

# DEXTER TOWNSHIP

6880 DEXTER-PINCKNEY ROAD  
DEXTER, MI 48130

TELEPHONE: 734-426-3767

FAX: 734-426-3833

WWW.DEXTERTOWNSHIP.ORG

KAREN SIKKENG  
**SUPERVISOR**

MICHELLE  
STAMBOULELLIS  
**CLERK**

MARIS METZ  
**TREASURER**

LONNIE SCOTT  
GRETCHEN DRISKELL  
LAURA SANDERS  
KAREN NOLTE  
**TRUSTEES**

## **Board of Trustees – Meeting Agenda Budget Public Hearing January 10, 2024 6:00 p.m.**

*The purpose of the Budget Public Hearing is to give members of the public the opportunity to comment on the proposed FY 2025 budgets. Comments on non-budget items should be held until the regular Board meeting, which shall immediately follow the Budget Public Hearing.*

- 1. Call to Order**
- 2. Call for Public Comment on Agenda Items**
  - A. General Fund**
  - B. Fire Services Fund**
  - C. Police Services Fund**
  - D. Farmland and Open Space Fund**
  - E. Capital Fund**
- 3. Adjournment**

## **Board of Trustees Meeting Agenda January 16, 2024 Immediately following Budget Hearing**

- 1) Call to Order
- 2) Roll Call/Conflict of Interest Check
- 3) Approval of Agenda
- 4) Call for Public Comment on Agenda Items

*Please state your name and address*

*Limit comments to 3 minutes*

*Note that the public comment period is not a question-and-answer period; any questions from the public will be answered at a later date. If you would like a response, please include your contact information on the sign-in sheet.*
- 5) Consent Agenda (“Motion to approve consent agenda”)
  - a) Approval of Minutes: Board of Trustees; December 19, 2023, January 8, 2024 (Special Meeting; Budget Workshop)
  - b) Approval of committee appointments

- c) Approval of 2024 Community Calendar
- 6) Action Items
  - a) Approval of the Master Plan – Rowan Brady, Beckett & Raeder
  - b) FY25 General Appropriations Act
  - c) Compensation Resolution – Supervisor Sikkenga
- 7) Discussion items
  - a) Financial Status and Transactions – Supervisor Sikkenga; Clerk Stamboulellis
  - b) Solar legislation – Trustee Driskell
  - c) Planning and Zoning updates – Supervisor Sikkenga
- 8) Q&A: Staff Reports
  - a) Supervisor Report – Supervisor Sikkenga
  - b) Clerk Report – Clerk Stamboulellis
  - c) Treasurer Report – Treasurer Metz
  - d) Planning Commission – Megan Masson-Minock, Planning Director
- 9) Board & Committee Reports
  - a) Huron River Watershed Council – Sue Bade, Dexter Township Representative
  - b) Broadband, Multilakes, Single Hauler – Trustee Nolte
- 10) Data & Performance Metrics
  - a) Sheriff's Department activities
  - b) Dexter Area Fire Department calls for service
- 11) Call for Public Comment on Non-Agenda Items
- 12) Other Issues, Comments and Concerns of Board Members & Staff
- 13) Adjournment

*The Dexter Township Board will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting upon seven days' notice to the Board of Trustees ([info@dextertownship.org](mailto:info@dextertownship.org)).*

*Individuals with disabilities requiring auxiliary aids or services should contact the Dexter Township Board by writing or calling the Office Manager at [officemanager@dextertownship.org](mailto:officemanager@dextertownship.org); phone number 734-426-3767.*



Project	MLSA/St #2	Sundance Trail (existing)	Silver Lake	Fieldstone or Fleming Rd
Engineering	\$0	\$3,500	\$3,500	\$3,500
Contractor	\$59,000	\$0	\$6,500	\$9,500
D2 Services	\$700	\$250	\$700	\$700
Piping/connection/Signage	\$6,500	\$1,000	\$2,000	\$2,000
Road Commisson	\$0	\$0	\$0	\$1,000
Legal Review Easement	\$2,000			
Owner payment	\$0	\$0		
Misc/Contingency	\$13,640	\$950	\$2,540	\$3,340
Total	\$81,840	\$5,700	\$15,240	\$20,040

Station 2 notes  
Cribley and Harper Electric

Shed/fittings

**Total**  
**\$122,820**



**DEXTER TOWNSHIP  
AGENDA ITEM REQUEST**

**MEETING Of Township Board of Trustees January 16, 2024**

**Title:** Consent Agenda

*Reminder: any member of the Board of Trustees may request that items be moved from the consent agenda if a discussion is desired.*

**Consent Calendar Item Overview:**

5a: **Approval of minutes** for December 19, 2023 Regular Meeting of the Board of Trustees; January 8 Special Meeting (Budget Workshop) of the Board of Trustees.

5b: **Approval of Committee Appointments:**

Joining a local government board or committee provides Dexter Township residents the capability to explore new opportunities and contribute to their community. We appreciate those who volunteer their time and expertise to positively impact our community. For the last few months, we have been working to recruit new members for openings on various Dexter Township boards, committees, and commissions. There are currently open positions on the Farmland and Open Space Preservation Board (FOSP), Board of Review, Local Roads Committee, and the Zoning Board of Appeals. There are also two open Dexter Township representative positions on the Multi-Lake Sewer Authority Board.

We have received one applicant for the Local Roads Committee and one applicant for the Board of Review.

We are proposing applicant Alicia Abbot to serve on the Local Roads Committee for an open-ended term and applicant John Lasecki to serve on the Board of Review for a 2-year term. The Local Roads Committee met on January 10, 2024 and is excited to welcome Alicia to the committee.

At the December meeting, the BOT appointed Trustee Nolte to the Wester Washtenaw Regional Advisory Group. We've learned that this group does not require a formal voting member, and all trustees are welcome and encouraged to attend. Therefore, we are proposing to change the representative to "Rotating Trustees."

We are still actively recruiting for the remaining open positions available via the Dexter Township website, Facebook page, the Sun Times, and word-of-mouth.

The revised committee appointment list is attached.

5c: **Approval of Community Calendar for 2024**

The Board of Trustees approved a community calendar for 2023. The attached proposed Community Calendar for 2024 should be approved by the Board of Trustees to allow the proposed January 29, 5 pm Fire and Police Millages Question and Answer session (hosted by Trustee Lonnie Scott) to move forward.

At a prior BOT meeting, a member of the public suggested that we consider adding an event in connection with the Dexter Township bicentennial. Sam Edwards has reached out to one of the coordinators of the

bicentennial event, and is awaiting a response. If there is a suitable event for our participation, we will bring it to the board for inclusion in the Community Calendar.

Board members and community members who have additional suggestions are invited to submit them to Sam Edwards, Township Administrative Manager ([officemanager@dextertownship.org](mailto:officemanager@dextertownship.org)), for approval at future meetings.

*Note: acknowledgement of receipt of transactions has been moved from the Consent Calendar to a separate discussion item.*

**Submitted by:** Karen Sikkenga

Suggested language: Motion to approve the consent agenda for January 16, 2024.

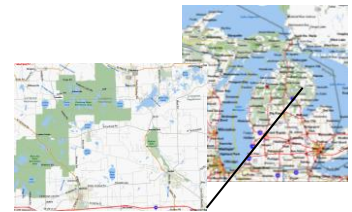
Karen Sikkenga  
*Supervisor*  
Michelle Stamboulellis  
*Clerk*  
Maris Metz  
*Treasurer*  
Gretchen Driskell  
Karen Nolte,  
Laura Sanders,  
Lonnie Scott  
*Trustees*

# DEXTER TOWNSHIP

6880 DEXTER-PINCKNEY RD.  
DEXTER, MI 48130  
(734) 426-3767

[www.dextertownship.org](http://www.dextertownship.org)

**REGULAR MEETING OF THE DEXTER TOWNSHIP BOARD  
TUESDAY DECEMBER 19, 2023 6:00PM**



**Location: Dexter Township Hall, 6880 Dexter-Pinckney Rd., Dexter, MI**

**CALL to ORDER:** Supervisor Sikkenga called the meeting to order at 6:02 PM.

**ROLL CALL:** Present – Stamboulellis, Metz, Sanders, Nolte, Driskell, Scott, and Sikkenga.  
Absent – None. Also present: Sarah Gabis, Attorney; and Janis Miller, Recording Secretary.

**CONFLICT OF INTEREST:** No Board members have a conflict of interest.

**APPROVAL of AGENDA:**

Trustee Scott added to #9) Board and Committee Reports, d) Cell tower update.

Motion by Treasurer Metz to approve the amended agenda. Motion seconded by Trustee Sanders. All ayes. Motion carried.

**CALL for PUBLIC:** Opened 6:05 PM. No public comments.

**CONSENT AGENDA:**

a) Approval of Minutes: Regular meeting November 21, 2023, Special Meeting November 28, 2023, and Special Meeting December 1, 2023.

b) Authorize the Supervisor to sign an open-ended contract with Salisbury Landscaping Group for snow removal.

c) Approval of Committee Appointments

d) Approval of FY25 Meeting Schedule

e) Approval of Resolution to approve 2024 Property Tax Poverty Exemption

f) Approval of CY 2024 Holiday Schedule

g) Change to language of Investment Policy

h) Approval of transactions; acknowledgement of Receipt of General Ledger Reports

Motion by Trustee Driskell to approve the Consent Agenda. Motion seconded by Trustee Scott.

All ayes. Motion carried.

**ACTION ITEMS:**

a) Compensation for elected officials – Alissa Reyes, Compensation Committee Chair; Jim Michaud, Compensation Committee Member

The committee met three times. It was comprised of residents who were experts with the skills for analyzing compensation. The committee will meet every two odd numbered years and determine the Executive salaries instead of the Board of Trustees. They used data from fourteen of the sixteen townships in Washtenaw County. The MTA data they looked at was from 142 respondents of the 1,400 townships in Michigan. The Compensation Committee recommended salaries for the Supervisor, Clerk, and Treasurer of \$45,000.00 per year. If the Board of Trustees doesn't act on the recommendation, it will automatically go into effect on January 1, 2024.

- b) Approval of Single Hauler Ordinance to allow the Township to move forward on assessing single hauler options – Karen Nolte, Trustee

Discussion: Approval of the ordinance **does not establish** the single hauler service. Yard waste is a big question. Hauler must show best practices on trash, recycling, and yard waste removal. Motion by Trustee Driskell to approve a single hauler ordinance and move forward on single hauler.

Supervisor Sikkenga restates the motion: To approve a single hauler ordinance, removing all references to draft [in the document], and allow the township to move forward assessing the options for single hauler [trash]. Motion seconded by Treasurer Metz. All ayes. Motion carried.

- c) Approval of FY24 budget amendment to fund primary elections – Michelle Stamboulellis, Clerk

Motion by Treasurer Metz to approve the 2024 budget amendment for elections. Motion seconded by Trustee Sanders.

Roll Call Vote: Ayes – Nolte, Scott, Metz, Stamboulellis, Driskell, Sanders, and Sikkenga; Nays – None; Absent – None. Motion carried 7-0.

NOTE: The election Commission (Supervisor, Treasurer, Clerk) will meet early in January 2024.

- d) MetroPass Program – Trustee Nolte and Supervisor Sikkenga

Discussion: MetroPass issued one per homeowner in Dexter Township. The response has been overwhelming and verification is a cumbersome process. Request for passes must be through “Info at Dexter Township.com” for verification and return confirmation of pass issuance.

Motion by Trustee Driskell to confirm a budget amendment of \$100K to support the Metro Park Pass Program and to clarify that vacant property owners are/are not eligible for a Metro Park Pass. Motion seconded by Treasurer Metz. All ayes. Motion carried.

### **DISCUSSION ITEMS:**

- a) Dexter Township FY23 Audit – Rana Emmons, PLSZ LLC

Rana summarized the Dexter Township Audit that was filed in September and answered questions from the Board of Trustees. She stated the General Ledger was accurate and the books were in order. Rana commented that it was a “group effort” with a special “thank you” to the Clerk and her office. A copy can be found on our Dexter Township Website.

- b) Dexter Township FY25 Budget Book – Karen Sikkenga, Supervisor

Supervisor Sikkenga supplied each Board member with a comprehensive, organized, book of the budget. Supervisor Sikkenga highlighted several features of the budget. She answered questions from the Board of Trustees.

Motion by Trustee Sanders to hold a special public meeting for the purpose of a Budget Workshop. Motion seconded by Trustee Driskell. All ayes. Motion carried. (Treasurer Metz absent for vote).

- c) Public Engagement for Public Safety Millages – Gretchen Driskell

Concern on how to let the residents know that the two millages on the February 27<sup>th</sup> ballot are for renewal, not new millages. Possibility of a Citizens Committee for educating the public as the Board members cannot advocate nor can any meetings in support of the

millages be on the township property. Suggestion of adding an information only coffee hour discussion on the safety millages. Suggestion of mailing a postcard to the residents explaining the two safety millages.

**Q & A STAFF REPORTS:**

- a) Supervisor Report – Supervisor Sikkenga
- b) Clerk Report – Clerk Stamboulellis
- c) Treasurer Report – Treasurer Metz
- d) Planning Commission – Megan Masson-Minock, Planning Director

**BOARD & COMMITTEE REPORTS:**

- a) Huron River Watershed Council – Sue Bade, Dexter Township Representative
- b) Broadband – Trustee Nolte
- c) Zoning and Planning for solar Energy Systems – Gretchen Driskell, Trustee  
Added by Trustee Scott:
- d) Update on cell tower

**DATA & PERFORMANCE METRICS:**

- a) Check Run – Clerk Stamboulellis
- b) Revenue/Expense Report – Supervisor Sikkenga

**CALL FOR PUBLIC COMMENT ON NON-AGENDA ITEMS:** Opened 8:09 PM. No public comments.

**OTHER ISSUES, COMMENTS and CONCERNS of BOARD MEMBERS & STAFF:**

**Treasurer Metz** – Thanked Supervisor Sikkenga for the organized Budget Book.

**Trustee Driskell** – Commented on the Holiday Party (Great Party!).

**Trustee Sanders** – The FOSP Board met last week so there is no report as Barry makes the report and Mark Teicher edits the report.

**ADJOURNMENT:**

Motion by Treasurer Metz to adjourn. Motion seconded by Trustee Nolte. All ayes. Motion carried. The meeting was **adjourned** at 8:11 PM.

Respectfully Submitted,

Michelle Stamboulellis, Clerk  
Dexter Township

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I, THE UNDERSIGNED, MICHELLE STAMBOULELLIS, THE DULY QUALIFIED CLERK FOR THE TOWNSHIP OF DEXTER, WASHTENAW COUNTY, MICHIGAN, DO HEREBY CERTIFY THAT THE FORGOING IS A TRUE AND COMPLETE COPY OF CERTAIN PROCEEDINGS TAKEN BY THE DEXTER TOWNSHIP BOARD OF TRUSTEES AT A REGULAR SCHEDULED MEETING HELD ON THE 19<sup>TH</sup> DAY OF DECEMBER AND THAT THE FORGOING MINUTES ARE THE DRAFT MINUTES FOR THE MEETING HELD ON THE 19<sup>TH</sup>, DAY OF DECEMBER 2023.

MICHELLE STAMBOULELLIS, CLERK, DEXTER TOWNSHIP



**TOWNSHIP OF DEXTER  
BOARDS, COMMISSIONS & COMMITTEES**

***Proposed December 19, 2023***

***Note 1: positions that are held by local officials are shown in yellow.***

***Note 2: proposed new term appointments are shown in a green color.***

***Note 3: Vacant positions are gray.***

**BOARD OF TRUSTEES – 4 YEAR TERMS**

<b>Name</b>	<b>Year of Appointment</b>	<b>Most Recent Appointment</b>	<b>Term Expires</b>
Karen Sikkenga, Supervisor	2023	2023	11/20/2024
Michelle Stamboulellis, Clerk	2020	2020	11/20/2024
Maris Metz, Treasurer	2020	2020	11/20/2024
Lonnie Scott, Trustee	2022	2022	11/20/2024
Karen Nolte, Trustee	2020	2020	11/20/2024
Laura Sanders, Trustee	2020	2020	11/20/2024
Gretchen Driskell, Trustee	2023	2023	11/20/2024

**BOARD OF REVIEW – 2 YEAR TERM**

<b>Name</b>	<b>Year of Appointment</b>	<b>Most Recent Appointment</b>	<b>Term Expires</b>
John Lasecki	2024	2024	12/31/2025
Ryan Doletzky	2021	2022	12/31/2024
Lois Beerbaum	2022	2022	12/31/2024
Alternate (Open)			

**COMPENSATION COMMISSION – 5 YEAR (STAGGERED TERMS)**

<b>Name</b>	<b>Year of Appointment</b>	<b>Most Recent Appointment</b>	<b>Term Expires</b>
Pat Cassidy	2023	2023	12/31/2024
Peter Maier, Secretary	2023	2023	12/31/2025
Jim Michaud	2023	2023	12/31/2026
Alissa Reyers, Chair	2023	2023	12/31/2027
Regina Hamlett	2023	2023	12/31/2028

### **FARMLAND AND OPEN SPACE PRESERVATION BOARD (FOSP) – 2 YEAR TERM**

<b>Name</b>	<b>Year of Appointment</b>	<b>Most Recent Appointment</b>	<b>Term Expires</b>
Mark Teicher - Chair	2021	2023	12/31/2024
Scott Joling – Vice Chair	2023	2023	12/31/2024
Kathy Bradbury	2023	2023	12/31/2025
Guerin Wilkinson	2023	2023	12/31/2024
Marty Ruhlig	2023	2023	12/31/2024
Laura Sanders – BOT Rep.	2021	2023	12/31/2024
Vacant			

### **LOCAL ROADS COMMITTEE – OPEN ENDED TERM**

<b>Name</b>	<b>Year of Appointment</b>	<b>Most Recent Appointment</b>	<b>Term Expires</b>
Karen Sikkenga – BOT Rep.	2022	2022	Open Ended
Lois Beerbaum, Co-Chair	2022	2022	Open Ended
Tom Zatkovich	2022	2022	Open Ended
Christy Maier – Chair	2022	2022	Open Ended
Adam Lape	2022	2022	Open Ended
Patrick Casady	2022	2022	Open Ended
Alicia Abbot	2024	2024	Open Ended

### **PLANNING COMMISSION – 3 YEAR TERMS**

<b>Name</b>	<b>Year of Appointment</b>	<b>Most Recent Appointment</b>	<b>Term Expires</b>
Marty Staub, Chair	2019	2019	12/31/2024
Robert Nester, Vice Chair	2018	2018	12/31/2024
Tom Lewis, Secretary	2019	2022	12/31/2025
Chandra Hurd	2019	2022	12/31/2025
Christina Maier	2023	2023	12/31/2026
Alicia Abbott	2022	2022	12/31/2025
Gretchen Driskell- BOT Rep.	2023	2023	12/30/2026

### **ZONING BOARD OF APPEALS – 3 YEAR TERM**

<b>Name</b>	<b>Year of Appointment</b>	<b>Most Recent Appointment</b>	<b>Term Expires</b>
Brook Smith	2023	2023	12/31/2026
Beth Filip, Vice Chair	2019	2022	12/31/2025
Peter Maier	2023	2023	12/31/2026
Marty Straub	2019	2019	12/31/2024
Kathryn Bradbury	2022	2022	12/31/2026



Donald Darnell (alternate)	2019	2022	12/31/2025
Vacant			

### **DEXTER AREA FIRE BOARD – 6 YEAR TERM**

Name	Year of Appointment	Most Recent Appointment	Term Expires
Karen Sikkenga – BOT Rep.	2023	2023	12/31/2029
Lonnie Scott – Dexter Twp.	2023	2023	12/31/2030
John Westman – Webster Twp.			
Shawn Keough- City of Dexter			
Dan Munzel – Webster Twp.			
Zach Michels – City of Dexter			
Mark Ford – Dexter Twp. (alternate)	2021	2023	12/31/2027

### **DEXTER LIBRARY BOARD – 4 YEAR TERM**

Name	Year of Appointment	Most Recent Appointment	Term Expires
Jim LaVoie	2018	2022	09/30/2026
James Estill	2022	2022	09/30/2026

### **CHELSEA AREA CONSTRUCTION AGENCY (CACA) – OPEN ENDED TERM**

Name	Year of Appointment	Most Recent Appointment	Term Expires
Maris Metz – BOT Rep.	2023	2023	Open Ended

### **CHELSEA LIBRARY BOARD – 4 YEAR TERM**

Name	Year of Appointment	Most Recent Appointment	Term Expires
Bob Swistock	2022	2022	12/31/2025

### **HURON RIVER WATERSHED COUNCIL – 3 YEAR TERM**

Name	Year of Appointment	Most Recent Appointment	Term Expires
Suzanne Bade	2023	2023	12/31/2026
Mark Teicher (alternate)	2023	2023	12/31/2026

### **MULTI-LAKE SEWER AUTHORITY – 4 YEAR STAGGERD TEMRS**

Name	Year of Appointment	Most Recent Appointment	Term Expires
Karen Nolte – BOT Rep.	2023	2023	12/31/2025
Andy Reiser	2023	2023	12/31/2026

Tom Lewis	2023	2023	12/31/2027
Linda Singer (alternate)	2023	2023	12/31/2027
Vacant			
Vacant (alternate)			

**PORTAGE-BASE LAKES SEWER BOARD – 4 YEAR TERM**

Name	Year of Appointment	Most Recent Appointment	Term Expires
Thomas Ehman	2017	2017	12/31/2025
David Moody	2017	2017	12/31/2025
Vacant			
Vacant			

**SOUTHEAST MICHIGAN COUNCIL OF GOVERNMENTS – (SEMCOG) – OPEN ENDED TERM**

Name	Year of Appointment	Most Recent Appointment	Term Expires
Lonnie Scott – BOT Rep.	2023	2023	OPEN ENDED

**WASHTENAW AREA TRANSPORTATION STUDY (WATS)**

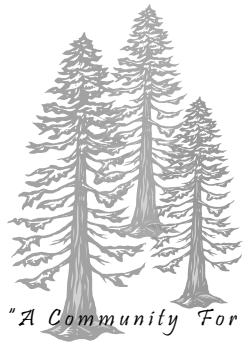
Name	Year of Appointment	Most Recent Appointment	Term Expires
Gretchen Driskell – BOT Rep.	2023	2023	12/31/2024

**WESTERN WASHTENAW REGIONAL ADVISORY GROUP – OPEN ENDED TERM**

Name	Year of Appointment	Most Recent Appointment	Term Expires
Rotating Trustees	2023	2023	Open Ended

**WESTERN WASHTENAW RECYCLE AUTHORITY – 2 YEAR TERM**

Name	Year of Appointment	Most Recent Appointment	Term Expires
Michelle Stamboulellis – BOT Rep.	2023	2023	6/20/2025
Vacant (alternate)			



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DEXTER, MI 48130

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KAREN SIKKENG  
**SUPERVISOR**  
MICHELLE  
STAMBOULELLIS  
**CLERK**  
MARIS METZ  
**TREASURER**  
LONNIE SCOTT  
LAURA SANDERS  
GRETCHEN DRISKELL  
KAREN NOLTE  
**TRUSTEES**

## 2024 TENTATIVE CALENDAR: TO BE FINALIZED AT JANUARY 2024 BOARD OF TRUSTEE MEETING

**January 29, 5 pm:** Coffee with the Trustees (Trustee Scott lead)

**Purpose:** Discussion about Fire and Police Millages/ General Q and A

April 21, 4 pm: Coffee with the Trustees at Dexter Town Hall (Trustee Scott lead)

**Purpose:** Hear and respond to community questions and concerns

May 27: Memorial Day Parade, Dexter (Trustee Scott lead)

**Purpose:** Join with the community in remembrance

**June 20, 5 pm:** Coffee with the Trustees at Dexter Town Hall (Trustee Scott lead)

**Purpose:** Hear and respond to community questions and concerns

**July 27, 7 pm:** Community Movie Night at Dexter Town Hall (Trustee Scott lead)

**Purpose:** community building

October 26, 9-noon: Annual Clean-Up Day (Karen Nolte lead)

**Purpose:** Community building, environmental stewardship

**October 27, Noon: Trunk or Treat at Township Hall**

**Purpose:** Community building

Other Possible Events to Be Discussed:

- Dexter Bicentennial
- Spring Clean-Up



# DEXTER TOWNSHIP

## AGENDA ITEM REQUEST

**MEETING OF: Township Board of Trustees December 19, 2023**

**Title:** Compensation Committee Recommendations

**Date (please submit agenda item requests 14 days prior to meeting date):**

**Purpose (Choose ONE):**

- 1) This is a discussion item requiring no action by the board: \_\_\_\_
- 2) This is an action item requiring a:  
Resolution \_\_\_\_;  
Motion X;  
Ordinance \_\_\_\_

**Narrative (to be completed by requestor):**

**Overview**

The Board of Trustees began the process of updating our Master Plan in 2021 with the decision to hire a consultant, and the selection of Beckett & Raeder as the master plan consultant. A long process of public engagement ensued; in fact, Beckett & Raeder was selected because of the comprehensive public engagement the firm offered as part of the master planning process. A citizen's committee was established to spearhead the process. In addition to the citizen committee, community engagement included a township-wide survey, hosting a master plan charrette at our Community Movie Night in August 2023, focus groups at the high schools, and public hearings at the Planning Commission. The final public hearing on the new Master Plan took place on November 28, and the Planning Commission approved the plan.

As part of the project scope, Beckett & Raeder reviewed the existing Zoning Ordinance and has made recommendations to our planning consultant for ordinances that should be considered for updates based on the new Master Plan. This effort dovetails with the overarching effort to update our Zoning Ordinance.

The complete Master Plan, including an executive summary, along with a memo to the Board of Trustees from lead Beckett & Raeder consultant Rowan Brady, are attached.

Note that Rowan Brady is leaving Beckett & Raeder for another position at the end of January.

**Does this item have fiscal impact?**

**Yes X**

**No \_\_\_\_**

**If yes, what is the net cost?**

~\$16,000/  
year

<b>Is the item included in the Township’s approved annual budget?</b> Proposed FY25 budget reflects these changes; FY24 budget does not	<b>Yes</b> <u>  X  </u>	<b>No</b> <u>  X  </u>
<b><u>Staff/Supervisor Comments</u></b> Consider amending the committee’s recommendations to delay implementation until the start of the fiscal year, April 1, 2023.		
<b><u>Submitted by:</u></b> Karen Sikkenga		
<b><u>Suggested Action:</u></b> TBD		

January 10, 2024

**Karen Sikkenga**  
Dexter Township Board of Trustees  
6880 Dexter-Pinckney Rd  
Dexter, MI 48130

**Regarding: Dexter Township Master Plan**

**i**  
*initiative*

Dear Dexter Township Board of Trustees

It is my pleasure to present to you the Dexter Township Master Plan for adoption. The Planning Commission, Steering Committee, and your community have worked diligently on this plan, and it will serve as a solid document to guide Dexter Township over the next five to ten years. The core goals of the Master Plan are:

- The Preservation of our Agricultural Heritage,
- Protection of our Natural Resources,
- Management of our Traffic,
- Thoughtful Planning for Future Development, and
- Creating a Sustainable Community.

Your charge is to adopt the Master Plan by resolution as presented by the Planning Commission or remand the Master Plan back to Planning Commission with a statement of your objections.

Thank you,



Rowan Brady, AICP

**Beckett & Raeder, Inc.**  
535 West William  
Suite 101  
Ann Arbor, MI 48103

734.663.2622 ph  
734.663.6759 fx

[www.bria2.com](http://www.bria2.com)

Petoskey Office  
113 Howard Street  
Petoskey, MI 49770

231.347.2523 ph  
231.347.2524 fx

Traverse City Office  
148 East Front Street  
Suite 207  
Traverse City, MI 49684

231.933.8400 ph  
231.944.1709 fx

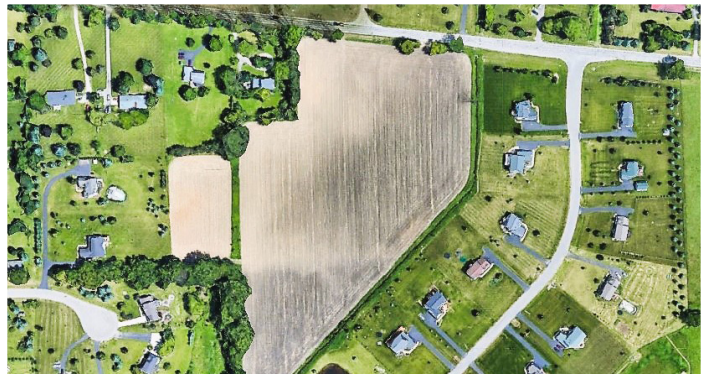
Grand Rapids Office  
5211 Cascade Road SE  
Suite 300  
Grand Rapids, MI 49546

616.585.1295 ph





# Dexter Township Master Plan



Final Draft - December 2023

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# Acknowledgements



## TOWNSHIP BOARD

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Michelle Stamboulellis, Clerk  
Maris Metz, Treasurer  
Laura Sanders, Trustee  
Gretchen Driskell, Trustee  
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Lonnie Scott, Trustee

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Kathy Bradbury  
Maris Metz  
Mark Teicher  
Marty Straub  
Michelle Stamboulellis  
David Rohr (Former Director of Planning & Zoning)

## LIST OF FIGURES

Figure 01: Master Planning Process	2
Figure 02: Population Growth: Dexter Township, 1960-2020	6
Figure 03: Population Growth: Dexter Township, 1960-2020	7
Figure 04: Age Distribution: Dexter Township, 2010 – 2019	9
Figure 05: Population Pyramid: Dexter Township, 2019	10
Figure 06: Population with a Disability: Dexter Township, 2019	11
Figure 07: Educational Attainment: Dexter Township, 2010 - 2019	11
Figure 08: Dexter Township Prosperity Index	12
Figure 09: Farmland Acres Enrolled in PA 116	31
Figure 10: Land Preservation Suitability Matrix	31
Figure 11: Owner Occupied Housing Value	37
Figure 12: Type of Home Purchased	39
Figure 13: Commute Patterns, 2019	43
Figure 14: Employment Locations for Dexter Township Residents, 2019	43
Figure 15: Conditions of Dexter Township's Roads, 2004–2021	46
Figure 16: 5% Annual Farmland Loss	54
Figure 17: Grain Farmland Loss	54

## LIST OF TABLES

Table 01: Population Change: Dexter Region, 1960 – 2020	7
Table 02: Projected Population Growth: Dexter Region, 2020 - 2045	8
Table 03: Household Change: Dexter Region, 2010 – 2019	8
Table 04: Wetlands by Type	18
Table 05: Wetlands by Size	18
Table 06: Recreation Assets in Dexter Township	25
Table 07: Land Use Classifications	27
Table 08: Washtenaw County Agricultural Census	30
Table 09: Land Preservation Suitability Matrix	32
Table 10: Housing Unit Type, 2019	35
Table 11: Injury Caused by Crashes	46
Table 12: Type of Crashes	46
Table 13: Economic Output of Agricultural Sectors in Washtenaw County	53
Table 14: Survey Comparison 2007 & 2022	58
Table 15: Future Land Use Zones	65
Table 16: Future Land Use & Existing Zoning	68
Table 17: Action Plan	70

## LIST OF MAPS

Map 01: Regional Location	2
Map 02: Web Soil Survey: Dwellings without Basements	14
Map 03: Flood Hazard	16
Map 04: Watershed	17
Map 05: Wetlands	20
Map 06: Tree Canopy Coverage	21
Map 07: Biological Rarity	22
Map 08: Areas of Dexter Township Identified for Protection under the HRWC'S Natural Area Assessment and Protection Project	23
Map 09: Parks and Recreation Assets	24
Map 10: Existing Land Use	28
Map 11: Prime Farmland	29
Map 12: Land Preservation Suitability Matrix	33
Map 13: Core Preservation Areas	34
Map 14: Residential Density	36
Map 15: Residential Property Value	38
Map 16: National Functional Classification	42
Map 17: Intersection Level of Service (LOS)	45
Map 18: Crashes 2017–2022	47
Map 19: Non-motorized Patterns	49
Map 20: Existing and Planned Segments of Border-to-Border Trail through Dexter Township	50
Map 21: Future Land Use Framework	66
Map 22: Future Land Use Map	67



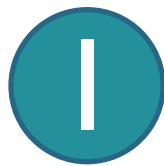
Hiking Trail at Pinckney Recreation Area

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## Table of Contents

INTRODUCTION & HISTORY	I
SOCIAL CHARACTERISTICS	5
PHYSICAL CHARACTERISTICS	13
LAND USE	27
HOUSING ANALYSIS	35
TRANSPORTATION & CIRCULATION	41
ECONOMIC DEVELOPMENT	53
IMPLEMENTATION	57
APPENDIX	71

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# Introduction & History

## WHAT IS A MASTER PLAN?

A Master Plan is a long-range comprehensive policy document that guides decisions about future development based on community needs, preferences, and planning best practices. A Master Plan studies the Township's history, evaluates major planning trends and issues, and inventories foundational elements of a community to identify its assets and explore avenues for improvement.

The Michigan Planning Enabling Act (PA 33 of 2008) requires all municipalities to review their Master Plan every five years to determine if an update is required. Since the adoption of the 2011 Master plan, many changes have occurred within Dexter Township and neighboring communities which have warranted a re-evaluation of the Township's policies with respect to growth, development, farmland preservation, and land use. To effectively tailor planning policies and development guidelines, Dexter Township is undertaking proactive efforts to develop a community Master Plan with a strong emphasis on action steps phased over the next 5 years.

The Master Plan serves many functions:

- » First, as a general statement of the Township goals, it provides a single, comprehensive view of what the Township desires for the future. It is a living document that should be used regularly and updated when it is not reflective of the desired outcomes of the Township.
- » Second, it aids in day-to-day decision-making. The Cornerstones outlined guide the Planning Commission and Township Board in their deliberations on zoning, subdivision, capital improvements, and other issues related to Township growth.
- » Third, the Plan provides the statutory foundation upon which zoning decisions are based. The Michigan Zoning Enabling Act

## Vision

In 2031, our Township is an engaged community that preserves the natural beauty and ecology of sustainable farms, waterways, open space, and residential areas. We enjoy clean and plentiful water resources, quality roads, communications, and infrastructure that better our daily lives.

## Mission

Dexter Township is a policy-driven, collaborative organization that maximizes its efficiency, equity, and effectiveness to achieve the community's vision.

(PA 110 of 2006) requires that the zoning ordinance be based upon a plan designed to promote the public health, safety, and general welfare.

- » Finally, it functions as an educational tool. Background studies and analysis form the basis for various plan elements. This analysis, coupled with the Cornerstones gives citizens, landowners, prospective developers, and adjacent communities a clear description of the Township's vision of the future.

## REGIONAL CONTEXT

Situated in the northwestern part of Washtenaw County, Dexter Township is a 33 square mile—mostly rural—township in southeast Michigan. The major north/south access into the Township is Dexter-Pinckney Road, with North Territorial Road as the major east/west access. There are no freeways, freeway interchanges, highways, or rail lines located within Dexter Township. One of Dexter Township's most appealing features is its abundance of lakes, recreational land, and



Map 01: Regional Location

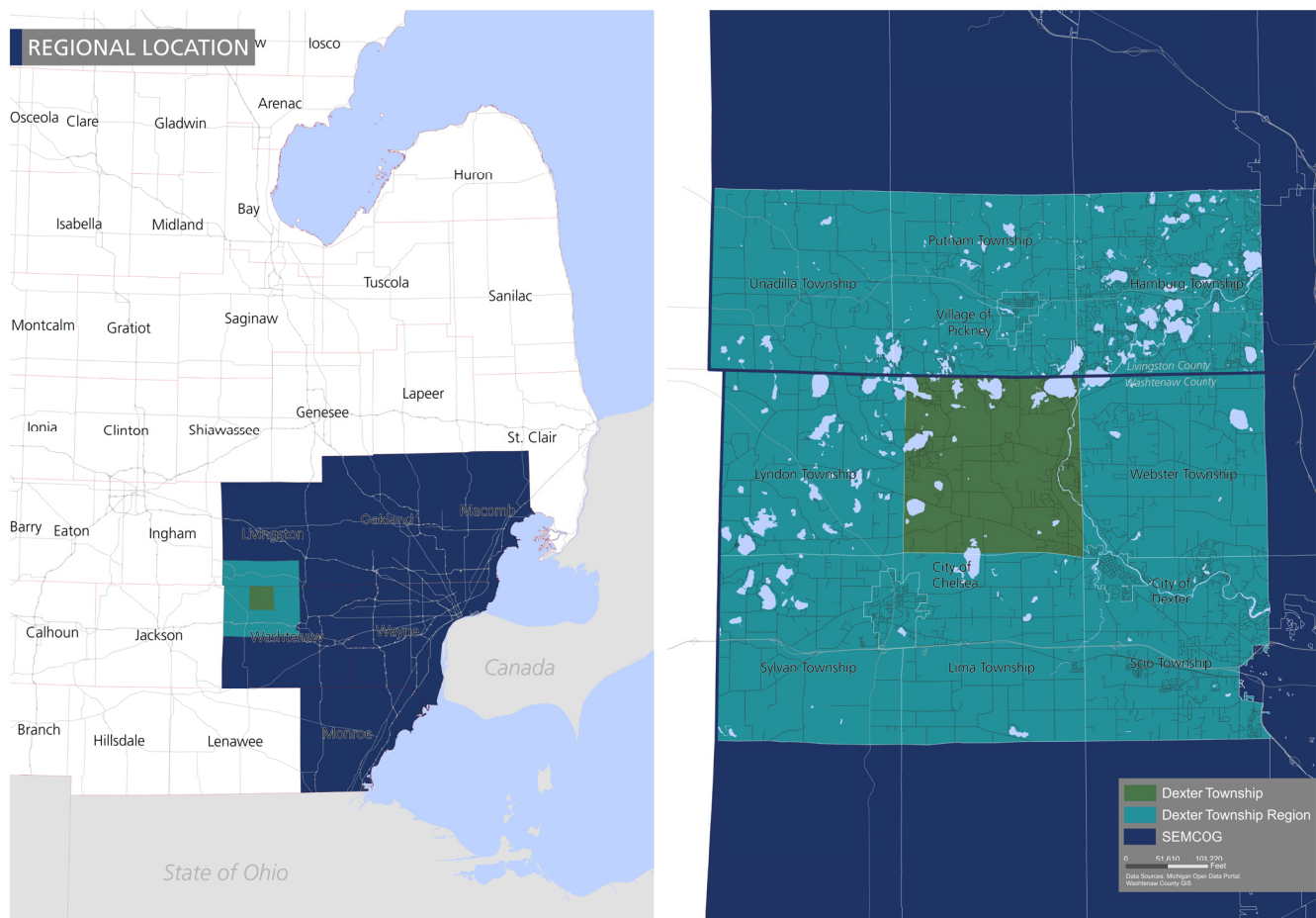
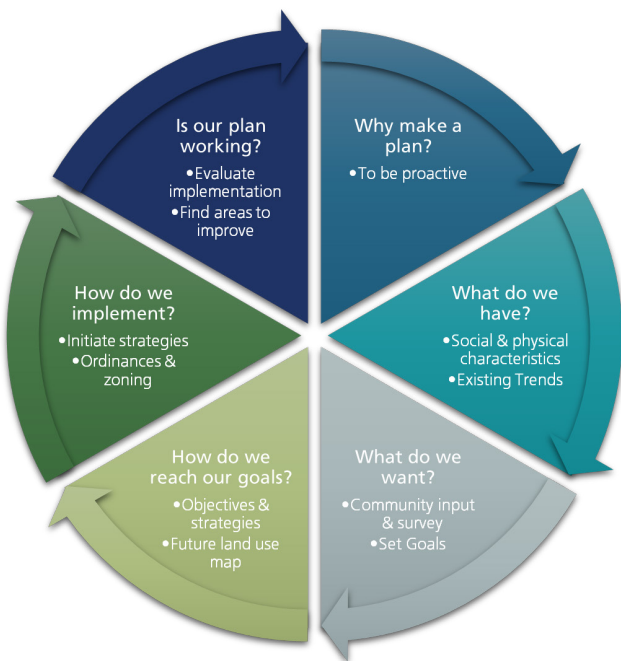


Figure 01: Master Planning Process





agricultural areas. These attributes have attracted residential growth, which remained steady in the 1990s and early 2000s. The Township has several well-established residential subdivisions, resort communities, and proposals for additional single-family residential developments. The primary factor affecting growth in the Township is the availability of land, and its proximity and accessibility to Ann Arbor and the rest of the southeast Michigan employment centers.

Regionally, Dexter Township is a part of the southeast Michigan Council of Governments (SEMCOG) that consists of Wayne, Oakland, Macomb, St. Clair, Monroe, Livingston, and Washtenaw Counties. Based on population, the SEMCOG region is by far the largest of Michigan's 14 planning regions. It contains nearly 5 million people, which is almost half of Michigan's population.

### “Dexter Township Region” Context

For the purposes of this Master Plan, the “Dexter Township region” consists of all townships, villages, and cities adjacent to or near Dexter Township's border. This “region” includes Dexter Township, eight adjacent townships, two cities, and one village. Three of the surrounding townships (Hamburg, Putnam, and Unadilla) and one surrounding village (Village of Pinckney) are in Livingston County to the north. The rest of the municipalities including the City of Chelsea, City of Dexter, Dexter Township, Lima Township, Lyndon Township, Scio Township, Sylvan Township, and Webster Township are located in Washtenaw County. Dexter Township is located in the middle of a triangle, with the City of Chelsea to the southwest, the City of Dexter to the southeast, and the Village of Pinckney to the north. The Dexter Township region will be referenced throughout this plan, especially as it relates to social characteristics, land use, zoning, and regional planning. By analyzing the regional setting, the Township can

get a sense of the surrounding environment, land uses, transportation network, and economy that will enable it to better formulate its own goals, policies, and objectives.

### HISTORY OF DEXTER TOWNSHIP

Early in the recorded history of Dexter Township are reports of several Native American villages of the Anishinaabe people. The Anishinaabe tribes living in the area included the Ojibwa, Ottawa, Huron, and Pottawatomie. The proximity to the Huron River and Mill Creek made the area desirable for trade and tribal gatherings. Early maps of the area show Indigenous trails in Dexter Township along the Huron River and what is now Island Lake Rd. The first colonial settlers came mainly from New York and made their first settlements in 1825, on the northeast fractional  $\frac{1}{4}$  of section 36. Samuel W. Dexter purchased the east half of section 12 where the Dover Mills were later located. The first town meeting of the original Dexter Township was held in the home of Judge Dexter on May 28, 1827.

The early settlers began farming as soon as the land was purchased. Wheat was the leading crop for some time, and nearly every farm produced corn, barley, oats, and clover, and apples. To this day, Dexter Township remains a mostly rural township with a strong agricultural base.

Until 1832, the entire western half of Washtenaw County, plus parts of Jackson and Livingston Counties, were governed by the original Township of Dexter. It was comprised of land that would later become Dexter, Scio, Webster, Lima, Freedom, Bridgewater, Manchester, Sharon, Sylvan, and Lyndon Townships. A new Township Hall was erected on Dexter-Pinckney Road in 1970. The original frame building used as a Town Hall for many years, located across from the first Catholic cemetery on Quigley Road at the corner of Dexter Townhall Road, was then moved to a site on Territorial Road and converted into a residence.



Silver Lake in Pinckney Recreation Area

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# 2

## Social Characteristics

An analysis of social and economic characteristics provides valuable insight about a community's potential growth and development patterns, and the changing needs and preferences of its residents. A thorough understanding of socioeconomic trends is imperative to address pertinent planning issues, establish sustainable goals, and guide decision-makers to make informed and equitable decisions. This section reviews the historic, existing, and forecasted demographic trends for Dexter Township and the Dexter region and includes a demographic dashboard to highlight community prosperity indicators.

### DATA SOURCES

The demographic data in this chapter is derived from the following sources, in this preferred order:

#### 2020, 2010, 2000, 1990, 1980, 1970, and 1960 US Decennial Census

Mandated by the United States Constitution, the decennial census is the most accurate source of information recorded by the United States Census Bureau as it aims to survey 100% of the population. The decennial census is extremely valuable as it provides comparable data points at regular 10-year intervals since 1790. This data is also the basis for congressional apportionment and redistricting which determines funding and resource allocation for a community for the next decade. While the significance of the decennial census for planners is undeniable, it is important to note that the data is limited. This short-form census only covers questions about population and housing. Additionally, the 10-year gap between surveys notes that demographic and housing patterns within the decades are not captured in this census.

#### 2010 and 2019 American Community Survey Estimates

The American Community Survey (ACS) was initiated in 2000 as a replacement of the long-form census and collects more detailed information on social, economic, and housing characteristics compared to the decennial census. Instead of collecting data every 10 years, this survey collects data on an ongoing basis and releases data periodically. However, the long-form makes it difficult to administer the ACS for 100% of the population. Alternatively, this survey samples a percentage of the population, to determine estimates for the overall population; therefore, the accuracy of the ACS depends on the population of the sampling area. To maintain statistical validity, the Census Bureau collects sample data over two different time frames, 1-year and 5-year, depending on the size of a community. In smaller communities, where the population is less than 20,000, data is collected over 60 months to achieve a valid sample size and generate estimates for the overall population. Since Dexter Township has a population less than 20,000 this plan uses the ACS 5-year estimates.

#### Southeast Michigan Council of Governments (SEMCOG)

SEMCOG produces estimates of population and households for every county and community in the seven-county SEMCOG region including Washtenaw County. These estimates are provided annually. SEMCOG makes occasional adjustments to the estimates as new demographic data about the region becomes available and is incorporated into the estimation process.

POPULATION DEMOGRAPHICS

Number of Current Residents

Dexter Township has steadily grown in population over the past several decades, from 1,698 in 1960 to 6,696 in 2020. This growth is largely attributed to the development of new subdivisions and the conversion of houses in the surrounding lake areas from seasonal cottages to full-time single-family homes.

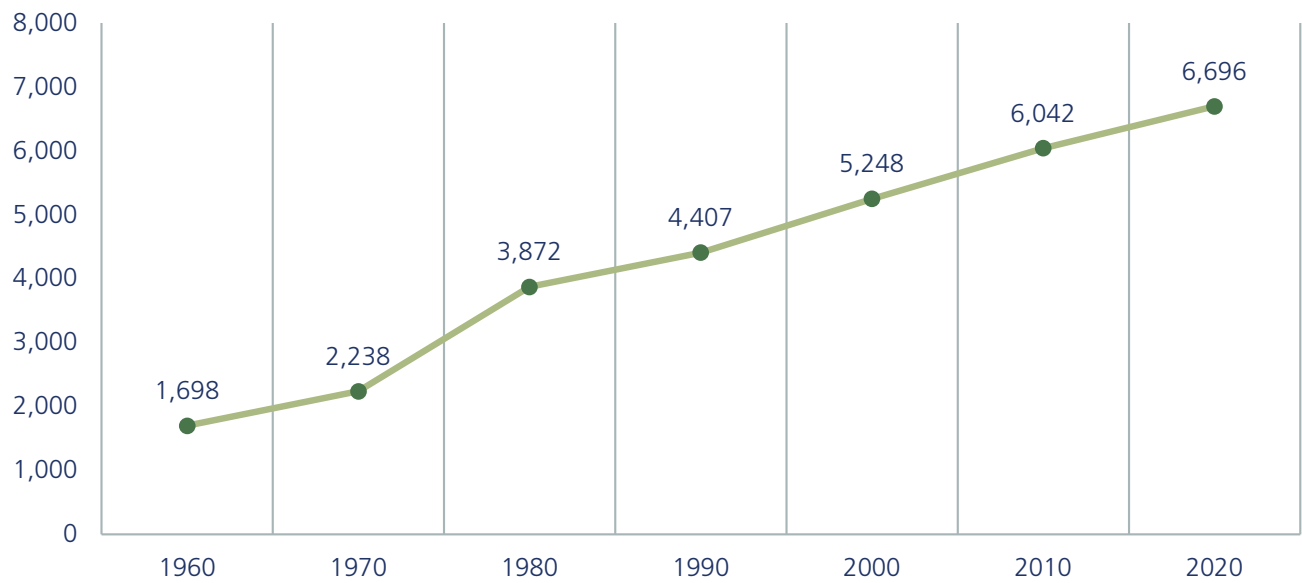
The Dexter region includes the following municipalities: Dexter Township, Chelsea City, Dexter City (Dexter Village prior to 2014), Lima Township, Lyndon Township, Scio Township, Sylvan Township, and Webster Township in Washtenaw County and Hamburg Township, Pinckney Village, Putnam Township, and Unadilla Township in Livingston County. Between 2010-2020, the Dexter region shrunk by 306 residents; however, during the same period the population of Dexter Township increased by 10.8%. Only Lima Township and Sylvan Township experienced faster growth than Dexter Township likely due to I-94 bisecting both townships and their proximity to the M-52 corridor. Unlike the two townships, Dexter Township does not contain any state or federal highways. Despite lacking the convenience of a major highway, Dexter Township continues to grow quickly relative to the region. Scio Township on the other hand witnessed

a drastic population decline of 12.6% in part due to a boundary change with the City of Dexter; in 2014, when Dexter village was designated as a city, Scio Township lost a portion of its residents, which in turn is captured in the City of Dexter's comparable population growth rate of 10.6% over the last decade, in addition to people who moved into the city that decade.<sup>1</sup>

Estimated Number of Future Residents

SEMCOG predicts the population of Dexter Township will increase to 7,025 by 2045—an increase of 329 residents (4.9%) from 2020. SEMCOG’s 2030 projections of 66 new residents already seem to fall short given the Township’s approval of a 48 home subdivision that will likely bring over 100 new residents by 2025. Simultaneously, the population of the Dexter Township region is expected to rise by 12,899 residents over the 2.5 decades, with Dexter Township only capturing a small portion (3%) of the growth in the region. Another notable SEMCOG projection is that 52% of the region’s overall growth will occur in Scio Township and Hamburg Township. Given the rising housing costs in the bordering City of Ann Arbor, it can be expected that as Ann Arborites are priced out, they may migrate to Scio Township and other adjacent Townships to seek other housing price points.

Figure 02: Population Growth: Dexter Township, 1960-2020



Source: Decennial Census 2000, 2010, 2020; State of Michigan

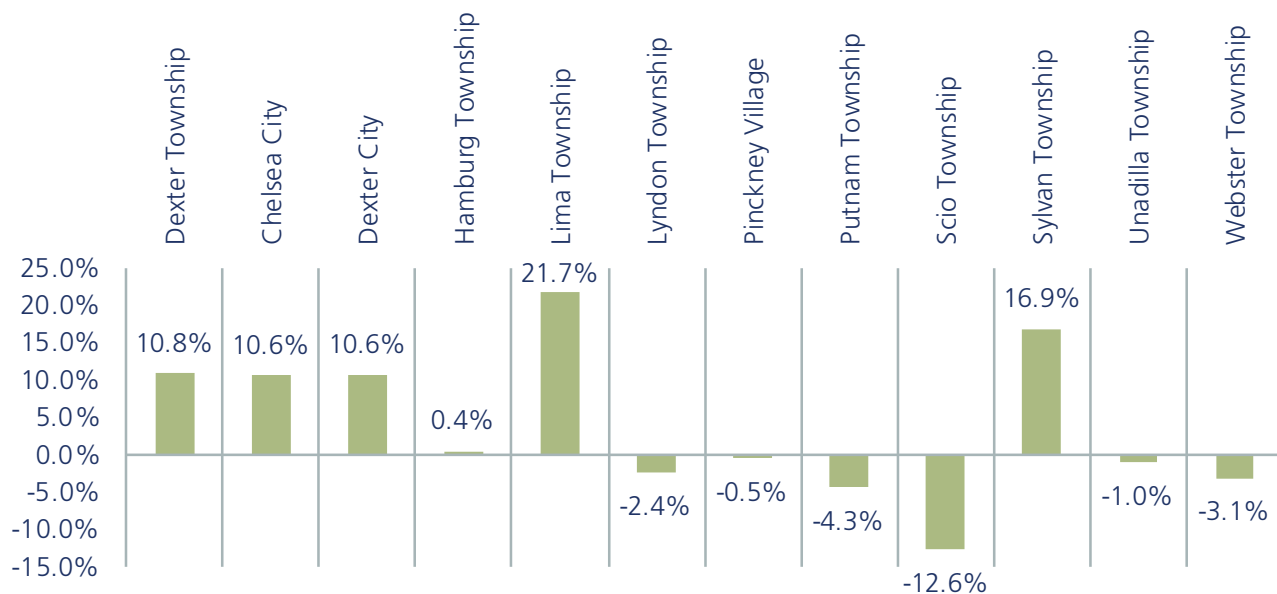
Table 01: Population Change: Dexter Region, 1960 – 2020

	1960	1970	1980	1990	2000	2010	2020	Population Change 2010 - 2020	% Population Change 2010 - 2020
Dexter Township	1,698	2,238	3,872	4,407	5,248	6,042	6,696	654	10.8%
Chelsea City	3,355	3,858	3,816	3,772	4,398	4,944	5,467	523	10.6%
Dexter City	1,702	1,729	1,524	1,497	2,338	4,067	4,500*	433	10.6%
Hamburg Township	3,189	5,481	11,318	13,083	20,627	21,165	21,259	94	0.4%
Lima Township	1400	1,695	2,544	2,585	3,224	3,307	4,024	717	21.7%
Lyndon Township	1,037	1,373	2,057	2,228	2,728	2,720	2,656	-64	-2.4%
Pinckney Village	732	921	1,390	1,603	2,141	2,427	2,415	-12	-0.5%
Putnam Township	2,203	3,354	5,643	6,183	7,500	8,248	7,890	-358	-4.3%
Scio Township	6,156	7,205	8,029	11,077	15,759	20,081	17,552*	-2,529	-12.6%
Sylvan Township	4,401	5,086	5,524	5,827	6,425	2,833	3,311	478	16.9%
Unadilla Township	1,216	1,793	2,874	2,949	3,190	3,366	3,333	-33	-1.0%
Webster Township	1,286	1,981	2,760	3,235	5,198	6,784	6,575	-209	-3.1%
Totals	28,375	36,714	51,351	58,446	78,776	85,984	85,678	-306	-0.4%

Note: Geographies marked with an \* underwent boundary changes due to municipal status change in that decade. Scio Township's population included Dexter until 2020 after Dexter became a city.

Source: Decennial Census 2000, 2010, 2020; State of Michigan

Figure 03: Population Growth: Dexter Township, 2010-2020



Source: Decennial Census 2010, 2020.

**Table 02: Projected Population Growth: Dexter Region, 2020 - 2045**

	2020	2030	2040	2045	Population Change 2020 - 2045
Dexter Township	6,696	6,762	7,005	7,025	329
Chelsea City	5,467	5,913	6,357	6,429	962
Dexter City	4,500	4,625	4,835	4,902	402
Hamburg Township	21,259	21,796	23,569	23,812	2,553
Lima Township	4,024	4,232	4,674	4,856	832
Lyndon Township	2,656	2,581	2,727	2,758	102
Pinckney Village	2,415	2,395	2,589	2,610	195
Putnam Township	5,475	6,183	6,904	7,028	1,553
Scio Township	17,552	18,819	20,927	21,694	4,142
Sylvan Township	3,311	3,610	4,031	4,189	878
Unadilla Township	3,333	3,519	3,759	3,842	509
Webster Township	6,575	6,396	6,931	7,017	442
Totals	83,263	86,831	94,308	96,162	12,899

Source: Decennial Census 2020, SEMCOG Community Profiles

**Table 03: Household Change: Dexter Region, 2010 – 2019**

	2010	2019	Household Change 2010 - 2019	% Household Change 2010 - 2019
Dexter Township	2,134	2,333	199	9.3%
Chelsea City	2,206	2,189	-17	-0.8%
Dexter City	1,590	1,725	135	8.5%
Hamburg Township	7,752	8,474	722	9.3%
Lima Township	1,260	1,451	191	15.2%
Lyndon Township	1,021	960	-61	-6.0%
Pinckney Village	823	909	86	10.4%
Putnam Township	3,168	3,297	129	4.1%
Scio Township	7,906	6,563	-1,343	-17.0%
Sylvan Township	1,033	1,145	112	10.8%
Unadilla Township	1,367	1,474	107	7.8%
Webster Township	2,225	2,499	274	12.3%
Totals	32,485	33,019	534	1.6%

Source: 2010 and 2019 ACS 5-Year Estimates



Additionally, given this plan is being updated post-COVID-19, it is important to acknowledge that there are several unknown or unpredictable factors that could affect population projections.

HOUSEHOLDS

Number of Current Households

As Dexter Township’s population has steadily grown over the last several years, so has the number of households. From 2010 to 2019, the number of households in Dexter Township grew from 2,134 to 2,333—an increase of approximately 9%. Concurrently, the average household size stayed about the same (2.78) between 2010 and 2019, while the average family size increased from 3.03 to 3.24.

Estimated Number of Future Households

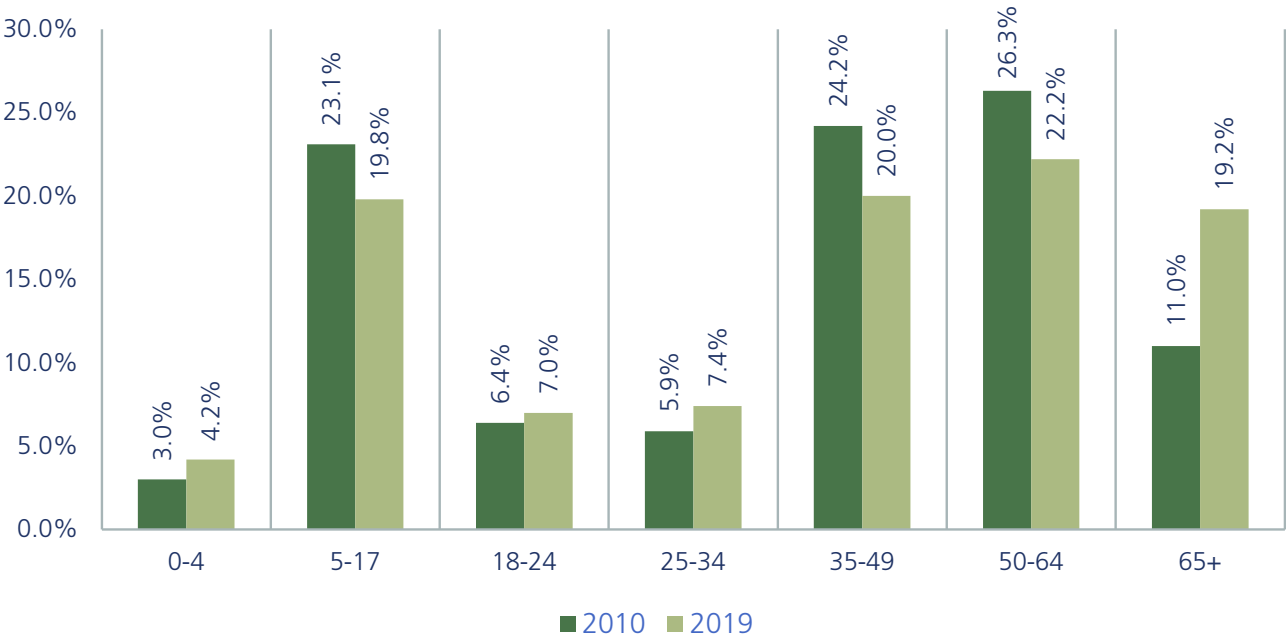
Just as estimating future population is an important element of planning for Dexter Township, it is also important to estimate the change in households to appropriately guide housing and land use policy in the Township. SEMCOG predicts a total of 2,683 households in the Township by 2045—a 15% growth rate. The average household size is projected to drop to 2.58 in 2050 from the 2019 estimate of 2.78; this trend mirrors the state and national trend of shrinking households.

AGE

Dexter Township is aging; in 2019, the median age of Dexter Township residents increased to 44.2 years from the estimated 43.3 years in 2010. The aging population in the Township emulates a regional, state, and national trend, due to the aging of the “Baby Boomer” generation and younger generations have fewer children later in life. Children under the age of 17 years make up nearly one-fourth of the population. The number of children under 17 years of age corresponds to the roughly 42% of the population within the 35-64 years age brackets. These mature families represent strong wage-earners and play a vital role in growing the economy of the Township so continuing to meet the housing and services needs of these “mature families” will be important for the Township.

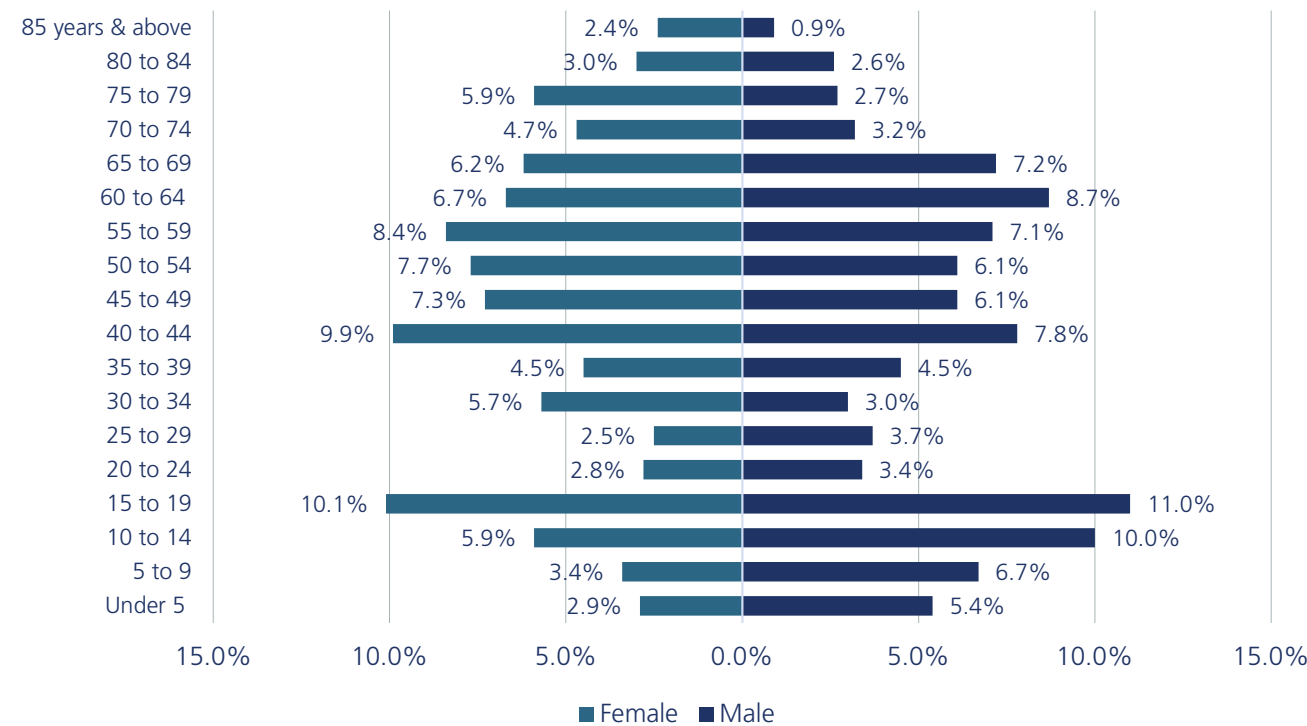
Though the Township has proved marketable to mature families, there is a relatively low percentage of 18-24 year and 25-34 year cohorts. The low concentration of young adults (18-24 years) is likely due to them moving out after graduating high school to pursue higher education. What is more striking is the low ratio of people aged 25-34. New to the workforce, it is possible this age cannot yet afford to move into Dexter Township given the higher home values and limited housing options.

Figure 04: Age Distribution: Dexter Township, 2010 – 2019



Source: 2010 and 2019 ACS 5-Year Estimates

Figure 05: Population Pyramid: Dexter Township, 2019



Source: 2019 ACS 5-Year Estimates

Since the 25-34 age cohort represents family forming years, retaining this population will be crucial to ensure sustained population growth in the Township.

Over the last decade, the senior population—aged 65 years and above—grew by 8.2% and currently constitute nearly 20% of the Township’s total population. Further, SEMCOG’s community profile data predicts that by 2050 the number of senior households will account for approximately 37% of all households. As people live longer, the Township needs to understand the needs of an aging population such as wide range of living, healthcare, and leisure options so that residents can age in place.

RACE

Dexter Township’s population predominantly identify as White. Over the past decade, the Township’s population has slightly diversified, transitioning from a community with 96% identifying as White only in 2010 to 92% in 2020. This change largely comes with about 5.6% of the residents identifying as two or more races in 2020 compared to only 1.6% in 2010. Asians account for 1% of the population while all other races together only account for 1.5% of the population.

DISABILITY

According to the 2019 ACS Estimates, approximately 560 residents (8.6% of the total population) of Dexter Township had a disability. This number and percentage will likely increase as the population of Dexter Township continues to age, especially in terms of ambulatory difficulty. Much of this population will require specific service needs, such as transportation infrastructure, assisted living facilities, recreational facilities, or other specialized healthcare services.

EDUCATIONAL ATTAINMENT

The educational attainment of Dexter Township residents has changed over the years. There were 5% more residents aged 25 or older with a bachelor’s degree in 2019 than 2010, but slightly fewer with a graduate degree during the same period. Educational attainment is an important statistic as higher educational attainment levels generally correlate with higher earnings or income potential and lower poverty rates, and therefore tends to be an indicator of a community’s economic stability. Surpassing the county and state-wide trend (95.3% and 90.8% respectively), nearly 98% of persons over 25 years of age have the equivalent



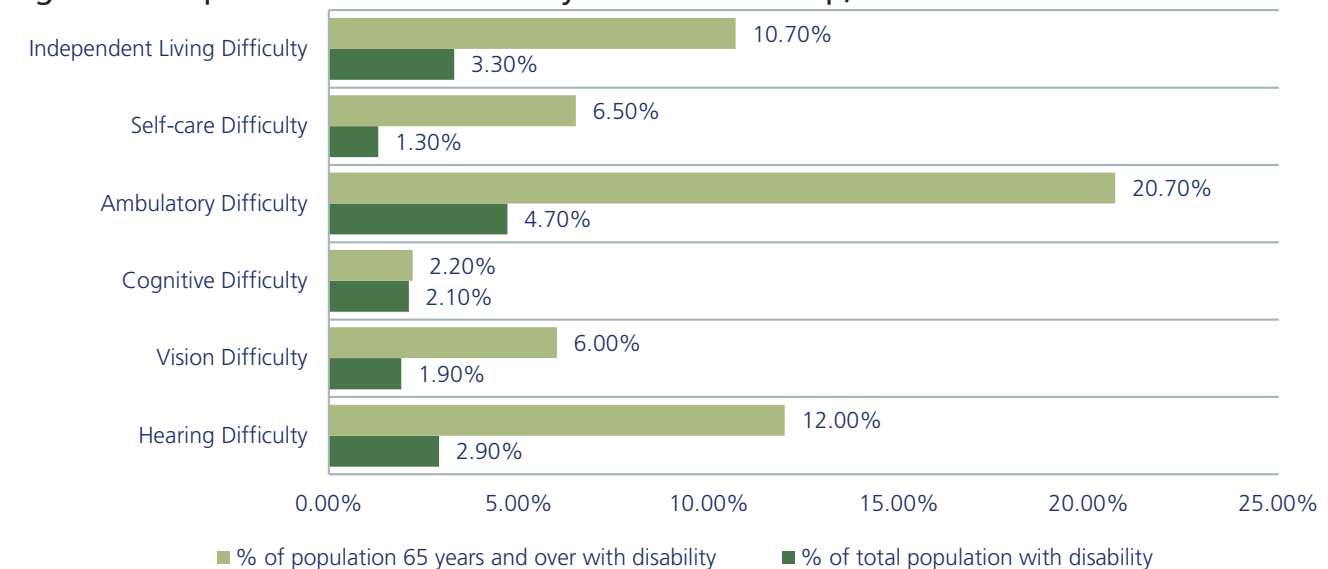
of a high school education or better, a 2% increase from the 2010 estimates, signifying the availability of educated and skilled labor in the Township. It also appears that more residents have undergone vocational training as evidenced by the uptick in residents with an associate's degree.

for Washtenaw County and \$57,144 for the State of Michigan. The household incomes for most municipalities in the Dexter region are on average lower than the Township, except Lyndon Township (\$105,000), Scio Township (\$123,906), and Webster Township (\$146,836).

