police Services Commander / Nancy Hansen, Captain
Re: February 1st – February 29th, 2024, Police Services Monthly Report

During the month of February 2024 there were 132 calls for service (including traffic stops). Deputies conducted 53 traffic stops during this time with 12 citations issued.

Noteworthy events in Dexter Township during last month include:

On February 2nd Deputies responded to the 9100 block of Island Lake Road for a Larceny from Auto complaint. The victim provided video surveillance showing four (4) unknown subjects exit a dark colored pickup and rummage through the victim's vehicles. The victim advised the only property stolen was some loose change. The identities of the subjects are unknown at this time.

Banked Hours Update:

The collaboration accumulated 360 banked hours during the month of February. The banked hours were generated due to vacant shifts. The collaboration utilized 330.25 banked hours to fill vacant shifts and for special events. As of the end of February, the collaboration has a yearly banked hours balance of 166.75 hours.

Dexter Collaboration Into/Out of Area Time:

- Into DWD Area Time – 786 mins (Year to Date – 1,265 mins)
- Out of DWD Area – 823 mins (Year to Date – 1,123 mins)

Dexter City Into Area Time - 239 mins (Year to date – 558 mins)

Dexter Twp. Into Area Time - 467 mins (Year to date – 627 mins)

Webster Twp. Into Area Time - 80 mins (Year to date – 80 mins)

*Co Creating Community Wellness and Safety – Providing Exemplary Service
Building Strong and Sustainable Communities
Serving Washtenaw County since 1823*



JERRY L. CLAYTON
SHERIFF

WASHTENAW COUNTY OFFICE OF THE SHERIFF

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MARK A. PTASZEK
UNDERSHERIFF

The Sheriff's Office has implemented an, on-line, police reporting portal. Citizens can now file certain types of police reports on-line without needing contact with a Deputy or coming to a station. The following types of incidents can be filed on-line:

- Harassing phone calls/ No Known Suspects
- Identity Theft/ No Known Suspects
- Lost property
- Larceny/Theft/ No Known Suspects
- Damaged Property/Vandalism
- Accidental/Non-Intentional Property Damage

Any and all incidents can still be reported by calling 911, Washtenaw Metro Dispatches non-emergency dispatch number (734) 994-2911 or in person at any of our Community Police Stations.

The on-line reporting portal can be accessed through the Washtenaw County Sheriff's Office website.

<https://www.washtenaw.org/3439/File-a-Police-Report>

The Sheriff's Office has gone live with a crime data dashboard on our website.

The dashboard is interactive and pulls data by zip codes. The data is updated regularly.

There are various pages that can be viewed: Overall Crime Data, Victim Demographics, Arrest Demographics, Traffic Overview and Subject Control (Use of Force Incidents).

[Sheriff Data & Information Dashboard | Washtenaw County, MI](#)

This is an excellent resource for those interested in taking a deeper dive into Sheriff's Office operations and who we have contact with.

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By the numbers...

- CSC has now been serving the people of Chelsea and surrounding communities for **60** years!
- We are approaching **1,300** CSC members.
- Our members reside in **50** different communities!
- When including Meals on Wheels and other support programs, we provide services to over **1,500** area seniors and their families.
- Our area of the county's 65+ population is **30%** - double the national & wider county averages!
- We continue to provide over **250** programs & activities per month.
- Over the past year, we have had over **1,200** individuals participate in our programs & activities.
- We have nearly **200** volunteers in multiple areas who make it all happen!
- 2023 marked the **10th** anniversary of CSC being the home for the Chelsea Meals on Wheels program. In that time, we have prepared and delivered over **253,000** meals! Put those 8" trays end to end – they'd stretch for **33 ½** miles!
- In 2023 we introduced our Ease the Day program to provide respite / a much needed break for family members who have become full-time Caregivers to their senior loved ones facing difficulties. Since starting the program in late April, we have already provided these Caregivers over **2,500** hours of respite... down time!

And looking ahead for 2024:

- We just added 2 new positions to focus on Member & Volunteer Services and Outreach & Connections.
- We will be expanding Ease the Day to a third day.
- 2024 marks our 20th year at 512 Washington Street.

By the dollars:

- Our operating income for 2023 was **\$581,424**.
- Our budget for 2024 calls for a needed operating income of **\$664,393** – and an equal figure in expenses.
- At 1,300 members, *that is \$511 / member* or \$443 when including the 1,500 served.
- There are currently **109 members who are residents of the Dexter Township**
 - That figure represents 8.5% of our total membership.
 - At \$511/ member served, it can be estimated that about **\$55,700 of the CSC's 2024 budget will be for the benefit of Dexter Township residents.**
 - If the Dexter Township annual budget calls for a **\$3,000** contribution to the Chelsea Senior Center, it will cover just about **5%** of the anticipated funds CSC will use to serve Dexter Township residents.