## INCOME

The 2019 median inflation-adjusted household income for Dexter Township was \$104,492, a sizeable increase from the \$89,024 estimate in 2010. The Township's median income figure is substantially higher than the estimated \$72,586

**Figure 06: Population with a Disability: Dexter Township, 2019**



**Figure 07: Educational Attainment: Dexter Township, 2010 - 2019**

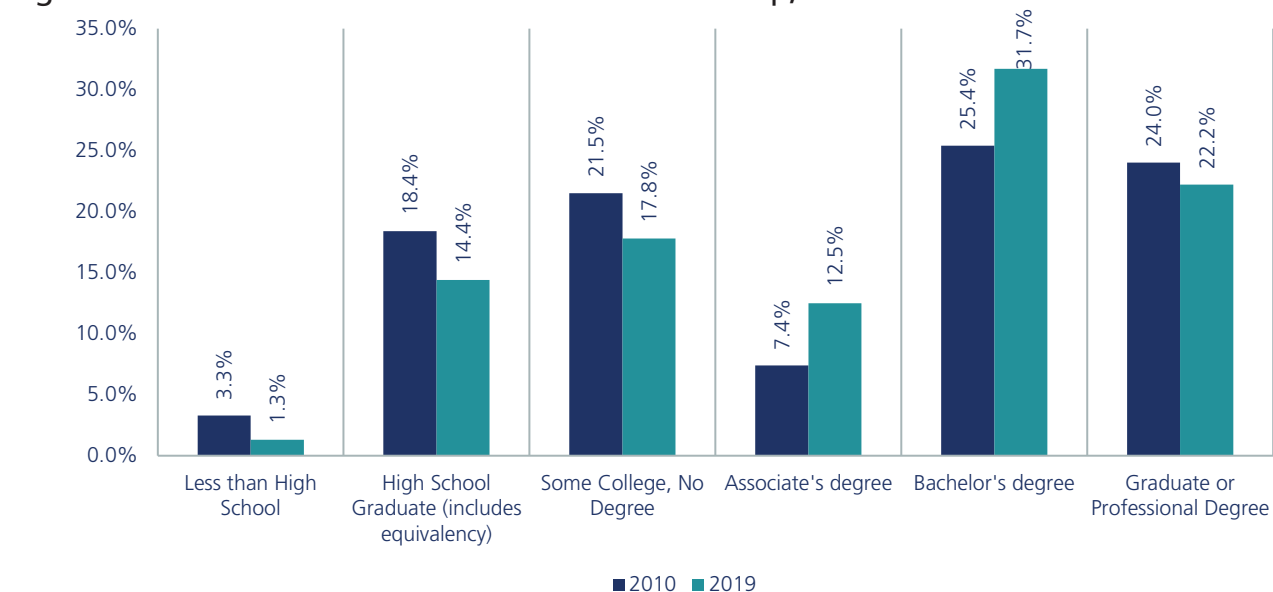
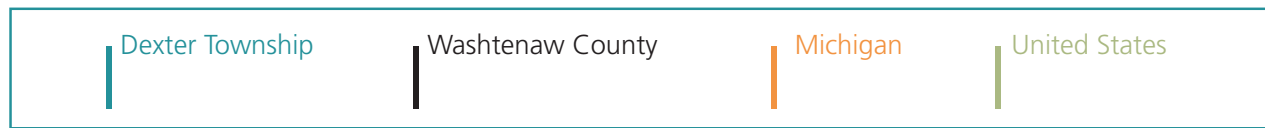
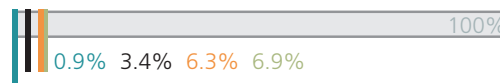


Figure 08: Dexter Township Prosperity Index

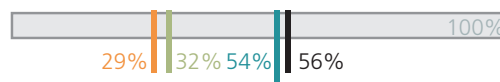


## Education

9th to 12th grade education (no diploma)

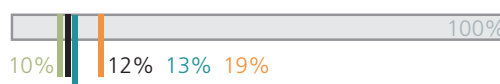


Bachelor's degree or higher

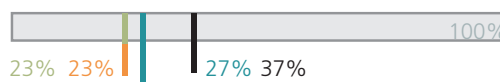


## Employment

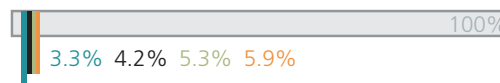
Employment in manufacturing



Employment in educational services, health care, and social assistance

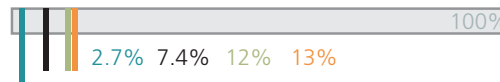


Unemployment rate



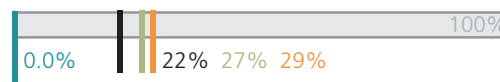
## Assistance

Households with food stamp/SNAP benefits in last 12 months

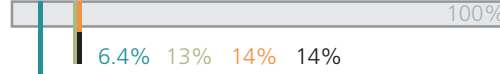


## Poverty

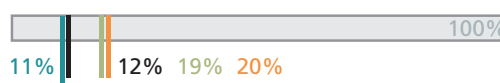
Female head of household, in poverty



People in poverty



Children in poverty



## Households

Total Households 2,333

Average Household Size 2.78

Average Family Size 3.24

Median Household Value \$326,000

Median Gross Rent \$937

## Commuting

Workers who Commute 96.1%

Commuters who Drive Alone 85.1%

Average Commute 30.3 minutes

## Employment

In the labor force 63.6%

Civilian veterans 8.9%

Employed, no health insurance 4.2%

## Income

Median household income \$104,492

Male full-time earnings \$86,204

Female full-time earnings \$55,588

65 and older, poverty 4.1%

## Industrial Sectors

Manufacturing 13.2%

Retail 5.1%

## Sources

- Samuel Dodge, "5 biggest population climbers, fallers in U.S. Census for Washtenaw, Livingston counties", MLive, August 17, 2021, <https://www.mlive.com/news/ann-arbor/2021/08/5-biggest-population-climbers-fallers-in-us-census-for-washtenaw-livingston-counties.html>

# 3

## Physical Characteristics

Following the industrialization of southeast Michigan, the paradigm of prioritizing the built environment over natural environment became the norm. Natural features were often paved over and filled in to provide space for new development. Fortunately, Dexter Township has avoided the worst of this. Part of nature's degradation during this process is a lack of understanding of nature's valuable ecosystem services that have positive, measurable impacts. Communities therefore have a responsibility to protect their natural resources to fully reap environmental, recreational, and aesthetic benefits. This section inventories Dexter Township's natural features and discusses strategies to protect them and integrate them into the built environment.

### LAND

#### Topography

Dexter Township's topography is primarily the result of glacial activity. According to the U.S. Geological Survey, Dexter Township's elevations range between 835-1,040 feet above sea level, though most areas are between 840-1,000 feet above sea level. The highest points, 1,040 feet above sea level, are located around the Inverness Woods Country Club and at Peach Mountain. The lowest points in Dexter Township, about 840 feet above sea level, are located along the Huron River.

### SOILS

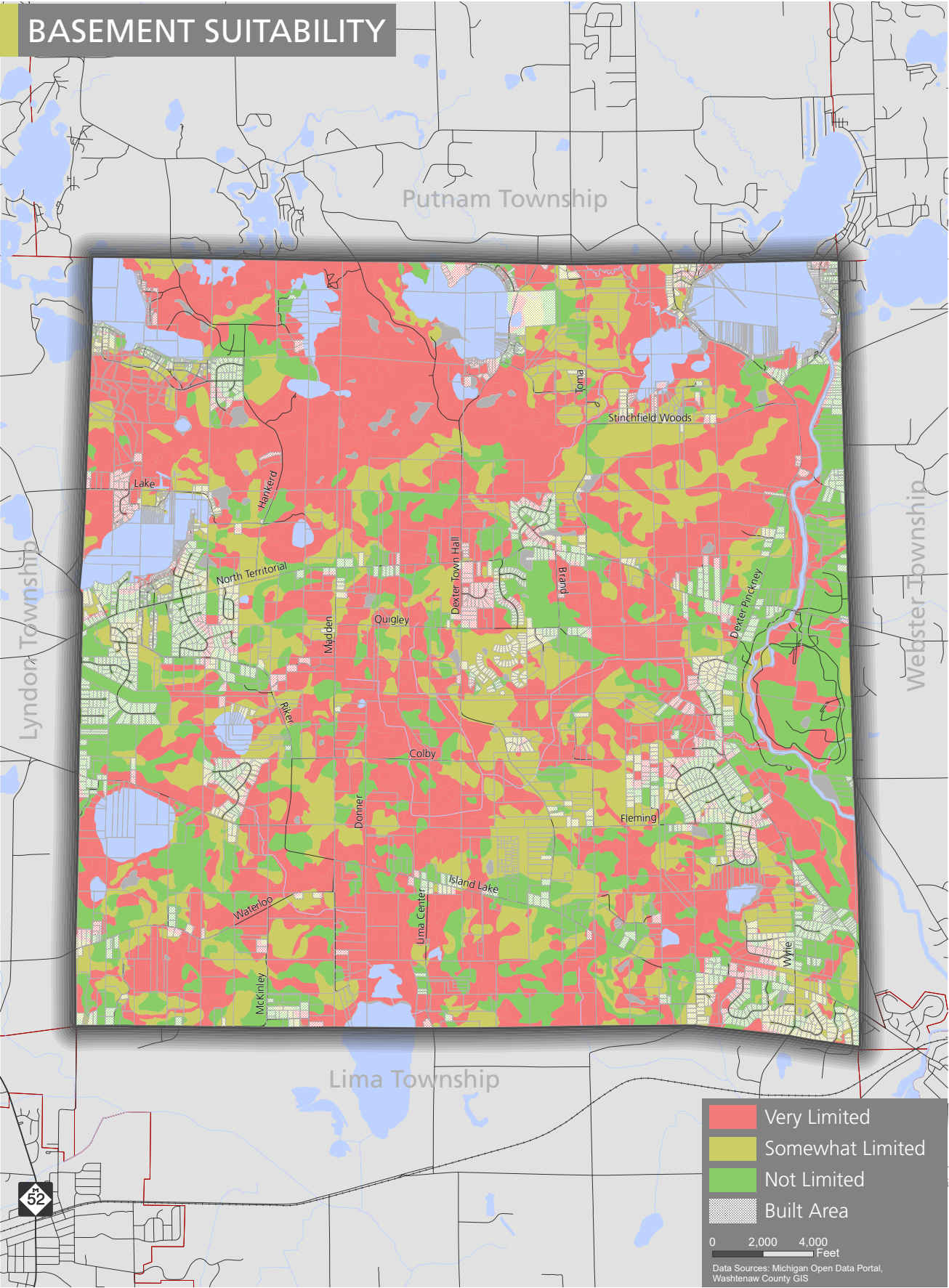
Understanding soil types and characteristics help identify areas that are suitable for development. The United States Department of Agriculture Web Soil Survey provides "Suitabilities and Limitations Ratings" based on several characteristics and is a valuable tool to evaluate areas suitable for development.<sup>1</sup>

#### *Residential Development Limitations*

The Soil Survey rates each soil type based on the limitations imposed on residential dwellings. Limitations are based on the soil's capacity to support load and resist settlement under load, and those that relate to ease of excavation. The properties that affect the capacity to support load are wetness, susceptibility to flooding, density, plasticity, texture, and shrink-swell potential. The properties that affect excavation are wetness, slope, and content of stones and rocks. Based on these soil properties, limitations on residential dwellings with or without a basement fall into three categories: Very Limited, Somewhat Limited, and Not Limited. "Not limited" indicates that the soil has features that are very favorable for the specified use, "Somewhat limited" indicates that the soil has features that are moderately favorable for the specified use, and "Very limited" indicates that the soil has one or more features that are unfavorable for the specified use.

Roughly 28% of the land, excluding acreage of lakes, (5,425 acres) in Dexter Township is rated "Not Limited" and about 31% (5,980 acres) is rated "Somewhat Limited" for single-family houses of three stories or less without a basement. However, most single-family dwelling units in Michigan tend to have basements and the soil survey indicates around 28% of land (5,425 acres) is rated "Not Limited" and 24% (4,635 acres) is rated "Somewhat Limited" for this use (Map 02). The Township should consider the development of new residential dwelling units in the areas falling under the "not limited" or "somewhat limited" categories. While this map gives broad sense of soil limitations, any development policy based on soils should rely on a local soil samples and the ability to accommodate septic systems.

Map 02: Web Soil Survey: Dwellings without Basements



## WATER

### Lakes

Of Dexter Township's 33 square mile area, approximately 2.6 square miles (7.8%) is covered by lakes and the Huron River. The lakes completely in Dexter Township include Crooked Lake, Pickerel Lake, Losee Lake, Little Portage Lake, West Lake, Riker Lake, and Dead Lake. Additionally, Halfmoon Lake, Hi-Land Lake, Silver Lake, Portage Lake, Four Mile Lake, Watson Lake, and North Lake are partially in the Township. These lakes as well as the Huron River are used for passive and active recreational purposes. The Multi Lakes Sewer Authority provides sanitary sewer service to the properties around the lakes in northwest portion of the Township and the Portage - Base Lakes Area Water & Sewer Authority provides service to properties in the northeast portion of the Township. A sewer system is a more sustainable and environmentally safe option, compared to personal septic fields which can leak and pose a risk of environmental contamination.

### Floodplains

A floodplain is the land surrounding a river, stream, lake or drain that becomes regularly inundated by the overflow of water. Inundation or flooding typically takes place after rain or snow, and floodplains retain the excess floodwaters. For this reason, keeping floodplains as natural as possible helps to prevent flooding outside of this area.

The Federal Emergency Management Agency (FEMA) designated floodplains in Dexter Township follow the Huron River in the eastern part of the Township and are also located around Little Portage Lake and Halfmoon Lake in the northern part of the Township. The blue floodplain on the map represents a 1% chance of annual flooding, also known as the 100-year flood area, and the yellow floodplain represents a 0.2% chance of annual flooding, known as the 500-year flood area. As seen in the map "Flood Hazard," there is very little land in the floodplains. It is worth noting that properties outside of the floodplains are still subject to flooding. In fact, due to more frequent and intense storms, instances of flooding are expected to increase if not properly planned for in the region.

The term floodway refers to the channel of a river or other watercourse and the adjacent land areas

that must be reserved in order to discharge the base flood without cumulatively increasing the water surface elevation more than a designated height. A minor strip of land on either bank on the Huron River, illustrated in red, is a FEMA-designated floodway.

While FEMA designated flood hazard areas provide a baseline understanding of flood risk recent research from the First Street Foundation found that FEMA flood hazard areas underestimate the true degree of risk.

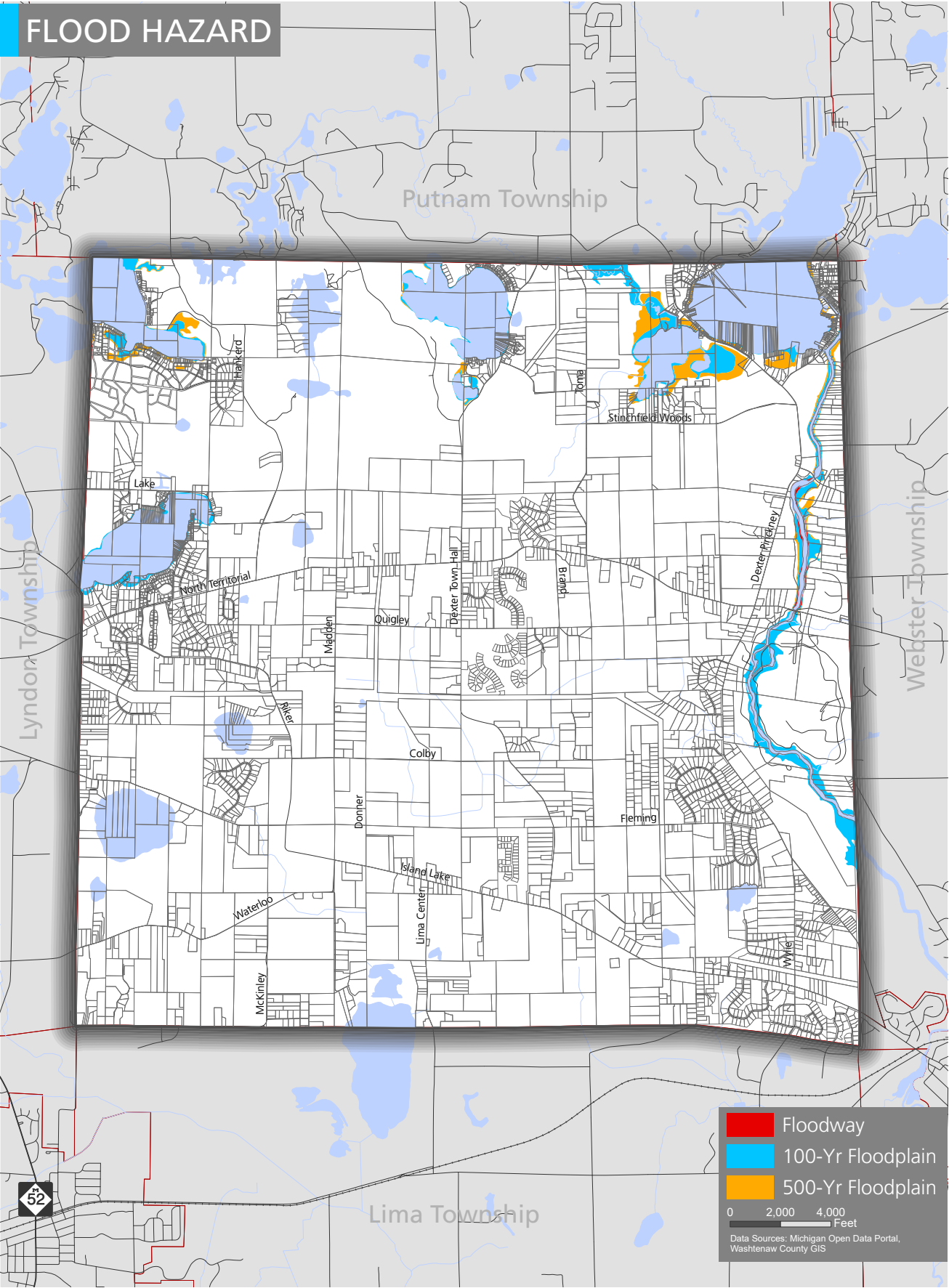
### Watersheds

A watershed is an area of land in which all surface waters drain to a common outlet. Dexter Township is located in the Huron River Watershed, which is one of 63 watersheds in the state of Michigan. The Huron River Watershed is approximately 910 square miles and stretches across a seven- county area of southeast Michigan. Water from the watershed collects as far as 70 miles from where it empties into Lake Erie. Due to the large impact individual municipalities' land use policies can have on the watershed, and therefore on other communities, it is best to coordinate issues such as impervious pavement, soil erosion, land use types at a larger scale with greater regional cooperation. Dexter Township can contribute to watershed protection with stronger riparian corridor policies such as greater setbacks from sensitive natural features, including creeks, rivers, lakes, and wetlands, and a reduction in chemical uses on properties adjacent to such features. To this end, the Township has undertaken proactive steps in collaboration with the Huron River Watershed Council (HRWC) to develop a draft of recommended zoning ordinance elements including land use patterns, open space/ land conservation provisions, natural features protection, impervious surface reduction, and stormwater mitigation.

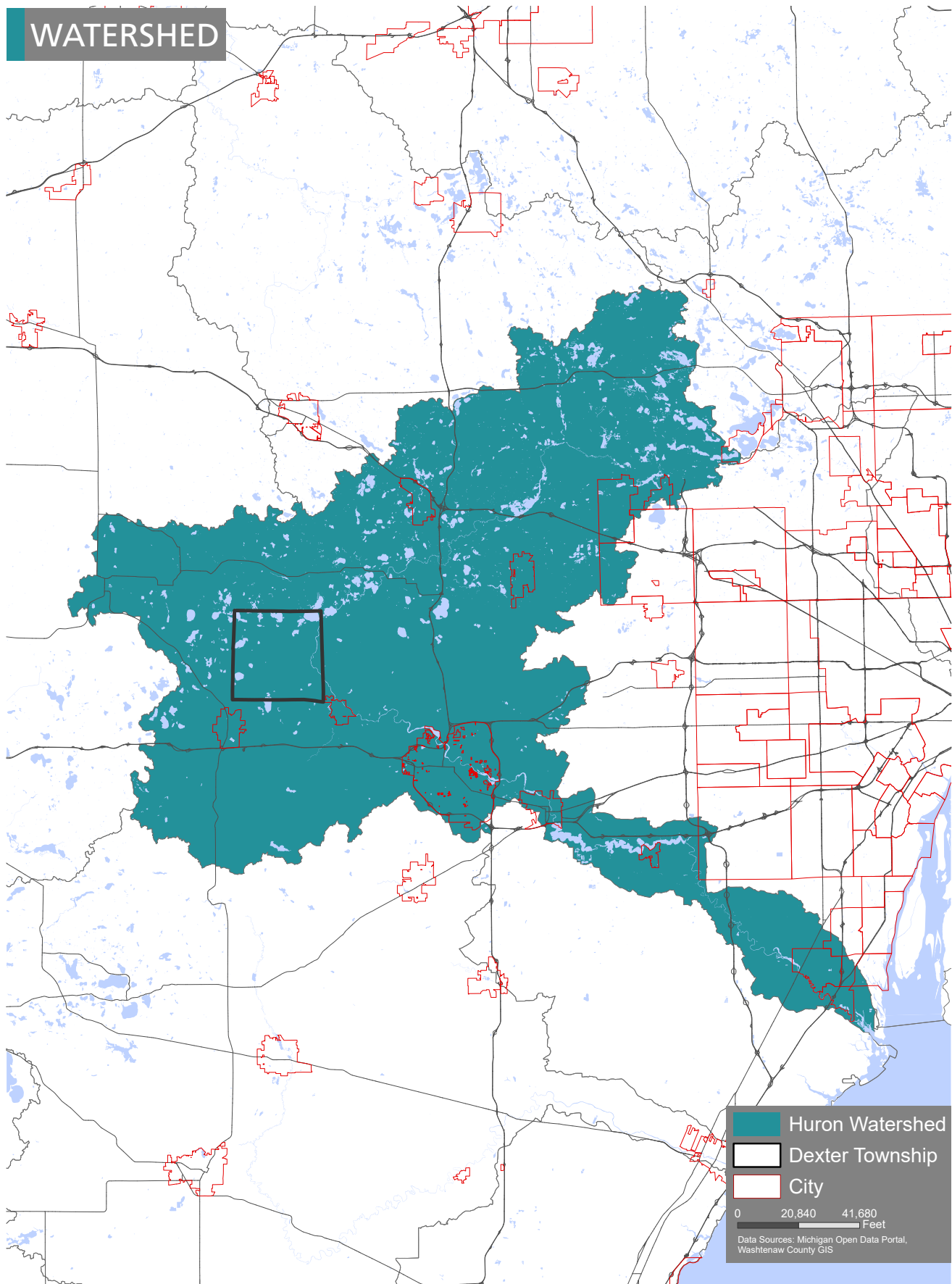
According to the HRWC, there are 24 subwatersheds within the Huron River Watershed, and many of these subwatersheds contain several subbasins. Subwatersheds and subbasins function like watersheds, but on a much smaller scale. Three of these subwatersheds (Mill Creek, Portage Creek, and Huron River) and nine of these subbasins are partially located in Dexter Township. There are several subwatershed management plans that have been facilitated by the HRWC.<sup>2</sup> Two of the plans that include Dexter Township are the Mill Creek



Map 03: Flood Hazard



Map 04: Watershed



Subwatershed Management Plan and the Huron Chain of Lakes Management Plan; Dexter Township was an active participant in the preparation of the Mill Creek Subwatershed Management Plan. Due to recent water quality concerns in the Mill Creek subwatershed, HRWC is proactively pursuing funding to prevent pollution through conservation easements, ordinances, and education; when the funding is secured, Dexter Township will undertake efforts to update its zoning ordinance to reflect watershed protection best practices.

## Groundwater Recharge Areas

Because Dexter Township does not have a municipal water system, the entire Township depends on groundwater for its water source. Therefore, the cleanliness of its groundwater is extremely important. One way to protect the quality of groundwater is to protect groundwater recharge areas from excessive development or storm water runoff. A groundwater recharge area is a highly permeable area that readily permits water to move into an aquifer underground. High permeability decreases the amount of time it takes for water to flow through the soil to the actual groundwater table. Because this time is often insufficient to adequately filter out most natural and manmade pollutants, it is important to keep such pollutants out of these areas in order to avoid long-term and potentially harmful contamination of groundwater supplies.

The Michigan Department of Environment, Great Lakes, and Energy (EGLE) assists communities utilizing ground water to protect their water source through the Wellhead Protection Program (WHPP).<sup>3</sup> Wellhead protection areas are defined as a 10-year travel distance for contaminants around the wellhead. In other words, if a contaminant were spilled at the edge of the wellhead protection area it would take 10 years for the contamination to reach the wellhead.<sup>4</sup> Since Dexter Township solely relies on ground water, participating in the WHPP will help identify and protect areas that contribute to groundwater, identify sites with contamination (if any), provide tools and strategies to mitigate future groundwater contamination, establish regulatory authorities, and develop a contingency plan.<sup>5</sup>

## Wetlands

Wetlands are typically defined as land characterized by the presence of water at a frequency and

## Types of Wetlands

**EMERGENT:** Characterized by rooted herbaceous hydrophytes, like moss and lichen.

**FORESTED:** Characterized by woody plants taller than six feet and are usually farther away from water than emergent wetlands.

**RESTORATIVE:** Areas where wetlands can be fully or as closely as possible restored to their existing conditions.

Source: Michigan Department of Environment, Great Lakes, and Energy (EGLE)

Table 04: Wetlands by Type

Wetland Type	Acres	% of All Wetlands Area	% of Dexter Township Area
Emergent	1191	21.4%	6.2%
Forested	2598.3	46.6%	13.4%
<b>Existing Wetland Total</b>	<b>3789.3</b>	<b>-</b>	<b>19.6%</b>
Restorative	1782.1	32.0%	9.2%
<b>Total</b>	<b>5571.4</b>	<b>100.0%</b>	<b>28.8%</b>

Source: Michigan Department of Environment, Great Lakes, and Energy

Table 05: Wetlands by Size

Size	Acres	% of All Wetlands Area	% of Dexter Township Area
Less than 0.5 acres	12.1	0.3%	0.1%
0.5-1.9 acres	153.1	4.0%	0.8%
<b>2.0 - 4.9 acres</b>	<b>265.8</b>	<b>7.0%</b>	<b>1.4%</b>
5.0 acres and above	3358.23	88.6%	17.4%
<b>Total</b>	<b>3789.3</b>	<b>100.0%</b>	<b>19.6%</b>

Source: Michigan Department of Environment, Great Lakes, and Energy



duration sufficient to support wetland vegetation or aquatic life. Wetlands function like natural sponges, storing water, filtering pollutants and sediments, and then slowly releasing it. This process helps control erosion and reduces flood heights. Due to the numerous benefits wetlands provide, it is essential that the Township preserve both the quantity and quality of its wetlands. Approximately 29% (8.7 square miles) of land area in Dexter Township is covered by wetlands (excludes lakes).

Approximately 21% of all wetlands are emergent wetlands and nearly 47% are forested wetlands. Restorative wetlands, that need intervention to become fully operational again, make up about 9% of the Township's total land acreage (excludes lakes).

Development on wetlands is strictly controlled by the Michigan Department of Environment, Great Lakes, and Energy (EGLE); any development that deposits, fills, dredges, removes, drains, or constructs on a wetland must receive a permit.<sup>6</sup> Of the total wetlands in the Township, 258 (60%) are 5 acres or less in size and 172 (40%) have an area of 5 acres or above. This is an important distinction because EGLE only safeguards wetlands that are larger than 5 acres. Since the majority of wetlands are smaller than 5 acres, it is the Township's responsibility to enact strict regulations to ensure their preservation.

The following types of wetlands in Dexter Township are regulated by EGLE through the Public Act 451 of 1994, as amended:

- » Wetlands connected to an inland lake, pond, river, or stream.
- » Wetlands located within 500 feet of an inland lake, pond, river, or stream.
- » Wetlands not connected to an inland lake, pond, stream, or river, but are more than 5 acres in size.
- » Wetlands not connected to an inland lake, pond, stream, or river, but determined by EGLE to be essential to the preservation of the state's natural resources.

## TREE CANOPY

Trees also provide valuable ecosystem services in stormwater infiltration, lowering rising temperatures, reducing heat islands, and providing overall aesthetic value.<sup>7</sup> The map shows the tree canopy for Dexter Township in 2016. Using remote sensing and satellite imagery, the federal government inventories the tree

canopy for the contiguous United States every five years; a new inventory will be conducted shortly.

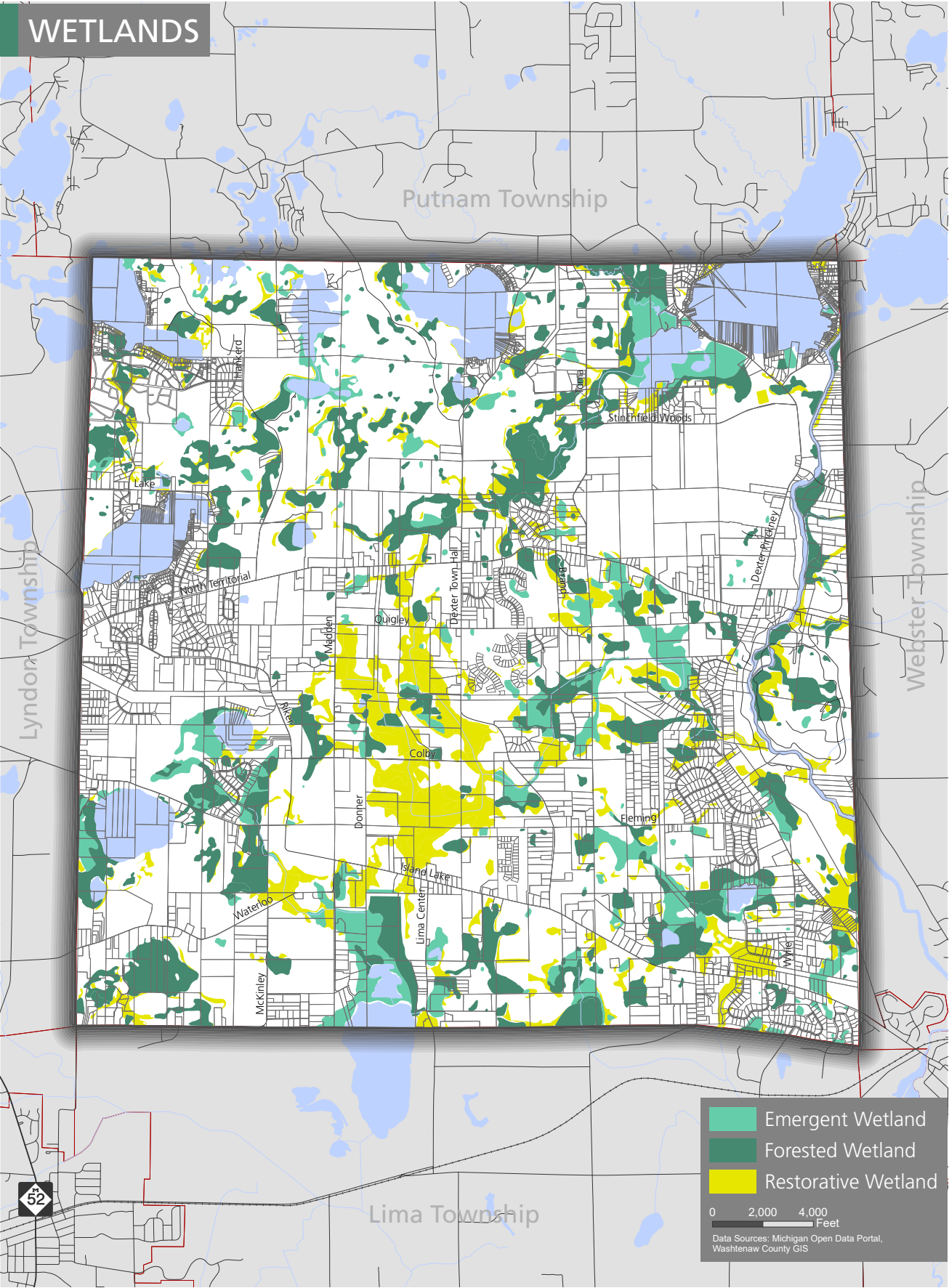
The map "Tree Canopy Coverage" shows very dense tree canopies on the northern portion of the Township where many of the open spaces and recreation areas are situated. There is also a high density of trees along the Huron River and many of the water bodies.

However, tree density is reduced closer to the Township's center where most of the agricultural properties are concentrated. It is imperative to balance development with adequate tree canopy to ensure those ecosystem services in the built environment. Through the Zoning Ordinance, the Township can require new development to plant trees, to use native vegetation, and to what extent the parcel should remain undeveloped. The 2020 updates to the Zoning Ordinance have addressed this with required tree plants designated per lineal feet of the site and per number of parking spaces in a parking lot. Existing trees can also be "credited" to a development's tree requirements to encourage tree preservation and must be replaced if damaged during the process. One further step would be to enact a heritage tree ordinance to protect trees that are of significance to the community either due to their size, longevity, form, location, or historic association.

As important as it is to preserve existing trees and encourage new plantings, it is equally critical to keep out invasive plant species which is "a species that is non-native to the ecosystem under consideration and whose introduction causes or is likely to cause economic or environmental degradation or harm to human health."<sup>8</sup>

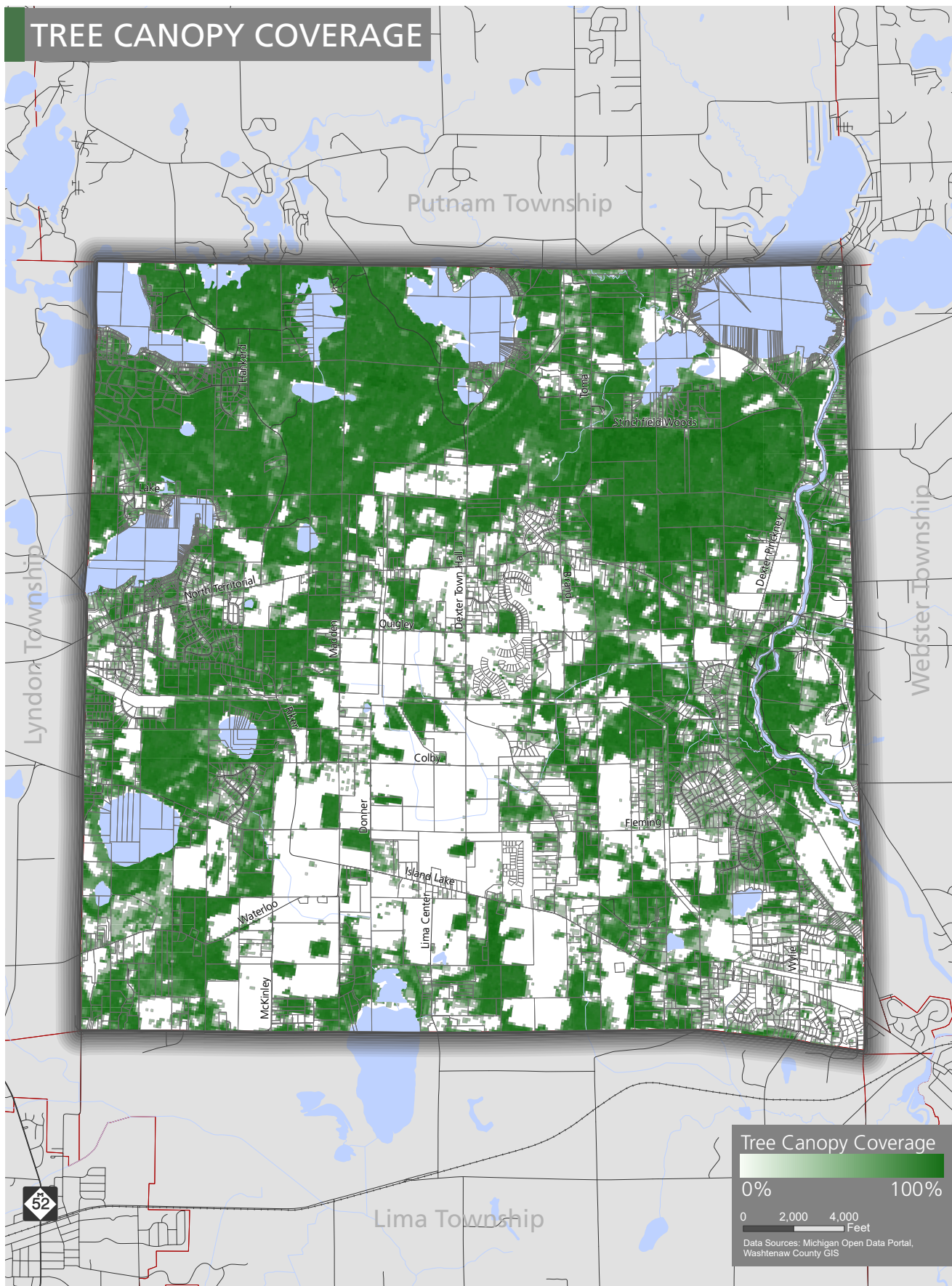
Most invasive species adversely impact native biodiversity, and their removal is tedious and expensive. Identifying, documenting, and restricting invasive species will be a necessary step to preserve the township's existing tree cover and plants. Additionally, including a list of permitted species in the zoning ordinance will help ensure new plantings are compatible with the existing ones. "A Field Identification Guide to Invasive Plants in Michigan's Natural Communities" is a comprehensive guide developed by Michigan State University Extension to help communities identify invasive species and also provides information on monitoring and rapid response.<sup>9</sup>

Map 05: Wetlands

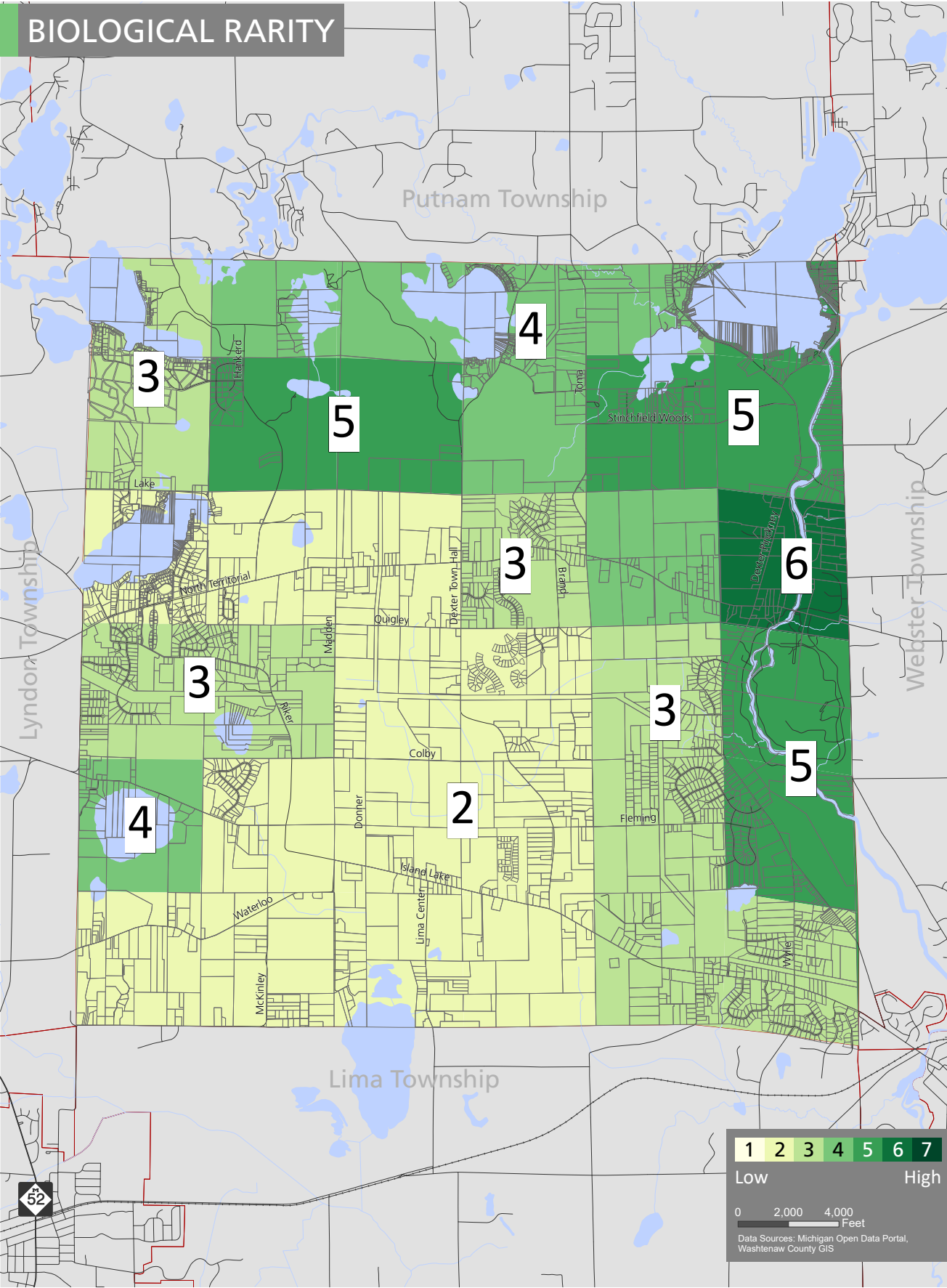




Map 06: Tree Canopy Coverage

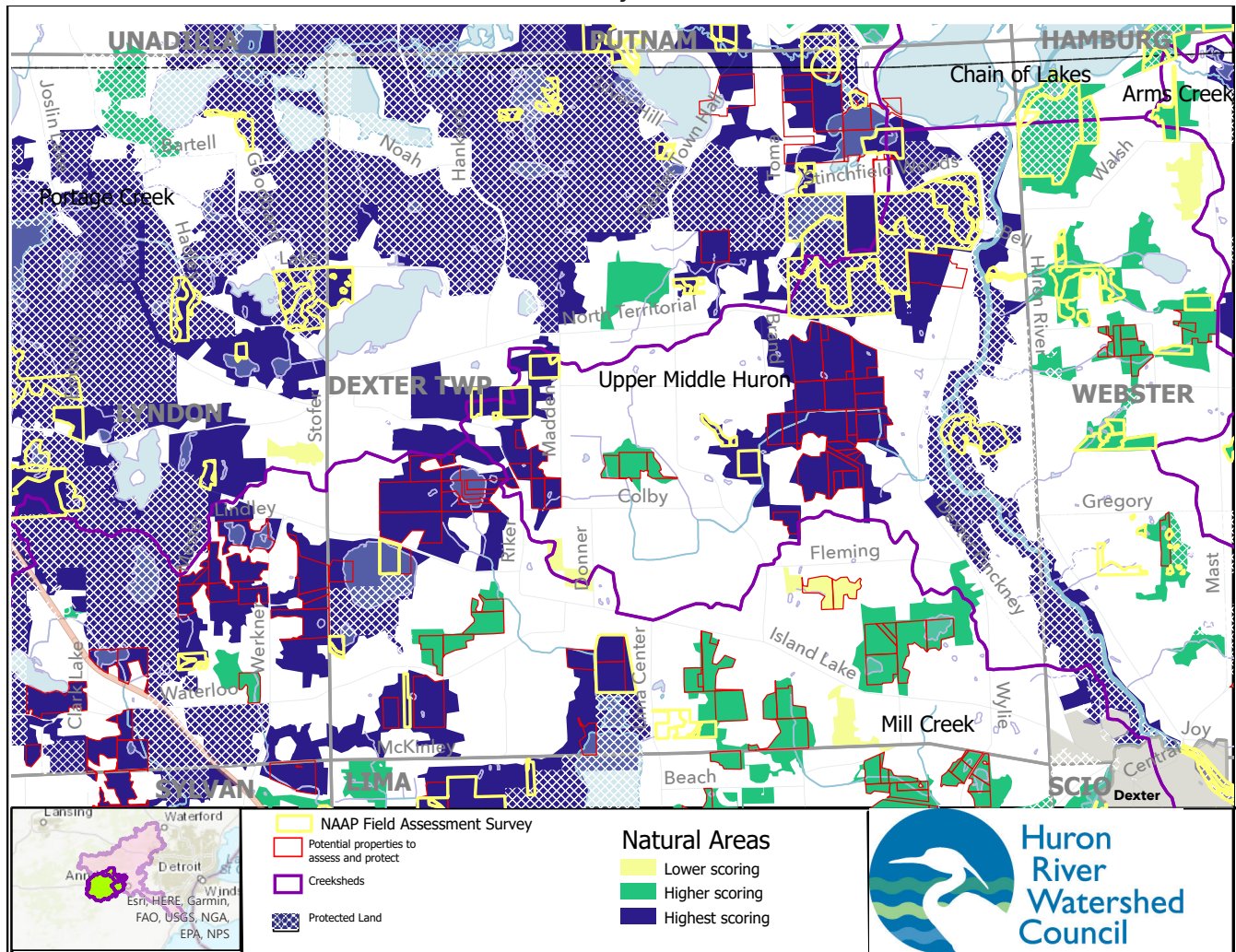


Map 07: Biological Rarity





**Map 08: Areas of Dexter Township Identified for Protection under the HRWC'S Natural Area Assessment and Protection Project**



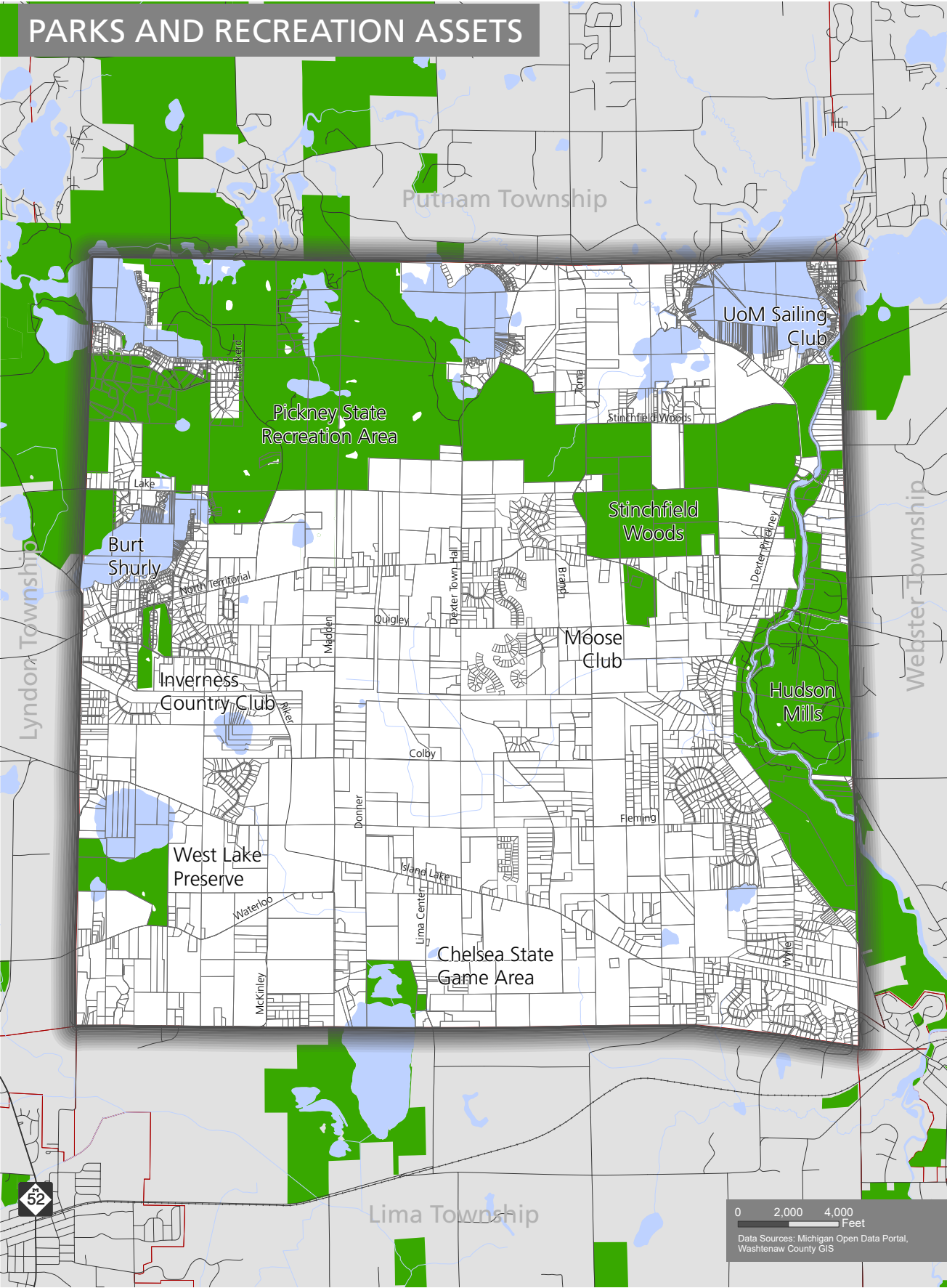
Source: Huron River Watershed Council (HRWC)

## BIOLOGICAL RARITY

The term “biodiversity” refers to the variety of living organisms within an ecosystem, and the plant and animal habitats. The Michigan Natural Features Inventory (MNFI) maintains a database of state and federally listed endangered and threatened species. This observational data is converted into the Biological Rarity Index. The Biological Rarity (Biorarity) Index model is based on the MNFI database of known sightings of threatened, endangered, or special concern species and high-quality natural communities. Each record is spatially joined to its habitat using land cover data, streams and rivers, and rail corridors. The records are then assigned three values based on the species’ global status, state status, and occurrence quality rank. These values are multiplied by a likelihood of future sightings based on the age of the database record.

Finally, the scores of all the records in a geographic unit are summed to determine the ecological value for that geography.<sup>10</sup> The map “Biological Rarity” illustrates the areas in the Township by ecological value. The higher the value, the more likely that area has threatened and endangered species. The areas with higher values (darker colors) coincide with the location of several of the Township’s parklands and wetlands and should be prioritized for habitat conservation because of the prevalence of threatened and endangered species (Indiana bat, prairie white-fringed orchid, eastern massasauga). Some of these areas are on private land. Furthermore, the HRWC’S Natural Area Assessment And Protection Project mapped the remaining natural areas in the watershed and ranked them on various ecological criteria; Map 08 shows several high scoring natural areas to be protected in the Township.

Map 09: Parks and Recreation Assets





## PARKS AND RECREATION ASSETS

Parkland provides open space and recreation opportunities, creates a more desirable living environment, and enhances the overall well-being of Dexter Township’s residents. The abundance of parks and other recreational land uses make the Township an extremely popular destination for residents and nonresidents alike. With a total of 9 sites, there are 4,994 acres of parks and other recreation assets, comprised of primarily larger parks. In total, parks and recreation assets constitute nearly 25% of the Township’s total area. The table titled “Recreation Assets in Dexter Township” details the parks and recreational spaces in Dexter Township with each asset’s respective type and acreage. To ensure the recreation assets in Dexter Township are accessible to all people, regardless of ability, Dexter Township should encourage incorporating principles of universal design into all recreation assets.

With a total area of 2,665 acres, the Pinckney State Recreation Area is a dense amalgamation of state land, parks, and access sites in the Dexter region. A large portion of the recreation area is located in the northwest corner of Dexter Township and offers several recreational options to the residents. The Pinckney Recreation Area is a paradise for backpackers, mountain bikers, anglers, and other recreation enthusiasts. Pinckney is known for its extensive trail system and chain of excellent fishing lakes. Over forty miles of multi-use trail with remote campsites afford a backcountry experience.<sup>11</sup>

Situated along the Huron River, the 1,632-acre Hudson Mills Metropark is another notable park in Dexter Township. The park offers access to tamarack swamp, open fields, deciduous forest, vernal, and permanent ponds, and the Huron River. There are several amenities including picnic facilities, hike/bike trails, a nature trail, fishing sites, an activity center, and an eight mile ski trail.<sup>12</sup>

**Table 06: Recreation Assets in Dexter Township**

Asset	Facility Type	Acres
Inverness Country Club	Golf Course	55.9
Hudson Mills	Metropark	1,632.26
Stinchfield Woods	Nature Preserve	772.6
West Lake Preserve	Nature Preserve	153.2
University of Michigan Sailing Club	Private Recreation	7.5
Moose Club	Private Recreation	60.6
Burt Shurly	Recreation Area	62.1
Chelsea State Game Area	State Game Area	61.2
Pinckney State Recreation Area	State Recreation Area	2,664.6

Source: Southeast Michigan Council of Governments



Lake at Pinckney Recreation Area





Boardwalk at Pinckney Recreation Area

## Sources

- 1 Web Soil Survey, <https://websoilsurvey.sc.egov.usda.gov/App/HomePage.htm>
- 2 Huron River Watershed Council, <https://www.hrwc.org/what-we-do/programs/watershed-management-planning/>
- 3 Wellhead Protection, Michigan Department of Environment, Great Lakes, and Energy, [https://www.michigan.gov/egle/0,9429,7-135-3313\\_3675\\_3695---,00.html](https://www.michigan.gov/egle/0,9429,7-135-3313_3675_3695---,00.html)
- 4 Michigan Department of Environment, Great Lakes, and Energy, "Wellhead Protection", [https://www.michigan.gov/egle/0,9429,7-135-3313\\_3675\\_3695---,00.html](https://www.michigan.gov/egle/0,9429,7-135-3313_3675_3695---,00.html)
- 5 Michigan Department of Environment, Great Lakes, and Energy, "Wellhead Protection Program Guide", [https://www.michigan.gov/documents/deq/deq-wb-dwehs-swpu-whpguidebook\\_256483\\_7.pdf](https://www.michigan.gov/documents/deq/deq-wb-dwehs-swpu-whpguidebook_256483_7.pdf)
- 6 Michigan Department of Environmental Quality. Wetland Permits. [https://www.michigan.gov/deq/0,4561,7-135-3313\\_3687-10813--,00.html](https://www.michigan.gov/deq/0,4561,7-135-3313_3687-10813--,00.html)
- 7 Carly D. Ziter, Eric J. Pedersen, Christopher J. Kucharik, Monica G. Turner. Scale-dependent interactions between tree canopy cover and impervious surfaces reduce daytime urban heat during summer. Proceedings of the National Academy of Sciences, 2019; 201817561 <https://www.sciencedaily.com/releases/2019/03/190325173305.htm>
- 8 The National Invasive Species Management Plan, <https://www.doi.gov/sites/doi.gov/files/uploads/2016-2018-nisc-management-plan.pdf>
- 9 Michigan State University Extension, <https://mnfi.anr.msu.edu/invasive-species/InvasivePlantsFieldGuide.pdf>
- 10 Biological Rarity Index, Michigan Natural Features Inventory – MSU Extension, <https://mnfi.anr.msu.edu/resources/biological-rarity-index>
- 11 Pinckney Recreation Area, Michigan Department of Natural Resources, <https://www2.dnr.state.mi.us/parksandtrails/Details.aspx?id=484&type=SPRK>
- 12 Hudson Mills Metropark, Michigan Department of Natural Resources, <https://www.michigan.org/property/hudson-mills-metropark>



# 4

## Land Use

Land use is the most foundational piece of community planning because of the substantial impact on residents' daily lives. Community identity is often tied to land use patterns. In Dexter Township, for example, land use and community identity are tied to its rural setting: the natural and agricultural landscape. However, future regional population growth could create development pressure that could infringe on the Township's agrarian history, in the absence of a realistic and achievable land management and preservation strategy. The following chapter will inventory existing land use patterns and advance the initial concept of a land preservation suitability strategy.

### EXISTING LAND USE

Using the assessor's land codes, almost half of the Township is classified as residential land. The residential subdivisions in the Township are primarily located along N Territorial Rd, Dexter Pinckney Rd, Dexter Townhall Rd, and the eastern quarter of Island Lake Rd. While there are smaller groupings of residential properties, subdivisions contribute the bulk of the residential properties.

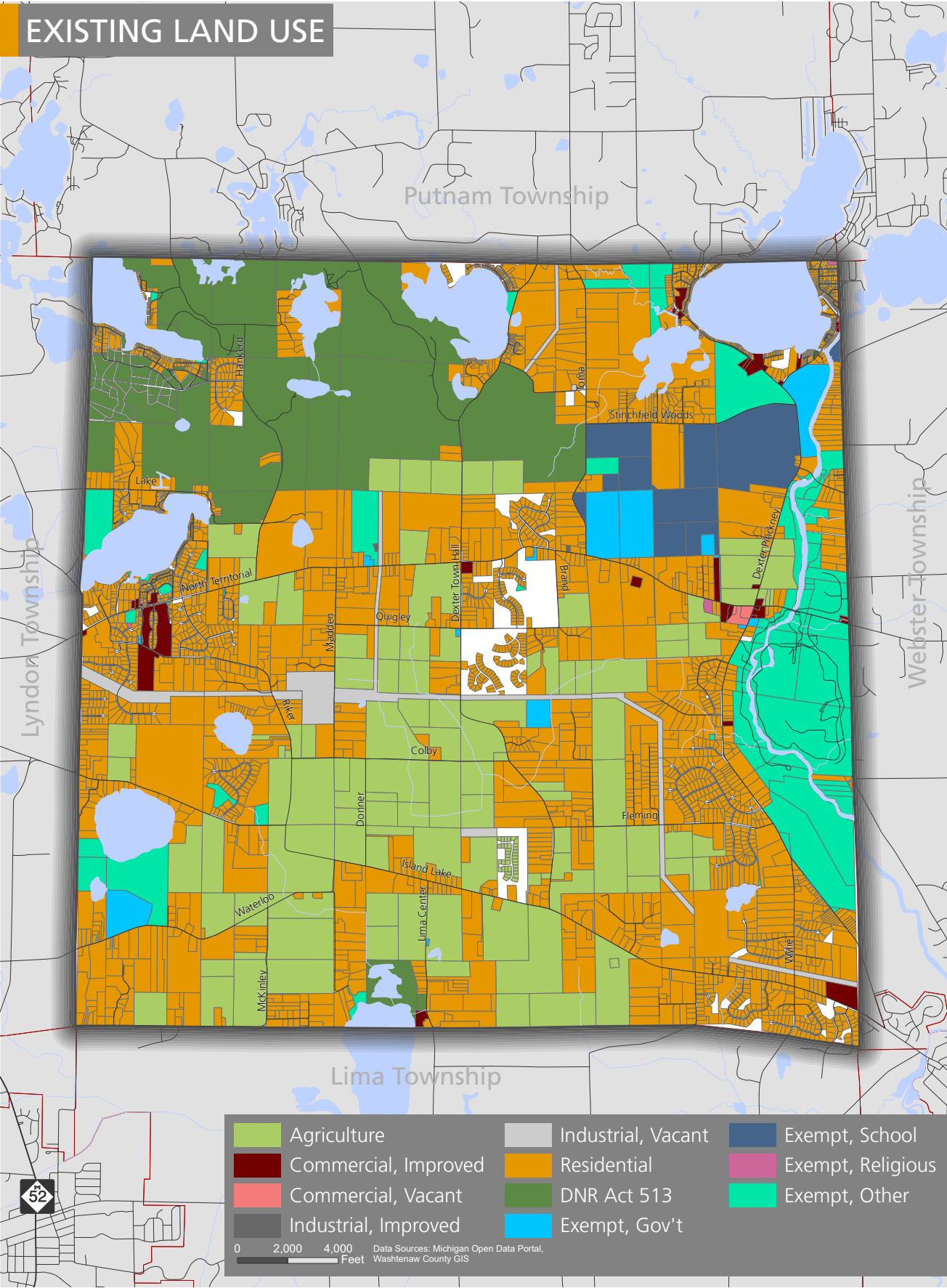
Agricultural land accounts for slightly over one-fifth of the total Township land and is highly valued by residents for its aesthetic, viewshed and cultural contributions to the community. Agricultural properties are located predominantly

Table 07: Land Use Classifications

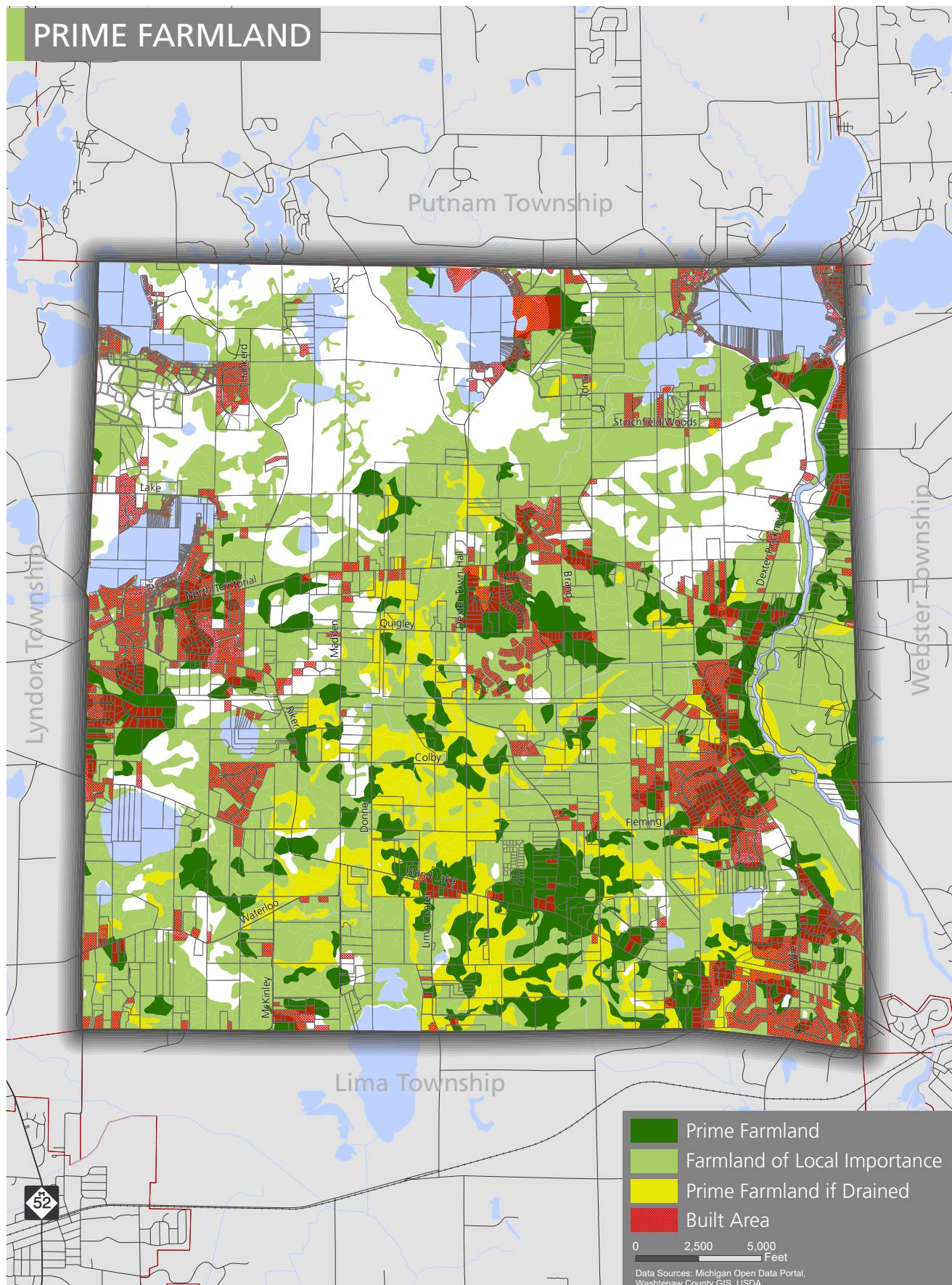
Land Use Classification	Acres	Percent of Total Acres
Agriculture	4,368.0	21.7%
Commercial	191.5	1.0%
Improved	176.3	0.9%
Vacant	15.2	0.1%
Industrial	337.8	1.7%
Improved	2.3	0.0%
Vacant	335.5	1.7%
Residential	9,537.3	47.3%
DNR Act 513	2,998.0	14.9%
Exempt	2,724.0	13.5%
Government	358.8	1.8%
Schools	597.2	3.0%
Religious	6.4	0.0%
Other	1,761.6	8.7%

Source: Dexter Township Assessor

Map 10: Existing Land Use



Map 11: Prime Farmland



**Table 08: Washtenaw County Agricultural Census**

	2007	2012	2017
Total Farms	1,300	1,236	1,245
Total Acres Operated	166,681	170,154	178,995
Income per Farm (\$ 2021 adjusted)	\$23,484	\$25,668	\$18,441
Land and Building Value per Acre	5,003	5,095	7,823

Source: USDA Agricultural Census 2007, 2012, 2017

in the center and southern areas of the Township. In addition to existing agricultural properties, soil maps from the United States Geological Survey show what areas have “prime farmland” and “farmland of local importance.” Prime farmland is defined as soils with the best physical and chemical properties for producing food, feed, forage, fiber, and oilseed crops. Farmland of local importance is land designated by the state or another local body as being important for the production of the same crops as prime farmland.<sup>1</sup> Exactly half of the Township is defined as farmland of local importance, 16% is prime farmland, and 9% is potentially prime farmland if the soil is drained to appropriate saturation.

Every five years, the United States Department of Agriculture surveys all farms and ranches in the United States that have conducted over \$1,000 in agricultural-related business. The table titled “Washtenaw County Agricultural Census” highlights some key statistics from the last three censuses.

Farmland acres have been increasing over the past 15 years, even as the number of farms declined from 2007 to 2012 by roughly 5%, indicating a concentration of farmland among fewer operators. Additionally, farm-related incomes are at the lowest level since 2007 after peaking in 2012, which will make it difficult to draw workers to the field. As the value of farmland increases, local farm operators within the Ann Arbor Metropolitan Area will likely experience pressure to sell their land for other uses, such as, residential development. These two trends combined threaten the agrarian landscape. Dexter Township has estimated there are 12 farms in the Township.

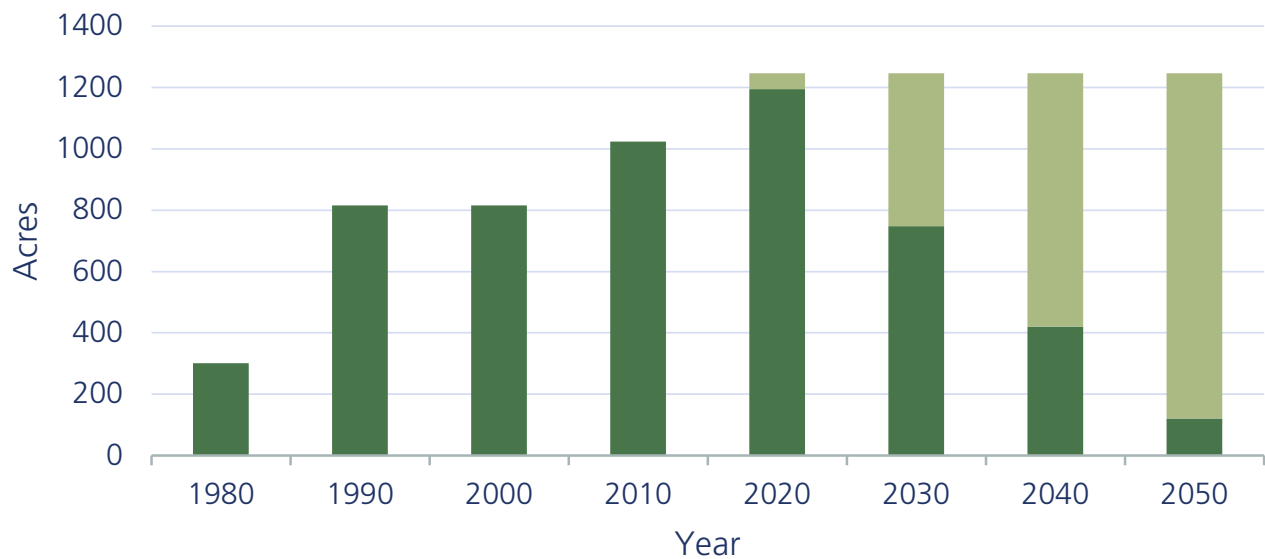
One strategy for increasing farm income, and simultaneously preserving farmland, is the Michigan Farmland and Open Space Preservation Program (PA 116). This is a voluntary agreement between a landowner and the state of Michigan

in which the landowners receive tax benefits and exemptions in exchange for preserving their land for agriculture.<sup>2</sup> In Dexter Township there are 12 such agreements, as of January 2021, with the most recent agreement signed in 2014.<sup>3</sup> In total, 1,195 acres are covered under this program indicating that roughly 27% of all of the agricultural land is in a preservation agreement. However, five of these agreements totaling 200 acres expire in 2023. The figure “Farmland Acres Enrolled in PA 116” illustrates that if no new land is enrolled in the program by 2050, 90% of the preserved agricultural land will be unprotected. Dexter Township has a dedicated committee, The Farmland and Open Space Preservation Board, to tackle farmland and open space preservation at the local level. The committee was formed in 2021 and key responsibilities include exploring strategies to preserve land, engaging the community, and reaching out to local landowners with information and options for land preservation. In 2022, Dexter Township voters approved a 10-year 0.5-mill tax to support farmland and open space preservation. Through this program, Dexter Township can enter into agreements with property owners to secure development rights to their properties. The properties remain in private ownership but must be maintained as open space or farmland.

Farmland that is built upon is irretrievably lost; rarely is development torn down to revert to agricultural uses. Some of southeast Michigan’s most productive farmland is now residential subdivisions. This presents a land use conflict in a community that does not want to encroach on prime agricultural land. Farmland is largely protected through zoning, however due to prevailing trends in agricultural operations, the Township has loosened some regulations on agricultural land to allow other revenue generators to make farmland more profitable. For example,



Figure 09: Farmland Acres Enrolled in PA 116



Source: Michigan Department of Agriculture

special land uses have been included such as campgrounds, bed and breakfasts, and wineries to diversify the land’s output.

Other land classifications that have a substantial presence in the Township are DNR Act 513 land. DNR Act 513 is a classification for state land which is normally exempt from local property taxes but follows an agreement in which the Township receives payment from the State of Michigan in lieu of property taxes. The Pinckney Recreation Area is under this agreement. Other “exempt” land in the Township includes the Hudson Mills Metropark and other publicly owned recreation facilities that are not subject to tax capture by local government.

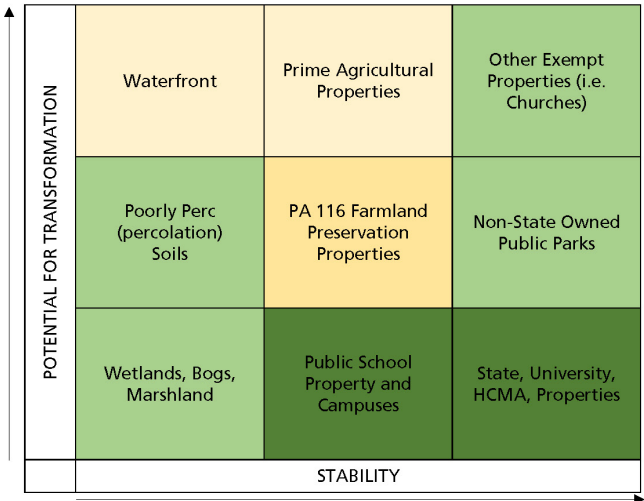
LAND PRESERVATION SUITABILITY

To determine which parcels are susceptible to conversion from agricultural to residential development a land preservation suitability matrix was developed to determine which properties would remain stable, or unchanged, in the future and those that could be transformed. For example, MDNR, University of Michigan and HCMA properties are likely to remain unchanged in the future. Conversely, prime agriculture and waterfront properties could be susceptible to transformation. Other properties that are owned by tax-exempt organizations (township, churches, etc.) and properties with known wetlands, or properties with soils that do not percolate have a

potential for transformation if the site conditions are remediated, or properties are sold. The adjacent graphic illustrates this methodology.

Using the GIS parcel database, parcels in the Township were classified using the nine (9) matrix criteria. The resulting assessment rendered a map that color codes the parcels based on the matrix, except for parcels that have residential parcels which are color coded in white. The map entitled, “Land Preservation Suitability Matrix,” visually shows that the north and eastern portion of the Township will remain in a stable status due to the presence of State and regional parks,

Figure 10: Land Preservation Suitability Matrix



**Table 09: Land Preservation Suitability Matrix**

Category	Acres	Percent	Acres	Percent	Status
MDNR, Metropark, University and Public School Properties	5,313	27%	5,313	27%	Stable
Other Exempt Properties	957	5%	1,377	7%	Stable-Moderate
Non-State Owned Public Parks	419	2%			
Poorly Percolated Soils	2,264	12%	4,708	24%	Impaired
Wetlands, Bogs, and Marshes	2,444	13%			
Prime Agricultural Properties	2,613	14%	3,287	17%	Ag-In Play
PA 116 Farmland Preservation Properties	674	3%			
Vacant Developable Properties	522	3%	1,804	9%	Other In-Play
Waterfront	1,282	7%			
	16,488	85%	16,488	85%	
Residential Improved Properties	2,840	15%		15%	
<b>Total Township Land Acres (excluding lakes)</b>	<b>19,328</b>	<b>100%</b>		<b>100%</b>	

and the University of Michigan. Parcels subject to transformation are centrally located in the Township. Data from the analysis suggests that 27%, or 5,313 acres are highly stable, and another 7% or 1,377 acres are moderately stable from further development. This amounts to 34% or 6,690 acres are likely preserved and not subject to future change.

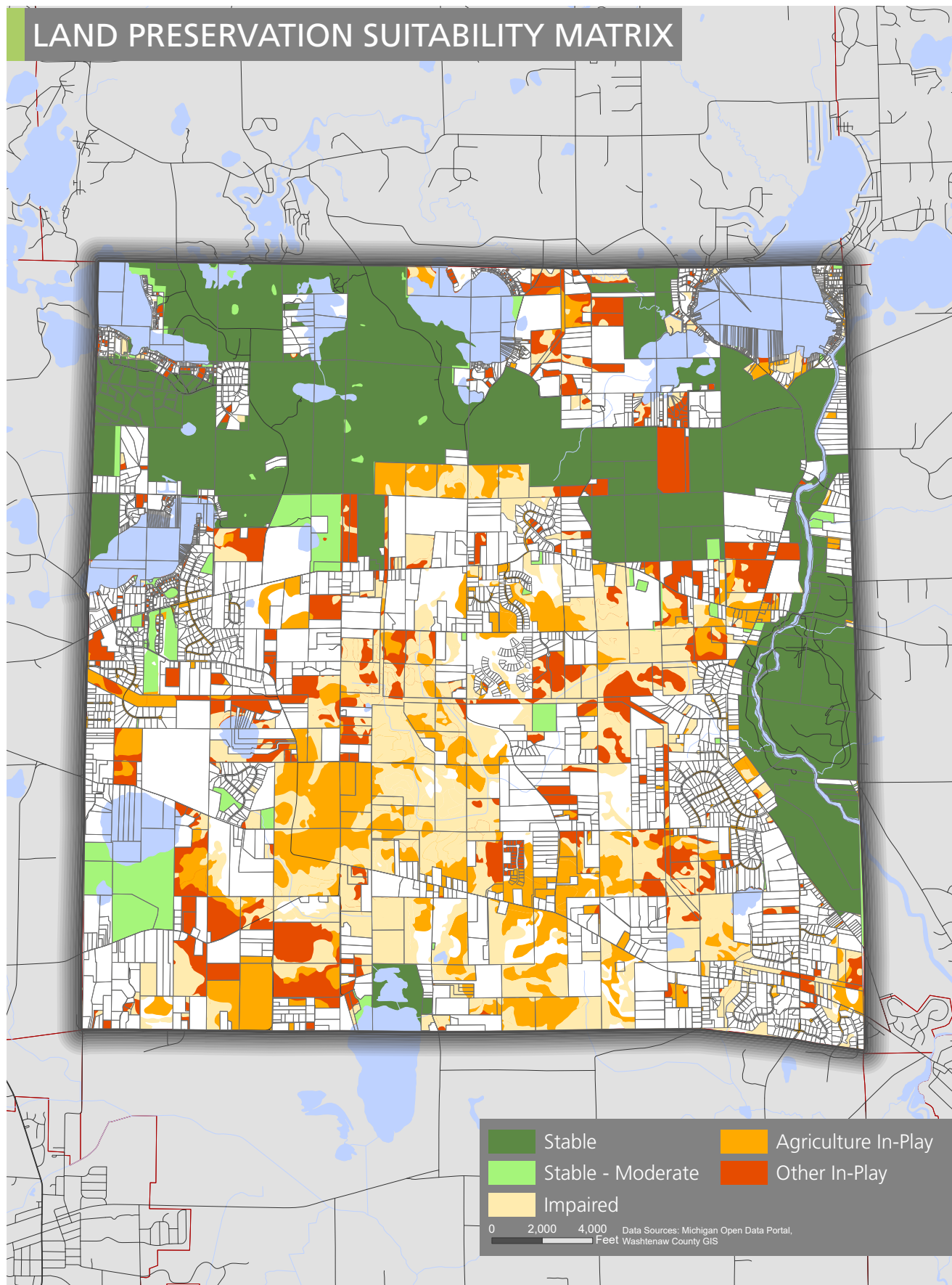
Another 25% of the parcels, or 4,708 acres have poor soils for septic percolation or are delineated as wetlands. These parcels are classified as “impaired” because they could be subject to further development if the underlying site conditions are remediated. For example, poor soils for septic systems can be remediated through an engineered septic field or community sanitary system. 5,091 acres, or 26% of the Township could be classified as “in play”: meaning that depending on zoning and development pressures could be susceptible to development. The greatest category is the prime agricultural properties which account for 14% of the total Township acreage at 2,613 acres. Table 09 enumerates the results of the land preservation suitability matrix assessment.

The outcome of the land preservation suitability assessment indicates that the central core of the Township has a concentration of PA 116 farmland and prime agricultural properties that will likely determine the final community character of the Township. Sandwiched between the STABLE properties on the north and east boundaries of the Township are either subdivisions or large lot residential estate properties, with some remaining prime agricultural properties referred to as the “MODERATELY DEVELOPED AREA.” The area defined as the “AG-CORE AREA” mirrors the current zoning map where Sections, 21, 27, 28, 29, 32 and 34 are designated as agriculture. The map entitled, “Core Preservation Areas,” graphically shows this general land use pattern. The difference between the moderately developed and ag-in play area is the minimum lot size regulated by the Zoning Ordinance. The moderately developed zone is primarily zoned Rural Residential (RR) with a minimum lot size of 2 acres per dwelling unit and the Agricultural (A) zone has a minimum lot size of 5 acres per dwelling. Both zoning districts allow the use of the Open Space Community Overlay District (OSC) which allows a mix of single family, duplexes, and multiple family housing (§15.05) along with density bonuses subject to an increase in dedicated open space and superior design components (§15.08).

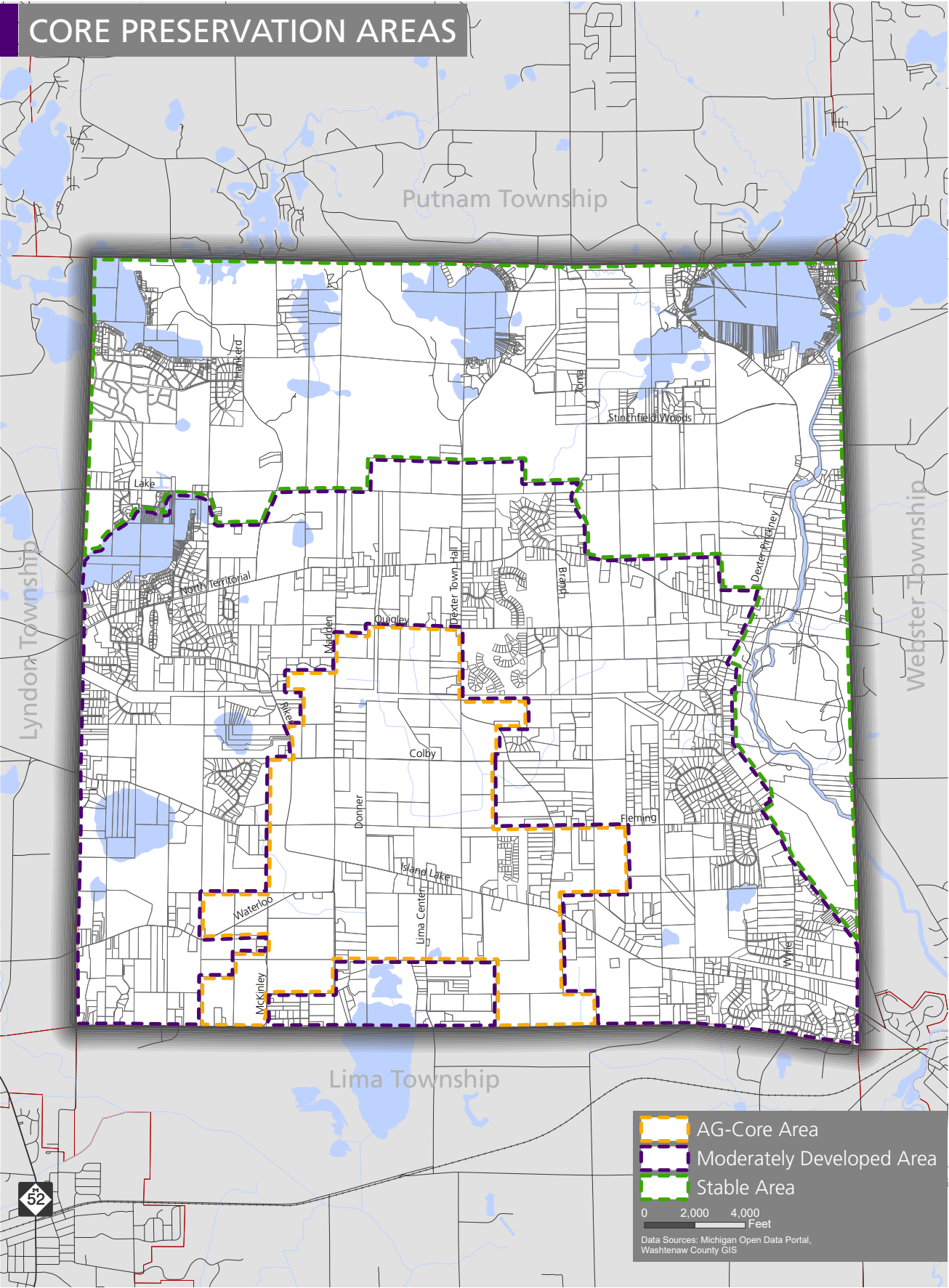
## Sources

- 1 “Prime and Other Important Farmlands Definitions”, United States Department of Agriculture, [https://www.nrcs.usda.gov/wps/portal/nrcs/detailfull/pr/soils/?cid=nrcs141p2\\_037285](https://www.nrcs.usda.gov/wps/portal/nrcs/detailfull/pr/soils/?cid=nrcs141p2_037285)
- 2 “Farmland Preservation”, Michigan Department of Agriculture and Rural Development, [https://www.michigan.gov/mdard/0,4610,7-125-1599\\_2558---,00.html](https://www.michigan.gov/mdard/0,4610,7-125-1599_2558---,00.html)
- 3 Michigan Department of Agriculture and Rural Development

Map 12: Land Preservation Suitability Matrix



Map 13: Core Preservation Areas





# 5

## Housing Analysis

### EXISTING HOUSING

The 2020 Census recorded 2,791 housing units in Dexter Township.<sup>1</sup> Nearly all of these (95%) are single-unit detached dwellings, and the remainder are single-unit attached dwellings, duplexes, mobile homes, and a small number of apartments. Most housing units (75%) were designed for families, with three or four bedrooms.<sup>2</sup> It would be expected that the housing stock could lose appeal over time as households and families are predicted to shrink; however, given the rise of working from home, additional bedrooms that serve as office space could be valuable.

Residential construction in the township had two major growth periods: between 1960 and 1979, when 28% of the housing in the township was built, and between 1990 and 2009, when 32% of the housing stock was built.<sup>3</sup> Construction has slowed considerably since 2009, a period that is marked nationally by a housing foreclosure crisis and slow recovery. This absence of immediate, overwhelming development pressure provides a good opportunity to engage in growth management planning, which was an extremely high priority to citizens surveyed at the height of the most recent construction boom (2007).

Residences are not uniformly distributed through the Township: density ranges from less than one dwelling unit per acre (DU/ac) to three DU/ac.

**Table 10: Housing Unit Type, 2019**

Housing Unit Type	Percent
1-unit, detached	94.8%
Mobile home	2.0%
Other	3.2%

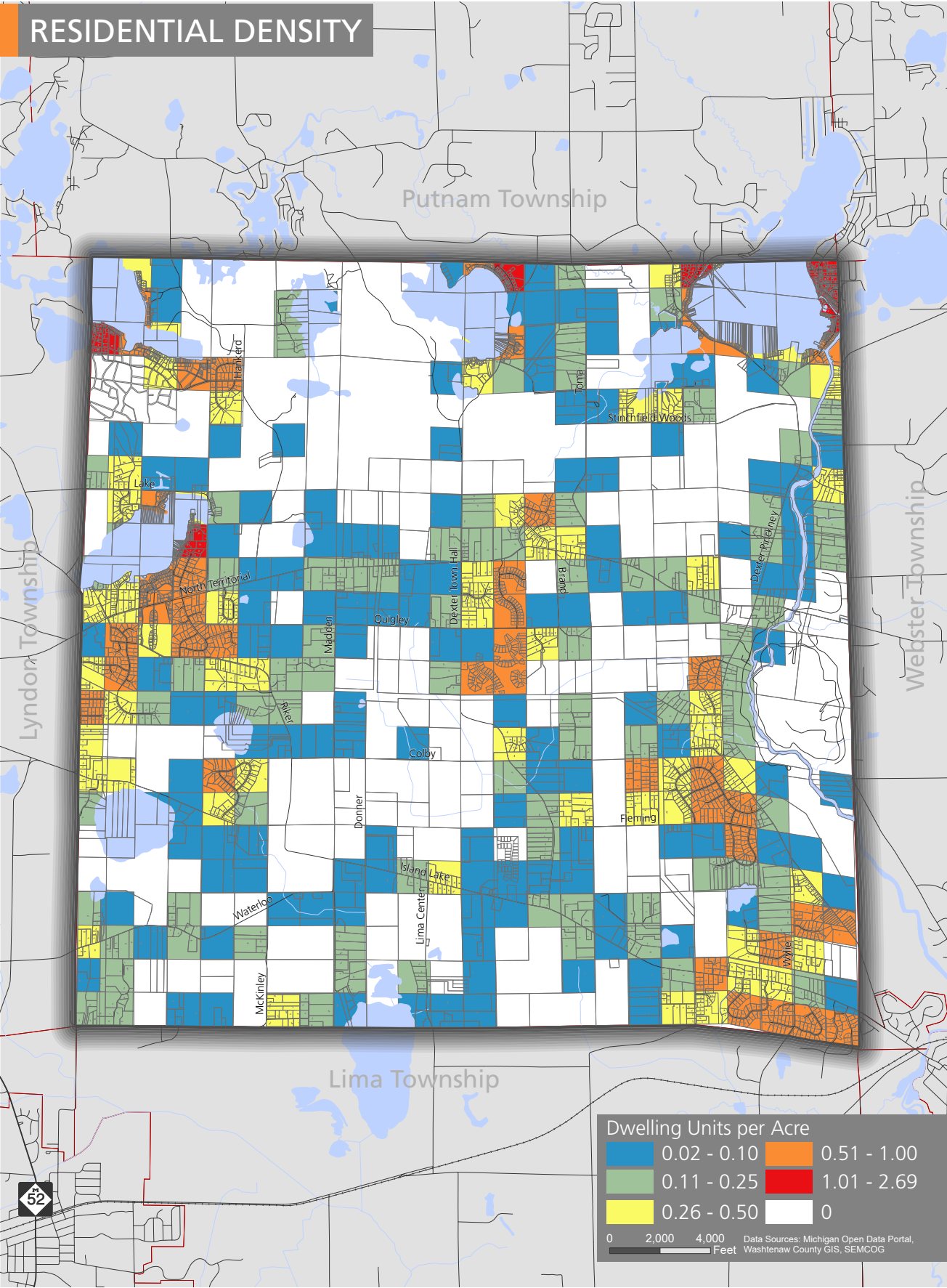
Source: 2019 ACS 5-Year Estimates

In general, residential development is clustered near transportation corridors, especially Dexter Pinckney and North Territorial roads, around the Township's lakes, and in the corner of the Township nearest the City of Dexter. This distribution serves the Township's strong interest in environmental protection by limiting the overall area for development where it is best suited, for example, in proximity to transportation and the City of Dexter. Lakeside residential development, while generally dense and resistant to sprawl, also imposes an environmental burden on the lakes. Management of this burden requires intentional handling of the stormwater and wastewater generated by the development, and also requires attention to practices that affect lake health such as fertilizer and pesticide application. In many cases, there is simply a physical limit to the amount of development that can occur around a given body of water while preserving the health of the waterbody.

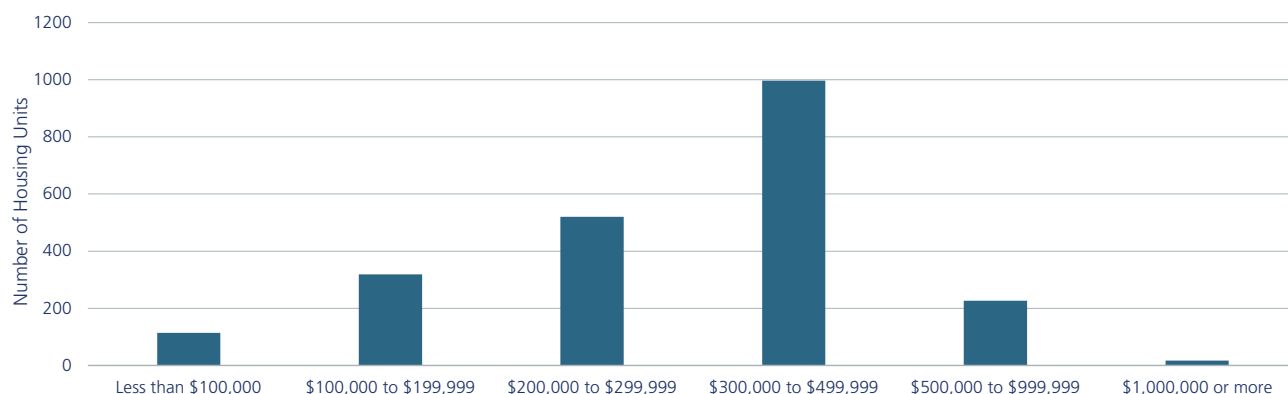
### TENURE AND AFFORDABILITY

Nearly all (95%) of the homes in Dexter Township are owner-occupied. The median value is quite high at \$326,000.<sup>4</sup> Within the Dexter region, only Webster and Scio Townships report higher median values. Yet only 15% of owner-occupied households in the Township report paying more than 35% of their household income on housing costs ("cost-burdened"), a proportion that is similar throughout the Dexter region (range: 8% to 23%).<sup>5</sup> This is a function of the community's high median income (\$104,492, compared to \$62,843 nationally and \$57,144 in Michigan), which is in turn driven by its high educational attainment (54% have a bachelor's degree or higher, in contrast to 32% nationally and 29% in Michigan<sup>6</sup>). The higher home costs may be an obstacle for those who want to buy into the community on a moderate income.

Map 14: Residential Density



**Figure 11: Owner Occupied Housing Value**



Source: 2019 ACS 5-Year Estimates

Among the Township’s renters, more than twice that proportion (37%) are considered cost-burdened.<sup>7</sup> This trend also holds true throughout the region where the average percentage of cost-burdened renters among all comparable communities is 31%, and exceeds 40% in Unadilla Township, the Village of Pinckney, and the cities of Chelsea and Dexter. Two-thirds of the cost-burdened renting householders in Dexter Township are over the age of 65, and the remaining third is between 35 and 65.<sup>8</sup> These figures demonstrate that the economic difficulty of living in the Township is not confined to younger households who simply have yet to reach their earning potential.

The 2007 Dexter Township survey reported that the residential type with greatest approval from residents was single-unit structures built on large lots. Also acceptable to respondents were subdivisions with common open space preserved, “smaller sized homes that are more affordable,” and specialized housing for seniors and those with special needs. The survey found that the residential types most likely to be “strongly discouraged” were apartments, duplexes, and mixed-density/mixed-use residential communities. Building permit data from SEMCOG confirms that no two-family, multifamily, or attached units have been constructed in Dexter Township over the last 20 years, whereas 667 single-unit permits were granted over that time period.

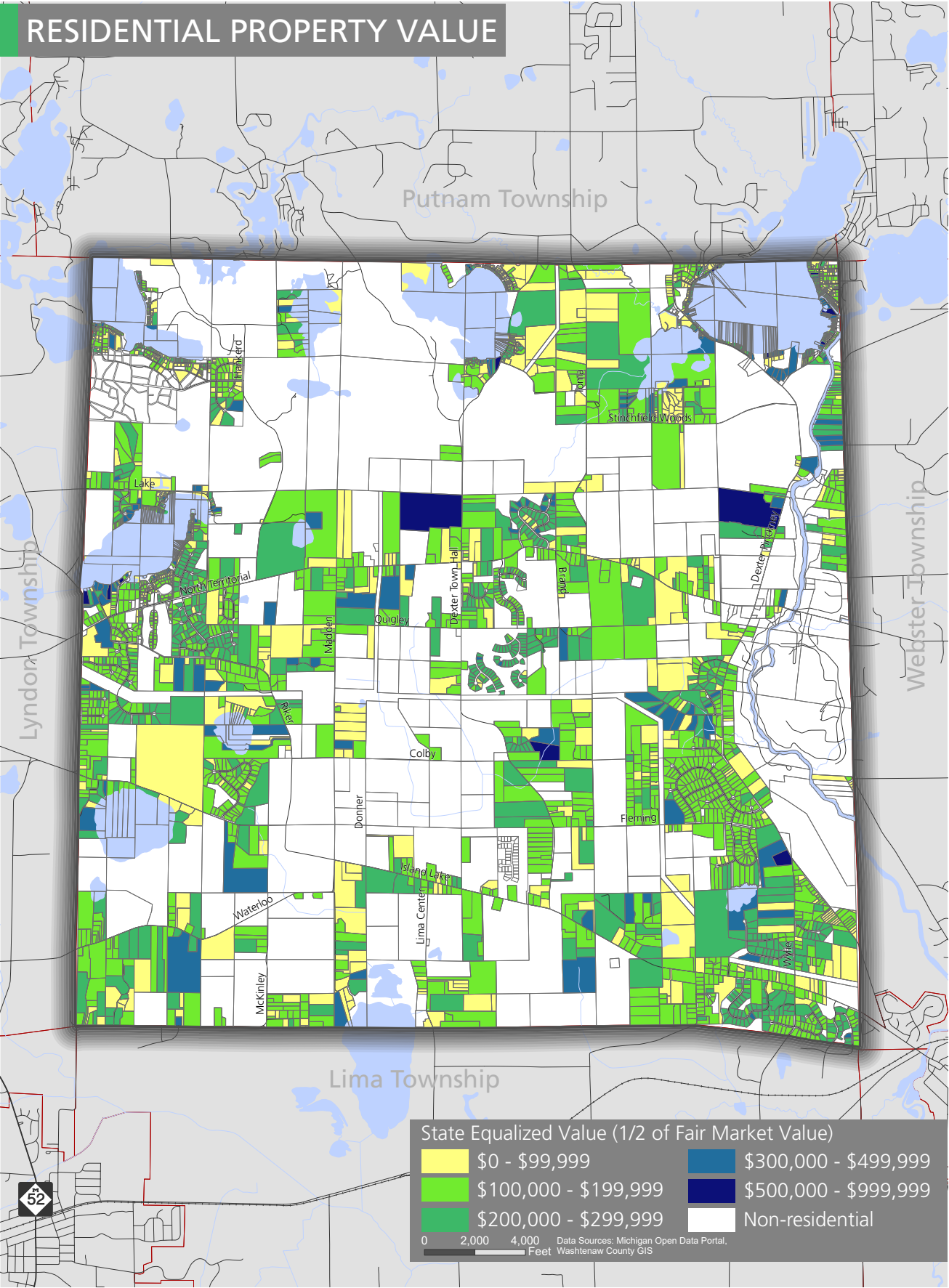
## POPULATION TRENDS

Over one-third of households in Dexter Township (35%) have one or more children living in it, and the same percentage of households have one or more people aged 65 or older.<sup>9</sup> One-quarter of households are comprised of a single householder; one in ten (11%) is occupied by a person aged 65 or older who lives alone.<sup>10</sup> In 2010, there were slightly more households with children (37%), and substantially fewer households with seniors (22%).<sup>11</sup>

The 2045 forecast from SEMCOG predicts a moderate rise in total households, increasing roughly 15% from 2,333 households in 2019 to 2,683 in 2045. It also suggests a continuing drop in households with children, from 35% of all households to just 27%. The biggest anticipated shift is a rise in households with persons aged 65 and over, from 29% of households in 2020 to 36% of all households in 2045.<sup>12</sup>

How can this be expected to affect housing preference? In general, households with children often seek homes on relatively larger lots, whereas households with persons over 65, and those with a single householder, may prefer to drastically limit or even omit the maintenance responsibilities that come with a yard. Though it does not address lot size, the 2021 “Home Buyers and Sellers Generational Trends Report,” produced by the National Association of Realtors, attempts to offer some insight.<sup>13</sup> The report found that the group aged 55-75 comprised the largest share of sellers, and those aged 75 and up were the smallest share of buyers. This suggests a flurry of activity around

Map 15: Residential Property Value





retirement age, followed by a period of stability as these buyers remain in the same home for as long as they are physically able and often for the remainder of their lives. Among those aged 65 and up, the most frequent reason for moving was a desire to be closer to family and friends, followed by a desire for a smaller home. If a smaller unit is not available in the community, then they must move elsewhere.

Though single-family homes remained the dominant purchase type across age groups, the share falls steadily from 88% at age 31-40 to 73% by age 75-95; while shares of units in 2-4 unit buildings increases proportionately from 2% in the family-formation years to 11% by the highest age bracket. Only 12% of buyers over 50 purchased “senior-related” housing, but this group was much more likely to purchase a two-bedroom home than any other—and the only group to consider a one-bedroom home. These findings suggest that a deliberate effort to foster smaller, more affordable homes may help current residents stay in the Township longer and may offer residents from other communities who have ties to Dexter Township the opportunity to relocate into it. Housing diversity has been believed to detract from rural character, but it may actually help to keep the social fabric intact if seniors can age in place, close to their familial network.

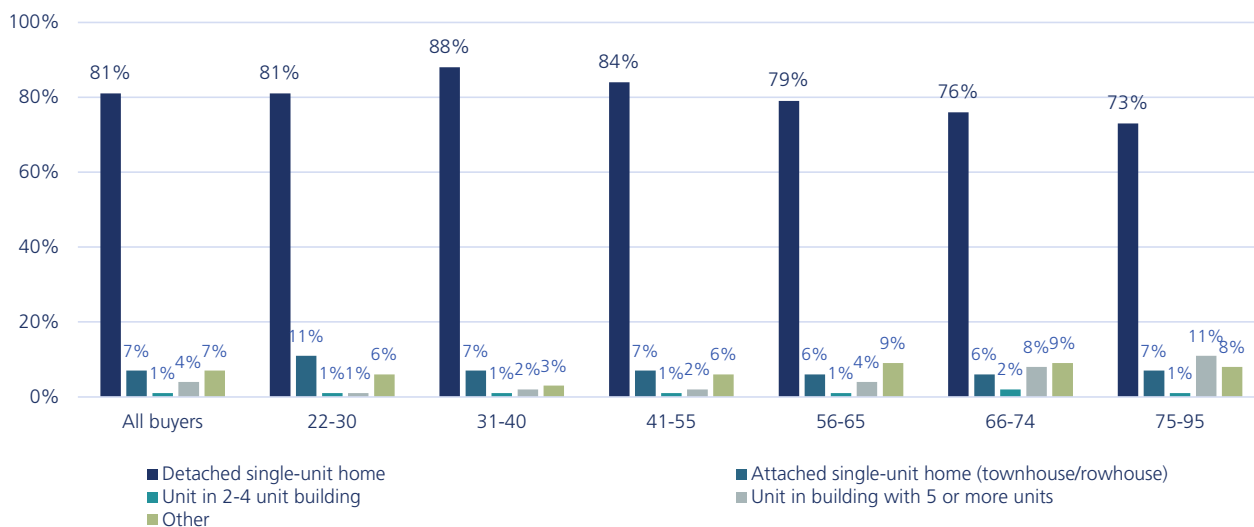
## BUILDOUT ANALYSIS AND FUTURE LAND USE CONSIDERATIONS

The buildout analyses presented in the 2011 Master Plan states that under current zoning, enough structures could be built to approximately double the current population, going from about 6,700 residents as of the 2020 Census to between 12,058 to 14,202. SEMCOG expects that only a fraction of this growth will take place over the next 25-30 years, reaching a population of about 7,025 and adding 350 new households by 2045.

Where should these additional households go? The construction of 48 new homes on 92 acres (approximately 0.5 dwelling units per acre) at the corner of North Territorial and Dexter Townhall Roads had recently been approved at the time of this writing, which is likely to accommodate at least 100 new residents. At that density, accommodating the remaining 281 new households will require about 538.6 acres of greenfield development. For reference, the entire Hudson Mills Metropark is 1,632 acres.

The 2011 Master Plan designates two “Special Planning Areas” where medium-density residential development is recommended and suggests that such density not exceed 4 dwelling units per acre. Planning area #2 has been developed as a single-family subdivision. Site #1 is the land around the intersection of N Territorial Rd and Dexter-Pinckney Rd. Site #1 has been designated on the future land use map (Map 22) as an area for commercial development in the Township. This designation is consistent with the existing zoning of Site #1.

Figure 12: Type of Home Purchased



Source: National Association of Realtors, 2021 Home Buyer and Seller Generational Trends.



Example of a Rural Residential Home

## Sources

- 1 United States Census Bureau, Decennial Census, 2020.
- 2 United States Census Bureau, DP04 Selected Housing Characteristics, American Community Survey 5-Year Estimates, 2019.
- 3 United States Census Bureau, DP04 Selected Housing Characteristics, American Community Survey 5-Year Estimates, 2019.
- 4 United States Census Bureau, DP03 Selected Economic Characteristics, American Community Survey 5-Year Estimates, 2019.
- 5 United States Census Bureau, DP04 Selected Housing Characteristics, American Community Survey 5-Year Estimates, 2019.
- 6 United States Census Bureau, DP02 Selected Social Characteristics in the United States, American Community Survey 5-Year Estimates, 2019.
- 7 United States Census Bureau, DP04 Selected Housing Characteristics, American Community Survey 5-Year Estimates, 2019.
- 8 United States Census Bureau, B25072 Age Of Householder by Gross Rent as a Percentage of Household Income in the Past 12 Months, American Community Survey 5-Year Estimates, 2019.
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- 10 United States Census Bureau, DP02 Selected Social Characteristics in the United States, American Community Survey 5-Year Estimates, 2019.
- 11 SEMCOG, 2045 Regional Forecast, <https://semcog.org/regional-forecast>.
- 12 SEMCOG, 2045 Regional Forecast, <https://semcog.org/regional-forecast>.
- 13 National Association of Realtors, 2021 Home Buyers and Sellers Generational Trends Report, 2021, <https://www.nar.realtor/sites/default/files/documents/2021-home-buyers-and-sellers-generational-trends-03-16-2021.pdf>

# 6

## Transportation & Circulation

Transportation networks are the physical link that support mobility in a community. Roads, public transit, sidewalks, and other nonmotorized paths allow residents to move between home, work, places to socialize, and other everyday destinations. Transportation infrastructure also enables connections between communities facilitating exchange of products and services with other economic markets. Typically, housing, businesses, and amenities tend to concentrate along well-connected road networks, thereby establishing transportation infrastructure as a fundamental element of land use planning. This section inventories and analyzes traffic volumes, road connectivity, nonmotorized systems, and problematic intersections in the township. The findings from the analyses and community input subsequently guide the township on major transportation advancements and policy decisions.

### ROAD NETWORK

Dexter Township has 110 miles of roads within its boundary. The major north-south access into the Township is through Dexter-Pinckney Road, which extends northwards to merge with the M-36 state highway and continues southeast to merge with the Dexter Ann Arbor Road with a terminus in Ann Arbor. The North Territorial Road serves as the township's major east-west throughfare which extends westward to connect with the M-52 highway and eastward to the US-23 highway. Although Dexter Township does not contain any freeways, the proximity to freeway interchanges and state highways connects the Township regionally making it an accessible residential community with residents mostly commuting outside for employment. Other significant roads in Dexter Township are McGregor Road east of Dexter-Pinckney Road (to the Portage Lake area), Island Lake Road east of Dexter Townhall Road (to

City of Dexter), and Stofer Road south of North Territorial Road (to M-52 and the City of Chelsea).

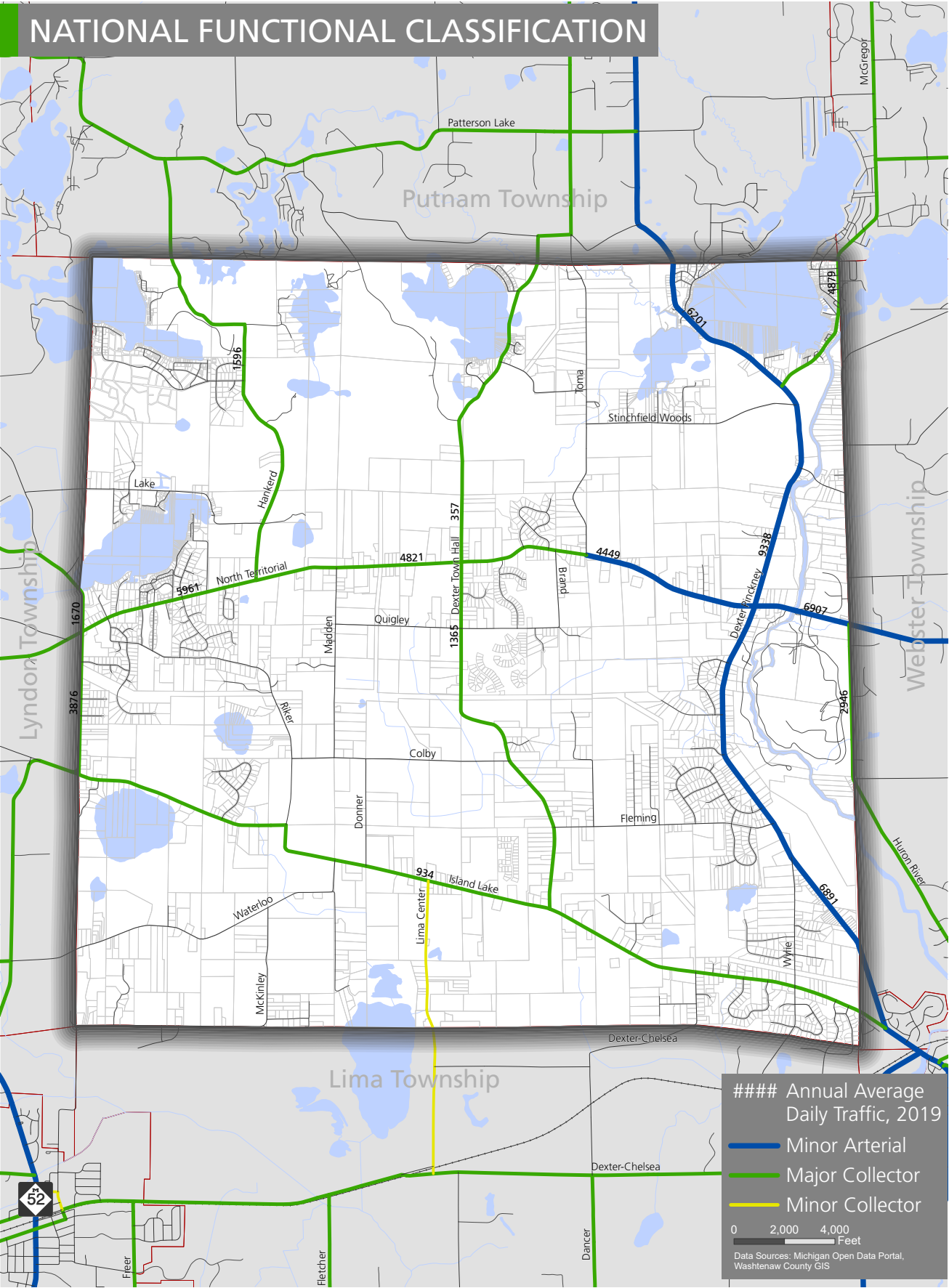
### Road Classification and Traffic Volumes

The National Functional Classification (NFC) is a hierarchical system developed by the Federal Highway Administration and used by the Michigan Department of Transportation (MDOT) to determine federal funding allocation for different roads. Roads are categorized based on mobility, trip distance, speed limit, and traffic volume. The township's roads fall into one of the following classifications: Minor Arterial, Major Collector, Minor Collector, and Local Roads. The map "National Functional Classification" represents Dexter Township's Road network based on the NFC hierarchy. The Dexter-Pinckney Road and eastern part of the North Territorial Road are classified minor arterials while western North Territorial Road, Island Lake, Hankerd Road, Dexter Townhall Road, and McGregor Road are major collectors. North Lima Center Road is the only minor collector in the township and all other roads are local roads.

MDOT estimates the number of vehicles that travel daily by road throughout the year, using the Average Annual Daily Traffic (AADT) metric. The AADT estimates for Dexter Township are indicated in the map "National Functional Classification". The AADT numbers closely follow the NFC hierarchy wherein roads with higher ranking receive larger traffic volumes. The minor arterial-Dexter-Pinckney Road is the busiest road with an average daily traffic count between 6,200-9,340 as it directly connects the City of Dexter, the Village of Pinckney, M-36, I-96, and the City of Howell. The major collector, North Territorial Road, records higher traffic (6,900 AADT) near its intersection with the Dexter-Pinckney Road, approximately 7.5 miles from US-23, making it a pivotal junction during peak traffic hours. Likewise, the western



Map 16: National Functional Classification





## National Functional Classification

**Minor Arterials:** Provide service for trips of moderate length, serve smaller geographic areas, and offer connectivity to other principal arterials. Dexter township has 8 miles of minor arterials.

**Major Collector:** Gather and funnel traffic from local roads to the Arterial network; These provide access to property but tend to be longer in length, have lower connecting driveway densities, have higher speed limits, are spaced at greater intervals, and may have more travel lanes than minor collectors. Dexter township has 22 miles of major collectors.

**Minor Collector:** Provide access to property and funnel traffic from residential or rural areas to arterial roads. Dexter township has 1 mile of minor collectors.

**Local Roads:** Provide access to properties. Dexter township has 80 miles of local roads.

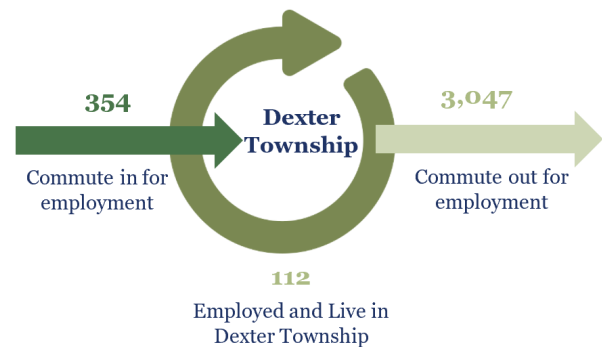
Source: Federal Highway Administration (U.S. Department of Transportation)

segment of North Territorial, which meets M-52, also sees higher traffic volumes (6000 AADT). Other major collectors Hankerd Road (1600 AADT), Dexter Townhall (350–1365 AADT), and Island Lake (935 AADT) receive moderate traffic volumes.

### Commuter Traffic

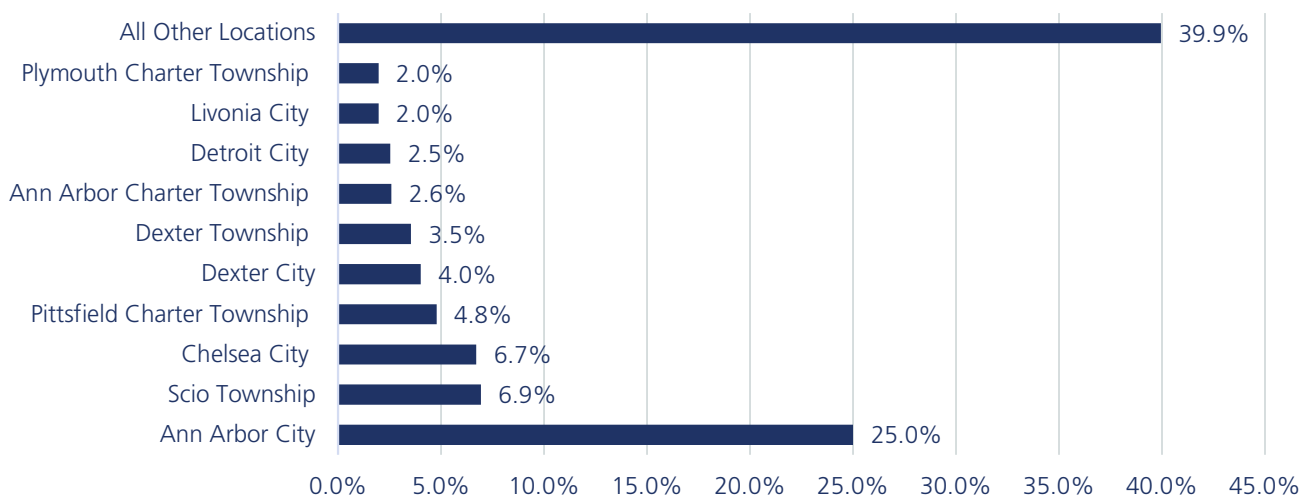
Dexter Township is primarily residential in character, with most of its residents commuting outside of the township to their place of employment. According to 2019 U.S. Census data, approximately 96.5% of residents in the labor force are employed outside of the township (Figure 13). About 25% of the residents commute out to Ann Arbor, making it the largest employment center followed by Scio

Figure 13: Commute Patterns, 2019



Source: United States Census Bureau, OnTheMap, 2019 dataset, <https://onthemap.ces.census.gov/>

Figure 14: Employment Locations for Dexter Township Residents, 2019



Source: U.S. Census, OnTheMap

Township (7%) and the City of Chelsea (7%). Dexter Township was the 6th place of employment likely attributed to local agriculture, the township businesses, and residents who work from their home (Figure 14).

## Traffic Management

Traffic congestion and traffic management, normally hot topics in urban communities is an unusual concern for a rural township. Since the public road network is under the auspices of the Washtenaw County Road Commission (WCRC) Township officials have some, but limited, influence on their decision making and priorities. Exacerbating the traffic issue is the lack of east-west connections into the Township. Currently, Dexter-Pinckney Road and North Territorial Road are the primary gateways into the Township. Dexter-Pinckney Road requires traffic to go through downtown Dexter and then through the confined Norfolk Southern Railway bridge\* underpass, and North Territorial has a connection to US-23 (refer to note on Page 59). Internal Township east-west access is via Island Lake Road which extends along the southeast portion of the Township while North Territorial Road provides east-west connectivity in the northern portion of the Township. However, the road condition and lack of continuous paving make Island Lake Road an unreliable east-west connection.

Traffic congestion is a local perception and usually defined by the wait time to get through an intersection. A review of the data suggests there are three points where peak hour traffic gets congested. The first point is traffic entering the Township through downtown Dexter. The signals at Main Street and Baker, and Main Street and Broad Street cause significant delays especially in the PM Peak. Second, although there is no signal, the narrow rail underpass further slows traffic. Lastly, the intersection at Dexter-Pinckney and Island Lake Road causes delays. All of these traffic points add to the low level of service (LOS) —a metric used to evaluate the performance of roadways and transportation elements —entering the south portion of the Township. The 2019 Washtenaw Area Transportation Study (WATS) 2045 congestion forecast map still classifies the Island Lake Road segment between Dexter-Chelsea Road and Dexter-Pinckney as congested.<sup>1</sup>

The map entitled, “Intersection Level of Service,” depicts intersections within the township that

contribute to low level of service. All seven congested intersections are located along the township’s major throughfares: Dexter-Pinckney Road, North Territorial Road, and Island Lake Road. The problem of congestion along these major roads can be attributed to the high percentage (97%) of residents commuting outside the township for work. Nonetheless, this condition is a problem that needs to be prioritized to improve the quality of commute for residents. Additionally, the WCRC data suggests that the selected road segments have an annual growth rate between 1% and 2%. However, based on survey responses, residents perceive the traffic as a larger issue and open-source comments refer to traffic congestion and the lack of road capacity to manage added residential growth.

## Road Quality

The quality of roads impacts mobility and safety. The Transportation Asset Management Council (TAMC) conducts a visual survey called the Pavement Surface Evaluation and Rating (PASER) to evaluate the conditions of roads. This survey uses a scale of 1-10 to rate roads and then categorizes them as good, fair, or poor (shown in green, yellow, and red respectively). Using this scale, Figure 15 shows the change in the road conditions from 2004–2021, except for 2009 and 2019 when data was not available.

Over the years, the quality of roads in the township has fluctuated. However, the number of roads in poor condition was reduced by almost half between 2020 (62%) and 2021 (32%) indicating active efforts to restore the quality of roads in the township. The major north-south connector, Dexter-Pinckney Road, has “average” condition of roads almost throughout its entire length in the township. On the other hand, the quality of roads along the east-west connectors, North Territorial Road and Island Lake Road, varies from good to poor, especially at low level of service (LOS intersections) one, three, and five as depicted in Map 17, suggesting that the poor quality of roads at these junctions may be contributing to the traffic congestion. It can also be noted that many local roads in the township are in “poor” condition. Notably, portions of Huron River Dr were repaved in 2022 and are no longer in poor condition. Solutions to improve quality of roads within the township include:

- » Partnering with WCRC to improve the quality of roads along Dexter-Pinckney Road, North

Map 17: Intersection Level of Service (LOS)

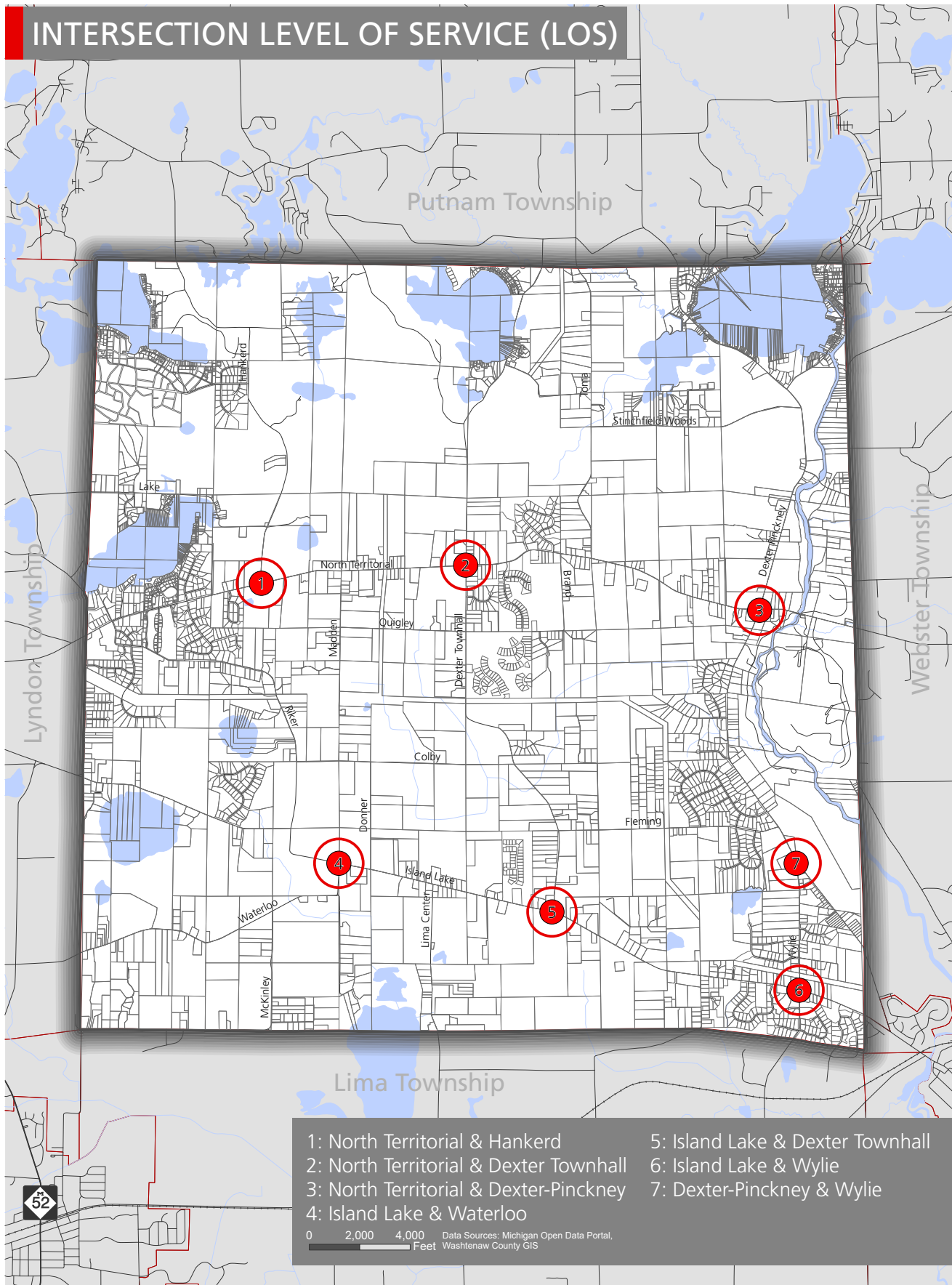
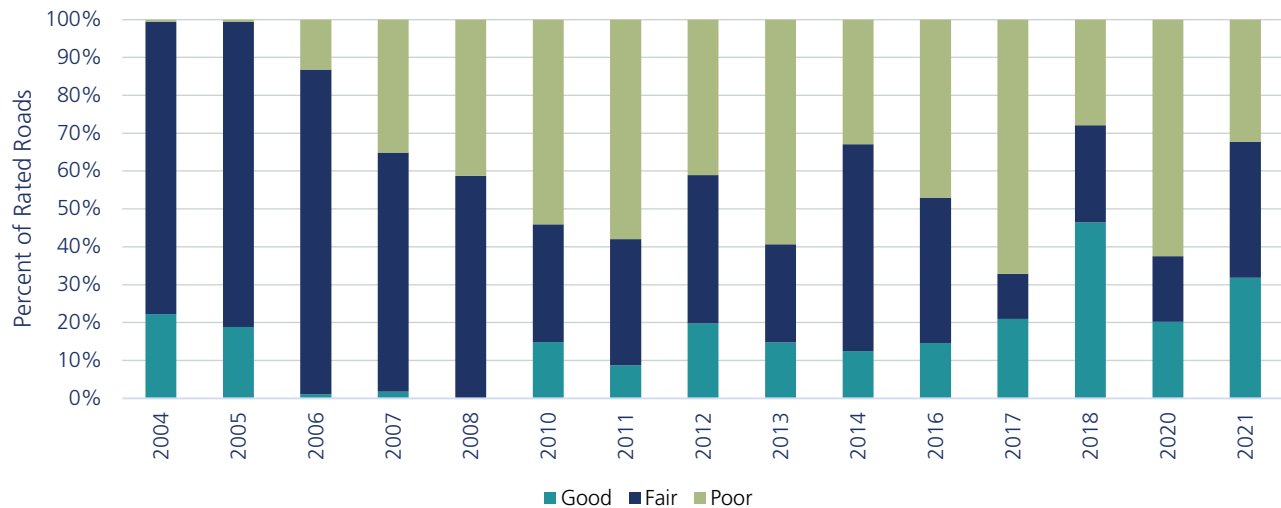


Figure 15: Conditions of Dexter Township's Roads, 2004–2021



Source: Transportation Asset Management Council (TAMC)

Territorial Road, and Island Lake Road, especially around major intersections.

- » Ensure upkeep of local roads by maintaining a schedule for maintenance and including maintenance costs in the townships annual budget.
- » Requiring privately owned roads to be brought up to township standards by regulating road maintenance under the zoning ordinance.

## Road Safety

Road safety is undoubtedly the most crucial element of transportation infrastructure which includes reducing the risk of accidents, injuries, and fatalities. While accidents unfortunately occur at any segment of a road, 31% of Michigan's fatal crashes in 2020 occurred at intersections.<sup>2</sup> The map "Crashes, 2017–2022" uses official crash data from the Michigan Traffic Crash Facts (MTCF) website to identify unsafe intersections and road segments in Dexter Township.

Almost all crashes resulting in minor injury, major injury, and fatality occur along the minor arterial and major collector roads. Overlaying the crash map with the "Intersection Level of Service" map it is obvious that a majority of crashes occur at impaired LOS intersections. Of the total 302 crashes that occurred between 2017 and 2022, eight auto accidents resulted in suspected serious injury and four reported fatalities as recorded in Table 11. Two crashes involved pedestrians and two included bicyclists. Table 12 shows that nearly 50% of the

Table 11: Injury Caused by Crashes 2017 - 2022

Crash Type	Number of Crashes
Fatal Injury	4
No Injury	204
Possible Injury	41
Suspected Minor Injury	45
Suspected Serious Injury	8
Totals	302

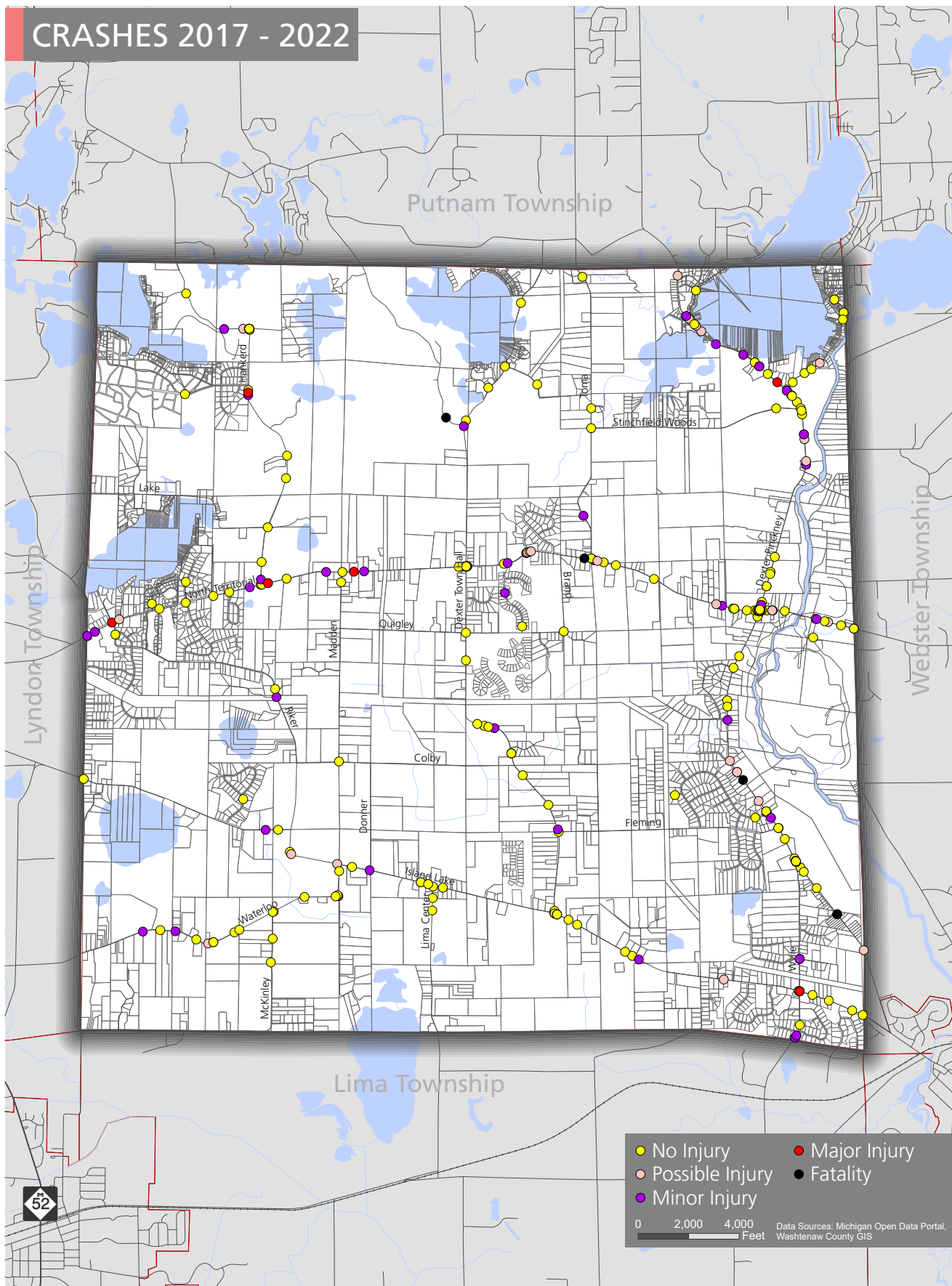
Source: Michigan Traffic Crash Facts (MTCF)

Table 12: Type of Crashes 2017 - 2022

Crash Type	Number of Crashes
Angle	35
Backing	11
Head-On	14
Head-On - Left Turn	6
Other	10
Rear-End	54
Rear-End - Left Turn	8
Rear-End - Right Turn	3
Sideswipe - Opposite Directions	8
Sideswipe - Same Direction	10
Single Motor Vehicle	142
Unknown	1
Totals	302

Source: Michigan Traffic Crash Facts (MTCF)

Map 18: Crashes 2017–2022





## Complete Streets

“Complete Streets” is an approach to advance equitable transportation and sustainability by designing streets for pedestrians, bicyclists, and public transit users of all ages and abilities, in addition to motorists. Complete Streets elements vary from small additions or enhancement to complete redevelopment projects. While a total Complete Streets approach is likely not applicable for Dexter Township, elements of Complete Streets can be implemented at high traffic intersections and pedestrian crossings. Complete Street elements the township can focus on include sidewalks, bicycle lanes, safe crossings, street lighting, and street landscaping.



*Sidewalks*



*Bicycle Routes*



*Safe Crossings*



*Street Landscaping*



*Street Lighting*

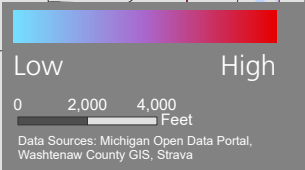
crashes involved a single motor vehicle and 18% of the crashes were rear-ends. Some potential solutions to enhance road safety in the township include:

- » Adding stop signs and digital radar speed signs at precarious intersections will alert automobiles to slow down.
- » Adding bicycle lanes on paved shoulders along primary roads to improve multi-modal safety.
- » Securing funding to add roundabouts at specific LOS intersections to slow down traffic and reduce the risk of accidents.
- » Upgrading major corridors and intersections with “Complete Streets” elements.

### PUBLIC TRANSPORTATION

Access to quality public transportation at affordable rates, and regular frequency, enables mobility for residents of all age groups and income levels and has proven to be an effective solution to reduce a community’s carbon footprint. The Western-Washtenaw Area Value Express (WAVE) provides transit service to residents in and around the Townships of Dexter, Lima, Lyndon, Scio, Sylvan, Webster, the City of Chelsea, and the City of Dexter. WAVE provides low-cost public transportation for residents of these municipalities. It operates a fixed bus route schedule that runs between the City of Chelsea, City of Dexter, and the east end of Scio Township. From the bus stop at the east end of Scio Township, riders can transfer

## NON-MOTORIZED PATTERNS





onto an Ann Arbor Transportation Authority (AATA) bus, which runs throughout the City of Ann Arbor. WAVE also provides demand response door-to-door service for users that cannot access a bus stop along the WAVE route or their final destination. According to WAVE, most of the door-to-door riders were elderly and/or disabled.

## NON-MOTORIZED TRANSPORTATION

Non-motorized transportation is an integral element of transportation systems which advance the ethos of shared roadways and multi-modal commute. Though over 90% of township residents primarily use automobile (car, truck, or van) to commute to work, integrating and increasing non-motorized trails is recognized as a priority by 35% of survey respondents.<sup>3</sup>

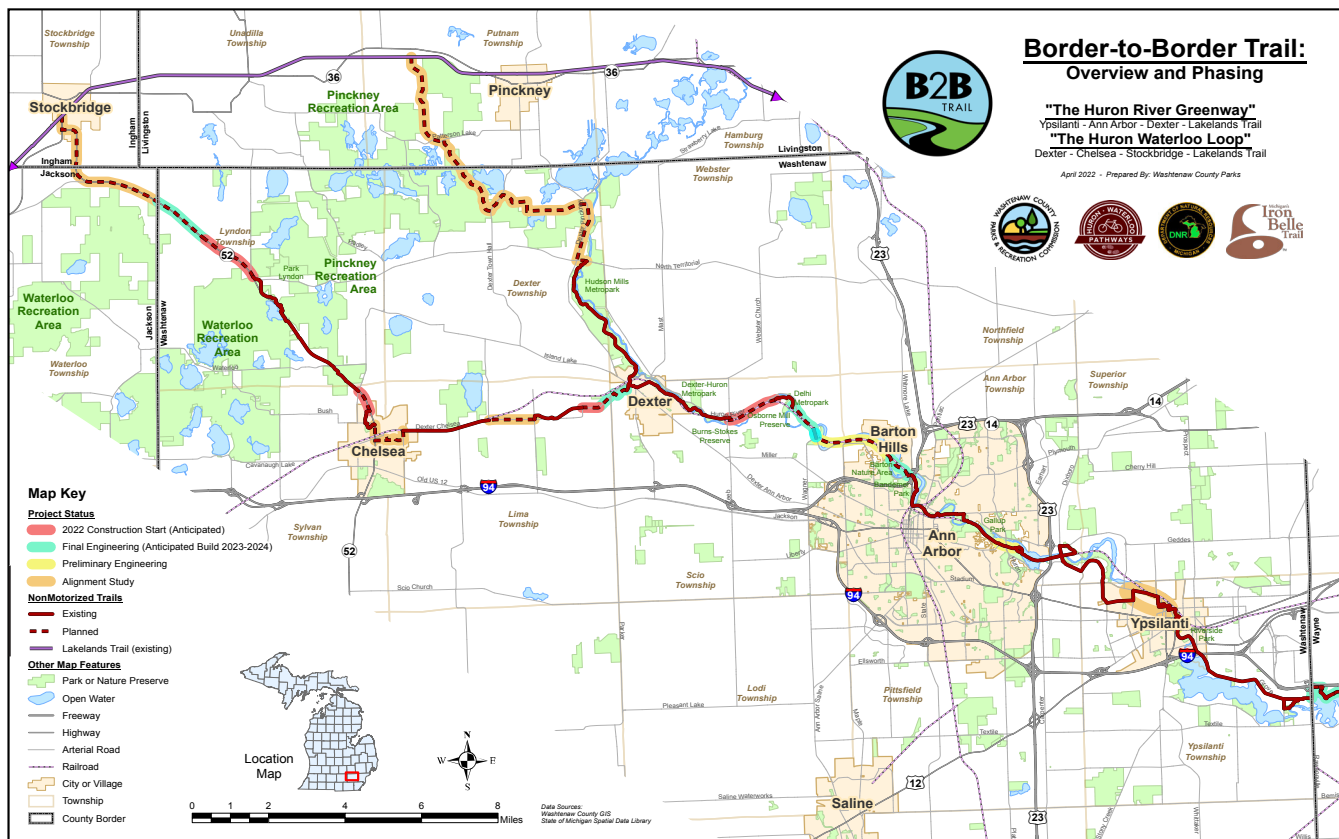
The “Non-motorized Patterns” map shows data from the online platform, Strava, which tracks app users’ exercise, predominantly in the forms of running, walking, and bicycling. The map shows elevated levels of nonmotorized activity along all

major roads but highest concentration of activity around the township’s parks and recreation destinations, specifically the Hudson Mills Metroparks in the east and the Pinckney Recreation Area in the northwest. This map highlights two main opportunities:

- » By knowing where the areas of high nonmotorized activity are, the township can prioritize its investment in nonmotorized infrastructure based on popular usage
- » By knowing where areas of low nonmotorized activity are, the township can investigate connections to nonmotorized infrastructure.

Non-motorized use has gained in popularity regionally and WATS has been an advocate for trail development. The Border-to-Border (B2B) Trail is a 35-mile, 10 foot wide, ADA accessible, paved pathway consisting of 8 trail corridors connecting cities, parks, and destinations throughout Washtenaw County.<sup>4</sup> A portion of the B2B traverses through the Hudson Mills Metropark on the east side of Dexter-Pinckney Road. The WATS 2018 Non-Motorized Trail Plan calls for the continuation

**Map 20: Existing and Planned Segments of Border-to-Border Trail through Dexter Township**



Source: Border to Border Trail

of the (B2B) Trail through the County and the proposed Northwest Connector envisions a trail connecting Hudson Mills Metropark to the Mike Levine Lakelands Trail State Park.<sup>5</sup> Given that 78% of survey respondents either strongly encouraged or encouraged the utilization of biking, hiking and walking trails, the township should internally advance nonmotorized infrastructure development to connect to the existing and proposed B2B trail. The Township could prepare a non-motorized plan that incorporates regional trail plan segments and determines potential shared roadways, design

considerations for paved shoulders, bike lane infrastructure along major corridors, and sidewalk access across neighborhoods. To develop a connected system of non-motorized trails, Dexter Township should work with all relevant agencies conducting trail planning and development in the township. Dexter Township should be involved in the trail planning, design, and construction process to ensure that the goals of the township and community are represented.



Dexter Township Local Roads





Dexter Township Farmland

## Special Note

- \* The Southern Railway Bridge has a unique place in local history. In 1887, Mrs. Warner was killed by a passing train as she and her husband were going to check on their son who lived on the other side of the railroad tracks. After her death, the community petitioned the Michigan Central Railroad to build a bridge to prevent future tragedies. Michigan Central Railroad assigned the bridge design to one of their bright young engineers, Frederick B. Pelham. Frederick Pelham was the first African American to receive an engineering degree from the University of Michigan and graduated top of his class in 1887. Pelham's Southern Railway Bridge is a unique skew arch design and made of stone, a one of a kind design and construction. Pelham tragically died at the age of 30, designing roughly 20 bridges over the course of his short career. Source: Marrin, D., "Is anything ever going to be done about the viaduct", Sun Times News, September, 3, 2022.

## Sources

- 1 Washtenaw Area Transportation Study. 2045 Long Range Plan. 2019. <https://static1.squarespace.com/static/524e0929e4b093015db69c07/t/5c892d277817f7c82eae97bb/1552493920366/Draft+2045+LRP.pdf>
- 2 Michigan Traffic Crash Facts. Statewide 2020. 2020. <https://publications.michigantrafficcrashfacts.org/2020/MTCFVol1.pdf>
- 3 United States Census Bureau, DP03 Selected Economic Characteristics, American Community Survey 5-Year Estimates, 2019.
- 4 Border to Border Trail. <https://b2btrail.org/about-b2b/>
- 5 Washtenaw Area Transportation Study. Non-motorized Transportation Plan. 2018. <https://static1.squarespace.com/static/524e0929e4b093015db69c07/t/5c4731696d2a73efe1f2cbc6/1548169785513/WATS+2018+Non-Motorized+Transportation+Plan+web-compressed.pdf>

# 7

## Economic Development

As a rural community there is limited economic activity in Dexter Township. The surrounding communities of Dexter, Chelsea, and Pinckney provide basic goods and services for residents and anything not available in the surrounding communities can likely be found in Ann Arbor. However, Dexter Township is not completely devoid of economic activity, with a few retail establishments and restaurants scattered throughout the township. Future commercial development in the township will likely be limited. The rural nature of the township makes it challenging for businesses to attract people from outside the township and the population size of Dexter Township doesn't support much commercial activity. Additionally, the proximity of established commercial centers in Dexter, Chelsea, and Pinckney provide more opportunity for businesses looking to open in the area. A vast majority (70%)

of respondents to the Dexter Township Master Plan survey feel that the current number of commercial businesses in the township is about right. However, if commercial development was to occur the Dexter Pinckney – North Territorial Rd intersection was the preferred location.

### AGRICULTURAL ACTIVITY

Undoubtedly the largest economic activities in Dexter Township are the farms and agricultural production, over 20% of all land in Dexter Township is agricultural. When looking at a farm it is difficult to see the economic linkages, but the economic impact of agriculture goes beyond the farm. Agricultural production requires fertilizer, equipment, and processing, most of which occurs away from where crops are grown and livestock is raised.

Table 13: Economic Output of Agricultural Sectors in Washtenaw County

Agricultural Sector	Economic Output (millions)
Oilseed farming	\$632
Grain farming	\$1,262
Vegetable and melon farming	\$473
Fruit farming	\$360
Tree nut farming	\$0.6
Greenhouse, nursery, and floriculture production	\$755
Sugarcane and sugar beet farming	\$154
All other crop farming	\$75
Beef cattle ranching and farming	\$562
Dairy cattle and milk production	\$1,970
Poultry and egg production	\$392
Animal production, except cattle, poultry and eggs	\$429

Source: IMPLAN

In Washtenaw County, agricultural activities account for over \$7 billion in economic outputs. Economic outputs include the cost of supplies and materials, wages, salaries, and benefits, production profits, and taxes paid. While \$7 billion seems like a high degree of economic output, the entire county totals slightly over \$1 trillion of economic output, which means agricultural activity accounts for a very small fraction of economic activity in the county.<sup>1</sup>

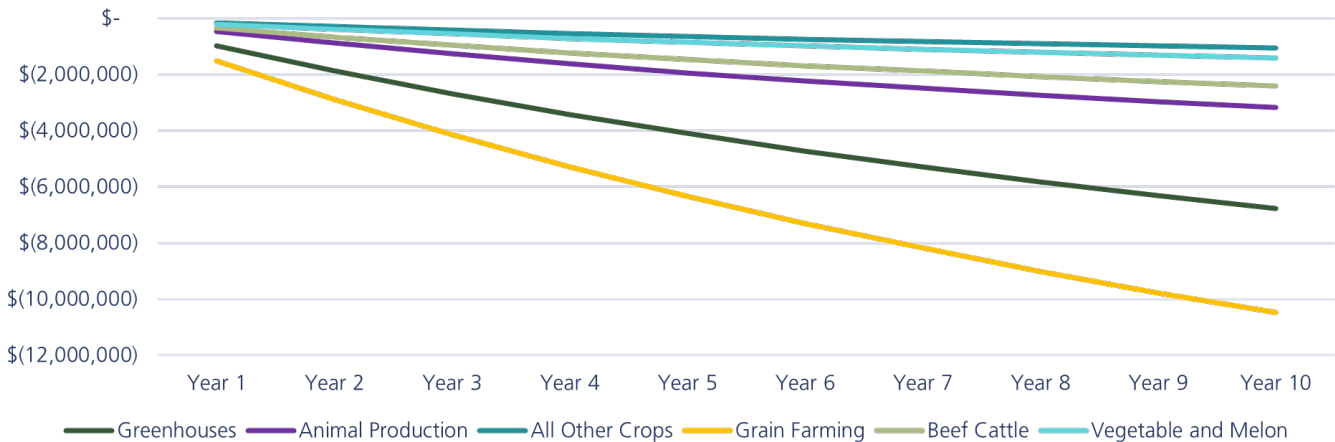
However, despite accounting for a small fraction of overall county economic output, most of which is likely driven by Ann Arbor, changes to agricultural activities in rural communities can have a profound economic impact. Farmland loss/conversion not only impacts the existing farm but all other supporting businesses like feed stores and small engine repair shops. The economic impact of land loss in six of the agricultural sectors listed in the table below was modeled to show the economic impact of farmland loss/conversion. The sectors were selected based on the greatest number of employees, which industries would have the most people directly impacted by farmland loss. Each sector has to be modeled individually because the agricultural sectors are interrelated to one another (example: grain farming supports dairy cattle and milk production). The figure titled “5% Annual Farmland Loss” shows the impact of farmland loss decreasing 5% every year for 10 years.

As shown in the graphic, loss of grain farmland will have the largest economic impact on Washtenaw County. At an annual rate of 5% grain farmland

loss, the total negative economic impact will be roughly \$10.5 million. Overall, the grain farming industry would decrease by roughly 35%. Other impacted industries include the agricultural support industry (ex: crop dusting, harvesting, and processing) and wholesale of non-durable goods (textiles, clothing, livestock sales) which are anticipated to decline by \$355K and \$407K, respectively. Additionally, the rate of farmland loss significantly influences the resulting loss of economic output, as shown in Figure 17, titled “Grain Farmland Loss.” At a rate of 10% annual decline (65% total loss at the end of the decade) economic loss would total over \$17 million. Even at an annual rate of 1% decline, economic losses would total roughly \$2.5 million.

Often when farmland is converted the property owner is compensated for the loss of the personal economic gain from the land (from the sale of the property), but all of the other businesses that rely on the agricultural land don’t receive the same gain. Therefore, farmland preservation not only continues to economically support working farmers but all of the additional industries that rely on farmland. However, it is important to note that there are industries that benefit from farmland conversion, depending on what replaces the agricultural use, which are not reflected in the economic model. In Dexter Township, residents place a priority on farmland preservation where a majority of respondents to the Master Plan survey indicated that the preservation of agricultural land was a high priority.

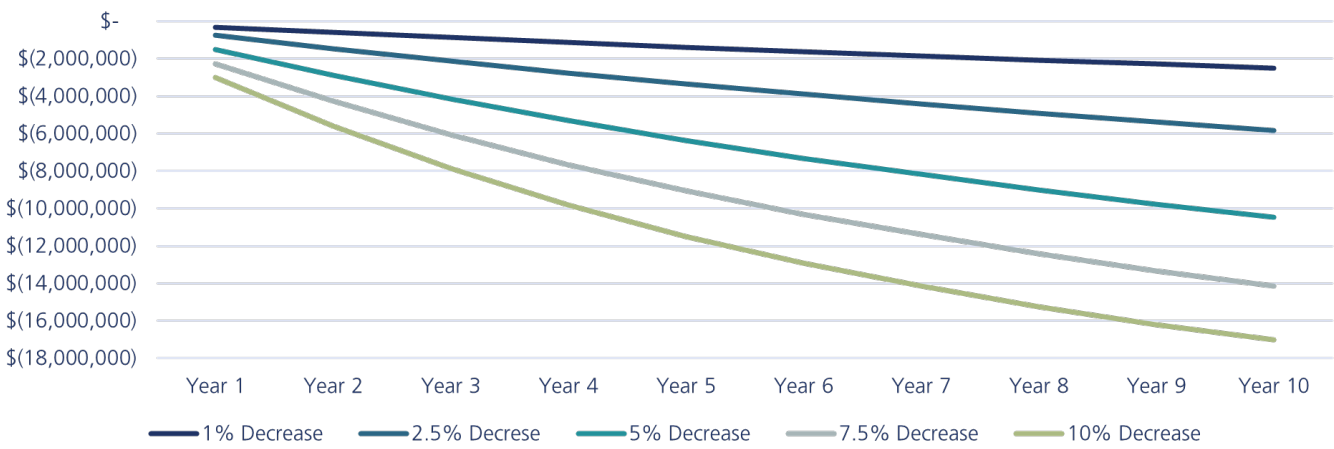
**Figure 16: 5% Annual Farmland Loss**



Source: IMPLAN



Figure 17: Grain Farmland Loss



Source: IMPLAN



Rural Landscape along North Territorial Road

Sources

- 1 IMPLAN Economic Software, licensed by Beckett & Raeder, Inc.

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# Implementation

*“Our township is an engaged community that preserves the natural beauty and ecology of sustainable farms, waterways, open space, and residential areas. We enjoy clean and plentiful water resources, quality roads, communications, and infrastructure that better our daily lives.”*

## COMMUNITY OPINIONS, CONCERNS, AND PRIORITIES

In 2007, Dexter Township distributed a mail survey to property owners asking a variety of land use-related, growth management and community facility questions. As part of the 2022 Master Plan update an internet-based survey was prepared with notice of the survey distributed to property owners via the summer tax bill. Included in the 2022 survey were some of the same questions asked in the 2007 survey in order to assess any variation in community sentiments. 93% of survey respondents live in the Township. Out of the 410 2022 survey respondents, only 48, or 11%, took the 2007 survey. Although over 60% of the respondents have lived in the Township for 11 or more years it appears the vast majority of survey respondents were not involved in the 2007 survey. This means the response to the common survey questions were answered by two different population groups.

The table titled “Survey Comparison 2007 & 2022” presents a side-by-side comparison of the 2007 and 2022 survey results and provides some insight on community opinions, concerns and priorities. The table enumerates the survey results and notes the variation between the 2007 and 2022 survey responses. Fifteen (15) questions were evaluated with seven (7) questions having increasing percentages above the 2007 survey, five (5) questions remained unchanged, and three (3) questions noted a decrease in opinion.

## OBSERVATIONS

Dexter Township is in a tug-of-war. While residents overwhelmingly noted they moved to Dexter

Township for its rural character, open space, inland lakes, natural resources, and location, they are equally concerned about more growth and the impact that development will have on their community. An undercurrent throughout the 2022 survey is the recognition that residential development has occurred at a reasonable pace, but the condition and capacity of the township road system has remained stagnant or declined. As a result, each newly constructed home will just add to the problem. Traffic congestion and traffic management, normally hot topics in urban communities is an unusual concern for a rural township. Since the public road network is under the auspices of the Washtenaw County Road Commission (WCRC) Township officials have some, but limited, influence on WCRC’s decision making and priorities for the public road network. Exacerbating the traffic issue is the lack of east-west connections into the Township.

Currently, Dexter-Pinckney Road and North Territorial Road are the primary gateways into the Township. Dexter-Pinckney Road requires traffic to go through downtown Dexter and then through the confined Norfolk Southern Railway bridge underpass, and North Territorial has a connection to US-23. Internal Township east-west access is via Island Lake Road which extends along the southern portion of the Township while North Territorial Road provides east-west connectivity in the northern portion of the Township. Dexter-Pinckney Road and Town Hall Road traverse north-south and link Island Lake Road with North Territorial.

Aside from the balancing act between regulating residential development and managing traffic network capacity, many residents want no, or



Table 14: Survey Comparison 2007 & 2022

Community Barometer	2007	2022
<b>Preservation of Our Agricultural Heritage</b>		
Protection of Agricultural Activities ( <i>Strongly Agree + Agree</i> )	86%	86%
Low Density Rural Atmosphere ( <i>Strongly Agree + Agree</i> )	85%	82%
Residential Development in areas with Municipal Sewer ( <i>Strongly Agree + Agree</i> )	32%	62%
Rate of Residential Growth ( <i>About Right</i> )	25%	37%
Rate of Residential Growth ( <i>Little Too Fast</i> )	33%	30%
<b>Protection of Our Natural Resources (Surface Water, Groundwater, Wetlands, and Natural Areas)</b>		
Preservation of Natural Resources ( <i>as a Priority</i> )	74%	76%
Management of Growth ( <i>as a Priority</i> )	66%	55%
<b>Management of Our Traffic</b>		
Quality of Township Road System ( <i>as a Priority</i> )	45%	60%
Traffic Management ( <i>as a Priority</i> )	33%	43%
Non-Motorized Trails ( <i>as a Priority</i> )	22%	35%
<b>Thoughtful Planning for Future Development</b>		
Do not want Commercial Development	55%	42%
Commercial Development Allowed with many Land Use Regulations	23%	37%
Commercial Development with Appropriate Land Use Regulations	30%	34%
Commercial Development should be Discouraged	44%	23%
Commercial Businesses in the Township ( <i>About Right</i> )	71%	68%

Indicators of Change (+/- 3% Difference between 2007 and 2022 Survey)

- Increase since 2007 Survey
- No Change since 2007 Survey
- Decrease since 2007 Survey

Source: 2007 and 2022 Dexter Township Community Surveys



Island Lake Road Norfolk Southern rail underpass

extremely limited, commercial development. Residents prefer to seek personal services, shopping and entertainment outside of the township in Dexter, Chelsea, Pinckney, and Ann Arbor. Although admirable, this condition also adds to the traffic capacity and management issue.

Another issue is the community's desire to preserve its natural resources, protect its remaining agricultural activities, and encourage low density residential development. Often, these concurrent goals can be at odds with each other. Low density residential development can be consumptive resulting in the conversion of farmland to residential uses. The Existing Land Use map (Map 10) clearly illustrates that most of the remaining 4,368 acres of agricultural properties are in the

south-central portion of the Township surrounded by residential land uses. Currently, twelve (12) farms participate in the Michigan Farmland and Open Space Preservation Program (PA 116) accounting for 1,195 acres. However, five of these agreements totaling 200 acres expire in 2023. In addition, SEMCOG, the southeast Michigan metropolitan planning organization (MPO), is forecasting an additional 350 new households between 2019 and 2045.

In the survey comments, some residents have advanced the suggestion that the township consider higher density residential developments that rely on public sanitary sewers as a method to control and direct growth. Similarly, residents are also concerned that private sewer systems, if mismanaged, could be harmful to the Township's inland lakes and natural open spaces.

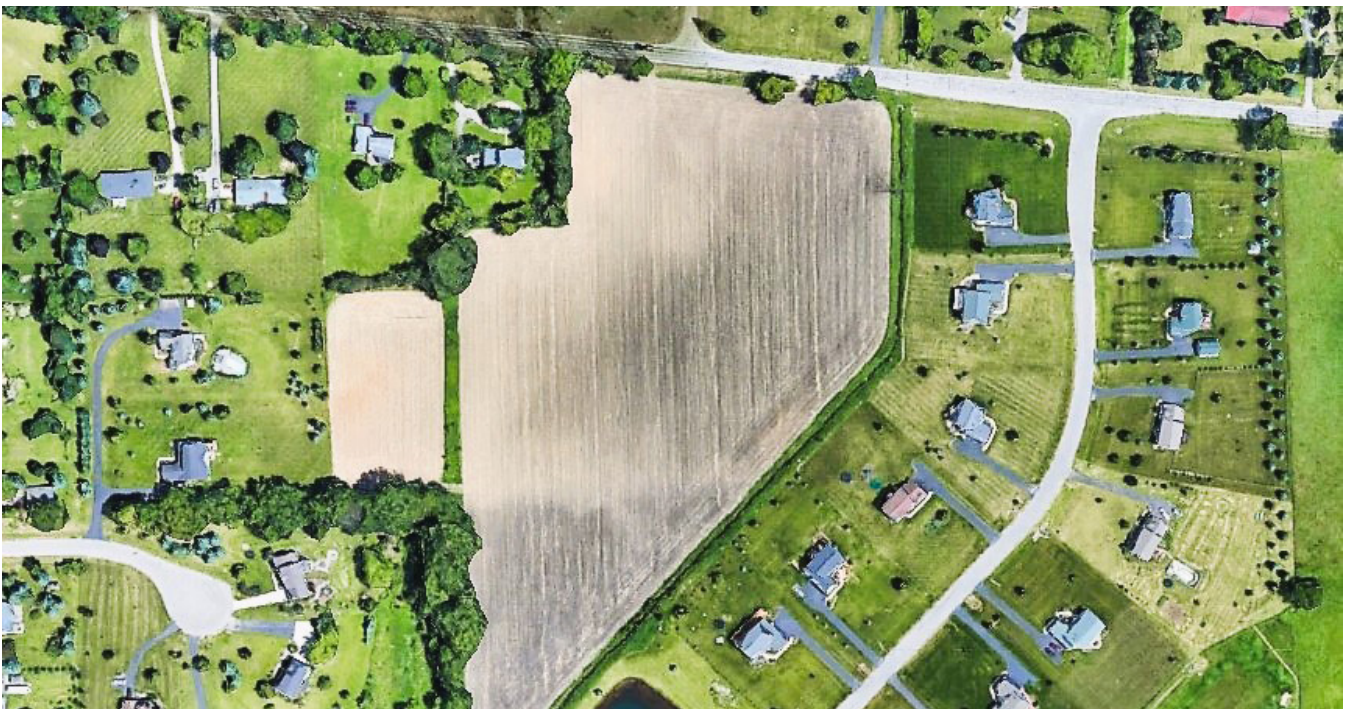
The Township tug-of-war extends to the desire to live in a rural setting outside of an urban city while engaging in urban-related employment activities. Although the highest percentage of survey respondents were retirees (26%), other respondents included those employed in education services and health care (23%), professional, scientific, and administrative (19%), information (7%), and manufacturing (6%). All these professions rely on the internet in some form or

fashion to conduct operations and communicate. An issue noted in the survey comments was the lack of high-speed internet (broadband) in the Township and the reliance on one provider. Internet service maps included in the final report of the Washtenaw County Broadband Equity Sub-Committee Report (2018) indicate the lack of 100-meg broadband in the south-central and northern portions of the Township. This deficiency in service is more apparent since post-COVID as remote working and hybrid office policies are more commonplace.

The overall assessment of the 2022 survey, review of the respondent comments, and review of the Board of Trustees 2021 Strategic Plan helped define five overarching themes for plan. These are:

### Master Plan Themes

- » Preservation of our Agricultural Heritage
- » Protection of our Natural Resources
- » Management of Our Traffic
- » Thoughtful Planning for Future Development
- » Creating a Sustainable Community



*Residential and agricultural lands along Island Lake Road*



## Cornerstone

### Preservation of our Agricultural Heritage

Dexter Township has a variety of open spaces. These include 4,368 acres of agricultural land and 5,313 acres of MDNR, Metropark, and University of Michigan properties. Combined, these properties make up fifty (50%) percent of the total Township acreage. Together, these properties create the framework for a rural setting; a setting attractive to those seeking a lifestyle away from a city. It is unlikely that the 5,313 acres will be developed since it remains in public and university ownership and the properties are used for outdoor recreation and research. However, the 4,368 acres of agricultural land could be at risk.

Both the 2007 and 2022 community surveys indicated a strong preference by residents to protect agricultural activities within the Township. However, without ownership of the development rights little can be done to prevent the sale of agricultural property for residential development. Ordinance #43, the Dexter Township Zoning Ordinance (2020), Section 5.02 allows for single family residential on a minimum lot size of 5 acres or 1 acre with certain conditions. Since the last master plan in 2011, former agricultural properties have been converted into large lot single family parcels.

The map entitled, “Core Preservation Areas” (Map 10) defines three core zones in the Township. The Stable Zone is composed of State of Michigan, Huron-Clinton Metropark, and University of Michigan properties. These exist along the eastern and northern edges of the Township. The Moderately Developed Zone accommodates a significant portion of the Township’s subdivisions which are developed along Dexter-Pinckney Road, Island Lake Road near the City of Dexter, and along North Territorial Road. The remaining zone, called the AG-Core is located in the south-central portion of the Township and comprises much of the remaining agricultural properties and farms. This is the zone that needs to be preserved in order for Dexter Township to maintain its agricultural heritage and rural character.

#### BUILDING BLOCKS

- » Continued use of Ordinance #43, Article 15 the Open Space Community Overlay District (OSC) to preserve open space and encourage the clustering of residential development.
- » Incorporate into Ordinance #43 the zoning tool referred to as the Transfer of Development Rights (TDR). Using the Core Preservation Areas utilize the AG-Core as the “sending” zone and the Moderately Developed Zone as the “receiving” zone. This program allows the private exchange of development rights using the minimum lot requirements between sending and receiving zones.
- » In coordination with the Washtenaw County Health Department develop a detailed map of soils that cannot support septic systems, have seasonal high-water tables, and high groundwater tables, and significantly limit the use of engineered on-site disposal systems on these properties.
- » Enact, with voter approval, a Purchase of Development Rights (PDR) program placing a priority on agriculturally productive land.
- » Encourage renewal of Farmland and Open Space Preservation Program (PA 116) certificates.
- » Develop a farm-link program matching retiring farmers with current farmers or new farmers to keep land in agricultural production (<https://landforgood.org/resources/farm-link-programs/>).
- » Consider adding agri-tourism uses in Ordinance #43; Agri-tourism uses help supplement and add additional income to the agricultural operation.



## Cornerstone Management of Our Traffic

The comparison between the 2007 and 2022 surveys noted an increase in priorities focused on improving the quality of roads within the Township, traffic management, and non-motorized trails. Average annual daily traffic (AADT) counts available from the Washtenaw County Road Commission (WCRC) and the Southeast Michigan Council of Governments (SEMCOG) indicate a low annual increase in traffic counts on primary county roads within the Township. The map entitled, “National Functional Classification,” (Map 16) shows the available AADT counts and estimated percentage of growth.

The WCRC data suggests that the selected road segments have an annual growth rate between 1% and 2%. However, between 2007 and 2022 residents perceive the traffic as a larger issue and open-source comments refer to traffic congestion and the lack of road capacity to manage the added residential growth. Each new residential dwelling typically generates 5 daily trips and 1 per peak hour.

Traffic congestion is a local perception and usually defined by the wait time to get through an intersection. A review of the data suggests there are three points where peak hour traffic gets congested. The first point is traffic entering the Township through downtown Dexter. The signals at Main Street and Baker, and Main Street and Broad Street cause significant delays especially in the PM Peak. Second, although there is no signal, the narrow rail underpass further slows traffic. Lastly, the intersection at Dexter-Pinckney and Island Lake Road causes delays. All these traffic points add to the low level of service (LOS) experienced entering the south portion of the Township. The 2019 Washtenaw Area Transportation Study (WATS) 2045 congestion forecast map still classifies the Island Lake Road segment between Dexter-Chelsea Road and Dexter-Pinckney as congested.

Non-motorized use has gained in popularity and WATS has been a regional advocate for trail development. The WATS 2018 Non-Motorized Trail Plan calls for the continuation of the B2B Trail through the County. A portion of the B2B traverses through the Hudson Mills Metropark on the east side of Dexter-Pinckney Road. The proposed Northwest Connector envisions a trail connecting Hudson Mills Metropark to the Mike Levine Lakelands Trail State Park. Survey respondents (78%) either strongly encouraged or encouraged the utilization of biking, hiking and walking trails in the Township.

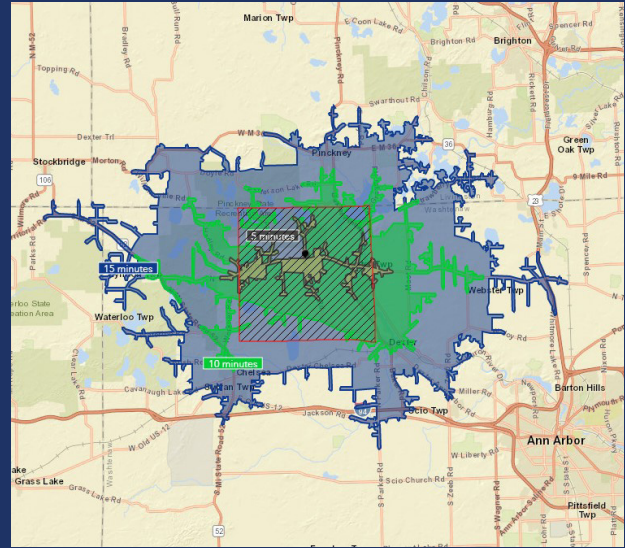
### BUILDING BLOCKS

- » Develop a baseline model, such as Synchro, that determines the Level of Service (LOS) at intersections and primary arterials throughout the Township. This model would then be used to evaluate the added traffic impact associated with new development and provide the Township with the necessary data to manage development outcomes.
- » Require developers to submit a traffic impact assessment that models the Level of Service (LOS) at key intersections to ensure that the LOS doesn't drop below level D.
- » Collaborate with WCRC and Webster Township on a study for the Island Lake Road and Dexter-Pinckney Road intersection to determine directional traffic flow, AM/PM Peak Hour counts and Level of Service (LOS) with a focus on potential intersection redesign.
- » Prepare a Township non-motorized plan that incorporates regional trail plan segments and determines potential shared roadways and design considerations for paved shoulders.
- » Work with WCRC, the City of Dexter, and MDOT to identify and correct dangerous road design and traffic patterns.

# Cornerstone

## Thoughtful Planning for Future Development

Sentiments toward commercial development have changed since the 2007 Survey. Those selecting that they “do not want commercial development” or “commercial development should be discouraged” fell compared to the 2022 Survey. Conversely, those selecting “commercial should be allowed with land use regulations” and “appropriate land use regulations” increased. When asked to identify what type of commercial development would be appropriate, grocery store and restaurant were selected. In the open-ended responses respondents suggested a farmers’ market and outdoor gathering spaces. Overall, responses in favor of commercial development focus on convenience and not destination businesses.



Dexter Township is uniquely positioned to access three commercial districts: Dexter, Chelsea and Pinckney. A 5, 10, and 15-minute drive time analysis from the intersection of Dexter-Pinckney Road and North Territorial Road was created. The adjacent map denotes the coverages within the Township in relation to the respective business districts and verifies the degree of access to these centers is within a reasonable drive. As a result, the Township is in a position where planning for a commercial district may not be necessary. However, a very concentrated business cluster may be appropriate to satisfy errand-oriented trips, such as a convenience store, farmers’ market, and/or coffee shop-bakery. The median household income in Dexter Township is forecasted to increase from approximately \$112,000 in 2022 to \$125,000 in 2027. Current expenditures for food purchased away from home is estimated at \$14 million and food purchased for the home is estimated at \$20 million and these expenditures are slated to increase. Obviously, the majority of these consumer expenditures flow (leak) outside of the Township to the surrounding business districts.

Other development-related initiatives that should be pursued involve the deployment of high-speed internet throughout the Township. Post-COVID work arrangements have shifted to remote, in-home offices, and hybrid work environments both of which require dependable, high-speed internet. Embodied in this shift from office-to-home work environment means a probable reduction in traffic which is a win-win for the Township. Further, survey respondents prefer large lot single family residences and open space subdivisions. Another way to preserve open space is to cluster smaller homes together within a larger tract of land.

### BUILDING BLOCKS

- » Recognize the business districts in Dexter, Chelsea, Pinckney and Ann Arbor as Dexter Township’s downtown. However, consider a small commercial hub at the Dexter-Pinckney / North Territorial intersection focused on errand-orientated businesses.
- » Continue collaboration with the Washtenaw County Broadband Committee to provide and increase high speed internet services to the Township.
- » Consider creating a zoning district that encourages affordable, smaller residential lots within a walkable neighborhood that could be used in conjunction with the Open Space Community Overlay District.
- » Encourage, or require, through zoning to utilize Multi Lakes Sewer Authority’s and/or Portage - Base Lakes Authority sanitary sewer services and minimize unused capacity.

# Cornerstone

## Creating a Sustainable Community

Sustainability is the ability to exist and develop without depleting natural resources for the future. The United Nations defined sustainable development in the 1987 report entitled, “Our Common Future” (also known as the Brundtland Report) as development that meets the needs of the present without compromising the ability of future generations to meet their own needs. The concept of sustainability is composed of three pillars: economic, environmental and social. To some degree sustainability is linked to population growth. Although Michigan’s population doesn’t increase at the same rate as east and west seaboard communities, recent trends have indicated Michigan will see modest growth and this growth will likely see a migration to urban areas in the State. The greater Ann Arbor urban area will continue to grow due to its excellence in the education, healthcare and technology sectors, and this growth will place added development pressures on surrounding communities like Dexter Township. At the local level sustainability is the balance between economic development and environmental outcomes and their impact on society.

Local sustainability strategies focus on those measures that can be advanced and implemented by the local unit of government. Often these sustainable community strategies are rarely legislative in nature but take the form of incremental projects and initiatives.

### BUILDING BLOCKS

- » Provide opportunities for affordable housing through the use of Accessory Dwelling Units (ADU’s), smaller lot sizes, and encouraging cluster housing development.
- » Participate or encourage residents to use regional public transit options.
- » Provide universal access to safe, inclusive and accessible, green and public spaces, in particular for women and children, older persons and persons with disabilities.
- » Protect productive and prime agricultural lands to ensure future food production.
- » Collaborate with adjacent communities to address regional planning and transportation issues as a way to direct growth and preserve sensitive natural resources and farmland.
- » Encourage, or require through zoning, the installation of EV charging stations in commercial developments.
- » Incorporate EV charging stations in Township facilities, local and regional parks.
- » Promote energy efficiency in homes by permitting residential rooftop solar energy by right, providing materials and resources on weatherization, and encouraging the use of sustainable building materials.
- » Monitor and advocate for the replacement of tree canopy along County roads and within private developments that require local approval.
- » Continuation of Township-wide recycling and evaluate the concept of leaf composting in lieu of burning.
- » Promote the expansion of non-motorized shared pathways.
- » Reduce storm water runoff through green storm water infrastructure enhancements such as porous pavement, rain barrels, and bioswales.
- » Assess the Township’s vulnerability to risk including but not limited to toxic substances, transportation failings, and climate change.
- » Consider an overlay zone around Township lakes to control chemical usage.





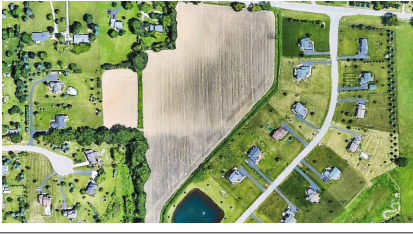


## FUTURE LAND USE

The Future Land Use Map (FLUM) for Dexter Township has its foundation in the land suitability analysis. As outlined in the Land Use chapter, the land suitability analysis was developed to determine what properties were suitable for agricultural preservation and those properties suitable for non-agricultural purposes in the future. The result of that analysis concluded that a defined agricultural core existed in the south-central portion of the township and properties outside this core area would likely be developed for lower density, rural residential development. As a result, the FLUM has

five distinct land use patterns as noted in Table 15 titled “Future Land Use Framework”.

Collectively these five framework typologies paint a picture of a low-density, rural community with access to significant open spaces and outdoor recreation amenities. Except for several small local businesses there are no large commercial districts within the Township, which is consistent with the Cornerstones, where the Township recognizes and supports the adjacent downtowns of Dexter, Chelsea, and Pinckney rather than encouraging commercial development within the Township. The map on the following page shows generally where these land use patterns are located in the township (the numbered black outlines on the map).

**Table 15: Future Land Use Framework**

Type		Land Use Pattern	Description
1		Working Agricultural	Located in the south-central portion of the Township.
2		Low Density Rural Living	Located in the southern portion of the Township emanating from Agricultural Preservation area.
3		Low Density Suburban Living	Includes many of the platted and site condominium subdivisions that are adjacent to HCMA, UM, and State properties.
4		Natural and Sensitive Areas	Properties along the eastern edge and north portion of the Township.
5		Waterfront	Residential and commercial adjacent to the Township's inland lakes.

**FUTURE LAND USE FRAMEWORK**

Putnam Township

Lyndon Township

Webster Township

Lima Township

Regions: 1, 2, 3, 4, 5

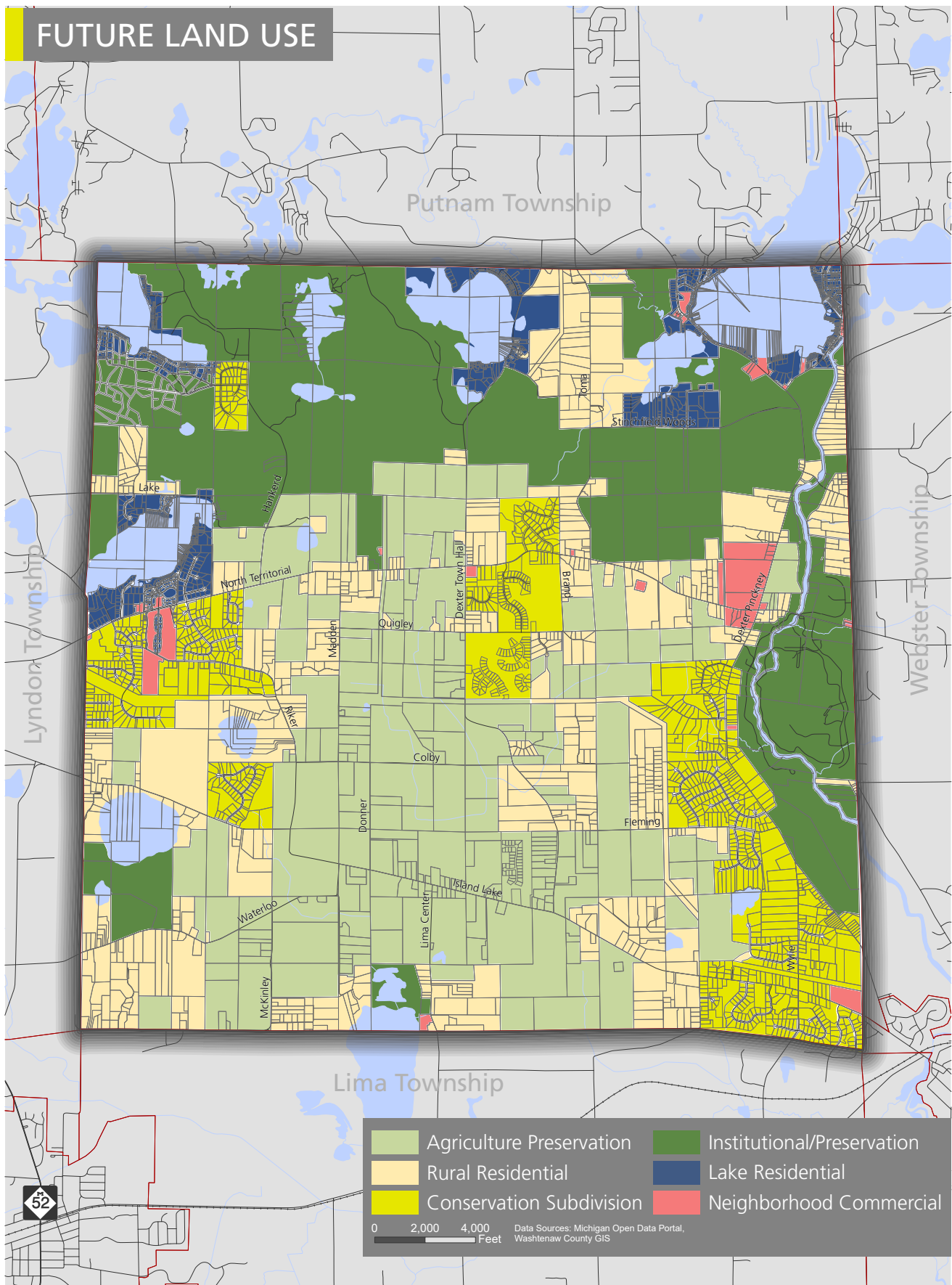
Land Use Categories:

- Agriculture Preservation (Light Green)
- Rural Residential (Yellow)
- Conservation Subdivision (Dark Yellow)
- Institutional/Preservation (Dark Green)
- Lake Residential (Blue)
- Neighborhood Commercial (Red)

Scale: 0, 2,000, 4,000 Feet

Data Sources: Michigan Open Data Portal, Washtenaw County GIS

Map 22: Future Land Use Map



**Table 16: Future Land Use & Existing Zoning**

Proposed FLUM	Intent	Proposed Uses	Zoning District(s)	Acreage
Agricultural Preservation	Preserve working agricultural properties and high value agricultural land.	Farms, orchards, vineyards, and large lot residential single family.	AG	6,123
Rural Residential	Provide for large lot rural style living and maintain the agricultural and rural nature of the Township core.	Farms, orchards, vineyards, and large lot residential single family.	RC, RR, PR	4,349
Conservation Subdivision	Provide for subdivision style development in a way that preserves the natural and rural character of the land by encouraging the clustering of smaller lots within the subdivision and the preservation of land around the clusters.	Low to medium density single family residential in planned developments.	RR	2,687
Lake Residential	Permit small lot and residential cottage style development around the lakes using regulations intended to accommodate small lots and protect water quality.	Waterfront single family residential.	LR	1,662
Neighborhood Commercial	Provide for limited commercial and light industrial uses within the Township.	Small, single site retail and service businesses that serve local residents.	C	292
Institutional / Preservation	Maintain public and quasi-public properties, parks, and conservation lands.	Large open spaces with some limited passive recreation amenities.	CU, PA, PR	5,824



## ZONING PLAN

Based on the relationship of Future Land Use Map (FLUM) to the Township zoning ordinance (#43) there are no new or modified zoning districts needed to accomplish the implementation of the future land use map. There are, however, several recommended revisions that should be considered to implement the Cornerstones and these include:

- 1. Transfer of Development Rights.** Incorporate into Article 14; Planned Unit Development, a provision that encourages the Transfer of Development Rights (TDR's) from the core agricultural zone to the moderately developed zone based on the land suitability analysis. A TDR program seeks to preserve landowners' asset value by moving the right to build a house(s) from a location where agricultural preservation is encouraged to a location where development is encouraged. The TDR process is usually associated with a planned unit development and the development rights are transferred from the sending zone (agricultural core) to the receiving zone (moderately developed zone). The approved planned unit development is eventually recorded at the County Register of Deeds which memorializes the transfer of development rights from the sending parcel to prevent future development on the same parcel.
- 2. Agri-Tourism.** Allow within the Agricultural District (AG) agri-tourism opportunities, Section 5.03. These activities, conducted on the agricultural property, help provide an additional revenue stream to the property owner.
- 3. Wetlands.** Amend Section 23.06 C. to increase the setback from a wetland from 10 feet to 25 feet to provide extra protection from fertilizer and pesticide infiltration.
- 4. Renewable Energy.** Amend Article 16; General Provisions to include a section on personal scale renewable energy, such as, solar, residential wind, and geothermal facilities.
- 5. Electric Vehicles (EV's).** Amend Article 16; General Provisions to include use of electrical vehicle (EV) charging stations in public facilities, parks, and commercial businesses.
- 6. Accessory Dwelling Units.** Accessory dwelling units (ADU's) provide added housing opportunities in housing markets with high demand and low supply, like the greater Ann Arbor market. However, accessory dwelling units are being converted into short term rentals (STR's) which negates their value as an additional long-term housing unit. Consider amending the Accessory Dwelling Standards, Section 17.02(D), in the zoning ordinance to prohibit the use of ADU's for STR's.



Agri-Tourism



Accessory Dwelling Units

**Table 17: Action Plan**

Preservation of Our Agricultural Heritage		Partners
Encourage agricultural property owners to continue in the Farmland & Open Space Preservation program (PA 116)	2023-2025	Michigan Office of Rural Development and Agriculture
Amend the Zoning Ordinance to allow Agri-Tourism activities as a Special Land Use under Article 28.	2024	Township Board
Amend Article 14 to include the elective use of the Transfer of Development Rights option to further the preservation of core agricultural properties.	2024	Huron River Watershed Council
Protection of Our Natural Resources		Partners
Amend Section 23.06 C. to increase the wetland setback from 10 feet to 25 feet.	2024	Township Board, Huron River Watershed Council
Coordinate with Michigan EGLE to evaluate where groundwater recharge areas are located within the Township and then construct an ordinance that prevents contamination of this resource	2027	EGLE
Management of Our Traffic		Partners
Work with partners to evaluate the Island Lake Road and Dexter-Pinckney Road intersection focusing on either an intersection realignment or installation of a roundabout to mitigate traffic backups.	2024	Washtenaw County Road Commission, Webster Township and the City of Dexter
Creating a Sustainable Community		Partners
Amend the Accessory Dwelling Unit (ADU) provisions to prevent their use as Short Term Rentals (STR's)	2024	Township Board
Promote the use of EV Charging stations. Consider an amendment to the Zoning Ordinance that requires EV charging stations at certain public and private facilities.	2025	DTE
Amendment to the Article 16: General Provisions to include renewable energy facilities as a use permitted by right on residential properties.	2026	Township Board
Work with Washtenaw County on the preparation of a Township hazard mitigation plan.	2028	Washtenaw County
Thoughtful Planning for Future Development		Partners
Continue collaboration with the Washtenaw County Broadband Committee to provide and increase high speed internet services to the Township.	2023–2024	Washtenaw County
Consider creating a zoning district that encourages affordable, smaller residential lots within a walkable neighborhood that could be used in conjunction with the Open Space Community Overlay District.	2023–2025	Township Board

# Appendix

A: COMMUNITY SURVEY RESULTS	78
B: YOUTH ENGAGEMENT RESULTS	94

# SURVEY SUMMARY

The Dexter Township Master Plan Survey was designed to garner the community's input on overall goals and priorities to guide the master plan and gauge their current and future preferences regarding residential development, commercial development, and infrastructure and services. The survey was hosted on an online platform—SurveyMonkey—and promoted with a poster in the Township Hall lobby, stuffer in the summer tax statements, on Facebook, an ad in the Sun Times, and via email sponsored by the Portage Lake Association to its members. Paper copies of the survey were available at the Township Hall for those who could not access the online platform. A total of 457 people participated in the survey between July and September 2022 with a completion rate of 96%.

## OVERALL GOALS AND PRIORITIES

The responses in the section help comprehend the community's perception on what aspects of the township are working and what needs improvement, which in turn guide the action plan goals and priorities in the implementation chapter of this Plan.

### Q1. Did you participate in the last Dexter Township Master Plan survey (2007)?

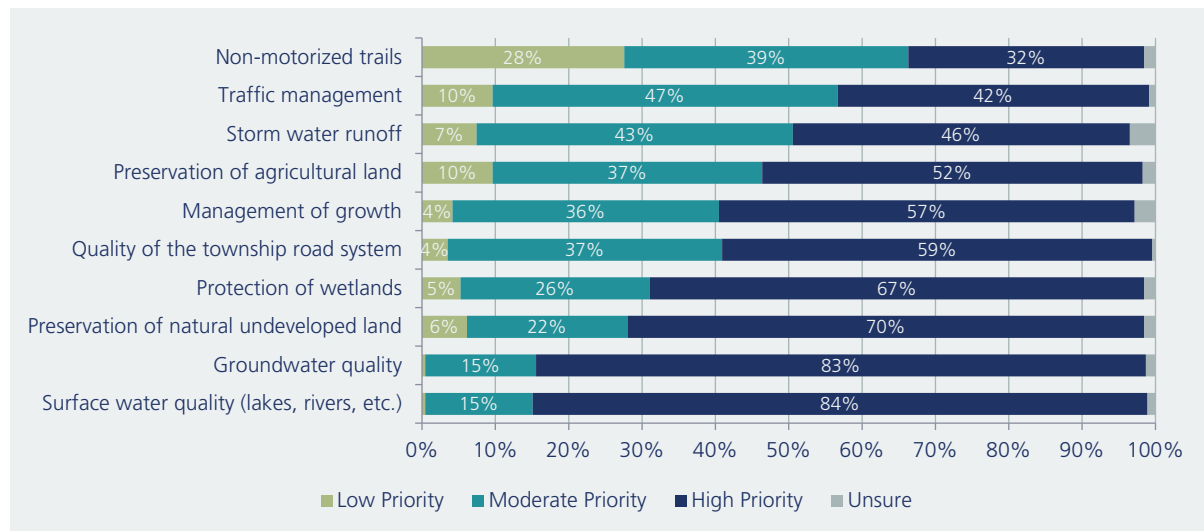
Majority of the respondents (87%) had not participated in the 2007 Master Plan survey. Though a minority (13%), the inputs of respondents who participated in the previous survey are valuable as they have witnessed the goals and priorities of the previous plan put to action and can weigh in on specific improvements in the current plan to better align the community's needs and township's actions.

### Q2. How should the following concerns be prioritized in relation to the Dexter Township Master Plan?

Preservation of the township's natural features and open spaces stands out as a priority for most of the respondents. About 83% rate water quality, both surface water and ground water, as a high priority; and over 68% of respondents rate preservation of natural undeveloped land and wetlands as a high priority as well. Quality of roads and traffic management also appear to require urgent attentions from the survey takers. Over one half of the respondents ascertain that growth in the township must be managed; this ties in with the above observations because population growth directly impacts development which in turn reduces both quality and quantity of open spaces and burdens existing infrastructure and transportation systems.



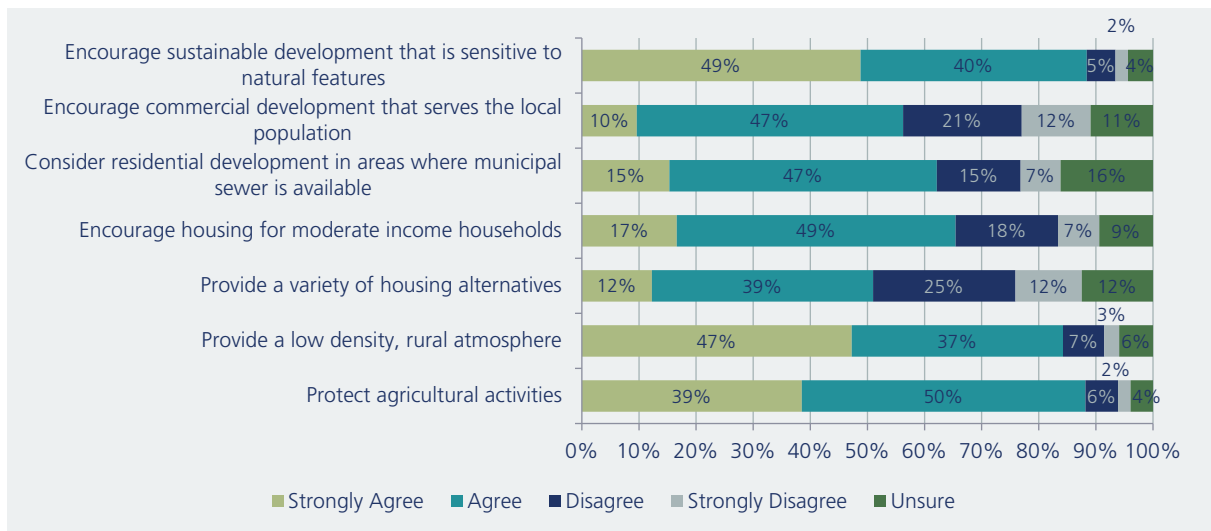
## Community Priorities



Q3. The Dexter Township Master Plan will include goal statements regarding the future growth and development of the township. Please indicate your level of agreement with the following statements.

Nearly 50% of the respondents strongly agree that advancing sustainable development that is in harmony with natural features and respectful to the rural low-density characteristic is an important future goal for the township. The opinions of respondents on housing goals are split; one half either strongly agree or agree that the township should provide a variety of housing alternatives while the other half either disagree or strongly disagree with this statement. Additionally, 65% of respondents express strong desire to encourage housing for moderate income households. The township should therefore consider integrating missing middle housing typologies, which seamlessly weave density into traditional low-density neighborhoods, in selected areas of the township to satisfy varied housing needs. Missing middle housing typologies also offer more affordable housing opportunities for moderate income households as discussed in the housing chapter of this Plan.

## Future Growth and Development Goals from the Community



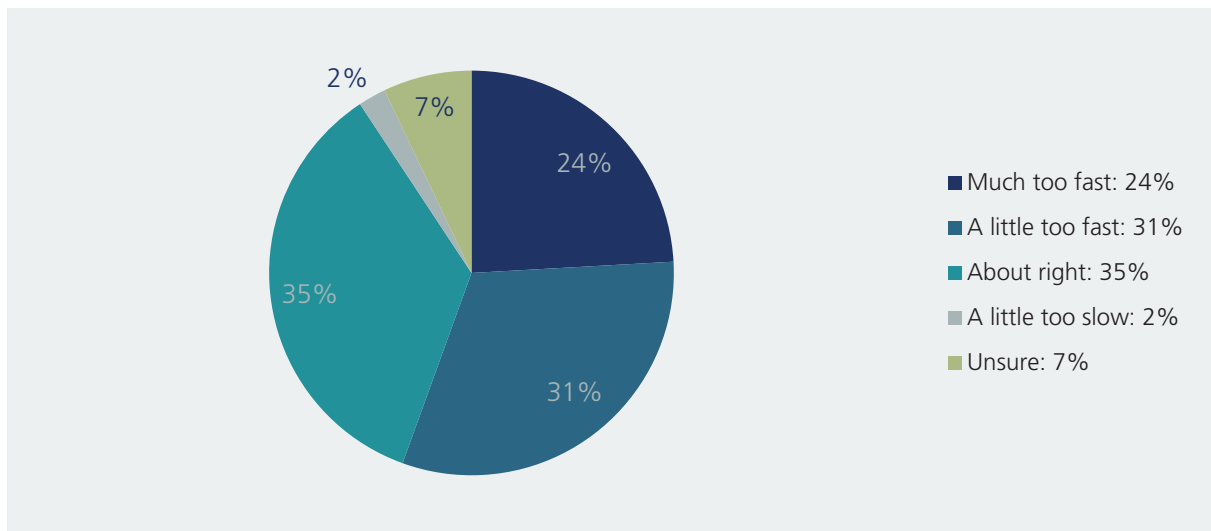
## RESIDENTIAL DEVELOPMENT

The responses in this section of the questionnaire help understand the public's perception of residential development in Dexter Township.

Q4. Looking back on the last 10 years, how do you feel about residential growth in Dexter Township?

Majority of survey respondents (55%) feel that residential development in the township over the last 10 years has been too fast and 35% feel the pace is just about right. Given that growth management and preserving the rural characteristic is important to the residents it will be crucial to pace out residential development in the coming years.

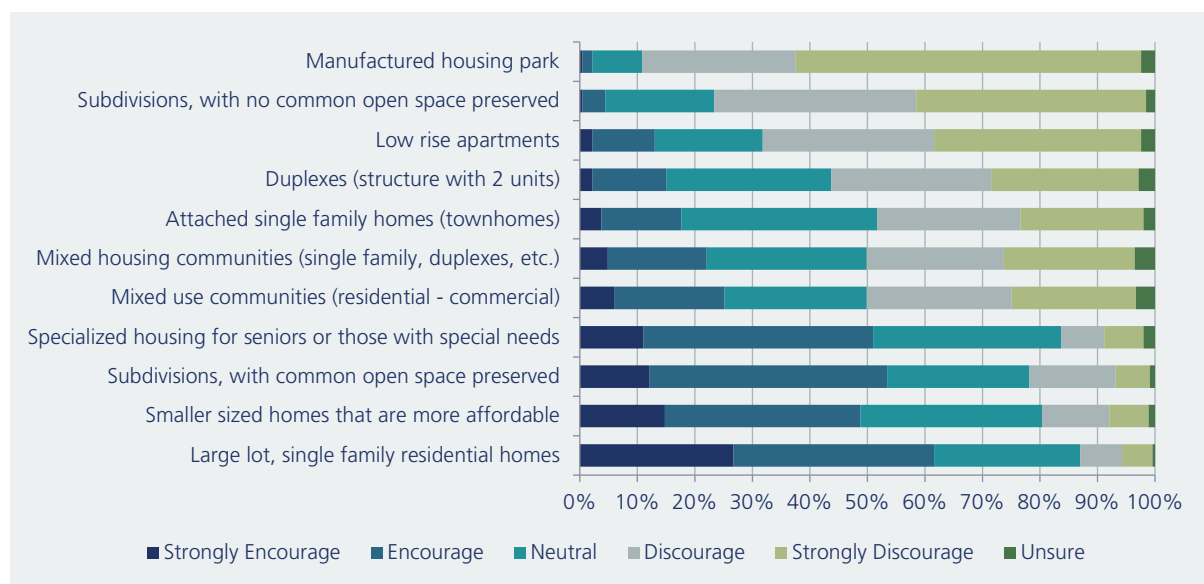
### Community's Opinion on the Pace of Residential Growth



Q5. Since 2010, there have been approximately 250 new homes built in Dexter Township. Most of these new homes are single family homes on large lots or in subdivisions. If Dexter Township continues to grow, please indicate how you agree with the following housing types.

Dexter township residents value the rural low-density residential character. When asked about the type of housing they would like to see in the township in the future a vast majority either strongly encourage or encourage low-density typologies such as: Large lot single family residential homes (62%), Subdivisions with preserved open spaces (53%), Housing for seniors (51%) and smaller sized affordable single family residential homes (49%). It is also important to note that community's support decreases as the density of housing typologies increases; Most respondents either discourage or strongly discourage a range of housing typologies ranging from duplexes to low rise apartments and do not favor mixing of housing densities as well. Almost 90% of respondents do not wish to see manufactured housing parks in the township.

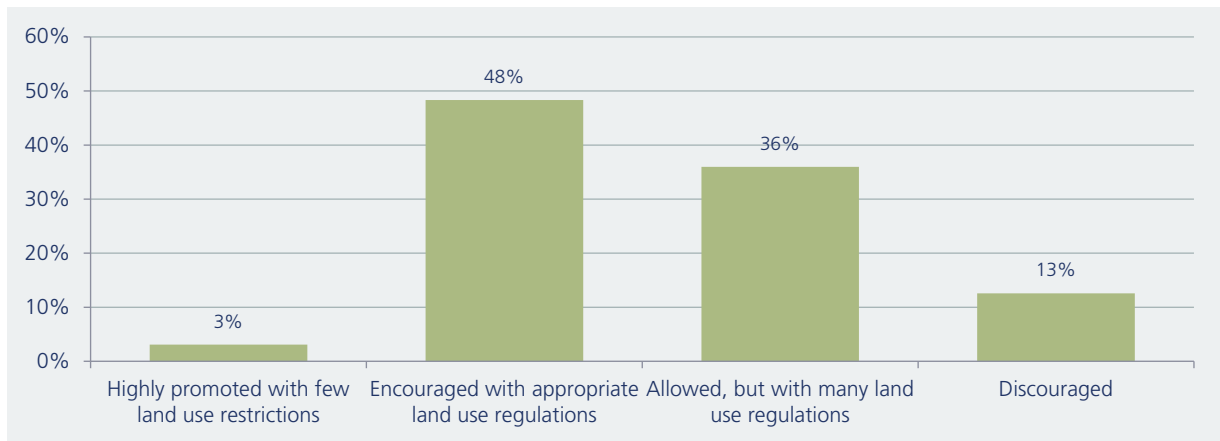
### Community's Future Housing Preferences



Q6. In general, residential development in the township should be..

While there appears to be a consensus on controlling growth and density and preserving open space in the township, almost 50% of survey takers still encourage residential development so long as the development is in line with the land use priorities of the community. It is therefore not surprising that 85% of respondents wish to see future residential development in the township stringently regulated.

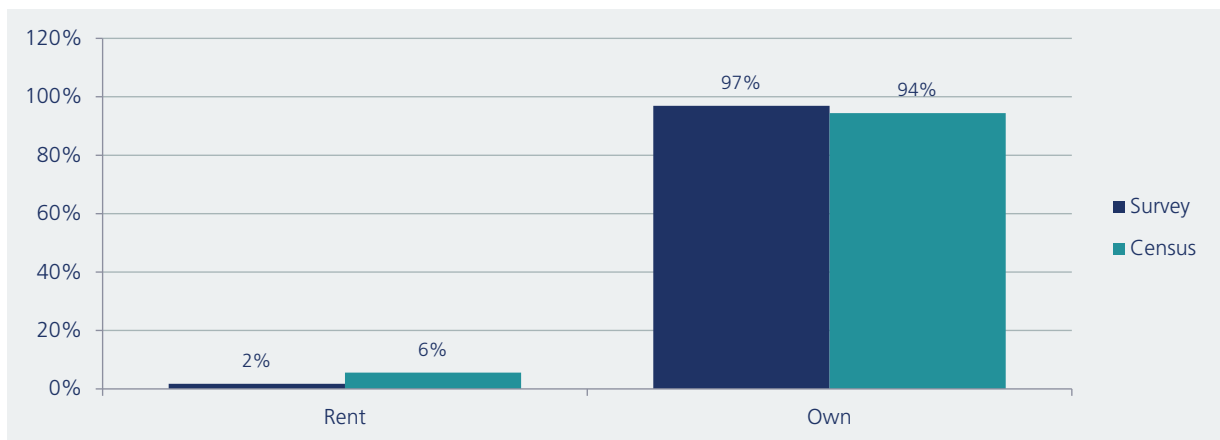
## Future Residential Development Preferences



### Q7. Do you rent or own your home?

Homeowners account for 97% of respondents, renters 2%, and 1% are not financially responsible for their housing. Considering 94% of township residents are homeowners and 6% are renters as per 2020 American Community Survey (ACS) 5-year estimates, the respondents are a largely representative sample.

### Housing Tenure of Respondents



## Renters' Market in Dexter Township

Respondents were filtered based on their housing tenure and the 2% of renters answered this sub section of the questionnaire.

### Q8. In the next five years I plan to..

When asked on their housing plans in the next five years, 38% said they would continue to rent their current unit and 25% said they intend to buy a home in the township.



## Homeowners' Market in Dexter Township

Homeowners, who account for 97% of survey respondents, answered this sub section of the questionnaire.

### Q9. In the next five years I plan to..

Almost 93% of respondents plan to remain in their current home and 4% plan to sell their current home and move outside the township. Few plan to build new homes on their property and few respondents also stated that their decision to continue owning a home in the township depends on future growth patterns/overcrowding, tax burden, and capacity of schools.

## COMMERCIAL DEVELOPMENT

The purpose of including this section in the questionnaire was to recognize the community's needs preferences for commercial development in Dexter Township.

### Q10. Which best describes how you view the number of commercial businesses in the township?

Approximately three quarters (72%) of survey respondents feel the number of commercial businesses in the township is just right, while almost a quarter (24%) of them feel that the number should be increased. The remaining 4% noted that there are too many businesses in the township.

### Q11. Where would you like to see commercial growth located?

Nearly one half of respondents do not wish to see commercial growth in the township which ties in with the respondents' overall priority to remain a predominantly rural residential community. Among those who support commercial growth, 33% preferred to see commercial development along the township's major corridors—Dexter-Pinckney Road and North Territorial Road, 18% preferred the North Territorial Road/Stofer area, and 13% preferred the northeastern corner of the Portage Lake area along McGregor Road. Amongst the 11% open ended responses many showed a strong inclination to concentrate commercial development in existing commercial areas and vacant commercial properties and support local neighborhood-scale businesses over commercial chains.

#### Preferred Location for Commercial Growth

Location	Percentage of respondents	Number of Respondents
Dexter - Pinckney / N. Territorial area	33%	150
Dexter - Pinckney, northwest of McGregor Rd	11%	49
McGregor Rd / Portage Lake area	13%	59
N. Territorial/Stofer area	18%	83
I do not want commercial growth	45%	203
Other	11%	50

## Q12. What type of new commercial establishments would you like to see in Dexter Township?

Respondents show a strong demand for grocery stores, general store, and produce stores with nearly 50% favoring such commercial development. At 44% restaurants and food service establishments come in second followed by healthcare offices at 18%. Mirroring responses in question 11, 35% of survey takers do not wish to see any new commercial establishments.

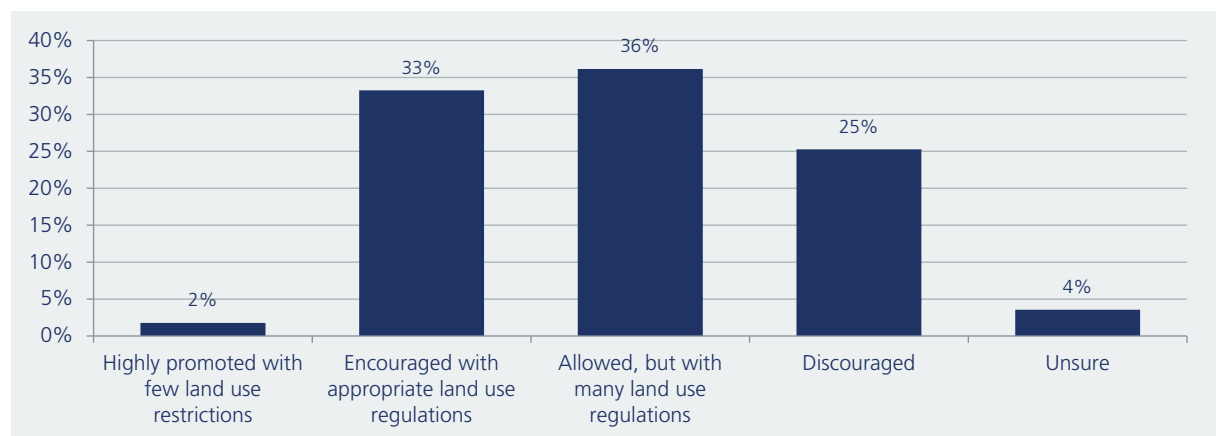
### Demand for New Commercial Establishments

Location	Percentage of respondents	Number of Respondents
Grocery store, general store, produce store	48%	215
Food service/restaurant	44%	197
Professional office (engineers, accountants, lawyers, etc.)	13%	60
Health care office	18%	81
Auto-oriented (mechanic, gas station, etc.)	8%	38
I don't want commercial establishments	35%	156

## Q13. In general, commercial development in the township should be...

The respondents vary in their opinions regarding commercial development in the township. About 33% state that commercial development should be encouraged with proper land use regulation while 36% feel it can be permitted if required subject to stringent land use regulation. In contrast, about a quarter of respondents prefer to discourage commercial growth in the township. Given the varied preferences, the township should focus on recruiting local business such as grocery/convenience stores and restaurants/cafes in vacant commercial properties in designated commercial areas or along the major throughfares.

### Future Commercial Development Preferences



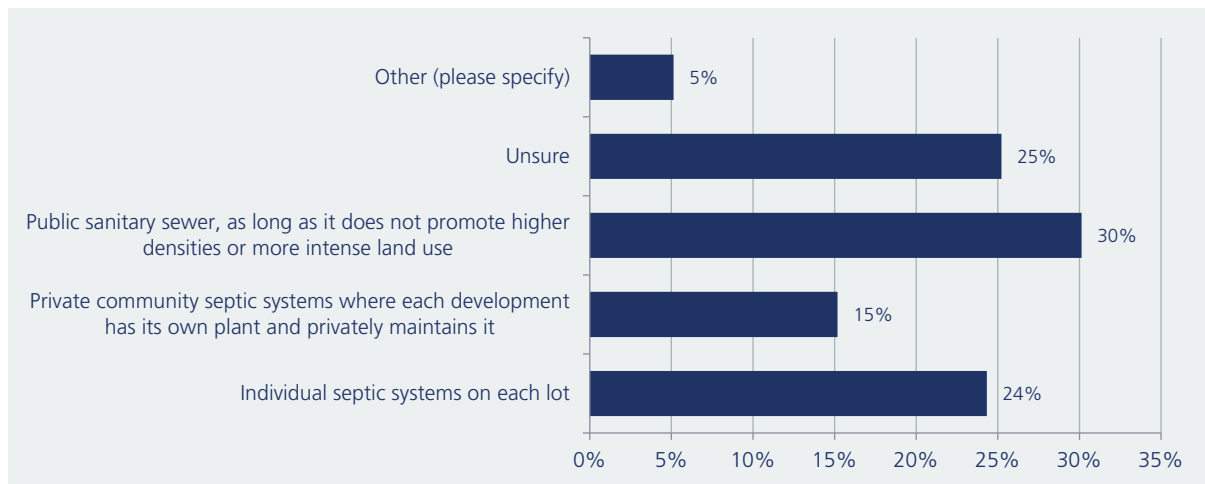
## INFRASTRUCTURE AND SERVICES

The following section of the survey aims to determine the community's opinion on the functioning of existing infrastructure and services such as sanitary waste systems, septic systems, trash and recycling facilities, and non-motorized transportation.

Q14. What type of sanitary waste system should Dexter Township consider for new residential developments?

30% of survey respondents shared their support for the township's utilization of public sanitary sewer systems, so long as they don't encourage higher-density developments or more intense land uses. However, a quarter (25%) of respondents stated that new residential developments should plan for individual septic system on each lot while 15% favor private community septic systems. Of the 5% survey takers who chose the other option, majority favored public sewer systems, indicating an overall preference for this type of sanitary waste system.

### Preferred Sanitary System for New Residential Development



Q15. Should Dexter Township consider allowing existing homes that currently have septic systems to connect to a public sanitary sewer system in the future?

Aligning with the responses favoring sanitary waste systems in the previous question, 66% of respondents agreed that homes currently on septic systems should be allowed to connect to a public sewer in the future.

Q16. Would you support a coordinated garbage and recycling pickup through the township, where a preferred hauler is selected, and residents have the option of enrolling at a reduced rate?

Over 80% of respondents support a coordinated garbage and recycling pickup through the township with the option of enrolling at a reduced rate.

Q17. Alternatively, should the township select one hauler to provide curbside trash collection to all residents? (Note: This option would reduce wear on our local gravel roads.)

Over 70% of respondents supported curbside trash collection services to all residents indicating a slightly stronger preference for coordinated garbage and recycling pickup through the township.

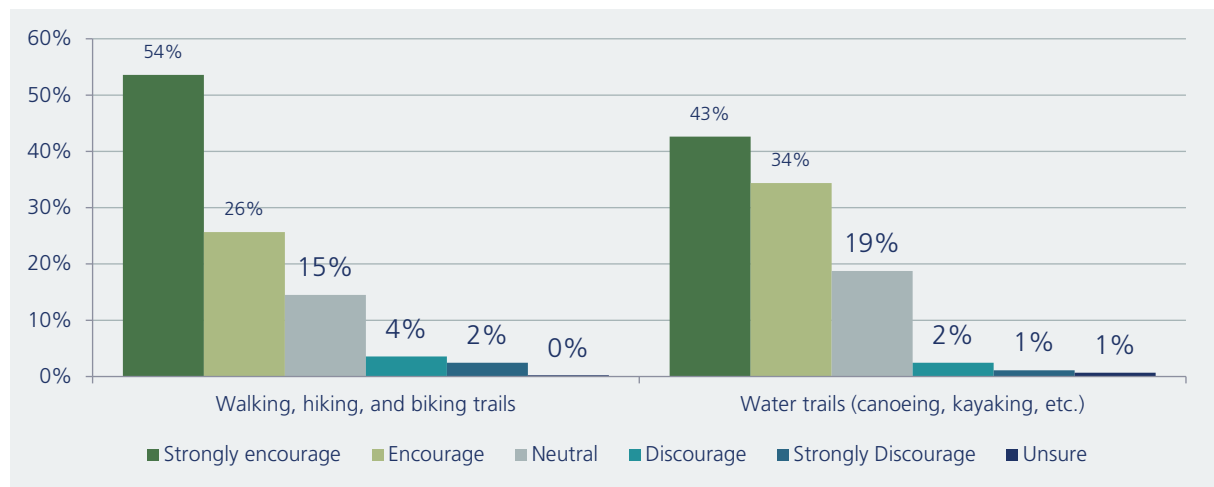
Q18. If you answered YES to question 17, should recycling be included in curbside pickup?

Nearly 85% of respondents who said yes to curbside trash collection also supported curbside recycling pickup.

Q19. Please indicate your level of encouragement with the following types of non-motorized transportation in Dexter Township.

In line with the community's strong inclination to preserve natural features and the environment, many township residents either strongly agree (54%) or agree (26%) that walking, hiking, and biking trails and water trails should be encouraged and either strongly agree (43%) or agree (34%) that water trails must be encouraged in the township. With robust park and recreation facilities, the township can efficiently program non-motorized trail networks within the township.

Community Support for Non-motorized Transportation



## DEMOGRAPHICS

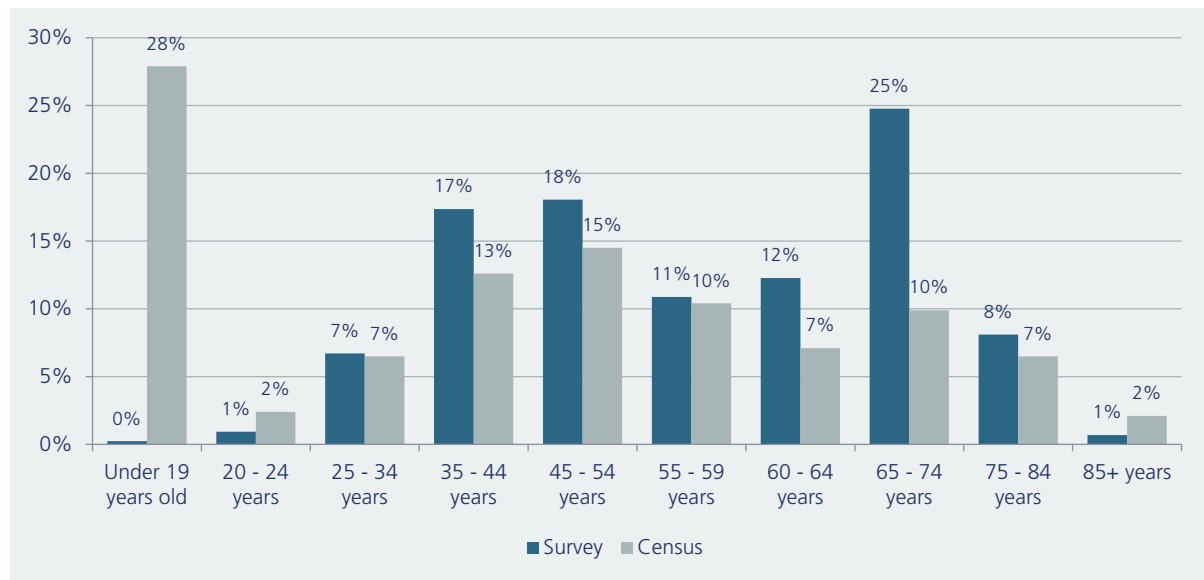
This section of the survey asked respondents about their employment and demographics. By comparing self-reported data on demographics from the survey with the most recent census data it is easy to determine if the respondents are representative of the township's population.

Q20. What age group do you fall into?

Survey respondents skewed older, compared to Dexter Township's population. Ages 35 and above were over represented and ages 34 and younger were underrepresented. However, young children are not the target audience for this survey, which contributes slightly to the skewness.



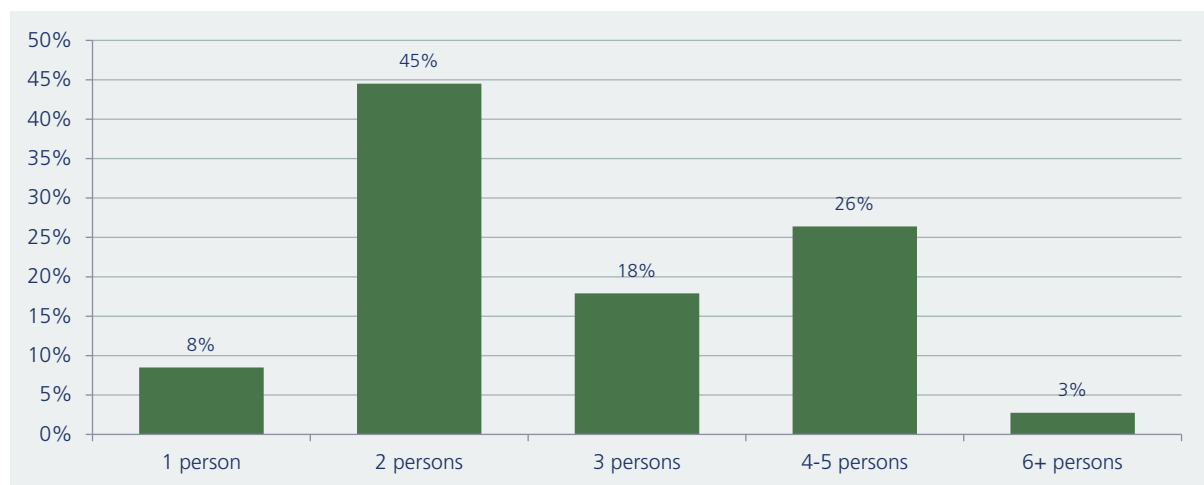
## Age of Respondents compared to 2020 ACS 5-Year Estimates



### Q21. How many members are in your household?

Nearly half of the survey respondents comprise of two person households which corresponds to the 57% of respondents aged over 55 years who tend to be empty nesters and seniors. Families with four to five persons contribute to 26% and 3 person-families account for 18% of respondents likely due to 42% of respondents falling in between 25-54 years of age comprising of new and mature families with children.

## Number of Members in Respondents' Household



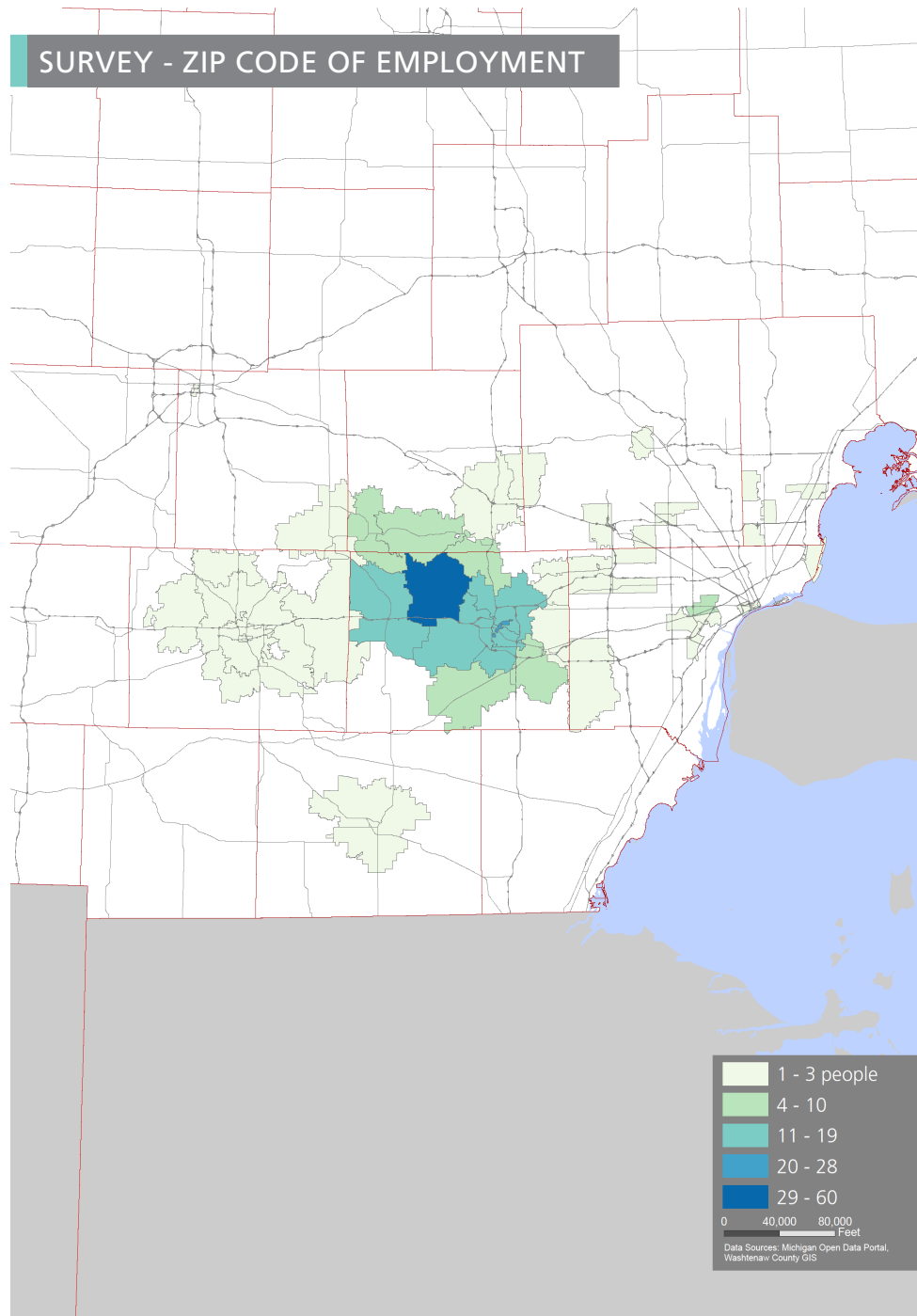
### Q22. Please indicate your employment status.

Over half (56%) of respondents were employed full-time, 8% were employed part-time, and 34% were retired at the time of the survey. According to the 2020 ACS 5-year estimates, 61%

of township residents are in the labor force of which almost 60% are employed, indicating the respondents are representative of the township's population.

Q23. In what zip code is your place of employment?

A total of 271 people responded to this question, 59% of all respondents, of which 81% are employed in the Washtenaw County region.



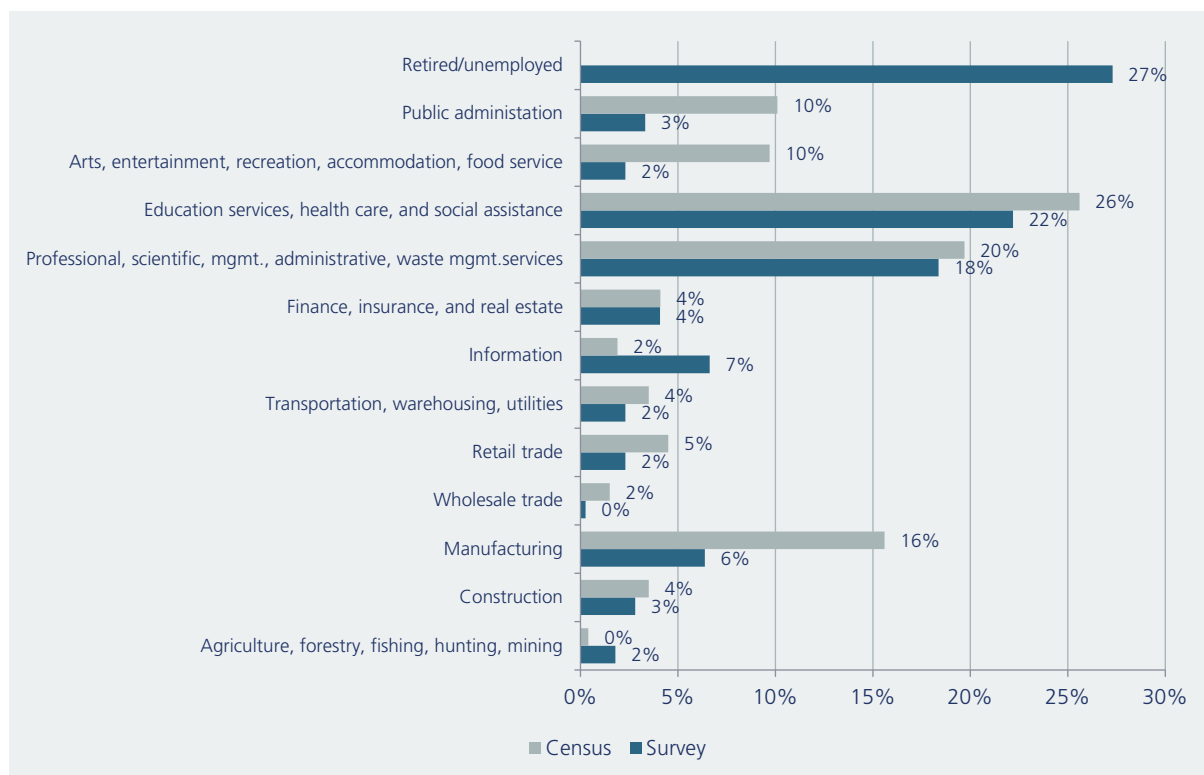
#### Q24. Do you own and/or operate a business in Dexter Township?

Only 8% of respondents own or operate a business in Dexter Township.

#### Q25. What sector do you work in?

Among the 85% respondents who answered this question, the employment data for the respondents was fairly consistent with the employment data from the 2020 ACS 5-year estimates. Those employed in manufacturing were underrepresented in the survey and those in “information” were overrepresented. Additionally, retirees/unemployed persons account for 27% of respondents which contributes to the skewness.

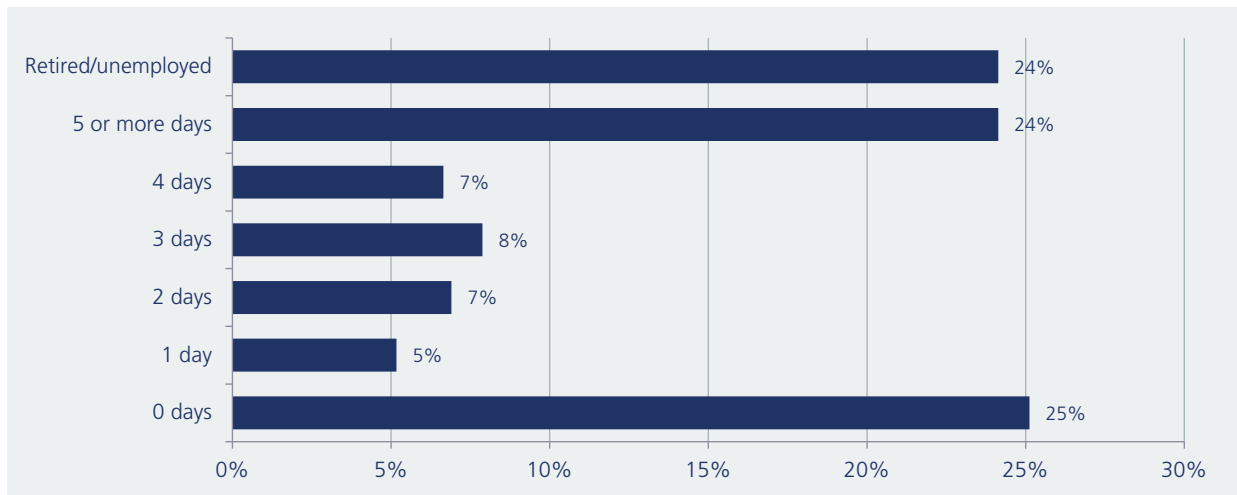
#### Respondents' Employment Sectors compared to 2020 ACS 5-Year Estimates



#### Q26. How many days a week do you work from home?

52% of survey respondents indicated that they work from home 0-4 days a week, therefore needing to commute at least one day a week. Among the 88% respondents who answered this question, a quarter shared that they do not work from home ever, and 12% indicated that they work from home 2 days a week at most. Nearly a quarter of respondents (24%) work from home five or more days, and another 24% are retired or unemployed. Considering that the majority of township residents commute outside for employment, the regular commuters who seldom work from home are most affected by traffic and congestion along the township's major arteries, in this case 25-37% of respondents.

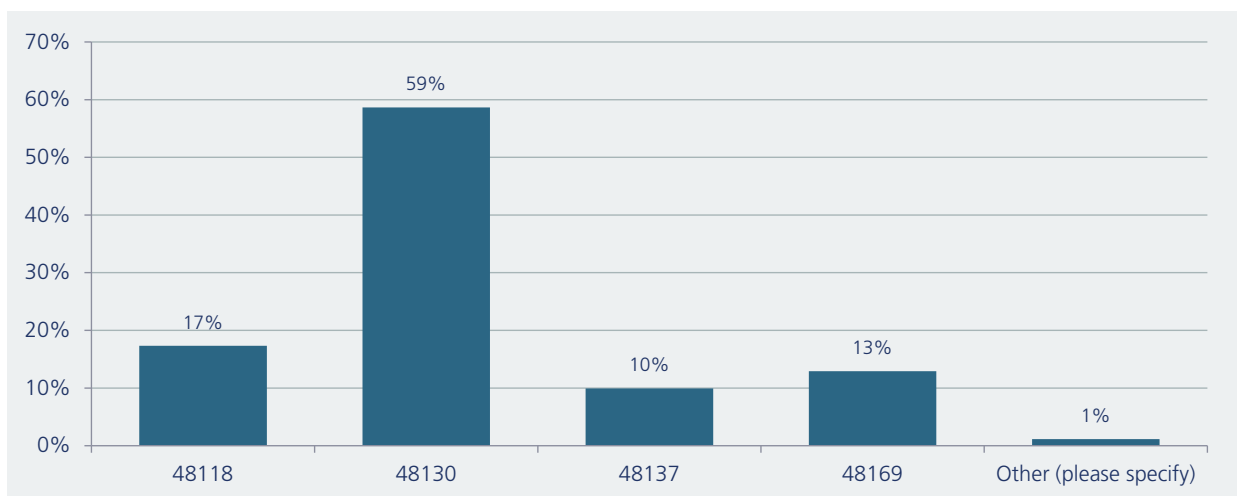
## Percentage of respondents Working from Home



## Q27. What zip code do you live in?

The distribution of respondents in specific zip codes is shown in the figure "Zip codes Respondents Live in"

### Zip codes Respondents Live in



## Q28. What school district do you live in?

Most of the survey residents (68%) live in the Dexter school district, 28% live in the Chelsea school district, and 4% live in the Pinckney school district.

## Q29. If you have children in primary or secondary school, what school district do they attend?

Majority (65%) of the survey takers do not have children in the primary or secondary school. Among the remaining who have children in school age cohort, nearly a quarter attend Dexter Community Schools. This question only had a 79% response rate.



### School District which Respondents' Children Attend

Location	Percentage of respondents	Number of Respondents
Dexter Community Schools	24%	86
Chelsea Schools	6%	20
Pinckney Community Schools	1%	3
Private/charter school	3%	12
I do not have children in primary or secondary school	65%	236
Other	2%	8

#### Q30. Do you live in Dexter Township?

Almost 95% of survey respondents live in the township.

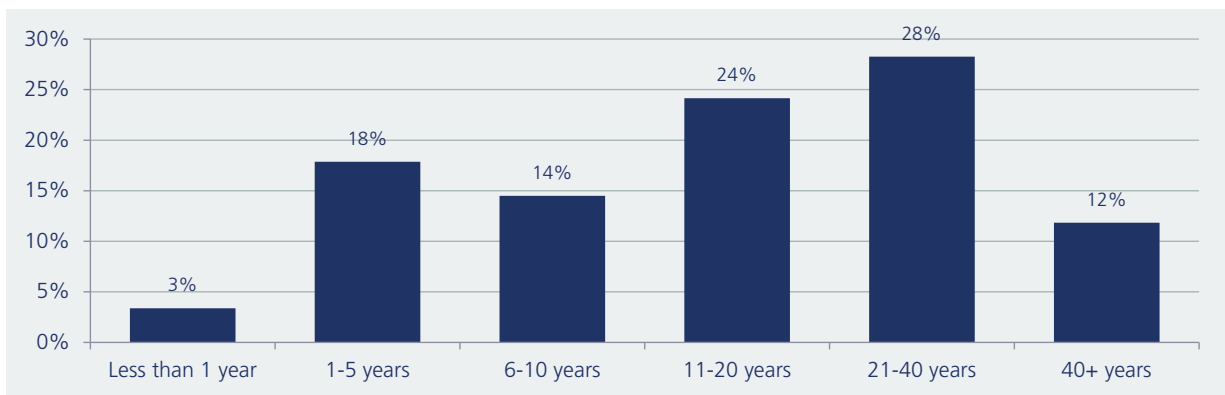
### QUESTIONNAIRE FOR DEXTER TOWNSHIP RESIDENTS

Respondents who live in Dexter township, based on response to question 30, answered an additional set of questions as noted in this section.

#### Q31. How long have you lived in Dexter Township?

Respondents have lived in the township over a range of years indicating that survey answers include preference of both recent and long-term residents. Over 65% of respondents are long-term residents, with 24% having lived in the township for 11-20 years, 28% for 21-40 years, and 12% for 40+ years.

#### Years Respondents have Lived in Dexter Township



#### Q32. What describes where you live?

40% of respondents shared that they live on a non-subdivision residential lot while 30% live in a subdivision. About 31% live on/near a water body and 4% live on a farm.

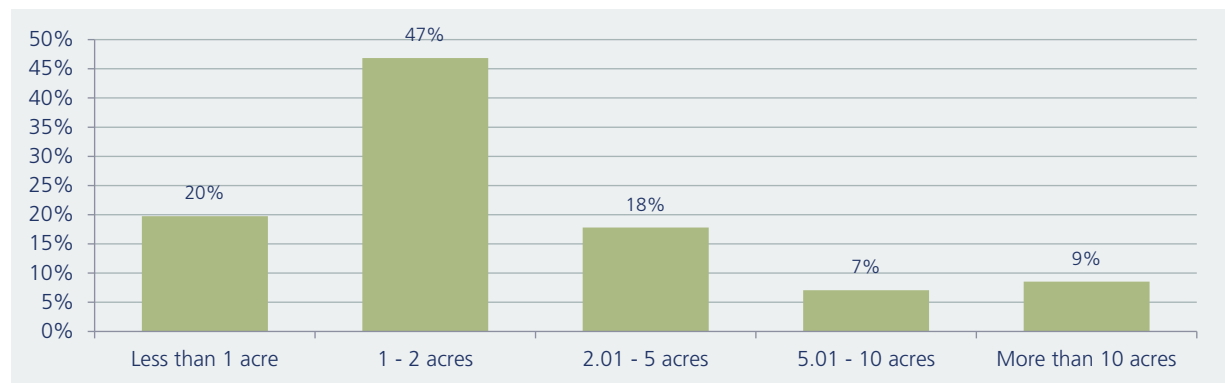
## Where do Respondents Live?

Location	Percentage of respondents	Number of Respondents
I live on/near a lake, river, or stream	31%	128
I live in a subdivision	30%	125
I live on a farm	4%	16
I live on a residential, non-subdivision lot	40%	164
Other	4%	17

### Q33. On what size parcel do you live?

While respondents live on different parcel sizes, most (47%) live on 1–2-acre parcels.

#### What Size Parcels do Respondents Live in?



### Q34. Is part of your land commercial farmed?

Consistent with the responses to question 32, only about 3% live on land where a part is commercial farmed.

### Q35. Who farms your land?

Most respondents do not live on farmed land. Among the remainder small percentage who do live on farmed land, 3% farm themselves and 4% have someone else farm their land.

### Q36. How many acres of your land is farmed?

Most respondents do not live on farmed land. Among the remainder small percentage who do live on farmed land, 4% farm under 10 acres of their land.

### Q37. Please describe the reason(s) you choose to live or continue to live in Dexter Township.

This was an open-ended response and respondents submit a wide array of answers, but the most common reasons are listed below:

- » Rural character and low-density neighborhood
- » Availability of farmland and access to farming resources
- » Proximity to employment centers
- » Presence of abundant natural features, clean air, and open spaces.
- » Access to robust school districts
- » Recreational opportunities

Q38. What type of road do you live on?

Around 61% of respondents live on public roads while 39% on private roads.

Q39. What type of surface is the road you live on?

Around 47% of respondents live on gravel surface and 53% on paved surfaces.

Q40. What type of sanitary waste disposal does your residence have?

Majority of respondents' residences have private septic systems (77%), and the remaining are connected to public sewer systems (23%).

Q41. Do you recycle?

Over half of the respondents recycle using the bins at the Township Hall, 45% recycle but not at the Township Hall, and 4% do not recycle.

Q42. If there are other issues that you would like to bring to the attention of the Planning Commission and were not covered in the survey, please leave a comment in the space provided.

Some common themes from responses are listed below:

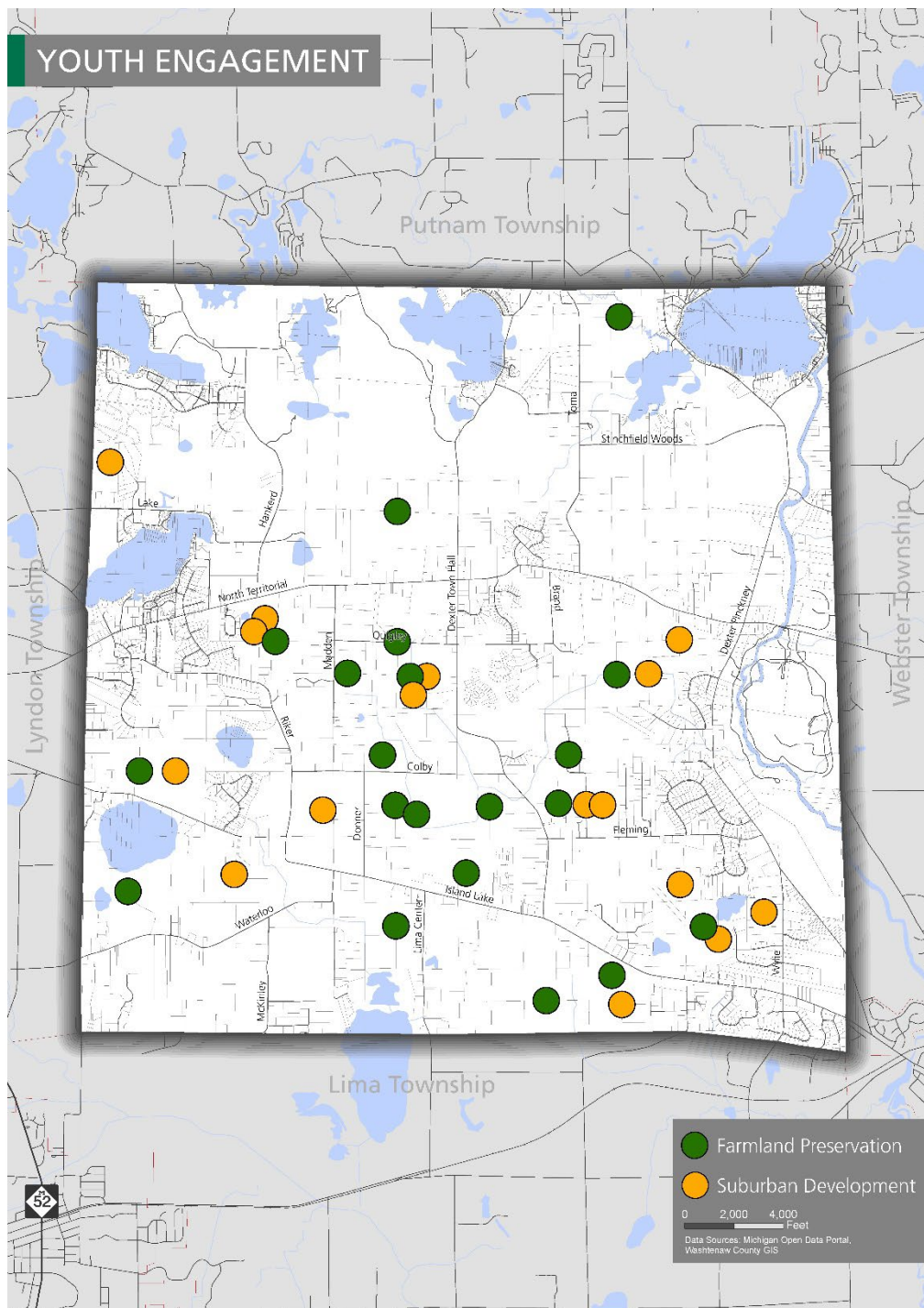
- » Lack of public internet access and broadband service
- » Traffic congestion and lack of safe intersection along the Dexter-Pinckney Road and North Territorial Road.
- » Quality of local township roads
- » Access to curbside trash and recycling facilities at nominal rates.
- » Increasing property tax rates
- » Concerns about public infrastructure and public services with uncontrolled growth and density increase.
- » Concerns about transitioning away from rural residential community.

# YOUTH ENGAGEMENT SUMMARY

On February 10<sup>th</sup> 2023, a youth engagement session was held at Dexter High School. The session was conducted with one class of roughly 25 students. The session began with an introduction to the concept of urban planning and covered long-range comprehensive planning and zoning. Additionally, the presentation introduced the concept of equity, the history and legacy of redlining in southeast Michigan, and why it is important to think about and plan for equity during the master planning process. The first activity asked students to think through a common land use issue in urban periphery communities (like Dexter Township), the tension between suburban development and farmland preservation. Students first wrote down the pros and cons of each land use strategy.

Suburban Development	
Pros	Cons
<ul style="list-style-type: none"> <li>» More housing</li> <li>» More affordable</li> <li>» More community influx of consumers, money, etc.</li> <li>» More taxpayer dollars going into the community</li> <li>» Lower housing costs</li> <li>» More homes</li> <li>» Greater sense of community</li> <li>» Decrease housing costs</li> <li>» Increase in tax money for government, schools, parks, etc.</li> <li>» Higher student population</li> </ul>	<ul style="list-style-type: none"> <li>» Environmental concerns</li> <li>» History of the community is lost</li> <li>» Road congestion</li> <li>» Less undeveloped areas</li> <li>» Less farmland</li> <li>» Busier roads, cities</li> <li>» More people</li> <li>» Loss of farmers</li> <li>» More pollution</li> <li>» Urbanization(?)</li> <li>» Long time for houses</li> </ul>
Farmland Preservation	
Pros	Cons
<ul style="list-style-type: none"> <li>» Environment</li> <li>» Enjoyable areas/aesthetic</li> <li>» Property value</li> <li>» Traditional values</li> <li>» Local economy/products</li> <li>» Loss crowded/open space</li> <li>» Natural beauty of area</li> <li>» Recreational or historical significance</li> <li>» History of the community isn't sacrificed</li> <li>» Not just walls of housing</li> <li>» Space for nature, animals</li> </ul>	<ul style="list-style-type: none"> <li>» Less housing available</li> <li>» Pricier housing</li> <li>» Underutilized land opportunity</li> <li>» No development</li> <li>» No diversity</li> <li>» Methane (ish)</li> <li>» Cost of housing</li> <li>» People not being able to live here</li> </ul>

Then students were asked to identify what areas of Dexter Township would be suited for farmland preservation or suburban development by placing colored wood blocks on a map of the township.

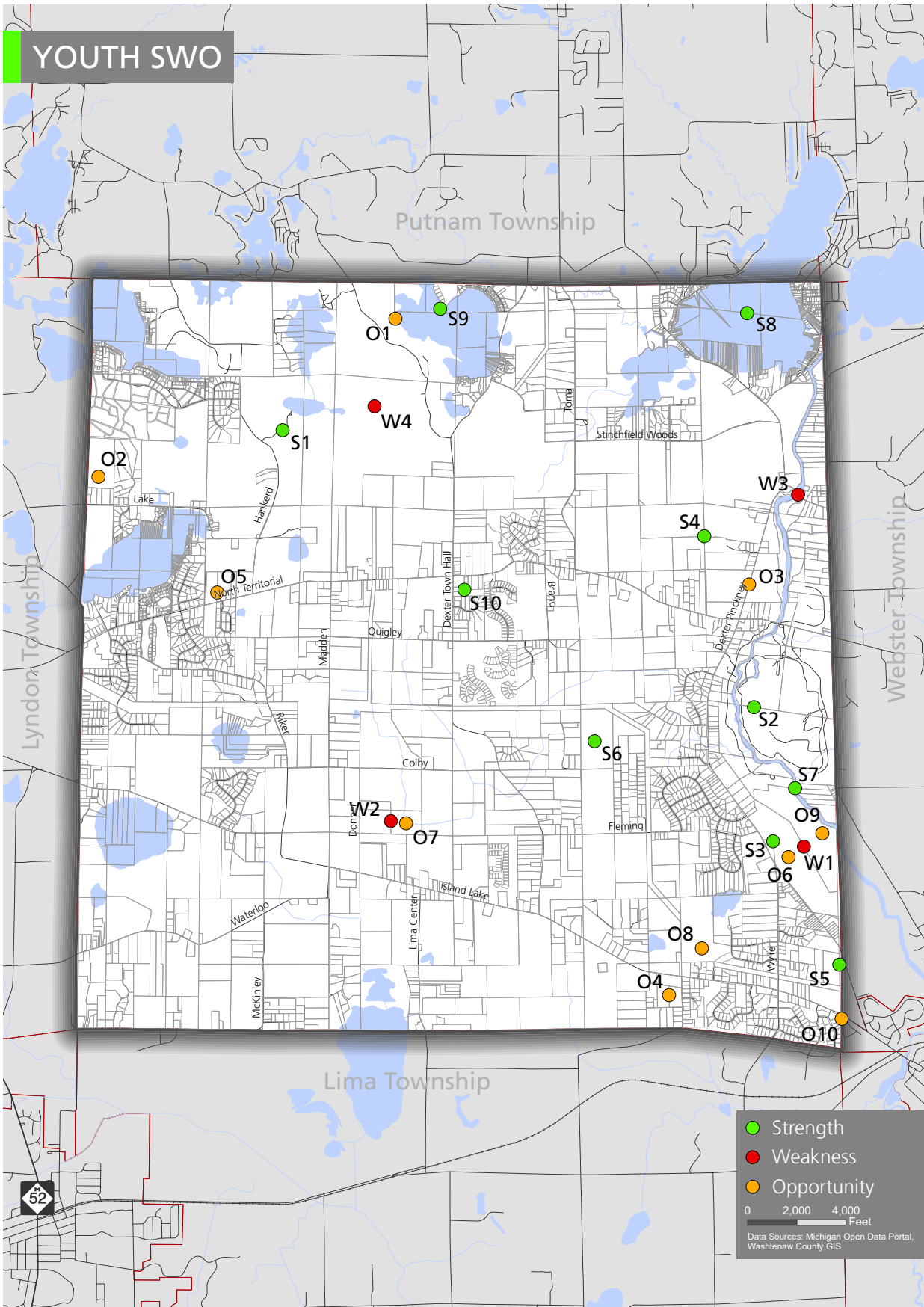


After the farmland preservation v. suburban development exercise the students were asked to identify strengths, weaknesses, and opportunities (SWO) within the township. They placed



numbered dots on a map of the township and wrote a description of the location they identified. Subsequent students could state their agreement by marking a tally on the sheet next to the map.

	Key	Description	Tally
Strengths	S1	Pinckney State Recreation Area	7
	S2	Hudson Mills Path	9
	S3	Dexter Pinckney Road	3
	S4	Peach Mountain	8
	S5	Zingerman's	7
	S6	Dexter School District	4
	S7	Huron River	6
	S8	Portage Lake	3
	S9	Silver Lake	1
	S10	New Houses	1
Weaknesses	W1	Golf Course	8
	W2	Virtually unusable farmland	0
	W3	Bell Road Bridge	1
	W4	I want a zoo	1
Opportunities	O1	Recreation activities and facilities, more trails	2
	O2	Property near lake for housing, in Pinckney School District	1
	O3	Bike path between Hudson Mills and Peach Mountain	3
	O4	Commercial/Grocery Store	1
	O5	Commercial Area	1
	O6	Remove golf course – opportunity not to kill the environment	7
	O7	Costco superstore	0
	O8	Skate park	1
	O9	Amphitheater, open stage for orchestra, bands, theatre, etc.	3
	O10	Trail from suburbs to downtown	5





DEXTER TOWNSHIP, MICHIGAN

DEXTER TOWNSHIP BOARD OF TRUSTEES

RESOLUTION 24-1

DEXTER TOWNSHIP MASTER PLAN

WHEREAS, the Michigan Planning Enabling Act ("MPEA," PA 33 of 2008) authorizes municipal planning commissions to prepare a master plan pertinent to the future development of the municipality, and further authorizes municipal legislative bodies to reserve the power of final approval; and

WHEREAS, the Dexter Township Planning Commission has prepared a draft master plan for the municipality, to update and replace its previous community master plan, meeting all statutory requirements set forth in the MPEA; and

WHEREAS, the Dexter Township Board of Trustees authorized the distribution of the draft Dexter Township Master Plan to the general public and the various entities listed in the MPEA, for review and comment purposes; and

WHEREAS, the proposed Master Plan was made available to the various entities and the general public as required by the MPEA, and a public hearing thereon was held by the Planning Commission on November 28, 2023, pursuant to notice as required by the MPEA; and

WHEREAS, the Planning Commission finds the proposed Master Plan as submitted for the public hearing furthers the land use and development goals and strategies of the Township, and has recommended its adoption; and

WHEREAS, Dexter Township Board of Trustees has reserved by resolution the right of final approval;

NOW, THEREFORE, the Dexter Township Board of Trustees hereby resolves to adopt the new Master Plan, including all the text, charts, tables, maps, and descriptive and other matter therein intended by the Planning Commission to form the complete Master Plan, including the Future Land Use Map.

CERTIFICATE

I hereby certify the foregoing resolution was approved by a majority of the members of the Dexter Township Board of Trustees at a regular meeting held on January 16, 2024, in compliance with the Open Meetings Act.

Motion by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

\_\_\_\_\_



# DEXTER TOWNSHIP

## AGENDA ITEM REQUEST

MEETING OF: Township Board of Trustees January 16, 2024

**Title:** Approval of the FY25 Operating and Capital Budget.

**Purpose (Choose ONE):**

- 1) This is a discussion item requiring no action by the board: \_\_\_\_
- 2) This is an action item requiring a:  
Resolution X;  
Motion \_\_\_\_;  
Ordinance \_\_\_\_\_

**Narrative (to be completed by requestor):**

Overview

The Board of Trustees held a special meeting/budget workshop on January 8, 2024 to go through the proposed FY25 capital and operating budget in detail. Details around some elements of the capital initiatives were still being finalized on January 8. These have been finalized as follows:

- Bringing the warning sirens into conformity with other townships in Washtenaw County – updated estimate reduced the cost from \$250K to \$25K. The \$250K was an estimate from our Reserve Study, and assumed all the towers would be replaced. This initiative only requires certain controllers and software be updated, at much lower cost.
- Detailed cost estimate for the hydrants, dry hydrants, and certifications (see attached), with the amount updated to \$125K.
- Fire alarm cost estimate was not available on January 8; the cost estimate is \$\_\_\_\_, including the capital costs plus implementation assistance (including staff training).

Approving the budget now will allow us adequate time to enter the approved FY25 budget into BS&A. This process will take more time than usual because of the budget restructure and other factors, so this extra time is very beneficial.

I am providing the final draft budget narrative, the justification for the hydrants, and additional press coverage that will be part of the final budget book (coverage that occurred subsequent to the initial draft budget book from December).

**Staff/Supervisor Comments** Thank you to the Board of Trustees for clearly articulating our strategic priorities, and for their careful review of the budget book and thoughtful consideration of the FY25 capital



and operating requests. Thanks also to the many staff members and consultants who provided cost justifications to support each requests.

**Submitted by:** Karen Sikkenga

**Suggested Action:** Approve the proposed resolution.

# DEXTER TOWNSHIP



## Budget Narrative

The proposed FY25 all-funds expenditure budget totals \$4.4M against \$3.8M in revenues over five funds. This reflects \$3.5M in operating costs and \$1.4M in capital costs (local roads, building improvements, and conservation easements). Not all of the capital improvements will occur in FY25.

Dexter Township's **General Fund** operating budget is proposed at \$1.26M, assuming all budget requests included in this document are approved, against annual revenue of \$1.52M. Approval of the proposed budget would set aside \$2.2M in fund balances for emergency and capital reserves, fund \$1M in strategic capital initiatives (\$975K in General Fund and \$25K in Police Fund), fund \$283K in conservation easements/open space purchases, and leave \$805K in remaining General Fund reserves for strategic capital initiatives. **{To be updated when capital funding requests are finalized.}**

The **Fire Fund** \$1.3M revenue is slightly less than the \$1.37M in expenses. The Board of Trustees made a decision to renew the fire millage at the current rate, and to spend down the Fire Fund's \$1.4M fund balance over the five-year millage period. The **Police Fund**'s \$750K in revenue exceeds the \$629K cost, representing a future policy decision for the Board of Trustees. The **Open Space Land Initiative Fund**'s annual \$240K millage, along with the proposed General Fund transfer, will be primarily expensed for conservation easements, budgeted at \$500K. The new **Capital Fund** (described below) is funded from fund balances, shown as General Fund transfers, with no revenue of its own.

### FY25 Revenue

Revenue forecasts are based on the following assumptions:

- Property taxes will increase by 5%, the statutory inflationary cap
- Property tax administrative fee and state shared revenues will increase by 5%
- Other revenue sources (planning and zoning permit fees, investment revenue, franchise fees) are based on historical actuals; in many cases the proposed budget is less than the FY24 budget

The proposed budget assumes that the Police Millage and the Fire Millage ballot initiatives will be approved by the voters. Dexter Township's police and fire/emergency medical services millages expired at the end of December, 2023. The Board of Trustees decided to pursue millage renewals at the November 2023 meeting.

Our General Fund revenue mostly comes from property taxes and State revenue share (mostly sales taxes). General Fund property tax for township operations, at one mill, does not require voter approval. The General Fund supports mandated township operations noted above. If any additional funds are available, the General Fund may also support any permissive functions, such as local roads maintenance and zoning administration, not supported by special funds.

The other three funds (Fire, Police, and Open Space) come from voter-approved millages. The Fire Fund supports the Dexter Area Fire Department contract. The Police Fund supports the Sheriff's Department contract. The Open Space Land Initiative supporting the purchase of development rights and related expenses.

## FY25 Operating Funding Requests

The FY25 General Fund budget request includes these changes:

- Increase staff salaries based on cost-of-living increases (additional increases may result from reclassifications currently underway – compensation ordinance to be considered in January)
- Increased elected officials compensation based on recommendations from the Compensation Committee
- Increase benefits costs for current staff to reflect our new benefits policy, offset by reduced contribution to MERS for defined benefits
- Increase in cost for Office Assistant from 20 hours a week to 24 hours a week, adding \$5K to the annual cost (from \$20 to \$25K), not including COLA. This cost results from increased evening and weekend use of the town hall for more boards and committees and for HOA meetings
- Add a Deputy Supervisor at \$38K (up to 24 hours per week, \$30/hr., as needed), job description attached
- Increase Lawn Care from \$5K to \$8K to support restoration work at the Town Hall (conversion of lawns to native prairies) consistent with our specific strategic planning action step of furthering environmental stewardship by demonstrating best land management practices
- Fund non-salary lines based on historical actuals (an overall decrease) with adjustments based on inflation and operational knowledge; a \$2K one-time increase in cemetery expenses to support cemetery imaging
- Increase Community Engagement appropriation from \$20K to \$120K to include MetroParks pass, community events, newsletters, and clean-up day; the WAVE board has requested a \$2K increase (from \$15K to \$17K) to support activities designed to increase ridership
- Provide \$20K to engage OHM, Dexter Township's engineer, to develop engineering standards that protect our waterways in compliance with Washtenaw County Water Commission's approved standards
- Assessor, Accountant and Auditor contracts will remain at FY24 levels; Planning contract budgeted at up to \$115K. This is the first full year of the planning contract. The cost is commensurate with our prior staffing levels, but higher than the initial contract because we have added a lower level planner at 8-12 hours per week to process zoning permits as needed

In the Fire Fund, the request includes \$80K for two hydrants in key locations around the Township to lower response times and improve fire safety.

In the Police Fund, the request includes moving \$25K in Emergency Siren maintenance to the Police Fund from the General Fund. Our Police Fund has a structural surplus. Washtenaw County places emergency siren operations within the Sheriff's Department; the Sheriff's Department directs the use of emergency sirens funds. Our auditor has advised that this is an allowable use of the Police Fund.

### *Compensation Approach for FY25 Budget*

*Staff Positions:* We have six staff members, two are deputies and three others have been in their roles less than one year. Staff are currently working on revising job descriptions and developing work plans with

performance goals based on strategic priorities for the next year. This process may result in requests for reclassifications. For example, we know our Zoning Enforcement Officer is performing duties commensurate with a Zoning Administrator. New classifications will require setting new compensation ranges based on market pay for like positions. The Compensation Committee has collected extensive data about wage comparisons for townships in Washtenaw County and statewide, and we will use these data to propose new ranges and place our incumbent staff appropriately within the ranges.

In the meantime, the proposed FY25 budget request will include cost-of-living increases based on CPI data from our Assessor. This is a reasonable approach to meeting our statutory obligation to revise the compensation ordinance while giving ourselves time to set performance goals. Performance will be measured at staff anniversary dates. We may be able to request updated salary ranges by the March 2024 BOT meeting for the FY25 Compensation Ordinance; if these recommendations are not ready the FY25 Compensation Ordinance request will be based on CPI increases, with a specific timeline for a more refined request.

*Elected Officials:* The Board of Trustees established a Compensation Committee to make recommendations regarding compensation for elected officials. The Compensation Committee has been collecting and analyzing data, and will have recommendations for the Board of Trustees by the December 2023 BOT meeting. These recommendations are automatically adopted unless the BOT takes action to override the Compensation Committee's recommendations.

### Proposed Capital Expenses

Capital expenditures can be supported by fund balances or operating revenue. For FY25, capital expenditure requests totaling {\$\_\_K} include:

- \$500K for Local Roads improvements, to support Colby Road, Donner Road, North Lake Road, and Stinchfield Road (\$552K cost less WCRC share of \$52K). This would be year four of the BOT's five-year plan to bring all local collector roads into good repair; the FY26 requested cost will be \$347K for Dancer, Madden, and Quigley. The schedule was rearranged due to the safety project at North Territorial and Dexter Town Hall Road occurring next summer; we asked that the roads that will be impacted by the safety project be pushed to the following year. After FY26, road costs will become an operating budget component. Annual cost for local roads will be \$125K per year in perpetuity to maintain the local collector roads in good condition, which assumes that 4" of material will be added every ten years for 20 miles of roads with less than 500 daily users, and every five years for five miles of roads with more than 500 daily users (Huron River Drive, McKinley, and Wylie) (some costs shared with other townships for border roads). This would be consistent with our strategic planning principles of investing in infrastructure;
- \$283K for Open Space purchases. In FY22, prior to the Open Space Land Initiative millage approval by the voters, the Board of Trustees appropriated \$300K to Open Space purchases to allow Dexter Township to meet the requirements of a Federal grant application at that time. Only \$17K of that appropriation was used. FOSB will be submitting a budget request for the unused portion of that prior appropriation. Using funds in this way would be consistent with our strategic priority of stewardship of our land and waterways, and with our master plan priority of protection of our natural resources (see attached);
- \$100K to renovate the Town Hall basement. This proposed renovation will allow the Town Hall basement to be reserved by community groups and community members with little operational impact on our staff. There will be a small conference room for public use. The large meeting room will be configured with a mix of lounge areas and tables. There will be three large dedicated file rooms for Dexter Township archives, and dedicated storage for the meeting spaces and for

supplies. We will conduct public outreach before executing the project, but a preliminary discussion with the Fire Department indicates that the Fire Department has need of a large meeting room and would schedule the space at least monthly;

- \$125K for fire hydrants (with National Fire Protect Association certifications) to expand the access to emergency water fill locations and improve the Dexter Area Fire Department's ability to protect the safety of our residents and their properties, including a fire hydrant at Fire Station 2, two new "dry" hydrants (hydrants connected to bodies of water) at Silver Lake and Fieldstone; and certification of an existing dry hydrant at Sundance Trail (a subdivision with ~50 houses). The improvements are anticipated to contribute to an improved International Organization for Standardization (ISO) rating for DAFD from a 5 to a 4, and result in a homeowner's cost reduction for our residents in addition to increased life safety and property protection. Of the three DAFD fire stations, Dexter Township's is the only one without a rapid fill hydrant;
- {\$ } for a Fire Alarm System for the township Town Hall. Fire Chief Armstrong has strongly recommended a fire alarm system. This system will be a combination of smoke and heat detectors connected to a 24/7 monitoring company that will automatically notify Dexter Area Fire Department when activated. This system will also have in-building notification (audio and visual) on both floors. There will be a minimal yearly fee for monitoring and inspection, which might possibly be offset by reduced insurance costs. We already have system to enable DAFD to access the building (the black box located on the pillar outside the main doors). Early detection of a fire is likely to reduce potential damage to stored items or the building. The alarm system installation will result in life safety protection (rapid alerting of building occupants), preservation of the building and stored items (ability to extinguish a small fire sooner), and immediate notification of the fire department (reducing the time the fire can spread/grow);
- \$250K for cell tower installation based on an estimate from a Dexter Township Information Technology consultant who is experienced with assisting entities with cell tower installations. She reports that the cost may be as high as \$350K. I am including the lower cost estimate because the future cell tower project will have revenues as well as costs; revenue offsets will likely decrease the net cost. The attached article about typical costs for cell towers confirms our consultant's estimate. Cell towers are an important strategic initiative for Dexter Township. Construction and installation of a cell tower will not occur in FY25, it will take longer, and we need to obtain cost estimates specific to our situation. Revenue estimates from cell towers seem to begin at \$100K per year based on a google search. If true, this investment would ultimately result in net positive revenues, but much more research and planning needs to be done.

As a Police Fund capital expenditure, we are requesting funds to bring our emergency sirens into conformity with the other townships in Washtenaw County. The Sheriff's Department has estimated that the cost for this will be about \$20,000. I am requesting \$25,000 for this purpose to include inflationary factors and contingency. (Regarding operating expenses, we are moving forward with changing our siren maintenance service provider from Frontline to West Shore Services, which will not impact the operating budget.)

#### Capital Reserves Request

The Capital Reserves Study recommends that a Capital Reserve of \$500K be established, and then funds be contributed annually to maintain it at the desired level, with about \$15K to be contributed annually thereafter. The capital improvements to be supported with this reserve are detailed in the Capital Reserves



Study, which is available upon request. Providing this capital reserve would be consistent with our strategic planning principles of investing in infrastructure.

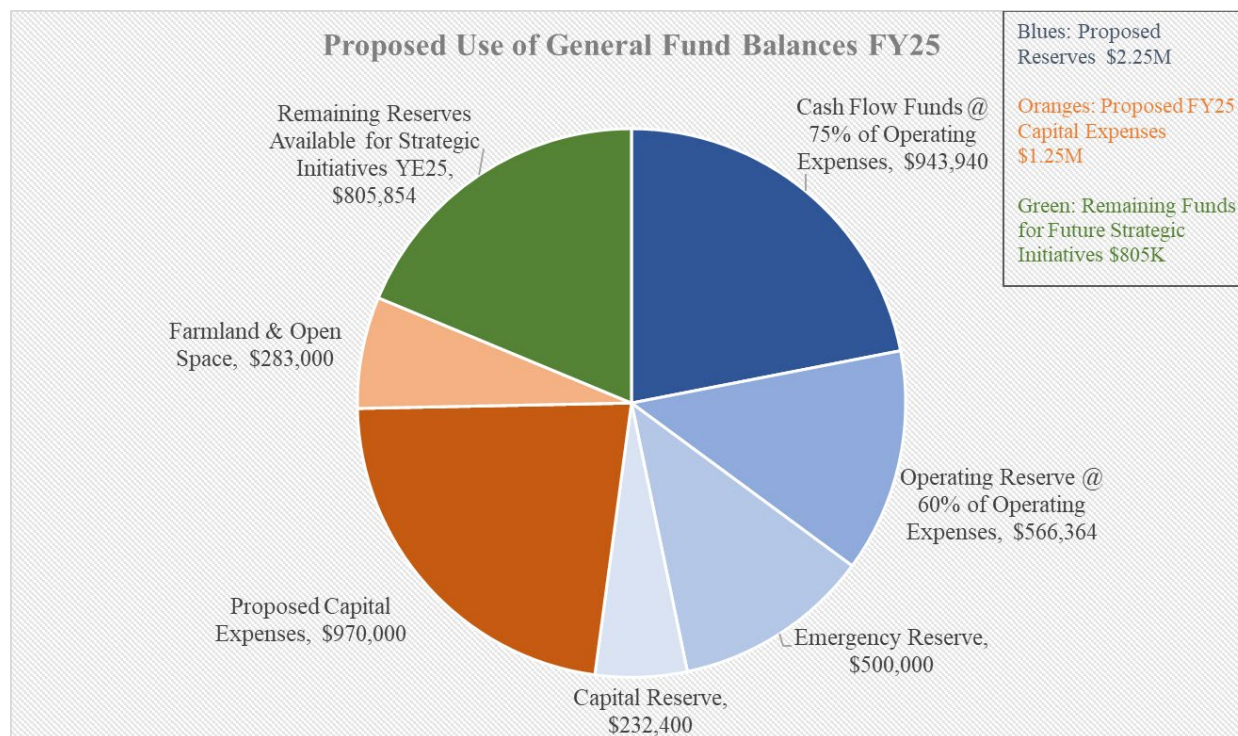
I am requesting that the Board of Trustees amend Dexter Township's fund balances policy to establish a \$225K capital reserve. This would set our overall policy as follows:

- 75% of the following year planned operating expenditures to cover expenditures before the next tax levy (General, Police & Fire)
- 60% of operating expenditures for an operating reserve (General, Police. & Fire)
- \$500K in emergency reserve for the General Fund and Fire Fund; \$200K for this purpose in the Police Fund; and
- \$225K in capital reserves, to be transferred to the new Capital Fund (General only), plus \$7,400 to maintain the present value of our capital reserves ("maintaining present value" means keeping up with inflation)

The following table shows our forecasted fund balances including the amount available for capital expenditures.

	<b>Fund Balances Table</b>	<b>General</b>	<b>Police</b>	<b>Fire</b>
	FY25 Beginning Balance (Forecast as of 11/21/23))	\$ 4,301,558	\$ 1,398,715	\$ 1,527,418
a	Cash Flow Funds @ 75% of Operating Costs	(943,940)	(472,106)	1,084,151
	Operating Reserve @ 60% of Operating Costs	(566,364)	(283,264)	650,491
	Emergency Reserve	(500,000)	(200,000)	500,000
	Capital Reserve	(232,400)	-	-
	Reserves Available for Capital (balances less reserves)	\$ 2,058,854	\$ 443,345	\$ (707,224)
	Proposed Capital Expenses	(970,000)	25,000	
	Transfer to Farmland & Open Space Fund	(283,000)	-	
	Remaining Reserves Available for Strategic Initiatives YE25	\$ 805,854	\$ 468,345	
a	FY25 Proposed Operating Expenses (basis for calculated %-based reserves)	\$ 1,258,587	\$ 629,475	\$ 1,445,535

The following chart shows the General Fund balances:



Note the Fire Fund balances are not sufficient to meet our policy. Revising our fund balances policy for the Police and Fire Funds is a topic that will be considered by the Board of Trustees at a future date. Both police and fire services are provided by outside agencies with their own fund balances. Our auditor has confirmed that fund balances within the Township for these operations should focus on cash flow; emergency funds and operating reserves should be retained by the departments, not the participating entities.

## General Fund Budget Restructure

Government Finance Officers Association best practices dictate that budgets should be strategic, long-term, results-oriented, and outcomes oriented. Dexter Township's budget has not followed this best practice. Our budget is fragmented, with over 20 activity centers, each with 2-15 line items, some as low as \$100. This makes it difficult for the public and the Board of Trustees to interpret and monitor our budget, and it also makes it impossible to fully expend the authorized budget. To solve these problems and move toward GFOA best practices, the Supervisor will be presenting a FY25 budget proposal with a simpler budget structure organized around the township's mandated functions and strategic priorities. This means fewer activity centers. Each activity center will have strategic or policy-level value, and/or require separate monitoring to manage expenses or capture revenue. This budget structure was reviewed and fully endorsed by our financial auditor.

Proposed new strategic General Fund budget structure:

### 1. General Government

*Collapsing General Government, Trustee, Supervisor, Township Office Manager, Clerk, Treasurer, Information Technology, Legal/Professional. Create line items for the separate position and contracts to comply with GASB standards, which mandate showing Clerk, Trustee, and Treasurer expenses separately.*

**2. Elections**

*Elections expenses are variable depending on the number and nature of elections; retaining separate elections makes it easier to adjust the budget as needed*

**3. Buildings & Grounds**

*Collapse Building & Grounds and Fire Substation 2. Building-related expenses have different cost drivers than General Government, such as variation in timing, such that a separate department will facilitate oversight.*

**4. Assessor**

*Collapse Board of Review.*

**5. Planning and Zoning Administration**

*Collapse Zoning Board of Appeals but keep it as a line item; provides separate monitoring of expenses relating to our master plan priorities.*

**6. Public Works Department**

*Show public works expenses that have broad community benefit as a separate activity center. Collapse Cemetery, Drains, Landfill, and Warning Sirens. Per diems for public works committees (WWRA, Local Roads)*

**7. Community Service Support**

*Community service is of high strategic importance to Board of Trustees*

### Activity Center Budgeting

The Uniform Budgeting and Accounting Act (MCL 141.436) allows a township board to decide to budget on the activity center basis. The Dexter Township Board of Trustees approved the FY24 budget at the line item level rather than the activity center (department) level. This approach is not a GFOA best practice. Line items (such as “Supplies” or “Printing”) are used for monitoring and internal controls; line item budgets are not designed to be strategic. If the budget is adopted by line item, the BOT must approve any over-spending in any individual line item. In contrast, activity-based budgets allow transfers within line items, which is simpler and more straightforward. I will be asking the Board to approve the budget at the “department” (ie activity center) level. Budget amendments will be required only when a department requires more funding. This is in compliance with GFOA and State of Michigan budgeting best practices.

To make it easier to monitor our financial activity, we will create more line items within the departments, such as line items by position (“Trustee,” “Treasurer,” “Supervisor,” etc). I’m also eliminating the “Contracted Services” line item in favor of more descriptive line items, such as “Engineering Services,” “Assessor Services,” “Planning Services,” “IT Software,” “IT Hardware” etc.

### Basis for Operating Expenses

Dexter Township has historically based its budget proposals on the prior year original approved budget. The FY25 budget proposal will be based on historical actual expenses offset by known future differences in operations, a budgeting best practice. For example, our *per diem* expenses have historically been set based on the assumption that 100% of boards and committee meetings will occur, with 100% attendance, which is very unlikely. The proposed FY25 budget will be based on historical actual expenses for per diems combined with our knowledge of future events. For example, we know that the Planning Commission is likely to meet more in FY25 than in FY24 due to upcoming proposed changes in the Zoning Ordinance, so we will budget for slightly higher expenses in FY25 than in FY24.

### Capital Improvement Fund

In the current budget model, our capital expenses are shown as an operating budget department instead of as a separate fund. The FY25 Supervisor’s proposed budget will request a **Capital Improvement Fund**, with any capital improvement costs budgeted within that fund. This change will allow the Board of Trustees

and the public to understand our operating costs vs. our capital costs. Deployment of fund balances for capital improvements will be clear.

The BOT requested a Capital Budget to complete our fund balances policy and ensure good stewardship of our capital assets. Our fund balances policy only includes cash balances, emergency funds, and rainy day funds. We can also transfer funds to the Capital Improvement Fund from our fund balances consistent with our fund balances policy and the Uniform Budgeting and Accounting Act.

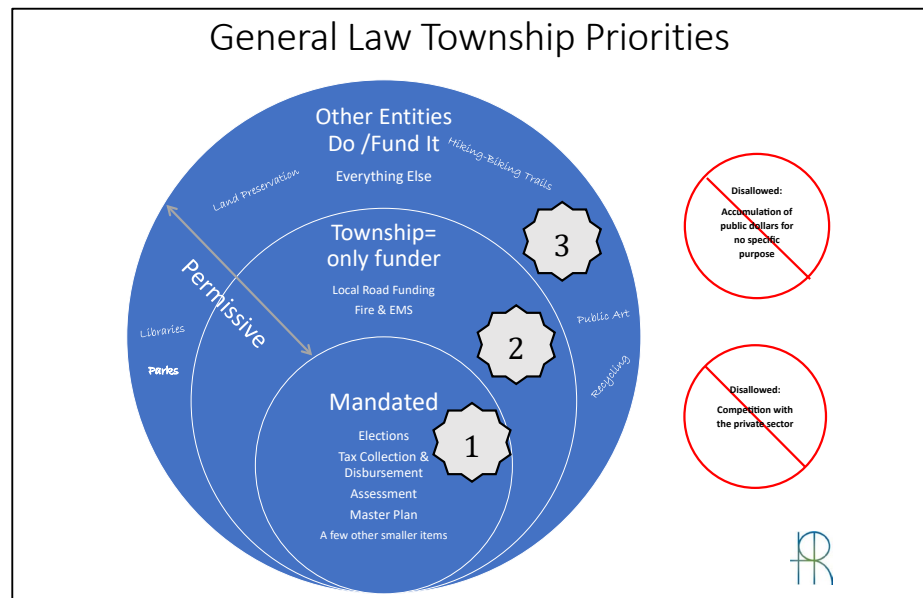
We are undertaking a Reserve Study to accomplish this goal, pending approval by the BOT. Our primary capital assets are the Dexter Township Town Hall and Fire Station 2. We also own 16 warning sirens, three cemeteries, one landlocked parcel, and one lake bottom. We have financial responsibility for maintenance and repair of 25 miles of local collector roads that are “owned” by the Washtenaw County Road Commission.

## Strategic Context

Government Finance Officers Association (GFOA) best practices dictate that budgets should be strategic, long-term, results-oriented, and outcomes oriented. The budget is a resource allocation that should be derived from our overarching priorities. (See *Top 10 GFOA Budgeting Best Practices*, attached.) The following paragraphs are a reminder of the strategic context of our budget.

### *Core Responsibilities of a General Law Township*

The mandated functions of a general law township in Michigan include (1) master planning; (2) running elections; (3) assessment; and (4) collecting and disbursing taxes. Permissive functions that are the sole financial responsibility of the township include fire protection and local road maintenance. Permissive functions that have other funders include police services and land preservation. Zoning is an optional function that many (even most) townships undertake.



### *Dexter Township Strategic Plan Goals*

Our four strategic planning priorities are:

- (1) Good Government: Conduct government operations in a clear and transparent nature
- (2) Environmental Stewardship: Be good stewards of the environment through township government policies, operations, and programs
- (3) Communication: Improve communication within the Township organization and with residents and stakeholders
- (4) Community Enrichment: Provide amenities and programs to increase the quality of life of residents

### *Dexter Township Guiding Principles for Deploying our Fund Balances*

In August 2023, the Board of Trustees and members of the public reviewed our strategic planning goals and at our September meeting, the BOT approved these priorities resulting from that meeting. Dexter Township will use these guiding principles to deploy its fund balances:

- We will validate our fund balances policy with careful analysis and specific policy setting around our Capital Budget and emergency funds, and adjust available balances accordingly
- We will prioritize items that provide direct benefits to the largest number of Dexter Township residents



- We will prioritize items that provide ongoing or perpetual benefits, especially infrastructure
- We will prioritize items that don't require ongoing administrative effort (so we don't grow our need for ongoing operational revenue and expenses)

The most urgent matters that might meet these requirements right now are:

- Emergency Preparedness (for extreme weather and other emergencies). Initiatives might include developing an emergency plan, or providing grants to residents who have financial need as a result of an emergency
- Connectivity - ensuring that Dexter Township has cellular coverage in all areas
- Stewardship of our waterways and land - such as supporting septic testing and maintenance, well testing, matching funds for sewer connections within the township, or support for conservation efforts (perhaps using an alternative rubric that favors environmental value over eligibility for matching funds)
- Public Safety - improving fire safety infrastructure
- Direct Benefits for Residents – especially those that further our programs and projects, such as MetroParks passes for all residents

#### *Dexter Township Master Plan Pillars*

Our draft master plan's five pillars are consistent with our strategic planning priorities:

- (1) Thoughtful planning for future development
- (2) Protection of our natural resources
- (3) Preservation of our agricultural heritage
- (4) Management of our traffic
- (5) Creating a sustainable community

**DEXTER TOWNSHIP  
WASHTENAW COUNTY, MICHIGAN  
2024 GENERAL APPROPRIATIONS ACT  
Resolution # 24-2**

**January 16, 2024**

Resolution adopted at a meeting of the Board of Trustees of the Dexter Township, Washtenaw County, Michigan, held at the Township Hall, 6880 Dexter-Pinckney, Dexter Michigan, on January 16, 2024.

For purposes of compliance with Section 16 of the Uniform Budgeting and Accounting Act, being Act 2 of 1968, MCL § 141.421 *et seq.*, the Board of Trustees of the Township desires to pass a general appropriations act reflecting formal budget approval for the 2024 fiscal year to establish a general appropriations act for the Township, to define the powers and duties of the Township officers in relation to the administration of the budget, and to provide remedies for refusal or neglect to comply with the requirements of this Resolution.

**NOW, THEREFORE, BE IT HEREBY RESOLVED:**

The Township Board finds, approves and determines all of the following:

1. Title. This resolution shall be known as the Dexter Township 2024 General Appropriations Act.
2. Chief Administrative Officer. The Supervisor shall be the Chief Administrative Officer and shall perform the duties of the Chief Administrative Officer under this Act.
3. Fiscal Officer. The Township Clerk shall be the Fiscal Officer and shall perform the duties of the Fiscal Officer enumerated in this Act.
4. Public Hearing on the Budget. Pursuant to MCL § 42.26, notice of a public hearing on the proposed budget was published in the Sun Times News on March 3rd and held on March 21, 2023.
5. Estimated Revenues. Estimated township general fund and other fund revenues for the fiscal year are as follows:

Fund #		Estimated Revenue
101	General Fund	\$1,488,102
206	Fire Fund	\$1,292,444
207	Police Fund	\$754,134
245	Open Space Land Initiative Fund	\$239,922
	<b>TOTAL REVENUES</b>	<b>\$3,774,602</b>

6. Millage Levy. The Township Board shall cause to be levied and collected the property tax on all real and personal property within the Township upon the current tax roll an allocated general operating millage of **0.7708** mills, plus voter authorized millage of **2.3543** for fire services, and voter authorized millage of **01.3903** for police services, plus voter authorized millage of .5 mills for Farm Preservation for a total levy equal to **4.5300** as set forth by the Board (or as authorized under state law and approved by the electorate and subject to any state required rollbacks or adjustments). Estimated tax revenue for the authorized **4.5154** mills subject to state rollbacks and adjustments is **\$2,472,392**.

7. Estimated Operating Expenditures. Estimated Township operating expenditures for the various township funds are as follows:

Fund #	Fund Name	Estimated Expenditures
101	General Fund	1,238,345
206	Fire Fund	1,361,800
207	Police Fund	654,475
245	Open Space Land Initiative Fund	67,470
285	American Rescue Plan Act	0
	<b>TOTAL OPERATING EXPENDITURES</b>	<b>3,401,067</b>

8. Estimated Transfers. Estimated transfers between funds are as follows:

Fund #	Fund Name	Transfer In (Out)
101	General Fund	(1,515,400)
245	Open Space Land Initiative Fund	283,000
4XX	Capital Fund	1,232,400

9. Estimated Capital Expenditures. Estimated Township capital expenditures are funded by a combination of current estimated revenues and a planned use of fund balance thereby reducing or eliminating external financing costs.

Fund #	Fund Name	Estimated Expenditures
207	Police Fund	25,000
245	Open Space Land Initiative Fund	500,000
4XX	Capital Fund	1,000,000
	<b>TOTAL EXPENDITURES</b>	<b>1,525,000</b>

10. Total Estimated Operating and Capital Expenditures and Transfers. For the fiscal year end \$4,926,067 in total appropriations.

11. Adoption of Budget by Reference. The general fund budget of the Township as presented at the public hearing is hereby adopted by reference, with revenues and activity

expenditures as indicated in Sections 5 and 7 of this Act. The budget for all other Township funds as presented at the public hearing is also adopted by reference.

12. Appropriation not a Mandate to Spend. Appropriations will be deemed maximum authorizations to incur expenditures. The Fiscal Officer shall exercise supervision and control to ensure that expenditures are within appropriations and shall not issue any order for expenditures that exceed appropriations.

13. Authorization to Purchase. Items specifically noted in the budget detail as approved by the Board do not require further authorization by the Board prior to purchase, providing such purchase is within the approved amount and does not cause the cost center (department) budget to be exceeded, except as otherwise provided for in this resolution. Such expenditures shall only be approved by the department head responsible for the cost center, or the Township Executive Committee, and, if approved by the department head, shall be reported to the Township Executive Committee upon expenditure. The Executive Committee by unanimous vote shall have the authority to approve expenditures not specifically noted in the budget detail for items necessary to the orderly function of the Dexter Township office and for the various departments, provided individual expenditures don't exceed \$5,000.00 and further provided individual expenditures don't cause the cost center to which they are charged to exceed the budget approved by the Board, except as provided for elsewhere in this act, or unless deviation from this procedure is approved in advance by the Board. (Examples include, but are not limited to: Information Technology repairs or replacement and non-emergency repairs to the facility.)

14. Emergency Expenditures. The Chief Administrative Officer may approve the expenditure of funds for emergency purposes should the health or safety of Township personnel, residents or Township buildings. All such expenditures shall be reported to the Board within 7 days of obligating the expense.

15. Payment of Bills. Pursuant to MCL 41.75 all claims (bills) against the township shall be approved by the Township Board prior to being paid, except as otherwise stated in this act. The Township Clerk and Treasurer may pay certain bills prior to approval by the Township Board to avoid late penalties, service charges and interest (primarily utilities) and payroll in accordance with the approved salaries and hourly rates adopted in this appropriations act. The Township Board shall receive a list of claims (bills) paid prior to approval for approval at the next Board meeting.

16. Periodic Financial Reports. The Fiscal Officer shall transmit to the Township Board a report of financial operations, including, but not limited to:

- (a) A summary statement of the actual financial condition of the general fund at the end of the previous quarter (or month).
- (b) A summary statement showing the receipts and expenditures and encumbrances for the previous quarter (or month) and for the current fiscal year to the end of the previous quarter (or month).
- (c) A detailed list of expected revenues by major source as estimated in the budget; actual receipts to date for the current fiscal year compared with actual receipts for the same period in the prior fiscal year; the balance of estimated revenues to be

(d) A detailed list of, for each cost center, the amount appropriated; the amount charged to each appropriation in the previous quarter (or month) for the current fiscal year and as compared with the same period in the prior fiscal year; the unencumbered balance of appropriations; and any revisions in the estimate of expenditures.



Dated: \_\_\_\_\_

## Dexter Township Proposed FY25 Budget Proposal

		PROPOSED FY25
GL NUMBER	DESCRIPTION	
<b>GENERAL FUND (Fund 101)</b>		
<i>Revenues</i>		
Dept 000		
101-000-401.001	CURRENT PROPERTY TAXES	\$ 399,053
101-000-407.003	STATE OF MICHIGAN PILT	-
101-000-447.001	PROPERTY TAX ADMIN FEE	210,000
101-000-451.000	LICENSES & PERMITS	12,000
101-000-451.001	PLANNING REVENUES	3,000
101-000-451.002	ZBA REVENUES	1,800
101-000-451.003	LAND DIVISION REVENUES	2,000
101-000-539.000	STATE SHARED REVENUE	733,429
101-000-601.000	CHARGES FOR SERVICES	8,700
101-000-655.000	FINES AND FORFEITS	5,000
101-000-665.000	INTEREST INCOME	1,000
101-000-665.001	MICLASS INTEREST REVENUE	36,000
101-000-667.002	FIRE SUB STATION	4,800
101-000-672.000	REFUNDS & REIMBURSE	1,500
101-000-673.000	MISC	-
101-000-674.000	CABLE TV FRANCHISE	54,620
101-000-675.000	RECYCLE/CLEANUP DAY REVENUE	1,200
101-000-676.000	TELECOM ACT	14,000
101-000-6XX.00X	ELECTIONS REIMBURSEMENT	
TOTAL REVENUES		\$ 1,488,102
<i>Expenditures</i>		
Total Dept 209 - ASSESSOR		\$ 72,900
Total Dept 216 - ELECTION		\$ 47,000
Total Dept 265 - BUILDING & GROUNDS		\$ 50,500
Total Dept 294 -- GENERAL GOVERNMENT		\$ 668,432
Total Dept 400 - PLANNING & ZONING ADMINISTRATION		\$ 216,013
Total Dept 4XX - PUBLIC WORKS		\$ 38,000
Total Dept 774 - COMMUNITY SERVICE SUPPORT		\$ 145,500
TOTAL GENERAL FUND EXPENDITURES		\$ 1,238,345
TOTAL REVENUE		\$ 1,488,102
TOTAL EXPENSES		\$ 1,238,345
OPERATING SURPLUS/(DEFICIT)		\$ 249,756
(includes 1-time \$23K engineering expenses)		
NEW	GF TRANSFER TO FARMLAND & OPEN SPACE	(283,000)
NEW	GF TRANSFER TO CAPITAL IMPROVEMENTS	(1,232,000)
NET CHANGE IN FUND BALANCE		\$ 532,756

<b>FIRE FUND (Fund 206)</b>		
Revenues		
Dept 000		
206-000-401.001	CURRENT PROPERTY TAXES	1,277,444
206-000-665.000	INTEREST INCOME	
206-000-665.001	MICLASS INTEREST REVENUE	15,000
206-000-699.000	TRANSFER IN	
TOTAL REVENUES		1,292,444
Expenditures		
Dept 206 - FIRE		
TOTAL EXPENDITURES		1,445,535
FIRE FUND (Fund 206) GRAND TOTALS:		
TOTAL REVENUES		1,292,444
TOTAL EXPENDITURES		1,445,535
NET OF REVENUES & EXPENDITURES		(153,091)
<b>POLICE FUND (Fund 207)</b>		
Revenues		
Dept 000		
207-000-401.001	CURRENT PROPERTY TAXES	754,134
207-000-665.001	MICLASS INTEREST REVENUE	-
TOTAL REVENUES		\$ 754,134
Expenditures		
Dept 301 - POLICE		
207-301-801.002	CONTRACTED SERVICES	\$ 629,475
101-426-727.003	EMERGENCY SIREN MAINT CONTR	25,000
207-XXX-XXX-XXX	CAPITAL EXPENSE: EMERGENCY SIRENTS	25,000
TOTAL EXPENDITURES		\$ 679,475
POLICE FUND (Fund 207) GRAND TOTALS:		
TOTAL REVENUES		754,134
TOTAL EXPENDITURES		679,475
NET OF REVENUES & EXPENDITURES		74,659

**OPEN SPACE LAND INITIATIVE (Fund 245)**

## Revenues

245-000-401.001	PY PROPERTY TAX ADJ/COLLECTIONS	\$	224,922
245-000-665.001	MICLASS INTEREST REVENUE		15,000
TOTAL REVENUES		\$	239,922

## Expenditures

Total Dept 294 - GENERAL GOVERNMENT		\$	67,470
Total Dept 901 - CAPITAL IMPROVEMENTS/INFRASTRUCTURE		\$	500,000

## OPEN SPACE LAND INITIATIVE (Fund 245) GRAND TOTALS:

TOTAL REVENUES		\$	239,922
TOTAL EXPENDITURES			567,470
245-201-699.101	TRANSFER IN		(283,232)
NET/CHANGE IN FUND BALANCE		\$	(44,316)

**CAPITAL IMPROVEMENTS/INFRASTRUCTURE (Fund 4xx)**

## Dexter Township Proposed FY25 Line Item Detail

PERIOD ENDING 09/30/2023; run date 9/6/2023

		2023-24	FY24 YEAR-		
		AMENDED	END	PROPOSED	CHANGED
		BUDGET	FORECAST	FY25	ACCT TITLE?
		NOTES			
GL NUMBER	DESCRIPTION				
GENERAL FUND (Fund 101)					
Revenues					
Dept 000					
101-000-401.001	CURRENT PROPERTY TAXES	\$ 380,050	\$ 380,050	\$ 399,053	
101-000-407.003	STATE OF MICHIGAN PILT	110,000	0	-	
101-000-447.001	PROPERTY TAX ADMIN FEE	200,000	200,000	210,000	
101-000-451.000	LICENSES & PERMITS	10,000	18,690	12,000	
101-000-451.001	PLANNING REVENUES	3,000	8,444	3,000	
101-000-451.002	ZBA REVENUES	3,000	1,800	1,800	
101-000-451.003	LAND DIVISION REVENUES	2,500	2,660	2,000	
101-000-539.000	STATE SHARED REVENUE	731,000	731,000	733,429	
101-000-601.000	CHARGES FOR SERVICES	0	8,883	8,700	
101-000-655.000	FINES AND FORFEITS	5,000	4,940	5,000	
101-000-665.000	INTEREST INCOME	0	614	1,000	
101-000-665.001	MICLASS INTEREST REVENUE	15,000	55,594	36,000	
101-000-667.002	FIRE SUB STATION	4,000	5,297	4,800	
101-000-672.000	REFUNDS & REIMBURSE	1,800	34,527	1,500	
101-000-673.000	MISC	0	321	-	
101-000-674.000	CABLE TV FRANCHISE	56,000	54,620	54,620	
101-000-675.000	RECYCLE/CLEANUP DAY REVENUE	1,000	1,242	1,200	
101-000-676.000	TELECOM ACT	10,000	14,034	14,000	
101-000-6XX.00X	ELECTIONS REIMBURSEMENT				
TOTAL REVENUES		\$ 1,532,350	\$ 1,522,716	\$ 1,488,102	



		2023-24 AMENDED BUDGET	FY24 YEAR- END FORECAST	PROPOSED FY25	CHANGED ACCT TITLE?	NOTES
<i>Expenditures</i>						
<b>Dept 209 - ASSESSOR</b>						
101-209-801.001	ASSESSOR SERVICES	\$ 68,000	\$ 68,000	\$ 71,400	*	
101-247-707.000	BOARD OF REVIEW PER DIEM	1,800.0	450.0	1,500.0	*	
Total Dept 209 - ASSESSOR		\$ 72,300	\$ 68,450	\$ 72,900		
<b>Dept 216 - ELECTIONS &amp; VOTER REGISTRATION</b>						
101-216-706.002	ELECTION WORKERS			14,000		
101-216-706.004	ELECTION MANAGEMENT			10,000		
101-216-727.001	SUPPLIES	\$ 500	\$ 387	7,000		
101-216-727.002	POSTAGE	500	0	8,000		
101-216-860.000	TRAVEL & TRANSPORTATION	1,000	0	1,000		
101-216-861.000	PROF DEVELOPMENT	2,000	0	500		
101-216-900.000	PRINTING/PUBLISHING	2,000	0	2,000		
101-216-801.002	CONTRACTUAL SERVICES			4,500		
Total Dept 216 - ELECTION		\$ 6,000	\$ 387	\$ 47,000		
<b>Dept 265 - BUILDING &amp; GROUNDS</b>						
101-265-727.001	SUPPLIES	800	120	500		
101-265-920.000	UTILITIES	9,000	7,035	10,000		Move waste mgmt to utilities from misc
101-265-955.001	MISC - B&G	2,000	753	-		
101-276-955.001	MISC - Cemetery	500	-	-		
101-270-955.001	MISC - Fire Substation	27,000	2,331	-		Used for Lawn Care
101-426-955.001	MISC - Emergency Preparedness	200	-	-		
NEW	LAWN CARE	-	2,560	8,000	*	Inc lawn care from fire substation & town hall
101-265-956.000	GENERAL MAINTENANCE	40,000	12,440	25,000		
101-265-956.002	JANITORIAL	9,000	6,643	7,000		
Total Dept 2 - BUILDING & GROUNDS		\$ 88,500	\$ 31,882	\$ 50,500		

		2023-24 AMENDED BUDGET	FY24 YEAR- END FORECAST	PROPOSED FY25	CHANGED ACCT TITLE?	NOTES
<b>Dept 294 - GENERAL GOVERNMENT</b>						
101-101-706.001	TRUSTEE SALARY	\$ 25,657	\$ 25,656	29,200	*	Comp committee rees
101-253-706.001	TREASURER	40,549	40,550	45,000	*	"
101-215-706.001	CLERK	40,549	40,550	45,000	*	"
101-171-706.001	SUPERVISOR SALARY	40,549	40,550	45,000	*	"
101-215-706.002	DEPUTY CLERK	31,200	23,443	25,000	*	
101-253-706.002	DEPUTY TREASURER	38,400	19,246	38,400	*	
NEW	DEPUTY SUPERVISOR			38,400		
101-172-706.001	OFFICE MANAGER	62,000	54,385	65,000	*	
						To support 24 hours a week instead of 20
101-294-706.011	ASSISTANT WAGES	20,000	20,000	26,250		
101-215-706.005	RECORDING SECRETARY	12,000	6,211	6,500		
NEW	INTERN SALARY			12,000		
101-294-725.000	FICA/MED MATCH	34,582	26,146	32,332		
101-172-715.000	HEALTH INSURANCE	2,400	9,000	10,200		
101-172-725.002	RETIREMENT PLAN	5,000	23,323	14,000		
101-294-727.001	SUPPLIES	8,000	6,665	9,000		
101-171-727.001	SUPPLIES	500	219	-		
101-172-727.001	SUPPLIES	1,000	0	-		
101-247-727.001	SUPPLIES	200	160	-		
101-209-727.001	SUPPLIES	1,000	712	-		
101-253-727.001	SUPPLIES	2,500	0	-		
101-215-727.001	SUPPLIES	500	610	-		
101-400-727.001	SUPPLIES	500	0	-		
101-412-727.001	SUPPLIES	500	0	-		
101-247-900.000	PRINTING/PUBLISHING	500	0	-		
101-209-900.000	PRINTING/PUBLISHING	300	0	-		
						Meeting notices;
101-294-900.000	PRINTING/PUBLISHING	15,000	6,567	12,000		RICOH contract \$3,200
101-215-900.000	PRINTING/PUBLISHING	500	0	-		
101-209-727.002	POSTAGE	3,000	0	-		

		2023-24 AMENDED BUDGET	FY24 YEAR- END FORECAST	PROPOSED FY25	CHANGED ACCT TITLE?	NOTES
101-253-727.002	POSTAGE	4,300	3,564	-		
101-215-727.002	POSTAGE	500	0	-		
101-294-727.002	POSTAGE	3,000	2,405	7,500		
101-400-727.002	POSTAGE	300	0	-		
101-412-727.002	POSTAGE	200	-	-		
101-294-728.000	TELEPHONE	12,000	10,195	12,000		
101-294-805.000	INSURANCE	18,000	18,000	32,000		
101-426-805.000	INSURANCE	1,600	1,600	-		
101-265-805.000	INSURANCE-TWP HALL	2,500	2,500	-		
101-270-805.000	INSURANCE	4,000	4,000	-		
101-253-955.003	BANK CHARGE-FOR TAXES	3,000	3,792	4,000		
101-294-863.000	DUES	11,000	11,000	11,000		
101-294-955.001	MISC	5,000	5,000	-		Includes a portion of insurance cost
101-171-955.001	MISC	500	128	-		
101-101-955.001	MISC	100	0	-		
101-215-955.001	MISC	500	0	-		
101-294-860.000	TRAVEL & TRANSPORTATION	0	0	4,000		
101-101-860.000	TRAVEL & TRANSPORTATION	3,000	1,400	-		
101-253-860.000	TRAVEL & TRANSPORTATION	1,500	700	-		
101-215-860.000	TRAVEL & TRANSPORTATION	2,250	700	-		
101-171-860.000	TRAVEL & TRANSPORTATION	500	350	-		
101-172-860.000	TRAVEL & TRANSPORTATION	750	700	-		
101-294-861.000	PROF DEVELOPMENT	0	0	11,000		
101-101-861.000	PROF DEVELOPMENT	4,000	3,400	-		
101-253-861.000	PROF DEVELOPMENT	2,000	1,700	-		
101-171-861.000	PROF DEVELOPMENT	1,000	1,700	-		
101-172-861.000	PROF DEVELOPMENT	1,000	850	-		
101-215-861.000	PROF DEVELOPMENT	3,000	850	-		
101-247-861.000	PROF DEVELOPMENT	1,000	0	-		
101-267-800.000	ATTORNEY	60,000	60,000	60,000		
101-267-800.001	AUDITOR	16,000	11,500	12,000		

		2023-24 AMENDED BUDGET	FY24 YEAR- END FORECAST	PROPOSED FY25	CHANGED ACCT TITLE?	NOTES
NEW	ACCOUNTING SERVICES	0	0	25,000	*	
101-267-801.002	CONTRACTED SERVICES	60,000	60,000	-		Master plan complete; move accountant
101-294-801.002	CONTRACTED SERVICES	20,000	12,000	-		IT services being billed here
101-228-801.002	CONTRACTED SERVICES	14,000	14,000	-		BS&A Field Inspection System billed here \$2250
101-253-801.002	CONTRACTED SERVICES	3,000	1,650	1,650		Being used for supplies
101-228-981.001	INFO SYSTEM HDW	1,500	1,961	5,000		
101-294-981.002	INFO SYST SFTWR	0	0	30,000		Paychex, Microsoft, BS&A, Spectrum/Charter
101-253-981.002	INFO SYST SFTWR	1,200	0	-		
101-228-981.002	INFO SYST SFTWR	2,000	2,000	-		
101-400-981.002	INFO SYST SFTWR	1,500	1,500	-		
101-253-863.000	DUES	<u>200</u>	<u>0</u>	-		
Total Dept 294 -- GENERAL GOVERNMENT		\$ 652,786	\$ 583,138	\$ 668,432		

		2023-24 AMENDED BUDGET	FY24 YEAR- END FORECAST	PROPOSED FY25	CHANGED ACCT TITLE?	NOTES
<b>Dept 400 - PLANNING &amp; ZONING ADMINISTRATION</b>						
101-400-706.003	SALARY & WAGES - FT	\$ 12,815	\$ 27,335	37,441		
101-400-706.005	RECORDING SECRETARY	3,000	3,794	3,500		
101-400-706.008	OFFICER WAGES	34,000	22,973	-		
101-400-NEW	PER DIEM - PLANNING COMMISSION	10,000	3,514	5,000	*	
101-400-NEW	PER DIEM - ZONING BOARD OF APPE	3,000	\$ 2,614	3,000	*	
101-400-715.000	HEALTH INSURANCE	2,067	960	1,200		
101-400-725.002	RETIREMENT PLAN	996	2,000	1,872		
101-400-800.000	ATTORNEY	20,000	20,000	20,000		
101-400-801.005a	ENGINEERING	0	823	4,000		base buget for annual GF engineering svcs
101-400-801.005b	ENGINEERING	0	823	20,000		special project to establish DT water engineering stds
101-400-801.005	PLANNING CONSULTANT	115,142	86,920	115,000		inc planning director & 9 hrs/wk permit assistance
101-400-860.000	TRAVEL & TRANSPORTATION	1,500	1,216	1,500		
101-400-861.000	PROF DEVELOPMENT	2,000	1,100	2,000		
101-400-900.000	PRINTING/PUBLISHING	3,750	1,671	1,500		
101-400-955.001	MISC	<u>2,000</u>	<u>986</u>	-		
Total Dept 400 - PLANNING & ZONING ADMINISTRATION		\$ 210,270	\$ 176,729	\$ 216,013		
<b>Dept 4XX - PUBLIC WORKS</b>						
101-445-955.005	AT LARGE DRAINS	\$ 8,000	\$ 8,000	8,000	*	
101-276-956.000	CEMETERY MAINTENANCE	11,000	11,000	13,000	*	
101-526-806.003	CHELSEA LANDFILL CONT	13,000	13,000	13,000	*	
101-4XX-707.000	PER DIEM - WWRA; LOCAL ROADS	4,000	3,257	4,000		
Total Dept 4XX - PUBLIC WORKS		\$ 57,000	\$ 35,257	\$ 38,000		
<b>Dept 774 - COMMUNITY SERVICE SUPPORT</b>						
101-774-801.006	DEXTER SENIOR CITIZENS, INC	\$ 4,000	\$ 4,000	4,000		
101-774-801.007	CHELSEA SENIOR CITIZENS	4,000	4,000	4,000		
101-774-801.010	CS DEXTER HISTORICAL	500	500	500		



		2023-24 AMENDED BUDGET	FY24 YEAR- END FORECAST	PROPOSED FY25	CHANGED ACCT TITLE?	NOTES
101-774-801.011	WASHTENAW AREA VALUE TRANSI	14,800	14,750	17,000		\$2K increase to support new recruitment activities
101-774-956.010	COMMUNITY ENGAGEMENT	<u>20,000</u>	<u>20,000</u>	<u>120,000</u>		Metroparks pass
Total Dept 774 - COMMUNITY SERVICE SUPPORT		\$ 43,300	\$ 43,250	\$ 145,500		
TOTAL GENERAL FUND EXPENDITURES		\$ 1,130,156	\$ 939,093	\$ 1,238,345		
TOTAL REVENUE				\$ 1,488,102		
TOTAL EXPENSES				\$ 1,238,345		
OPERATING SURPLUS/(DEFICIT)				\$ 249,756		
(includes 1-time \$23K engineering expenses)						
NEW	GF TRANSFER TO FARMLAND & OPEN SPACE			(283,000)		
NEW	GF TRANSFER TO CAPITAL IMPROVEMENTS			(1,232,000)		
NET CHANGE IN FUND BALANCE				\$ 1,764,756		

		2023-24 AMENDED BUDGET	FY24 YEAR- END FORECAST	PROPOSED FY25	CHANGED ACCT TITLE?	NOTES
FY25 BEG FUND BALANCE FORECAST				\$ 4,404,668		
FY25 END FUND BALANCE FORECAST				\$ 3,139,424		Reduction in General Fund balance offset by increases in Capital Fund balances
<b>FIRE FUND (Fund 206)</b>						
Revenues						
Dept 000						
206-000-401.001	CURRENT PROPERTY TAXES	\$ 1,160,895		1,277,444		
206-000-665.000	INTEREST INCOME	\$ -				
206-000-665.001	MICLASS INTEREST REVENUE	15,000		15,000		
206-000-699.000	TRANSFER IN	<u>191,935</u>				
TOTAL REVENUES		\$ 1,367,830		1,292,444		
Expenditures						
Dept 206 - FIRE						
206-206-707.000	PER DIEM	\$ 1,800		1,800		
206-206-801.002	CONTRACTED SERVICES	1,365,380		1,280,000		
206-206-955.001	MISC	500		-		
206-206-955.XXX	EQUIPMENT			80,000		
TOTAL EXPENDITURES		\$ 1,367,680		1,361,800		
FIRE FUND (Fund 206) GRAND TOTALS:						
TOTAL REVENUES		1,367,830		1,292,444		
TOTAL EXPENDITURES		<u>1,367,680</u>		1,361,800		
NET OF REVENUES & EXPENDITURES		150		(69,356)		

		2023-24 AMENDED BUDGET	FY24 YEAR- END FORECAST	PROPOSED FY25	CHANGED ACCT TITLE?	NOTES
<b>POLICE FUND (Fund 207)</b>						
Revenues						
Dept 000						
207-000-401.001	CURRENT PROPERTY TAXES	\$ 685,552		754,134		
207-000-665.001	MICLASS INTEREST REVENUE	\$ -				
TOTAL REVENUES		\$ 685,552		754,134		
Expenditures						
Dept 301 - POLICE						
207-301-801.002	CONTRACTED SERVICES	\$ 605,000		\$ 629,475		\$555K base + \$75K OT
101-426-727.003	EMERGENCY SIREN MAINT CONTR	25,000	25,000	25,000	*	
207-XXX-XXX-XXX	CAPITAL EXPENSE: EMERGENCY SIF	\$ -		25,000		
TOTAL EXPENDITURES		\$ 605,000		\$ 679,475		
POLICE FUND (Fund 207) GRAND TOTALS:						
TOTAL REVENUES		685,552		754,134		
TOTAL EXPENDITURES		605,000		679,475		
NET OF REVENUES & EXPENDITURES		\$ 80,552		74,659		

		2023-24 AMENDED BUDGET	FY24 YEAR- END FORECAST	PROPOSED FY25	CHANGED ACCT TITLE?	NOTES
<b>OPEN SPACE LAND INITIATIVE (Fund 245)</b>						
Revenues						
245-000-401.001	PY PROPERTY TAX ADJ/COLLECTIO	\$ 224,922		\$ 224,922		
245-000-665.001	MICLASS INTEREST REVENUE	\$ -		15,000		
TOTAL REVENUES		\$ 224,922		\$ 239,922		
Expenditures						
<u>Dept 294 - GENERAL GOVERNMENT</u>						
245-294-706.005	RECORDING SECRETARY	\$ 1,400		1,470		
245-294-707.000	PER DIEM	6,600		4,500		
245-294-727.002	POSTAGE	2,000		-		
245-294-801.002	CONTRACTED SERVICES	61,500		61,500		
245-294-955.001	MISC	0		-		
Total Dept 294 - GENERAL GOVERNMENT		71,500		\$ 67,470		
<u>Dept 201 - CAPITAL IMPROVEMENTS/INFRASTRUCTURE</u>						
245-201-976.000	OPEN SPACE PURCHASES	\$ 300,000		500,000		
Total Dept 901 - CAPITAL IMPROVEMENTS/INFRASTRUC		\$ 300,000		\$ 500,000		
OPEN SPACE LAND INITIATIVE (Fund 245) GRAND TOTALS:						
TOTAL REVENUES		\$ 508,154		\$ 239,922		
TOTAL EXPENDITURES		371,500		567,470		
245-201-699.101	TRANSFER IN			(283,232)		
NET/CHANGE IN FUND BALANCE		\$ 136,654		\$ (44,316)		

		2023-24 AMENDED BUDGET	FY24 YEAR- END FORECAST	PROPOSED FY25	CHANGED ACCT TITLE?	NOTES
<b>GRANT - AMERICAN RESCUE PLAN ACT (Fund 285)</b>						
Expenditures						
Dept 901 Capital Improvements/Infrastructure						
285-901-975.000	DEXTER SENIOR CITIZENS, INC	5,000				
285-901-801.006	ROAD IMPROVEMENTS	579,885				
285-901-986.000	EQUIPMENT	<u>60,903</u>				
TOTAL EXPENDITURES		\$ 645,788				
Fund 285 - GRANT - AMERICAN RESCUE PLAN ACT:						
TOTAL REVENUES		\$ -				
TOTAL EXPENDITURES		<u>645,788</u>				
NET OF REVENUES & EXPENDITURES		\$ (584,885)				
<b>CAPITAL IMPROVEMENTS/INFRASTRUCTURE (Fund 4xx)</b>						
Dexter Township's p					*includes transfer in of \$232K	
	TRANSFER IN			(1,232,000)	reserve	
4XX-901-971.000	BUILDING IMPROVEMENTS	\$ 50,000	\$ 150,000	-		
4XX-901-975.000	ROAD IMPROVEMENTS	145,115		500,000		
4XX-901-XXX.XXX	CELLULAR CONNECTIVITY			250,000		
4XX-901-XXX.XXX	FIRE HYDRANTS			125,000		
4XX-901-XXX.XXX	FIRE ALARM			25,000		
4XX-901-XXX.XXX	CAPITAL IMPROVEMENTS TOWN HALL BASEMENT			<u>100,000</u>		
Total Dept 901 - CAPITAL IMPROVEMENTS/INFRASTRUC		\$ 195,115		\$ 1,000,000		



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Dexter MI

12-28-2023 3:30pm

## Is a single hauler trash service the right idea for Dexter Township?

Lonnie Huhman Reporter □





*Image by Hans from Pixabay*

Trash collection has been an issue for Dexter Township residents, from costs to inconsistent pick-ups. Knowing this, township hall is now seeking a potential solution.

In moving forward on this, the Dexter Township Board at its Dec. 19 meeting approved a Single Hauler Ordinance that will allow the township to move forward on assessing single hauler options. The township board considered the community's view input before putting forth this idea.

The Sun Times News followed up with township supervisor Karen Sikkenga and asked her what township residents should know.

“The community should know that this was initiated because our community expressed strong interest in moving to single hauler in their responses to our Master Plan survey,” Sikkenga said. “It is needed because trash collection in Dexter Township can be expensive and inconsistent. The ordinance is the first step in a thoughtful process to determine whether single hauler is the right choice for Dexter Township, and if so, what the specific parameters should be.”

She said the ordinance was adopted as proposed; “with the expectation that the ordinance will need to be amended if and when we decide to move forward.”

“The next step is to obtain information from solid waste providers to determine what the cost and service levels would be,” says Sikkenga.

In her meeting report to the board on this topic, Dexter Board Trustee Karen Nolte said, “One action item in our strategic plan was to research and address providing a single hauler trash service for our residents. From the Master Plan survey, we know a majority residents support this topic.”

She said a committee (funded by a county grant) was put together with Theo Eggermont, Director of the county’s Public Works, consultant Matthew Naud from Resource Recycling Systems and representatives from Lyndon Township and Dexter Township.

“One goal was to combine our Townships to increase the volume of homes to improve numbers when submitting RFP’s to trash providers,” Nolte said in her report.

She said approving this ordinance does not mean “we must move forward with an RFP, it simply lays the foundation to move forward, as we choose.”

“We must have an ordinance in place prior to bidding this project – this is the first stepping stone. Financial aspects of a single hauler can be addressed when discussion of an RFP comes forth,” said Nolte. “This

ordinance does not in itself have a fiscal impact on the township budget.”

Another next step, according to Sikkenga, will also see the township surveying the community via the township’s “In the Loop” email list to find out what residents are currently paying, and how satisfied they are with their current service.

To receive the survey, one must sign up for the email list by contacting [info@dextertownship.org](mailto:info@dextertownship.org).

“Going forward, there will be plenty of opportunity for community members to hear about any proposed single hauler service and give their opinions,” Sikkenga said. “We are working collaboratively with Washtenaw County and other townships to explore the options, and information will flow to the Board of Trustees and the public as we learn more about our options.”

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### More news from The Sun Times News

Dexter Wed. Jan 10 2024

## Dexter High's Field Hockey Team Honored by City for State Championship

Mayor Keough commends Dreadnaughts'



stellar season and unbeaten playoff run in  
official city proclamation

Doug Marrin   Editor

Dexter   Wed. Jan 10 2024

# Scio Township and Project Paperless

The township is looking for help in its effort to be more efficient.

Lonnie Huhman   The Sun Times News



## Dexter Weather: Wednesday January 10



High: 33°

Low: 29°

Wind: 20 MPH W

Chance of snow: 56%

*Blowing snow, with a high of 33 and low of 29 degrees. Blowing snow in the morning, overcast for the afternoon and evening, blizzard overnight.*

Dexter   Tue. Jan 9 2024



## Dexter Developing Plans for New Multigenerational Center

City council meeting reveals progress and challenges in Dexter's \$8.5 million "Make It In Michigan" initiative project

Doug Marrin Editor

Chelsea Tue. Jan 9 2024

## Dexter High School Dance Team Triumphs Despite Loss of Co-Captain

The team dances against the odds for a high-spirited victory at UDA Chicagoland Dance Competition

Doug Marrin Editor

Chelsea Tue. Jan 9 2024

## CPD Weekly Report 01-09-24

Assault & battery complaint

STN Staff The Sun Times News



Dexter Mon. Jan 8 2024

## Dexter's Katie Schutte and her horse Rigden take home state-wide equestrian awards

Both achieve success together in the Michigan Eventing Association.

Lonnie Huhman The Sun Times News

Chelsea Mon. Jan 8 2024

## How To Participate in Area Martin Luther King, Jr. Day Celebrations

Most MLK Day events are free and open to the public

Traci Husse The Sun Times News

Chelsea Mon. Jan 8 2024

## Washtenaw United Rolls Past Sacred Heart

Kopitsch scores twice in United win

Mike Williamson The Sun Times News



Dexter Sun. Jan 7 2024

## Dexter Wrestlers Third at Flint Southwestern Inv.

Kletzka named MVP for lower weight classes

Mike Williamson The Sun Times News



Dexter Sun. Jan 7 2024

## Dexter Swim and Dive Sweeps Bedford

Dreads swim four state cuts at Spartan Invite

Mike Williamson The Sun Times News



Dexter Sun. Jan 7 2024

## Dexter Hockey Picks Up Pair of OT Wins

Dreads down Troy and Huron in overtime

Mike Williamson The Sun Times News



Chelsea Sun. Jan 7 2024

## Chelsea Hockey Takes Two of Three

Bulldogs improve to 5-5-2 on the season

Mike Williamson The Sun Times News



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The Sun Times News Event Calendar

Whimsical Wednesday Storytime

Wed Jan 10 9:30 am

Whimsical Wednesday Storytime

Wed Jan 10 10:30 am

Open Art and Anime for Teens

Wed Jan 10 3:00 pm

**Graphic Novel Book Club: The Aquanaut by Dan Santat**

Wed Jan 10 4:15 pm

**Trivia Night: Retro Toys**

Wed Jan 10 5:00 pm

**Ann Arbor Symphony KinderConcert**

Thu Jan 11 10:00 am

**Ann Arbor Symphony KinderConcert**

Thu Jan 11 11:00 am

**Evening Storytime**

Thu Jan 11 6:30 pm

**Feisty Women Book Club: More Myself by Alicia Keys**

Thu Jan 11 7:00 pm

**Paul Simon & Garfunkel Tribute Concert**

Thu Jan 11 7:30 pm

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# DEXTER TOWNSHIP

## AGENDA ITEM REQUEST

MEETING OF: Township Board of Trustees January 8, 2024

**Title:** Discussion regarding Compensation Resolution.

**Purpose (Choose ONE):**

- 1) This is a discussion item requiring no action by the board:   X
- 2) This is an action item requiring a:  
Resolution   X  ;  
Motion     ;  
Ordinance

**Narrative (to be completed by requestor):**

Overview

The Board of Trustees approved personnel guidelines in October 2023 as follows:

Pay ranges shall be established and approved by the Board of Trustees based on survey data from established sources and at the discretion of the Board of Trustees. Pay ranges will be updated annually and approved by the Board of Trustees at its December meeting. New hires in lower level positions may be compensated below the midpoint range.

To determine recommended pay ranges, I reviewed Michigan Township Association benchmark data for all participating townships in Michigan, and Bureau of Labor Statistics data for Washtenaw County. In consultation with HR professionals who are members of the Dexter Township Compensation Committee, I relied on BLS data instead of MTA data for two reasons. First, MTA data had few data points. Second, MTA data does not provide any descriptive language about the level of responsibilities for the positions except for job titles. BLS provided very good data for the two deputy positions. There was insufficient data for the “Court Reporter” job in Washtenaw County, so I used national data.

For the Zoning Administrator position, BLS does not provide data for Zoning Administrators. I pulled data for Urban and Regional Planners and I blended these results with a brief survey of job listings provided by our planning consultant, Carlisle Wortman.

For the two administrative positions, I looked at two positions because the job duties of these positions are very broad.

For most positions, I set the range as follows: low end=25% percentile; high end=75% percentile. For the two positions for which I used two benchmarks, the proposed compensation is no lower than 25% of the lowest of the two and no higher than 75% of the highest of the two comparable positions. For the Zoning Administrator position, I used the Carlisle Wartman result for the low end and the median Urban Planner rate of pay instead of the 75% percentile because a Zoning Administrator position is typically lower level than an Urban Planner.

Compensation for the existing staff cadre is within the proposed range, except for the Deputy Clerk. The proposed low-end of the Deputy Clerk position is \$2.50 per hour higher than current compensation of \$15 per hour.

Proposed ranges are as follows:

- Office Assistant from a range of \$15 to \$20 per hour to a range of \$15 per hour to \$23 per hour.
- Administrative Manager from \$62,000 annually to a range of \$25 per hour to \$45 per hour.
- Zoning Administrator from \$28.62 per hour to a range of \$23 to \$38 per hour.
- Recording Secretary from \$26.50 per hour to a range of \$21.50 to \$30 per hour.
- Executive Deputy (Supervisor, Treasurer, and Clerk) from \$15 per hour (Deputy Clerk) and \$30.74 per hour (Deputy Treasurer) to a range of \$17.50 to \$38 per hour; the Board of Trustees requested that the deputy positions reflect a single pay range, in parallel with the elected executives. The wide range is commensurate with BLS data for multiple positions fulfilling duties similar to these positions, with the understanding that incumbents' compensation will reflect their professional qualifications, market rates, performance, and longevity.

The Executive Committee will return to the Board of Trustees with compensation recommendations for current staff at the March 2024 meeting, following work planning and performance reviews. Under the approved personnel guidelines, actual pay increases are set as follows:

Annual pay increases shall be subject to approval by the Board of Trustees and, if approved, will take effect at the start of the fiscal year. A salary increase guide shall be provided to the Board of Trustees, showing percent in range (i.e., where an individual is relative to the midpoint) and performance with a corresponding proposed wage increase. The increase percentage is generally dependent on the projected budget for compensation and the employee's performance. Progression through the range shall be dependent on performance and percent in range (PIR). Increases in compensation are subject to availability of funds.

<p><b><u>Submitted by:</u></b> Karen Sikkenga</p>
<p><b><u>Recommended action:</u></b> Approve the proposed resolution.</p>

## **Dexter Township Resolution # 24-3**

**A resolution for salary ranges to set the salaries, hourly wages, mileage reimbursement and other compensation for Township employees who are paid by salary, at an hourly rate.**

Be it therefore resolved, the Dexter Township Board of Trustees, by a vote of the majority at a duly noticed meeting held this 16<sup>th</sup> day of January 2024, sets the range of hourly wages for Township Employees and appointed Deputies as follows, effective April 1, 2024.

Office Assistant from a range of \$15 to \$20 per hour to a range of \$15 per hour to \$23 per hour.

Administrative Manager from \$62,000 annually to a range of \$25 per hour to \$45 per hour.

Zoning Administrator from \$28.62 per hour to a range of \$23 to \$38 per hour.

Recording Secretary from \$26.50 per hour to a range of \$21.50 to \$30 per hour.

Executive Deputy (Supervisor, Treasurer, and Clerk from \$15 per hour (Deputy Clerk) and \$30.74 per hour (Deputy Treasurer) to a range of \$17.50 to \$37.50 per hour.

Be it further resolved that the rate for reimbursement for mileage shall continue to be set at the standard reimbursement rate established periodically by the Federal Government. (\$0.655 to \$0.67 per mile.)

NOTE: Mileage is not reimbursed for meetings where members are compensated by another entity, or meetings at the Dexter Township Hall or Fire Sub-Station.

Resolution offered by

Resolution seconded by

Roll call vote:

Trustees:

Yeas:

Nays:

Abstain:

Absent:

Tally Y = 0; N = 0; Abstain = 0; Absent = 0

The Supervisor declared the resolution, adopted.

---

### **CERTIFICATE**

The undersigned, being the duly elected and acting Clerk of the Township of Dexter hereby certifies that the foregoing resolution was adopted at a regular meeting of the Dexter Township Board at which a quorum was present on the 16th day of January, 2024, and that the members voted thereon as hereinbefore set forth.

Michelle Stamboulellis, Clerk



# BLS Data 2023 for the Ann Arbor Metropolitan Area 2023

## Office Assistant

### Office Assistant Comparable Position #1 43-4171 Receptionists and Information Clerks

Answer inquiries and provide information to the general public, customers, visitors, and other interested parties regarding activities conducted at establishment and location of departments, offices, and employees within the organization. Excludes "Switchboard Operators, Including Answering Service" (43-2011).

[National estimates for Receptionists and Information Clerks](#)

[Industry profile for Receptionists and Information Clerks](#)

[Geographic profile for Receptionists and Information Clerks](#)

#### *National estimates for Receptionists and Information Clerks:*

Employment estimate and mean wage estimates for Receptionists and Information Clerks:

Employment <a href="#">(1)</a>	Employment RSE <a href="#">(3)</a>	Mean hourly wage	Mean annual wage <a href="#">(2)</a>	Wage RSE <a href="#">(3)</a>
1,011,170	0.9 %	\$ 16.64	\$ 34,600	0.2 %

Percentile wage estimates for Receptionists and Information Clerks:

Percentile	10%	25%	50% (Median)	75%	90%
Hourly Wage	\$ 11.71	\$ 13.92	\$ 16.33	\$ 18.35	\$ 22.22
Annual Wage <a href="#">(2)</a>	\$ 24,350	\$ 28,960	\$ 33,960	\$ 38,170	\$ 46,220

#### *Industry profile for Receptionists and Information Clerks:*

Industries with the highest published employment and wages for Receptionists and Information Clerks are provided. For a list of all industries with employment in Receptionists and Information Clerks, see the [Create Customized Tables](#) function.

Industries with the highest levels of employment in Receptionists and Information Clerks:

Industry	Employment <a href="#">(1)</a>	Percent of industry employment	Hourly mean wage	Annual mean wage <a href="#">(2)</a>
----------	--------------------------------	--------------------------------	------------------	--------------------------------------

<a href="#">Offices of Physicians</a>	179,690	6.46	\$ 17.20	\$ 35,770
<a href="#">Offices of Dentists</a>	88,320	8.77	\$ 19.35	\$ 40,250
<a href="#">Offices of Other Health Practitioners</a>	67,510	6.32	\$ 15.93	\$ 33,120
<a href="#">Personal Care Services</a>	67,210	9.47	\$ 14.37	\$ 29,900
<a href="#">Other Professional, Scientific, and Technical Services</a>	61,360	7.46	\$ 16.13	\$ 33,540

Industries with the highest concentration of employment in Receptionists and Information Clerks:

Industry	Employment <a href="#">(1)</a>	Percent of industry employment	Hourly mean wage	Annual mean wage <a href="#">(2)</a>
<a href="#">Personal Care Services</a>	67,210	9.47	\$ 14.37	\$ 29,900
<a href="#">Offices of Dentists</a>	88,320	8.77	\$ 19.35	\$ 40,250
<a href="#">Other Professional, Scientific, and Technical Services</a>	61,360	7.46	\$ 16.13	\$ 33,540
<a href="#">Offices of Physicians</a>	179,690	6.46	\$ 17.20	\$ 35,770
<a href="#">Offices of Other Health Practitioners</a>	67,510	6.32	\$ 15.93	\$ 33,120

Top paying industries for Receptionists and Information Clerks:

Industry	Employment <a href="#">(1)</a>	Percent of industry employment	Hourly mean wage	Annual mean wage <a href="#">(2)</a>
<a href="#">Scenic and Sightseeing Transportation, Water</a>	50	0.32	\$ 32.60	\$ 67,810
<a href="#">Postal Service (federal government)</a>	320	0.05	\$ 31.10	\$ 64,680
<a href="#">Other Investment Pools and Funds</a>	130	0.76	\$ 26.10	\$ 54,280
<a href="#">Iron and Steel Mills and Ferroalloy Manufacturing</a>	60	0.08	\$ 24.96	\$ 51,910
<a href="#">Electric Power Generation, Transmission and Distribution</a>	250	0.07	\$ 23.77	\$ 49,440

### *Geographic profile for Receptionists and Information Clerks:*

States and areas with the highest published employment, location quotients, and wages for Receptionists and Information Clerks are provided. For a list of all areas with employment in Receptionists and Information Clerks, see the [Create Customized Tables](#) function.

### *Office Assistant Comparable Position #2 43-9061 Office Clerks, General*

Perform duties too varied and diverse to be classified in any specific office clerical occupation, requiring knowledge of office systems and procedures. Clerical duties may be assigned in accordance with the office procedures of individual establishments and may include a combination of answering telephones, bookkeeping, typing or word processing, office machine operation, and filing.

[National estimates for Office Clerks, General](#)

[Industry profile for Office Clerks, General](#)

[Geographic profile for Office Clerks, General](#)

### *National estimates for Office Clerks, General:*

Employment estimate and mean wage estimates for Office Clerks, General:

Employment <a href="#">(1)</a>	Employment RSE <a href="#">(3)</a>	Mean hourly wage	Mean annual wage <a href="#">(2)</a>	Wage RSE <a href="#">(3)</a>
2,517,350	0.6 %	\$ 19.78	\$ 41,140	0.1 %

Percentile wage estimates for Office Clerks, General:

Percentile	10%	25%	50% (Median)	75%	90%
Hourly Wage	\$ 12.50	\$ 14.99	\$ 18.29	\$ 23.02	\$ 28.70
Annual Wage <a href="#">(2)</a>	\$ 26,000	\$ 31,180	\$ 38,040	\$ 47,880	\$ 59,700

### *Industry profile for Office Clerks, General:*

Industries with the highest published employment and wages for Office Clerks, General are provided. For a list of all industries with employment in Office Clerks, General, see the [Create Customized Tables](#) function.

Industries with the highest levels of employment in Office Clerks, General:

Industry	Employment <a href="#">(1)</a>	Percent of industry employment	Hourly mean wage	Annual mean wage <a href="#">(2)</a>
<a href="#">Local Government, excluding schools and hospitals (OEWS Designation)</a>	158,100	2.94	\$ 21.05	\$ 43,790

<a href="#">Elementary and Secondary Schools</a>	109,060	1.30	\$ 19.13	\$ 39,800
<a href="#">Real Estate</a>	100,050	5.62	\$ 19.31	\$ 40,170
<a href="#">Employment Services</a>	91,780	2.34	\$ 18.53	\$ 38,550
<a href="#">Colleges, Universities, and Professional Schools</a>	91,720	3.04	\$ 18.17	\$ 37,800

Industries with the highest concentration of employment in Office Clerks, General:

Industry	Employment <a href="#">(1)</a>	Percent of industry employment	Hourly mean wage	Annual mean wage <a href="#">(2)</a>
<a href="#">Death Care Services</a>	9,540	7.00	\$ 17.46	\$ 36,310
<a href="#">Personal and Household Goods Repair and Maintenance</a>	5,230	6.24	\$ 17.76	\$ 36,930
<a href="#">Real Estate</a>	100,050	5.62	\$ 19.31	\$ 40,170
<a href="#">Water, Sewage and Other Systems</a>	3,030	5.49	\$ 19.79	\$ 41,160
<a href="#">Other Investment Pools and Funds</a>	940	5.45	\$ 23.25	\$ 48,350

Top paying industries for Office Clerks, General:

Industry	Employment <a href="#">(1)</a>	Percent of industry employment	Hourly mean wage	Annual mean wage <a href="#">(2)</a>
<a href="#">Natural Gas Distribution</a>	2,290	2.09	\$ 36.13	\$ 75,150
<a href="#">Pipeline Transportation of Crude Oil</a>	110	0.97	\$ 32.66	\$ 67,930
<a href="#">Postal Service (federal government)</a>	1,060	0.17	\$ 31.43	\$ 65,370
<a href="#">Electric Power Generation, Transmission and Distribution</a>	4,230	1.12	\$ 27.39	\$ 56,970
<a href="#">Rail Transportation</a>	1,310	0.72	\$ 25.80	\$ 53,660

# Administrative Manager

## Administrative Manager Comparable Position #1

### 3-6011 Executive Secretaries and Executive Administrative Assistants

Provide high-level administrative support by conducting research, preparing statistical reports, and handling information requests, as well as performing routine administrative functions such as preparing correspondence, receiving visitors, arranging conference calls, and scheduling meetings. May also train and supervise lower-level clerical staff. Excludes "Secretaries" (43-6012 through 43-6014).

[National estimates for Executive Secretaries and Executive Administrative Assistants](#)

[Industry profile for Executive Secretaries and Executive Administrative Assistants](#)

[Geographic profile for Executive Secretaries and Executive Administrative Assistants](#)

#### *National estimates for Executive Secretaries and Executive Administrative Assistants:*

Employment estimate and mean wage estimates for Executive Secretaries and Executive Administrative Assistants:

Employment <a href="#">(1)</a>	Employment RSE <a href="#">(3)</a>	Mean hourly wage	Mean annual wage <a href="#">(2)</a>	Wage RSE <a href="#">(3)</a>
475,240	1.1 %	\$ 34.16	\$ 71,060	0.3 %

Percentile wage estimates for Executive Secretaries and Executive Administrative Assistants:

Percentile	10%	25%	50% (Median)	75%	90%
Hourly Wage	\$ 20.93	\$ 25.51	\$ 31.72	\$ 39.39	\$ 48.85
Annual Wage <a href="#">(2)</a>	\$ 43,520	\$ 53,070	\$ 65,980	\$ 81,930	\$ 101,600

#### *Industry profile for Executive Secretaries and Executive Administrative Assistants:*

Industries with the highest published employment and wages for Executive Secretaries and Executive Administrative Assistants are provided. For a list of all industries with employment in Executive Secretaries and Executive Administrative Assistants, see the [Create Customized Tables](#) function.

Industries with the highest levels of employment in Executive Secretaries and Executive Administrative Assistants:

Industry	Employment <a href="#">(1)</a>	Percent of industry employment	Hourly mean wage	Annual mean wage <a href="#">(2)</a>
----------	--------------------------------	--------------------------------	------------------	--------------------------------------

<a href="#">Colleges, Universities, and Professional Schools</a>	36,500	1.21	\$ 30.99	\$ 64,460
<a href="#">Local Government, excluding schools and hospitals (OEWS Designation)</a>	35,200	0.65	\$ 33.76	\$ 70,210
<a href="#">Management of Companies and Enterprises</a>	29,720	1.11	\$ 37.34	\$ 77,660
<a href="#">State Government, excluding schools and hospitals (OEWS Designation)</a>	29,000	1.37	\$ 28.45	\$ 59,180
<a href="#">Elementary and Secondary Schools</a>	24,120	0.29	\$ 31.73	\$ 66,000

Industries with the highest concentration of employment in Executive Secretaries and Executive Administrative Assistants:

Industry	Employment <a href="#">(1)</a>	Percent of industry employment	Hourly mean wage	Annual mean wage <a href="#">(2)</a>
<a href="#">Other Investment Pools and Funds</a>	530	3.08	\$ 37.67	\$ 78,350
<a href="#">Securities, Commodity Contracts, and Other Financial Investments and Related Activities</a>	22,360	2.21	\$ 42.54	\$ 88,490
<a href="#">Grantmaking and Giving Services</a>	3,180	2.13	\$ 34.06	\$ 70,850
<a href="#">Agents and Managers for Artists, Athletes, Entertainers, and Other Public Figures</a>	570	2.01	\$ 28.96	\$ 60,230
<a href="#">Insurance and Employee Benefit Funds</a>	160	1.63	\$ 30.90	\$ 64,260

Top paying industries for Executive Secretaries and Executive Administrative Assistants:

Industry	Employment <a href="#">(1)</a>	Percent of industry employment	Hourly mean wage	Annual mean wage <a href="#">(2)</a>
<a href="#">Computer and Peripheral Equipment Manufacturing</a>	1,410	0.89	\$ 46.76	\$ 97,250
<a href="#">Software Publishers</a>	2,670	0.44	\$ 44.56	\$ 92,680



<a href="#">Computing Infrastructure Providers, Data Processing, Web Hosting, and Related Services</a>	1,930	0.42	\$ 43.17	\$ 89,780
<a href="#">Securities, Commodity Contracts, and Other Financial Investments and Related Activities</a>	22,360	2.21	\$ 42.54	\$ 88,490
<a href="#">Monetary Authorities-Central Bank</a>	320	1.51	\$ 41.72	\$ 86,780

## Administrative Manager Comparable Position #2

### 11-3012 Administrative Services Managers

Plan, direct, or coordinate one or more administrative services of an organization, such as records and information management, mail distribution, and other office support services. Medical records administrators are included in "Medical and Health Services Managers" (11-9111). Excludes "Facilities Managers" (11-3013) and "Purchasing Managers" (11-3061).

[National estimates for Administrative Services Managers](#)

[Industry profile for Administrative Services Managers](#)

[Geographic profile for Administrative Services Managers](#)

#### *National estimates for Administrative Services Managers:*

Employment estimate and mean wage estimates for Administrative Services Managers:

Employment <a href="#">(1)</a>	Employment RSE <a href="#">(3)</a>	Mean hourly wage	Mean annual wage <a href="#">(2)</a>	Wage RSE <a href="#">(3)</a>
236,570	2.1 %	\$ 55.59	\$ 115,640	0.4 %

Percentile wage estimates for Administrative Services Managers:

Percentile	10%	25%	50% (Median)	75%	90%
Hourly Wage	\$ 28.40	\$ 37.73	\$ 49.68	\$ 65.00	\$ 85.99
Annual Wage <a href="#">(2)</a>	\$ 59,070	\$ 78,490	\$ 103,330	\$ 135,200	\$ 178,870

#### *Industry profile for Administrative Services Managers:*

Industries with the highest published employment and wages for Administrative Services Managers are provided. For a list of all industries with employment in Administrative Services Managers, see the [Create Customized Tables](#) function.

Industries with the highest levels of employment in Administrative Services Managers:

<b>Industry</b>	<b>Employment (1)</b>	<b>Percent of industry employment</b>	<b>Hourly mean wage</b>	<b>Annual mean wage (2)</b>
<a href="#"><u>Local Government, excluding schools and hospitals (OEWS Designation)</u></a>	19,850	0.37	\$ 52.56	\$ 109,330
<a href="#"><u>Management of Companies and Enterprises</u></a>	15,130	0.56	\$ 65.29	\$ 135,810
<a href="#"><u>Colleges, Universities, and Professional Schools</u></a>	13,050	0.43	\$ 50.54	\$ 105,130
<a href="#"><u>State Government, excluding schools and hospitals (OEWS Designation)</u></a>	12,210	0.58	\$ 49.94	\$ 103,880
<a href="#"><u>General Medical and Surgical Hospitals</u></a>	8,840	0.16	\$ 58.81	\$ 122,320

Industries with the highest concentration of employment in Administrative Services Managers:

<b>Industry</b>	<b>Employment (1)</b>	<b>Percent of industry employment</b>	<b>Hourly mean wage</b>	<b>Annual mean wage (2)</b>
<a href="#"><u>Office Administrative Services</u></a>	5,710	1.08	\$ 49.99	\$ 103,980
<a href="#"><u>Sound Recording Industries</u></a>	160	0.80	\$ 53.47	\$ 111,220
<a href="#"><u>Business Schools and Computer and Management Training</u></a>	560	0.71	\$ 48.95	\$ 101,820
<a href="#"><u>Other Pipeline Transportation</u></a>	50	0.63	\$ 75.12	\$ 156,260
<a href="#"><u>State Government, excluding schools and hospitals (OEWS Designation)</u></a>	12,210	0.58	\$ 49.94	\$ 103,880

# Recording Secretary

## Comparable Position:

### 27-3092 Court Reporters and Simultaneous Captioners

Use verbatim methods and equipment to capture, store, retrieve, and transcribe pretrial and trial proceedings or other information. Includes stenocaptioners who operate computerized stenographic captioning equipment to provide captions of live or prerecorded broadcasts for hearing-impaired viewers.

[National estimates for Court Reporters and Simultaneous Captioners](#)

[Industry profile for Court Reporters and Simultaneous Captioners](#)

[Geographic profile for Court Reporters and Simultaneous Captioners](#)

#### *National estimates for Court Reporters and Simultaneous Captioners:*

Employment estimate and mean wage estimates for Court Reporters and Simultaneous Captioners:

Employment <a href="#">(1)</a>	Employment RSE <a href="#">(3)</a>	Mean hourly wage	Mean annual wage <a href="#">(2)</a>	Wage RSE <a href="#">(3)</a>
14,240	2.5 %	\$ 33.79	\$ 70,290	1.3 %

Percentile wage estimates for Court Reporters and Simultaneous Captioners:

Percentile	10%	25%	50% (Median)	75%	90%
Hourly Wage	\$ 15.88	\$ 21.56	\$ 30.56	\$ 44.21	\$ 55.95
Annual Wage <a href="#">(2)</a>	\$ 33,030	\$ 44,850	\$ 63,560	\$ 91,960	\$ 116,380

#### *Industry profile for Court Reporters and Simultaneous Captioners:*

Industries with the highest published employment and wages for Court Reporters and Simultaneous Captioners are provided. For a list of all industries with employment in Court Reporters and Simultaneous Captioners, see the [Create Customized Tables](#) function.

Industries with the highest levels of employment in Court Reporters and Simultaneous Captioners:

Industry	Employment <a href="#">(1)</a>	Percent of industry employment	Hourly mean wage	Annual mean wage <a href="#">(2)</a>
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<a href="#">Business Support Services</a>	4,870	0.61	\$ 25.01	\$ 52,020
<a href="#">Local Government, excluding schools and hospitals (OEWS Designation)</a>	4,620	0.09	\$ 38.16	\$ 79,360
<a href="#">State Government, excluding schools and hospitals (OEWS Designation)</a>	3,910	0.18	\$ 36.58	\$ 76,090
<a href="#">Colleges, Universities, and Professional Schools</a>	610	0.02	\$ 54.79	\$ 113,960
<a href="#">Federal Executive Branch (OEWS Designation)</a>	40	0.00	\$ 32.26	\$ 67,100

Industries with the highest concentration of employment in Court Reporters and Simultaneous Captioners:

Industry	Employment <a href="#">(1)</a>	Percent of industry employment	Hourly mean wage	Annual mean wage <a href="#">(2)</a>
<a href="#">Business Support Services</a>	4,870	0.61	\$ 25.01	\$ 52,020
<a href="#">State Government, excluding schools and hospitals (OEWS Designation)</a>	3,910	0.18	\$ 36.58	\$ 76,090
<a href="#">Local Government, excluding schools and hospitals (OEWS Designation)</a>	4,620	0.09	\$ 38.16	\$ 79,360
<a href="#">Colleges, Universities, and Professional Schools</a>	610	0.02	\$ 54.79	\$ 113,960
<a href="#">Junior Colleges</a>	30	0.00	\$ 38.80	\$ 80,710

Top paying industries for Court Reporters and Simultaneous Captioners:

Industry	Employment <a href="#">(1)</a>	Percent of industry employment	Hourly mean wage	Annual mean wage <a href="#">(2)</a>
<a href="#">Colleges, Universities, and Professional Schools</a>	610	0.02	\$ 54.79	\$ 113,960
<a href="#">Junior Colleges</a>	30	<a href="#">(7)</a>	\$ 38.80	\$ 80,710
<a href="#">Local Government, excluding schools and hospitals (OEWS Designation)</a>	4,620	0.09	\$ 38.16	\$ 79,360

<a href="#">State Government, excluding schools and hospitals (OEWS Designation)</a>	3,910	0.18	\$ 36.58	\$ 76,090
<a href="#">Federal Executive Branch (OEWS Designation)</a>	40	<a href="#">(7)</a>	\$ 32.26	\$ 67,100

### *Geographic profile for Court Reporters and Simultaneous Captioners:*

States and areas with the highest published employment, location quotients, and wages for Court Reporters and Simultaneous Captioners are provided. For a list of all areas with employment in Court Reporters and Simultaneous Captioners, see the [Create Customized Tables](#) function.

## Zoning Administrator

### Position #1 Comparable:



Statement from Carlisle-Wortman: "Our operation manager looked at on-line recruiting sites and they list Michigan zoning administrator average salaries \$47,310-\$54,054. {Equates to \$23 and \$26 per hour.}

### Position #2 Comparable: 19-3051 Urban and Regional Planners

Develop comprehensive plans and programs for use of land and physical facilities of jurisdictions, such as towns, cities, counties, and metropolitan areas.

[National estimates for Urban and Regional Planners](#)

[Industry profile for Urban and Regional Planners](#)

[Geographic profile for Urban and Regional Planners](#)

### *National estimates for Urban and Regional Planners:*

Employment estimate and mean wage estimates for Urban and Regional Planners:

Employment <a href="#">(1)</a>	Employment RSE <a href="#">(3)</a>	Mean hourly wage	Mean annual wage <a href="#">(2)</a>	Wage RSE <a href="#">(3)</a>
39,880	1.5 %	\$ 39.63	\$ 82,420	0.8 %

Percentile wage estimates for Urban and Regional Planners:

Percentile	10%	25%	50% (Median)	75%	90%
Hourly Wage	\$ 24.02	\$ 29.87	\$ 38.24	\$ 48.32	\$ 58.39

Annual Wage <a href="#">(2)</a>	\$ 49,960	\$ 62,130	\$ 79,540	\$ 100,500	\$ 121,460
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*Industry profile for Urban and Regional Planners:*

Industries with the highest published employment and wages for Urban and Regional Planners are provided. For a list of all industries with employment in Urban and Regional Planners, see the [Create Customized Tables](#) function.

Industries with the highest levels of employment in Urban and Regional Planners:

Industry	Employment <a href="#">(1)</a>	Percent of industry employment	Hourly mean wage	Annual mean wage <a href="#">(2)</a>
<a href="#">Local Government, excluding schools and hospitals (OEWS Designation)</a>	28,260	0.53	\$ 39.11	\$ 81,360
<a href="#">State Government, excluding schools and hospitals (OEWS Designation)</a>	4,200	0.20	\$ 37.13	\$ 77,230
<a href="#">Architectural, Engineering, and Related Services</a>	3,680	0.23	\$ 42.01	\$ 87,380
<a href="#">Management, Scientific, and Technical Consulting Services</a>	1,230	0.07	\$ 41.00	\$ 85,290
<a href="#">Federal Executive Branch (OEWS Designation)</a>	870	0.04	\$ 51.64	\$ 107,410

Industries with the highest concentration of employment in Urban and Regional Planners:

Industry	Employment <a href="#">(1)</a>	Percent of industry employment	Hourly mean wage	Annual mean wage <a href="#">(2)</a>
<a href="#">Local Government, excluding schools and hospitals (OEWS Designation)</a>	28,260	0.53	\$ 39.11	\$ 81,360
<a href="#">Architectural, Engineering, and Related Services</a>	3,680	0.23	\$ 42.01	\$ 87,380
<a href="#">State Government, excluding schools and hospitals (OEWS Designation)</a>	4,200	0.20	\$ 37.13	\$ 77,230
<a href="#">Management, Scientific, and Technical Consulting Services</a>	1,230	0.07	\$ 41.00	\$ 85,290



<a href="#">Business, Professional, Labor, Political, and Similar Organizations</a>	150	0.04	\$ 45.59	\$ 94,830
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Top paying industries for Urban and Regional Planners:

Industry	Employment <a href="#">(1)</a>	Percent of industry employment	Hourly mean wage	Annual mean wage <a href="#">(2)</a>
<a href="#">Residential Building Construction</a>	40	<a href="#">(7)</a>	\$ 58.69	\$ 122,080
<a href="#">Federal Executive Branch (OEWS Designation)</a>	870	0.04	\$ 51.64	\$ 107,410
<a href="#">Electric Power Generation, Transmission and Distribution</a>	70	0.02	\$ 51.28	\$ 106,660
<a href="#">Other Professional, Scientific, and Technical Services</a>	<a href="#">(8)</a>	<a href="#">(8)</a>	\$ 45.66	\$ 94,970
<a href="#">Business, Professional, Labor, Political, and Similar Organizations</a>	150	0.04	\$ 45.59	\$ 94,830

*Geographic profile for Urban and Regional Planners:*

States and areas with the highest published employment, location quotients, and wages for Urban and Regional Planners are provided. For a list of all areas with employment in Urban and Regional Planners, see the [Create Customized Tables](#) function.

# Deputy Treasurer

## Depu13-2081 Tax Examiners and Collectors, and Revenue Agents

Determine tax liability or collect taxes from individuals or business firms according to prescribed laws and regulations.

[National estimates for Tax Examiners and Collectors, and Revenue Agents](#)

[Industry profile for Tax Examiners and Collectors, and Revenue Agents](#)

[Geographic profile for Tax Examiners and Collectors, and Revenue Agents](#)

### *National estimates for Tax Examiners and Collectors, and Revenue Agents:*

Employment estimate and mean wage estimates for Tax Examiners and Collectors, and Revenue Agents:

Employment <a href="#">(1)</a>	Employment RSE <a href="#">(3)</a>	Mean hourly wage	Mean annual wage <a href="#">(2)</a>	Wage RSE <a href="#">(3)</a>
50,610	0.6 %	\$ 30.97	\$ 64,410	0.3 %

Percentile wage estimates for Tax Examiners and Collectors, and Revenue Agents:

Percentile	10%	25%	50% (Median)	75%	90%
Hourly Wage	\$ 17.58	\$ 21.41	\$ 27.86	\$ 37.66	\$ 51.50
Annual Wage <a href="#">(2)</a>	\$ 36,570	\$ 44,530	\$ 57,950	\$ 78,330	\$ 107,120

### *Industry profile for Tax Examiners and Collectors, and Revenue Agents:*

Industries with the highest published employment and wages for Tax Examiners and Collectors, and Revenue Agents are provided. For a list of all industries with employment in Tax Examiners and Collectors, and Revenue Agents, see the [Create Customized Tables](#) function.

Industries with the highest levels of employment in Tax Examiners and Collectors, and Revenue Agents:

Industry	Employment <a href="#">(1)</a>	Percent of industry employment	Hourly mean wage	Annual mean wage <a href="#">(2)</a>
<a href="#">Federal Executive Branch (OEWS Designation)</a>	22,360	1.07	\$ 34.14	\$ 71,000
<a href="#">State Government, excluding schools and hospitals (OEWS Designation)</a>	18,740	0.88	\$ 29.09	\$ 60,510

<a href="#">Local Government, excluding schools and hospitals (OEWS Designation)</a>	9,500	0.18	\$ 27.21	\$ 56,590
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Industries with the highest concentration of employment in Tax Examiners and Collectors, and Revenue Agents:

Industry	Employment <a href="#">(1)</a>	Percent of industry employment	Hourly mean wage	Annual mean wage <a href="#">(2)</a>
<a href="#">Federal Executive Branch (OEWS Designation)</a>	22,360	1.07	\$ 34.14	\$ 71,000
<a href="#">State Government, excluding schools and hospitals (OEWS Designation)</a>	18,740	0.88	\$ 29.09	\$ 60,510
<a href="#">Local Government, excluding schools and hospitals (OEWS Designation)</a>	9,500	0.18	\$ 27.21	\$ 56,590

Top paying industries for Tax Examiners and Collectors, and Revenue Agents:

Industry	Employment <a href="#">(1)</a>	Percent of industry employment	Hourly mean wage	Annual mean wage <a href="#">(2)</a>
<a href="#">Federal Executive Branch (OEWS Designation)</a>	22,360	1.07	\$ 34.14	\$ 71,000
<a href="#">State Government, excluding schools and hospitals (OEWS Designation)</a>	18,740	0.88	\$ 29.09	\$ 60,510
<a href="#">Local Government, excluding schools and hospitals (OEWS Designation)</a>	9,500	0.18	\$ 27.21	\$ 56,590

*Geographic profile for Tax Examiners and Collectors, and Revenue Agents:*

States and areas with the highest published employment, location quotients, and wages for Tax Examiners and Collectors, and Revenue Agents are provided. For a list of all areas with employment in Tax Examiners and Collectors, and Revenue Agents, see the [Create Customized Tables](#) function.

# Deputy Clerk

## Comparable Position: 43-4031 Court, Municipal, and License Clerks

Perform clerical duties for courts of law, municipalities, or governmental licensing agencies and bureaus. May prepare docket of cases to be called; secure information for judges and court; prepare draft agendas or bylaws for town or city council; answer official correspondence; keep fiscal records and accounts; issue licenses or permits; and record data, administer tests, or collect fees. Clerks of Court are classified in "Managers, All Other" (11-9199).

[National estimates for Court, Municipal, and License Clerks](#)

[Industry profile for Court, Municipal, and License Clerks](#)

[Geographic profile for Court, Municipal, and License Clerks](#)

### *National estimates for Court, Municipal, and License Clerks:*

Employment estimate and mean wage estimates for Court, Municipal, and License Clerks:

Employment <a href="#">(1)</a>	Employment RSE <a href="#">(3)</a>	Mean hourly wage	Mean annual wage <a href="#">(2)</a>	Wage RSE <a href="#">(3)</a>
159,760	0.8 %	\$ 22.25	\$ 46,280	0.2 %

Percentile wage estimates for Court, Municipal, and License Clerks:

Percentile	10%	25%	50% (Median)	75%	90%
Hourly Wage	\$ 14.57	\$ 17.52	\$ 21.22	\$ 25.00	\$ 30.60
Annual Wage <a href="#">(2)</a>	\$ 30,310	\$ 36,440	\$ 44,140	\$ 51,990	\$ 63,640

### *Industry profile for Court, Municipal, and License Clerks:*

Industries with the highest published employment and wages for Court, Municipal, and License Clerks are provided. For a list of all industries with employment in Court, Municipal, and License Clerks, see the [Create Customized Tables](#) function.

Industries with the highest levels of employment in Court, Municipal, and License Clerks:

Industry	Employment <a href="#">(1)</a>	Percent of industry employment	Hourly mean wage	Annual mean wage <a href="#">(2)</a>
<a href="#">Local Government, excluding schools and hospitals (OEWS Designation)</a>	116,410	2.17	\$ 21.98	\$ 45,730

<a href="#">State Government, excluding schools and hospitals (OEWS Designation)</a>	40,430	1.90	\$ 23.47	\$ 48,810
<a href="#">Other Support Services</a>	2,140	0.68	\$ 15.25	\$ 31,720
<a href="#">Employment Services</a>	200	0.01	\$ 15.49	\$ 32,220
<a href="#">Vocational Rehabilitation Services</a>	120	0.05	\$ 15.06	\$ 31,320

Industries with the highest concentration of employment in Court, Municipal, and License Clerks:



**DEXTER TOWNSHIP  
AGENDA ITEM REQUEST**

**MEETING Of Township Board of Trustees January 16, 2024**

**Title:** Budget & Finance Status Report

**Overview**

Overall, we are on track in all funds. I am forecasting that our General Fund and Fire Fund revenues and expenses will be in balance. In the General Fund revenues and expenses will be in balance with about \$404K going to capital expenses and \$1.1M to operating expenses (the MetroPark Pass Program is an operating expense).

As of the end of December, our General Fund operating expenses burn rate is low (\$756K of \$1.1M, or 71%, with 75% of the year elapsed). Election expenses will occur toward the end of the year. Also, some expenses are anticipated to come in below budget: Deputy Clerk and Deputy Treasurer, as well as various line items. With respect to our capital budget, the Washtenaw County Road Commission road improvement cost has only been partially paid, with \$145K still to hit the General Fund and \$258K still to hit the ARPA fund. Our revenue collection is also low (53%) because property taxes are mostly collected in January.

The Open Space Fund received a State of Michigan grant of \$245K, which was fully expended to support the purchase of a conservation easement in December.

Election expenses are beginning; the budget amendments approved by the BOT in December to support the February election are not shown on the budget variance report. They have been completed as of this writing and will be displayed on the February BVR.

**Transactions**

Larger transactions this month include:

- Property Tax revenues are beginning to come in; most property tax revenues will accrue this month (January)
- Under Community Engagement, we have expended \$38K to date for MetroParks passes, supporting about 1,300 passes – the program is very well received
- Proven Design to continue the project; the construction portion of the project is substantially complete; furniture delivery is anticipated in mid-February, with delays resulting from lingering post-pandemic supply chain issues exacerbated by the holidays; we are working with Proven on the approval of the overall project including the project budget with change orders and will provide a full separate reporting to the Board of Trustees at the March meeting;
- The \$1500 David Somers Company contracted services is a Farmland & Open Space assessment cost;



- The Michigan Reserve Associates expense of \$3.2K, discussed in detail in the budget book, is reflected;
- The recurring annual At-Large Drains cost of \$4.5K hit in December;
- \$245K received for a State grant for the purchase of the Monier property. Congratulations, Farmland & Open Space Board! This is not the only grant received on behalf of Dexter Township; not all grants run through DT's accounting system

**Submitted by:** Karen Sikkenga

# Dexter Township Budget vs. Actual Revenues and Expenditures

PERIOD ENDING 12/31/2023; run date 11/5/2024

		2023-24 AMENDED BUDGET	YTD BALANCE	ACTIVITY 12/31/2023	AVAILABLE BALANCE	% BDGT USED	YEAR END FORECAST	Notes
GL NUMBER	DESCRIPTION	NORMAL (ABNORMAL)			NORMAL (ABNORMAL)	EXPECTED: 75%		
GENERAL FUND (Fund 101)								
Revenues								
Dept 000								
101-000-401.001	CURRENT PROPERTY TAXES	\$ 380,050	\$ 448	\$ 448	379,602	0%	\$ 380,050	To be rec'd Q4
101-000-402.001	PR PROPERTY TAX ADJ/COLLECTIONS		939	-	(939)	100%	\$ -	
101-000-407.003	STATE OF MICHIGAN PILT	110,000	0	0	110,000	0%	-	To be rec'd Q4
101-000-447.001	PROPERTY TAX ADMIN FEE	200,000	49,388	0	150,612	25%	200,000	To be rec'd Q4
101-000-451.000	LICENSES & PERMITS	10,000	10,420	370	-420	104%	13,893	
101-000-451.001	PLANNING REVENUES	3,000	4,547	0	-1,547	152%	6,063	
101-000-451.002	ZBA REVENUES	3,000	1,850	0	1,150	62%	2,467	
101-000-451.003	LAND DIVISION REVENUES	2,500	1,330	0	1,170	53%	1,773	
101-000-539.000	STATE SHARED REVENUE	731,000	603,857	131,424	127,143	83%	731,000	
101-000-601.000	CHARGES FOR SERVICES	0	8,883	0	-8,883	100%	8,883	
101-000-655.000	FINES AND FORFEITS	5,000	2,663	193	2,337	53%	3,551	
101-000-665.000	INTEREST INCOME	0	376	33	-376	100%	501	Inc this item in FY25 Bgt
101-000-665.001	MICLASS INTEREST REVENUE	15,000	37,273	0	-22,273	248%	49,697	Good job, Maris
101-000-667.002	FIRE SUB STATION	4,000	3,090	0	910	77%	4,120	
101-000-672.000	REFUNDS & REIMBURSE	1,800	34,694	0	-32,894	1927%	34,694	Insurance reimb for lawsuits
101-000-673.000	MISC	0	570	250	-570	100%	760	
101-000-674.000	CABLE TV FRANCHISE	56,000	40,264	0	15,736	72%	53,685	
101-000-675.000	RECYCLE/CLEANUP DAY REVENUE	1,000	1,242	0	-242	124%	1,242	
101-000-675.002	DONATION FROM PRIVATE PARTY	0	500	0	-500	100%	500	
101-000-676.000	TELECOM ACT	10,000	14,535	0	-4,535	145%	14,535	
TOTAL REVENUES		\$ 1,532,350	\$ 816,869	\$ 132,718	\$ 715,482	53%	1,507,415	

		2023-24 AMENDED BUDGET	YTD BALANCE	ACTIVITY 12/31/2023	AVAILABLE BALANCE	% BDGT USED	YEAR END FORECAST	Notes
<i>Expenditures</i>								
Dept 101 - TRUSTEE								
101-101-706.001	SALARY & WAGES	\$ 25,657	\$ 17,639	\$ 2,138	\$ 8,018	69%	23,519	Trustee absence
101-101-860.000	TRAVEL & TRANSPORTATION	3,000	0	0	3,000	0%	1,400	\$350 per vehicle travel to TC MTA April 23-24 2024; \$400 reg; lodging per diem \$125; food per diem \$59; 2 nights 3 days: \$850 per person
101-101-861.000	PROF DEVELOPMENT	4,000	0	0	4,000		3,400	
101-101-955.001	MISC	<u>100</u>	<u>0</u>	<u>0</u>	<u>100</u>	<u>0%</u>	<u>-</u>	
Total Dept 101 - TRUSTEE		\$ 32,757	\$ 17,639	\$ 2,138	\$ 15,118	54%	28,319	
Dept 171 - SUPERVISOR								
101-171-706.001	SALARY & WAGES	\$ 41,000	\$ 31,257	\$ 3,379	\$ 9,743	76%	41,000	
101-171-727.001	SUPPLIES	500	128	0	372	0%	171	
101-171-860.000	TRAVEL & TRANSPORTATION	500	29	0	471	0%	750	
101-171-861.000	PROF DEVELOPMENT	1,000	150	0	850	15%	1,000	
101-171-955.001	MISC	<u>500</u>	<u>64</u>	<u>0</u>	<u>436</u>	<u>13%</u>	<u>100</u>	
Total Dept 171 - SUPERVISOR		\$ 43,500	\$ 31,628	\$ 3,379	\$ 11,872	73%	43,021	
Dept 172 - TOWNSHIP OFFICE MANAGER								
101-172-706.001	SALARY & WAGES	\$ 62,000	\$ 44,897	\$ 6,010	\$ 17,103	72%	59,863	
101-172-715.000	HEALTH INSURANCE	2,400	2,400	-1,115	-	100%	3,750	Approved by BOT
101-172-725.002	RETIREMENT PLAN	5,000	1,002	0	3,998	20%	1,336	
101-172-727.001	SUPPLIES	1,000	0	0	1,000	0%	-	
101-172-860.000	TRAVEL & TRANSPORTATION	750	0	0	750	0%	750	
101-172-861.000	PROF DEVELOPMENT	<u>1,000</u>	<u>201</u>	<u>0</u>	<u>799</u>	<u>20%</u>	<u>1,000</u>	
Total Dept 172 - TOWNSHIP SUPERINTENDENT/MANAGER		\$ 72,150	\$ 48,500	\$ 4,895	\$ 23,650	67%	66,699	
Dept 209 - ASSESSOR								
101-209-727.001	SUPPLIES	\$ 1,000	\$ 415	\$ -	\$ 585	42%	554	Not expected to overexpend
101-209-727.002	POSTAGE	3,000	0	0	3,000	0%	-	
101-209-801.001	CONTRACTED SERVICE WAGES	68,000	56,003	5,615	11,997	82%	74,671	Reflects 7 mos of charges
101-209-900.000	PRINTING/PUBLISHING	<u>300</u>	<u>0</u>	<u>0</u>	<u>300</u>	<u>0%</u>	<u>-</u>	
Total Dept 209 - ASSESSOR		\$ 72,300	\$ 56,418	\$ 5,615	\$ 15,882	78%	75,225	

		2023-24 AMENDED BUDGET	YTD BALANCE	ACTIVITY 12/31/2023	AVAILABLE BALANCE	% BDGT USED	YEAR END FORECAST	Notes
<b>Dept 215 - CLERK</b>								
101-215-706.001	SALARY & WAGES	\$ 40,000	\$ 30,412	\$ 3,379	\$ 9,588	76%	40,549	
101-215-706.002	DEPUTY WAGES	31,200	15,947	1,080	15,253	51%	25,000	Burn rate will inc an election
101-215-706.005	RECORDING SECRETARY	12,000	5,499	894	6,501	46%	7,332	
101-215-727.001	SUPPLIES	500	357	0	143	71%	476	
101-215-727.002	POSTAGE	500	0	0	500	0%	-	
101-215-860.000	TRAVEL & TRANSPORTATION	2,250	0	0	2,250	0%	750	
101-215-861.000	PROF DEVELOPMENT	3,000	25	0	2,975	1%	3,000	
101-215-900.000	PRINTING/PUBLISHING	500	0	0	500	0%	-	
101-215-955.001	MISC	<u>500</u>	<u>0</u>	<u>0</u>	<u>500</u>	<u>0%</u>	<u>-</u>	
Total Dept 215 - CLERK		\$ 90,450	\$ 52,240	\$ 5,353	\$ 38,210	58%	77,107	
<b>Dept 216 - ELECTION</b>								
101-216-706.002	ELECTION WORKER WAGES						7,000	
101-216-706.004	ELECTION MANAGEMENT		84	84	851		5,000	
101-216-727.001	SUPPLIES	\$ 500	\$ 214	\$ 101	\$ 286	43%	3,445	
101-216-727.002	POSTAGE	500	0	0	500	0%	4,000	December budget amendment to support March primary Line item budget TBD
101-216-860.000	TRAVEL & TRANSPORTATION	1,000	0	0	1,000	0%	1,500	
101-216-861.000	PROF DEVELOPMENT	2,000	25	0	2,000	1%	1,500	
101-216-900.000	PRINTING/PUBLISHING	2,000	0	0	2,000	0%	3,000	
Total Dept 216 - ELECTION		\$ 6,000	\$ 323	\$ 185	\$ 6,637	5%	25,445	
<b>Dept 228 - INFORMATION TECHNOLOGY</b>								
101-228-801.002	CONTRACTED SERVICES	\$ 14,000	\$ 8,493	\$ -	\$ 5,507	61%	11,324	
101-228-981.001	INFO SYSTEM HDW	1,500	1,144	0	356	76%	1,525	
101-228-981.002	INFO SYST SFTWR	<u>2,000</u>	<u>1,918</u>	<u>0</u>	<u>82</u>	<u>96%</u>	<u>2,557</u>	
Total Dept 228 - INFORMATION TECHNOLOGY		\$ 17,500	\$ 11,555	\$ -	\$ 5,945	66%	15,407	
<b>Dept 247 - BOARD OF REVIEW</b>								
101-247-707.000	PER DIEM	\$ 1,800	\$ 300	\$ 150	\$ 1,500	17%	400	
101-247-727.001	SUPPLIES	200	80	0	120	40%	107	
101-247-861.000	PROF DEVELOPMENT	1,000	0	0	1,000	0%	-	
101-247-900.000	PRINTING/PUBLISHING	<u>500</u>	<u>0</u>	<u>0</u>	<u>500</u>	<u>0%</u>	<u>-</u>	
Total Dept 247 - BOARD OF REVIEW		\$ 3,500	\$ 380	\$ 150	\$ 3,120	11%	507	

		2023-24 AMENDED BUDGET	YTD BALANCE	ACTIVITY 12/31/2023	AVAILABLE BALANCE	% BDGT USED	YEAR END FORECAST	Notes
<b>Dept 253 - TREASURER</b>								
101-253-706.001	SALARY & WAGES	\$ 40,000	\$ 30,412	\$ 3,379	\$ 9,588	76%	40,549	
101-253-706.002	DEPUTY WAGES	38,400	13,346	0	25,054	35%	17,795	Dept Treasurer reduced hrs
101-253-727.001	SUPPLIES	2,500	551	0	1,949	22%	735	
101-253-727.002	POSTAGE	4,300	3,880	0	420	90%	5,173	Postage incurred 2x/year
101-253-801.002	CONTRACTED SERVICES	3,000	821	0	2,179	27%	1,095	
101-253-860.000	TRAVEL & TRANSPORTATION	1,500	0	0	1,500	0%	700	
101-253-861.000	PROF DEVELOPMENT	2,000	0	0	2,000	0%	2,000	
101-253-863.000	DUES	200	0	0	200	0%	200	
101-253-955.003	BANK CHARGE-FOR TAXES	3,000	2,616	289	384	87%	3,488	
101-253-981.002	INFO SYST SFTWR	<u>1,200</u>	<u>0</u>	<u>0</u>	<u>1,200</u>	<u>0%</u>	<u>1,200</u>	
Total Dept 253 - TREASURER		\$ 96,100	\$ 51,626	\$ 3,668	\$ 44,474	54%	72,935	
<b>Dept 265 - BUILDING &amp; GROUNDS</b>								
101-265-727.001	SUPPLIES	\$ 800	\$ 120	\$ -	\$ 680	15%	160	
101-265-805.000	INSURANCE-TWP HALL	2,500	2,500	0	0	100%	2,500	
101-265-920.000	UTILITIES	9,000	5,656	799	3,344	63%	7,541	Generator service
101-265-955.001	MISC	2,000	439	0	1,561	22%	585	
101-265-956.000	MAINTENANCE	40,000	8,391	2,070	31,609	21%	11,188	
101-265-956.002	JANITORIAL	<u>9,000</u>	<u>5,000</u>	<u>0</u>	<u>4,000</u>	<u>56%</u>	<u>6,667</u>	
Total Dept 265 - BUILDING & GROUNDS		\$ 63,300	\$ 22,106	\$ 2,869	\$ 41,194	35%	28,641	
<b>Dept 267 - LEGAL AND PROFESSIONAL</b>								
101-267-800.000	ATTORNEY	\$ 60,000	\$ 47,038	\$ 3,240	\$ 12,962	78%	62,717	
101-267-800.001	AUDITOR	16,000	0	0	16,000	0%	-	
101-267-801.002	CONTRACTED SERVICES	<u>60,000</u>	<u>44,443</u>	<u>2,100</u>	<u>15,557</u>	74%	<u>60,000</u>	MP
Total Dept 267 - LEGAL AND PROFESSIONAL		\$ 136,000	\$ 91,481	\$ 5,340	\$ 44,519	67%	122,717	
<b>Dept 270 - FIRE SUB-STATION PROPERTY</b>								
101-270-805.000	INSURANCE	\$ 4,000	\$ 4,000	\$ -	\$ -	100%	4,000	
101-270-955.001	MISC	<u>27,000</u>	<u>1,911</u>	<u>0</u>	<u>25,089</u>	7%	<u>2,548</u>	Future sign expense
Total Dept 270 - FIRE SUB-STATION PROPERTY		\$ 31,000	\$ 5,911	\$ -	\$ 25,089	19%	6,548	

		2023-24 AMENDED BUDGET	YTD BALANCE	ACTIVITY 12/31/2023	AVAILABLE BALANCE	% BDGT USED	YEAR END FORECAST	Notes
<b>Dept 276 - CEMETERY</b>								
101-276-955.001	MISC	\$ 500	\$ -	\$ -	\$ 500	0%	-	Tree work major storm
101-276-956.000	MAINTENANCE	<u>11,000</u>	<u>8,114</u>	<u>0</u>	<u>2,886</u>	<u>74%</u>	<u>10,819</u>	
Total Dept 276 - CEMETERY		\$ 11,500	\$ 8,114	\$ -	\$ 3,386	71%	10,819	
<b>Dept 294 - GENERAL GOVERNMENT</b>								
101-294-703.003	INTERN SALARY	8,000	0	0	\$ 8,000	0%	8,000	
101-294-706.011	ASSISTANT WAGES	20,000	4,255	2,120	15,745	0	10,615	
101-294-707.000	PER DIEM	4,000	2,575	300	1,425	64%	3,433	Mtg attendance for trustees
101-294-725.000	FICA/MED MATCH	34,582	19,563	1,963	15,019	57%	26,084	
101-294-725.002	RETIREMENT PLAN	24,000	13,692	0	10,308	57%	18,256	contrib
101-294-727.001	SUPPLIES	8,000	5,445	382	2,555	68%	7,260	
101-294-727.002	POSTAGE	3,000	1,403	0	1,597	47%	1,871	
101-294-728.000	TELEPHONE	12,000	8,141	473	3,859	68%	10,855	
101-294-801.002	CONTRACTED SERVICES	20,000	15,262	0	4,738	76%	20,349	IT services being billed here
101-294-805.000	INSURANCE	18,000	18,000	0	0	100%	18,000	
101-294-863.000	DUES	11,000	10,077	0	923	92%	11,000	MTA dues pd in June
101-294-900.000	PRINTING/PUBLISHING	15,000	6,058	3,390	8,942	40%	15,000	
101-294-955.001	MISC	5,000	3,785	36	1,215	76%	5,047	
101-294-955.003	BANK CHARGE	<u>0</u>	<u>4</u>	<u>0</u>	<u>-4</u>	<u>100%</u>	<u>5</u>	
Total Dept 294 - GENERAL GOVERNMENT		\$ 182,582	\$ 108,260	\$ 8,664	\$ 66,322	59%	155,775	
<b>Dept 400 - PLANNING &amp; ZONING ADMINISTRATION</b>								
101-400-706.003	SALARY & WAGES - FT	\$ 12,815	\$ 27,335	\$ -	\$ (14,520)	213%	12,815	Master Plan front-loaded
101-400-706.005	RECORDING SECRETARY	3,000	2,915	331	85	97%	3,908	
101-400-706.008	OFFICER WAGES	34,000	20,245	3,155	13,755	60%	26,993	
101-400-707.000	PER DIEM	10,000	2,925	475	7,075	29%	3,900	
101-400-715.000	HEALTH INSURANCE	2,067	2,326	0	-259	113%	3,101	
101-400-725.002	RETIREMENT PLAN	996	1,785	0	-789	179%	2,380	
101-400-727.001	SUPPLIES	500	135	0	365	27%	180	
101-400-727.002	POSTAGE	300	0	0	300	0%	-	
101-400-800.000	ATTORNEY	20,000	15,677	0	4,323	78%	20,000	
101-400-801.005	ENGINEERING	0	0	0	0	100%	-	
101-400-801.005	PLANNING CONSULTANT	115,142	52,382	1,950	62,760	45%	100,182	
101-400-860.000	TRAVEL & TRANSPORTATION	1,500	525	21	975	35%	700	
101-400-861.000	PROF DEVELOPMENT	2,000	500	250	1,500	25%	667	
101-400-900.000	PRINTING/PUBLISHING	3,750	1,635	0	2,115	44%	2,180	
101-400-955.001	MISC	2,000	575	0	1,425	29%	767	
101-400-981.002	INFO SYST SFTWR	<u>1,500</u>	<u>1,130</u>	<u>0</u>	<u>370</u>	<u>75%</u>	<u>1,507</u>	
Total Dept 400 - PLANNING & ZONING ADMINISTRATION		\$ 209,570	\$ 130,090	\$ 6,182	\$ 79,480	62%	179,280	



		2023-24 AMENDED BUDGET	YTD BALANCE	ACTIVITY 12/31/2023	AVAILABLE BALANCE	% BDGT USED	YEAR END FORECAST	Notes
Dept 412 - ZONING BOARD OF APPEALS								
101-412-707.000	PER DIEM	\$ 3,000	\$ 2,250	\$ 400	\$ 750	75%	3,000	
101-412-727.001	SUPPLIES	500	0	0	500	0%	-	
101-412-727.002	POSTAGE	200	-	-	200	0%	-	
Total Dept 412 - ZONING BOARD OF APPEALS		\$ 3,700	\$ 2,250	\$ 400	\$ 1,450	61%	3,000	
Dept 426 - EMERGENCY PREPAREDNESS								
101-426-727.003	EQUIP MAINT CONTR	\$ 25,000	\$ 23,200	\$ -	\$ 1,800	93%	25,000	1x pmt early in the year
101-426-805.000	INSURANCE	1,600	1,600	-36	-36	100%	1,600	
101-426-955.001	MISC	200	0	-	200	0%	-	
Total Dept 426 - EMERGENCY PREPAREDNESS		\$ 26,800	\$ 24,800	\$ (36)	\$ 1,964	93%	26,600	
Dept 445 - DRAINS - PUBLIC BENEFIT								
101-445-955.005	AT LARGE DRAINS	\$ 8,000	\$ 4,523	\$ 4,523	\$ 3,477	57%	8,000	
Total Dept 445 - DRAINS - PUBLIC BENEFIT		\$ 8,000	\$ 4,523	\$ 4,523	\$ 8,000	57%	8,000	
Dept 526 - LANDFILL								
101-526-806.003	CHEL LANDFILL CONT	\$ 13,000	\$ 4,068	\$ 2,003	\$ 8,932	31%	13,000	
Total Dept 526 - LANDFILL		\$ 13,000	\$ 4,068	\$ 2,003	\$ 8,932	31%	13,000	
Dept 774 - COMMUNITY SERVICE SUPPORT								
101-774-801.006	DEXTER SENIOR CITIZENS, INC	\$ 4,000	\$ 4,000	\$ -	\$ -	100%	4,000	
101-774-801.007	CHELSEA SENIOR CITIZENS	4,000	4,000	0	0	100%	4,000	
101-774-801.010	CS DEXTER HISTORICAL	500	500	0	0	100%	500	
101-774-801.011	WASHTENAW AREA VALUE TRANSIT	14,800	14,750	0	50	100%	14,750	Transaction pending \$14,750
101-774-956.010	COMMUNITY ENGAGEMENT	120,000	61,080	46,673	58,920	51%	76,080	Assumes 1,200 park passes
Total Dept 774 - COMMUNITY SERVICE SUPPORT		\$ 143,300	\$ 84,330	\$ 46,673	\$ 58,970	59%	99,330	
Dept 901 - CAPITAL IMPROVEMENTS/INFRASTRUCTURE								
101-901-971.000	BUILDING IMPROVEMENTS	\$ 155,500	\$ 131,550	\$ 94,319	\$ 23,950	85%	155,500	In process
101-901-973.000	SEWER EXPENSES	\$ 127,000	\$ 103,190	-	23,810	81%	103,190	
101-901-975.000	ROAD IMPROVEMENTS	145,115	0	0	145,115	0%	145,115	WCRC future billing
Total Dept 901 - CAPITAL IMPROVEMENTS/INFRASTRUCTURE		\$ 427,615	\$ 234,740	\$ 94,319	\$ 192,875	55%	403,805	
TOTAL GENERAL FUND EXPENDITURES		\$ 1,690,624	\$ 990,983	\$ 196,320	\$ 697,088	59%	\$ 1,462,179	
		71%	756,243				1,058,374	
GENERAL FUND (Fund 101) GRAND TOTALS								
TOTAL REVENUES		\$ 1,532,350	\$ 816,869	\$ 132,718	\$ 715,482	53%	\$ 1,507,415	
TOTAL EXPENDITURES		1,690,624	990,983	196,320	699,641	59%	1,462,179	
NET OF REVENUES & EXPENDITURES		\$ (158,274)	\$ (174,114)	\$ (63,602)	\$ 15,840		\$ 45,236	
BEG. FUND BALANCE		\$ 4,290,024	\$ 4,290,024				\$ 4,290,024	
BASE OPERATING COSTS							\$ 3,886,219	
FY24 CAPITAL EXPENSES							\$ 403,805	
END FUND BALANCE		\$ 4,345,250	\$ 4,146,426				\$ 4,335,260	

		2023-24 AMENDED BUDGET	YTD BALANCE	ACTIVITY 12/31/2023	AVAILABLE BALANCE	% BDGT USED	YEAR END FORECAST	Notes
<b>FIRE FUND (Fund 206)</b>								
Revenues								
Dept 000								
206-000-401.001	CURRENT PROPERTY TAXES	\$ 1,160,895	\$ -	\$ -	\$ 1,160,895	0%		
206-000-665.001	MICLASS INTEREST REVENUE	15,000	18,470	0	-3,470	123%		
206-000-699.000	TRANSFER IN	<u>191,935</u>	<u>0</u>	<u>0</u>	<u>191,935</u>	0%		
TOTAL REVENUES		\$ 1,367,830	\$ 18,470	\$ -	\$ 1,349,360			
Expenditures								
Dept 206 - FIRE								
206-206-707.000	PER DIEM	\$ 1,800	\$ 525	\$ 75	\$ 1,275	29%		
206-206-801.002	CONTRACTED SERVICES	1,365,380	874,034	97,115	491,346	64%		
206-206-955.001	MISC	<u>500</u>	<u>403</u>	<u>0</u>	<u>97</u>	81%		
TOTAL EXPENDITURES		\$ 1,367,680	\$ 874,962	\$ 97,190	\$ 492,718	64%		
FIRE FUND (Fund 206) GRAND TOTALS:								
TOTAL REVENUES		1,367,830	18,470	0	\$ 1,349,360	1%		
TOTAL EXPENDITURES		<u>1,367,680</u>	<u>874,962</u>	<u>97,190</u>	<u>492,718</u>	64%		
NET OF REVENUES & EXPENDITURES		150	-856,492	-97,190	856,642			
BEG. FUND BALANCE		\$ 1,527,268	\$ 1,527,268				\$ 1,527,268	
END FUND BALANCE		\$ 1,527,418	\$ 765,565				\$ -	
<b>POLICE FUND (Fund 207)</b>								
Revenues								
Dept 000								
207-000-401.001	CURRENT PROPERTY TAXES	\$ 685,552	\$ -	\$ -	\$ 685,552	0%		
207-000-665.001	MICLASS INTEREST REVENUE	<u>\$ -</u>	<u>\$ 18,470</u>	<u>\$ -</u>	<u>\$ (18,470)</u>	100%		
TOTAL REVENUES		\$ 685,552	\$ 18,470		\$ 685,552			
Expenditures								
Dept 301 - POLICE								
207-301-801.002	CONTRACTED SERVICES	\$ 685,000	\$ 399,063	\$ 38,387	\$ 285,937	58%		
207-301-955.001	MISC	<u>\$ -</u>	<u>\$ 4</u>		<u>\$ (4)</u>	100%		
TOTAL EXPENDITURES		\$ 685,000	\$ 399,067	\$ 38,387	\$ 285,933	58%		
POLICE FUND (Fund 207) GRAND TOTALS:								
TOTAL REVENUES		685,552	18,470	0	\$ 667,082	3%		
TOTAL EXPENDITURES		<u>685,000</u>	<u>399,067</u>	<u>42,618</u>	<u>285,933</u>	58%		
NET OF REVENUES & EXPENDITURES		\$ 552	\$ (380,597)	\$ (42,618)	\$ 381,149			
BEG. FUND BALANCE		\$ 1,398,162	\$ 1,398,162					
END FUND BALANCE		\$ 1,398,715	\$ 1,053,554					

		2023-24 AMENDED BUDGET	YTD BALANCE	ACTIVITY 12/31/2023	AVAILABLE BALANCE	% BDGT USED	YEAR END FORECAST	Notes
<b>OPEN SPACE LAND INITIATIVE (Fund 245)</b>								
<u>Revenues</u>								
245-000-401.001	PY PROPERTY TAX ADJ/COLLECTIONS	\$ 224,922	\$ 18,716	\$ 18,716	\$ 206,206	8%	224,922	
245-000-540.000	STATE GRANTS	-	245,000	-	(245,000)		245,000	
245-000-665.001	MICLASS INTEREST REVENUE	-	4,943	-	(2,376)	100%	6,591	
245-000-699.101	TRANSFER IN	<u>283,232</u>	<u>-</u>		<u>283,232</u>	<u>0%</u>		No corresponding GF line
TOTAL REVENUES		\$ 508,154	\$ 268,659	\$ 18,716	\$ 242,062	53%	476,513	
<u>Expenditures</u>								
<u>Dept 294 - GENERAL GOVERNMENT</u>								
245-294-706.005	RECORDING SECRETARY	\$ 1,400	\$ 1,491	\$ -	\$ (91)	107%	1,988	
245-294-707.000	PER DIEM	6,600	2,500	0	4,100	38%	3,333	
245-294-727.002	POSTAGE	2,000	0	0	2,000	0%	-	
245-294-801.002	CONTRACTED SERVICES	61,500	20,928	1,555	40,572	34%	27,904	
245-294-955.001	MISC	<u>0</u>	<u>1</u>	<u>0</u>	<u>-1</u>	<u>100%</u>	<u>1</u>	
Total Dept 294 - GENERAL GOVERNMENT		71,500	24,920	1,555	46,580	35%	33,227	
<u>Dept 201 - CAPITAL IMPROVEMENTS/INFRASTRUCTURE</u>								
245-201-976.000	OPEN SPACE PURCHASES	\$ 300,000	\$ 278,594	<u>0</u>	<u>21,406</u>	93%	300,000	
Total Dept 901 - CAPITAL IMPROVEMENTS/INFRASTRUCTURE		\$ 300,000	\$ 278,594	\$ -	\$ 21,406	93%	333,227	
<u>OPEN SPACE LAND INITIATIVE (Fund 245) GRAND TOTALS:</u>								
TOTAL REVENUES		\$ 508,154	\$ 268,659	\$ 18,716	\$ 239,495	53%	476,513	
TOTAL EXPENDITURES		371,500	303,514	1,555	67,986	82%	333,227	
NET OF REVENUES & EXPENDITURES		\$ 136,654	\$ (34,855)	\$ 17,161	\$ 171,509	-26%		
BEG. FUND BALANCE		\$ 243,136	\$ 243,136					
END FUND BALANCE		\$ 379,790	\$ 208,281					
<b>GRANT - AMERICAN RESCUE PLAN ACT (Fund 285)</b>								
<u>Revenues</u>								
285-000-528.000	OTHER FEDERAL GRANTS	0	326,844	0	-326,844	100%	326,844	
<u>Dept 901 Capital Improvements/Infrastructure</u>								
285-901-975.000	DEXTER SENIOR CITIZENS, INC	5,000	5,000	0	0	100%		
285-901-801.006	ROAD IMPROVEMENTS	579,885	321,844	0	258,041	56%		
285-901-986.000	EQUIPMENT	<u>60,903</u>	<u>0</u>	<u>0</u>	<u>60,903</u>	<u>0%</u>		
TOTAL EXPENDITURES		\$ 645,788	\$ 326,844	\$ -	\$ 318,944	51%		
Fund 285 - GRANT - AMERICAN RESCUE PLAN ACT:								
TOTAL REVENUES		\$ -	\$ 326,844	\$ -	\$ (326,844)	100%		
TOTAL EXPENDITURES		<u>645,788</u>	<u>326,844</u>	<u>0</u>	<u>318,944</u>	51%		
NET OF REVENUES & EXPENDITURES		\$ (645,788)	\$ -	\$ -	\$ (7,900)	0%		
BEG. FUND BALANCE		\$ -	\$ -					
END FUND BALANCE		\$ -	\$ -					
<b>ALL FUNDS SUMMARY</b>								
TOTAL REVENUES - ALL FUNDS		\$ 4,093,886	\$ 1,449,311	\$ 151,434	\$ 2,644,575	35%		

	2023-24						
	AMENDED		ACTIVITY	AVAILABLE	% BDGT	YEAR END	
	BUDGET	YTD BALANCE	12/31/2023	BALANCE	USED	FORECAST	Notes
TOTAL EXPENDITURES - ALL FUNDS	<u>4,760,592</u>	<u>2,893,575</u>	<u>333,454</u>	<u>1,867,017</u>	61%		
NET OF REVENUES & EXPENDITURES	\$ (666,706)	\$ (1,444,264)	\$ (182,020)	\$ 777,558	217%		

# **DEXTER TOWNSHIP REVENUE, EXPENSES & FUND BALANCES FY18-FY22**

	2018	2019	2020	2021	2022	2023
Beginning Balance	\$ 3,113,539	\$ 3,284,187	\$ 3,190,576	\$ 3,441,766	\$ 3,861,328	\$ 4,188,067
<b>Revenues</b>						
General Property Taxes	287,757	307,151	324,724	336,719	348,321	-
Property Tax Admin Fee	143,579	155,576	166,791	175,511	179,150	-
Intergov'tal - State	509,522	522,852	544,090	545,787	633,979	224,013
Licenses & Permits	26,208	30,970	18,525	17,148	14,423	3,860
Charges for Services	11,480	28,185	29,203	28,398	22,734	1,159
Fines & Forfeitures	9,742	16,012	6,346	3,477	5,117	1,056
Franchise Fees					54,115	211,548
Interest	7,763	35,375	47,138	15,740	1,471	140
Misc.	92,655	187,756	92,484	83,767	5,200	17,735
<i>Total Revenues</i>	<i>\$ 1,088,706</i>	<i>\$ 1,283,877</i>	<i>\$ 1,229,301</i>	<i>\$ 1,206,547</i>	<i>\$ 1,264,510</i>	<i>\$ 459,511</i>
<b>Expenditures</b>						
General Government:						
Township Board	20,395	24,775	24,641	25,501	24,394	5,880
Supervisor	32,145	36,121	36,433	37,346	37,699	11,780
Clerk	56,709	63,728	65,485	62,385	73,282	21,124
Elections	19,895	20,397	24,524	38,794	14,628	-
Treasurer	52,853	68,513	68,795	76,098	74,244	20,512
Assessing	65,368	65,076	66,707	71,173	63,359	17,114
Board of Review	2,271	2,775	2,971	3,473	739	
Cemetery	3,450	1,800	1,873	1,182	1,900	-
Building & Grounds	36,250	33,018	98,026	48,608	50,072	3,015
Information Technology	19,755	20,082	14,776	18,169	25,535	500
Other	182,850	240,285	364,074	189,495	265,268	75,776
Total General Gov't	\$ 491,941	\$ 576,570	\$ 768,305	\$ 572,224	\$ 631,120	\$ 155,701
Public Works:						
Road Improvements	22,346	326,573	29,343	59,570	66,246	-
Drains-at-Large	2,233	2,851	2,997	2,159	4,722	-
Landfill	6,062	2,997	3,969	5,703	12,604	-
Total Public Works	\$ 30,641	\$ 332,421	\$ 36,309	\$ 67,432	\$ 83,572	\$ -
Planning and Zoning:						
Planning Commission	50,069	37,081	56,332	39,055	57,663	35,369
Zoning Board of Appeals	28,360	52,304	19,199	20,683	11,441	725
Ordinance Administration	70,018	65,697	79,916	68,541	98,289	80
Total Planning & Zoning	\$ 148,447	\$ 155,082	\$ 155,447	\$ 128,279	\$ 167,393	\$ 36,174
Community Service Support	\$ 10,500	\$ 14,550	\$ 18,050	\$ 18,050	\$ 25,686	8,500
Subtotal Operating Expenses	\$ 681,529	\$ 1,078,623	\$ 978,111	\$ 785,985	\$ 907,771	\$ 200,375
Capital Outlay	236,530	298,865			-	
<i>Total Expenditures</i>	<i>\$ 918,059</i>	<i>\$ 1,377,488</i>	<i>\$ 978,111</i>	<i>\$ 785,985</i>	<i>\$ 907,771</i>	<i>\$ 200,375</i>
Transfers Out					(30,000)	
Change in Fund Balance	\$ 170,647	\$ (93,611)	\$ 251,190	\$ 420,562	\$ 326,739	
Ending Balance	\$ 3,284,186	\$ 3,190,576	\$ 3,441,766	\$ 3,861,628	\$ 4,188,067	

Note 1: FY19 capital expense: house purchase (tentative)

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CHECK DISBURSEMENT REPORT FOR DEXTER TOWNSHIP  
CHECK DATE FROM 12/01/2023 - 12/31/2023

Page 1/8

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND								
12/01/2023	PMTS	25889	NOV 28 2023	MICHELLE FRAZEL	MAINTENANCE	956.000	265	118.00
12/05/2023	PMTS	126(E)	3535.87	DTE ENERGY	ELECTRIC SERVICES (XXXXXX) - (XXXXX	920.000	265	603.66
			3535.87		STREET LIGHTS	920.000	265	30.81
				CHECK PMTS 126(E) TOTAL FOR				634.47
12/05/2023	PMTS	132(E)	005434301120123	CHARTER COMMUNICATIONS	TELEPHONE	728.000	294	149.98
12/05/2023	PMTS	25890	12582133	CERTA SITE LLC	MAINTENANCE	956.000	265	268.00
12/05/2023	PMTS	25891	12451	DAVIS M. SOMERS COMPANY	CONTRACTED SERVICES	801.002	294	1,500.00
12/05/2023	PMTS	25892	50457-AM	DIRECTV LLC	CABLE TV FRANCHISE	674.000	000	65.24
12/05/2023	PMTS	25893	14037	FRONTLINE PLUS FIRE & RESCUE EQUIP MAINT CONTR		727.003	426	1,535.00
12/05/2023	PMTS	25894	31590	FULTANK LLC	JANITORIAL	956.002	265	625.00
12/05/2023	PMTS	25895	2714	HAINES ACCOUNTING	CONTRACTED SERVICES	801.002	267	2,100.00
12/05/2023	PMTS	25896	85443	HOWLETT LOCK AND DOOR	MISC	955.001	270	550.63
12/05/2023	PMTS	25897	DEC 2 2023	HURON CLINTON METRO AUTHORITY	COMMUNITY ENGAGEMENT	956.010	774	23,050.00
12/05/2023	PMTS	25898	101	INVERNESS COUNTRY CLUB	COMMUNITY ENGAGEMENT	956.010	774	400.00
12/05/2023	PMTS	25899	IN-US1210005	NETFORTIS	TELEPHONE	728.000	294	568.25
12/05/2023	PMTS	25900	3318379538	PITNEY BOW	POSTAGE	727.002	253	272.13
12/05/2023	PMTS	25901	269769	PRINT-TECH, INC.	POSTAGE	727.002	253	1,826.62
12/05/2023	PMTS	25902	0002	PROVEN	BUILDING IMPROVEMENTS	971.000	901	27,922.95
12/05/2023	PMTS	25903	12/03/2023	SAMANTHA EDWARDS	COMMUNITY ENGAGEMENT	956.010	774	18.72
			12/03/2023-02		COMMUNITY ENGAGEMENT	956.010	774	25.38
				CHECK PMTS 25903 TOTAL FOR F				44.10
12/05/2023	PMTS	25904#	1652465988	STAPLES BUSINESS ADVANTAGE	SUPPLIES	727.001	294	691.63
			1652465988		SUPPLIES	727.001	400	135.00
				CHECK PMTS 25904 TOTAL FOR F				826.63
12/05/2023	PMTS	25905	2369-M	THE SUN TIMES MEDIA GROUP LL	PRINTING/PUBLISHING	900.000	400	660.00
12/05/2023	PMTS	25907	9427	VALLEY CITY ELECTRONIC RECYC	COMMUNITY ENGAGEMENT	956.010	774	4,579.75
12/05/2023	PMTS	25908	13246	WASHTENAW COUNTY	MISC	955.001	294	35.53



CHECK DISBURSEMENT REPORT FOR DEXTER TOWNSHIP  
CHECK DATE FROM 12/01/2023 - 12/31/2023

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND								
12/05/2023	PMTS	25910	7344263833-11	AT&T	PHONE PLANS/SERV.	728.000	294	315.45
12/19/2023	PMTS	25911	131634	A VC3 COMPANY	INFO SYST SFTWR	981.002	228	48.00
12/19/2023	PMTS	25912	20231078	BECKETT & RAEDER	CONTRACTED SERVICES	801.002	267	1,313.06
12/19/2023	PMTS	25913#	826253	BODMAN ATTORNEY & COUNSELORS	ATTORNEY	800.000	267	554.40
			826251		ATTORNEY	800.000	267	7,327.60
			826252		ATTORNEY	800.000	400	730.50
				CHECK PMTS 25913 TOTAL FOR F				8,612.50
12/19/2023	PMTS	25914#	2171904	CARLISLE WORTMAN	PLANNING CONSULTANT	801.005	400	5,490.00
12/19/2023	PMTS	25915	DEC 2023	CHRISTOPHER R RENIUS	CONTRACTED SERVICE WAGES	801.001	209	5,614.99
12/19/2023	PMTS	25916	REI 12/19/2023	CHRISTY MAIER	PROF DEVELOPMENT	861.000	400	250.00
12/19/2023	PMTS	25919#	DEC 2023	FLAGSTAR BANK	SUPPLIES	727.001	216	100.65
			DEC 2023		SUPPLIES	727.001	294	4.02
			DEC 2023		COMMUNITY ENGAGEMENT	956.010	774	20.41
			DEC 2023		COMMUNITY ENGAGEMENT	956.010	774	101.84
			DEC 2023		COMMUNITY ENGAGEMENT	956.010	774	7.38
			DEC 2023		BUILDING IMPROVEMENTS	971.000	901	2,471.75
			DEC 2023		BUILDING IMPROVEMENTS	971.000	901	100.00
				CHECK PMTS 25919 TOTAL FOR F				2,806.05
12/19/2023	PMTS	25920	806808	JP COOKE CO	SUPPLIES	727.001	294	70.85
12/19/2023	PMTS	25921#	NOV 18 2023	KIM BECK	MAINTENANCE	956.000	265	1,110.00
			NOV 18 2023		MAINTENANCE	956.000	276	690.00
			NOV 18 2023		MAINTENANCE	956.000	276	1,265.00
				CHECK PMTS 25921 TOTAL FOR F				3,065.00
12/19/2023	PMTS	25922	22-5140	MICHIGAN RESERVE ASSOCIATES	ATTORNEY	800.000	267	3,240.00
12/19/2023	PMTS	25923	237331	MICHIGAN TOWNSHIP ASSOC	PROF DEVELOPMENT	861.000	216	25.00
12/19/2023	PMTS	25924	269860	PRINT-TECH, INC.	SUPPLIES	727.001	294	378.19
			269870		PRINTING/PUBLISHING	900.000	294	2,942.34
				CHECK PMTS 25924 TOTAL FOR F				3,320.53

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CHECK DISBURSEMENT REPORT FOR DEXTER TOWNSHIP  
CHECK DATE FROM 12/01/2023 - 12/31/2023

Page 3/8

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND								
12/19/2023	PMTS	25925	12-18-2023	PROVEN	BUILDING IMPROVEMENTS	971.000	901	37,249.20
12/19/2023			12/19/2023		BUILDING IMPROVEMENTS	971.000	901	2,109.93
12/19/2023			12/11/2023		BUILDING IMPROVEMENTS	971.000	901	5,850.00
12/19/2023-003			12/19/2023-003		BUILDING IMPROVEMENTS	971.000	901	18,615.30
CHECK PMTS 25925 TOTAL FOR F								63,824.43
12/19/2023	PMTS	25926	2335	SALISBURY LAND SERVICE LLC	MAINTENANCE	956.000	265	530.00
12/19/2023	PMTS	25927	2430-M	THE SUN TIMES MEDIA GROUP LL	PRINTING/PUBLISHING	900.000	294	205.00
12/19/2023	PMTS	25928	20231484	WASHTENAW COUNTY TREASURER	AT LARGE DRAINS	955.005	445	4,522.66
12/20/2023	PMTS	25929	12/20/2023	HURON CLINTON METRO AUTHORIT	COMMUNITY ENGAGEMENT	956.010	774	23,050.00
Total for fund 101 GENERAL FUND								194,035.80

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CHECK DISBURSEMENT REPORT FOR DEXTER TOWNSHIP

CHECK DATE FROM 12/01/2023 - 12/31/2023

Page 4/8

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 206 FIRE FUND								
12/19/2023	PMTS	25918	DEC 2023	DEXTER AREA FIRE DEPARTMENT	CONTRACTED SERVICES	801.002	206	97,114.91
					Total for fund 206 FIRE FUND			97,114.91

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CHECK DISBURSEMENT REPORT FOR DEXTER TOWNSHIP

CHECK DATE FROM 12/01/2023 - 12/31/2023

Page 5/8

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 207 POLICE FUND 12/05/2023	PMTS	25909	MUNIS # 13309	WASHTENAW COUNTY TREASURER	CONTRACTED SERVICES	801.002	301	42,617.76
Total for fund 207 POLICE FUND								42,617.76

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 CHECK DATE FROM 12/01/2023 - 12/31/2023

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 245 OPEN SPACE LAND INITIATIVE								
12/05/2023	PMTS	25906	12/04/2023	TREEMORE ECOLOGY AND LAND SE	CONTRACTED SERVICES	801.002	294	1,522.45
12/19/2023	PMTS	25919*#	DEC 2023	FLAGSTAR BANK	CONTRACTED SERVICES	801.002	294	32.41
Total for fund 245 OPEN SPACE LAND INITIATIVE								1,554.86

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CHECK DISBURSEMENT REPORT FOR DEXTER TOWNSHIP  
CHECK DATE FROM 12/01/2023 - 12/31/2023

Page 7/8

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 701 GENERAL AGENCY FUND								
12/19/2023	PMTS	25914*	2171903	CARLISLE WORTMAN	DEPOSITS REFUNDABLE - PLANNING	251.004	000	1,767.50
12/19/2023	PMTS	25917	12/03/2023	COPPER MEADOWS HOA	DEPOSIT REFUNDABLE - HALL USE	251.009	000	100.00
Total for fund 701 GENERAL AGENCY FUND								1,867.50



CHECK DISBURSEMENT REPORT FOR DEXTER TOWNSHIP  
CHECK DATE FROM 12/01/2023 - 12/31/2023

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 703 TAX COLLECTION FUND								
12/18/2023	TAX	6345	DIST 9 - 2023	CHELSEA DISTRICT LIBRARY	UNDISTRIBUTED TAX COLLECTIONS	274.000	000	38,676.01
12/18/2023	TAX	6346	DIST 9 - 2023	CHELSEA PUBLIC SCHOOLS	UNDISTRIBUTED TAX COLLECTIONS	274.000	000	149,042.78
12/18/2023	TAX	6347	DIST 9 - 2023	DEXTER COMMUNITY SCHOOLS	UNDISTRIBUTED TAX COLLECTIONS	274.000	000	257,181.45
12/18/2023	TAX	6348	DIST 9 - 2023	DEXTER DISTRICT LIBRARY	UNDISTRIBUTED TAX COLLECTIONS	274.000	000	7,198.69
12/18/2023	TAX	6349	DIST 9 - 2023	DEXTER LIBRARY	UNDISTRIBUTED TAX COLLECTIONS	274.000	000	22,843.15
12/18/2023	TAX	6350	DIST 9 - 2023	DEXTER TOWNSHIP FIRE FUND	UNDISTRIBUTED TAX COLLECTIONS	274.000	000	88,132.44
12/18/2023	TAX	6351	DIST 9 - 2023	DEXTER TOWNSHIP GENERAL FUND	UNDISTRIBUTED TAX COLLECTIONS	274.000	000	18,716.20
12/18/2023	TAX	6352	DIST 9 - 23	DEXTER TOWNSHIP GENERAL FUND	UNDISTRIBUTED TAX COLLECTIONS	274.000	000	40,261.57
12/18/2023	TAX	6353	DIST 9 - 2023	DEXTER TOWNSHIP POLICE FUND	UNDISTRIBUTED TAX COLLECTIONS	274.000	000	52,044.61
12/18/2023	TAX	6354	DIST 9 - 2023	LIVINGSTON EDUC SERVICE AGEN	UNDISTRIBUTED TAX COLLECTIONS	274.000	000	7,603.22
12/18/2023	TAX	6355	DIST 9 - 2023	MULTI-LAKE SEWER AUTHORITY	UNDISTRIBUTED TAX COLLECTIONS	274.000	000	670.80
12/18/2023	TAX	6356	DIST 9 - 2023	PINCKNEY COMMUNITY SCHOOLS	UNDISTRIBUTED TAX COLLECTIONS	274.000	000	33,435.77
12/18/2023	TAX	6357	DIST 9 - 2023	PORTAGE-BASE SEWER AUTHORITY	UNDISTRIBUTED TAX COLLECTIONS	274.000	000	881.10
12/18/2023	TAX	6358	DIST 9 - 2023	WASHTENAW COMMUNITY COLLEGE	UNDISTRIBUTED TAX COLLECTIONS	274.000	000	125,586.36
12/18/2023	TAX	6359	DIST 9 - 2023	WASHTENAW COUNTY ROAD COMMIS	UNDISTRIBUTED TAX COLLECTIONS	274.000	000	3,223.80
12/18/2023	TAX	6360	DIST 9 - 2023	WASHTENAW COUNTY TREASURER	UNDISTRIBUTED TAX COLLECTIONS	274.000	000	156,492.46
12/18/2023	TAX	6361	DIST 9 - 2023	WASHTENAW INTER SCHOOL DISTR	UNDISTRIBUTED TAX COLLECTIONS	274.000	000	194,197.36
TOTAL - ALL FUNDS								1,196,187.77
Total for fund 703 TAX COLLECTION FUND								1,533,378.60

'\*' - INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND  
'#' - INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT



# DEXTER TOWNSHIP

## AGENDA ITEM REQUEST

MEETING OF: Township Board of Trustees January 16, 2024

**Title:** Discussion regarding Solar

**Purpose (Choose ONE):**

- 1) This is a discussion item requiring no action by the board:   X
- 2) This is an action item requiring a:  
Resolution   ;  
Motion   ;  
Ordinance

**Narrative (to be completed by requestor):**

**Overview**

The Michigan Chapter of the American Planning Association sponsored a webinar on Public Act 233, which creates an option to apply for certification from the Michigan Public Service Commission or a local unit of government to construct a utility-scale renewable energy facility. The Act details thresholds for "utility scale", setbacks, sound standards, site plan requirements, decommissioning, and other elements common to zoning. Parts of the law give rise to questions that cannot be easily answered. Over the next 11 months, Michigan communities have a decision to make: adopt a compatible renewable energy ordinance or allow for the certification of utility scale renewable energy facilities through the MPSC. The law will take effect November 28, 2024. Trustee Gretchen Driskell as well as our Zoning Administrator attended this webinar on behalf of Dexter Township. The webinar took place on the day the board packet was produced. Trustee Driskell will provide an update on the information at the BOT meeting.

**Submitted by:** Karen Sikkenga

**Recommended action:** None.



# DEXTER TOWNSHIP

## AGENDA ITEM REQUEST

MEETING OF: Township Board of Trustees January 16, 2024

**Title:** Discussion regarding Planning and Zoning Updates

**Purpose (Choose ONE):**

- 1) This is a discussion item requiring no action by the board:   X
- 2) This is an action item requiring a:  
Resolution   ;  
Motion   ;  
Ordinance

**Narrative (to be completed by requestor):**

Overview

**ZONING ORDINANCE CHANGES**

Dexter Township's Zoning Ordinance was completely overhauled in 2020, and we are beginning the process of revising the ordinance to correct errors and inconsistencies. Please turn to the next page to read my memo to the Planning Commission, which will be in their package for the January 23 meeting, providing more background on this topic. I believe these revisions to the Zoning Ordinance will be a great service to our residents.

There are two items being considered by the Planning Commission next week. These are described in our planning consultant's monthly memo to the Board of Trustees (agenda item 8d, attached). The first proposed ordinance change would remove the flat square footage cap on building square footage for properties of more than 5 acres, leaving in place the cap of 2% of the total acreage. The current ordinance provides for 2% or 11,543 SF, whichever is lower. The previous zoning ordinance included a much higher cap of 10% and had no square footage cap.

An immediate example of why this square footage cap of 11,543 SF is important is occurring in real time right now. Cornman Farms wishes to convert its outdoor event tent to a permanent pavilion. Their total square footage for their 25 acre property already exceeds the 11,543 SF cap, so the new building is disallowed. Our Zoning Board of Appeals and our planning consultant find Cornman Farms proposal to be reasonable and sensible, and all acknowledge that Cornman Farms is a good neighbor and an asset to our community. However, the ZBA found that their proposed use is not exceptional; rather, the Zoning Ordinance regulating it is flawed and a zoning ordinance amendment is the preferred solution. The zoning ordinance amendment was already underway; a public hearing will be held and the Planning Commission will consider the amendment on January 23, 2024. If approved, the matter will come to the Board of Trustees for approval in February.

The other matter before the Planning Commission relates to clarity of language. The ZBA has requested this change and some members plan to attend the Planning Commission meeting to state their preferences. The ZBA is awaiting an opinion from our attorney on this matter.

### **STAFFING AND WORKLOAD**

I requested and the Board of Trustees approved a shift from a staff planner to a planning consultant in June 2023. The planning consultant costs more per hour, but provides better accountability, shared liability, and a deeper, more expert bench. The Board of Trustees also approved redefining our Zoning Enforcement Officer as a Zoning Administrator at 24 hours per week, because our zoning enforcement has too little activity to occupy a staff position. Overall, we have reduced hours for planning and zoning, and our planning/zoning staff and I have been monitoring the workload to assess the success of this reorganization.

Meanwhile, our volume of permits exploded in 2023 from 91 in 2022 to 216 in 2023, resulting in a much higher workload. The upcoming amendments to the Zoning Ordinance will go a long way to mitigate the higher workload: one Zoning Ordinance slated for attention is a requirement that residents obtain zoning permits for items that are not regulated in our Zoning Ordinance. These are “minor permits” such as bathroom remodels and roof shingle replacements; 134 of these permits were issued in 2023 (49 in 2022).

I had originally forecasted that the new staffing configuration would cost less than the prior staffing configuration, even with the higher hourly rates of the contracted planner. However, with the increased volume of permits, our Zoning Administrator and consultant are not able to keep up with the volume in the short term. Carlisle Wortman is providing an entry level planner, Grayson Moore, to assist our Zoning Administrator with permit issuances. Grayson was selected by CW for this role because he also has experience with Zoning Enforcement in Plymouth, providing professional expertise in this area that we currently lack.

The Zoning Ordinance revisions will take time, and are themselves work that was not being conducted previously. In the short term, our planning consultant costs will increase. Our budget request for FY25 (\$115K) reflects this increase, although I don’t anticipate a budget shortfall in FY24. I continue to expect that once the Zoning Ordinance revisions are complete, the workload will decline and our staffing levels will be adequate.

**Submitted by:** Karen Sikkenga

**Recommended action:** None.



# DEXTER TOWNSHIP

6880 DEXTER-PINCKNEY ROAD  
DEXTER, MI 48130

TELEPHONE: 734-426-3767  
FAX: 734-426-3833

WWW.DEXTERTOWNSHIP.ORG

**KAREN SIKKENG**  
**SUPERVISOR**

**MICHELLE**  
**STAMBOULELLIS**  
**CLERK**

**MARIS METZ**  
**TREASURER**

**GRETCHEN DRISKELL**  
**LAURA SANDERS**  
**LONNIE SCOTT**  
**KAREN NOLTE**  
**TRUSTEES**

To: Dexter Township Planning Commission  
From: Karen Sikkenga, Dexter Township Supervisor  
Re: Zoning Ordinance Changes  
Date: January 5, 2023

This month's agenda will include consideration of two changes to the Zoning Ordinance. These proposed changes will correct errors and inconsistencies in the language of the existing ordinances. I expect these to be the first of several public hearings on proposed Zoning Ordinance changes in the coming months.

The current Dexter Township Zoning Ordinance, a comprehensive revision of the previous ordinance, was approved by the Board of Trustees in October 2020. Typically, when a comprehensive revision of a set of laws is enacted, unintentional errors, inconsistencies, and lack of clarity are noted and corrected over time through the legislative process. Today's public hearings are the first step in that legislative process.

Much work is occurring in the background to allow us to bring these proposed changes forward. At my request, our professional planning staff and consultants have been auditing the Zoning Ordinance. Beckett & Raeder, our Master Plan consultant, has reviewed the ZO and recommended changes. Our staff and Executive Committee (Clerk, Treasurer, and Supervisor) have consulted with residents, the Zoning Board of Appeals, the Chelsea Area Construction Agency, and prior staff to identify opportunities to improve the ZO and our internal processes. Our goal is to eliminate purposeless cost and inconvenience for our residents, without compromising the intent of the Master Plan. The two items for your consideration this month are examples of revisions that will help everyone.

Our staff will make every effort to provide you and the public with good information to help you understand the proposed changes and make good decisions. If there's anything I or staff can do to help make these policy decisions more clear, please don't hesitate to reach out to me ([supervisor@dextertownship.org](mailto:supervisor@dextertownship.org)) or Planning Consultant Megan Masson-Minock ([dpz@dextertownship.org](mailto:dpz@dextertownship.org)).

Meanwhile, you should expect that the Planning Commission will be meeting every month for the next few months. I would be happy to attend a future Planning Commission meeting if you would like to discuss this topic or anything else.

cc Dexter Township Board of Trustees



## Dexter Township Supervisor Report

January 16, 2023

### Office Remodel

The office remodel is continuing to progress well and we expect the construction to be complete by the end of January. The construction is on schedule and we are already enjoying the more functional and aesthetically pleasing environment. Sound panels in the board room were installed recently which will help minimize echoes and improve the overall acoustics in the room. This will be especially helpful for residents who are hard of hearing. Additional shelving is also being created in the front office area for more convenient storage of office supplies. Finally, upgraded LED lighting was installed which is more environmentally friendly, minimizes eyestrain, and can even help prevent headaches in the workplace.

The new office furniture should arrive in the middle of February. The furniture we requested will be much more ergonomic, modernized, and comfortable. Furniture delivery is later than originally scheduled, due to lingering post-COVID supply chain issues exacerbated by the holidays.

Additional smaller projects are also underway, including removing the outdated heating grates and thermostat in the board room, updating the handles and ceiling fans in the lower-level bathrooms, adding new Dexter Township signage that will be visible from the road and the parking lot, and eradicating the mold in the fire safe room in the lower level of the building. We will move forward with these items if they fit within our approved FY24 budget.

### Emergency Sirens

We are looking into switching our service provider for Dexter Township's 16 warning sirens to a company in Michigan. West Shore Sirens services many municipalities' sirens within Washtenaw county and is the company that the county is the most familiar with.

### Waterways Committee

Trustee Karen Nolte will be coming to the Board of Trustees in February with a request to establish a Waterways Committee. The overall purpose would be to create a central focus on our township water issues and bring community members together to address the challenges and concerns, consistent with our strategic plan and master plan principles. Listening, learning and education would most certainly be the first year's focus.

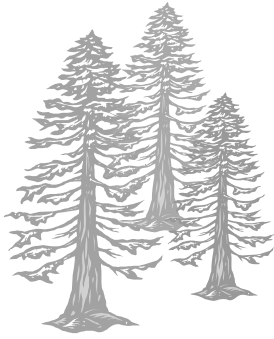
### IT Support

We have put the change in IT Support on hold until after the upstairs renovation is complete. We have interviewed several candidates and will have a recommendation for the Board of Trustees in February when the office moves are completely closed out. We have recently upgraded our livestreaming capabilities for board meetings by incorporating a quicker computer and additional methods for sharing materials during meetings that both board members and guests can utilize. We also acquired a new storage rack for the various pieces of audio/visual equipment needed to record board meetings. With this new storage rack, tech related issues will be easier to troubleshoot and it looks much more professional than the previous equipment rack.



## Committee Reports

I continue to encourage members of the Board of Trustees to provide regular reports on their committees. The Local Roads Committee did not meet in December. The group met on January 10, the day the board packet was finalized, leaving no time for a formal report to be submitted. The Local Roads Committee is focusing on getting the word out about the upcoming Police Millage and Fire Millage at the end of February, with an aim to provide good public education about the interface between local roads and public safety services. For example, the LRC understands that the Washtenaw County Roads Commission uses a prioritization rubric for snow plowing that places local roads, especially neighborhood roads, as a lower priority. Private roads are not plowed by the County. The firefighters and deputies assigned to Dexter Township will assist with helping our residents get to emergency services when roads have not been plowed, a service that is supported by the millages. As another example, residents contact the Local Roads Committee with speeding complaints, and we forward those complaints to our Sheriff's deputies for enhanced enforcement. Recently, the Sheriff's Department placed a speed monitor at a location in Dexter Township at the LRC's request. These service are provided as part of the service level agreement with the Sheriff's Department that is supported by the Police Millage. The LRC is preparing a newsletter with neutral information, and will be writing a joint letter to *The Sun Times* editor.



# DEXTER TOWNSHIP

6880 DEXTER-PINCKNEY ROAD

DEXTER, MI 48130

TELEPHONE: 734-426-3767

FAX: 734-426-3833

WWW.DEXTERTOWNSHIP.ORG

*"A Community For All Seasons"*

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## MEMORANDUM

**To:** Dexter Township Board

**From:** Megan Masson-Minock, Township Planning Consultant  
Ashley Cepeda, Township Zoning Officer

**Subject:** Planning and Zoning Department Report (December 2023)

**Date:** January 9, 2024

---

The following Planning and Zoning Department report has been provided to the Dexter Township Board to provide an update on ongoing planning and zoning cases, ordinance amendments, and department activities. The staff is excited to report on the progress of existing development projects that have been reviewed by the PC, cases reviewed by the ZBA, and other duties, such as, zoning administration, ordinance review and future amendments, zoning permits, etc.

The following report will cover activities that have occurred **December 2023**, as well as an update on past projects:

- Planning Activities, including a summary of applications with the Planning Commission, Zoning Board of Appeals and/or Township Board.
- Zoning Administration, including zoning permits and projects that do not require Planning Commission review and approval.
- Zoning Ordinance, including summary and status of ordinance amendments.
- Planning and Zoning Department, including permits issued.
- Master Plan Update, including the status of Master Plan adoption.
- Other Community Development Projects

Please let us know how this report can be improved. The Planning and Zoning Department will share an updated report with the Township Board on a monthly basis.

Planning Activities – PC, ZBA, Approved Projects		
Planning Commission – Site Plan, Special Land Use, Rezoning		
Name of Project	Location	Current Status and Progress
Cornman Farms Site Plan & Special Land use	8540 Island Lake Road	<p>The applicant submitted a special land, preliminary site plan, and variance request for the replacement of the tent at this special event facility with a building addition of a pavilion, the enclosure of a walkway, interior remodels of buildings on-site and the addition of an amphitheater. The additional buildings necessitate an amendment to the existing site and plan and special land use.</p> <p>A Planning Commission public hearing for special land use amendment and preliminary site plan was held on November 28, 2023. The Planning Commission approved both applications with conditions. The final site plan is expected to be on the January 23, 2024 Planning Commission agenda.</p>

Zoning Board of Appeals – Variance (PBA), Interpretation, Appeal of Admin Decision		
Type of Request	Location	Current Status and Progress
Variance from building coverage	8540 Island Lake Road	The proposed amendment to the special event venue's site plan and special land use, described above, exceeds the maximum building coverage. The case was heard at the December 5, 2023 Zoning Board of Appeals meeting and tabled until the ZBA January 2024 meeting.

Approved Projects		
Name of Project	Location	Current Status and Progress
Hillside Acres	Southwest corner of N. Territorial Rd. and Dexter Townhall Rd.	<p>A pre-construction meeting with OHM, the Township, and Multi Lakes Water and Sewer Authority occurred in fall 2022. The mass grading and storm sewer installation is complete. Sanitary sewer installation is expected to be completed by mid to end of November. Contractor has indicated they plan to pave the asphalt road(s) before the cold weather hits (asphalt construction is weather-dependent).</p> <p>Home construction is expected to begin shortly after asphalt pavement is constructed. OHM estimates home construction will begin in early 2024.</p>

Approved Projects		
Name of Project	Location	Current Status and Progress
Nature's Preserve	11966 N. Territorial Rd.	The Natures Preserve open space community site condominiums went before the Township Planning Commission in April 2016. The final site plan for 20 homes was approved by OHM in October 2020. The applicant has yet to submit construction escrow, as well as provide the insurance and bonds that are required to schedule a pre-construction meeting. Planning & Zoning staff will research the site plan status in November.

Zoning Ordinance (Adopted and Proposed)	
Adopted Amendment	Summary
	None
Proposed Amendment	Current Status and Progress
Section 29.06(C)(4) "Reasonable" versus "Minimum"	<p>The ZBA has requested the change from "reasonable" to "minimum" in this standard for a variance review to be reviewed. They would like direction/guidance on how to implement that language.</p> <p>At their November 28, 2023 meeting, the Planning Commission reviewed draft language. A public hearing is scheduled for the Planning Commission January 23, 2024 meeting.</p>
Table 16.3 in Article 16 Increase building coverage to 2% for parcels greater than five acres.	<p>The Cornman Farms application brought up the inconsistency in the Zoning Ordinance that building coverage for parcels greater than 5 acres, zoning Rural Residential or Recreation Conservation or residential uses in the Agricultural Zoning District is capped at 11,543 square feet, while smaller parcels building coverage is a percentage (up to 5.3% for lots between 4.9 and 5 acres).</p> <p>A public hearing is scheduled for the January 23, 2024 Planning Commission meeting.</p>

Zoning Permits			
Permits Issued	December	2022	2023
Zoning Minor	6	49	134
Zoning Major	5	42	79
Sign	0	0	1
Temporary	0	0	2
<b>TOTAL</b>	<b>11</b>	<b>91</b>	<b>216</b>

Master Plan Update
<p>The draft Master Plan was reviewed by adjacent communities over the summer. At the Planning Commission on October 24, 2023, the Planning Commission reviewed with Beckett &amp; Raeder a summary of the public comment received and their recommendations.</p> <p>The Planning Commission held a public hearing on the draft Master Plan at their meeting on November 28, 2023, and recommended approval of the Master Plan to the Township Board, with edits to be verified by a sub-committee of the Planning Commission. Approval of the Master Plan is expected to on a Township Board agenda in early 2024.</p>

Other Planning and Zoning Projects
NONE

Happy New Year!

# Dexter Township Board

## Treasurer's Report

As of January 8, 2024

Dexter Township Fund Report Summary (See Attached)

Chelsea Area Construction Agency Board Meeting Minutes and Current Budget  
vs. Actual Reports (See Attached)

### Summer/Winter 2023 Tax Collection as of 01/08/2024

<u>Tax Bill</u>	<u>Total to Collect</u>	Received	Outstanding	% of
		<u>Total Collected</u>	<u>As of</u> <u>01/08/2024</u>	<u>Bills Paid</u>
Summer/Winter	\$20,780,056.75	\$8,356,524.72	\$12,419,966.17	59.7%

Respectfully Submitted,

Maris Metz  
Treasurer



01/08/2024 01:00 PM  
 User: TREASURER  
 DB: Dexter

CASH SUMMARY BY ACCOUNT FOR DEXTER TOWNSHIP  
 FROM 12/01/2023 TO 12/31/2023  
 FUND: ALL FUNDS  
 CASH AND INVESTMENT ACCOUNTS

Page: 1/1

Fund Account	Description	Beginning Balance 12/01/2023	Total Debits	Total Credits	Ending Balance 12/31/2023
Fund 101	GENERAL FUND				
001.102	DEPOSITORY ACCOUNT	3,511,425.77	183,155.84	304,230.33	3,390,351.28
001.202	DISBURSEMENT ACCOUNT	(373,395.35)	435,654.33	335,925.33	(273,666.35)
003.050	MICLASS	1,065,323.87	0.00	0.00	1,065,323.87
	GENERAL FUND	4,203,354.29	618,810.17	640,155.66	4,182,008.80
Fund 206	FIRE FUND				
001.102	DEPOSITORY ACCOUNT	240,055.59	88,132.44	97,114.91	231,073.12
003.050	MICLASS	527,909.00	0.00	0.00	527,909.00
	FIRE FUND	767,964.59	88,132.44	97,114.91	758,982.12
Fund 207	POLICE FUND				
001.102	DEPOSITORY ACCOUNT	528,044.31	56,274.94	42,617.76	541,701.49
003.050	MICLASS	527,909.00	0.00	0.00	527,909.00
	POLICE FUND	1,055,953.31	56,274.94	42,617.76	1,069,610.49
Fund 245	OPEN SPACE LAND INITIATIVE				
001.102	DEPOSITORY ACCOUNT	49,841.88	18,716.20	0.00	68,558.08
001.202	DISBURSEMENT ACCOUNT	0.00	0.00	1,554.86	(1,554.86)
003.050	MICLASS	141,277.64	0.00	0.00	141,277.64
	OPEN SPACE LAND INITIATIVE	191,119.52	18,716.20	1,554.86	208,280.86
Fund 285	GRANT - AMERICAN RESCUE PLAN ACT				
001.202	DISBURSEMENT ACCOUNT	318,944.31	0.00	0.00	318,944.31
Fund 701	GENERAL AGENCY FUND				
001.102	DEPOSITORY ACCOUNT	72,030.25	0.00	1,867.50	70,162.75
Fund 703	TAX COLLECTION FUND				
001.100	PNC BANK	19,820.03	2,496,530.39	1,196,187.77	1,320,162.65
	TOTAL - ALL FUNDS	6,629,186.30	3,278,464.14	1,979,498.46	7,928,151.98



0000506-0003687 PDF 603947

Dexter Township  
6880 Dexter-Pinckney Rd.  
Dexter, MI 48130

## Summary Statement

December 31, 2023

Page 1 of 6

Investor ID: MI-01-0693

### Michigan CLASS

#### Michigan CLASS

Average Monthly Yield: 5.5512%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
MI-01-0693-0001 Police Fund	527,909.00	0.00	0.00	2,494.43	26,847.35	529,242.52	530,403.43
MI-01-0693-0002 Fire Fund	527,909.00	0.00	0.00	2,494.43	26,847.35	529,242.52	530,403.43
MI-01-0693-0003 General	1,065,323.87	0.00	0.00	5,033.79	54,178.29	1,068,014.93	1,070,357.66
MI-01-0693-0004 OSLP	141,277.64	0.00	0.00	667.55	6,968.15	141,634.51	141,945.19
<b>TOTAL</b>	<b>2,262,419.51</b>	<b>0.00</b>	<b>0.00</b>	<b>10,690.20</b>	<b>114,841.14</b>	<b>2,268,134.48</b>	<b>2,273,109.71</b>

Tel: (855) 382-0496

<https://www.michigandclass.org/>



# Account Statement

December 31, 2023

Page 2 of 6

Account Number: MI-01-0693-0001

## Police Fund

### Account Summary

Average Monthly Yield: 5.5512%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
Michigan CLASS	527,909.00	0.00	0.00	2,494.43	26,847.35	529,242.52	530,403.43

### Transaction Activity

Transaction Date	Transaction Description	Contributions	Withdrawals	Balance	Transaction Number
12/01/2023	Beginning Balance			527,909.00	
12/31/2023	Income Dividend Reinvestment	2,494.43			
12/31/2023	Ending Balance			530,403.43	



# Account Statement

December 31, 2023

Page 3 of 6

Account Number: MI-01-0693-0002

## Fire Fund

### Account Summary

Average Monthly Yield: 5.5512%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
Michigan CLASS	527,909.00	0.00	0.00	2,494.43	26,847.35	529,242.52	530,403.43

### Transaction Activity

Transaction Date	Transaction Description	Contributions	Withdrawals	Balance	Transaction Number
12/01/2023	Beginning Balance			527,909.00	
12/31/2023	Income Dividend Reinvestment	2,494.43			
12/31/2023	Ending Balance			530,403.43	

Tel: (855) 382-0496

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# Account Statement

December 31, 2023

Page 4 of 6

Account Number: MI-01-0693-0003

## General

### Account Summary

Average Monthly Yield: 5.5512%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
Michigan CLASS	1,065,323.87	0.00	0.00	5,033.79	54,178.29	1,068,014.93	1,070,357.66

### Transaction Activity

Transaction Date	Transaction Description	Contributions	Withdrawals	Balance	Transaction Number
12/01/2023	Beginning Balance			1,065,323.87	
12/31/2023	Income Dividend Reinvestment	5,033.79			
12/31/2023	Ending Balance			1,070,357.66	



# Account Statement

December 31, 2023

Page 5 of 6

Account Number: MI-01-0693-0004

OSLP

## Account Summary

Average Monthly Yield: 5.5512%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
Michigan CLASS	141,277.64	0.00	0.00	667.55	6,968.15	141,634.51	141,945.19

## Transaction Activity

Transaction Date	Transaction Description	Contributions	Withdrawals	Balance	Transaction Number
12/01/2023	Beginning Balance			141,277.64	
12/31/2023	Income Dividend Reinvestment	667.55			
12/31/2023	Ending Balance			141,945.19	





# Daily Rates

December 31, 2023

Page 6 of 6

## Michigan CLASS

### Michigan CLASS

Date	Dividend Rate	Daily Yield
12/01/2023	0.000456621	5.5553%
12/02/2023	0.000000000	5.5556%
12/03/2023	0.000000000	5.5556%
12/04/2023	0.000152598	5.5698%
12/05/2023	0.000152568	5.5687%
12/06/2023	0.000152279	5.5882%
12/07/2023	0.000152137	5.5530%
12/08/2023	0.000456187	5.5503%
12/09/2023	0.000000000	5.5503%
12/10/2023	0.000000000	5.5503%
12/11/2023	0.000151911	5.5447%
12/12/2023	0.000151699	5.5370%
12/13/2023	0.000151695	5.5368%
12/14/2023	0.000151857	5.5429%
12/15/2023	0.000456576	5.5550%
12/16/2023	0.000000000	5.5550%
12/17/2023	0.000000000	5.5550%
12/18/2023	0.000152157	5.5538%
12/19/2023	0.000152176	5.5536%
12/20/2023	0.000151982	5.5472%
12/21/2023	0.000151963	5.5467%
12/22/2023	0.000607920	5.5473%
12/23/2023	0.000000000	5.5473%
12/24/2023	0.000000000	5.5473%
12/25/2023	0.000000000	5.5473%
12/26/2023	0.000151861	5.5429%
12/27/2023	0.000151956	5.5464%
12/28/2023	0.000152199	5.5529%
12/29/2023	0.000456432	5.5533%
12/30/2023	0.000000000	5.5532%
12/31/2023	0.000000000	5.5532%

Performance results are shown net of all fees and expenses and reflect the reinvestment of dividends and other earnings. Many factors affect performance including changes in market conditions and interest rates and in response to other economic, political, or financial developments. Investment involves risk including the possible loss of principal. No assurance can be given that the performance objectives of a given strategy will be achieved. **Past performance is no guarantee of future results. Any financial and/or investment decision may incur losses.**

Tel: (855) 382-0496

<https://www.michiganclass.org/>



QUARTERLY MEETING OF THE CHELSEA AREA CONSTRUCTION AGENCY BOARD  
THURSDAY, SEPTEMBER 14<sup>th</sup>, 2023, 1 P.M.  
LOCATION: 12172 JACKSON ROAD  
DEXTER, MI 48130

**BOARD MEMBERS PRESENT:** Michelle Stamboulellis (Dexter Township), Duane Luick (Lima Township), Pam Byrnes (Lyndon Township), Amanda Nimke (Sylvan Township).

**BOARD MEMBERS ABSENT:** None

**STAFF PRESENT:** Devin Morgan.

**OTHERS PRESENT:**

**CALL TO ORDER:** Luick called the meeting to order at 1:12 p.m.

**CALL TO THE PUBLIC:** None.

**APPROVAL OF AGENDA:** Motion by Byrnes, seconded by Luick, to approve the June 8<sup>th</sup>, 2023, agenda with the addition of Discussion of Zoning. All Ayes. Motion carried unanimously. Motion by Stamboulellis, seconded by Luick, to approve the June 8<sup>th</sup>, 2023, amended agenda with the addition of Election of Officers. All Ayes. Motion carried unanimously.

**APPROVAL OF MINUTES:** Motion by Luick, seconded by Byrnes, to approve June 8<sup>th</sup>, 2023, meeting minutes. All Ayes. Motion carried unanimously.

**APPROVAL OF BILLS:** Motion by Byrnes, seconded by Luick, to approve the General Checking Account bills in amount of \$304,642.36, the Soil Erosion Control Checking Account bills in amount of \$74,276.00 from 6/1/2023 through 8/31/2023 as presented on 9/6/2023 and 9/14/23 summaries from MSK and Associates. All Ayes. Motion carried unanimously.

Motion by Luick, seconded by Byrnes, authorizing chair to send letter from Board to MSK requesting CSB account activity to be sent to office manager a minimum of 7 days prior to board meetings. All Ayes. Motion carried unanimously.

**REPORT OF THE CHAIR:** None.

**REPORT OF THE TREASURER:** Luick reports that he received a financial report from Devin summarizing agencies finances. Old National and Flagstar CD's will renew soon, and he is continuing to monitor these.

**REPORT OF BUILDING OFFICIAL:** Report of Building Official as presented by Devin Morgan. Morgan states that Forster had family obligations and was unable to attend this meeting. The

agency has processed 689 permits in the last quarter and 48 of them were for new single family residential homes. July 1<sup>st</sup>, we transitioned to Paychex for our payroll services. Paychex has been struggling with setting up the reporting features for MSK and coordinating with MERS for our contributions. Paychex realized that our health insurance is not compliant, so we need to change what we offer to our employees.

Dave Rohr is no longer with Dexter Township. Maris Metz is our new Dexter Township representative and Michelle Stamboulellis is her alternate. Adrianna Jordan is no longer with the City of Chelsea and Chelsea has not appointed a new representative.

Motion by Byrnes, seconded by Nimke, to require that Building Official be present at CACA Quarterly Board Meetings unless there are unforeseen extenuating circumstances. All Ayes. Motion carried unanimously.

**DISCUSSION OF ANNUAL AUDIT BY DRAKE CERTIFIED PUBLIC ACCOUNTANTS:** Motion by Byrnes, seconded by Luick, to accept audit by Drake Certified Public Accounts for the fiscal year ending February 28<sup>th</sup>, 2023. All Ayes. Motion carried unanimously.

**DISCUSSION OF HEALTH INSURANCE AND HSA:** Motion by Byrnes, seconded by Luick, to approve CACA Health Care Package as presented for full time employees effective 10/1/2023 to be reviewed in one year or earlier if necessary. All Ayes. Motion carried unanimously.

**DISCUSSION TO INCREASE PETTY CASH ACCOUNT BALANCE:** Motion by Luick, seconded by Nimke, to increase petty cash account balance to \$5,000 to allow CACA to set up ACH/payments for recurring monthly bills. All Ayes. Motion carried unanimously.

**DISCUSSION OF SESC PROGRAM:** Discussion followed.

**DISCUSSION OF PATIO QUOTE:** Discussion followed.

**DISCUSSION OF PERFORMANCE BASED BONUSES:** Motion by Byrnes, seconded by Luick, to give performance-based bonuses to be paid in December 2023 as follows: Each primary inspector to receive \$2,500, SESC inspector to receive \$2,500, Building Official and Office Manager to each receive \$5,000, Office Assistant to receive \$1,000, part-time helper to receive \$500. All Ayes. Motion carried unanimously.

**ELECTION OF OFFICERS:** Motion by Luick, seconded by Byrnes, to nominate Chelsea Area Construction Agency Officers as follows; Nimke as chair, Luick as Treasurer, Byrnes as Secretary, and Dexter Representative as Vice Chair. All Ayes. Motion carried unanimously.

**DISCUSSION OF ZONING:** Discussion followed. Table until next meeting.

**OTHER BUSINESS:** None.

**CALL TO THE PUBLIC:** None.

3

**ADJOURNMENT:** Motion by Luick, seconded by Stamboulellis, to adjourn the meeting at 2:54 p.m. All Ayes. Motion carried unanimously.

Respectfully Submitted,

Devin Morgan  
Recording Secretary

---

Amanda Nimke  
CACA Board Secretary

OR

5

1:49 PM

12/07/23

Cash Basis

**Chelsea Area Construction Agency**  
**General Fund Statement of Activities Budget vs. Actual**  
 September through November 2023

	Sep - Nov 23	Budget	\$ Over Budget
<b>Ordinary Income/Expense</b>			
Income			
1401 · Permits - Building	124,287.10	128,430.00	-4,142.90
1402 · Permits - Electrical	31,756.00	17,002.50	14,753.50
1403 · Permits - Plumbing	16,800.00	11,259.00	5,541.00
1404 · Permits - Mechanical	28,625.00	16,250.50	12,374.50
1420 · Miscellaneous Income	0.00	518.01	-518.01
1430 · Rent			
1430.1 · Lima Twp	3,295.47	3,559.00	-263.53
1430.2 · Rural Reach	0.00	0.00	0.00
1430.3 · WAVE	6,056.07	6,306.00	-249.93
Total 1430 · Rent	9,351.54	9,865.00	-513.46
1460 · Refunds	0.00	30.00	-30.00
1465 · Soil Erosion Cost Transfer	3,000.00	3,000.00	0.00
1490 · Interest Income	12.55	41.25	-28.70
1495 · Bond Deposits	0.00	0.00	0.00
Total Income	213,832.19	186,396.26	27,435.93
<b>Expense</b>			
Contractor Expenses			
Contractor Service board member	500.00	0.00	500.00
Contractor Expenses - Other	0.00	0.00	0.00
Total Contractor Expenses	500.00	0.00	500.00
Payroll Expenses			
Company Contributions			
Retirement	20,817.81	2,131.00	18,686.81
Total Company Contributions	20,817.81	2,131.00	18,686.81
Paychex fees	849.15		
Taxes	7,663.04	3,668.00	3,995.04
Wages	103,070.66	59,400.00	43,670.66
Total Payroll Expenses	132,400.66	65,199.00	67,201.66
Reimbursements	2,733.07	2,592.00	141.07
1605 · Advertising	0.00	749.50	-749.50
1611 · Bank fees	0.00	8.00	-8.00
1612 · Computer Supplies - Service	2,000.00	2,368.00	-368.00
1614.5 · Gifts	0.00	0.00	0.00
1615 · Mileage - Building Officials			
1615.1 · Mileage- Office Admin	636.02	44.25	591.77
1615 · Mileage - Building Officials - Other	201.74	0.00	201.74
Total 1615 · Mileage - Building Officials	837.76	44.25	793.51
1616 · Postage & Freight	396.00	270.00	126.00
1617 · Printing & Imaging	0.00	2,700.00	-2,700.00
1618 · Property Taxes	0.00	0.00	0.00
1623 · Equipment Rental	460.55	472.50	-11.95
1624 · Insurance			
1624.1 · Worker's Comp Insurance	0.00	1,245.00	-1,245.00
1624.2 · Health Insurance	6,326.42		
1624 · Insurance - Other	0.00	1,904.00	-1,904.00
Total 1624 · Insurance	6,326.42	3,149.00	3,177.42
1625 · Legal & Professional	1,630.00	2,336.00	-706.00
1639 · Office Equip/Furnishings	0.00	116.25	-116.25
1640 · Office Expenses	5,159.19	2,289.51	2,869.68
1641 · Telephone & Internet	2,560.53	2,223.00	337.53
1649 · Dues & Subscriptions	321.22	315.00	6.22
1650 · Seminar & Education	946.11	2,160.00	-1,213.89
1652 · Permits and Fees	0.00	101.25	-101.25

6

1:49 PM

12/07/23

Cash Basis

Chelsea Area Construction Agency  
General Fund Statement of Activities Budget vs. Actual  
September through November 2023

	Sep - Nov 23	Budget	\$ Over Budget
1661 · Utilities	2,079.41	2,199.51	-120.10
1663 · Repairs & Maintenance	5,531.57	6,750.00	-1,218.43
1663.5 · Maintenance - Outdoors	3,854.62	0.00	3,854.62
1664 · Meals and Entertainment	852.33	0.00	852.33
1665 · Outside Contract Services	30.00	90.00	-60.00
1690 · Capital Improvements			
1690.4 · BS & A Software	0.00	6,750.00	-6,750.00
Total 1690 · Capital Improvements	0.00	6,750.00	-6,750.00
2645 · Inspections	122,420.00	66,735.00	55,685.00
69900 · Travel	1,646.57	0.00	1,646.57
Total Expense	292,686.01	169,617.77	123,068.24
Net Ordinary Income	-78,853.82	16,778.49	-95,632.31
Net Income	-78,853.82	16,778.49	-95,632.31



7

2:06 PM

12/07/23

Cash Basis

**Chelsea Area Construction Agency**  
**General Fund Statement of Activities Budget vs. Actual**  
 March through November 2023

	Mar - Nov 23	Budget	\$ Over Budget
<b>Ordinary Income/Expense</b>			
Income			
1401 · Permits - Building	498,441.93	385,290.00	113,151.93
1402 · Permits - Electrical	102,976.00	51,007.50	51,968.50
1403 · Permits - Plumbing	56,235.00	33,777.00	22,458.00
1404 · Permits - Mechanical	88,155.00	48,751.48	39,403.52
1420 · Miscellaneous Income	215.72	1,553.99	-1,338.27
1430 · Rent			
1430.1 · Lima Twp	9,886.41	10,676.98	-790.57
1430.2 · Rural Reach	0.00	0.00	0.00
1430.3 · WAVE	18,168.21	18,918.00	-749.79
Total 1430 · Rent	28,054.62	29,594.98	-1,540.36
1460 · Refunds	10.54	90.00	-79.46
1465 · Soil Erosion Cost Transfer	9,000.00	9,000.00	0.00
1490 · Interest Income	37.22	123.75	-86.53
1495 · Bond Deposits	0.00	0.00	0.00
Total Income	783,126.03	559,188.70	223,937.33
<b>Expense</b>			
Contractor Expenses			
Contractor Service board member	1,550.00	0.00	1,550.00
Contractor Expenses - Other	0.00	0.00	0.00
Total Contractor Expenses	1,550.00	0.00	1,550.00
Payroll Expenses			
Company Contributions			
Retirement	61,002.32	6,392.98	54,609.34
Total Company Contributions	61,002.32	6,392.98	54,609.34
Paychex fees	1,644.65		
Taxes	23,390.29	11,004.02	12,386.27
Wages	298,157.21	178,200.00	119,957.21
Total Payroll Expenses	384,194.47	195,597.00	188,597.47
Reimbursements	14,831.45	7,776.00	7,055.45
1605 · Advertising	0.00	2,248.48	-2,248.48
1611 · Bank fees	4.20	24.02	-19.82
1612 · Computer Supplies - Service	17,117.00	7,103.98	10,013.02
1614.5 · Gifts	50.00	0.00	50.00
1615 · Mileage - Building Officials			
1615.1 · Mileage- Office Admin	1,727.24	132.75	1,594.49
1615 · Mileage - Building Officials - Other	829.10	0.00	829.10
Total 1615 · Mileage - Building Officials	2,556.34	132.75	2,423.59
1616 · Postage & Freight	833.04	810.00	23.04
1617 · Printing & Imaging	1,997.75	8,100.00	-6,102.25
1618 · Property Taxes	0.00	0.00	0.00
1623 · Equipment Rental	1,288.01	1,417.50	-129.49
1624 · Insurance			
1624.1 · Worker's Comp Insurance	7,051.00	3,735.00	3,316.00
1624.2 · Health Insurance	6,326.42		
1624 · Insurance - Other	12,288.00	5,712.02	6,575.98
Total 1624 · Insurance	25,665.42	9,447.02	16,218.40
1625 · Legal & Professional	11,644.20	7,008.02	4,636.18
1639 · Office Equip/Furnishings	729.83	348.75	381.08
1640 · Office Expenses	13,370.58	6,868.49	6,502.09
1640.1 · Employee Benefit Programs	7,947.72		
1641 · Telephone & Internet	8,847.60	6,669.00	2,178.60
1649 · Dues & Subscriptions	1,247.22	945.00	302.22
1650 · Seminar & Education	2,120.61	6,480.00	-4,359.39

8

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12/07/23

Cash Basis

**Chelsea Area Construction Agency**  
**General Fund Statement of Activities Budget vs. Actual**  
 March through November 2023

	Mar - Nov 23	Budget	\$ Over Budget
1652 · Permits and Fees	300.00	303.75	-3.75
1661 · Utilities	6,657.26	6,598.49	58.77
1663 · Repairs & Maintenance	28,532.42	20,250.00	8,282.42
1663.5 · Maintenance - Outdoors	24,081.78	0.00	24,081.78
1664 · Meals and Entertainment	1,507.88	0.00	1,507.88
1665 · Outside Contract Services	90.00	270.00	-180.00
1690 · Capital Improvments			
1690.4 · BS & A Software	2,903.00	20,250.00	-17,347.00
Total 1690 · Capital Improvments	2,903.00	20,250.00	-17,347.00
2645 · Inspections	332,110.00	200,205.00	131,905.00
69900 · Travel	1,646.57	0.00	1,646.57
Total Expense	893,824.35	508,853.25	384,971.10
Net Ordinary Income	-110,698.32	50,335.45	-161,033.77
Net Income	-110,698.32	50,335.45	-161,033.77

9

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12/07/23

Cash Basis

**Chelsea Area Construction Agency**  
**Soil Erosion Statement of Activities Budget vs. Actual**  
 September through November 2023

	Sep - Nov 23	Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
1405 - Permits - Soil Erosion	161,786.99	17,830.00	143,956.99
1495 - Bond Deposits	0.00	7,222.50	-7,222.50
Total Income	161,786.99	25,052.50	136,734.49
Expense			
1610 - Administrative Exp - Soil Eros	3,000.00	3,000.00	0.00
1610.5 - Return of Bonds	0.00	540.00	-540.00
2645 - Inspections	80,433.00	14,783.85	65,649.15
Total Expense	83,433.00	18,323.85	65,109.15
Net Ordinary Income	78,353.99	6,728.65	71,625.34
Net Income	78,353.99	6,728.65	71,625.34

10

2:07 PM

12/07/23

Cash Basis

Chelsea Area Construction Agency  
Soil Erosion Statement of Activities Budget vs. Actual  
March through November 2023

	Mar - Nov 23	Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
1405 - Permits - Soil Erosion	331,147.99	53,489.98	277,658.01
1495 - Bond Deposits	97,900.00	21,667.50	76,232.50
Total Income	429,047.99	75,157.48	353,890.51
Expense			
1610 - Administrative Exp - Soil Eros	9,000.00	9,000.00	0.00
1610.5 - Return of Bonds	0.00	1,620.00	-1,620.00
2645 - Inspections	193,500.00	44,351.55	149,148.45
Total Expense	202,500.00	54,971.55	147,528.45
Net Ordinary Income	226,547.99	20,185.93	206,362.06
Net Income	226,547.99	20,185.93	206,362.06

# Huron River Watershed Council (HRWC) Update

## January 2024 Report to Dexter Township Board of Trustees

### News and Events

#### 1. Safe Alternatives for Snow and Ice Removal <https://www.hrwc.org/tis-the-season-use-less-salt-on-your-driveway-this-winter/>

##### Limit your use of salt at home with these tips:

- Shovel early and often to avoid using salt or deicers altogether.
- Consider a deicer such as magnesium chloride and check labels for proper application tips.
- Buy your deicer early, before the snow falls for more river-friendly choices in the store.
- Use as little deicer as is needed to get the job done.
- Limit your use of sand. Instead of melting ice, sand provides traction. But it also increases the amount of sediment in our lakes, rivers and streams when it washes into storm drains with melting snow.
- Promptly remove slush and any residual salt, sand or deicer from concrete surfaces to minimize polluted runoff.

#### 2. Winter Stonefly Hunt <https://www.hrwc.org/volunteer/stonefly/>



DATE	January 27, 2024
TIME	There are two starting times: <b>9:00am</b> or <b>10:30am</b> . Sign up <i>required</i> . This event takes about 4 hours; approximately half of that is outside.

These underwater creatures elude most predators by growing during the winter months when most fish are more sluggish. They live only in good quality streams so searching for them tells us about problems in the river and its streams. HRWC does stonefly searches to gauge the health of our streams.

When you sign up to volunteer, you will join a small group of other volunteers to search a selected stretch of stream or river for stoneflies. You will be working with experienced researchers to collect stoneflies. They will also teach you how we determine the health of the stream or river you are visiting.

- Sign up and more details are at the link above

Please let me know if you would like more information.

Respectfully submitted,

Suzanne Bade

Dexter Township Representative to HRWC

**January 2024 Board of Trustees**  
**Karen Nolte projects**

**Single Hauler** – a questionnaire will be available to DT residents from January 16 until February 10<sup>th</sup> on our website and a link will be provided in the next ITL publication. The questionnaire will ask residents: what provider they currently utilize, amount paid per qtr, and services rendered for that money, ie. trash, recycle, yard waste - individually or any combination of the 3. And their willingness to pay an extra fee for curbside bulk pick up items. Preparations for the RFP continue. We have had about 15 emails asking additional questions from residents on this topic – most approve and simply are seeking additional information.

**Broadband** - Spectrum continues to complete laying cable in our township. Services should be ready after the 1<sup>st</sup> quarter of 2024 for residents to start connecting to their services if they so choose. Spectrum will provide marketing materials with phone #'s, website info to assist residents connect. Also, sales teams may canvas the area to help educate residents on availability and costs.

**Hudson Mills Metropark Pass** - to date (Jan 5<sup>th</sup>) we have mailed just under 1,100 passes to residents. Just prior to the end of 2023, we did purchase an additional 450 passes while the discounts were available, making the total cost of \$36,600 for 1,250 passes to date. Requests have dramatically decreased after the first of the year. Project overall very well received by our residents and all requests and mailing was caught up by January 3, 2024.

**WRDA** (Water Resources Development Act): I have reached out to Craig Kivi, who is very active in building woody habitats for shoreline protection. We are working on completing the paperwork to submit to Congresswoman Dingell's office by the January 9<sup>th</sup> deadline to see if we can expand his efforts to Dexter Township residents water fronts. We may not qualify today, but feel it is important to make Congresswoman Dingell's office aware of our dedication to water quality of the Townships lakes and rivers.

**ITL (in the loop)**: I am reaching out to our IT company VC3 to investigate automating the subscription and unsubscribing process of our email list. With the addition of the 1,000 names, I believe it is time to automate and simplify the process. We are also looking at merging the 1,000 addresses into our database to improve our community outreach. Updates will follow as I uncover more information and/or costs that may be involved.



**JERRY L. CLAYTON**  
SHERIFF

# WASHTENAW COUNTY OFFICE OF THE SHERIFF

2201 Hogback Road ♦ Ann Arbor, Michigan 48105-9732 ♦ OFFICE (734) 971-8400 ♦ FAX (734) 973-4624 ♦ EMAIL [sheriffinfo@ewashtenaw.org](mailto:sheriffinfo@ewashtenaw.org)



**MARK A. PTASZEK**  
UNDERSHERIFF

December 11, 2023

To: Karen Sikkenga, Dexter Township Supervisor  
From: Nick Krings, Sergeant  
Through: Alan Hunt, Lieutenant  
Cc: Keith Flores, Police Services Commander / Nancy Hansen, Captain  
Re: November 1<sup>st</sup> – November 30<sup>th</sup>, 2023, Police Services Monthly Report

During the month of November 2023 there were 128 calls for service (including traffic stops). Deputies conducted 46 traffic stops during this time with 7 citations issued.

Noteworthy events in Dexter Township during last month include:

On November 21<sup>st</sup> Deputies investigated a fraud complaint in the 11000 block of Patina Drive. The complaint advised that he contacted an individual regarding a loan after locating a phone number online. The complainant stated that the subject they spoke to suggested that they establish a payment trend and that the subject would deposit money into their bank account to make payments with. When the complainant noticed deposits into their account, they then utilized those funds to make payments in excess of \$3,900. Shortly after making the payments, the deposits were removed from their account, and they can no longer get in contact with the original subject.

#### Banked Hours Update:

The collaboration accumulated 320 banked hours during the month of November. The banked hours were generated due to vacant shifts. The collaboration utilized 305.5 banked hours to fill vacant shifts and for special events. As of the end of November, the collaboration has a yearly banked hours balance of 118 hours.

#### Dexter Collaboration Into/Out of Area Time:

- Into DWD Area Time – 1,149 mins (Year to Date – 8,340 mins)
- Out of DWD Area – 1,722 mins (Year to Date – 13,029 mins)

Dexter City Into Area Time - 290 mins (Year to date – 3,755 mins)

Dexter Twp. Into Area Time - 470 mins (Year to date – 2,724 mins)

Webster Twp. Into Area Time - 389 mins (Year to date – 1,861 mins)

*Co Creating Community Wellness and Safety – Providing Exemplary Service  
Building Strong and Sustainable Communities  
Serving Washtenaw County since 1823*





**JERRY L. CLAYTON**  
SHERIFF

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**MARK A. PTASZEK**  
UNDERSHERIFF

The Sheriff's Office has implemented an, on-line, police reporting portal. Citizens can now file certain types of police reports on-line without needing contact with a Deputy or coming to a station. The following types of incidents November be filed on-line:

- Harassing phone calls/ No Known Suspects
- Identity Theft/ No Known Suspects
- Lost property
- Larceny/Theft/ No Known Suspects
- Damaged Property/Vandalism
- Accidental/Non-Intentional Property Damage

Any and all incidents can still be reported by calling 911, Washtenaw Metro Dispatches non-emergency dispatch number (734) 994-2911 or in person at any of our Community Police Stations.

The on-line reporting portal can be accessed through the Washtenaw County Sheriff's Office website.

<https://www.washtenaw.org/3439/File-a-Police-Report>

The Sheriff's Office has gone live with a crime data dashboard on our website.

The dashboard is interactive and pulls data by zip codes. The data is updated regularly.

There are various pages that can be viewed: Overall Crime Data, Victim Demographics, Arrest Demographics, Traffic Overview and Subject Control (Use of Force Incidents).

[Sheriff Data & Information Dashboard | Washtenaw County, MI](#)

This is an excellent resource for those interested in taking a deeper dive into Sheriff's Office operations and who we have contact with.

*Co Creating Community Wellness – Providing Exemplary Service  
Building Strong and Sustainable Communities  
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## DEXTER TOWNSHIP MONTHLY POLICE SERVICES DATA

### November 2023

JERRY L. CLAYTON  
SHERIFF

Incidents	Month 2023	Month 2022	% Change	YTD 2023	YTD 2022	% Change
Traffic Stops	46	56	-18%	693	714	-3%
Citations	7	11	-36%	132	135	-2%
Drunk Driving (OWI)	0	0	-	2	3	-33%
Drugged Driving (OUID)	0	0	-	0	1	-
Calls for Service Total	128	168	-24%	1775	1772	0%
Calls for Service (Traffic stops and non-response medicals removed)	59	81	-27%	808	775	4%
Robberies	0	0	-	0	0	-
Assaultive Crimes	1	1	0%	10	15	-33%
Home Invasions	0	0	-	1	0	+
Breaking and Entering's	0	0	-	0	0	-
Larcenies	1	0	+	5	5	0%
Vehicle Thefts	0	0	-	0	1	-
Traffic Crashes	14	19	-26%	102	109	-6%
Medical Assists	4	1	300%	23	27	-15%
Animal Complaints (ACO Response)	0	2	-	15	12	25%
<b>In/Out of Area Time</b>	<b>Month (minutes)</b>	<b>YTD (minutes)</b>	<div> + = Positive Change  - = Negative Change </div>			
Into Area Time	470	2724				
Out of Area Time	1722	13029				
Investigative Ops (DB)	0	2365				
Secondary Road Patrol	180	1982				
County Wide	0	1590				
	<b>Hours Accum.</b>	<b>Hours Used</b>	<b>Balance</b>			
Banked Hours	320	305.5	118			

## Dexter Township Monthly Report

INCIDENT	DATE/TIME	CFS Verified Offense	ADDRESS	CITY
230088251	11/1/23 00:49 AM	L3505 - Opened In Error - WD	3400 BLOCK N LIMA CENTER RD	DEXTER TWP
230088449	11/1/23 20:51 PM	C3199 - All Other Traffic Crashes	ISLAND LAKE RD / WESTBURY DR	DEXTER TWP
230088464	11/1/23 21:49 PM	C3299 - Welfare Check	WYLIE RD / DEXTER PINCKNEY RD	DEXTER TWP
230088508	11/2/23 03:40 AM	L3597 Non Terminal - WD	3000 BLOCK SANDHILL DR	DEXTER TWP
230088714	11/2/23 20:43 PM	L3597 Non Terminal - WD	3000 BLOCK SANDHILL DR	DEXTER TWP
230088735	11/2/23 22:03 PM	C3730 - Traffic Complaint / Traffic Miscellaneous A Comple	MCGREGOR RD / ALLAN DR	DEXTER TWP
230088815	11/3/23 05:16 AM	C3730 - Traffic Complaint / Traffic Miscellaneous A Comple	DEXTER PINCKNEY RD / SAMUEL DR	DEXTER TWP
230088817	11/3/23 05:22 AM	C3730 - Traffic Complaint / Traffic Miscellaneous A Comple	DEXTER PINCKNEY RD / SAMUEL DR	DEXTER TWP
230088820	11/3/23 05:38 AM	C3730 - Traffic Complaint / Traffic Miscellaneous A Comple	DEXTER PINCKNEY RD / SAMUEL DR	DEXTER TWP
230088821	11/3/23 06:09 AM	C3730 - Traffic Complaint / Traffic Miscellaneous A Comple	DEXTER PINCKNEY RD / SAMUEL DR	DEXTER TWP
230088855	11/3/23 09:45 AM	C3328 - Suspicious Persons	6100 BLOCK DEXTER PINCKNEY RD	DEXTER TWP
230088983	11/3/23 19:03 PM	C3730 - Traffic Complaint / Traffic Miscellaneous A Comple	DEXTER PINCKNEY RD / MCGREGOR RD	DEXTER TWP
230088988	11/3/23 19:13 PM	C3730 - Traffic Complaint / Traffic Miscellaneous A Comple	MCGREGOR RD / ALLAN DR	DEXTER TWP
230088991	11/3/23 19:21 PM	C3730 - Traffic Complaint / Traffic Miscellaneous A Comple	MCGREGOR RD / CANAL	DEXTER TWP
230089013	11/3/23 21:07 PM	C3299 - Welfare Check	6600 BLOCK STERLING TRL	DEXTER TWP
230089084	11/4/23 06:22 AM	C3730 - Traffic Complaint / Traffic Miscellaneous A Comple	DEXTER PINCKNEY RD / MCGREGOR RD	DEXTER TWP
230089089	11/4/23 06:56 AM	C3730 - Traffic Complaint / Traffic Miscellaneous A Comple	DEXTER PINCKNEY RD / MCGREGOR RD	DEXTER TWP
230089182	11/4/23 15:38 PM	C3145 - Property Damage Traffic Crash PDA	NORTH TERRITORIAL RD / HADLEY RD	DEXTER TWP
230089202	11/4/23 17:34 PM	C3702 - Traffic Complaint / Road Hazard	WYLIE RD / DEXTER PINCKNEY RD	DEXTER TWP
230089285	11/4/23 23:03 PM	C3330 - Assist Other Law Enforcement Agency	8500 BLOCK HURON RIVER CT	DEXTER TWP
230089389	11/5/23 11:38 AM	L3597 Non Terminal - WD	8600 BLOCK DEXTER PINCKNEY RD	DEXTER TWP

## Dexter Township Monthly Report

INCIDENT	DATE/TIME	CFS Verified Offense	ADDRESS	CITY
230089437	11/5/23 14:35 PM	C3145 - Property Damage Traffic Crash PDA	NORTH TERRITORIAL RD / DEXTER TOWNHALL RD	DEXTER TWP
230089439	11/5/23 14:44 PM	L3509 - Disorderly Person/Condition - WD	DEXTER PINCKNEY RD / NORTH TERRITORIAL RD	DEXTER TWP
230089612	11/6/23 09:03 AM	C3324 - Suspicious Circumstances	10100 BLOCK ARNOLD DR	DEXTER TWP
230089626	11/6/23 09:39 AM	C3336 - Assist Citizen	14100 BLOCK NORTH LAKE RD	DEXTER TWP
230089627	11/6/23 09:42 AM	C3336 - Assist Citizen	14100 BLOCK NORTH LAKE RD	DEXTER TWP
230089670	11/6/23 12:13 PM	C3324 - Suspicious Circumstances	8300 BLOCK ISLAND LAKE DR	DEXTER TWP
230090096	11/7/23 20:21 PM	C3804 - Animal Complaint	13500 BLOCK RIKER RD	DEXTER TWP
230090121	11/7/23 22:05 PM	C3332 - Assist Fire Department	5800 BLOCK DEXTER PINCKNEY RD	DEXTER TWP
230090138	11/7/23 22:45 PM	C3145 - Property Damage Traffic Crash PDA	ISLAND LAKE RD / KING HILL DR	DEXTER TWP
230090195	11/8/23 06:26 AM	C3730 - Traffic Complaint / Traffic Miscellaneous A Complai	DEXTER PINCKNEY RD / MCGREGOR RD	DEXTER TWP
230090197	11/8/23 06:49 AM	C3730 - Traffic Complaint / Traffic Miscellaneous A Complai	DEXTER PINCKNEY RD / MCGREGOR RD	DEXTER TWP
230090221	11/8/23 09:27 AM	L3597 Non Terminal - WD	9600 BLOCK DAISY LN	DEXTER TWP
230090223	11/8/23 09:27 AM	C3331 - Assist Medical	9600 BLOCK DAISY LN	DEXTER TWP
230090493	11/9/23 09:59 AM	C3730 Traffic Complaint / Traffic Miscellaneous A Complair	MCGREGOR RD / PORTAGE LAKE AVE	DEXTER TWP
230090501	11/9/23 10:10 AM	C3730 Traffic Complaint / Traffic Miscellaneous A Complair	MCGREGOR RD / PORTAGE LAKE AVE	DEXTER TWP
230090838	11/10/23 14:25 PM	C3312 - Neighborhood Trouble	9600 BLOCK LAKEVIEW DR	DEXTER TWP
230090862	11/10/23 16:20 PM	L3597 Non Terminal - WD	10100 BLOCK ISLAND LAKE RD	DEXTER TWP
230091005	11/11/23 05:45 AM	C3730 - Traffic Complaint / Traffic Miscellaneous A Complai	DEXTER PINCKNEY RD / MCGREGOR RD	DEXTER TWP
230091006	11/11/23 06:02 AM	C3730 - Traffic Complaint / Traffic Miscellaneous A Complai	DEXTER PINCKNEY RD / MCGREGOR RD	DEXTER TWP
230091186	11/11/23 22:29 PM	C3332 - Assist Fire Department	9400 BLOCK NORTH TERRITORIAL RD	DEXTER TWP
230091241	11/12/23 04:13 AM	1302 - Agg/Fel Assault - Family - Other Weapon-Domestic	9000 BLOCK NORTH TERRITORIAL	DEXTER TWP

## Dexter Township Monthly Report

INCIDENT	DATE/TIME	CFS Verified Offense	ADDRESS	CITY
230091349	11/12/23 16:21 PM	L3597 Non Terminal - WD	6900 BLOCK WESTBOURNE DR	DEXTER TWP
230091495	11/13/23 03:43 AM	C3704 - Traffic Complaint / Abandoned Auto	NORTH TERRITORIAL RD / DEXTER TOWNHALL RD	DEXTER TWP
230091511	11/13/23 08:08 AM	C3155 - Personal Injury Traffic Crash PIA	ISLAND LAKE RD / WYLIE RD	DEXTER TWP
230091778	11/14/23 06:16 AM	C3730 - Traffic Complaint / Traffic Miscellaneous A Comple	DEXTER PINCKNEY RD / MCGREGOR RD	DEXTER TWP
230091781	11/14/23 06:35 AM	C3730 - Traffic Complaint / Traffic Miscellaneous A Comple	DEXTER PINCKNEY RD / MCGREGOR RD	DEXTER TWP
230091895	11/14/23 15:18 PM	C3330 - Assist Other Law Enforcement Agency	9200 BLOCK SUNDANCE TRL	DEXTER TWP
230091945	11/14/23 18:36 PM	C3730 - Traffic Complaint / Traffic Miscellaneous A Comple	DEXTER PINCKNEY RD / MCGREGOR RD	DEXTER TWP
230091948	11/14/23 18:44 PM	C3730 - Traffic Complaint / Traffic Miscellaneous A Comple	MCGREGOR RD / ALLAN DR	DEXTER TWP
230091954	11/14/23 19:04 PM	C3730 - Traffic Complaint / Traffic Miscellaneous A Comple	DEXTER PINCKNEY RD / MCGREGOR RD	DEXTER TWP
230091968	11/14/23 19:48 PM	C3145 - Property Damage Traffic Crash PDA	DEXTER PINCKNEY RD / HURON CREEK DR	DEXTER TWP
230091974	11/14/23 20:06 PM	L3597 Non Terminal - WD	ISLAND LAKE RD / RIKER RD	DEXTER TWP
230092019	11/14/23 22:51 PM	L3535 - Noise Complaint - WD	7400 BLOCK DEXTER PINCKNEY RD	DEXTER TWP
230092055	11/15/23 03:07 AM	L3597 Non Terminal - WD	4900 BLOCK DEXTER TOWNHALL RD	DEXTER TWP
230092107	11/15/23 09:55 AM	C3324 - Suspicious Circumstances	11300 BLOCK ISLAND LAKE RD	DEXTER TWP
230092136	11/15/23 12:03 PM	C3332 - Assist Fire Department	3200 BLOCK N LIMA CENTER RD	DEXTER TWP
230092208	11/15/23 16:29 PM	C3334 - Assist Other Govt Agency	9600 BLOCK HORSESHOE BEND	DEXTER TWP
230092221	11/15/23 16:54 PM	5309 - Harassing Communications [53002]	4100 BLOCK WYLIE RD	DEXTER TWP
230092241	11/15/23 17:56 PM	C3145 - Property Damage Traffic Crash PDA	NORTH TERRITORIAL RD / MADDEN RD	DEXTER TWP
230092303	11/15/23 22:37 PM	C3299 - Welfare Check	21400 BLOCK WATERLOO RD	DEXTER TWP
230092363	11/16/23 05:45 AM	C3730 - Traffic Complaint / Traffic Miscellaneous A Comple	DEXTER PINCKNEY RD / SAMUEL DR	DEXTER TWP
230092499	11/16/23 17:27 PM	1382 - Stalking (Misdemeanor) [13003]	4100 BLOCK WYLIE RD	DEXTER TWP

## Dexter Township Monthly Report

INCIDENT	DATE/TIME	CFS Verified Offense	ADDRESS	CITY
230092787	11/17/23 17:31 PM	C3145 - Property Damage Traffic Crash PDA	FLEMING RD / HORSESHOE BND	DEXTER TWP
230092832	11/17/23 21:20 PM	C3730 - Traffic Complaint / Traffic Miscellaneous A Compl	MCGREGOR RD / CANAL	DEXTER TWP
230092880	11/18/23 01:08 AM	C3145 - Property Damage Traffic Crash PDA	DEXTER TOWNHALL RD / SILVER HILL RD	DEXTER TWP
230092909	11/18/23 05:16 AM	C3730 - Traffic Complaint / Traffic Miscellaneous A Compl	DEXTER PINCKNEY RD / MCGREGOR RD	DEXTER TWP
230092912	11/18/23 06:09 AM	C3730 - Traffic Complaint / Traffic Miscellaneous A Compl	DEXTER PINCKNEY RD / MCGREGOR RD	DEXTER TWP
230092919	11/18/23 07:49 AM	L3597 Non Terminal - WD	6400 BLOCK MEADOW CREEK DR	DEXTER TWP
230092951	11/18/23 10:10 AM	C3710 - Traffic Complaint / Vehicle off roadway - CID	GLENBROOK RD / LAKEVIEW DR	DEXTER TWP
230093075	11/18/23 18:31 PM	L3509 - Disorderly Person/Condition - WD	9800 BLOCK HURON CREEK DR	DEXTER TWP
230093224	11/19/23 09:30 AM	C3730 Traffic Complaint / Traffic Miscellaneous A Complai	DEXTER PINCKNEY RD / MCGREGOR RD	DEXTER TWP
230093228	11/19/23 09:46 AM	C3730 Traffic Complaint / Traffic Miscellaneous A Complai	DEXTER PINCKNEY RD / MCGREGOR RD	DEXTER TWP
230093232	11/19/23 09:56 AM	C3730 Traffic Complaint / Traffic Miscellaneous A Complai	DEXTER PINCKNEY RD / MCGREGOR RD	DEXTER TWP
230093254	11/19/23 12:12 PM	C3199 All Other Traffic Crashes	DEXTER PINCKNEY RD / FLEMING RD	DEXTER TWP
230093319	11/19/23 17:25 PM	C3730 - Traffic Complaint / Traffic Miscellaneous A Compl	DEXTER PINCKNEY RD / STINCHFIELD WOODS RD	DEXTER TWP
230093326	11/19/23 17:37 PM	C3730 - Traffic Complaint / Traffic Miscellaneous A Compl	DEXTER PINCKNEY RD / MCGREGOR RD	DEXTER TWP
230093430	11/20/23 00:15 AM	C3355 Civil Matter - Other	8800 BLOCK MCGREGOR RD	DEXTER TWP
230093525	11/20/23 10:08 AM	C3326 - Suspicious Vehicles	ISLAND LAKE RD / DEXTER TOWNHALL RD	DEXTER TWP
230093642	11/20/23 17:15 PM	C3730 - Traffic Complaint / Traffic Miscellaneous A Compl	DEXTER PINCKNEY RD / MCGREGOR RD	DEXTER TWP
230093653	11/20/23 17:32 PM	C3730 - Traffic Complaint / Traffic Miscellaneous A Compl	MCGREGOR RD / ALLAN DR	DEXTER TWP
230093659	11/20/23 17:39 PM	C3730 - Traffic Complaint / Traffic Miscellaneous A Compl	MCGREGOR RD / CANAL	DEXTER TWP
230093764	11/21/23 06:55 AM	C3145 Property Damage Traffic Crash PDA	NORTH TERRITORIAL RD / DEXTER PINCKNEY RD	DEXTER TWP
230093847	11/21/23 13:58 PM	C3730 Traffic Complaint / Traffic Miscellaneous A Complai	MCGREGOR RD / PORTAGE LAKE AVE	DEXTER TWP

## Dexter Township Monthly Report

INCIDENT	DATE/TIME	CFS Verified Offense	ADDRESS	CITY
230093857	11/21/23 14:30 PM	2602 - Fraud - Swindle [26001]	11200 BLOCK PATINA DR	DEXTER TWP
230093859	11/21/23 14:32 PM	C3730 Traffic Complaint / Traffic Miscellaneous A Complai	MCGREGOR RD / PORTAGE LAKE AVE	DEXTER TWP
230093873	11/21/23 15:11 PM	C3730 Traffic Complaint / Traffic Miscellaneous A Complai	MCGREGOR RD / PORTAGE LAKE AVE	DEXTER TWP
230093998	11/22/23 00:26 AM	C3999 Alarms All Other	6200 BLOCK HURON CREEK CT	DEXTER TWP
230094052	11/22/23 10:00 AM	L3597 Non Terminal - WD	10700 BLOCK ISLAND LAKE RD	DEXTER TWP
230094235	11/22/23 19:52 PM	L3597 Non Terminal - WD	10100 BLOCK ISLAND LAKE RD	DEXTER TWP
230094365	11/23/23 08:13 AM	L3597 Non Terminal - WD	S HAY RAKE HOLW / FAIRWAY DR	DEXTER TWP
230094367	11/23/23 08:50 AM	L3597 Non Terminal - WD	S HAY RAKE HOLW / FAIRWAY DR	DEXTER TWP
230094489	11/23/23 19:41 PM	C3331 - Assist Medical	4700 BLOCK WESTWIND DR	DEXTER TWP
230094541	11/23/23 23:30 PM	C3702 - Traffic Complaint / Road Hazard	RIKER RD / ISLAND LAKE RD	DEXTER TWP
230094567	11/24/23 01:52 AM	L3597 Non Terminal - WD	9500 BLOCK SPRING HOLLOW CT	DEXTER TWP
230094592	11/24/23 06:23 AM	L3597 Non Terminal - WD	13200 BLOCK NOAH CT	DEXTER TWP
230094683	11/24/23 15:12 PM	L3597 Non Terminal - WD	8300 BLOCK THURSTON RD	DEXTER TWP
230094736	11/24/23 18:13 PM	C3730 - Traffic Complaint / Traffic Miscellaneous A Comple	MCGREGOR RD / CANAL	DEXTER TWP
230094738	11/24/23 18:30 PM	C3730 - Traffic Complaint / Traffic Miscellaneous A Comple	DEXTER PINCKNEY RD / STINCHFIELD WOODS RD	DEXTER TWP
230094783	11/24/23 22:07 PM	C3145 - Property Damage Traffic Crash PDA	NORTH TERRITORIAL RD / HADLEY RD	DEXTER TWP
230094817	11/25/23 04:27 AM	C3331 - Assist Medical	4800 BLOCK DEXTER PINCKNEY RD	DEXTER TWP
230094825	11/25/23 06:12 AM	C3730 - Traffic Complaint / Traffic Miscellaneous A Comple	DEXTER PINCKNEY RD / MCGREGOR RD	DEXTER TWP
230094826	11/25/23 06:25 AM	C3730 - Traffic Complaint / Traffic Miscellaneous A Comple	DEXTER PINCKNEY RD / MCGREGOR RD	DEXTER TWP
230095149	11/26/23 14:14 PM	C3250 - Mental Health Call	9500 BLOCK NORTH TERRITORIAL RD	DEXTER TWP
230095203	11/26/23 16:11 PM	C3145 - Property Damage Traffic Crash PDA	FLEMING RD / MCGUINESS RD	DEXTER TWP



## Dexter Township Monthly Report

INCIDENT	DATE/TIME	CFS Verified Offense	ADDRESS	CITY
230095222	11/26/23 17:42 PM	L3597 Non Terminal - WD	5900 BLOCK MADDEN RD	DEXTER TWP
230095254	11/26/23 21:03 PM	C3702 - Traffic Complaint / Road Hazard	13600 BLOCK WEBBS SHORE DR	DEXTER TWP
230095368	11/27/23 12:43 PM	L3597 Non Terminal - WD	9700 BLOCK DAISY LN	DEXTER TWP
230095401	11/27/23 14:49 PM	C3730 - Traffic Complaint / Traffic Miscellaneous A Comple	W HURON RIVER DR / NORTH TERRITORIAL RD	DEXTER TWP
230095413	11/27/23 15:27 PM	2305 - Larceny - Personal Property from Vehicle - LFA [23C	10100 BLOCK KING HILL CT	DEXTER TWP
230095433	11/27/23 17:11 PM	C3730 - Traffic Complaint / Traffic Miscellaneous A Comple	MCGREGOR RD / ALLAN DR	DEXTER TWP
230095457	11/27/23 19:02 PM	L3597 Non Terminal - WD	10100 BLOCK ISLAND LAKE RD	DEXTER TWP
230095464	11/27/23 19:33 PM	C3299 - Welfare Check	6900 BLOCK DEXTER PINCKNEY RD	DEXTER TWP
230095541	11/28/23 05:59 AM	L3597 Non Terminal - WD	8500 BLOCK SECOND	DEXTER TWP
230095653	11/28/23 13:28 PM	C3336 - Assist Citizen	3000 BLOCK FIELDSTONE DR	DEXTER TWP
230095681	11/28/23 15:25 PM	L3597 Non Terminal - WD	13700 BLOCK ISLAND LAKE RD	DEXTER TWP
230095722	11/28/23 17:52 PM	L3597 Non Terminal - WD	13400 BLOCK OAKRIDGE LN	DEXTER TWP
230095726	11/28/23 18:01 PM	C3331 - Assist Medical	13400 BLOCK OAKRIDGE LN	DEXTER TWP
230095728	11/28/23 18:04 PM	L6044 - Public Relations - WD	2200 BLOCK N PARKER RD	DEXTER TWP
230095736	11/28/23 18:34 PM	C3710 - Traffic Complaint / Vehicle off roadway - CID	ISLAND LAKE RD / RIKER RD	DEXTER TWP
230095742	11/28/23 18:58 PM	L3597 Non Terminal - WD	10500 BLOCK ISLAND LAKE RD	DEXTER TWP
230096136	11/30/23 07:41 AM	C3730 - Traffic Complaint / Traffic Miscellaneous A Comple	WYLIE RD / ISLAND LAKE RD	DEXTER TWP
230096161	11/30/23 09:26 AM	C3324 - Suspicious Circumstances	HORSESHOE BND / TIMBER HILL CT	DEXTER TWP
230096313	11/30/23 17:23 PM	C3199 - All Other Traffic Crashes	NORTH TERRITORIAL RD / DEXTER TOWNHALL RD	DEXTER TWP
230096332	11/30/23 18:21 PM	C3730 - Traffic Complaint / Traffic Miscellaneous A Comple	DEXTER PINCKNEY RD / NORTH TERRITORIAL RD	DEXTER TWP
230096336	11/30/23 18:37 PM	C3730 - Traffic Complaint / Traffic Miscellaneous A Comple	MCGREGOR RD / ALLAN DR	DEXTER TWP

## Dexter Township Monthly Report

INCIDENT	DATE/TIME	CFS Verified Offense	ADDRESS	CITY
230096339	11/30/23 18:46 PM	C3730 - Traffic Complaint / Traffic Miscellaneous A Compl	DEXTER PINCKNEY RD / MCGREGOR RD	DEXTER TWP
231000157	11/19/23 08:05 AM	C3324 - Suspicious Circumstances	9000 BLOCK SUNDANCE COURT	DEXTER TWP

2301561	12/01/23	7850 2nd St	City of Dexter	City of Dexter	City of Dexter		Fire Alarm
2301563	12/02/23	7850 2nd St	City of Dexter	City of Dexter	City of Dexter		Fire Alarm
2301566	12/03/23	7780 Kookaburra Ct	City of Dexter	City of Dexter	City of Dexter		Medical
2301570	12/05/23	8059 Main St	City of Dexter	City of Dexter	City of Dexter		Fire Alarm
2301572	12/05/23	8111 Main St	City of Dexter	City of Dexter	City of Dexter		Fire Alarm
2301574	12/05/23	3480 Dover St	City of Dexter	City of Dexter	City of Dexter		Medical
2301575	12/06/23	2500 Bishop Circle E	City of Dexter	City of Dexter	City of Dexter		Medical
2301582	12/07/23	7758 Forest St	City of Dexter	City of Dexter	City of Dexter		Medical
2301586	12/08/23	2810 Baker Rd	City of Dexter	City of Dexter	City of Dexter		Medical
2301587	12/08/23	3721 Bristol Rd	City of Dexter	City of Dexter	City of Dexter		Medical
2301588	12/08/23	8031 Main St	City of Dexter	City of Dexter	City of Dexter		Medical
2301589	12/08/23	8031 Main St	City of Dexter	City of Dexter	City of Dexter		Medical
2301595	12/09/23	8114 Main St	City of Dexter	City of Dexter	City of Dexter		Medical
2301599	12/11/23	312 McCormick Pl	City of Dexter	City of Dexter	City of Dexter		Medical
2301601	12/11/23	7635 Third St	City of Dexter	City of Dexter	City of Dexter		Medical
2301603	12/11/23	8031 Main St	City of Dexter	City of Dexter	City of Dexter		Medical
2301609	12/14/23	7394 Dexter Ann Arbor Rd	City of Dexter	City of Dexter	City of Dexter		Fire Alarm
2301621	12/16/23	2280 Melbourne Ave 1111	City of Dexter	City of Dexter	City of Dexter		Medical
2301622	12/17/23	7300 3rd St	City of Dexter	City of Dexter	City of Dexter		Car Fire
2301627	12/17/23	402 Cedars Ln	City of Dexter	City of Dexter	City of Dexter		Fire Alarm
2301635	12/20/23	7172 Palmer St	City of Dexter	City of Dexter	City of Dexter		Medical
2301639	12/21/23	7651 Dan Hoey Rd A4	City of Dexter	City of Dexter	City of Dexter		Medical
2301642	12/22/23	3745 Bristol Dr	City of Dexter	City of Dexter	City of Dexter		Medical
2301643	12/22/23	Central St / 5th St	City of Dexter	City of Dexter	City of Dexter		MVA
2301657	12/26/23	7799 Kookaburra Ct 201	City of Dexter	City of Dexter	City of Dexter		Medical
2301659	12/26/23	3620 S Downs Dr	City of Dexter	City of Dexter	City of Dexter		Medical
2301662	12/26/23	3620 S Downs Dr	City of Dexter	City of Dexter	City of Dexter		Medical
2301666	12/28/23	Dan Hoey Rd / Baker Rd	City of Dexter	City of Dexter	City of Dexter		Public Service
2301668	12/28/23	7200 W Huron River Dr	City of Dexter	City of Dexter	City of Dexter		Fire Alarm
2301669	12/28/23	7200 W Huron River Dr	City of Dexter	City of Dexter	City of Dexter		Fire Alarm
2301677	12/30/23	3706 Noble Dr	City of Dexter	City of Dexter	City of Dexter		CO



<b>2301680</b>	12/30/23	3620 S Downs Dr	City of Dexter	City of Dexter			Medical
<b>2301683</b>	12/30/23	7950 Fourth St	City of Dexter	City of Dexter			Medical
<b>2301687</b>	12/31/23	3279 Broad St	City of Dexter	City of Dexter			Medical
<b>2301560</b>	12/01/23	13606 Orchard Ct	Dexter TWP	Dexter TWP			Medical
<b>2301565</b>	12/02/23	Shagbark / Waterloo	Dexter TWP	Dexter TWP	Received	Chelsea	Wires
<b>2301567</b>	12/03/23	8461 Thurston Rd	Dexter TWP	Dexter TWP			Medical
<b>2301568</b>	12/03/23	3178 Sandhill Dr	Dexter TWP	Dexter TWP			Medical
<b>2301569</b>	12/03/23	McGregor Rd / Dexter Pinckney Rd	Dexter TWP	Dexter TWP			MVA
<b>2301576</b>	12/06/23	7115 Mountain Ridge Rd	Dexter TWP	Dexter TWP			Medical
<b>2301579</b>	12/06/23	14383 Stofer Ct	Dexter TWP	Dexter TWP			Medical
<b>2301581</b>	12/07/23	3078 Fieldstone Dr	Dexter TWP	Dexter TWP			Medical
<b>2301593</b>	12/09/23	9492 Spring Hollow Ct	Dexter TWP	Dexter TWP			Medical
<b>2301594</b>	12/09/23	Dexter Pinckney Rd / Linck Dr	Dexter TWP	Dexter TWP			MVA
<b>2301598</b>	12/10/23	14498 Fairway Dr	Dexter TWP	Dexter TWP	Received	Chelsea	Medical
<b>2301600</b>	12/11/23	13366 Redmond Hill	Dexter TWP	Dexter TWP	Received	Chelsea	Fire Alarm
<b>2301606</b>	12/13/23	8401 Thurston Rd	Dexter TWP	Dexter TWP			Outside Fire
<b>2301607</b>	12/13/23	7415 Dexter Pinckney Rd	Dexter TWP	Dexter TWP			Medical
<b>2301611</b>	12/14/23	9767 Daisy Ln	Dexter TWP	Dexter TWP			MVA
<b>2301612</b>	12/14/23	9347 Chestnut Cir	Dexter TWP	Dexter TWP			Explosion
<b>2301616</b>	12/16/23	14120 Edgewater Dr	Dexter TWP	Dexter TWP			Medical
<b>2301629</b>	12/18/23	14064 N Territorial Rd	Dexter TWP	Dexter TWP	Received	Chelsea	Medical
<b>2301631</b>	12/19/23	HRD / N Territorial Rd	Dexter TWP	Dexter TWP			MVA
<b>2301636</b>	12/21/23	10015 W Huron River Dr	Dexter TWP	Dexter TWP			Medical
<b>2301637</b>	12/21/23	13760 N Territorial Rd	Dexter TWP	Dexter TWP	Received	Chelsea	Medical
<b>2301638</b>	12/21/23	8366 Island Lake Rd	Dexter TWP	Dexter TWP			Burn Complaint
<b>2301641</b>	12/21/23	9200 McGregor Rd	Dexter TWP	Dexter TWP			Medical
<b>2301647</b>	12/24/23	10865 N Territorial Rd	Dexter TWP	Dexter TWP			Medical
<b>2301650</b>	12/24/23	13415 Rainbow Dr	Dexter TWP	Dexter TWP	Received	Chelsea	Wires
<b>2301658</b>	12/26/23	13174 Riker Rd	Dexter TWP	Dexter TWP	Received	Chelsea	Medical
<b>2301660</b>	12/26/23	13414 Oak Ridge Ln	Dexter TWP	Dexter TWP	Received	Chelsea	Medical
<b>2301661</b>	12/26/23	6952 Reilly Dr	Dexter TWP	Dexter TWP	Received	Chelsea	Medical



<b>2301665</b>	12/28/23	14064 N Territorial Rd	Dexter TWP	Dexter Twp	Received	Chelsea	Medical
<b>2301670</b>	12/28/23	848 Sarah Rd	Dexter TWP	Dexter Twp			Medical
<b>2301672</b>	12/28/23	Hankerd Rd and North Territorial Rd	Dexter TWP	Dexter Twp			MVA
<b>2301674</b>	12/28/23	13414 Oakridge Ln	Dexter TWP	Dexter Twp	Received	Chelsea	Medical
<b>2301678</b>	12/30/23	8483 Thurston Rd	Dexter TWP	Dexter Twp			Medical
<b>2301682</b>	12/30/23	N Territorial Rd / Stofer Rd	Dexter TWP	Dexter Twp			MVA
<b>2301613</b>	12/15/23	4335 Dexter Pinckney Rd	Dexter TWP	Dexter Twp			Burn Complaint
<b>2301562</b>	12/01/23	2200 N Parker Rd (School)	City of Dexter	Shared			Medical
<b>2301564</b>	12/02/23	8140 Main St	City of Dexter	Shared			Fire / EMS Standby
<b>2301571</b>	12/05/23	9620 Joslin Lake Rd	Lyndon TWP	Shared			Medical
<b>2301578</b>	12/06/23	8126 Gingko Way	Lima TWP	Shared			Medical
<b>2301584</b>	12/08/23	3666 W Michigan 36	Hamburg TWP	Shared			Station Coverage
<b>2301585</b>	12/08/23	2173 Wilson St	Hamburg TWP	Shared			Medical
<b>2301590</b>	12/09/23	3666 W Michigan 36	Hamburg TWP	Shared			Station Coverage
<b>2301592</b>	12/09/23	9900 Jackson Rd	Lima TWP	Shared	Given	Chelsea	Medical
<b>2301596</b>	12/10/23	8346 Crab Apple Trl	Lima TWP	Shared	Given	Chelsea	Medical
<b>2301597</b>	12/10/23	12870 Hadley Rd	Lyndon TWP	Shared	Given	Chelsea	Medical
<b>2301608</b>	12/14/23	8067 Beechwood Blvd	Lima TWP	Shared	Given	Chelsea	Medical
<b>2301610</b>	12/14/23	8870 Gross Rd	Lima TWP	Shared	Given	Chelsea	Medical
<b>2301615</b>	12/16/23	6488 W Huron River Dr	Scio TWP	Shared	Given	Scio	Medical
<b>2301617</b>	12/16/23	9741 Liberty	Lima TWP	Shared	given	Chelsea	Outside Fire
<b>2301618</b>	12/16/23	10050 Joslin Lake Rd	Lyndon TWP	Shared	Given	Chelsea	Medical
<b>2301619</b>	12/16/23	10160 Jackson Rd	Lima TWP	Shared	Given	Chelsea	Medical
<b>2301623</b>	12/17/23	6488 W Huron River Dr	Scio TWP	Shared	Given	Scio	Medical
<b>2301628</b>	12/18/23	2500 N Dancer Rd	Lima TWP	Shared	Given	Chelsea	Medical
<b>2301632</b>	12/19/23	85 Cherry lane	Scio TWP	Shared	Given	Scio	Medical
<b>2301633</b>	12/19/23	3652 Pheasant drive	Scio TWP	Shared	Given	Scio	Fire Alarm
<b>2301634</b>	12/20/23	Stoffer / Fairway	Lyndon TWP	Shared	Given	Chelsea	Smoke Investigation
<b>2301646</b>	12/24/23	8870 Dexter Chelsea Rd	Lima TWP	Shared	Given	Chelsea	Medical
<b>2301649</b>	12/24/23	Dancer / Mark Dr	Lima TWP	Shared	Given	Chelsea	Medical
<b>2301651</b>	12/24/23	8047 Beachwood Blvd	Lima TWP	Shared	Given	Chelsea	Medical



<b>2301655</b>	12/25/23	8125 Ginkgo Way	Lima TWP	Shared	Given	Chelsea	Medical
<b>2301675</b>	12/29/23	3020 Home Wild Dr	Lyndon TWP	Shared	Given	Chelsea	Medical
<b>2301676</b>	12/29/23	Dexter Ann Arbor / Forshee Ln	Scio TWP	Shared			Car Fire
<b>2301684</b>	12/30/23	8112 Ginko Way	Lima TWP	Shared	Given	Chelsea	Co
<b>2301573</b>	12/05/23	8573 Cedar Hills Dr	Webster TWP	Webster			Medical
<b>2301577</b>	12/06/23	4210 Eastgate Dr	Webster TWP	Webster			Medical
<b>2301580</b>	12/06/23	9669 Hermitage Way Rd	Webster TWP	Webster			CO
<b>2301583</b>	12/08/23	4990 Hidden Brook Ln	Webster TWP	Webster			Medical
<b>2301591</b>	12/09/23	2627 Barker Rd	Webster TWP	Webster			Medical
<b>2301602</b>	12/11/23	6900 Raleric Dr	Webster TWP	Webster			Gas Leak
<b>2301604</b>	12/12/23	9020 Scully	Webster TWP	Webster			Medical
<b>2301605</b>	12/12/23	7950 Walsh Rd	Webster TWP	Webster	Received	Scio	Structure Fire
<b>2301614</b>	12/15/23	9020 Scully Rd	Webster TWP	Webster	Received	Scio	Structure Fire
<b>2301620</b>	12/16/23	7142 Webster Station Dr	Webster TWP	Webster			Medical
<b>2301624</b>	12/17/23	7447 Lucy Dr	Webster TWP	Webster			CO
<b>2301625</b>	12/17/23	3825 Barker Rd	Webster TWP	Webster			Medical
<b>2301626</b>	12/17/23	7935 N Territorial Rd	Webster TWP	Webster			Medical
<b>2301630</b>	12/19/23	8585 Webster Hills Rd	Dexter TWP	Webster			Medical
<b>2301640</b>	12/21/23	7551 Wheeler Dr	Webster TWP	Webster			Medical
<b>2301644</b>	12/23/23	3200 Jennings Rd	Webster TWP	Webster			Wires
<b>2301645</b>	12/23/23	7272 Park Lake Dr	Webster TWP	Webster			Medical
<b>2301648</b>	12/24/23	6420 N Territorial Rd	Webster TWP	Webster			Medical
<b>2301652</b>	12/25/23	N Territorial / Terra Ln	Webster TWP	Webster			Medical
<b>2301653</b>	12/25/23	8742 Pellett Dr	Webster TWP	Webster			Medical
<b>2301654</b>	12/25/23	7483 Zeeb Rd	Webster TWP	Webster			Medical
<b>2301656</b>	12/25/23	4887 S Whitman Cir	Webster TWP	Webster			Medical
<b>2301663</b>	12/27/23	8250 Gregory	Webster TWP	Webster			Medical
<b>2301664</b>	12/28/23	5405 Walsh Rd	Webster TWP	Webster			Medical
<b>2301667</b>	12/28/23	5185 Zeeb Rd	Webster TWP	Webster			Electrical Problem
<b>2301671</b>	12/28/23	7583 Webster Church Rd	Webster TWP	Webster			Medical
<b>2301673</b>	12/28/23	8257 Chamberline Rd	Webster TWP	Webster			MVA

<b>2301679</b>	12/30/23	8762 Mast Rd	Webster TWP	Webster			MVA
<b>2301681</b>	12/30/23	3685 Valentine Road	Webster TWP	Webster			Medical
<b>2301685</b>	12/31/23	8310 W Huron River Drive	Webster TWP	Webster			Medical
<b>2301686</b>	12/31/23	4940 Joy Rd	Webster TWP	Webster			Medical
<b>2301688</b>	12/31/23	7751 Wheeler Dr	Webster TWP	Webster			Public Service
<b>2301689</b>	12/31/23	9202 Scully Rd	Webster TWP	Webster			Medical



Dexter Area Fire Run Data by Zone

2021													
	January	February	March	April	May	June	July	August	September	October	November	December	Total
Dexter City	19	20	23	20	18	21	22	40	33	24	21	21	282
Dexter Twp	18	19	36	21	37	48	42	44	37	42	30	38	412
Webster Twp	23	20	24	23	28	25	22	39	25	29	25	41	324
Share	26	20	33	22	21	27	40	38	26	37	33	22	345
	86	79	116	86	104	121	126	161	121	132	109	122	1363

2022													
	January	February	March	April	May	June	July	August	September	October	November	December	Total
Dexter City	19	25	16	19	28	41	41	46	30	37	38	44	384
Dexter Twp	29	41	38	44	50	35	38	44	43	30	52	35	479
Webster Twp	25	24	30	38	40	30	30	27	32	28	29	33	366
Share	38	22	18	25	26	31	20	51	36	35	28	29	359
	111	112	102	126	144	137	129	168	141	130	147	141	1588

2023													
	January	February	March	April	May	June	July	August	September	October	November	December	Total
Dexter City	40	47	32	30	41	33	34	35	28	36	40	34	430
Dexter Twp	27	59	45	25	42	39	45	58	34	29	38	34	475
Webster Twp	23	36	46	31	28	30	36	31	27	33	33	34	388
Share	3	29	28	25	43	32	37	40	45	42	24	28	376
	93	171	151	111	154	134	152	164	134	140	135	130	1689

1/10/2024 8:56